



COMMON COUNCIL MEETING - SPECIAL AGENDA

TUESDAY, NOVEMBER 29, 2022 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

Access Code: 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

[A.](#) Minutes from November 15, 2022

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. ACCOUNTS PAYABLE

[A.](#) Accounts Payable

7. RESOLUTIONS

[A.](#) Exh. 9451 - Resolution to approve 2023 Budget for Funds 01 & 04 (Sponsor: Mayor McFarland. From: Finance Committee)

[B.](#) Exh. 9452 - Resolution to approve 2023 Budget for All Funds other than Fund 01 & 04 (Sponsor Mayor McFarland, From: Finance Committee)

[C.](#) Exh. 9453 - Resolution to amend 2023 Capital Projects Fund [05] budget because of reduction in Aquatic Center slide restoration expenses (Sponsor: Mayor McFarland From: Finance Committee)

[D.](#) Exh. 9454 - Resolution to approve 2024 capital purchases with extended ordering lead times. (Sponsor Mayor McFarland. From: Finance Committee)

8. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

9. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@cityofwatertown.org, or by phone 920-262-4006.

"Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker."

**Common Council Minutes
November 15, 2022**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, November 15, 2022. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Ruetten, Bartz, Licht, Smith, Schmid, Wetzel and Romlein. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesh, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Streets Director Stacy Winkelman, Public Works Director Jaynellen Holloway, Water Department Donna Christian, Parks Department Jeff Doyle, Park and Rec Director Kristine Butteris, Fire Department Greg Wellach, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, November 1, 2022. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

None

PUBLIC HEARING

Mayor McFarland opened the public hearing at 7:04 p.m. to hear citizens and taxpayers on the proposed City budgets for 2023 at 7:03 p.m., Firefighter Greg Wellach spoke in support of adding three more staff to the Fire Department. Jeff Doyle spoke in support of added staff for the Parks Department. Being no further comment Mayor McFarland closed the public hearing at 7:06 p.m.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Watertown Main Street Program Board of Directors meeting minutes from September 20, 2022, Licensing Board minutes from October 12, 2022, Tourism Commission meeting from October 13, 2022, Finance Committee Minutes of October 10-17, 2022 (Budget Meetings), Finance Committee Minutes of October 24, 2022, Public Works minutes from October 25, 2022.

COMMUNICATIONS & RECOMMENDATIONS

Mayor McFarland gave an update on the Town Square. The Fire Department monthly report was discussed.

NEW BUSINESS

Discussion from councilmembers on the city budgets for 2023. Mayor McFarland and Finance Director, Mark Stevens, gave brief factual overview on budget numbers, mill rate, and the tax levy.

Ald. Smith made a motion to eliminate one full-time staff member for the Parks Department Town Square Programmer and reinstate originally cut part-time position, seconded by Ald. Wetzel. Discussion from Council and the need for the position to fully utilize the new Town Square to its full potential. This position would also help support other tasks for the Park and Rec Department. Concern of inflation and funding for the position; agreement with RDA to help fund/support the position - 25% RDA and 75% City.

Ald. Lampe made a motion to call the question, seconded by Ald. Romlein and carried by roll call vote: Yes-9; No-0; Abstain-0.

Motion to eliminate full-time position and reinstate part-time position for the Town Square Programmer failed on roll call vote of: Yes-2 (Smith, Wetzel; No-6 (Davis, Lampe, Ruetten, Bartz, Licht, Romlein); Abstain-1 (Schmid).

Ald. Wetzel motioned to remove the full-time Town Square Programmer and revisit the topic in six months. Seconded by Ald. Smith and failed on roll call vote of: Yes-2 (Smith, Wetzel; No-6 (Davis, Lampe, Ruetten, Bartz, Licht, Romlein); Abstain-1 (Schmid).

Further discussion on the increase amount for the Humane Society contract for budget year 2023. Numbers were recently submitted increasing the contract from \$61,000 to \$62,830.00 this will add \$1,830 to the net decrease of the General Fund fund balance. Ald. Romlein motioned to approve the increase as stated, seconded by Ald. Wetzel, and carried by roll call vote: Yes-8; No-1 (Schmid); Abstain-0.

Discussion on reducing the 2023 budget for EMS Charges from \$870,000.00 to \$810,000.00, adding \$60,000.00 to the net decrease of General Fund fund balance. Ald. Bartz motioned to approve the decrease as stated, seconded by Ald. Ruetten, and carried by roll call vote: Yes-9; No-0; Abstain-0.

Special Council meeting to be held on November 29, 2022, to approve the final budget.

Ald. Davis made a motion to approve the Memorandum of Understanding for the Extension of Utilities Infrastructure along W. Main Street, Watertown, WI between the City of Watertown and Greywolf Acquisitions, LLC, seconded by Ald. Licht and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Ruetten made a motion to approve William Kehl – serving a partial term, replacing Tom Pasch ending August 2023, Michelle Malmstrom – serving second term ending August 2024, Judy Bear – serving second term ending August 2025, Robert Stocks – serving second term ending August 2026, and Jim Braughler – serving third term ending August 2027 to the Watertown Housing Authority, seconded by Ald. Bartz, and carried by unanimous voice vote.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Romlein moved to pay all certified accounts, seconded by Ald. Wetzel, and carried by roll call vote: Yes-8; No-0; Abstain-1 (Ruetten).

MISCELLANEOUS BUSINESS

Payroll Summary - October 19, 2022, to November 1, 2022

Cash and Investments - October 31, 2022

LICENSES:

Ald. Lampe made a motion to approve the application for "Class B" Malt and Liquor License for Little Italy, LLC. located at 1002 W. Main Street, Watertown WI 53098 (Agent, Karla Cortes) with the condition of only licensing the indoor premises, seconded by Ald. Ruetten, and carried by unanimous voice vote.

Ald. Smith made a motion to deny the application for Operator's License for Lindsey Ladwig, seconded by Ald. Schmid and carried by unanimous voice vote.

ORDINANCES

Ord. 22-73 - Amend Section 500-6 Parking Limitations A. (5) Municipal Parking Lot Limitations (Sponsor: Alderperson Smith, From: Public Safety & Welfare Committee, 1st reading) Ald. Smith moved for adoption of ordinance 22-73 on its 1st reading, seconded by Ald. Licht and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 22-74 - Create a portion of Section 500-9 A. Parking Prohibited in Specific Places of t
of Watertown General Ordinances (Sponsor: Alderperson Smith, From: Public Safety & Welfare
Committee, 1st reading) Ald. Smith moved for adoption of ordinance 22-74 on its 1st reading,
seconded by Ald. Schmid and carried by roll call vote: Yes-9; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9448 - Resolution to Extend Contract with Waste Management of WI for solid waste disposal (Sponsor: Ald. Wetzel, From: Public Works Commission). Ald. Wetzel moved to adopt resolution 9448, seconded by Ald. Romlein and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9449 - Resolution to approve Change Order No. 1 - 2022 Sanitary Sewer and Water Main Project with Forest Landscaping and Construction, Inc. for \$58,085.00 (Sponsor: Ald. Wetzel, From: Public Works Commission). Ald. Wetzel moved to adopt resolution 9449, seconded by Ald. Romlein and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9450 - Resolution to enter into an employee vision benefit contract with DeltaVision effective January 1, 2023 (Sponsor: Mayor McFarland, From: Finance Committee). Ald. Ruetten moved to adopt resolution 9450, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

None

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Wetzel moved to adjourn, seconded by Ald. Romlein, and carried by voice vote at 8:47 p.m.

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 11/29/2022

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ANGELA WOERISHOFER						
552814	ANGELA WOERISHOFER	110822	POLL WORKER	11/08/2022	135.00	01-51-41-10 SALARIES
552814	ANGELA WOERISHOFER	110822	POLL WORKER	11/08/2022	13.50	01-51-41-11 TRAINING
Total 552814:					148.50	
ANTHONY SCOLA						
60296	ANTHONY SCOLA	110822	01514110	11/21/2022	63.00	01-51-41-10 SALARIES
Total 60296:					63.00	
APG OF SOUTHERN WISCONSIN						
1003	APG OF SOUTHERN WISCONSIN	21331-1022	CHRISTMAS PARADE - ENTRY \	10/31/2022	307.00	01-58-11-10 CHRISTMAS PARADE
Total 1003:					307.00	
ARLENE ZIELSDORF						
60384	ARLENE ZIELSDORF	110822	POLL WORKER	11/21/2022	166.50	01-51-41-10 SALARIES
Total 60384:					166.50	
AT&T-5080						
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - WATER	11/07/2022	54.48	03-99-21-18 SUPPLIES & EXPENSE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - CITY H	11/07/2022	72.64	01-51-71-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - POLICE	11/07/2022	36.32	01-52-11-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - STREE	11/07/2022	54.48	01-54-21-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - FIRE	11/07/2022	36.32	01-52-31-32 TELEPHONE AND CELLU
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - HEALT	11/07/2022	18.16	01-53-12-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - TRAFFI	11/07/2022	18.16	01-54-24-30 ELECTRIC
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - SENIO	11/07/2022	36.32	01-55-20-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - AQ CE	11/07/2022	54.48	01-55-22-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - PARK S	11/07/2022	18.16	01-55-42-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - WW	11/07/2022	18.16	02-82-00-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - LIBRAR	11/07/2022	108.96	11-58-12-32 TELEPHONE
1013	AT&T-5080	920262402711	TELEPHONE SERVICE - SOLID	11/07/2022	36.32	17-58-17-32 TELEPHONE
1013	AT&T-5080	920262402711	BILLING ROUNDING	11/07/2022	.01-	01-51-71-32 TELEPHONE
Total 1013:					562.95	
AURORA HEALTH CARE						
1858	AURORA HEALTH CARE	135-C1000000	ACLS RENEWAL-FD	10/31/2022	130.00	01-58-11-19 EMS FAP EDUCATION
Total 1858:					130.00	
AXLEY BRYNELSON LLP						
1985	AXLEY BRYNELSON LLP	907155	CITY ATTORNEY COVERAGE 20	10/20/2022	213.50	01-51-61-16 ADDITIONAL LEGAL EXP
1985	AXLEY BRYNELSON LLP	907155	HERING LITIGATION-ADDL LEG	10/20/2022	732.00	01-51-61-16 ADDITIONAL LEGAL EXP
Total 1985:					945.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
BETH BECKETT						
52122	BETH BECKETT	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
Total 52122:					135.00	
BEVERLY EBERT						
554495	BEVERLY EBERT	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
554495	BEVERLY EBERT	110822	POLL WORKER	11/21/2022	15.75	01-51-41-11 TRAINING
Total 554495:					78.75	
CAROL ERICKSON						
60063	CAROL ERICKSON	110822	POLL WORKER	11/21/2022	130.50	01-51-41-10 SALARIES
Total 60063:					130.50	
CONNIE MUNDT						
554496	CONNIE MUNDT	110822	POLL WORKER	11/21/2022	36.00	01-51-41-10 SALARIES
Total 554496:					36.00	
CONVERGENT SOLUTIONS INC						
3762	CONVERGENT SOLUTIONS INC	54379	PHONE SYSTEM PROGRAMING	09/22/2022	145.13	01-51-86-11 CONTRACTED IT SUPPO
Total 3762:					145.13	
3762	CONVERGENT SOLUTIONS INC	54581	HEALTH - PHONE WORK	11/03/2022	101.72	01-53-12-32 TELEPHONE
3762	CONVERGENT SOLUTIONS INC	54581	ENVIRO - PHONE WORK	11/03/2022	101.73	14-53-13-32 TELEPHONE
Total 3762:					203.45	
3762	CONVERGENT SOLUTIONS INC	54584	911 SYSTEM PHONE UPDATE -	11/03/2022	69.48	02-85-00-44 OFFICE SUPPLIES & EX
3762	CONVERGENT SOLUTIONS INC	54584	911 SYSTEM PHONE UPDATE -	11/03/2022	69.47	03-99-21-18 SUPPLIES & EXPENSE
Total 3762:					138.95	
DARCY HENRIKSEN						
554352	DARCY HENRIKSEN	110822	POLL WORKER	11/21/2022	126.00	01-51-41-10 SALARIES
Total 554352:					126.00	
DAVID APPEGARTH						
554497	DAVID APPEGARTH	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
554497	DAVID APPEGARTH	110822	POLL WORKER	11/21/2022	22.50	01-51-41-11 TRAINING
Total 554497:					157.50	
DAVID HERTEL						
60127	DAVID HERTEL	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
Total 60127:					63.00	
DEBRA KNESER						
552820	DEBRA KNESER	110822	POLL WORKER	11/21/2022	67.50	01-51-41-10 SALARIES
Total 552820:					67.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
DEBRA POLENSKY						
553368	DEBRA POLENSKY	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
Total 553368:					135.00	
DELAINE CASEY						
553259	DELAINE CASEY	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
553259	DELAINE CASEY	110822	POLL WORKER	11/21/2022	40.50	01-51-41-11 TRAINING
Total 553259:					175.50	
DENNIS OSTERHAUS						
60220	DENNIS OSTERHAUS	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
Total 60220:					135.00	
DIGICORP INC						
4468	DIGICORP INC	343886	MS 365 APPS - NOV	11/16/2022	1,443.60	01-51-86-44 SOFTWARE SUPPORT/S
Total 4468:					1,443.60	
DONALD COLEMAN						
60027	DONALD COLEMAN	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
Total 60027:					135.00	
DONNA RANTANEN						
60258	DONNA RANTANEN	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
60258	DONNA RANTANEN	110822	POLL WORKER	11/21/2022	22.50	01-51-41-11 TRAINING
Total 60258:					85.50	
DORIS WEGNER						
60365	DORIS WEGNER	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
Total 60365:					63.00	
GREAT LAKES TESTING						
554484	GREAT LAKES TESTING	116591	HOSE TESTING-FD	10/26/2022	6,012.00	01-52-31-59 SAFETY EQUIPMENT TE
Total 554484:					6,012.00	
JANE CHEN						
552588	JANE CHEN	110822	POLL WORKER	11/21/2022	142.50	01-51-41-10 SALARIES
552588	JANE CHEN	110822	POLL WORKER	11/21/2022	19.00	01-51-41-11 TRAINING
Total 552588:					161.50	
JANET GLEISSNER						
554498	JANET GLEISSNER	110822	POLL WORKER	11/21/2022	72.00	01-51-41-10 SALARIES
554498	JANET GLEISSNER	110822	POLL WORKER	11/21/2022	22.50	01-51-41-11 TRAINING
Total 554498:					94.50	
JANETTE GOSDECK						
60089	JANETTE GOSDECK	110822	POLL WORKER	11/21/2022	92.25	01-51-41-10 SALARIES

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 60089:					92.25	
JEAN GOODRICH						
554083	JEAN GOODRICH	110822	POLL WORKER	11/21/2022	148.50	01-51-41-10 SALARIES
Total 554083:					148.50	
JEAN OSTERHAUS						
60221	JEAN OSTERHAUS	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
Total 60221:					63.00	
JENNIFER BAKKE						
552824	JENNIFER BAKKE	110822	POLL WORKER	11/21/2022	146.25	01-51-41-10 SALARIES
552824	JENNIFER BAKKE	110822	POLL WORKER	11/21/2022	13.50	01-51-41-11 TRAINING
Total 552824:					159.75	
JOEL JAEGER						
60135	JOEL JAEGER	110822	POLL WORKER	11/21/2022	171.00	01-51-41-10 SALARIES
60135	JOEL JAEGER	110822	POLL WORKER	11/21/2022	47.50	01-51-41-11 TRAINING
Total 60135:					218.50	
JOHN DAVID						
4124	JOHN DAVID	110822	POLL WORKER	11/21/2022	162.00	01-51-41-10 SALARIES
Total 4124:					162.00	
JOHN GERLOFF						
552607	JOHN GERLOFF	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
552607	JOHN GERLOFF	110822	POLL WORKER	11/21/2022	15.75	01-51-41-11 TRAINING
Total 552607:					78.75	
JOHN SCHOMMER						
552590	JOHN SCHOMMER	110822	POLL WORKER	11/21/2022	152.00	01-51-41-10 SALARIES
552590	JOHN SCHOMMER	110822	POLL WORKER	11/21/2022	47.50	01-51-41-11 TRAINING
Total 552590:					199.50	
JOHNATHAN LEDBETTER						
554499	JOHNATHAN LEDBETTER	110822	POLL WORKER	11/21/2022	139.50	01-51-41-10 SALARIES
554499	JOHNATHAN LEDBETTER	110822	POLL WORKER	11/21/2022	18.00	01-51-41-11 TRAINING
Total 554499:					157.50	
JOHNSONS NURSERY INC						
10504	JOHNSONS NURSERY INC	MO-11478-1	TREES JONES ST PARKING LO	10/21/2022	320.00	05-58-11-69 STREETS
Total 10504:					320.00	
JONATHAN ROHR						
552829	JONATHAN ROHR	110822	POLL WORKER	11/21/2022	251.75	01-51-41-10 SALARIES
552829	JONATHAN ROHR	110822	POLL WORKER	11/21/2022	47.50	01-51-41-11 TRAINING

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 552829:					299.25	
JOURDAN WESTENBERG						
23597	JOURDAN WESTENBERG	2022-0001	CANION REBEL CAMERA, LENS	11/17/2022	300.00	01-51-84-60 CAPITAL OUTLAY
Total 23597:					300.00	
JUDITH CORNELL						
60030	JUDITH CORNELL	110822	POLL WORKER	11/21/2022	166.25	01-51-41-10 SALARIES
60030	JUDITH CORNELL	110822	POLL WORKER	11/21/2022	57.00	01-51-41-11 TRAINING
Total 60030:					223.25	
JUDITH HALFMAN						
554500	JUDITH HALFMAN	110822	POLL WORKER	11/21/2022	67.50	01-51-41-10 SALARIES
554500	JUDITH HALFMAN	110822	POLL WORKER	11/21/2022	15.75	01-51-41-11 TRAINING
Total 554500:					83.25	
KAREN HERRITZ						
60128	KAREN HERRITZ	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
60128	KAREN HERRITZ	110822	POLL WORKER	11/21/2022	15.75	01-51-41-11 TRAINING
Total 60128:					78.75	
KATE LAPIN						
60177	KATE LAPIN	110822	POLL WORKER	11/21/2022	185.25	01-51-41-10 SALARIES
60177	KATE LAPIN	110822	POLL WORKER	11/21/2022	23.75	01-51-41-11 TRAINING
Total 60177:					209.00	
KATHIE HILLMAN						
554501	KATHIE HILLMAN	110822	POLL WORKER	11/21/2022	148.50	01-51-41-10 SALARIES
554501	KATHIE HILLMAN	110822	POLL WORKER	11/21/2022	22.50	01-51-41-11 TRAINING
Total 554501:					171.00	
KATHY MACIEL						
60189	KATHY MACIEL	110822	POLL WORKER	11/21/2022	132.75	01-51-41-10 SALARIES
Total 60189:					132.75	
KATHY WAGNER						
60354	KATHY WAGNER	110822	POLL WORKER	11/21/2022	156.75	01-51-41-10 SALARIES
60354	KATHY WAGNER	110822	POLL WORKER	11/21/2022	23.75	01-51-41-11 TRAINING
Total 60354:					180.50	
KEN POLCYN						
60241	KEN POLCYN	110822	POLL WORKER	11/21/2022	69.75	01-51-41-10 SALARIES
Total 60241:					69.75	
KENNETH CASEY						
553168	KENNETH CASEY	110822	POLL WORKER	11/21/2022	159.13	01-51-41-10 SALARIES
553168	KENNETH CASEY	110822	POLL WORKER	11/21/2022	57.00	01-51-41-11 TRAINING

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 553168:					216.13	
KIM BRUNNER						
552837	KIM BRUNNER	110822	POLL WORKER	11/21/2022	339.63	01-51-41-10 SALARIES
552837	KIM BRUNNER	110822	POLL WORKER	11/21/2022	28.50	01-51-41-11 TRAINING
Total 552837:					368.13	
KRIS ZUEHLKE						
554502	KRIS ZUEHLKE	110822	POLL WORKER	11/21/2022	72.00	01-51-41-10 SALARIES
554502	KRIS ZUEHLKE	110822	POLL WORKER	11/21/2022	22.50	01-51-41-11 TRAINING
Total 554502:					94.50	
LAURIE HOFFMANN						
553260	LAURIE HOFFMANN	110822	POLL WORKER	11/21/2022	72.00	01-51-41-10 SALARIES
553260	LAURIE HOFFMANN	110822	POLL WORKER	11/21/2022	15.75	01-51-41-11 TRAINING
Total 553260:					87.75	
LOIS KOBLESKE						
60154	LOIS KOBLESKE	110822	POLL WORKER	11/21/2022	251.75	01-51-41-10 SALARIES
60154	LOIS KOBLESKE	110822	POLL WORKER	11/21/2022	23.75	01-51-41-11 TRAINING
Total 60154:					275.50	
MARGARET SCOLA						
60297	MARGARET SCOLA	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
Total 60297:					135.00	
MARILYN SCHULTZ						
19360	MARILYN SCHULTZ	110822	POLL WORKER	11/21/2022	139.50	01-51-41-10 SALARIES
19360	MARILYN SCHULTZ	110822	POLL WORKER	11/21/2022	18.00	01-51-41-11 TRAINING
Total 19360:					157.50	
MARY JO OLEJNICZAK						
552606	MARY JO OLEJNICZAK	110822	POLL WORKER	11/21/2022	157.50	01-51-41-10 SALARIES
Total 552606:					157.50	
MARY PATZER						
553079	MARY PATZER	110822	POLL WORKER	11/21/2022	234.00	01-51-41-10 SALARIES
553079	MARY PATZER	110822	POLL WORKER	11/21/2022	18.00	01-51-41-11 TRAINING
Total 553079:					252.00	
MERI CHRISTENSEN						
554355	MERI CHRISTENSEN	110822	POLL WORKER	11/21/2022	121.50	01-51-41-10 SALARIES
Total 554355:					121.50	
MICHELLE SCHWANTES						
60295	MICHELLE SCHWANTES	110822	POLL WORKER	11/21/2022	85.50	01-51-41-10 SALARIES
60295	MICHELLE SCHWANTES	110822	POLL WORKER	11/21/2022	13.50	01-51-41-11 TRAINING

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 60295:					99.00	
MIRANDA KUBE						
552844	MIRANDA KUBE	110822	POLL WORKER	11/21/2022	139.50	01-51-41-10 SALARIES
Total 552844:					139.50	
NEAL MUNDT						
552865	NEAL MUNDT	110822	POLL WORKER	11/21/2022	146.25	01-51-41-10 SALARIES
Total 552865:					146.25	
NICOLE HESPE						
8378	NICOLE HESPE	112022	SEAL A SMILE - HYGIENIST LIN	11/17/2022	220.00	18-53-18-17 CONTRACTED STAFF
8378	NICOLE HESPE	112022	SEAL A SMILE HYGIENIST - LIN	11/17/2022	140.00	18-53-18-17 CONTRACTED STAFF
8378	NICOLE HESPE	112022	SEAL A SMILE - HYGIENIST - D	11/17/2022	230.00	18-53-18-17 CONTRACTED STAFF
Total 8378:					590.00	
NORA DAVID						
60037	NORA DAVID	110822	POLL WORKER	11/21/2022	157.50	01-51-41-10 SALARIES
60037	NORA DAVID	110822	POLL WORKER	11/21/2022	4.50	01-51-41-11 TRAINING
Total 60037:					162.00	
OFFICE PRO						
15275	OFFICE PRO	0470358-001	SHRED SERVICES-FD	11/11/2022	50.00	01-52-31-56 EMS BILLING EXPENSE
Total 15275:					50.00	
15275	OFFICE PRO	0470954-001	SHRED SERVICES	11/21/2022	45.00	01-51-40-18 SUPPLIES & EXPENSE
Total 15275:					45.00	
PAMELA LALMOND						
554356	PAMELA LALMOND	110822	POLL WORKER	11/21/2022	63.00	01-51-41-10 SALARIES
Total 554356:					63.00	
PAMELA WILKE						
52456	PAMELA WILKE	110822	POLL WORKER	11/21/2022	192.38	01-51-41-10 SALARIES
52456	PAMELA WILKE	110822	POLL WORKER	11/21/2022	19.00	01-51-41-11 TRAINING
Total 52456:					211.38	
PATRICIA KUERSCHNER						
552594	PATRICIA KUERSCHNER	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
552594	PATRICIA KUERSCHNER	110822	POLL WORKER	11/21/2022	15.75	01-51-41-11 TRAINING
Total 552594:					150.75	
PATTI ELLENBECKER						
552849	PATTI ELLENBECKER	110822	POLL WORKER	11/21/2022	135.00	01-51-41-10 SALARIES
552849	PATTI ELLENBECKER	110822	POLL WORKER	11/21/2022	24.75	01-51-41-11 TRAINING

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 552849:					159.75	
PTM DOCUMENT SYSTEMS						
553029	PTM DOCUMENT SYSTEMS	0083847	1099 FORMS AND ENVELOPES	11/07/2022	198.96	01-51-40-18 SUPPLIES & EXPENSE
Total 553029:					198.96	
RANDY GAJEWSKY						
554357	RANDY GAJEWSKY	110822	POLL WORKER	11/22/2022	148.50	01-51-41-10 SALARIES
554357	RANDY GAJEWSKY	110822	POLL WORKER	11/22/2022	18.00	01-51-41-11 TRAINING
Total 554357:					166.50	
RHYME BUSINESS PRODUCTS						
4092	RHYME BUSINESS PRODUCTS	32732978	COPIER MAINT FEE-	10/31/2022	229.36	01-54-10-26 MAINTENANCE CONTRA
Total 4092:					229.36	
RITA POLCYN						
60242	RITA POLCYN	110822	POLL WORKER	11/22/2022	69.75	01-51-41-10 SALARIES
Total 60242:					69.75	
RIVER CITY TRUCK REPAIR INC						
18522	RIVER CITY TRUCK REPAIR INC	38303	E62 ALIGNMENT-FD	11/18/2022	355.20	01-52-31-42 APPARATUS MAINTENAN
Total 18522:					355.20	
RONNIE BARTELS						
552854	RONNIE BARTELS	110822	POLL WORKER	11/22/2022	156.75	01-51-41-10 SALARIES
552854	RONNIE BARTELS	110822	POLL WORKER	11/22/2022	38.00	01-51-41-11 TRAINING
Total 552854:					194.75	
ROSE COISMAN						
554358	ROSE COISMAN	110822	POLL WORKER	11/22/2022	139.50	01-51-41-10 SALARIES
Total 554358:					139.50	
ROSE MENZIA						
552598	ROSE MENZIA	110822	POLL WORKER	11/22/2022	135.00	01-51-41-10 SALARIES
552598	ROSE MENZIA	110822	POLL WORKER	11/22/2022	18.00	01-51-41-11 TRAINING
Total 552598:					153.00	
ROXANNE WITTE						
55186	ROXANNE WITTE	110822	POLL WORKER	11/22/2022	368.13	01-51-41-10 SALARIES
55186	ROXANNE WITTE	110822	POLL WORKER	11/22/2022	180.50	01-51-41-11 TRAINING
Total 55186:					548.63	
SARAH MUTTER						
554503	SARAH MUTTER	110822	POLL WORKER	11/22/2022	33.75	01-51-41-10 SALARIES
Total 554503:					33.75	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
STEPHANIE MACDONALD						
56665	STEPHANIE MACDONALD	110822	POLL WORKER	11/22/2022	159.13	01-51-41-10 SALARIES
Total 56665:					159.13	
SUZANNA TREPTE						
552599	SUZANNA TREPTE	110822	POLL WORKER	11/22/2022	72.00	01-51-41-10 SALARIES
552599	SUZANNA TREPTE	110822	POLL WORKER	11/22/2022	13.50	01-51-41-11 TRAINING
Total 552599:					85.50	
TAYLOR WALSH						
554504	TAYLOR WALSH	110822	POLL WORKER	11/22/2022	81.00	01-51-41-10 SALARIES
554504	TAYLOR WALSH	110822	POLL WORKER	11/22/2022	13.50	01-51-41-11 TRAINING
Total 554504:					94.50	
THE UNIFORM SHOP OF GREEN BAY INC						
554483	THE UNIFORM SHOP OF GREE	327184	UNIFORMS-FD	10/31/2022	508.40	01-52-31-50 UNIFORM ALLOWANCE
Total 554483:					508.40	
THERESA LUBLIN						
52301	THERESA LUBLIN	110822	POLL WORKER	11/22/2022	56.25	01-51-41-10 SALARIES
Total 52301:					56.25	
THOMAS LEVI						
12330	THOMAS LEVI	110822	POLL WORKER	11/22/2022	72.00	01-51-41-10 SALARIES
Total 12330:					72.00	
WATERTOWN WATER DEPT						
23487	WATERTOWN WATER DEPT	113022	WATER - SOLID WASTE	11/30/2022	255.24	17-58-17-31 WATER
23487	WATERTOWN WATER DEPT	113022	WATER - PARK	11/30/2022	2,210.48	01-55-41-31 WATER
23487	WATERTOWN WATER DEPT	113022	WATER - BUBBLER	11/30/2022	92.52	01-55-41-48 WATER-BUBBLERS
23487	WATERTOWN WATER DEPT	113022	WATER - PARK SHOP	11/30/2022	681.59	01-55-42-31 WATER
23487	WATERTOWN WATER DEPT	113022	WATER - WASTEWATER	11/30/2022	6,362.79	02-82-00-31 WATER
23487	WATERTOWN WATER DEPT	113022	WATER - WATER	11/30/2022	612.92	03-99-32-18 SUPPLIES-MAINT.OF GE
Total 23487:					10,215.54	
WEPCO PRINTING INC						
23585	WEPCO PRINTING INC	39508	CHRISTMAS PARADE THANK Y	11/14/2022	23.29	01-58-11-10 CHRISTMAS PARADE
Total 23585:					23.29	
WILLIAM RANTANEN						
60257	WILLIAM RANTANEN	110822	POLL WORKER	11/22/2022	63.00	01-51-41-10 SALARIES
60257	WILLIAM RANTANEN	110822	POLL WORKER	11/22/2022	22.50	01-51-41-11 TRAINING
Total 60257:					85.50	
Grand Totals:					32,464.73	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 11/29/2022

**RESOLUTION TO
APPROVE 2023 BUDGETS FOR GENERAL FUND [01], DEBT SERVICE FUND [04],
AND CORRESPONDING LEVIES AND TAX RATES**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the Mayor and Finance Committee have recommended proposed 2023 budgets for the following funds: General Fund [01] and Debt Service Fund [04]; and,

WHEREAS, notice of the public hearing for said proposed budgets was published in the Watertown Daily Times on Friday, October 28, and Monday, October 31, 2022; and,

WHEREAS, said public hearing was held November 15, 2022, to hear comments from interested citizens,

WHEREAS, approval of the General Fund and Debt Service Fund budgets for 2023 will require that the following tax levies and tax rates be set:

Tax Levy			Tax Rates		
	<u>2022</u>	<u>2023</u>		<u>2022</u>	<u>2023</u>
				(2021 tax bill)	(2022 tax bill)
General	10,050,000	10,400,000	Jefferson County		
Debt	<u>4,700,000</u>	<u>4,700,000</u>	General	7.68438	5.48882
	14,750,000	15,100,000	Debt	<u>3.59369</u>	<u>2.48052</u>
				11.27807	7.96934
			Dodge County		
			General	7.81252	5.47910
			Debt	<u>3.65361</u>	<u>2.47613</u>
				11.46613	7.95523
			City Blended	11.34030	7.96456

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proposed budgets for the following funds: General [01] and Debt Service [04], be adopted for 2023.

BE IT FURTHER RESOLVED that the above tax levies and rates be adopted for the 2022 property tax bills to fund the 2023 General Fund and Debt Service Fund budgets.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED November 29, 2022

CITY CLERK

APPROVED November 29, 2022

MAYOR

**RESOLUTION TO
APPROVE 2023 BUDGETS FOR
FUNDS 02, 03, 05, 07-20, 22-25, 60, 65**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the Mayor and Finance Committee have recommended proposed 2023 budgets for the following funds: Wastewater Utility [02], Water Utility [03], Capital Projects [05], Developer Parks [07], TID#4 [08], TID#5 [09], TID#6 [10], Library Special Revenue [11], Riverfest [12], Transit [13], Environmental Health [14], Public Health Emergency Preparedness [15], Stormwater Utility [16], Solid Waste [17], Seal A Smile [18], TID#7 [19], Library Trust [20], Tourism [22], TID#8 [23], Non-recurring Grants & Revenues (incl ARPA) [24], Fiber Optic [25], Economic Development [60], and Housing RLF Block Grant [65]; and,

WHEREAS, notice of the public hearing for said proposed budgets was published in the Watertown Daily Times on Friday, October 28, and Monday, October 31, 2022; and,

WHEREAS, said public hearing was held November 15, 2022 to hear comments from interested citizens,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proposed budgets for the following funds: Wastewater Utility [02], Water Utility [03], Capital Projects [05], Developer Parks [07], TID#4 [08], TID#5 [09], TID#6 [10], Library Special Revenue [11], Riverfest [12], Transit [13], Environmental Health [14], Public Health Emergency Preparedness [15], Stormwater Utility [16], Solid Waste [17], Seal A Smile [18], TID#7 [19], Library Trust [20], Tourism [22], TID#8 [23], Non-recurring Grants & Revenues (incl ARPA) [24], Fiber Optic [25], Economic Development [60], and Housing RLF Block Grant [65], be adopted for 2023.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED November 29, 2022

CITY CLERK

APPROVED November 29, 2022

MAYOR

**RESOLUTION TO
AMEND 2023 CAPITAL PROJECTS FUND [05] BUDGET**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the 2023 Capital Projects Fund [05] included \$225,000 for Aquatic Center slides replacement; and,

WHEREAS, a quote from Fischer Bros., the only slide restoration company in Wisconsin, has provided a bid of \$137,562;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the 2023 Capital Projects Fund [05] be amended, reducing Borrowing [05-48-20-20] from \$4,000,000 to \$3,912,600 and Aquatic Center Capital Projects [05-55-22-70] from \$225,000 to \$137,600.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED November 29, 2022

CITY CLERK

APPROVED November 29, 2022

MAYOR

**RESOLUTION TO
APPROVE 2024 CAPITAL PURCHASE COMMITMENTS FOR
ITEMS WITH LONG LEAD ORDERING REQUIREMENTS**

Section 7, Item D.

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the Administrative Leadership Team, Mayor, and Finance Committee have reviewed requests for Capital Improvements [Fund 05] for 2023-2027; and,

WHEREAS, suppliers have relayed supply chain issues are now requiring longer lead times when ordering specialized vehicles; and,

WHEREAS, no delivery of any vehicles is accepted in 2023;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that authorization be provided to Leadership Team members to initiate commitments for the following capital asset purchases for items listed below to be included in the 2024 budget request. It shall be a condition of each of the commitments that no payments are to be made for the items in 2023 and the City retains the ability to cancel the order for no cost prior to making a down payment on the item.

Acct #	Dept	Item	Approx Cost
05-52-31-70	Fire	Ambulance	320,000
05-54-11-70	Street	Truck: single-axle dump w/ plow & sander	270,000
05-54-11-70	Street	Truck: tandem-axle dump w/ plow & sander	150,000 (shared)
16-58-16-60	Stormwater	Truck: tandem-axle dump w/ plow & sander	150,000 (shared)
16-58-16-60	Stormwater	Street sweeper	320,000
17-58-17-60	Solid Waste	Refuse truck	340,000

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED November 29, 2022

CITY CLERK

APPROVED November 29, 2022

MAYOR



Watertown Fire Department

106 Jones Street, Watertown, WI 53094 • 920-261-3610 • 920-261-7527 fax
www.watertownfiredept.com

November 21, 2022

Re: 2024 CAPITAL PURCHASING OF SPECIAL PURPOSE VEHICLE - AMBULANCE

This memo, and the attached documents, provide history and context to substantiate the need and the necessity to act on capital purchases that are not planned to take place until the year 2024.

In late September of 2022 I received an email from our ambulance dealer indicating the ordering period for requesting a chassis would open on October 7, 2022, and only be open for three days. Historically, ordering a chassis was not subject to a limited timeframe. Furthermore, according to an August 24, 2022, article from ems1.com, *"before the pandemic, lead times for new ambulances ranged from 90-120 days (from order to delivery). At this time, the wait is now 24 months and longer"*. The primary reason behind this increase is the availability of chassis.

This has created a situation where a chassis needs to be ordered a year or more before the anticipated delivery of the finished vehicle. Different stakeholder groups are urging legislators and the United States Secretary of Transportation to prioritize ambulance chassis productions and raise vehicle inventory. Until this happens delivery times from ordering to finished product will stretch over several budget cycles.

With these challenges in mind, the Watertown Fire Department has ordered a 2023MY chassis with a projected ambulance completion date of sometime in 2024. If production timelines change and the chassis becomes available earlier than anticipated, we are under no financial obligation to buy the chassis.

The fire department has a fleet of four ambulances, of these three remain in-service and ready to respond to calls. The fourth ambulance is kept in a reserve status and is used when one of the three in-service ambulances are down for maintenance. When a new ambulance is purchased the reserve ambulance is retired from the fleet and each ambulance moves down a position in the *in-service* rotation.

If you have additional questions, please feel free to contact me.

Sincerely,

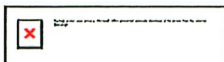
Travis J. Teesch


Travis Teesch
Fire Chief/Emergency Manager
Watertown Fire Department

Attachments

Travis Teesch

From: DocuSign NA4 System <dse_NA4@docusign.net> on behalf of Rob Little via DocuSign <dse_NA4@docusign.net>
Sent: Thursday, September 29, 2022 7:33 PM
To: Travis Teesch
Subject: [*Suspicious Email*] Complete with DocuSign: FORD PURCHASE ORDER FORM - WATERTOWN, WI.pdf, CHASSIS ORDER FORM - WATE...





Rob Little sent you a document to review and sign.

REVIEW DOCUMENTS

 **Rob Little**
 rob@jeffersonfire.com

Travis, please sign these for me, this is the same Chassis as the last Life Line. and again, there is NO obligation here if the timing is not right when the Chassis arrives.

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Travis Teesch

From: Rob Little <Rob@jeffersonfire.com>
Sent: Friday, November 18, 2022 9:35 AM
To: Travis Teesch
Subject: RE: Chassis

Copy on the 2024, just an FYI, it is all a "Crystal Ball" projection, but we are telling most of our customers 2 years from the time of order. I can't guarantee any of that...at the "Mercy" of the Chassis companies but 2 years from now is of course 4th Qtr. 2024. This is also due to backlog's getting larger. Our current build backlog is over 300 ambulances. We build around 225 per year.

Have a Good Thanksgiving also!!

Thank you,

Rob Little, Ambulance Specialist
 Jefferson Fire & Safety
 Cell: 608-723-9126

From: Travis Teesch <TTeesch@CityofWatertown.org>
Sent: Friday, November 18, 2022 9:10 AM
To: Rob Little <Rob@jeffersonfire.com>
Subject: RE: Chassis

WARNING! This email is from an external source

Thanks, Rob, those answers help me explain the "why" behind some of this to the council.....We definitely are looking for a 2024 competition date.

Have a good Thanksgiving!

Travis

From: Rob Little <Rob@jeffersonfire.com>
Sent: Friday, November 18, 2022 9:06 AM
To: Travis Teesch <TTeesch@CityofWatertown.org>
Subject: RE: Chassis

Travis

It seems there is no rhyme or reason when Chassis companies open and close their order banks. In the past they would stay open longer than they do today. It is never the same time every year. They only open on order bank once per Model Year.

For example, 2022MY opened sometime around March 16th, this year and closed before April. The reason for the short order bank time frame is they can only take in so many orders and then they cut it off. However for the 22MY they took more orders than they could build. So about 25% of our 2022 Chassis had to be re-ordered as 2023's.

Your chassis we have in the order list is a 2023MY. The 2023MY order bank was supposed to open originally around October 17th with build scheduling to begin yesterday. But, Ford has delayed the 2023MY Order bank until Monday now and they think this order bank will be open for 3 days is all.

The issue on the 2022MY since they took more orders than they could build, they were not allowing any orders to be scheduled for build without an end user FIN Code so that meant, we couldn't get any chassis for stock or demo's on the 22MY. We are ordering stock Chassis for the 2023MY but that will be yet to be seen if we get those this time.

The next Order bank for those that miss the 23MY will be the 24MY for the F- Series and that probably wont open until March/April next year would be my guess. Hope that helps answer your questions?

With that, since we have the chassis ordered, are you going to be able to order the ambulance side of it before the end of the year? Or do you have to wait until 2024 for a completed ambulance? Which if we placed the order before the end of this year could end up being a 2024 completion anyway, but I can't guarantee that if the chassis start to come quicker next year than they did this year it could be a completed ambulance before the end of 2023. I know all orders we are releasing to production today or being completed March/April of 2023.

There has be talk that we may not see the 2023 Chassis until 3rd Qtr. of 2023, if that is the case, it will definitely be a 2024 Completion. That is a lot but I hope it helps.

Thank you,

Rob Little, Ambulance Specialist
Jefferson Fire & Safety
Cell: 608-723-9126

From: Travis Teesch <TTeesch@CityofWatertown.org>
Sent: Friday, November 18, 2022 8:30 AM
To: Rob Little <Rob@jeffersonfire.com>
Subject: RE: Chassis

WARNING! This email is from an external source

Rob –

I hope you are doing well. I have been asked to prepare something for our Finance Committee regarding capital purchases beyond FY2023. I was hoping you could tell me how many times in 2022 did Ford open their **"Order Bank"** for chassis and how is that different than previous years.

Travis

From: Rob Little <Rob@jeffersonfire.com>
Sent: Wednesday, September 28, 2022 3:59 PM
To: Travis Teesch <TTeesch@CityofWatertown.org>
Subject: Re: Chassis

Travis please give me a call at your earliest convenience.

Thank you,

Rob Little
Ambulance Specialist
Jefferson Fire & Safety
Cell: [608-723-9126](tel:608-723-9126)
www.jeffersonfire.com
rob@jeffersonfire.com
www.lifelineambulance.com

On Sep 26, 2022, at 1:53 PM, Travis Teesch <TTeesch@cityofwatertown.org> wrote:

WARNING! This email is from an external source

Rob,

What are the chances we get a finished ambulance in 2023?.....I really don't want it until 2024.

Travis

From: Rob Little <Rob@jeffersonfire.com>
Sent: Monday, September 26, 2022 1:21 PM
To: Travis Teesch <TTeesch@CityofWatertown.org>
Subject: Chassis
Importance: High

Hello Chief

Just checking on the status of ordering a chassis or two? They are asking us to submit 2023 chassis orders this week. They moved the order bank up to the 7th and figure it will be flooded with orders and shut down in as little as 3 days. They are asking for orders this week so they have time to process them in the system so they are ready to submit on the 7th with a push of a button on the computer.

Thank you,

Rob Little
Ambulance Specialist
Jefferson Fire & Safety
Cell: 608-723-9126
www.jeffersonfire.com
rob@jeffersonfire.com
www.lifelineambulance.com

<image001.jpg>

<image002.png>

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Rob Lawrence

EMS One-stop

When the chips are down: Ambulance chassis availability now at crisis levels

AAA, IAFC, IAFF and NAEMT write to Secretary Pete Buttigieg to restore production levels

Aug 24, 2022

Recently, the American Ambulance Association (AAA), International Association of Fire Chiefs (IAFC), International Association of Fire Fighters (IAFF) and National Association of Emergency Medical Technicians (NAEMT) wrote a joint letter to United States Secretary of Transportation Pete Buttigieg, sharing their concerns over the availability of ambulance chassis and its impact on the delivery of ambulances to all services nationwide.

[Ambulance chassis and chip supply issues](#) have dramatically impacted ambulance costs and delivery times.

The national associations advised Secretary Buttigieg that the issue is now at a crisis level and services and agencies across the nation are experiencing the strain of a vehicle shortage. All signatories asked that Department of Transportation leadership encourage the chassis manufacturers to prioritize ambulance chassis productions and raise vehicle inventory to the appropriate and necessary levels.



Ambulance chassis and chip supply issues have dramatically impacted ambulance costs and delivery times.

TYPICAL AMBULANCE PRODUCTION TIMELINE AND DELAY

Before the pandemic, lead times for new ambulances ranged from 90-120 days (from order to delivery). At this time, the wait is now 24 months and longer. Ambulance chassis are supplied by Ford (accounting for about 80% of demand), GM, Chrysler, Daimler Trucks-North and Navistar.

In a typical year, the North American ambulance industry receives about 6,000 orders. Since 2020, that demand has continuously grown and in 2021, orders increased to 8,500 a year (an increase of 41%). For the past year and a half, ambulance manufacturers have been receiving only a fraction of their chassis orders from these companies and, as a result, production has slowed to a trickle.

I spoke with Chris Anderson, director of operations of Bell Ambulance Milwaukee, who said, "Order banks for GM and Ford should be opening any day now, for the 2023 manufacturing year - but getting a confirmation on how many chassis will be built is pretty impossible."

A further effect of the disrupted production has seen furloughs and layoffs of skilled staff at ambulance factories. This reduction and loss of staff could further jeopardize an eventual return to normal production levels as reinstating or recruiting and retraining staff could further add to the woes.

VEHICLE REPLACEMENTS

The joint letter notes that supply issues are occurring at a time when ambulance demand from EMS providers is at record-high levels and when an EMS agency loses an ambulance to a crash, or when it exceeds its useful/safe life, they may have to wait almost two years to replace it.

Ambulances operating under contract to counties or municipalities are usually mileage capped and should be replaced when they pass the designated mileage or engine hour point. In areas of California, local EMS authorities have already granted exceptions to this point, but it then increases the number of vehicles to be replaced once the supply chain recovers and waivers are removed.

OPERATIONAL PERIL

The joint associations observe that while the nation faces supply chain issues in every sector, this issue represents a rapidly emerging threat to public safety. The lack of proper, new and serviceable equipment places additional pressure on an EMS system that is already over-stressed. As vehicle holdings reduce, demand on EMS increases, and in addition to still dealing with the COVID-19 pandemic, we are in the middle of both [hurricane](#) and peak fire seasons, during which [ambulance strike teams](#) could be deployed in support.

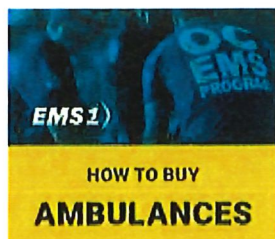
This year, lack of ambulances and crews could add to the depth of such emergencies. Pointing to Secretary Buttigieg's own departmental initiative to reduce roadway fatalities with enhanced levels of post-crash care, the letter's authors note that the availability of ambulances is a critical element of post-crash care, the safety of the patients and of the first responders, and action must be taken immediately.

THE ASK

AAA, IAFC, IAFF and NAEMT, as well as ambulance manufacturers, have been raising this issue with the chassis manufacturers, federal government organizations and lawmakers across the country, all to no meaningful avail, and they have little choice but to formally bring it to the attention of the Secretary.

Even though manufacturers have already indicated that their supply and construction issues will continue well into 2023, Secretary Buttigieg has been asked to step in. He has been asked to help resolve this situation and work with Ford, GM, Chrysler, Daimler Trucks-North and Navistar to prioritize EMS by allocating a larger portion of their builds to ambulance manufacturers.

It remains to be seen if the letter gets any traction and the secretary responds, but, as the saying goes, the squeaky wheel gets the grease ... if there is any in stock!



Learn more

[How to buy ambulances \(eBook\)](#)

Download this EMS1 ambulances buying guide to learn key steps for product selection, purchasing and implementation

About the author

Rob Lawrence has been a leader in civilian and military EMS for over a quarter of a century. He is currently the director of strategic implementation for PRO EMS and its educational arm, Prodigy EMS, in Cambridge, Massachusetts, and part-time executive director of the California Ambulance Association.

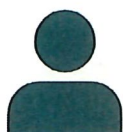
He previously served as the chief operating officer of the Richmond Ambulance Authority (Virginia), which won both state and national EMS Agency of the Year awards during his 10-year tenure. Additionally, he served as COO for Paramedics Plus in Alameda County, California.

Prior to emigrating to the U.S. in 2008, Rob served as the COO for the East of England Ambulance Service in Suffolk County, England, and as the executive director of operations and service development for the East Anglian Ambulance NHS Trust. Rob is a former Army officer and graduate of the UK's Royal Military Academy Sandhurst and served worldwide in a 20-year military career encompassing many prehospital and evacuation leadership roles.

Rob is a board member of the Academy of International Mobile Healthcare Integration (AIMHI) as well as chair of the American Ambulance Association's Communications Committee. He writes and podcasts for EMS1.com and is a member of the [EMS1 Editorial Advisory Board](#). Connect with him on [Twitter](#).

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Posted by **afairfield1** Aug 24, 2022 at 7:03 PM

This is such a need right now. We just redo a chassis that we ordered over 2 years ago for a remount. We are still waiting for the other 2 that they have canceled from FORD due to them saying that that is not going to production. Ram is worse they said they are at least 3 years out. When does it matter that the citizens health matters. Don't get me started on parts. Just as bad. Hopefully this gets a bonfire lite under someone's rear end.




♥ 0

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November 22, 2022

TO: Mark Stevens, Finance Director
FROM: Stacy Winkelman
RE: Approval to Order Equipment Ahead of Budget Year

Dear Mark,

Our five-year plan has purchases of a tandem axle dump truck (shared purchase with the Storm Water Utility) and a single axle dump truck in 2024. Also in 2024 is a purchase of a new refuse truck out of the Solid Waste Utility.

Tandem and single axle trucks are essential parts of our department. They are used year-round but are most depended on during the salting and snow plowing seasons. Tandems are used on larger straighter routes while single axles are used downtown where streets are closer and there are many overhead wires. Both trucks are used during construction season as well – tandems for the bigger projects and single axles for projects like storm water repairs. The refuse truck is probably the most used and hardest working vehicle in any City fleet. These trucks run five days a week year-round. If it's a holiday, they work twice as hard the next day. By continuing to replace refuse trucks it will eventually keep repair costs down.

Vendors are still seeing at least one year delivery dates, sometimes more like a year and half and pushing two years for delivery. Considering the importance of the trucks it will be most helpful to be able to at least order the trucks one year before they are budgeted for.

Respectfully,

Stacy Winkelman
Interim Street Superintendent