



PUBLIC SAFETY & WELFARE COMMITTEE MEETING AGENDA

WEDNESDAY, JUNE 07, 2023 AT 5:00 PM

ROOM 2044, SECOND FLOOR, MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI

By Phone or GoToMeeting: Members of the media and the public may attend by calling:

United States (Toll Free): 1 877 309 2073 - One-touch: tel:+18773092073,,280286069#

United States: +1 (646) 749-3129 - One-touch: tel:+16467493129,,280286069#

Access Code: 280-286-069 or <https://meet.goto.com/280286069>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. RECIEVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. APPROVAL OF MINUTES

A. Public Safety and Welfare meeting minutes from April 5, 2023

4. BUSINESS

A. Public hearing for proposed structure within N. Water Street public right-of-way

B. Review and take possible action: Proposed structure within N. Water Street public right-of-way

C. Review and take possible action: handicap parking space adjacent to 1502 N. Second Street

5. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC SAFETY & WELFARE COMMITTEE

Section 3, Item A.

April 5, 2023

The Committee met at 5:00 p.m. in Room 2044 of the Municipal Building. Members present were Alderpersons Davis, Schmid, Licht and Smith. Also, in attendance were Assistant Police Chief Olsen, Director of Public Works/City Engineer Holloway, and Street Division Operations Manager Stacy Winkelman. The following citizens were present: Pete Moe and Robert Johnson.

1. **Roll Call:** All Committee members were present.
2. **Receive comments from the public:** No person wished to speak at this opportunity in the agenda, but preferred to wait until their item of interest was being considered.
3. **Approval of Minutes:** The minutes for the February 1, 2023 meeting had already been presented to the City Council without correction so those minutes were simply noted at this point in the agenda.

Agenda Item C, without objection, was moved up for the convenience of those attending the meeting.

- 4.C Review and take possible action: Truck Concerns on West Street, Dayton Street, and Benton Street.** Alderman Licht received citizen concerns regarding semi-truck traffic on West, Dayton and Benton Streets. The concerns are in two areas: 1) Trucks missing the turn into Pepsi and using neighboring streets to turn their trucks around to re-enter West Street and the Pepsi entrance. Residents claim this has been happening quite frequently for at least six months and 2) Semi-trucks traveling east on West Street are using their Jake brakes near residential streets. The concerned citizens, some of whom spoke at our meeting, are recommending both "No Truck" signs at the entrance to the residential streets and "No Jake Breaks" in the same areas. After substantial discussion between Committee members, city staff, and the citizens present, it was the consensus that an initial approach should be contact by the police with area industries to gain voluntary cooperation. Alderman Schmid made a motion to that effect, seconded by Alderman Licht. The motion passed unanimously. **ACTION: None is required other than the police contacts referenced above.**

- 4.A Review and take possible action: Amend Chapter 500-7, Temporary Restricted Parking.** The City can claim phosphorus reduction credit through its leaf collection program but the City is required to have parking removal provisions in Ordinance form. A draft Ordinance change was considered by the Committee. Ald. Schmid made a motion, seconded by Ald. Licht, to adopt the proposed Ordinance. This motion carried unanimously. **ACTION: An ordinance will be presented.**

- 4.B Review and take possible action: Pavement marking request at W. Milwaukee Street & S. Washington Street Intersection.** The Police Department received a request for crosswalk striping at the intersection of W. Milwaukee Street and Washington Street. To proceed to implement this request would require an engineering study because the intersection is not at a signalized intersection or on approaches controlled by stop or yield signs. The Police Department reported only one accident at this intersection in the past 10 years. The Engineering Department is recommending that this request be denied, noting that there are marked crossings at S. Church Street and S. Water Street, just one block to the east and west. Ald. Licht made a motion, seconded by Ald. Davis, to deny the requested crosswalks. This motion carried unanimously. **ACTION: No action is necessary.**

- 4.D Review and take possible action: Adopt Street Light checklist.** The City receives numerous requests for adding street lights at locations throughout the City. Until now there has been no set criteria to evaluate the merits of the requests. The Engineering Department drafted and presented a "Street Light Checklist" for review, discussion, and possible adoption by the Committee. The Committee was very favorable to both the Checklist approach as well as its steps/considerations. Ald. Davis made a motion, seconded by Ald. Licht, to adopt the Checklist without modification. This motion carried unanimously. **ACTION: No additional action is necessary.**

- 4.E Review and take possible action: Street Light request for the 800 block of West Street.** Engineering received a request from the resident of 838 West Street for a street light near their residence. Using the newly adopted Checklist for Street Lights, this property was very close to existing lights on both sides and did not qualify. Ald. Schmid made a motion, seconded by Ald. Davis, to deny the requested street light. This motion carried unanimously. **ACTION: No further action is necessary.**

There being no additional business to come before the Committee, a motion was made by Alderperson Licht, seconded by Alderperson Davis, to adjourn. The motion carried unanimously.

Respectfully submitted,

Fred Smith, Chairman

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920-206-4264

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members
FROM: Andrew Beyer, P.E.
DATE: May 31, 2023
RE: Public Safety and Welfare Committee Wednesday, June 7, 2023 at 5:00 p.m.

Review and take possible action: Adopt street light checklist

BACKGROUND:

Review and take possible action: Proposed structure within N. Water Street public right-of-way

Enclosed:

Engineering received a request for a variance to Chapter 457-7 to occupy the N. Water Street public right-of-way adjacent to the eastern building face of 200 W. Main Street. The property owner is looking to place a seating platform over an existing open staircase that encroaches within the N. Water Street public right-of-way. The property owner has provided a brief description of the project, project drawings, and project information which are attached for review.

Variances are covered under City Code Section §457-7(D) Obstructions and Encroachments Application for Variance. (see attached to this memo). Engineering's interpretation of the code is as follows:

Variance Steps:

- 1) Wait for application and \$5 fee for variance from applicant.
- 2) Notice chairperson or acting chairperson that application and fee has been received – chair to set a hearing date, time and place and notify City staff of those.
- 3) Once City staff has public hearing date, time, and place for hearing, applicant is sent notice via regular mail a minimum of 72 hours prior to the hearing with hearing information including date, time, and place.
- 4) City Engineering Division, in concert with the City Attorney, will prepare what City ordinance and State statute states about encroachments within the ROW and will submit to Committee in meeting packets prior to hearing.
- 5) Applicant or their representative attends hearing.
- 6) The Public Safety & Welfare Committee will make determination within 30 days of hearing.

Engineering has received the application and fee (application is attached for your use). Wisconsin State Statute §86.04 (1) Highway Encroachments – Order For Removal states:

(1) ORDER FOR REMOVAL. *If any highway right-of-way shall be encroached upon, under or over by any fence, stand, building or any other structure or object, and including encroachments caused by acquisition by the public of new or increased widths of highway right-of-way, the department, in case of a state trunk highway, the county highway committee, in case of a county trunk highway, or the city council, village or town board, in case of a street or highway maintained by or under the authority of any city, village or town, may order the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant, to remove the encroachment beyond the limits of the highway within 30 days. The order shall specify the extent and location of the encroachment with reasonable certainty, and shall be served upon the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant.*

Encroachments are not allowed as found in City Ordinance Section §457-7 (A)(1) Obstructions and Encroachments Prohibited:

Obstructions and encroachments prohibited. No persons shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachments or encumbrances to be placed or remain in any public way adjoining the premises of which he is the owner or occupant, except as provided in Subsection B.

Subsection B speaks to exceptions to the ordinance; the proposed obstruction at 200 W. Main Street doesn't meet Subsection B requirements, therefore the requirements of Chapter 457-7 apply to the property owner's proposal.

The City is aware that preexisting concrete ramps and steps can be found encroaching within City right-of-way. Most of these encroachments have no permits associated with the improvements. The Public Safety & Welfare committee approved two encroachments in the public right-of-way in 2021 and one encroachment in 2022. All encroachments had or will have recorded documentation as conditions of the encroachments. If the Committee chooses to allow the proposed encroachments, the City Attorney's office and Engineering Division recommend requiring the property owner record a revocable occupancy permit with the Jefferson County Register of Deeds for the proposed improvement.

If this Committee moves to approve the proposed encroachment within City right-of-way, the improvements will need to go before Historic Preservation Committee for review under City Ordinance Section §325-7A Certificate of Appropriateness. The Historic Preservation Committee would also weigh in on architectural design of each structure.

The proposed structure will need a building permit. As these are commercial use structures, a registered architect or professional engineer will need to stamp the plan set.

The Wisconsin Department of Transportation (WisDOT) is scheduled to reconstruct Main Street from Church Street to Market Street in 2028. The WisDOT project manager has been contacted to see if the improvement area will be in conflict during the 2028 project. Per WisDOT, the staircase area won't be impacted by the construction but the gate on the south end of the fencing will be temporarily inaccessible during sidewalk replacement immediately south.

If the encroachment is approved, Engineering would ask for the following contingencies to be tied to a motion:

1. The applicant work with the Engineering Division on the drafting of a revocable occupancy permit. Applicant to have the permit recorded with Jefferson County prior to the issuance of a building permit.
2. City of Watertown to be named as additional insured on contractor's certificate of insurance.
3. The City's Historic Preservation Committee review the project and issue a certificate of appropriateness per Section 324-7A of the City's Code.
4. A building permit be issued for the structure by the City's Building, Safety & Zoning Division.

Enclosed:

- Variance request letter & shop drawings
- City Code Section 457-7
- State Statute 86.04
- City Code Section 325-7A
- Revocable occupancy permit form

Alderson Dana Davis,
Chair of the Public Safety & Welfare Committee

Pine Hill Farm owners of 200 W. Main Street would like to repurpose the existing east facing stairway retaining wall that is within the public right-of-way, and propose a deck for our customers.

We do not plan to change the concrete structure, but only to properly support a deck platform over the opening of the stairway, while keeping the fence and existing gated door into the area. Please see the pictures and dimensions of the retaining wall.

Pine Hill Farm Wellness LLC
Jackie, Leanne, & Lynley

MINIMUM INFORMATION REQUIRED WHEN OBJECT IS REQUESTED TO BE PLACED WITHIN RIGHTS-OF-WAY

General Information:

Business Name: Pine Hill Wellness Collective

Address: 200 W. Main Street Watertown WI 53094

Parcel number: 200

Type of Encroachment Requested: _____

Will alcohol be served within r/w: _____

Property Owner Information:

Name: Pine Hill Wellness Collective

Address: 200 W. Main Street

Telephone: 920.390.4462

Email: info@thepinehillfarm.com

Tenant Information:

Name: _____

Address: _____

Telephone: _____

Email: _____

General Contractor Information:

Company Name: JP Contracting Wisconsin LLC

Representative name: Jon Phillips

Address: N456 Wiley Rd. Watertown, WI 53098

Telephone: 262-269-7102

Email: jacalyn.m.phillips@gmail.com

Sub-Contractor Information:

Company Name: _____

Representative name: _____

Address: _____

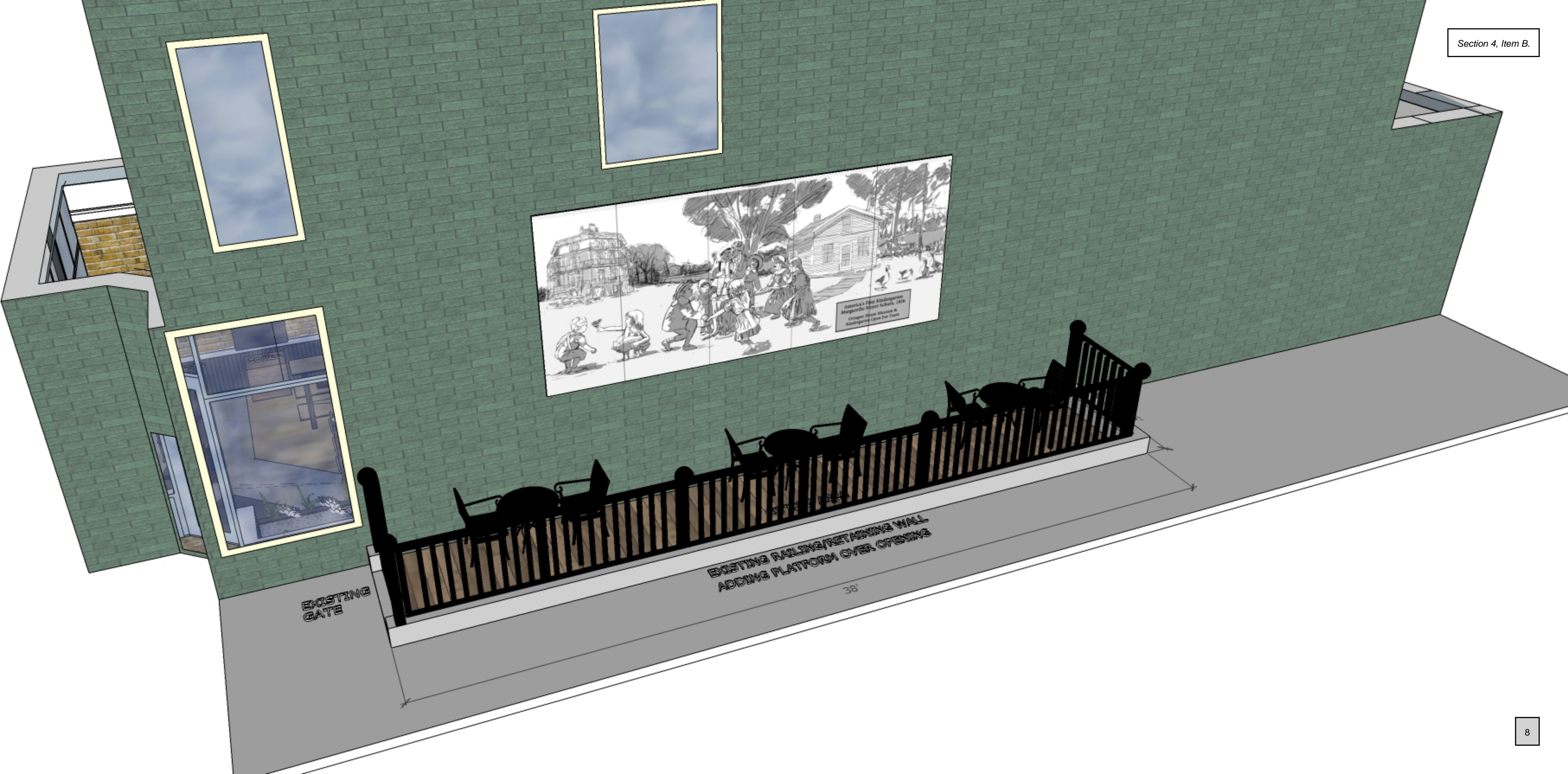
Telephone: _____

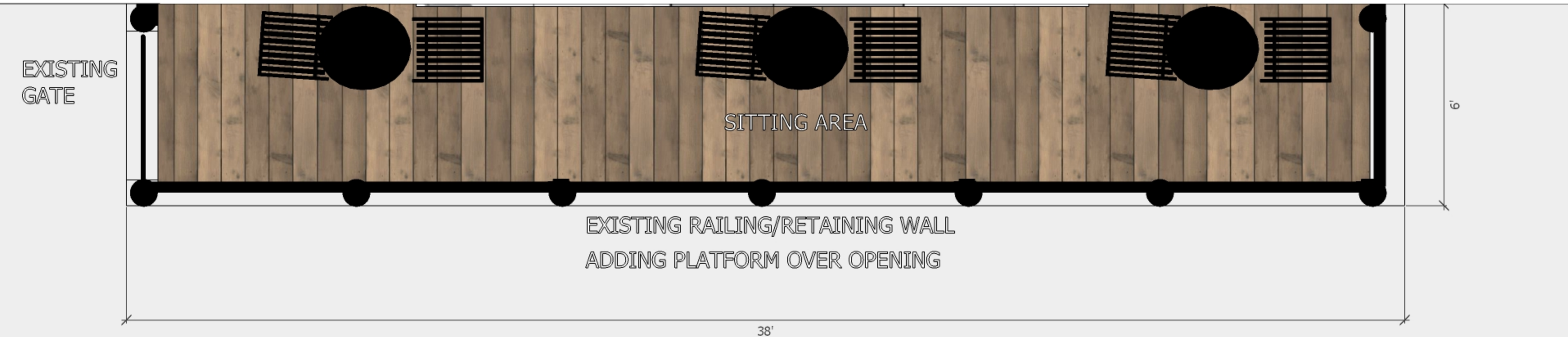
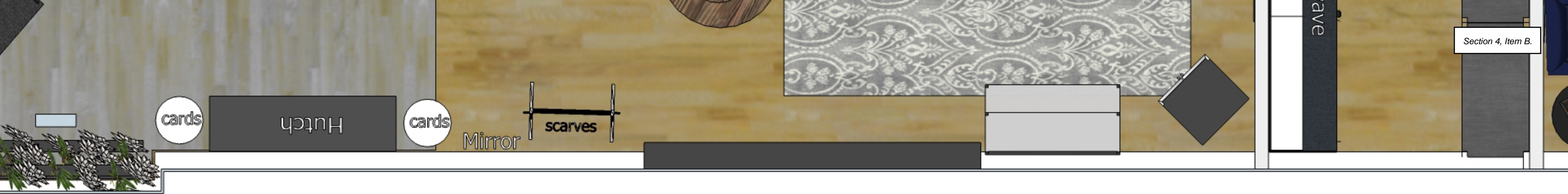
Email: _____

Plans and Graphics:

1. Plans and Graphics of objects to be placed within the rights-of-way (including but not limited to photographs, renderings, etc.).
2. Drawing with dimensions showing location of all items (existing and proposed) between building and curb line of street (including but not limited to trees, signs, fire hydrants, etc.).
3. Dimensions of objects: including length, width, depth & height above existing grade to top and bottom of encroachment.
4. Location of objects in relationship to side property line.

Other: _____













§ 457-7. Obstructions and encroachments. [Amended by Ord. No. 90-58]

A. Obstructions and encroachments.

- (1) Obstructions and encroachments prohibited. No persons shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachments or encumbrances to be placed or remain in any public way adjoining the premises of which he is the owner or occupant, except as provided in Subsection B.
- (2) Vending machine placement is prohibited on all streets, alleys and sidewalks, except as set forth in Subsection B, Exceptions.

B. Exceptions. Subsection A shall not apply to the following:

- (1) Any items permanently attached to a building structure in accordance with Chapter 550, Article XII, Signs and Projections.
- (2) Vending machine placement shall specifically be allowed in public parks and on City-owned property upon the approval of the City of Watertown Park, Recreation and Forestry Commission and said vending machine accruing to the benefit of the City of Watertown.
- (3) Public utility encroachments duly authorized by state law or the Watertown Common Council.
- (4) Loading or unload of goods, wares or merchandise, which does not extend more than three feet onto the sidewalk, and provided such goods, wares, etc., do not remain thereon for a period of more than two hours.
- (5) Street furniture and landscape elements with a maximum area of nine square feet per building, which must be placed against an exterior wall and may be installed pursuant to this exception only if a minimum of 12 feet of sidewalk width exists, measured from the building front to the back of the curb, or specifically if the furniture and/or landscape element is part of an approved City streetscape plan.
- (6) Newspaper vending machines, street furniture, and all other encroachments located within the Main Street Commercial Historic District may be permitted if said encroachment

§ 457-7

§ 457-7

meets the requirements of Subsection B(5) of this section; the proponent/owner of any such encroachment shall make a written application, pursuant to the procedures set forth below in Subsection D, prior to installation or placement of the proposed encroachment in the right-of-way; and the Watertown Historic Preservation Commission shall make a recommendation approving or rejecting placement of the proposed encroachment to the Watertown Common Council Public Safety and Welfare Committee. **[Amended by Ord. No. 91-1]**

- (7) Excavation and openings permitted under § 457-6 of this chapter. **[Amended 9-3-2019 by Ord. No. 19-17]**
- (8) Building materials permitted under Subsection C of this section.
- (9) Temporary encroachments or obstructions authorized by permit granted pursuant to § 66.0425, Wis. Stats. The cost of such permit obtained pursuant to this subsection shall be as set by the Common Council and provided under separate fee schedule and the permit shall be valid for 14 consecutive days following its issuance. **[Amended by Ord. No. 13-06; 10-4-2016 by Ord. No. 16-18]**
- (10) Other exceptions located outside of the Main Street Commercial Historic District shall be allowed, provided they are subject to the requirements of Subsection B(5) of this section and the proponent/owner of such an encroachment shall make written application, pursuant to the procedures set forth below in Subsection D, prior to installation or placement of the proposed encroachment in the right-of-way. **[Amended by Ord. No. 91-2]**
- (11) Booths, benches, tables or other structures erected or maintained for the display of goods, wares, merchandise or foodstuffs, and approved under § 457-12 shall not be considered obstructions or encroachments. **[Added by Ord. No. 93-23]**
- (12) Mailboxes and newspaper receptacles constructed as required by the standards set forth in § 457-8 of this chapter. **[Added by Ord. No. 95-43]**
- (13) Utilities permitted under Chapter 457, Article II, Utility Accommodations. **[Added 9-3-2019 by Ord. No. 19-17]**

C. Building materials.

- (1) The Director of Public Works may grant permission to any person for a period not to exceed three months to use not to exceed 1/3 in width of any or all streets adjacent to any proposed building or other improvement to be built or made for the purpose of temporarily depositing thereon building material, excavated material and other articles necessary to be used in and about the construction of such building or other improvement.
- (2) Every person to whom a permit is granted hereunder shall provide a sufficient barricade and during the nighttime sufficient warning lights around or on such building materials, excavating material or other articles so as to effectually prevent the happening of accidents to persons or property, and every such person shall be liable for all accidents and damage caused by his failure to properly provide and maintain such barriers and warning lights.

D. Application for variance. Application to request a variance granting the proposed use or encroachment of the public way may be taken by any person by filing a written application with the Watertown Common Council Public Safety and Welfare Committee, which shall fix a reasonable time for the hearing of the application, give a minimum of 72 hours' notice to the applicant by regular mail, and decide the same within a reasonable time by approving or rejecting the request. Each application shall be accompanied by a fee as set by the Common Council and provided under separate fee schedule. At the hearing, any party may appear in person or by agent or attorney. The Committee shall decide all applications within 30 days after the hearing thereon. Any person or persons jointly or severally aggrieved by any decision of the Public Safety and Welfare Committee may present to a court of record a petition for certiorari within 30 days after the decision of the Public Safety and Welfare Committee with respect to the application. **[Added by Ord. No. 91-3¹]**

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

86.04 Highway encroachments.

- (1) ORDER FOR REMOVAL. If any highway right-of-way shall be encroached upon, under or over by any fence, stand, building or any other structure or object, and including encroachments caused by acquisition by the public of new or increased widths of highway right-of-way, the department, in case of a state trunk highway, the county highway committee, in case of a county trunk highway, or the city council, village or town board, in case of a street or highway maintained by or under the authority of any city, village or town, may order the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant, to remove the encroachment beyond the limits of the highway within 30 days. The order shall specify the extent and location of the encroachment with reasonable certainty, and shall be served upon the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant.

§ 325-7. Certificate of appropriateness.

- A. Requirement. No owner, renter, occupant or person in charge of a historic site or contributing property located within a historic district shall demolish, reconstruct or alter, except for routine maintenance, all or any part of the exterior of such property, or demolish, construct or reconstruct any publicly visible exterior accessory object, building, fence, improvement or structure upon such property, or permit any such work to be performed upon such property, unless a certificate of appropriateness ("certificate") has been granted by the Commission. This requirement is in addition to any other certificate, permit, license or other form of authorization that may be required elsewhere in the Code.¹
- B. Building permit. Any application for a building permit under Chapter 253 of the Code, requesting permission to perform new construction, alterations, demolition, rehabilitation or restoration of an exterior nature on a historic site or contributing property within a historic district, shall be forwarded to the Commission by the Building Inspector, along with the Building Inspector's initial comments and recommendations regarding the application. Such building permit application shall also include an application for a certificate pursuant to the terms of this chapter. In no event shall a building permit be issued by the Building Inspector unless a required certificate has first been granted by the Commission.
- C. Application submission. An application for a certificate shall be forwarded to the Commission through the office of the Building Inspector on application forms developed jointly by the Commission and the Building Inspector. The Commission or Building Inspector is authorized to request additional information from the applicant which is reasonable and necessary to the Commission's deliberation and review of the application.
- D. Guidelines for application review. In deliberating and reviewing the merits of any certificate application, the Commission shall consider the following:
 - (1) In general. The economic impact on the applicant in conforming with the following guidelines and the proposed economic best use of the property should be given great weight in the Commission's deliberations but shall not be

1. Editor's Note: Original § 29.07(2), Signs exempt, which immediately followed this subsection, was repealed by Ord. No. 10-07.

REVOCABLE OCCUPANCY PERMIT

Exempt from fee: s. 77.25(12) Wis. Stats.

lpa1551 08/2011 (Replaces LPA6035) Chapter 84 Wis. Stats.

Occupant Name and Address
Agency Name and Address
Highway
County
Municipality

Encroachment location:

Encroachment description:

The use and occupancy of road right of way under this permit is conditioned upon the Occupant's compliance with these provisions:

1. This permit only authorizes the described encroachment to remain temporarily within the right of way by feet, however, if the described encroachment is damaged from any cause whatsoever, to the extent that repair costs would be equal to or greater than 50% of the assessed or estimated value of the described encroachment at the time of said occurrence, then it cannot be repaired, re-erected and/or replaced anywhere within the existing road right of way.
2. In the event that the Agency deems it necessary to revoke this permit on the basis of a need to expand capacity or improve safety, the Agency reserves the right to give notice regarding the removal of the described encroachment. The Agency may terminate this permit upon (30) days written notice to the Occupant. The Occupant shall remove the described encroachment maintained under this permit within the time specified in the notice.
3. If the Agency determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of road maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to road safety, then the occupant, upon notification by the Agency shall promptly remove the encroachment from the road right of way.
4. Failure by the Occupant to comply with the provisions of this permit is cause for the Agency to terminate this permit and to require the Occupant to take immediate action to clear the right of way to a safe condition.
5. Issuance of this permit shall not be construed as a waiver of the occupant's obligation to comply with any more restrictive requirements imposed by local ordinance.

This space is reserved for recording data

Return to

Parcel Identification Number/Tax Key Number

Date

State of Wisconsin

) ss.

County)

On the above date, this instrument was acknowledged before me by the named person(s).

Signature

Date

Signature, Notary Public, State of Wisconsin

Print Name

Print Name, Notary Public, State of Wisconsin

Title

Date Commission Expires

Project ID:

This instrument was drafted by:

Parcel No.:

**MINIMUM INFORMATION REQUIRED WHEN OBJECT IS
REQUESTED TO BE PLACED WITHIN RIGHTS-OF-WAY**

General Information:

Business Name: _____
Address: _____
Parcel number: _____
Type of Encroachment Requested: _____
Will alcohol be served within r/w: _____

Property Owner Information:

Name: _____
Address: _____
Telephone: _____
Email: _____

Tenant Information:

Name: _____
Address: _____
Telephone: _____
Email: _____

General Contractor Information:

Company Name: _____
Representative name: _____
Address: _____
Telephone: _____
Email: _____

Sub-Contractor Information:

Company Name: _____
Representative name: _____
Address: _____
Telephone: _____
Email: _____

Plans and Graphics:

1. Plans and Graphics of objects to be placed within the rights-of-way (including but not limited to photographs, renderings, etc.).
2. Drawing with dimensions showing location of all items (existing and proposed) between building and curb line of street (including but not limited to trees, signs, fire hydrants, etc.).
3. Dimensions of objects: including length, width, depth & height above existing grade to top and bottom of encroachment.
4. Location of objects in relationship to side property line.

Other:

1. Certificates of Insurance naming the City of Watertown as Additionally Insured from:
 - a. Property Owner and/or
 - b. Tenant Occupant and/or
 - c. All Contractors working within City's rights-of-way
2. Any other information as may be requested to complete Revocable Occupancy Permit with Hold Harmless Agreement.

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920-206-4264

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members
FROM: Andrew Beyer, P.E.
DATE: May 31, 2023
RE: Public Safety and Welfare Committee Wednesday, June 7, 2023 at 5:00 p.m.

BACKGROUND:

Review and take possible action: handicap parking space adjacent to 1502 N. Second Street

The property owner of 1502 N. Second Street has requested that a temporary handicap parking space be designated adjacent to their property to accommodate a family member. As the handicap parking space would remain in-place for an undefined period of time, requested signage should be considered permanent.

The City of Watertown follows Public Right-of-Way Accessibility Guidelines (PROWAG) when scoping curb ramp, handicap parking spaces, and other improvements and designations within the public right-of-way. After review, the Engineering Division is recommending that the handicap parking space request be denied for the follow reason:

Sidewalk or curb ramps don't currently exist on the 1500 block of N. Second Street. Per PROWAG, a handicap parking space located within the public right-of-way is to be placed near a street intersection allowing a handicapped individual to use curb ramps and safely access existing sidewalk.

In speaking with Attorney Chesebro, there may be other options available to accommodate the resident's request of a "reserved" parking space adjacent to their home. Per State Statute, a handicap parking permit allows permittees to park in timed parking areas longer than signage indicates.

The property owner's petition and site map are attached for Committee review.

Enclosed:

Petition
Site Map

May 1, 2023

To Street Dept.
Watertown, WI

From Chris + Shelley Lehne
1502 N. Second St
Watertown, WI 53098

To the Committee,

We are writing to request a temporary ~~hand~~ handicap parking space be identified in front of our home.

We purchased 1502 N. 2nd St approximately 2 years ago.

My elderly mother of 83 years lives on the main level. We assist her with most of her daily living needs. It is our intention to keep her as independent for as long as possible.

She walks very slowly + it is painful at times, using a cane or walker presently. We have no driveway by our front door for her, so she must park on the street, walk across the grass to

get to our sidewalk to the front door. She does have her own car & drives short distances around town. She has disabled plates. Her fear is when she leaves someone will park in "her" spot & she will have trouble getting back to the house when she gets home. She gets short of breath from walking too far.

Usually, I try to be available for her however, we really want her to keep some independence.

We respectfully request a temporary handicap parking space in front of our home so other homeowners, renters & guests will reserve this space for her - Most are unaware of her situation, or that we do not have a driveway near our front door for her to park.

Thank you for your consideration,
Chris & Shelley Lehne &
Hazel Krause

Chris Lehne

775-685-0123

chrislehne1051@gmail.com

Shelley Lehne

775-351-5787

