



FINANCE COMMITTEE MEETING - SPECIAL AGENDA

TUESDAY, DECEMBER 20, 2022 AT 6:45 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

By Phone or GoToMeeting: Members of the media and the public may attend by calling:

+1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. BUSINESS

A. Review and take action: recommend City Council amend 2022 General Fund budget

B. Review and take action: recommend City Council carry over 2022 incomplete projects

3. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

RESOLUTION TO AMEND THE 2022 BUDGET

SPONSOR: MAYOR MCFARLAND FROM: FINANCE COMMITTEE

WHEREAS, recent review of expenditures by the finance director and department heads have compiled a list of accounts with both available funds from spending less than anticipated and other accounts where expenses exceeded the original budget; and

WHEREAS, the anticipated net result is a reduction of spending, a savings of approximately \$250,100.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the 2022 budget be amended as listed below to reduce budget amounts from available accounts, add budget amounts to over budget accounts, and place the net savings in Contingency [01-51-81-56].

Acct	Division	Name	Available	Over Bdgt	Dept Net
01-51-11-20	Common Council	Official Publications	19,500		19,500
01-51-31-18	Mayor	Supplies & Expenses		1,000	
01-51-31-24	Mayor	Travel	1,000		-
01-51-40-19	Finance	Tax Bill Processing		5,000	
01-51-40-19	Finance	Computer Supplies	5,000		
01-51-40-21	Finance	Banking Services		3,500	(3,500)
01-51-41-18	Elections	Supplies & Expenses	5,000		5,000
01-51-52-44	Assessor	Manufacturing Assessment	1,400		1,400
01-51-61-10	City Attorney	Salaries	25,000		
01-51-61-16	City Attorney	Additional Legal Exp		25,000	
01-51-61-18	City Attorney	Supplies & Expenses	7,000		7,000
01-51-71-18	Municipal Bldg	Supplies & Expenses		10,000	
01-51-71-20	Municipal Bldg	Repairs	5,000		
01-51-71-26	Municipal Bldg	Maintenance Contracts	10,000		
01-51-71-28	Municipal Bldg	Fuel		3,000	
01-51-71-30	Municipal Bldg	Electric	3,000		
01-51-71-60	Municipal Bldg	Capital Outlay		13,000	(8,000)
01-51-81-50	Miscellaneous	Unemployment	15,000		15,000
01-51-86-10	Info Technology	Salaries	14,600		
01-51-86-11	Info Technology	Contracted IT Support		19,650	
01-51-86-24	Info Technology	IT Education/Travel	1,400		
01-51-86-33	Info Technology	WI Retirement	950		
01-51-86-34	Info Technology	Social Security	900		
01-51-86-35	Info Technology	Medicare	200		
01-51-86-60	Info Technology	Capital Outlay	1,600		-

Budget Busters - 2022					
01-51-94-46	Prop & Liab Ins	Worker's Compensation	27,000		
01-51-94-48	Prop & Liab Ins	Property/Fire Insurance	29,000		56,000
01-51-95-55	Employee Progrms	Employee Pay Plan Study		3,000	(3,000)
01-51-96-44	Other Insurance	Retired Health Insurance	5,500		5,500
01-52-11-14	Police	Overtime		50,000	
01-52-11-36	Police	Health Insurance	80,000		
01-52-11-40	Police	Fuel		18,000	
01-52-11-54	Police	Uniform Allowance		2,100	
01-52-11-56	Police	Training		7,000	
01-52-11-60	Police	Capital Outlay	8,000		10,900
01-52-12-10	CrossingGuards	Salaries	10,000		10,000
01-52-13-14	Dispatch Center	Overtime		17,600	
01-52-13-36	Dispatch Center	Health Insurance	4,800		(12,800)
01-52-31-10	Fire	Salaries	30,000		
01-52-31-14	Fire	Overtime		123,000	
01-52-31-18	Fire	Supplies & Expenses		7,500	
01-52-31-19	Fire	Hiring Expenses		5,500	
01-52-31-36	Fire	Health Insurance	47,000		
01-52-31-38	Fire	Dental Insurance	2,000		
01-52-31-40	Fire	Fuel		10,000	
01-52-31-42	Fire	Apparatus Maintenance		15,000	
01-52-31-50	Fire	Uniform Allowance		1,800	(83,800)
01-52-41-16	Building Inspection	Part Time Salaries	8,000		
01-52-41-18	Building Inspection	Supplies & Expenses	2,500		
01-52-41-20	Building Inspection	Repairs & Gas		500	
01-52-41-22	Building Inspection	Dues, Fees & Subs	1,000		
01-52-41-24	Building Inspection	Travel	500		
01-52-41-36	Building Inspection	Health Insurance	1,000		
01-52-41-41	Building Inspection	Neglected Buildings	19,000		
01-52-41-47	Building Inspection	Outside Services Employed		11,800	19,700
01-53-13-18	Environmental Health	Supplies & Expenses Covid	20,000		20,000
01-54-09-13	Public Works-City Planne	Contract Planning	4,500		
01-54-09-69	Public Works-City Planne	Update Comprehensive Pla	2,000		6,500
01-54-10-24	Engineering	Travel	2,000		
01-54-10-26	Engineering	Maintenance Contracts		2,500	
01-54-10-36	Engineering	Health Insurance		14,600	
01-54-10-50	Engineering	GIS	3,000		(12,100)
01-54-11-20	Machinery & Equip	Repairs	36,000		
01-54-11-22	Machinery & Equip	Training	1,500		
01-54-11-40	Machinery & Equip	Gasoline	40,000		
01-54-11-42	Machinery & Equip	Tires & Tire Repair	4,000		81,500

Acct	Division	Name	Available	Over Bdgt	Dept Net
01-54-12-20	Street Garages	Repairs		3,000	(3,000)
01-54-21-10	Street Admin	Salaries	40,000		40,000
01-54-31-16	Street Maintenance	Part Time Help	5,000		
01-54-31-59	Street Maintenance	Safety Equipment		3,500	1,500
01-54-31-10	Snow & Ice Control	Salaries	20,000		
01-54-35-20	Snow & Ice Control	Salt Brine		3,000	
01-54-35-33	Snow & Ice Control	Wisconsin Retirement	2,000		
01-54-35-34	Snow & Ice Control	Social Security	2,000		21,000
01-54-41-10	Signs & Markings	Salaries		25,000	
01-54-41-33	Signs & Markings	Wisconsin Retirement		1,600	
01-54-41-34	Signs & Markings	Social Security		1,500	
01-54-41-35	Signs & Markings	Medicare		300	(28,400)
01-54-42-20	Street Lighting	Repairs	2,000		
01-54-42-40	Street Lighting	New street lights	8,000		10,000
01-54-53-18	Airport	Supplies & Expenses		1,000	
01-54-53-19	Airport	Runway Maintenance	19,000		
01-54-53-20	Airport	Repairs	3,000		
01-54-53-36	Airport	Mowing		3,800	
01-54-53-38	Airport	Navigational Aids		6,500	10,700
01-55-20-17	Rec- Admin	Annual rec software fees	5,300		
01-55-20-36	Rec- Admin	Health Insurance	9,000		14,300
01-55-21-60	Recreation	Capital Outlay	5,000		5,000
01-55-22-14	Outdoor Pool	Overtime		1,700	
01-55-22-16	Outdoor Pool	Part Time Salaries	24,000		
01-55-22-20	Outdoor Pool	Repairs		7,100	
01-55-22-28	Outdoor Pool	Fuel		3,300	11,900
01-55-23-16	Indoor Pool	Part Time Salaries	20,000		
01-55-23-17	Indoor Pool	WUSD Maintenance Staff	26,000		
01-55-23-18	Indoor Pool	Supplies & Expenses	2,000		48,000
01-55-41-16	Park	Part Time Salaries	2,500		
01-55-41-18	Park	Supplies & Expenses		12,000	
01-55-41-20	Park	Repairs	3,000		
01-55-41-40	Park	Gasoline		17,000	
01-55-41-41	Park	Fertilizer & Herbicides	4,000		
01-55-41-42	Park	Equipment repairs	3,000		
01-55-41-60	Park	Capital outlay	5,000		(11,500)
01-56-11-19	Forestry	UF Grant Exp		4,200	(4,200)
01-51-81-56	Miscellaneous	Contingent		250,100	(250,100)
			714,650	714,650	-

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED December 20, 2022

CITY CLERK

APPROVED December 20, 2022

MAYOR

RESOLUTION TO
CARRY OVER AMOUNTS FROM 2022 BUDGET TO 2023

SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE

WHEREAS, certain expenditures were budgeted for 2022, but projects were not able to be completed during the year; and

WHEREAS, it is anticipated these projects will be completed and funds spent in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:

That the amounts listed below be carried forward from the 2022 budget into the 2023 budget for purchases to be completed in 2023.

BE IT FURTHER RESOLVED, that the amounts carried forward will not exceed the actual ending balance in the account and any adjustments to be made to these amounts are hereby approved.

Acct	Division	Account/Project	Available	Request	Reason
General Fund					
01-54-10-47	Engineering	Outside Services Employed	17,300	1,420	Subdivision ordinance rewrite not complete
01-54-11-20	Street	Machinery & Equip Repair	80,000	44,000	Tandem truck boxes (2) delayed shipping
Capital Projects Fund					
05-51-86-70	IT	Move email and MS Office to cloud	13,800	13,800	Work not yet scheduled
05-52-31-70	Fire	Command Vehicle	65,000	65,000	Vehicle stock not available
05-53-12-70	Health	Building window replacements	47,000	47,000	Contractor delay
05-54-53-70	Airport	5% matching FAA federal funding	22,500	22,500	\$7500 ea fr 2020, 2021, 2022
		5% city share reconstruct runway	188,000	188,000	Project not yet scheduled
		5% city share straihten Boomer St	50,000	50,000	Project not yet scheduled
		Fencing	37,000	37,000	Waiting for Boomer St move
05-55-41-70	Park	Riverside restroom	602,810	Balance	Project not completed
		Shop renovation	20,000	Balance	Project not completed

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		

ADOPTED December 20, 2022

CITY CLERK

SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

APPROVED December 20, 2022

MAYOR