

## FINANCE COMMITTEE - SPECIAL AGENDA

TUESDAY, MAY 06, 2025 AT 6:45 PM

## MUNICIPAL BUILDING COUNCIL CHAMBERS - 106 JONES STREET, WATERTOWN, WI 53094

Virtual Meeting Info: https://us06web.zoom.us/join Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile

+16469313860 https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5I.1 &omn=86067781065

#### 1. CALL TO ORDER

#### 2. BUSINESS

- A. Offer to purchase a portion of Parcel No. 291-0815-0411-202 1020 E. Main Street for Dewey Avenue Reconstruction Project
  - 1. Review and discuss: Offer to purchase a portion of Parcel No. 291-0815-0411-202
  - 2. Convene into closed session per § 19.85(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Offer to Purchase a portion of Parcel No. 291-0815-0411-202)
    - 3. Reconvene into open session
  - 4. Review and take action: Approve or Deny purchase of a portion of Parcel No. 291-0815-0411-202

#### 3. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



# **MEMO**

# Engineering Division of the Public Works Department

To: Mayor Stocks and Finance Committee Members

From: Andrew Beyer, P.E.

Date: April 30, 2025

Subject: Land Acquisition for Dewey Avenue STP-Urban Reconstruction Project —

1020 E. Main Street

# Background

The City of Watertown has entered into a State/Municipal Agreement with the Wisconsin Department of Transportation (WisDOT) for a State-Let STP-Urban Project. Under the terms of this agreement, the City is required to provide a Real Estate Plat and Nominal Payment Parcel Report to the State.

The City's design consultant, R.E. Lee & Associates, and their subconsultant, Steigerwaldt Land Services, Inc., have prepared the required documents identifying the need to acquire 45 square feet of land from 1020 East Main, LLC (Tax Parcel 291-0815-0411-202), labeled as Parcel 1 on the Real Estate Plat. This land acquisition is necessary to facilitate the construction of an ADA-compliant curb ramp required for the project.

The total area required for this acquisition is 45 square feet, and the property owner has agreed to sell the land to the City for \$1,000.00.

# **Budget Goal**

- 2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
- 5. Maintains a safe and healthy community, with an eye toward future needs and trends

# Financial Impact

The acquisition cost of \$1,000.00 will be charged to the Annual Street Reserve Account (05-58-11-69), which has sufficient funds available.



# **MEMO**

# Recommendation

The Engineering Division recommends approval of the purchase of 45 square feet from 1020 East Main, LLC (Parcel 1) for the agreed amount of \$1,000.00.

Potential Motion: Motion to forward a Resolution to the May 6, 2025, Common Council meeting with a favorable recommendation for the purchase of 45 square feet from 1020 East Main, LLC for \$1,000.00.

#### Attachments:

- Draft Resolution
- Plat of Right of Way (Dewey Avenue)
- Administrative Revision Form

## **DRAFT RESOLUTION TO**

# PURCHASE ADDITIONAL RIGHT OF WAY REQUIRED FOR CITY OF WATERTOWN, DEWEY AVENUE, E MAIN STREET TO E DIVISION STREET RECONSTRUCTION PROJECT

SPONSOR: MAYOR STOCKS FROM: FINANCE COMMITTEE

## WITH POSITIVE RECOMMENDATION FROM PLAN COMMISSION

WHEREAS, the City of Watertown and the Wisconsin Department of Transportation (WisDOT) did enter into a State/Municipal Agreement for a State-Let STP-Urban Project of Dewey Avenue between E. Main Street & E. Division Street; and,

**WHEREAS**, the City of Watertown shall provide Real Estate Plat and Nominal Payment Parcel Report to the State; and,

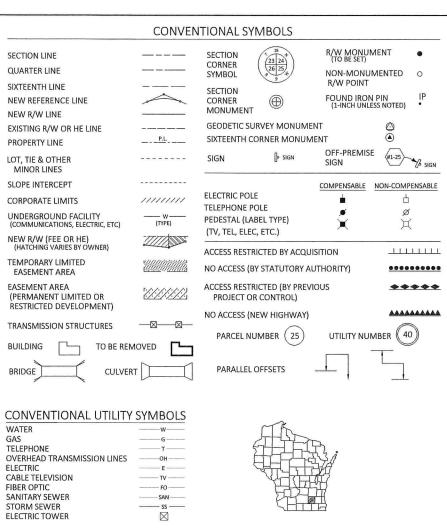
**WHEREAS**, said Real Estate Plat and Nominal Payment Parcel Report describe a land acquisition from 1020 East Main, LLC, Tax Parcel 291-0815-0411-202, shown as Parcel 1 on said Real Estate Plat, attached hereto, necessary to facilitate the construction of an ADA Compliant Curb Ramp; and,

**WHEREAS**, the City of Watertown's contracted consultant has negotiated the successful purchase price of 45 square feet for additional right of way from 1020 East Main, LLC, Tax Parcel 291-0815-0411-202, shown as Parcel 1 on said Real Estate Plat for the construction of said ADA Compliant Curb Ramp.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to purchase 45 square feet from 1020 East Main, LLC, Tax Parcel 291-0815-0411-202, shown as Parcel 1 on said Real Estate Plat for the Total Amount: \$1,000.00. Said money is to be taken out of the #05-58-11-69, Annual Street Reserve Account.

	YES	NO	
DAVIS			ADOPTED <u>May 6, 2025</u>
LAMPE			
BERG			
BARTZ			CITY CLERK
BLANKE			
SMITH			APPROVED <u>May 6, 2025</u>
ARNETT			
WETZEL			
MOLDENHAUER			MAYOR

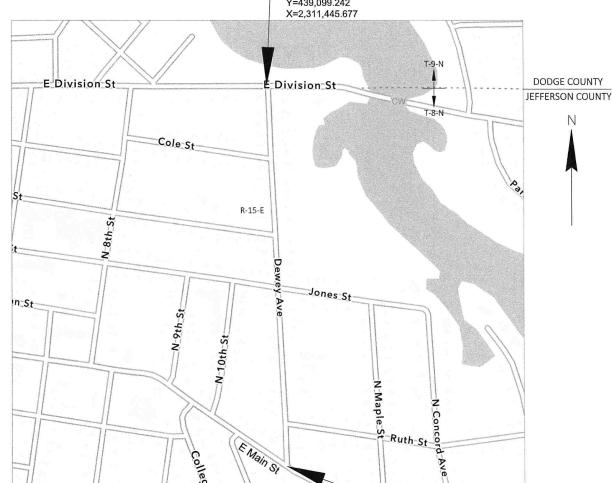
MAYOR STOCKS	
TOTAL	



**CONVENTIONAL ABBREVIATIONS** 

ACCESS RIGHTS	AR	POINT OF COMPOUND CURVE PCC	
ACRES	AC	POINT OF INTERSECTION	PI
AHEAD	AH	PROPERTY LINE	PL
ALUMINUM	ALUM	RECORDED AS	(100')
AND OTHERS	ET AL	REEL / IMAGE	R/I
BACK	BK	REFERENCE LINE	R/L
BLOCK	BLK	REMAINING	REM
CENTERLINE	C/L	RESTRICTIVE DEVELOPMENT	RDE
CERTIFIED SURVEY MAP	CSM	EASEMENT	
CONCRETE	CONC	RIGHT	RT
COUNTY	CO	RIGHT OF WAY	R/W
COUNTY TRUNK HIGHWAY	CTH	SECTION	SEC
DISTANCE	DIST	SEPTIC VENT	SEPV
CORNER	COR	SQUARE FEET	SF
DOCUMENT NUMBER	DOC	STATE TRUNK HIGHWAY	STH
EASEMENT	EASE	STATION	STA
EXISTING	EX	TELEPHONE PEDESTAL	TP
GAS VALVE	GV	TEMPORARY LIMITED	TLE
GRID NORTH	GN	EASEMENT	
HIGHWAY EASEMENT	HE	TRANSPORTATION PROJECT PLAT	TPP
IDENTIFICATION	ID	UNITED STATES HIGHWAY	USH
LAND CONTRACT	LC	VOLUME	V
LEFT	LT		
MONUMENT	MON	CURVE DATA ABBREVIAT	TIONS
NATIONAL GEODETIC SURVEY	NGS	LONG CHORD	LCH
NUMBER	NO	LONG CHORD BEARING	LCB
OUTLOT	OL	RADIUS	R
PAGE	P	DEGREE OF CURVE	D
POINT OF TANGENCY	PT	CENTRAL ANGLE	△/DELTA
PERMANENT LIMITED	PLE	LENGTH OF CURVE TANGENT	L T
EASEMENT		DIRECTION AHEAD	DA
POINT OF BEGINNING	POB	DIRECTION BACK	DB
POINT OF CURVATURE	PC		

END RELOCATION ORDER 40.18 FT NORTH AND 8.04 FT WEST OF THE NORTHEAST CORNER OF SEC. 4, T8N, R15E STA 30+00 Y=439,099.242



Section 2, Item A. R/W PROJECT NUMBER SHEET NUMBER N/A SHEETS FEDERAL PROJECT NUMBER 4.01

PLAT OF RIGHT OF WAY REQUIRED FOR

# CITY OF WATERTOWN, DEWEY AVENUE E MAIN STREET TO E DIVISION STREET

**DEWEY AVENUE** JEFFERSON COUNTY

CONSTRUCTION PROJECT NUMBER 3997-01-79

N/A

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS. AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

PROPERTY LINES SHOWN ON THIS PLAT FOR PROPERTIES BEING IMPACTED ARE DRAWN FROM DATA DERIVED FROM FILED/RECORDED MAPS AND DOCUMENTS OF PUBLIC RECORD. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD

#### **BEGIN RELOCATION ORDER**

1344.88 FT NORTH AND 71.26 FT WEST OF THE EAST 1/4 CORNER OF SEC. 4, T8N, R15E STA 10+00.00 Y=437,102,365 X=2,311,557.402

REVISION DATE

	CITY OF WATERTOWN
DATE	

(Signature and Title of Official) ORIGINAL PLANS PREPARED BY

ACCEPTED FOR

Robert E. Lee SCOTT M. **DE BAKER** 

S-2483 **GREEN BAY** 

DEPARTMENT OF TRANSPORTATION OFFICE IN MADISON/SOUTHWEST REGION.

PARCEL AND UTILITY IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE DETAIL PAGES.

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN STATE PLANE COORDINATE (SPC) SYSTEM, SOUTH ZONE, NAD83 (2011)IN US SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY  $\frac{3}{4}$ " X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD. FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE

DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE DETAIL PAGES.

SCALE I

TOTAL NET LENGTH OF CENTERLINE = 1,957.54 FEET

THIS PLAT IS A GRAPHIC REPRESENTATION AND IS FOR REFERENCE PURPOSES ONLY. DEEDS MUST BE CHECKED TO DETERMINE PROPERTY BOUNDARIES AND ACCESS RIGHTS.

FILE NAME: R:\5300\5364\5364088\39970179\SHEETS\040100-TI.DWG PLOT NAME PLOT DATE: 10/7/2024 2:14 PM PLOT BY: SCOTT M. DEBAKER

NOTES:

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SCHEDULE OF LANDS & INTERESTS REQUIRED						
PARCEL NUMBER	OWNER(S)	INTEREST REQUIRED	R/W NEW SF	TLE SF		
1	1020 East Main, LLC	FEE & TLE	45	812		
2	Kenneth W. Matson and Penelope R. Matson	TLE		534		
3	Patricia A. Caldwell	TLE		216		
4	Jason Castillo	TLE		225		
5	Orlando Nevarez and Carrie Buller	TLE		458		
6	Matthew D. Allickson	TLE		474		
7	Ryan Gutzdorf and Angellica Gutzdorf		290			
8	J. Jesus Aranda Gomez & Aidhe Aranda		489			
9	Franklin & Edris A. Hrasky, Christopher & Kaye Pitrowski	TLE		1170		
10	Anthony F. Scola and Margaret M. Scola Joint Revocable Living Trust	TLE		744		
11	Tory J. Schlender, a single person	TLE		627		
12	SLR Investments LLC TLE					
13	Richard C. Ebert, Jr. and Patrice M. Ebert		250			
14	Angela R. Douglas	TLE		250		
15	Benjamin L. Peterson and Janet K. Peterson	TLE		336		
16	Michael L Herro TLE					
17	Sandy Creek LLC TLE					
18	Justin W. Helser and Jamie L. Helser TLE					
19	William R. Snodie and Pamela J. Snodie TLE					
20	Dalia Villarreal	TLE		1133		
21	Vince Wayda a/k/a Vincent Wayda and Joleen Wayda	TLE		982		
22	Victor K. Herschi and Antonette Herschi	TLE		949		
23	Allies Properties Corporation	TLE		667		
24	Aaron J. Borchardt a/k/a Aaron John Borchardt TLE					

PARCEL NUMBER	OWNER(S)	INTEREST REQUIRED	R/W NEW SF	TLE SF
25	Michael S. Rogars and Theresa K. Rogars	TLE		665
26	Sandra L. Wakeman and Robert W. Amis, III, as joint tenants	TLE		251
27	Robert Wolfgram	TLE		373
28	Jacob Luebke	TLE		380
29	Sarah Chartier	TLE		366
30	FJ Winter Enterprises, LLC	TLE		413
31	Mark D. Moretti, Jr.	TLE		414
32	Bryan R. Paulsen	TLE		542
33	Ericka M. Niemann	TLE		394
34	Christi M. Schroeder	TLE		458
35	John P. Richter TLE			
36	Cody R. Heiden	TLE		269
37	Christopher S. Bahn and Tami S. Bahn	TLE		273
38	Joseph L. Rivera	TLE		996
39	John W. Freepartner and Kay M. Freepartner	TLE		521
40	Chad Witte	TLE		259
41	Dehnert & Company Contractors LLC, Edward Breunig TLE			254
42	Matthew Kayser	TLE		42
43	Jordan Davids and Jennifer L. Davids TLE			328
44	Becky ladicicco and Steve ladicicco	TLE		36
45	Michael R. Friedl and Laurel L. Friedl Revocable Trust	TLE		358
46	Allies Properties Corporation	TLE		49
47	LuAnn M.H. Weihert	TLE		28
48	Laurette E. Knope TLE			33
49	Barbara Ann Agasie TLE			31
50	Thomas Lulewicz and Bernadette Lulewicz TLE			32
51	Joseph M. Dietrich (husband) and Debra K. Rothe	TLE		27
52	James N. Mork	TLE		37
53	Faustino Herrera	TLE		40
54	4 D & J Venture Rentals, LLC TLE			

REVISION DATE	DATE 10/7/2024	SCALE, FEET	HWY: DEWEY AVE	STATE R/W PROJECT NUMBER N/A	PLAT SHEET 4.02
		0 50 100	COUNTY: JEFFERSON	CONSTRUCTION PROJECT NUMBER 3997-01-79	PS&E SHEET

FILE NAME : 040101-RP.DWG LAYOUT NAME - 04-02

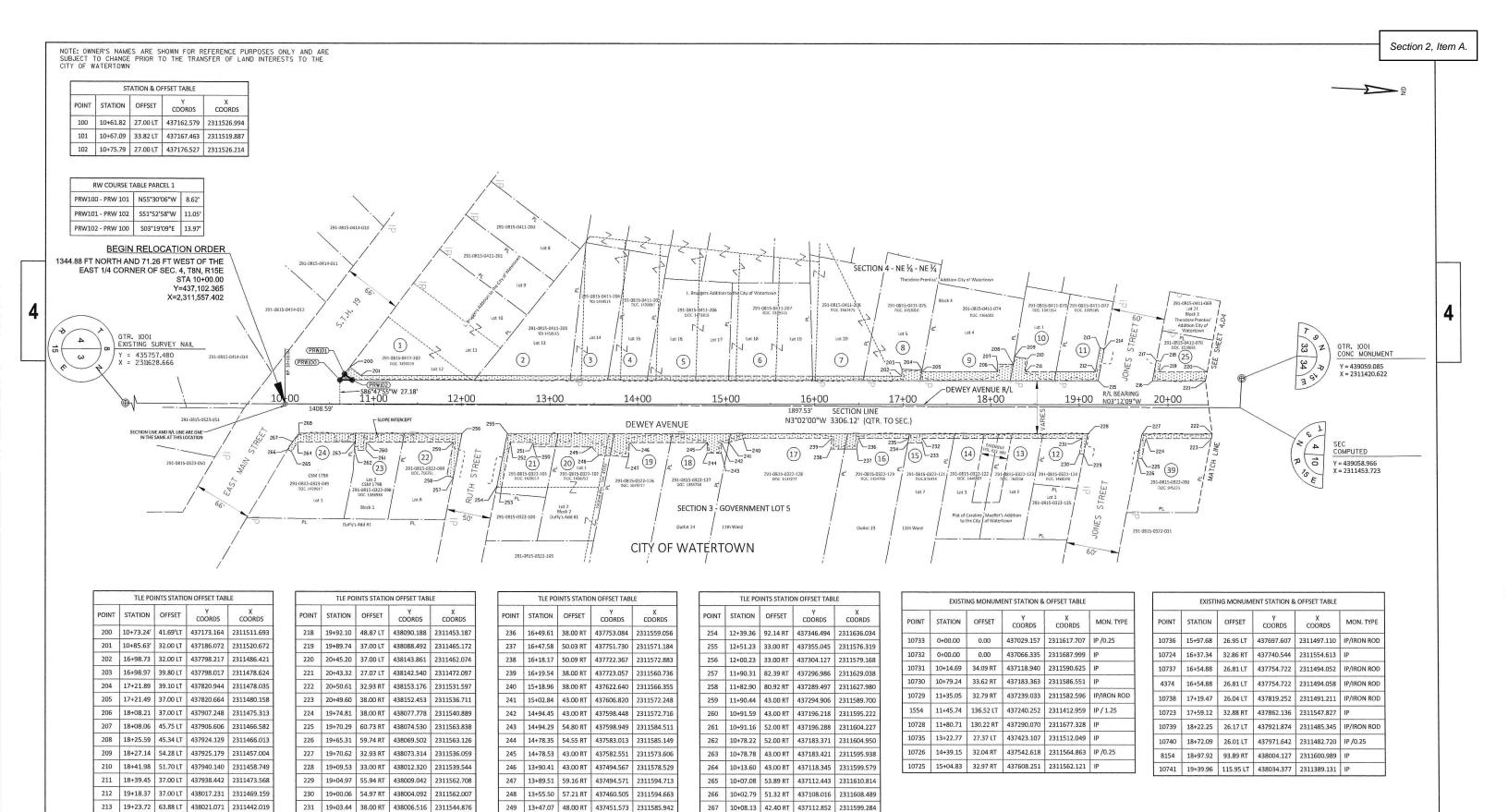
PLOT DATE : 10/7/2024 2:09 PM

PLOT BY: SCOTT M. DEBAKER

PLOT NAME :

PLOT SCALE :

WISDOT/CADDS SHEET 75



STING RIGHT-OF-WAY FOR
WEY AVENUE IS BASED
ON COUNTY RECORDS AND
SOCIATED FOUND SURVEY
AU INJUNITATION

REVISION DATE SCALE, FEET DATE \_\_10/7/2024 HWY: DEWEY AVE STATE R/W PROJECT NUMBER N/A PLAT SHEET 4.03 E COUNTY: JEFFERSON CONSTRUCTION PROJECT NUMBER 3997-01-79 PS&E SHEET PLOT BY:

268 | 10+15.57 | 33.00 RT | 437119.754 | 2311589.484

FILE NAME: 040101-RP.DWG

LAYOUT NAME - 04-03

214 19+28.62 62.91 LT 438026.022 2311442.719

215 | 19+21.47 | 27.00 LT | 438020.892 | 2311478.970

216 19+82.65 27.07 LT 438081.968 2311475.482

217 19+87.18 49.85 LT 438085.223 2311452.484

232 | 17+21.57 | 38.00 RT | 437824.930 | 2311555.036

233 | 17+21.57 | 43.00 RT | 437825.209 | 2311560.028

234 | 17+05.44 | 43.00 RT | 437809.101 | 2311560.930

235 | 17+06.39 | 38.00 RT | 437809.771 | 2311555.884

PLOT DATE: 10/7/2024 2:04 PM

2311589.636

250 | 12+80.95 | 48.00 RT | 437385.557 |

251 | 12+80.95 | 43.00 RT | 437385.278 | 2311584.643

252 | 12+54.67 | 43.00 RT | 437359.039 | 2311586.112

253 | 12+44.69 | 93.20 RT | 437351.878 | 2311636.794

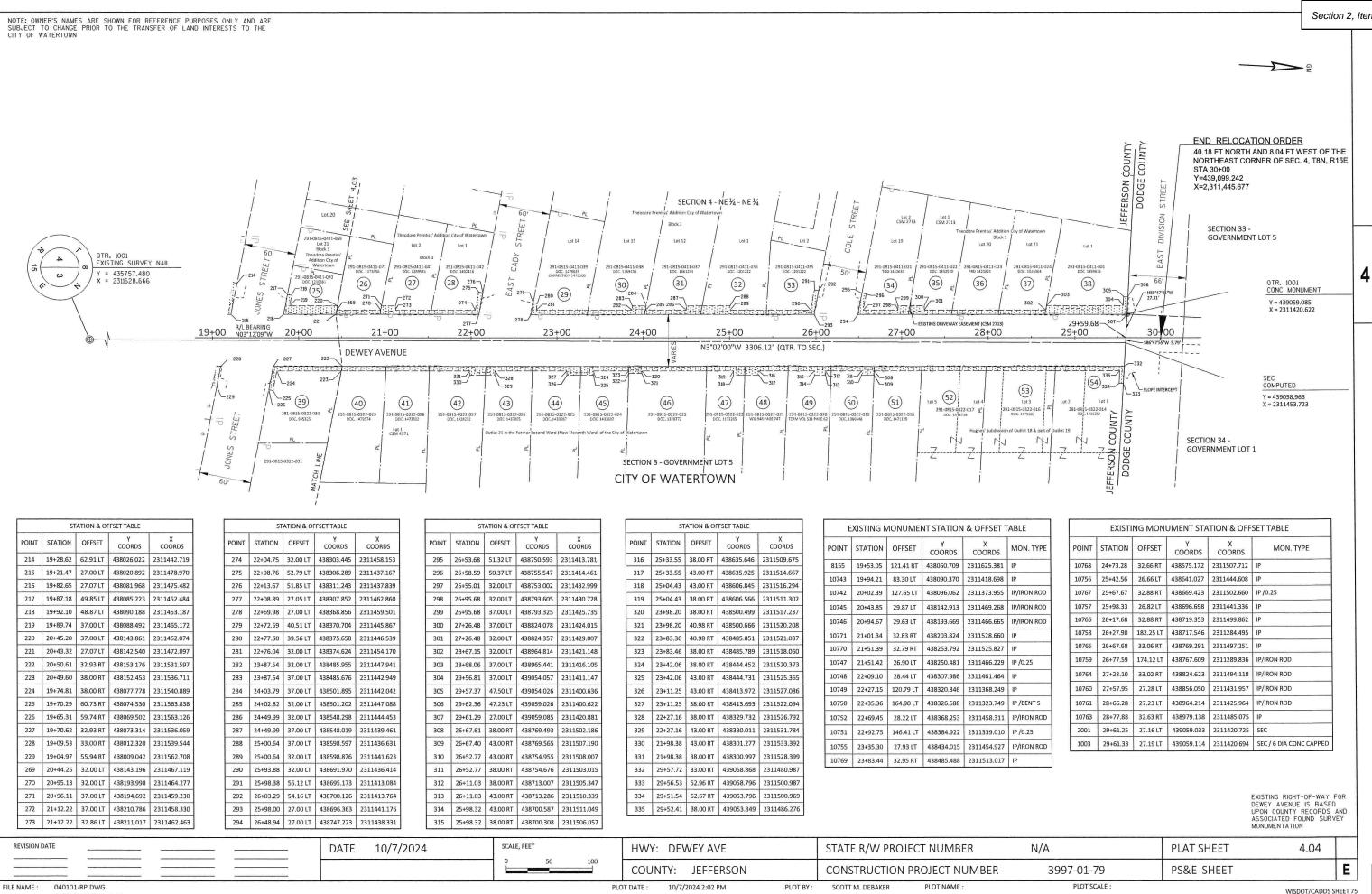
SCOTT M. DEBAKER

PLOT NAME

PLOT SCALE

WISDOT/CADDS SHEET 75





LAYOUT NAME - 04-04