



PUBLIC WORKS COMMISSION MEETING - SPECIAL AGENDA

FRIDAY, NOVEMBER 04, 2022 AT 3:30 PM

MUNICIPAL BUILDING - 106 JONES STREET - ROOM 2044

By Phone or GoToMeeting: Members of the media and the public may attend by calling: (Toll Free): 1 877 309 2073 or +1 (646) 749-3129 **Access Code:** 196-221-861 or <https://meet.goto.com/196221861>

Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. BUSINESS

- A. Review and take possible action: Change order no.1 with Forest Landscaping and Construction, Inc. for demolition of existing Riverside Park restroom facility and sewer and water service installation for \$58,085

3. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: November 1, 2022
RE: Public Works Commission Meeting of November 4, 2022

Agenda Item:

Review and take possible action: Change order no. 1 with Forest Landscaping and Construction, Inc. for demolition of existing Riverside Park restroom facility and sewer and water service installation for \$58,085

BACKGROUND:

Review and take possible action: Change order no. 1 with Forest Landscaping and Construction, Inc. for demolition of existing Riverside Park restroom facility and sewer and water service installation for \$58,085

The Riverside Park Restroom replacement project was bid in 2022 with no bids received. Engineering has worked with local contractors to gain interest in the project, and the project is being rebid yet in 2022. In anticipation of the project and to reduce the scope of work for the general contractor selected in the rebid, the City is looking to demolish one of the existing restroom facilities and extend sewer and water service laterals to the new building location through a change order with Forest Landscape and Construction, Inc. in November and December of 2022. The Park, Rec, and Forestry Commission will review and potentially approve the change order expenditure Wednesday, November 2nd. Because Forest Landscape and Construction, Inc.'s 2022 contract was approved through the Public Works Commission, the change order needs to be reviewed and approved by the Public Works Commission as well. The draft change order and resolution are attached for review.

Enclosed:

Draft Change Order
Draft Resolution

Date of Issuance: September 28, 2022

Effective Date: September 28, 2022

Project: Riverside Park Restrooms	Owner: City of Watertown	Owner's Contract No.: 6-22
Contract: Sanitary Sewer and Water Main Project	Date of Contract: April 21, 2022	
Contractor: Forest Landscaping & Construction, Inc.		

The Contract Documents are modified upon execution of this Change Order:

Description: Installation of sanitary sewer and water services to new restroom building, demolition of existing building, and installation of silt fence. Work to commence after Nov. 1, 2022.

Attachments:

Riverside Park Restrooms Quote Form

Change in Contract Price:	Change in Contract Times:
Original Contract Price:	Original Contract times <input type="checkbox"/> Working Days <input type="checkbox"/> Calendar Days
\$ <u>511,550.00</u>	Substantial completion date: <u>June 24, 2022</u>
	Ready for final payment date: <u>July 1, 2022</u>
Increase from previously approved Change Orders No. <u> </u> to No. <u> </u>	(Increase) (Decrease) from previously approved Change Orders No. <u> </u> to No. <u> </u>
\$ <u> </u>	Substantial completion (days): <u> </u>
	Ready for final payment (days): <u> </u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>511,550.00</u>	Substantial completion (days or date): <u> </u>
	Ready for final payment (days or date): <u> </u>
Increase of this Change Order:	Increase of this Change Order:
\$ <u>58,085.00</u>	Substantial completion date: <u>November 23, 2022</u>
	Ready for final payment date: <u>December 2, 2022</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>569,635.00</u>	Substantial completion date: <u>November 16, 2022</u>
	Ready for final payment date: <u>November 23, 2022</u>

RECOMMENDED:

By: _____
Engineer (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor: (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable) _____

Date: _____

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineer's Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specification Institute.

**RESOLUTION TO
APPROVE CHANGE ORDER NO. 1 -
2022 SANITARY SEWER AND WATER MAIN PROJECT
WITH FOREST LANDSCAPING & CONSTRUCTION, INC.**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the Watertown Park, Recreation and Forestry Commission has approved the removal of both the men’s and women’s existing restrooms and construction of a new joint restroom building at Riverside Park; and,

WHEREAS, it has been determined to be in the City’s best interest to provide new water and sanitary sewer service laterals to the new men’s and women’s restrooms; and,

WHEREAS, the City is currently under contract with Forest Landscaping & Construction, Inc., out of Lake Mills, WI, for sanitary sewer and water main improvements, and by executing a change order the new water and sanitary sewer service laterals could be extended to the new restroom location yet this construction season; and,

WHEREAS, Change Order No. 1 will increase the contract by \$58,085.00 bringing the revised contract price with approved Change Order No. 1 to \$569,635.00; and,

WHEREAS, this change order requires a resolution be adopted by the Common Council; and,

WHEREAS, the Public Works Commission has considered this change order and recommends the adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

It authorizes the proper City Officials to approve Change Order No. 1 – 2022 Sanitary Sewer and Water Main Project with Forest Landscaping & Construction, Inc., out of Lake Mills, WI, for a total addition to the contract amount of \$58,085.00 bringing the revised contract price to \$569,635.00. The funding for said contract addition to be utilized is Park, Recreation & Forestry Account 05-55-41-70 Park Dept. Capital Projects.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		

ADOPTED _____ November 15, 2022 _____

CITY CLERK

APPROVED _____ November 15, 2022 _____

MAYOR

TOTAL		
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