



LICENSING BOARD MEETING AGENDA

WEDNESDAY, DECEMBER 10, 2025 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM
2044 UPPER LEVEL

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5I.1>

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

A. Licensing Board minutes from November 12, 2025

3. BUSINESS

A. Review and take action: application for a Temporary "Class B" Malt and Liquor license from St. Henry Church of Watertown at 412 N Fourth St for the Casino Night on January 17, 2026 during the hours of 6:00 pm - 10:00 pm

4. REPORTS

A. Review and discuss: Special Events List

B. Review and discuss: Monthly Operator's List

C. Review and discuss: Monthly Police Report

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



LICENSING BOARD MEETING MINUTES

WEDNESDAY, NOVEMBER 12, 2025 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 2044 UPPER LEVEL

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor Stocks, Ald. Bartz, Cheri Martin, Erin Schroeder (virtually arriving at 4:17). Absent was Ald. Moldenhauer. Staff present was Police Chief David Brower, City Attorney Ali Panagopoulos, and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** - Mayor Stocks called the meeting to order at 4:16 pm.
2. **REVIEW AND APPROVE MINUTES**
 - A. Ald. Bartz made a motion to approve the Licensing Board minutes from October 8, 2025 with the correction to section 3. B motions, second by Martin and carried by unanimous voice vote.
3. **BUSINESS**
 - A. Martin made a motion to approve the application for a "Class B" Malt and Liquor license from JP Watertown Bowl LLC DBA Watertown Bowl North (Bakul Desai, Agent) located at 766 N Church Street for licensing year July 1, 2025 - June 30, 2026, second by Ald. Bartz conditioned on passed city inspections and surrender of the current issued license. Motion carried by unanimous voice vote.
 - B. Martin made a motion to approve the application for a "Class B" Malt and Liquor license from JP Watertown Bowl LLC DBA Watertown Bowl 18 (Bakul Desai, Agent) located at 102 W. Cady Street for licensing year July 1, 2025 - June 30, 2026, second by Schroeder conditioned on passed city inspections and surrender of the current issued license. Motion carried by unanimous voice vote.
 - C. Martin made a motion to approve the application for a "Class B" Malt and Liquor license from The Goose & Gander LLC DBA The Goose & Gander (Lydia Sobol, Agent) located at 200 N. Second Street for licensing year July 1, 2025 - June 30, 2026 (FKA Elias Inn) second by Schroeder conditioned on a Successor Condition Use Permit being filed and passed city inspections. Motion carried by unanimous voice vote.
 - D. Ald. Bartz made a motion to approve the application for a "Class B" Malt and Liquor license from CSP Enterprises LLC DBA Bismarck's Main Street Bar (Christopher Paulsen, Agent) located at 103/105 E. Main Street for licensing year July 1, 2025 - June 30, 2026 (FKA Bismarck's Main Street Bar & Grill) second by Martin conditioned on a Successor Conditional Use Permit being filed, EIN letter being submitted, passed city inspections, and surrender of the current issued license. Motion carried by unanimous voice vote.
4. **REPORTS**
 - A. Special Events List was presented.
 - B. Monthly Operator's List was presented.
 - C. Monthly Police Report was presented.
5. **ADJOURNMENT** – Martin made a motion to adjourn, second by Ald. Bartz and carried by unanimous voice vote at 4: 27 pm.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved

Temporary Alcohol Beverage License

Municipality

C. Watertown

Section 3, Item A.

License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$ 7.00
	Total Fees	\$ 17.00

pd.
11/21

Part A: Organization Information		
1. Organization Name St. Henry Church		
2. Organization Permanent Address 412 N. 4th Street		
3. City Watertown	4. State WI	5. Zip Code 53094
6. Mailing Address (if different from permanent address) 114 S. Church St. Watertown, WI 53094		
7. FEIN 39-0844646	8. Date of Organization/Incorporation 01/01/54	9. State of Organization/Incorporation WI
10. Phone (920) 261-7273	11. Email jwolf@watertowncatholic.org	
12. Organization type (check one) <input type="checkbox"/> Bona Fide Club <input checked="" type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary. Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Renz	Fr. Tim	Pastor	(920) 261-7273

Continued →
3

Part C: Event Information

1. Name of Event (if applicable) Casino Night			
2. Dates of Operation 1/17/2026		3. Hours of Operation 6:00pm - 10:00pm	
4. Premises Address 300 E Cady Street			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Ashley Tracy		12. Email and/or Phone Number for Organizer of Event 920-253-5828	
13. Organizer Website www.watertowncatholic.org		14. Event Website www.watertowncatholic.org	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. We are hosting a fundraising event in our school gymnasium.			

Part D: Attestation

Who must sign this application? • one officer or director of the nonprofit organization			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Renz		First Name TIM	
M.I. J			
Title Pastor	Email fr. timjrenz@gmail.com	Phone (608) 408-7445	
Signature Fr. Tim Renz		Date 1/11/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

St Henry Parish

2. Business Trade Name or DBA

St Henry Parish

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Renz

2. First Name

Fr. Tim

3. M.I.

J

4. Relationship to Business (Title)

Pastor

5. Email

fr.timjrenz@gamil.com

6. Phone

(920) 261-7273

7. Home Address

201 S. Montgomery Street

8. City

Watertown

9. State

WI

10. Zip Code

53094

11. Date of Birth

12. Drivers License/State ID Number

R520-8108-0046-02

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

412 N 4th St.

City

Watertown

State

WI

Zip Code

53094

Previous Address 2

412 Nadig Dr.

City

Fort Atkinson

State

WI

Zip Code

53538

Previous Address 3

City

State

WI

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

WI

Jefferson

State

County

MI

Wayne

State

County

WI

Dane

State

County ,

WI

Sauk

State

County

WI

Rock

State

County

State

County

State

County

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

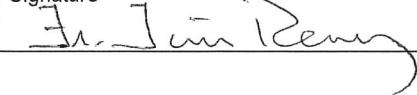
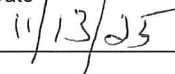
If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

SPECIAL EVENT PERMITS-2025

DATE FILED	PERMIT #	DATE OF EVENT	EVENT NAME/FOLDER	ORGANIZATION	EVENT DESCRIPTION	CITY SPONSORED?	REPEAT OR 1ST YEAR	EVENT FOR A FEDERAL HOLIDAY? (no fees)
1/20/2025	2025-02	3/9/2025	Morning Mixer	Watertown Main St Program	Adult Beverage walk to create downtown activity	NO	REPEAT	NO
11/22/2024	2025-01	3/15/2025	Jig Jog	Education Foundation of Watertown- JIG JOG	5k RUN TO RAISE MONEY FOR CITY SCHOOLS	NO	REPEAT	NO
2/3/2025	2025-03	4/26/2025	Whiskey Wine Walk	Watertown Area Chamber of Commerce	Create Downtown activity	NO	REPEAT	NO
3/11/2025	2025-06	5/6-10/28 Tuesdays	Watertown Farmers Market	Watertown Main St Program	Weekly farmers market CODE https://ecode360.com/29271272	NO	REPEAT	NO
4/4/2025	2025-10	5/9/2025	Entertainment Night St Marks	St. Marks Lutheran Church	Children participate in entertaining family and friends	NO	REPEAT	NO
3/25/2025	2025-08	5/26/2025	Memorial Day Program	Watertown Veterans Council	Memorial Day Celebration	NO	REPEAT	YES
4/16/2025	2025-11	6/12/2025	CAR SHOW	Moose Lodge	Public fundraiser for Thanksgiving dinner.	NO	REPEAT	NO
6/10/2025	2025-16	7/3-7/4	July 4th Celebration	American Legion Post 189	July 4th Community Celebration	YES	REPEAT	YES
3/17/2025	2025-07	7/4/2025	4th of July Parade	Parade Committee	Floats, Bands, Clowns, etc to entertain people of July 4th	YES	REPEAT	YES
2/27/2025	2025-05	7/8/2025	Lights and Sirens	Watertown Police Department	Community Safety Fair	YES	REPEAT	YES
5/2/2025	2025-12	7/17/2025	Craft Beer & Seltzer Walk	Watertown Main St Program	Shopping and sampling of craft beer	NO	REPEAT	NO
6/2/2025	2025-04	08/07 -08/10	Riverfest	Watertown Riverfest Inc	Watertown's annual community festival	NO	REPEAT	NO
4/4/2025	2025-09	8/16/2025	KOINE CHRISTIAN CONCERT	St. Lukes Lutheran Church	Christian Concert at Town Square	NO	REPEAT	No
6/16/2025	2025-17	8/22/2025	Fmily Fun Friday	River Valley Alliance church	Community churches coming together for a family fun event.	NO	1st	NO
6/18/2025	2025-18	8/23/2025	MCL Annual Fundraiser	Bartelme-Schwefel Detachment #349	MCL Annual fundraiser picnic. Veteran statue dedication.	NO	REPEAT	NO
7/30/2025	2025-23	9/13/2025	Freedom Ride	B-Cause We Care, Inc.	Honor ride for police, fire fighters & EMTS	NO	REPEAT	NO

5/7/2025	2025-13	9/20/2025	Blocktoberfest	Local Waters	Community Festival focusing on German heritage	NO	REPEAT	NO
6/2/2025	2025-14	9/21/2025	Packer Party	Bentzin Family Town Square	Packer Game Streaming	YES	1st	NO
6/30/2025	2025-20	9/25/2025	Wine Walk	Watertown Area Chamber of Commerce	Drive traffic to downtown businesses	NO	REPEAT	NO
8/11/2025	2025-24	9/28/2025	Calvary Concert on the Square	Calvary Baptist Church	Choir and orchestra concert	NO	REPEAT	NO
7/9/2025	2025-22	10/3/2025	Homecoming Parade	Watertown Unified School District	Watertown High School yearly homecoming parade	YES	REPEAT	YES
9/10/2025	2025-28	10/4/2025	Oktoberfest	Silver Moon	Grand opening of Silver Moon	NO	1st	NO
8/15/2025	2025-26	10/3-10/5, 10/10-10/12, 10/17-10/19, 10/23-10/26, 10/31-11/2	Haunting of Elks Lodge	Shadows Sanctum Productions	Haunted House	NO	1st	NO
6/2/2025	2025-15	10/4/2025 - CANCELLED 8/6/2025	Badger Party	Bentzin Family Town Square	Badger Game Streaming	YES	1st	NO
8/15/2025	2025-25	10/11/2025	Trunk or Treat	Daniel Leija Trunk or	Trunk or Treat Event	NO	REPEAT	NO
7/7/2025	2025-21	10/18/2025	VEG Cares 5K	Veterinary Emergency Group	5K walk/run to raise money for VEG Cares	NO	1st	NO
8/22/2025	2025-27	10/25/2025	Moose Lodge Trunk or Treat	Moose Lodge	Safe family fun for Halloween	NO	REPEAT	NO
6/24/2025	2025-19	11/27/2025	Run Turkey Run	Sarah Sullivan	5K Walk/Run	NO	REPEAT	NO
9/16/2025	2025-29	11/29/2025	Christmas Parade of Lights	Watertown Parade Committee	Christmas parade to get everyone ready for Christmas	YES	REPEAT	YES
10/24/2025	2025-31	12/6/2025	Breakfast with Santa	Elks Lodge	Breakfast, pictures with santa & games for underprivileged children	NO	REPEAT	NO
10/13/2025	2025-30	12/10/2025	Holiday Train	Watertown Park & Rec	Annual CP Holiday Train stop.	YES	REPEAT	NO

Report Criteria:

License Type.Description = "Operator's License"

License.License issued date = 11/01/2025-11/30/2025

Business Name	Works At	Home Address	City	State	Zip	Date of Birth	License Issued Date
Ashley A Wasley	Uptown Bar	103 Frosty Ct	Marshall	WI	53559	05/31/2002	11/12/2025
Carla M Liljander	Walmart	1304 Dakota St	Watertown	WI	53094	08/12/2007	11/06/2025
Emma M Kaphingst	Uptown Bar	W6730 Hill Rd	Watertown	WI	53098	08/16/2004	11/12/2025
Erik Cabrera	Dew Drop	800 Main St	Clyman	WI	53016	10/07/1999	11/17/2025
James W Bacon	Walmart	W7702 Lighthouse Rd	Juneau	WI	53039	09/29/2006	11/17/2025
Kayla C Goodreau	Wolfgram's	805 West St	Beaver Dam	WI	53916	11/15/1990	11/17/2025
Miah Goodle	The Riff Dive Bar	N9667 Boje Ct	Watertown	WI	53094	02/19/2007	11/12/2025
Nickolas B Demetropoulos	Uptown Bar	N1609 Scofield Rd	Watertown	WI	53098	03/07/1962	11/07/2025