



COMMON COUNCIL MEETING AGENDA

TUESDAY, AUGUST 15, 2023 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

Access Code: 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

[A.](#) Meeting minutes from August 1, 2023

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. REPORTS

[A.](#) Plan Commission Minutes from May 8, 2023

[B.](#) Plan Commission Minutes from May 22, 2023

[C.](#) Transit Meeting Minutes from June 5, 2023

[D.](#) Site Plan Review Minutes from June 12, 2023

[E.](#) Plan Commission Minutes from June 19, 2023

[F.](#) Plan Commission Minutes from June 26, 2023

[G.](#) Plan Commission Minutes from July 10, 2023

[H.](#) Licensing Board Minutes from July 12, 2023

[I.](#) Site Plan Review Minutes from July 24, 2023

[J.](#) Finance Committee Minutes from July 24, 2023

[K.](#) Public Safety Minutes from August 2, 2023

[L.](#) Public Works Minutes from August 8, 2023

7. COMMUNICATION & RECOMMENDATIONS

[A.](#) August Employee Recognitions

[B.](#) Watertown Fire Department July Monthly Report

8. ACCOUNTS PAYABLE

[A.](#) Accounts Payable

9. MISCELLANEOUS BUSINESS

[A.](#) Payroll Summary - July 12, 2023 - July 25, 2023

[B.](#) Cash and Investments - July 31, 2023

10. LICENSES

- A. Memo to Council
- B. Review and take action: Application for "Class B" Malt and Liquor from The Score Sports Bar (Jaime Ellis, Agent) located at 300 N. 4th St, Watertown, WI 53094 (Currently licensed to Yangers)
- C. Review and take action: Application for "Class B" Malt and Liquor from ABW Enterprise LLC DBA Mobay Wine and Dine (Aston Boyd, Agent) located at 301 E. Main St. Watertown, WI 53094
- D. Review and take action: application for Temporary Class "B" License from the Watertown Elks Lodge for the Elks Music and Bean Bag Fundraiser located at 117 N 1st St. on August 19, 2023 during the hours of 10:00am - 7:00pm
- E. Review and take action: application for Temporary Class "B" License for the Sounds of Summer Concert Series by the Main Street Program located at 1 West Main Street (Town Square) on August 24, 2023 during the hours 6pm-10pm
- F. Review and take action: application for Temporary Class "B" License for the Sounds of Summer Concert Series by the Main Street Program located at 1 West Main Street (Town Square) on August 26, 2023 during the hours 6pm-10pm
- G. Review and take action: application for operator's license from George Melville
- H. Review and take action: application for operator's license from Cody Punzel
- I. Review and take action: application for operator's license from Antonio Cruz

11. ORDINANCES

- A. Ord. 23-20 - Ordinance to amend Section 500-9(B) Parking Prohibited at Specified Times of the City of Watertown General Ordinances (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, 1st reading)

12. RESOLUTIONS

- A. Exh. 9526 - Resolution to endorse an updated highway functional classification system map for the City of Watertown Urban Area (Sponsor: Ald. Wetzel From: Public Works Commission)
- B. Exh. 9528 - Resolution to award 2024, 2025, & 2026 Annual Street & Utility Program design to GRAEF (Sponsor: Ald. Wetzel From: Public Works Commission)
- C. Exh. 9529 - Resolution to enter into an employee Income Continuation Insurance benefit contract with Employee Trust Funds effective January 1, 2024 (Sponsor: Mayor McFarland, From: Finance Committee)
- D. Exh. 9530 - Resolution to Repeal Out of Classification Pay Policy within the Employee Handbook of Policies and Procedures (Sponsor: Mayor McFarland From: Finance Committee)
- E. Exh. 9531 - Resolution to Amend The 2023 City of Watertown Budget (Sponsor: Mayor McFarland From: Finance Committee)
- F. Exh. 9532 - Resolution to Enter into Agreements for Stabilization of the Masonic Temple and Reconstruction of Main Street (Cole) Bridge (Sponsor: Mayor McFarland From: None)

13. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

14. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@watertownwi.gov, or by phone 920-262-4006.

"Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been

previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”

**Common Council Minutes
August 1, 2023**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, August 1, 2023. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board (virtual), Bartz, Blanke, Smith, Schmid, Wetzel and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesch, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Zoning Administrator Brian Zirbes (virtual), Health Officer Carol Quest (virtual), and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, July 18, 2023. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Sammuel Ouweneel, Ken Stolar, Jim Drinkwater, Gene Schmidt, Stacy Estudillo, Jacquie Ulm, Trent Kangas, Sue Christian, Sarah Zarling, Linda Kauffeld, Andy Schueler, Sue Germann, Mary Patzer, Marcus Schroeder, Bo Durand, Sarana Stolar, Greg Demet, Dan Bouchette, Jenny Kangas, A.B Hedpen, Bentley Ouweheel spoke on Pride in the Park.

PUBLIC HEARING

Mayor McFarland opened the public hearing to Amend Section 550-131.1A(2) to allow for the number of permitted electronic message signs shall be in accordance with § 550-132 Permitted Sign Rules at 8:07pm, there being no comment Mayor McFarland closed the public hearing at 8:07pm.

Mayor McFarland opened the public hearing to Amend Section 550-131.1A(3)(a) to clarify the size of electronic message sign allowed at 8:08pm, there being no comment Mayor McFarland closed the public hearing at 8:08pm.

Mayor McFarland opened the public hearing to Amend Section §550-132 – Table 550-132A(1) to clarify the amendments to Sections 550-131.1A(2) and 550-131.1A(3)(a) in the table at 8:09pm, there being no comment Mayor McFarland closed the public hearing at 8:09pm.

Mayor McFarland opened the public hearing to 621 Bernard Street rezoning request from GB, General Business Zoning District and TR-6 Two-Family Residential Zoning District to CB, Central Business Zoning District for a proposed new fire station at 8:10pm, there being no comment Mayor McFarland closed the public hearing at 8:10pm.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Housing Authority Minutes for May 18, 2023, Board of Health Minutes from May 23, 2023, Finance Committee minutes from July 10, 2023, Public Works Minutes July 25, 2023 (note of correction to attendance).

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Moldenhauer moved to pay all certified accounts, seconded by Ald. Wetzel, and carried by roll call vote: Yes-9; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

The Payroll Summary - June 28 - July 11, 2023 and the June Credit Card Purchases Over \$10,000 were presented.

ORDINANCES

Ord. 23-18 - Ordinance to Amend Section 410-52(C)(1), Possession of Alcohol Beverages on Public Ways of the City of Watertown General Ordinances (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, Second Reading). Ald. Davis moved for adoption of ordinance 23-18 on its second reading, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 23 - 19 Ordinance to Amend Sections 550-25F(2)(b), 550-53C(1)(d), 550-105J(1) and 550-132 Table 550-132A(3) of the City of Watertown General Ordinances (Sponsor: Mayor McFarland From: Plan Commission with positive recommendation, First Reading). Ald. Blanke moved for adoption of ordinance 23-19 on its first reading, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0. Ald. Smith moved to suspend the rules and combine both first and second readings of ordinance 23-19, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-1 (Schmid); Abstain-0. Ald. Smith moved for adoption of ordinance 23-19 on its second reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9524 - Resolution to approve Watertown Southwest Side Conceptual Neighborhood Plan (Sponsor: Mayor McFarland From: Plan Commission with positive recommendation). Ald. Lampe moved to adopt resolution 9524, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9525 - Resolution to adopt updated Title VI Plan (Sponsor: Ald. Schmid From: Transit Commission). Ald. Schmid moved to adopt resolution 9525, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9526 - Resolution to endorse an updated highway functional classification system map for the City of Watertown Urban Area (Sponsor: Ald. Wetzel From: Public Works Commission). Ald. Bartz moved to table resolution 9526 to come back with an updated map, seconded by Ald. Schmid and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9527 - Resolution to enter a Memorandum of Understanding with the Wisconsin Election Commission for the 2023 absentee ballot envelope subgrant program (Sponsor: Mayor McFarland From: Finance Committee). Ald. Moldenhauer moved to adopt resolution 9527, seconded by Ald. Davis and carried by unanimous voice vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Bentley Ouweneel and Jim Drinwater spoke on Pride in the Park.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Schmid moved to adjourn, seconded by Ald. Moldenhauer, and carried by voice vote at 8:44p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

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MINUTES

MAY 08, 2023

The Plan Commission met at 4:30 p.m. on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Holloway, Konz, Krueger, Lampe, Talaga, and Zirbes.

Also in attendance were: Eric Wegner and Trav Hardy from EAA Chapter 320, Sarah Walter for Michael R + Sarah S Walter Trust, and James Songhurst.

1. Call to order

2. Approval of Minutes

A. Site Plan Review minutes April 24, 2023

Motion to approve made by Lampe and seconded by Holloway, passed on unanimous voice vote.

B. Plan Commission minutes April 10, 2023

Motion to approve made by Konz and seconded by Lampe, passed on unanimous voice vote.

C. Plan Commission minutes April 24, 2023

Motion to approve made by Lampe and seconded by Holloway, passed on unanimous voice vote.

3. Business

A. Conduct public hearing: 1309 River Drive – Conditional Use Permit (CUP) request for an Accessory dwelling unit under under Section 550-25C(2)(b)

Mayor McFarland opened the public hearing at 4:32pm and invited public comment.

Hearing none, the public hearing was closed.

B. Review and take action: 1309 River Drive – Conditional Use Permit (CUP) request for an Accessory dwelling unit under under Section 550-25C(2)(b)

Brian Zirbes (Zoning Administrator) presented the request for a CUP for 1309 River Drive. James Songhurst was present to answer questions.

Motion to approve with the condition that the primary building be completed within one year of pulling building permit for the accessory dwelling and that the CUP be recorded was made by Lampe, and seconded by Holloway, passed on a unanimous voice vote.

C. Review and take action: 1748 River Drive – 64' x 84' Airplane Hangar

Brian Zirbes presented the request for approval to construct a new hangar at the Watertown Municipal Airport.

Eric Wegner and Trav Hardy were present to answer questions on the project.

Motion to approve with the condition that all appropriate permits are met, fire department guidelines for group type and roof height are met, and that a lease with the city is in place prior to occupancy was made by Holloway and seconded by Lampe, passed on a unanimous voice vote.

D. Review and take action: N8449 Baurichter Lane – Township Preliminary Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for the referenced property.

Sarah Walter was present to answer questions on this request.

Motion to approve with the condition that the 66' right of way is maintained on Baurichter Lane and Naven Road is maintained made by Holloway and seconded by Krueger, passed on a unanimous voice vote.

E. Review and take action: Hilltop Road – Township Preliminary Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for the referenced property.

Sarah Walter was present to answer questions on this request.

Motion to approve with the condition that the 33' right of way is maintained on Hilltop Road is maintained made by Krueger and seconded by Holloway, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://mccmeetings.blob.core.usgovcloudapi.net/watertwnwi-pubu/MEET-Packet-7cb4501e86b644fb8429b2071ce1c023.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Talaga passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke

MINUTES

MAY 22, 2023

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Holloway, Konz, Lampe, Talaga, Zirbes.

Also in attendance were: Brittany Soto, Emily Bublite, Allen Thorrow, Mike Thorrow, John Donovan, and Mike Gross.

1. Call to order

2. Approval of Minutes

A. Site Plan Review minutes May 8, 2023

Motion to approve made by Holloway and seconded by Konz, passed on unanimous voice vote.

B. Plan Commission minutes May 8, 2023

Motion to approve made by Holloway and seconded by Lampe, passed on unanimous voice vote.

3. Business

A. Conduct public hearing: 1722 S. Church Street – Conditional Use Permit (CUP) request for a double drive through In-vehicle sales or service under Section 550-33B(2)(f)

Mayor McFarland opened the public hearing at 4:34pm and invited public comment.

Hearing none the public hearing was closed.

B. Review and take action: 1722 S. Church Street – Conditional Use Permit (CUP) request for a double drive through In-vehicle sales or service under Section 550-33B(2)(f)

Brian Zirbes (Zoning Administrator) presented the request for a CUP for 1722 S. Church Street. The proposed menu board is 48 sq. ft. and current ordinance allows for a maximum of 24 sq. ft. The proposed sign is the same size as the existing sign on the property. Emily Bublite was present representing Culver's. Motion to approve with the condition that the menu board gain compliance through one of three ways; either altering the design, through a variance, or by a zoning ordinance amendment was made by Holloway, and seconded by Lampe, passed on a unanimous voice vote.

C. Review public hearing comments and make recommendation to Common Council: Hunter Oaks Planned Unit Development Plan (PUD) General Development Plan (GDP)

Brian Zirbes presented the request for changes to the Hunter Oaks PUD/GDP. Blanke made a motion for a positive recommendation to the council seconded by Lampe, passed on a unanimous voice vote.

D. Review and take action: 2002 Airport Road – Preliminary Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for the referenced property.

Motion to approve with no conditions made by Holloway and seconded by Konz, passed on a unanimous voice vote.

E. Review and take action: 1046 Meadow Street and 1048 Meadow Street – Condominium Plat

Brian Zirbes presented the request for a Condominium Plat for the referenced property.

Motion to approve with no conditions made by Holloway and seconded by Blanke, passed on a unanimous voice vote.

F. Initial review and schedule public hearing: Zoning Ordinance Text Amendments

Holloway wanted to commend Brian Zirbes for his work on the zoning ordinances.

Motion was made by Holloway and seconded by Lampe to set hearing date for June 20th, passed on a unanimous voice vote.

- G. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.** (100 Western Ave., Watertown, WI 53094)

Motion by Lampe and seconded by Konz to convene to closed session per Wis. Stat. Sec. 19.85(1)(g), passed on a unanimous roll call vote.

H. Reconvene into open session

Motion was made to reconvene to open session by Lampe and seconded by Konz, passed on a unanimous vote.

- I. Review and take possible action:** transfer up to 58.996 acres of land from the Wastewater Department to General City Fund

The transfer has already received a positive recommendation from Public Works, and needs action from the Plan Commission.

Motion was made by Holloway and seconded by Lampe to move forward with the transfer, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://files4.revize.com/watertownwi/May%2022,%202023%20PC%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Konz passed on a unanimous voice vote at 5:17pm.

Respectfully Submitted,

Alderman Brad Blanke

TRANSIT COMMISSION**June 5, 2023****5:30 pm**

The Transit Commission met on the above date and time in person and virtually with the following members present: Cathy Egan, Michelle Bainbridge, Ald. Schmid, and Tom Hahn. Also in attendance was Megan Dunneisen, City Clerk.

1. **CALL TO ORDER** - Chairperson Egan called the meeting to order at 5:30pm.
2. **REVIEW & APPROVE MINUTES** - Motion was made by Hahn to approve minutes of April 17, 2023, seconded by Egan, and carried by unanimous voice vote.
3. **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT** - None
4. **BUSINESS:**
 - A. **Review and Discuss: Compliance Site Review** – Dunneisen gave report on how the Compliance site review went and the items that were flagged. Commission went through all task that need to be corrected and reviewed how they plan to be fixed. Refer to 2023 Correction Action Plan.
 - B. **Review and Approve Title VI Policy** - Ald. Schmid moved to table the Title VI Policy, seconded by Hahn and carried by unanimous voice vote.
 - C. **Review and Discuss: Complaint Process** – Follow up report given on Ellis complaint. Discussion on complaint form and processes. Part of the Title VI Policy.
 - D. **Review and Approve: Vehicle Procurement Options** – no action taken – Dunneisen to get more information from the vendor on the status of the order and to see if this is a vendor or manufacturing delay.
5. **REVIEW CITIZEN COMMUNICATIONS RECEIVED BY CITY** – None
7. **SET NEXT MEETING DATE** - July 31 5:30pm
8. **ADJOURNMENT** - Motion was made by Hahn to adjourn meeting, seconded by Egan and carried by unanimous voice vote at 6:33 pm.

Respectfully submitted,
Megan Dunneisen, City Clerk

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SITE PLAN REVIEW COMMITTEE
June 12, 2023

Section 6, Item D.

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Doug Zwieg of Building, Safety & Zoning; Maureen McBroom of Stormwater Utility; Andrew Beyer of Engineering; Strategic Initiatives and Development Coordinator Mason Becker; Kristine Butteris of Park & Rec; Matt Willmann of Streets; Ben Olsen of the Police Department; Tim Hayden of the Water Department; and Anthony Rauterberg and John Duvernell of the Fire Department. Also in attendance were: Recording Secretary Nikki Zimmerman; Jennifer Getz of St. Jude Academy, Inc.; and Watertown Fire Chief Travis Teesch. Joining virtually were Trevor Frank and Mark Zvitkovits of Short Elliott Hendrickson (SEH).

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated May 8, 2023

Motion was made by Doug Zwieg and seconded by Tim Hayden to approve the May 8, 2023 Site Plan Review minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 111 S. Montgomery Street – proposed St. Jude Academy, Inc.

Jennifer Getz was present to describe the proposed project. St. Jude Academy, Inc. is looking to utilize up to 3 out of the 4 classrooms in the upper level of the older portion of the St. Bernard School for a private Catholic high school.

The following was presented by staff:

Building:	Verified that there will not be any remodeling done to the rooms and that the bathrooms will be suitable for teenagers and adults.
Fire:	Verified that the proper exit signs are already in place.
Stormwater:	As long as nothing is being done with the parking lot area or exterior, there is nothing.
Parks:	No comments.
Police:	No comments.
Streets:	No comments.
Water:	No comments.
Engineering:	No comments.

Motion was made by Doug Zwieg and seconded by Maureen McBroom to recommend approval of this proposal to Plan Commission as submitted.

Unanimously approved.

B. Review and take action: Proposed new fire station

Watertown Fire Chief Travis Teesch was present to explain the proposed new fire station. This will be off of Bernard Street and Johnson Street. 2 parcels will be combined into one. The proposed tower has been moved so it will be 75 feet away from the main building.

The following was discussed by staff:

Building:	Plans will need to go to state for review.
Fire:	No comments.
Stormwater:	There is a storm easement for Johnson Street. The Engineering Department will work with proper individuals on this. Stormwater plans will need to be submitted as well as a stormwater permit.
Parks:	There are maintenance items which will need to be discussed.
Police:	No comments.
Streets:	There are maintenance items which will need to be discussed.
Water:	There is a 6" main on both Bernard Street and Johnson Street that could be tied into.

Engineering: The cold storage is pretty close to the storm easement along Johnson Street. The cold storage structure may need to be shifted. Driveway widths will have to meet codes. Section 6, Item D.

Motion was made by Anthony Rauterberg and seconded by Doug Zwieg to recommend approval of this proposal to Plan Commission contingent on the items discussed above.

Unanimously approved.

C. Review and take action: 1901 Market Way – fireworks sales

There was not a representative present at this meeting. Since TNT Fireworks has completed sales at this location (Walmart parking lot) in previous years, discussion proceeded.

The following was discussed by staff:

Building:	No comments.
Fire:	Exit signs will need to be present, fire extinguishers need to be in place and an inspection will have to be completed prior to opening.
Stormwater:	No comments.
Parks:	No comments.
Police:	Adherence must be made to City of Watertown Code Section 410-13F(1) and Wisconsin State Statutes 167.10
Streets:	No comments.
Water:	No comments.
Engineering:	No comments.

Motion was made by Doug Zwieg and seconded by Tim Hayden to approve this item contingent upon the requirements from the Fire Department and Police Department mentioned above.

Unanimously approved.

4. Adjournment

Motion was made by Doug Zwieg and seconded by Tim Hayden to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**PLAN COMMISSION
MINUTES
JUNE 19, 2023**

The Plan Commission met on the above date at 4:30 p.m. in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Holloway, Lampe, Talaga, and Zirbes.

- 1. Call to order**
- 2. Approval of Minutes**
 - A. Review and take action: Site Plan Review minutes June 12, 2023**

Motion to approve made by Lampe and seconded by Holloway, passed on unanimous voice vote.
 - B. Review and take action: Plan Commission minutes May 22, 2023**

Motion to approve made by Lampe and seconded by Holloway, passed on unanimous voice vote.
- 3. Business**
 - A. Review and take action: 407 S. Washington Street – revised Certified Survey Map (CSM)**

Motion was made by Holloway to approve the revised CSM with the condition that the related Comprehensive Plan Amendment and rezoning are also adjusted by this CSM revision, seconded by Lampe and passed on a unanimous voice vote.
- 4. Adjournment**

Motion to adjourn was made by Blanke and seconded by Talaga at 4:32pm, passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke

PLAN COMMISSION

MINUTES

JUNE 26, 2023

Section 6, Item F.

The Plan Commission met on the above date at 4:30 p.m. in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Holloway, Konz, Lampe, Talaga, Zirbes, (Krueger joined the meeting virtually).

Others in Attendance: Trevor Frank, Don Bartz, Julaine Appling, Diane Westphall, Ricardo Contreras, Jennifer Getz, Eric Schmid, Ruth Mack, Chief Teesch.

1. Call to order

2. Approval of Minutes

NONE

3. Business

A. Conduct public hearing: 111 S. Montgomery Street – Conditional Use Permit (CUP) request for St. Jude Academy, Inc. under Indoor Institutional Section 550-25B(2)(d)

Mayor McFarland opened the public hearing and invited public comment.

Hearing none the public hearing was closed.

B. Review and take action: 111 S. Montgomery Street – Conditional Use Permit (CUP) request for St. Jude Academy, Inc. under Indoor Institutional Section 550-25B(2)(d)

Brian Zirbes (Zoning Administrator) presented the request for a CUP for 111 S. Montgomery Street.

Motion made by Blanke and seconded by Konz to approve with no conditions passed on a unanimous voice vote.

C. Conduct public hearing: 308 Hyland Street – Conditional Use Permit (CUP) request for an automotive repair business under Vehicle Repair and Maintenance Section 550-36B(2)(c)

Mayor McFarland opened the public hearing and invited public comment.

Hearing none the public hearing was closed.

D. Review and take action: 308 Hyland Street – Conditional Use Permit (CUP) request for an automotive repair business under Vehicle Repair and Maintenance Section 550-36B(2)(c)

Brian Zirbes (Zoning Administrator) presented the request for a CUP for 308 Hyland Street.

Motion made by Holloway and seconded by Lampe to approve with no conditions passed on a unanimous voice vote.

E. Review and take action: Fire Department Concept Plan

Trevor Frank lead architect with Short, Elliot, and Hendrickson gave a presentation on the concept plan for the new fire station project.

Motion made by Holloway and seconded by Lampe to forward the concept plan with a positive recommendation to the common council passed on a unanimous voice vote.

F. Review and take action: New Fire Station Certified Survey Map (CSM)

Review the CSM for the new fire station project.

Motion made by Holloway and seconded by Konz to approve passed on a unanimous voice vote.

G. Initial review and set public hearing date: Rezoning for new fire station from MR-8, Multi-Family Residential and GB, General Business to CB, Central Business

Brian Zirbes identified the zoning requirements for the new fire station and the changes that need to be made.

Motion made by Holloway and seconded by Lampe to set the public hearing for August 1st passed on a unanimous voice vote.

H. Review and take action: 1403 Richards Avenue Preliminary Certified Survey Map (CSM)

Brian Zirbes (Zoning Administrator) presented the request for a CSM for 1403 Richards Avenue.

Motion made by Konz and second by Blanke to approve passed on a unanimous voice vote.

I. Review and take action: Preliminary Certified Survey Map (CSM) for Hunter Oaks Areas B and A-D

Brian Zirbes (Zoning Administrator) identified that this CSM had been previously approved by the Plan Commission but not recorded with the register of deeds. Need to be approved so it can be recorded properly.

Motion made by Holloway and seconded by Talaga to approve passed on a unanimous voice vote.

J. Initial review and set public hearing date: 1722 S. Church Street text amendment for drive thru signage

Brian Zirbes (Zoning Administrator) identified the proposed changes for drive thru signage.

Motion made by Holloway and seconded by Lampe to set the public hearing for August 1st passed on a unanimous voice vote.

K. Review public hearing comments and make recommendation to Council: Zoning Ordinance Text Amendments to Section 550

There were no comments at the public hearing.

Motion made by Holloway and seconded by Talaga to forward the amendments to the common council with a positive recommendation passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://mccmeetings.blob.core.usgovcloudapi.net/watertwnwi-pubu/MEET-Packet-dd67ba35ddd84fb0b2403a581281162b.pdf>

4. Adjournment

Motion to adjourn was made by Blanke and seconded by Talaga passed on a unanimous voice vote at 5:26pm.

Respectfully Submitted,

Alderman Brad Blanke

**PLAN COMMISSION
MINUTES
JULY 10, 2023**

The Plan Commission met on the above date at 4:30 p.m. in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Krueger, Lampe, Talaga, Zirbes

Also in attendance were: Tina Crave, Brian Munson, Randy Roth, Nathan Peters

1. Call to order

2. Approval of Minutes

A. Plan Commission minutes June 19, 2023

B. Plan Commission minutes June 26, 2023

Motion to approve both the June 19th and June 26th together was made by Lampe and seconded by Krueger, passed on unanimous voice vote.

3. Business

A. Review and take action: Neighborhood Concept Plan for Greater Watertown Community Health Foundation (GWCHF)

Brian Munson from Vandewalle and Associates presented an update on the GWCHF Neighborhood Concept Plan. Included was a list of FAQs from the public presentations. Motion was made by Blanke and seconded by Talaga to make a positive recommendation to the Common Council, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://files4.revize.com/watertownwi/July%2010,%202023%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Talaga and passed on a unanimous voice vote at 4:55pm.

Respectfully Submitted,

Alderman Brad Blanke



LICENSING BOARD MEETING MINUTES

WEDNESDAY, JULY 12, 2023 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Blanke, Cheri Martin (Virtual), and Erin Schroeder. Absent was Ald. Smith. Staff present were: Police Chief Robert Kaminski, City Attorney Steven Chesebro, and City Clerk Megan Dunneisen.

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Schroeder made a motion to approve Licensing Board meeting minutes from June 6, 2023, Special Licensing Board meeting minutes from June 12, 2023, and Special Licensing Board meeting minutes from July 5, 2023, seconded by Ald. Blanke and carried by voice vote.

3. BUSINESS

- A. Ald. Blanke made a motion to approve the applications for Temporary "Class B" Licenses from Watertown Area Chamber of Commerce for the 7th Annual Downtown Watertown Wine Walk located at Wepco 108 S. Sixth Street, Bradow Jewelers 217 E. Main Street, Ava's A Posh Boutique 209 E. Main Street, Oswald Insurance 118 W. Main Street, Elegant Arrangements 116 W. Main Street, Brown's Shoes Co 212 E. Main Street, Draeger's Floral 618 E. Main Street, Rock River Chimney & Fireplace 216 South 3rd Street, White Oak Builders 14 E. Main Street, Central Block 300 E. Main Street, Morgan Ashley Photography 202 South 3rd Street on September 7, 2023 from 4:30pm - 8pm (all other locations are licensed establishments), seconded by Schroeder and carried by voice vote.
- B. Schroeder made a motion to approve the Temporary Premises Amendment application by Karah Pugh for Local Waters located at 109 South 3rd St. on September 23, 2023 during the hours of 12pm - 11pm under the following conditions: *documented approval of neighboring businesses/building owners that they do not object to the event, approval of the special event with road closure, entrance to the event will be through Local Waters premises, City providing an exemption to the maximum outside area size, and that the outside exit is monitored*, seconded by Ald. Blanke and carried by voice vote.
- C. Schroeder made a motion to approve the application for Temporary Class "B" License for the Marine Corps League Annual Picnic by Bartelme-Schwefel Detachment #349 located at 907 Boomer St. on August 26, 2023, during the hours 12pm-8pm, seconded by Ald. Blanke and carried by voice vote.
- D. Martin made a motion to approve the application for Temporary Class "B" License for the Sounds of Summer Concert Series by Watertown Rotary located at 1 West Main Street (Town Square) on July 29, 2023, during the hours 6pm-9pm, seconded by Ald. Blanke and carried by voice vote.
- E. Schroeder made a motion to approve the application for Temporary Class "B" License for the Sounds of Summer Concert Series from the Watertown Main Street Program located at 1 West Main Street (Town Square) on July 20, 2023, during the hours 6pm-10pm, seconded by Ald. Blanke and carried by voice vote.
- F. Ald. Blanke made a motion to approve the application for Temporary Class "B" and Temporary "Class B" License for Fiesta in the Park from Fiesta Cultural Latino Americana Inc. on September 16, 2023, located at 1 West Main Street (Town Square) during the hours 10am-6pm, seconded by Schroeder and carried by voice vote.

- G. Schroeder made a motion to approve the application for “Class B” Malt and Liquor from Gasthaus LLC DBA Gasthaus (Tiffany Rhodes, Agent) located at 1500 Bridge Street, Watertown WI, 53094, seconded by Martin and carried by voice vote.
 - H. Special Events from Clerk's Office was presented.
 - I. Operator's List from Clerk's Office was presented
 - J. Police Report from Police Department was presented.
4. **ADJOURNMENT** Schroeder made a motion to adjourn at 4:53pm, seconded by Ald. Blanke and carried by voice vote.

Respectfully Submitted,
Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

SITE PLAN REVIEW COMMITTEE
July 24, 2023

Section 6, Item I.

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Doug Zwieg of Building, Safety & Zoning; Maureen McBroom of Stormwater Utility; Strategic Initiatives and Development Coordinator Mason Becker; Kristine Butteris of Park & Rec; Matt Willmann of Streets; Jeff Meloy of the Police Department; Mike Zitelman of the Water Department; and Anthony Rauterberg of the Fire Department. Also in attendance was Heather Van Dam of the Watertown Humane Society.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated June 12, 2023

Motion was made by Doug Zwieg and seconded by Mike Zitelman to approve the June 12, 2023 Site Plan Review minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 418 Water Tower Court – proposed office and kennel addition to existing building

Executive Director Heather Van Dam of the Watertown Humane Society was present to explain the proposed improvements to the office space, kennel space, and low cost spay/neuter clinic.

The following was presented by staff:

Building:	The final plans submitted with the permit will have to have additional detail. A digital copy of plans shall be submitted as well.
Fire:	Asked about a sprinkler system in the building. There currently is none. There is a proposed fire wall that may be put into place with this project. The architect will be reviewing the requirements and the information should be included in the plans. It shall be noted that anything 5,000 sf or more will require sprinklers.
Eng/Stormwater:	There is no exterior grading, parking lot, etc., work is proposed. If anything changes, erosion control permits are required at 3,000 SF or more of disturbance. No parking lot changes are proposed.
Parks:	No comments.
Police:	No comments.
Streets:	No comments.
Water:	No comments.

Motion was made by Doug Zwieg and seconded by Anthony Rauterberg to recommend approval of this proposal to Plan Commission with inclusion of the above comments.

Unanimously approved.

4. Adjournment

Motion was made by Doug Zwieg and seconded by Matt Willmann to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



FINANCE COMMITTEE MEETING MINUTES

MONDAY, JULY 24, 2023, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Mark Stevens, City Attorney Steven Chesebro, Rec/Parks Director Kristine Butteris, Lisa Schwartz, Tim Hayden, Mason Becker, Brian Zirbes

1. **Call to order.** Mayor McFarland called the meeting to order at 5:30 p.m.
2. **Minutes** from the meeting of **July 10** were presented. Ald. Bartz, seconded by Ald. Davis, moved to approve. Unanimous voice vote.
3. Zoning Administrator Brian Zirbes presented a request for a **part-time clerk/typist position to assist in the BSZ office**. The committee was in agreement that a submission for part-time wages in his 2024 budget is the appropriate placement for this addition.
4. The Wastewater Dept leadership indicated that **Scott Blasing** met the requirements for two additional steps on the pay plan based upon successful completion of two certifications. Ald. Davis moved, seconded by Ald. Moldenhauer, to approve a **change in G/S from I2 [\$26.15/hr] to I4 [\$27.60/hr]** retroactive to July 6. Approved by voice vote.
5. Agenda correction: no action taken on resolution to amend the employee handbook (mistitled item will be brought back to next meeting).
6. The HR/Finance staff are recommending that the City initiate the offering of the **WI Incoming Continuation Insurance (ICI) benefit** effective January 1, 2024. This program provides a voluntary income replacement benefit up to 75% of average monthly earnings to WRS participants who become disabled. The benefit usually lasts until one is no longer disabled or reaches age 65, whichever is sooner. A premium holiday for both employer and employee portions is currently active, and a long advance notification has been promised if the fee waiver is to ever stop in the future. A motion was made by Ald. Moldenhauer, supported by Ald. Lampe, to move forward with the application and implementation. Approved by full committee.
7. Strategic Initiatives and Development Coordinator Mason Becker presented initial guidelines for the **housing rehab grant**, an allocation of \$100,000 from the ARPA fund, to provide funds to assist property owners (both owner-occupied and landlords) with necessary maintenance of their properties to preserve and increase property values. The plan would assign the RDA the facilitation of the program, including review of applications, awarding of grants, and inspection of work. Ald. Lampe moved to approve the housing rehab program with an update of the proposal to include a requirement that participants provide purchase documentation and RDA conduct inspections, and that a budget adjustment to move the \$100,000 allocation from 2024 to 2023 be drafted. This was seconded by Ald. Davis and approved by the committee.
8. **UW Extension offers a Local Government Academy** program to educate members of the public about the operations of local government. Other communities throughout the state have utilized this program. Although discounted from the overall cost, because Dodge County is not a participating county, the program would cost \$12,650. After discussion, Ald. Davis moved, supported by Ald. Moldenhauer, to not pursue this program at this time, and that an alder should include in a future budget if desired. Approved by the committee.

9. The **Wisconsin Election Commission** (WEC) is finalizing a new design project for absentee envelopes to ensure compliance with recent court decisions and Wisconsin statutes. A requirement will be in place to use the new envelopes for the upcoming 2024 February primary. WEC has approved an allocation of grant funding to afford the elimination of remaining envelope stock and purchase of new envelopes. Megan Dunneisen, City Clerk, is requesting approval of the memo of understanding and acceptance of a **grant of \$2,285.29 for envelope purchase**. Ald. Lampe agreed to make this motion, seconded by Ald. Bartz, and approved unanimously.
10. During a recent triennial audit of the Shared Ride Transit program by WisDOT, it was cited that our current written policies are absent content addressing **cost allowability against federal grant awards**. Mark Stevens is recommending a policy statement crafted from the federal Office of Management and Budget audit guide to be added to our purchasing policy effective immediately so that we can incorporate this change in our corrective action plan due to WisDOT next week. Motion by Ald. Lampe, seconded by Ald. Davis, and approved unanimously.
11. Mark Stevens presented an **interim income statement of the General Fund through June** with plans to continue to present monthly with any notable comments.
12. Mark Stevens provided an update on the **General Fund interest earnings to-date** since the addition of an interest-bearing account at the beginning of the year.
13. Ald. Moldenhauer moved, supported by Ald. Bartz, to **convene into closed session** per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Steindorf v. City of Watertown, A.I. v. City of Watertown, Tietz v. City of Watertown, Police Department property damage and Fire Department property damage). The committee approved via roll call vote.
14. The committee reconvened into open session.
15. Adjournment. Ald. Davis moved to adjourn at 6:35 pm, seconded by Ald. Moldenhauer, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PUBLIC SAFETY & WELFARE COMMITTEE

August 2, 2023

5:00 p.m.

1. ROLL CALL

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> • Dana Davis, Chair • Steve Board- <i>attending virtually</i> • Brad Blanke • Eric Schmid 	<ul style="list-style-type: none"> • Police Chief Robert Kaminski • Jaynellen Holloway • Andrew Beyer • Stacy Winkleman • Attorney Steven Chesebro • Dan Bartz • Stephanie Juhl • Kristine Butteris • Peg Checkai 	<ul style="list-style-type: none"> • John Kaliebe • John Katisch • Jim Drinwater • Amanda Grove – attended virtually • Megan Toth

2. RECEIVE COMMENTS FROM THE PUBLIC

John Kaliebe shared ideas for improving S. Water St. to make it more safe. These ideas included painting a stripe down the middle of S. Water St, painting crosswalks on Main St. (Town Square side) and painting a stop line on north bound Main St. He cautioned against closing S. Water St. and moving the traffic to S. Washington St. – already a difficult intersection. He suggested portable ballards or pop-up barriers if the barriers currently used are too heavy or difficult to put up and down. He also asked why parking limitation signs aren't posted on S. Water St. Mr. Kaliebe says that improvements can be made to S. Water St. and the Main St. intersection to improve driving behaviors.

3. APPROVAL OF MINUTES The minutes for the July 5, 2023 meeting have been presented to the Common Council without correction, so those minutes are simply noted at this point on this agenda.**4. BUSINESS****A. Review and take possible action: closing a portion of S. Water Street between W. Main Street and Emmet Street**

- Jaynellen Holloway introduced the topic by explaining that Mayor McFarland has received a request to close S. Water St.
- Peg Checkai said that there are safety concerns and based on safety concerns only, S. Water should be closed. However, the area is very congested. Library patrons are having difficulty getting to parking and they have heard from patrons who are choosing to not go to the library because finding parking is difficult. She is concerned about traffic flow and the impact on patrons if S. Water St. is closed.
- Dan Bartz indicated he is in favor of closing S. Water St., however the timing is challenging for two reasons 1) the building of the TWall apartment is set to begin in September and that will impact traffic on S. Water and 2) the reconstruction of the Main St. Bridge will require detours and S. Water St. may be needed during this time.

- Kristine Butteris indicated that programming at the Town Square will be year-round. In the winter, they want to put the Christmas Tree, Santa House and possibly an ice skating rink. However, because the pavers can't support the weight of these things, they would need to be displayed on S. Water St.
- Chief Kaminski reported the traffic incidents at Water-Main and Washington-Main. Both intersections have the same amount of accidents in the last 5 years – roughly 5. The # of accidents in previous years (during the demolition of the 100 block) were greater than they have been recently.
- Dana Davis mentioned that she observed the traffic on a weeknight at 5:15 p.m. and there are a considerable number of cars using S. Water St. With the construction, it seems to be a necessary road. She suggested using rubber speed humps to slow traffic down on S. Water St. Blanke and Chief Kaminski indicated that the City already owns some of those and that it may be a good idea to use them to slow traffic down.
- Blanke agreed with the comments that were made by Mr. Kaliebe, Peg Checkai and Chief Kaminski. He also pointed out that closing S. Water could potentially cause problems at the other end of the street at Milwaukee St.
- Eric Schmid wondered why we are shocked that there is increased traffic because the purpose was to increase the activity downtown. He said it's difficult getting around on a bike when S. Water St. is closed. He said that people are just going to need to slow down and be careful.
- Kristine Butteris says that the TWall Apartment will be staging on S. Water St. and the road will be closed during that time. Blanke said, to his knowledge, that has not been approved and he has concerns about that happening. Kristine says that if we aren't going to close S. Water for the programming season, then there needs to be an easier method for closing the road.
- Andrew Beyer said that painting a crosswalk from the splash pad to the library door facing S. Water St. is not recommended because it is not a good idea to paint crosswalks in the middle of a block.
- Suggestions were made for movable barriers. The barriers that were used at the Grand Opening would cost about \$80,000
- Mr. Board said that he doesn't think S. Water should be closed yet. The Town Square has only been opened for a few months. We need more time to get a better understanding. We can do things like painting crosswalk and put more barriers.
- Jaynellen recommended a swing gate arm that could be used to close S. Water and then, when opened, could be used as an additional barricade. She agrees that problem-solving should be done in incremental steps. She says that a swing gate would be fairly economical. She is hesitant to stripe the crosswalk in the middle of the street because pavers aren't meant to be painted.
- Board and Blanke asked Jaynellen to do the research on a swing gate and bring back information about cost and feasibility. Jaynellen asked for two months (October) to bring that information back to the committee.

ACTION: The Committee directed the City staff to gain more information about the cost and feasibility of installing a swing gate-arm on S. Water St. and to bring that information back to the Committee for the October meeting.

B. Review and take possible action: Add Safety Precautions at all four crosswalks at the intersection of W. Main and Water Streets

- A Main Street business owner is concerned for the safety of pedestrians at the Water St. – Main St. intersection. Peg Chekai is also very concerned about the safety in that intersection as there is increased pedestrian traffic.
- Blanke mentioned that there is a plan with the Main Street Reconstruction to deal with the pedestrian issues. He is hesitant to put a lot of money into this intersection because it is going to be dug up to for the reconstruction. In the 2028 project there will be crosswalks that are Continental style crosswalks. Painting those types of crosswalks are expensive because they use a special epoxy. The Streets Dept. is going to paint the crosswalks and center line this year on Main St. from the Bridge to Church St. That's in the plan for this calendar year.

No formal action taken. There is a plan in place already to paint crosswalks, the center line, curbs, etc on Main from the Bridge to Church St.

C. Review and take possible action: Parking Limitations on the south side E. Main Street between 8th to Market Streets

MOTION: Since the current 2-hour parking signs are not in the ordinance and there is a request for 4-hour parking, Blanke made the motion to remove the signs so that the parking limitation reverts to 72 hours by ordinance. Davis seconded the motion. Motion passed unanimously.

D. Review and take possible action: No parking on north side of Hill Street between N. Fourth Street and Highland Avenue

MOTION: Since the current no parking signs are not in the ordinance, Blanke made a motion to remove the parking signs. Board seconded the motion. Motion passed unanimously.

E. Review and take possible action: Parking removal on Ruth Street between N. Concord Avenue and N. Maple Street to accommodate solid waste collection vehicles

MOTION: Board made a motion to remove parking on Ruth Street between N. Concord Avenue and N. Maple Street. Schmid 2nd the motion with the stipulation that the draft ordinance times be corrected. Board agreed to that amendment. Motion passed unanimously.

F. Review and take possible action: Left turn prohibited onto Main Street from Sharp Corner Park Main Street entrance

Turning left on Main Street from Sharp Corner Park is challenging for the residents and business owners that live and work in the adjacent building.

MOTION: Schmid made a motion to table this item. Blanke seconded. Motion passed unanimously.

Schmid made a motion to take a 5-minute recess. Blanke seconded. Motion passed unanimously.

Davis called the meeting to order at 6:06 p.m.

G. Review and take action: appeal of vicious dog determination pursuant to City Ordinance 410-45B(1) (Toth)

- Davis introduced the quasi-judicial meeting order to the Committee and asked for questions. Committee members agreed to the plan.

1. Introduction

a. City's opening statements

- i. Mr. Chesebro introduced the case. Read the ordinance and instructed the committee on the events of June 30 when Mr. Toth's dog escaped his harness and ran away from his residence. Mr. Toth's dog bit two different dogs at two different locations within a short amount of time. At the second location, Mr. Toth was able to catch up to his dog and restrain him. Mr. Toth admitted that his dog bit the two other dogs.

b. Mr. Toth's opening statements

- i. Mr. Toth recounted the events of the evening from his perspective. He says that his dog was trying to play with the other dogs. Mr. Toth's dog also got bit and he contends that the owner of that dog should have restrained the dog so that it didn't bite his dog. Mr. Toth has witnesses to prove that if his dog had wanted to seriously harm the dogs it would have. His dog was just being goofy and trying to play. Mr. Toth says that is a good dog and has never done anything like this before.

2. City Witnesses

- a. The City called the following witnesses and the Committee heard testimony from each regarding the events of June 30.

- i. Laura Wolter
- ii. Nicholas Wolter
- iii. Vanessa Morales
- iv. Officer Hensley
- v. Officer Sauter
- vi. Officer Thies
- vii. Scott Kind

- b. Mr. Toth and the Committee had the opportunity to question each witness

3. Mr. Toth's Witnesses

Mr. Toth called the following witnesses and the Committee heard testimony from each regarding their interactions and observations of Mr. Toth's dog. Both witnesses said that they have never observed the dog being aggressive and have only observed the dog to be a good dog.

- i. Beth Bartell
- ii. Travis Beerbohm

- b. Mr. Chesebro and the Committee had the opportunity to question each witness.
- 4. Closing Statements
 - a. City's closing statements
 - b. Mr. Toth's closing statements
- H. **Convene into closed session per Wis. Stat. Sec. 19.85(1)(a) to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.**
- I. **Reconvene into open session**

The Public Safety & Welfare Committee reaffirms the determination that Mr. Toth's dog is a vicious dog in accordance with ordinance 410-45 with a vote of 3-1.

5. ADJOURNMENT: There being no additional business to come before the Committee, a motion was made by Alderperson Blanke, seconded by Alderperson Schmid, to adjourn. The motion carried unanimously.

Respectfully Submitted - Dana Davis, Chairperson

PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, AUGUST 08, 2023 AT 5:30 PM

Section 6, Item L.

Commission Members present Ald's.Bartz, Board, Smith, Wetzel, Comm'r Thompson
City Employees Present
Public Works Director/City Engineer Jaynellen Holloway
Assistant City Engineer Andrew Beyer
StormWater Project Manager Maureen McBroom

1. CALL TO ORDER

Chair called the meeting order at 5:31p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

3. REVIEW AND APPROVE MINUTES Public Works Minutes from July 25, 2023 (Corrected to add Ald. Smith to those in attendance at the July 25 meeting.

Motion to approve Ald Board

2nd Ald Bartz

Carried by unanimous voice vote

4. BUSINESS

A. Update, no action required: Stormwater Utility Program Updates

Maureen McBroom presented a PowerPoint update.

Updates on the following City's Stormwater Utility programs and initiatives were presented:

- Wisconsin Stormwater Week: August 5 – 13, 2023
- Stormwater Partnerships
- Recent Results of Stormwater Ordinance Updates
- New Stormwater Best Management Practices (BMPs)
- Storm System and Best Management Practice (BMP) Maintenance
- City-wide Flood Control Master Plan
- Illicit Discharge Detection and Elimination Program
- Water Quality Trading (to meet the MS4 Permit – TMDL Requirements)

B. Update, no action required: Cady Street Bridge project

The City of Watertown received Wisconsin Department of Transportation (WisDOT) Local Bridge Program funding to rehabilitate the Cady Street Bridge prior to the replacement of the Main Street (Cole Memorial) Bridge in 2024. Cady Street would be used as a local detour during the Main Street (Cole Memorial) Bridge replacement project and needs to be rehabilitated prior to use as a local detour route. The scope of the project includes removing the existing concrete overlay (originally installed in 1989); install a new concrete overlay to protect the bridge deck slab; concrete surface repairs to sidewalk, deck, and piers; and bridge approach reconstruction. The project was let by WisDOT on May 9th. The project was awarded by WisDOT to the lowest responsive, responsible bidder, Zenith Tech of Waukesha, WI in the amount of \$313,947.31. The City is responsible for 20% of construction costs, or \$62,789.46 based on the low bid. This is within the dollar amount budgeted for this project. Zenith Tech intends to begin work shortly after Labor Day.

Ald Bartz asked and was answered positively that there is a detour plan in place.

Ald Board added correctly that we can expect the work to be completed in October.

C. Review and take possible action: Main Street (Cole Memorial) Bridge Under Lighting

The Engineering Division has sought quotes for design for the underlighting of the above referenced bridge. A number was placed in the 2023 budget of \$25K for the design. Design quotes came in at \$39,000 from Mead & Hunt and \$51,906 from AECOM. It should be noted that the bridge can be underlit at any time in the future, it does not have to be done at

the time of construction. With the City's expanded responsibilities for the NE & NW quadrants of the bridge reconstruction, the budgeted amount for the design can be and most likely will be allocated to those expected costs.

Ald Board asked and was answered that this is only for aesthetics.

Comm'r Thompson asked about the wiring that would be in place and was answered that everything would be surface mounted.

Ald Board asked about the electric in place to which Holloway stated that there would be bridge "street" lighting in place.

A motion to postpone was made by Ald Board until 2024 when funding would be available, asking that the budget for 2024 be placed at \$50,000 for the stated project.

Motion to approve Ald Board

2nd Ald Bartz

Carried by unanimous voice vote

D. Review and take possible action: hire GRAEF for 2024, 2025, & 2026 Annual Street and Utility Program design for @289,766. The Engineering Division prepared and advertised a request for proposals for the above-referenced project. Engineering Division received eight proposals. In recent years the City has experienced construction delays of the annual street program due to private utility conflicts and those not being addressed in a timely fashion, thus slowing down completion of the annual street work. The Public Works Team wishes to keep this momentum going, thus the three-year design scope of work in this contract. We will most likely still have possible conflicts in 2024, but moving forward from there, we should be good.

A review team of five Public Works team members reviewed and ranked proposals using Qualification Base Selection (QBS) process. The top two firms were Graef out of Milwaukee, WI and Ruekert & Mielke out of Waukesha, WI. Graef's score was 78 out of 90 for a fee of \$289,766 for all three years of design. Ruekert & Mielke's score was 72 out of 90 for a fee of \$369,990 for all three years of design. Graef's fee proposal and a draft resolution is attached for your review.

Ald Board asked what the yearly budget had been for this Program.

Holloway stated \$100,000 per year and that this bid came in under the 3 year budget process. The 2024 study should be done by the end of the year with projects awarded in March.

Comm'r noticed a incorrect amount at the bottom of the draft which Holloway will correct.

We are seeking a motion to authorize City Officials to enter into an agreement for the 2024, 2025, & 2026 Annual Street & Utility Program Design contract with Graef of Milwaukee, WI for a total lump sum design fee of \$289,766.

Motion Comm'r Thompson

2nd Ald Board

Carried by unanimous voice vote

5. ADJOURNMENT

Motion to adjourn Ald Board

2nd Ald Bartz

Motion carried by unanimous voice vote

Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

2023
YEARS OF SERVICE
RECOGNITION
AUGUST

EMILY MCFARLAND
ELECTED OFFICIAL
10

JAYNELLEN HOLLOWAY
DEPARTMENT OF
PUBLIC WORKS
10



Watertown Fire Department

Monthly Report July 2023

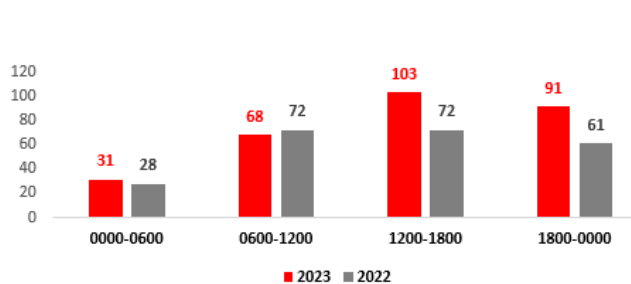




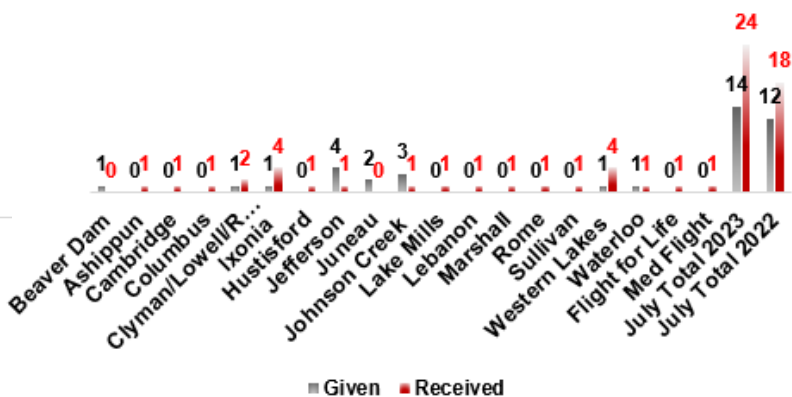
Watertown Fire Department Monthly Report

Operational Statistics

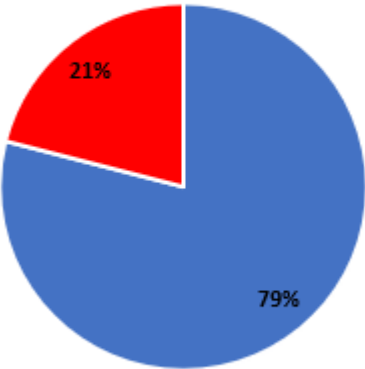
July Number of Calls
Between the Hour of:



July Mutual Aid Calls



July Simultaneous
Calls Breakdown



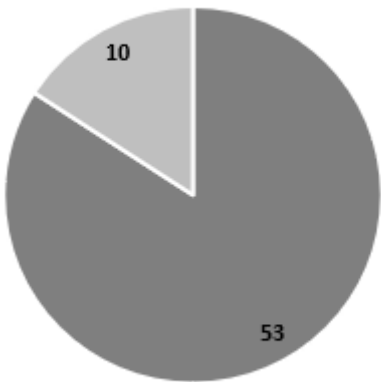
■ Medical ■ Fire

22% of the time we had multiple calls

2022 Simultaneous Calls	
2 nd out calls	39
3 rd out calls	5
4 th out calls	0
Total	44

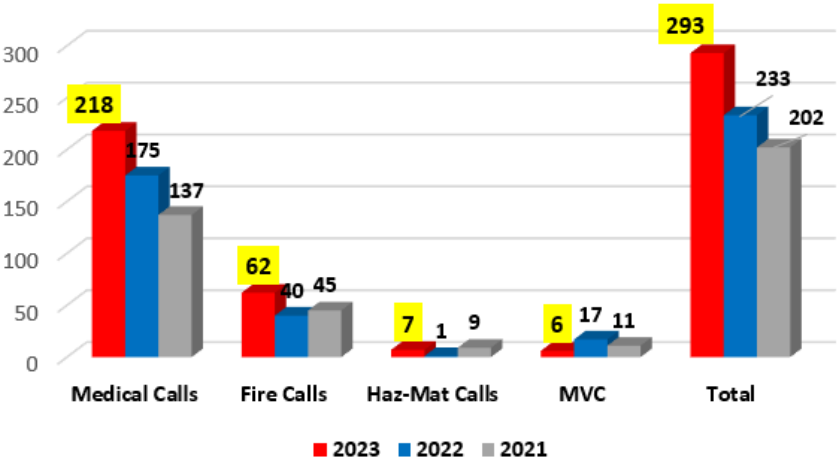
19% of the time we had multiple calls

July Simultaneous Calls



■ 2nd outs ■ 3rd outs

3-year Comparison of July Calls





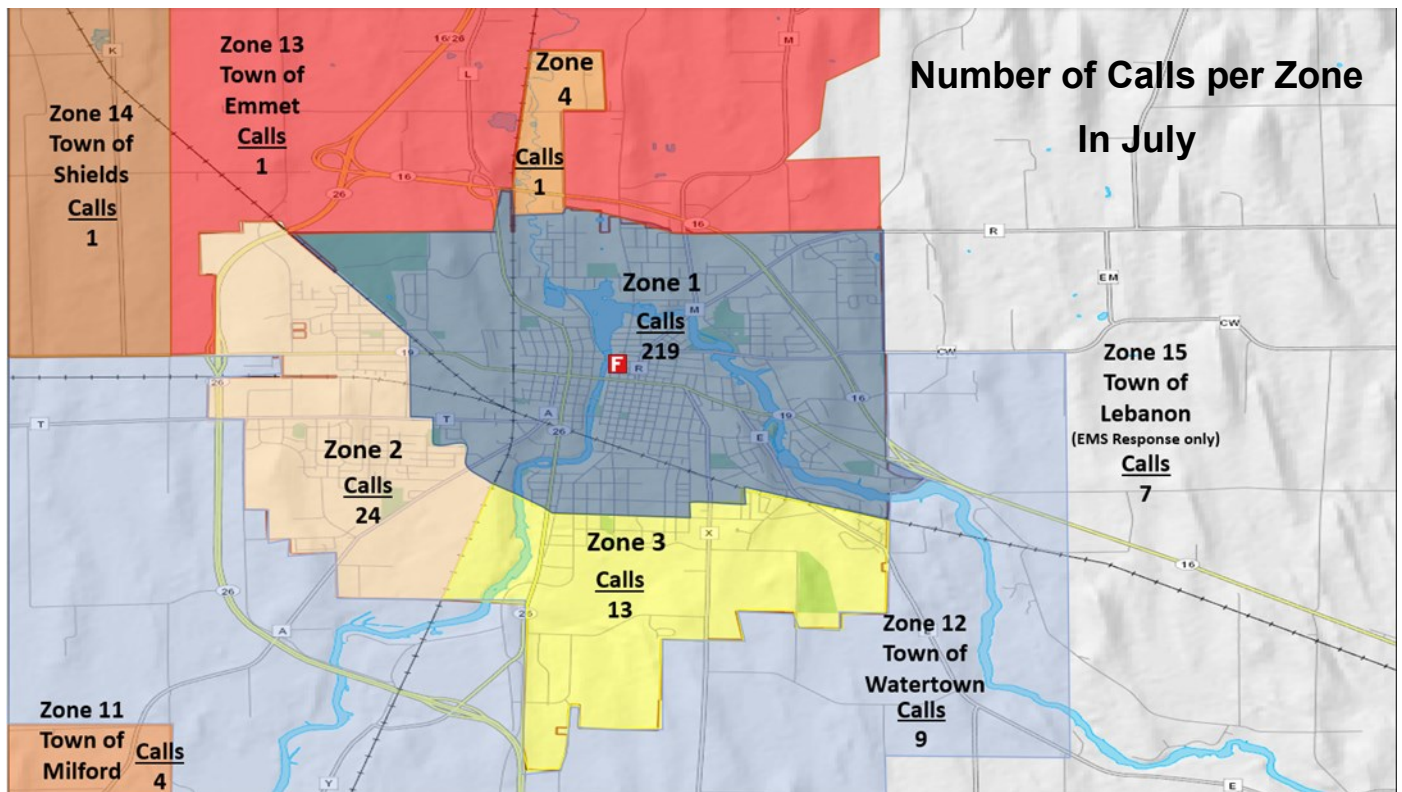
Watertown Fire Department Monthly Report

Operational Statistics

Section 7, Item B.

July Response Times

Zone	Turnout Time			Response Times		
	Time from alarm to out the door			Time from alarm to arrival		
	EMS	Fire	Combined	EMS	Fire	Combined
Zone-1	1:03	1:20	1:06	4:44	4:30	4:41
Zone-2	:59	1:35	1:06	5:42	6:00	5:46
Zone-3	1:02	:01	:57	6:42	3:01	6:23
Zone-4	-	1:29	1:29	-	7:38	7:38
Zone- 11 Milford	:53	-	:53	15:12	-	15:12
Zone- 12 Town of Watertown	:32	-	:32	9:33	-	9:33
Zone- 13 Emmet	1:04	-	1:04	11:31	-	11:31
Zone- 14 Shields	2:32	-	2:32	13:03	-	13:03
Zone- 15 Lebanon	:40	N/A	N/A	9:57	N/A	N/A
Delay due to Simultaneous Calls	2:30			7:16		
Department Standards- Turnout - 60 sec EMS/80 Sec Fire- Response- Fire & EMS 6 minutes						

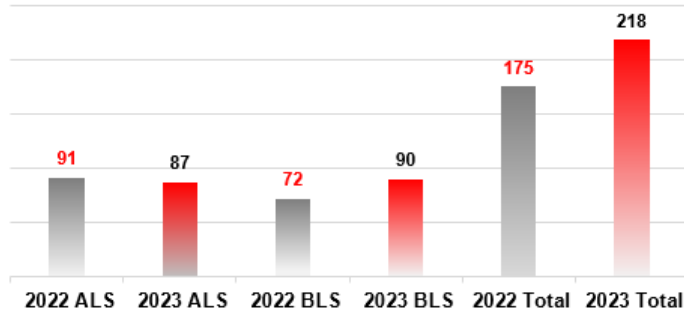




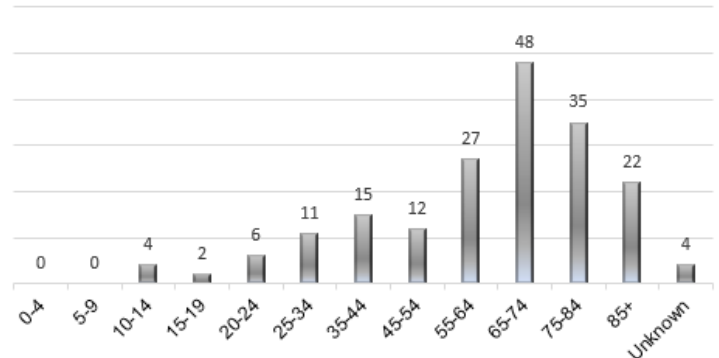
Watertown Fire Department Monthly Report

Emergency Medical Services

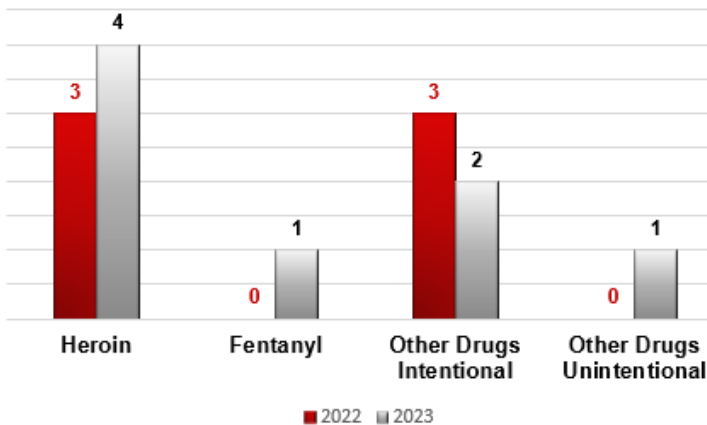
July Emergency Medical Advanced/Basic Life Saving Calls



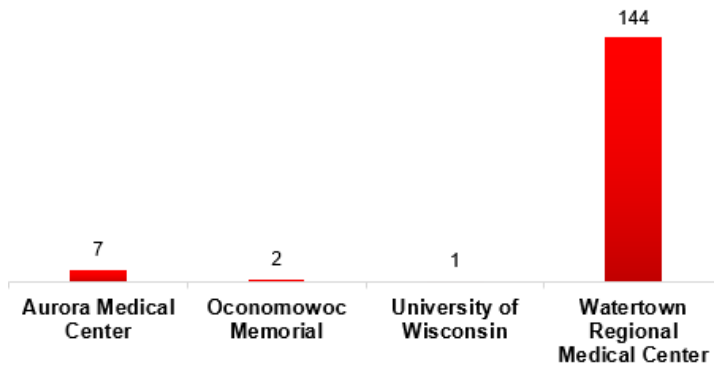
July Patient Contact by Age



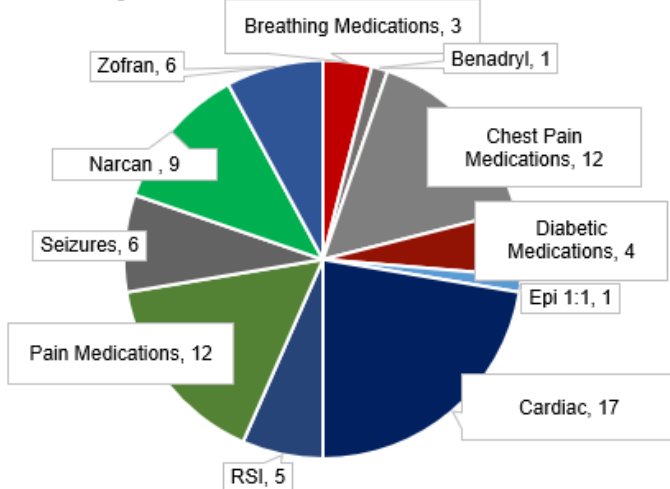
July Overdoses



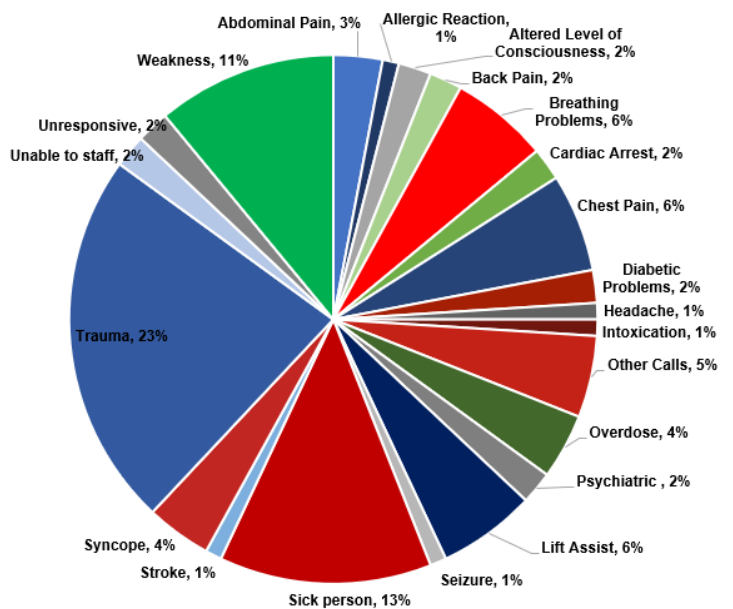
July Hospital Transports



July Medications Administered



July EMS Call Purpose by Provider Primary Impression



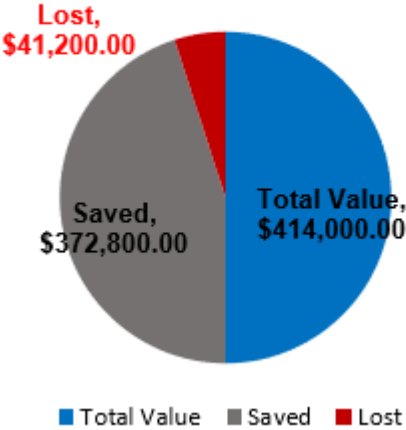


Watertown Fire Department Monthly Report

Fire Incidents

Section 7, Item B.

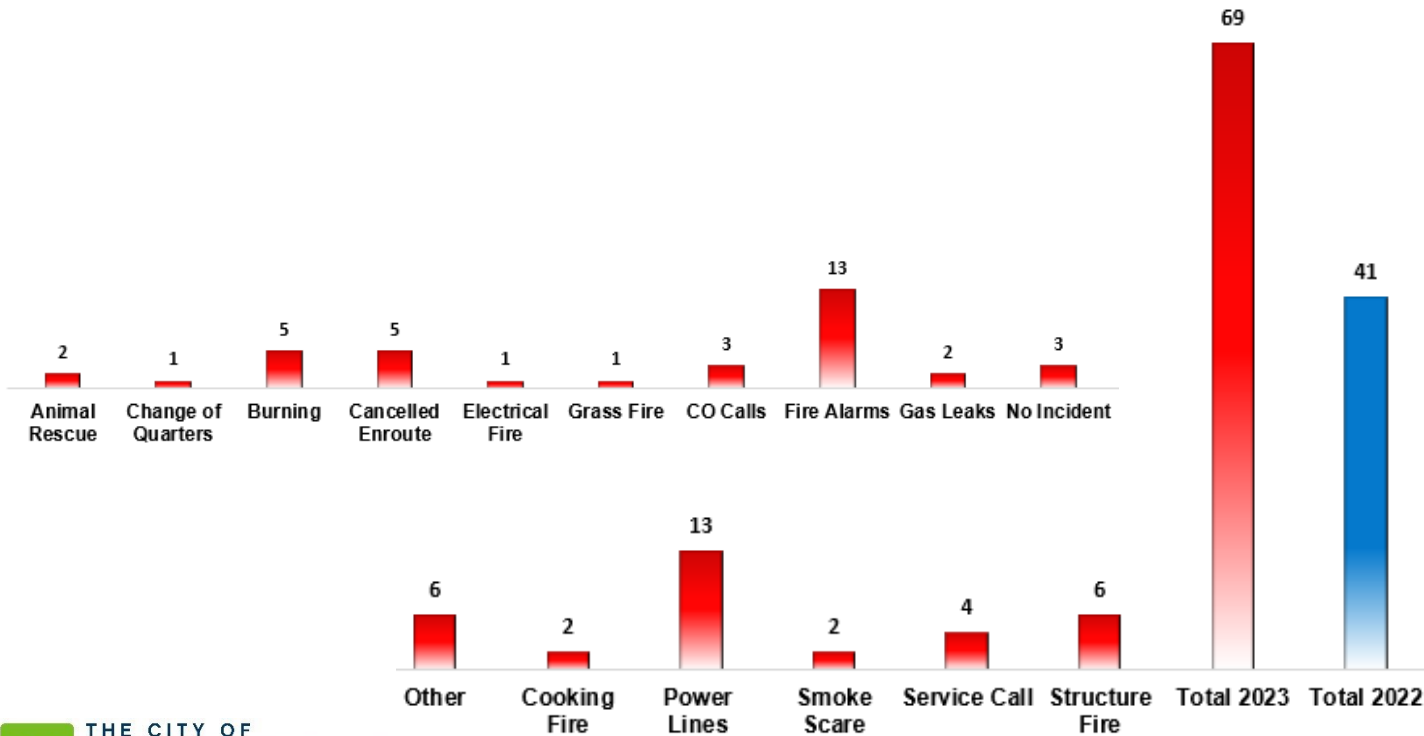
July 2022
Fire Dollar Saved vs. Loss



July 2023
Fire Dollar Saved vs. Loss



July Fire/Haz-Mat Calls





Watertown Fire Department Monthly Report

Department Training

Section 7, Item B.

For the month of July, department members trained on the following:

Engine Company

Hose Deployments Stairs
Rural Operations

Truck Company

Power Saw Techniques
CP Trailer Equipment Review

Rescue Company

Firefighter Drags, Carries, & Removals

EMS Training

Laryngectomy & Helicopter Loading

Total A Shift Training Hours - 141.25
Total B Shift Training Hours - 122.25
Total C Shift Training Hours - 246.25
Total Shift Training Hours - 509.75

**Total Department
Training Hours
860.75**



1.25 Hours



51.5 Hours



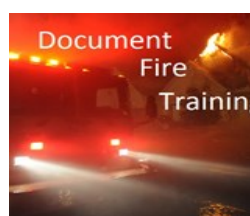
323 Hours



1



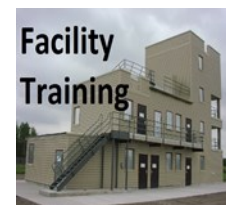
41 Hours



324.5 Hours



63.5 Hours



56 Hours

The Watertown Fire Department crews welcomed a guest speaker who presented laryngectomy treatments.

The Watertown Fire Department crews trained on helicopter loading and an overview of operations from the Flight for Life Crew.

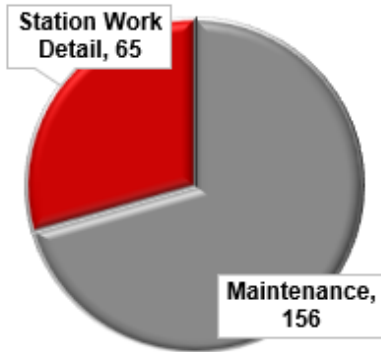


Watertown Fire Department Monthly Report

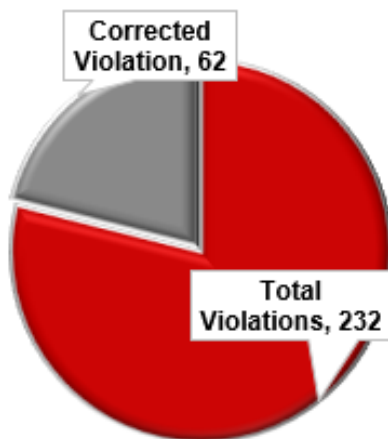
Community Risk Reduction



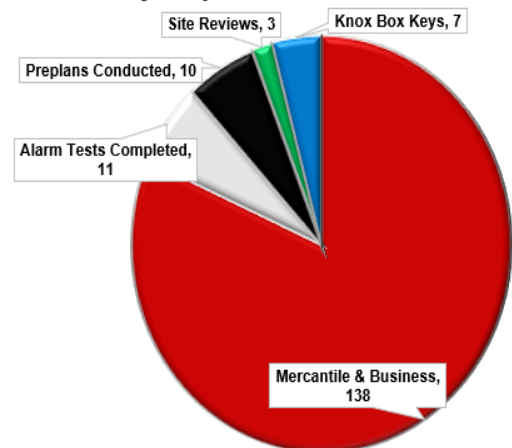
July Maintenance & Station Work Hours



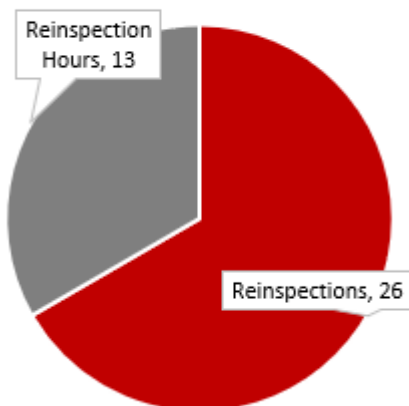
July Violations



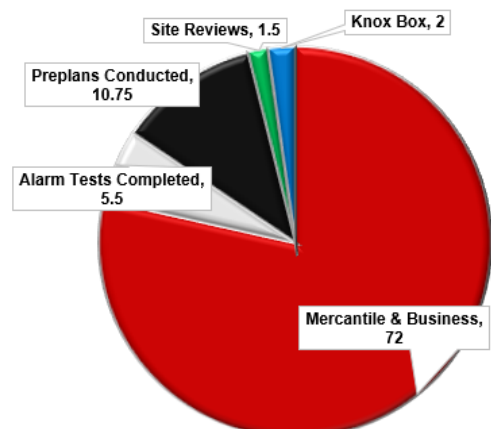
July Inspections/Alarm Tests



July Reinspections



July Inspection/Test Hours





Watertown Fire Department Monthly Report

Community Risk Reduction



2022	2023	July
4335	2783	Outreached Citizens
56	40	Contact Hours

**3 Unsafe
Assessments
No Community
Resource Referrals**



**3 Fire Drills
Conducted**

**52 Vile of Life
Forms Given**

**1 Parade
Attended**



**5 Smoke
Detector
Installations**



**1 Smoke
Detector
Battery
Change**



**1 Home
Safety
Checks**



**9 CO
Detectors
Installed**



**2 Public
Speaking
Events**



**1 Fire
Extinguisher
Training**



**2 Student &
Public Riders**



**9 Public
Relations
Events**



**7 Station/On-
location
Tours**



Watertown Fire Department Monthly Report

Department Incidents

Section 7, Item B.

July 2nd-Structure Fire

211 E Milwaukee St., Jefferson

Engine 62 responded to a mutual aid request for a structure fire. They helped with overhaul. Total on scene time was 1 3/4 hours.

July 3rd-Structure Fire

N3899 Cty Rd. K, Jefferson

Engine 62 & 4101 responded to a mutual aid request for a structure fire. The crew was assigned salvage and overhaul, and to ventilate the first floor. Total on scene time was 1 1/4 hours.

July 3rd-Firework Standby

Riverside Park, Watertown

The crew provided standby services at the 4th of July fireworks ready to help should there have been an incident.

July 4th-EMS Standby for Structure Fire

W4840 Bannon Rd., Lebanon

Med 54 responded to a Lebanon garage fire for EMS coverage.

July 5th-Washing Machine Fire

1045 Clement St., Watertown

Engine 62 responded to a call for a washing machine on fire. It was out and just smoking on arrival.

July 9th-Grass Fire

1221 Crestview Dr., Watertown

Engine 62 & Med 54 responded to a grass fire. The fire was caused by a fire pit and was put out with the neighbors hose.

July 13th – Multi-Vehicle Crash

7411 Cty. Rd Q, Watertown

Med 53 & 54 & Engine 62 responded to a two vehicle crash. One patient was transported to Watertown Regional Medical Center.

July 14th – Multi-Vehicle Crash

N9457 Cty Rd Q, Watertown

Med 53 & Engine 62 responded to a single vehicle runoff crash. No transports.



Watertown Fire Department Monthly Report

Department Incidents

Section 7, Item B.

July 20th-Structure Fire

N3766 Hwy K, Jefferson

Engine 62 & 4102 responded to a structure fire for overhaul and safety. They helped ventilate. Total on scene time was approximately 2 hours.



July 24th-Structure Fire

N4976 Hwy W, Johnson Creek

Engine 62 & 4102 responded to an auto-aid structure fire. Fire attack was performed and the fire was knocked down. Total on scene time was almost 2 hours.



July 25th-Structure Fire

Riverbend Resort, Milford

Engine 62, Med 54, Tender 91, 4110, 4101, & 4102 responded to dumpster and building fire at . Auto Aid was requested. A machine shed was fully engulfed. The fire was knocked down. WE Energies and Hepp Excavating were requested to the scene to secure power and move metal from the building. Thanks to Johnson Creek, Waterloo, Lake Mills, Jefferson, Western Lakes, CLR, Ixonia, Marshall, Lebanon, Juneau, Rome, Ashippun, Sullivan, Columbus, Hustisford, and Cambridge for their help. Total on scene time was 4 1/2 hours.



July 24th-Cooking Fire- 503 Clovercrest Ct., Watertown

Engine 62 & Med 54 responded to an automatic fire alarm. Prior to arrival a grease fire had been put out. The house was ventilated.

July 27th– B-Crew had a yearly high of 22 incident calls in a 24 hour shift.



Watertown Fire Department Monthly Report

Department Happenings, & Public Relations

July 4th-Parade- Main St., Watertown

The Watertown Fire Department participated in the annual 4th of July parade downtown Watertown to Riverside Park. After the parade, they attended a community celebration.



July 6th-Lights N Sirens Riverside Park., Watertown

The Watertown Fire Department along with other area police/fire departments and agencies participated in the annual Lights N Sirens event showcasing children and adult safety.



July 13th-Station Tour Field Trip Watertown Fire Department

Children from the Park and Recreation Day Camp toured the station and learned about the apparatus and safety gear and what it takes to be a firefighter.



July 17th-Safety Talk 700 Welsh Rd., Watertown

Deputy Chief Rauterberg gave a "strategies for getting around the community" safety talk to the residents of Heritage Homes. The talk included fall prevention and severe weather emergencies.

July 25th-Movie Night WRMC, Watertown

Watertown Fire Department crew enjoyed an outdoor movie along with other city personal and citizens at the hospital



July 26th-Fire Extinguisher Training 112 Stimpson St., Watertown

Deputy Chief Rauterberg held a fire drill and showed the residents at Riverview Commons Senior Apartments how to properly operate a fire extinguisher.

July 27th- Chamber Golf Outing

Watertown Country Club, Watertown

Ladder 71 and Med 54 along with the Watertown Fire Department crew attended the annual golf outing for the dropping of the golf balls.



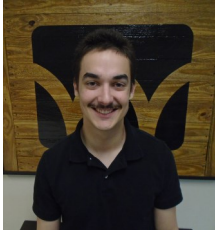


Watertown Fire Department Monthly Report

Department Happenings, & Public Relations

Section 7, Item B.

The Watertown Fire Department welcomed five new Firefighters/EMT/Paramedics: Matt Cyr, Madi Ekstrom, Koleton Spirk, Liam Daly, and Brian Feldman. They trained for one week on operations of the fire department before reporting to their crew shifts. Please welcome them to the City of Watertown.



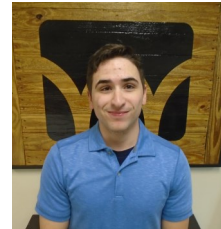
B-Crew



B-Crew



A-Crew



C-Crew



C-Crew

You've Been Caught Doing an Outstanding Job!

Thank you so very much for responding quickly to the fire that happened yesterday on Crestview Dr. We are so grateful to our neighbors and the Watertown Fire Dept. Although we are devastated by the damage it did, we are truly grateful as it could have been so much worse.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 08/15/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ACCURATE APPRAISAL LLC						
553816	ACCURATE APPRAISAL LLC	4320	2023 ASSESSMENT: BOR AND R	07/31/2023	19,628.00	01-51-52-46 CONTRACT SERVICES/R
Total 553816:					19,628.00	
AG ENTERTAINMENT						
554811	AG ENTERTAINMENT	1085	TOWN SQUARE ENTERTAINME	07/25/2023	1,797.19	26-55-43-41 EVENTS EXPENSES
Total 554811:					1,797.19	
AGRI DRAIN CORPORATION						
554776	AGRI DRAIN CORPORATION	0641414-IN	STORM WATER POND YELLOW	07/26/2023	421.71	16-58-16-60 CAPITAL OUTLAY
Total 554776:					421.71	
ALSCO INC						
1512	ALSCO INC	IMIL1933383	MATT SERVICE AT CITY HALL	07/28/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1933383	SHIRTS AND COVERALLS MEC	07/28/2023	77.98	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1933383	COVERALLS STORM WATER T	07/28/2023	38.99	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1933383	COVERALL SERVICE FOR SOLI	07/28/2023	5.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					189.25	
1512	ALSCO INC	IMIL1935376	MATT SERVICE AT CITY HALL	08/04/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1935376	SHIRTS AND COVERALLS MEC	08/04/2023	55.10	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1935376	COVERALLS STORM WATER T	08/04/2023	23.21	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1935376	COVERALL SERVICE FOR SOLI	08/04/2023	7.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					152.59	
AMANDA OESTREICHER						
55282	AMANDA OESTREICHER	11317	REFUND YOUTH BASEBALL FE	01/23/2023	45.00	01-44-62-10 REC DEPT. REVENUE
Total 55282:					45.00	
ANDREW POWELL						
554919	ANDREW POWELL	BI803004-6	WITNESS FEES	08/01/2023	6.00	01-51-61-42 WITNESS FEES
Total 554919:					6.00	
APG OF SOUTHERN WISCONSIN						
1003	APG OF SOUTHERN WISCONSI	21406-0523	PUBLISHED NOTICES - MAY	05/31/2023	4,786.27	01-51-11-20 OFFICIAL PUBLICATIONS
Total 1003:					4,786.27	
AUTUMN STEGGALL						
60305	AUTUMN STEGGALL	169021849699	REIMBURSEMENT FOR BLS CL	07/24/2023	47.00	24-58-11-19 EMS FAP EDUCATION EX
Total 60305:					47.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
BADGER PEST CONTROL LLC						
552514	BADGER PEST CONTROL LLC	54279	HEALTH - PEST CONTROL ARO	07/17/2023	250.00	01-53-12-26 MAINTENANCE CONTRA
Total 552514:					250.00	
552514	BADGER PEST CONTROL LLC	54280	PEST CONTROL SR CTR	07/17/2023	425.00	01-55-20-17 CONTRACT SERVICES
Total 552514:					425.00	
552514	BADGER PEST CONTROL LLC	54334	MUNI BLDG - PEST CONTROL	07/17/2023	500.00	01-51-71-26 MAINTENANCE CONTRA
Total 552514:					500.00	
BADGER WELDING SUPPLIES INC						
2043	BADGER WELDING SUPPLIES I	3781553	OXYGEN FIRE	07/31/2023	6.20	01-52-31-54 EMS SUPPLIES
Total 2043:					6.20	
BUSS ELECTRICAL CONTRACTING LLC						
2963	BUSS ELECTRICAL CONTRACTI	4871	TRAFFIC SIGNAL LOOP REPAIR	07/31/2023	418.00	01-54-24-20 REPAIRS
Total 2963:					418.00	
2963	BUSS ELECTRICAL CONTRACTI	4881	N FOURTH ST BRIDGE LIGHTS	07/06/2023	135.00	01-54-42-20 REPAIRS
Total 2963:					135.00	
CARRICO AQUATIC RESOURCES INC						
3129	CARRICO AQUATIC RESOURCE	20234556	WAC PARKER, ELBOW	07/20/2023	352.74	01-55-22-20 REPAIRS
Total 3129:					352.74	
CASPERS TRUCK EQUIPMENT INC						
3135	CASPERS TRUCK EQUIPMENT I	0057561-IN	TRUCK 53 PARTS	07/17/2023	1,744.89	01-54-11-20 REPAIRS
Total 3135:					1,744.89	
CENTURYLINK						
3301	CENTURYLINK	652404482	PHONE SERVICE - LONG DISTA	08/01/2023	6.22	01-51-71-32 TELEPHONE
Total 3301:					6.22	
CHARTER COMMUNICATIONS						
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - CITY HALL	07/30/2023	128.06	01-51-71-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - POLICE	07/30/2023	189.51	01-52-11-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - FIRE	07/30/2023	60.66	01-52-31-32 TELEPHONE AND CELLU
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - HEALTH	07/30/2023	43.81	01-53-12-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - STREET	07/30/2023	47.18	01-54-21-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - LIBRARY	07/30/2023	57.29	11-58-12-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - SENIOR CENTER	07/30/2023	43.81	01-55-20-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - WASTEWATER	07/30/2023	53.92	02-82-00-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - WATER	07/30/2023	50.55	03-99-21-18 SUPPLIES & EXPENSE
3417	CHARTER COMMUNICATIONS	004148307302	PHONE - ENVIRO HEALTH	07/30/2023	13.48	14-53-13-32 TELEPHONE
Total 3417:					688.27	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
CORE & MAIN LP						
3784	CORE & MAIN LP	S946487	FAIRVIEW POND - FITTINGS	05/31/2023	610.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 3784:					610.00	
3784	CORE & MAIN LP	S954897	FAIRVIEW POND - PIPE	06/01/2023	915.20	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 3784:					915.20	
3784	CORE & MAIN LP	T142105	6" PLUG VALVE FLG W/2" OP N	07/18/2023	915.00	02-83-10-42 PROCESSING EQUIPME
Total 3784:					915.00	
3784	CORE & MAIN LP	T142194	FLG RING RR GSKT(12)/HEX B	07/24/2023	213.00	02-83-10-42 PROCESSING EQUIPME
Total 3784:					213.00	
3784	CORE & MAIN LP	T181587	INVENTORY PARTS - WTR	08/03/2023	4,690.00	03-01-15-40 WATER MATERIALS & SU
Total 3784:					4,690.00	
CORNERSTONE ENVIRONMENTAL GROUP LLC						
3785	CORNERSTONE ENVIRONMEN	52101616	OLD LANDFILL MONITORING	07/24/2023	3,889.94	17-58-17-26 OLD LANDFILL EXPENSE
Total 3785:					3,889.94	
CORPORATE BUSINESS SYSTEMS						
3794	CORPORATE BUSINESS SYSTE	344225	COPIER MAINT FEE	07/25/2023	24.72	01-54-21-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	344225	COPIER MAINT FEE	07/25/2023	24.72	17-58-17-18 SUPPLIES
Total 3794:					49.44	
3794	CORPORATE BUSINESS SYSTE	344692	COPIER OVERAGE HR	08/02/2023	13.03	01-51-60-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	344692	COPIER OVERAGE ADMIN	08/02/2023	37.73	01-51-31-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	344692	COPIER OVERAGE MAYOR	08/02/2023	1.52	01-51-31-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	344692	COPIER MAINT FEE IT	08/02/2023	3.09	01-51-86-18 IT SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	344692	COPIER MAINT FEE SIDC	08/02/2023	7.46	60-51-05-18 SUPPLIES SIDC COORD
Total 3794:					62.83	
3793	CORPORATE BUSINESS SYSTE	34504638	HEALTH COPIER LEASE FEE/C	07/21/2023	211.51	01-53-12-26 MAINTENANCE CONTRA
3793	CORPORATE BUSINESS SYSTE	34504638	ENVIRO COPIER LEASE FEE/C	07/21/2023	211.52	14-53-13-18 SUPPLIES
Total 3793:					423.03	
3793	CORPORATE BUSINESS SYSTE	34550373	COPIER LEASE FEE HR	07/27/2023	100.80	01-51-60-18 SUPPLIES & EXPENSE
3793	CORPORATE BUSINESS SYSTE	34550373	COPIER LEASE FEE IT	07/27/2023	14.40	01-51-86-18 IT SUPPLIES & EXPENSE
3793	CORPORATE BUSINESS SYSTE	34550373	COPIER LEASE FEE MAYOR	07/27/2023	14.40	01-51-31-18 SUPPLIES & EXPENSE
3793	CORPORATE BUSINESS SYSTE	34550373	COPIER LEASE FEE SIDC	07/27/2023	14.40	60-51-05-18 SUPPLIES SIDC COORD
Total 3793:					144.00	
3793	CORPORATE BUSINESS SYSTE	34567121	COPIER LEASE FEE CA	07/31/2023	146.43	01-51-61-18 SUPPLIES & EXPENSE
Total 3793:					146.43	
3793	CORPORATE BUSINESS SYSTE	34614117	COPIER LEASE FEE	08/07/2023	69.50	17-58-17-18 SUPPLIES

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
3793	CORPORATE BUSINESS SYSTE	34614117	COPIER LEASE FEE	08/07/2023	69.50	01-54-21-18 SUPPLIES & EXPENSE
Total 3793:					139.00	
DEB WHOLESALE AND DISTRIBUTING						
4190	DEB WHOLESALE AND DISTRIB	954124	CONCESSIONS-AQUATIC CENT	07/25/2023	393.98	01-55-22-46 CONCESSION SUPPLIES
Total 4190:					393.98	
4190	DEB WHOLESALE AND DISTRIB	954331	CONCESSIONS-AQUATIC CENT	07/31/2023	660.69	01-55-22-46 CONCESSION SUPPLIES
Total 4190:					660.69	
DEMAND AND PRECISION PARTS CO						
4262	DEMAND AND PRECISION PAR	54384	SOCCER NETS	04/12/2023	775.00	01-55-21-18 SUPPLIES & EXPENSE
Total 4262:					775.00	
EMERGENCY STARTING & TOWING LLC						
5560	EMERGENCY STARTING & TOW	080201	TOWING-POLICE	08/02/2023	125.00	01-52-11-49 TOWING
Total 5560:					125.00	
FAITH LEAK DETECTION SERVICES LLC						
554918	FAITH LEAK DETECTION SERVI	01022119	HYDRANT PAINTING - WTR	07/31/2023	19,690.00	03-99-99-98 CAPITAL OUTLAY ITEMS
Total 554918:					19,690.00	
FAST RESCUE SOLUTIONS						
6078	FAST RESCUE SOLUTIONS	1720	FF GLOVE & CARABINER FIRE	07/24/2023	190.00	24-58-11-05 FIRE 2% DUES
Total 6078:					190.00	
FIRE SERVICE INC						
6371	FIRE SERVICE INC	WI-7955	MED 52 AC REPAIR, ADD REFLE	07/25/2023	6,095.90	01-52-31-42 APPARATUS MAINTENAN
Total 6371:					6,095.90	
6371	FIRE SERVICE INC	WI-8127	MED 52 FRONT CONTROL PAN	08/01/2023	3,676.84	01-52-31-42 APPARATUS MAINTENAN
Total 6371:					3,676.84	
HACH COMPANY						
8060	HACH COMPANY	13665177	WTR TESTING & CL2 ANALYZE	07/20/2023	1,185.97	03-64-41-40 OPERATION CHEMICALS
Total 8060:					1,185.97	
8060	HACH COMPANY	13666534	WATER TESTING REAGENTS -	07/21/2023	21.95	03-64-41-40 OPERATION CHEMICALS
Total 8060:					21.95	
HYDROCORP						
8994	HYDROCORP	0073528-IN	CROSS CONNECTION PROGRA	07/31/2023	1,278.00	03-99-23-18 OUTSIDE SERVICES EXP
Total 8994:					1,278.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
IFSAP MEMBERSHIP						
9012	IFSAP MEMBERSHIP	080123 PETER	IFSAP MEMBERSHIP PETERS F	08/07/2023	50.00	01-52-31-22 DUES, FEES & SUBS
	Total 9012:				50.00	
INSIGHT FS						
9415	INSIGHT FS	57039906	PARKS FIELD MARKING CHALK	07/28/2023	702.20	01-55-41-18 SUPPLIES & EXPENSE
	Total 9415:				702.20	
INTERSTATE BILLING SERVICE INC						
9490	INTERSTATE BILLING SERVICE	X101072125:0	SOLID WASTE BATTERIES, AND	07/14/2023	1,137.11	17-58-17-20 REPAIRS
	Total 9490:				1,137.11	
9490	INTERSTATE BILLING SERVICE	X101072125:0	AIR FILTERS FOR VEH 130	07/17/2023	21.73	16-58-16-22 MAINTENANCE
	Total 9490:				21.73	
9490	INTERSTATE BILLING SERVICE	X101072125:0	STOCK PARTS FOR SHOP	07/27/2023	106.59	17-58-17-20 REPAIRS
	Total 9490:				106.59	
9490	INTERSTATE BILLING SERVICE	X101072268:0	CORE CREDIT FOR BATTERIES	07/17/2023	315.90-	17-58-17-20 REPAIRS
	Total 9490:				315.90-	
9490	INTERSTATE BILLING SERVICE	X101072351:0	BELT FOR STOCK	07/18/2023	77.57	01-54-11-20 REPAIRS
	Total 9490:				77.57	
9490	INTERSTATE BILLING SERVICE	X101073583:0	BRAKE DRUM AND SHOES	08/03/2023	535.58	17-58-17-20 REPAIRS
	Total 9490:				535.58	
J&L ENGRAVING						
10016	J&L ENGRAVING	3191	PASSPORT TAGS FIRE	07/17/2023	47.75	24-58-11-05 FIRE 2% DUES
	Total 10016:				47.75	
J&L TIRE INC						
10009	J&L TIRE INC	110291	SQUAD REPAIRS-POLICE	07/26/2023	44.95	01-52-11-44 VEHICLE REPAIRS & MAI
	Total 10009:				44.95	
10009	J&L TIRE INC	110320	SQUAD REPAIRS-POLICE	07/27/2023	64.95	01-52-11-44 VEHICLE REPAIRS & MAI
	Total 10009:				64.95	
10009	J&L TIRE INC	110360	SQUAD REPAIRS-POLICE	07/31/2023	38.00	01-52-11-44 VEHICLE REPAIRS & MAI
	Total 10009:				38.00	
10009	J&L TIRE INC	365516	TIRE DISPOSAL	07/17/2023	166.40	17-58-17-42 LANDFILL RENTAL
	Total 10009:				166.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
10009	J&L TIRE INC	365715	SOLID WASTE TIRE STOCK	07/28/2023	3,555.52	17-58-17-19 TIRE & TIRE REPAIR
	Total 10009:				3,555.52	
10009	J&L TIRE INC	365766	INCEPTOR TIRES	07/31/2023	1,296.00	01-54-11-42 TIRES & TIRE REPAIR
	Total 10009:				1,296.00	
10009	J&L TIRE INC	365926	TIRES - STOCK	08/04/2023	1,378.72	01-54-11-42 TIRES & TIRE REPAIR
10009	J&L TIRE INC	365926	TIRES - STOCK	08/04/2023	1,378.72	17-58-17-19 TIRE & TIRE REPAIR
	Total 10009:				2,757.44	
10009	J&L TIRE INC	365943	STOCK SOLID WASTE TIRES	08/07/2023	5,115.04	17-58-17-19 TIRE & TIRE REPAIR
	Total 10009:				5,115.04	
JANETTE HOFELER						
554922	JANETTE HOFELER	0015517	REFUND YOUTH KICKBALL FEE	07/13/2023	25.00	01-44-62-10 REC DEPT. REVENUE
	Total 554922:				25.00	
JANI-KING OF MILWAUKEE						
10100	JANI-KING OF MILWAUKEE	MIL08230165	CLEANING SERVICE AT AIRPOR	08/01/2023	642.75	01-54-53-18 SUPPLIES & EXPENSE
	Total 10100:				642.75	
JESUS ARTZ & PRODUCTIONS LLC						
552517	JESUS ARTZ & PRODUCTIONS	2843	PD - SQUAD DECALS	07/21/2023	1,730.00	05-52-11-70 CAPITAL PROJECTS
	Total 552517:				1,730.00	
552517	JESUS ARTZ & PRODUCTIONS	2844	PD - SQUAD DECALS	07/21/2023	1,730.00	05-52-11-70 CAPITAL PROJECTS
	Total 552517:				1,730.00	
552517	JESUS ARTZ & PRODUCTIONS	2845	PD - SQUAD DECALS - K9	07/21/2023	2,235.00	24-58-11-12 POLICE CANINE UNIT
	Total 552517:				2,235.00	
JONATHAN CAUCUTT						
3165	JONATHAN CAUCUTT	20230902 Well	WELLNESS GRANT REIMBURS	07/27/2023	45.00	01-51-60-18 SUPPLIES & EXPENSE
	Total 3165:				45.00	
JX ENTERPRISES INC						
1094	JX ENTERPRISES INC	13205321P	SHOCK ABSORBER VEH 21	07/11/2023	139.98	17-58-17-20 REPAIRS
	Total 1094:				139.98	
KAYLA FONSECA						
552835	KAYLA FONSECA	11311	BASEBALL COACH FEE REIMB	01/22/2023	35.00	01-44-62-10 REC DEPT. REVENUE
	Total 552835:				35.00	
KIMBALL MIDWEST						
11383	KIMBALL MIDWEST	101151359	STOCK SHOP SMALL PARTS	06/14/2023	339.69	01-54-11-20 REPAIRS

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 11383:					339.69	
11383	KIMBALL MIDWEST	101283418	STREET STOCK PARTS	07/26/2023	971.28	01-54-11-20 REPAIRS
Total 11383:					971.28	
KWIK TRIP-LA CROSSE						
54264	KWIK TRIP-LA CROSSE	2900072279	SENIOR CENTER SCRIP CARD	07/24/2023	475.00	24-58-11-07 SR. CENTER FUNDRAISI
Total 54264:					475.00	
LAKESIDE INTERNATIONAL TRUCKS						
12048	LAKESIDE INTERNATIONAL TR	8273425P	KEY REPLACEMENTS	07/21/2023	14.44	01-54-11-20 REPAIRS
Total 12048:					14.44	
LANGE ENTERPRISES						
12110	LANGE ENTERPRISES	84404	GREEN U CHANNEL	07/27/2023	577.98	01-54-41-18 SUPPLIES & EXPENSE
Total 12110:					577.98	
LAURA BOHLMAN						
2575	LAURA BOHLMAN	20230801 Well	WELLNESS GRANT REIMBURS	08/01/2023	50.00	01-51-60-18 SUPPLIES & EXPENSE
Total 2575:					50.00	
LRS						
554437	LRS	0003967745	AIRPORT TRASH DISPOSAL - A	07/31/2023	102.00	01-54-53-18 SUPPLIES & EXPENSE
Total 554437:					102.00	
LYCON INC						
553951	LYCON INC	0995848-IN	CONCRETE-HYD RPR 3RD & M	07/31/2023	317.25	03-66-77-18 SUPPLIES-MAINT. OF HY
Total 553951:					317.25	
MACQUEEN EQUIPMENT						
13035	MACQUEEN EQUIPMENT	P18144	EQUIPMENT FOR THE JAWS FI	07/31/2023	38,460.00	05-52-31-70 CAPITAL PROJECTS
Total 13035:					38,460.00	
MARSHALL-BOND PUMPS, INC.						
13115	MARSHALL-BOND PUMPS, INC.	40488.0	SLUDGE PUMP-PRMRY BLDG -	08/04/2023	7,896.52	02-83-10-42 PROCESSING EQUIPME
Total 13115:					7,896.52	
Marshfield Clinic Health System Inc						
554669	Marshfield Clinic Health System In	3764-10406	DRUG SCREEN DEGRANT PAR	07/28/2023	40.00	01-55-41-59 SAFETY EQUIPMENT
554669	Marshfield Clinic Health System In	3764-10406	DRUG SCREEN FREY PARK	07/28/2023	40.00	01-55-41-59 SAFETY EQUIPMENT
554669	Marshfield Clinic Health System In	3764-10406	DRUG SCREEN GIESE PARK	07/28/2023	40.00	01-55-41-59 SAFETY EQUIPMENT
Total 554669:					120.00	
MAX ALEXANDER						
552600	MAX ALEXANDER	07132023-01	MAX MILEAGE BAND CONCERT	07/13/2023	12.45	01-51-84-24 TRAVEL & EDUCATION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 552600:					12.45	
MEGAN DUNNEISEN						
554094	MEGAN DUNNEISEN	081023	REGISTER FEE REIMB - ANTH	07/25/2023	110.00	01-51-40-24 TRAVEL & TRAINING
Total 554094:					110.00	
MENARDS INC						
13384	MENARDS INC	55157	VBALL BATHROOM REPAIR	07/11/2023	29.96	01-55-41-20 REPAIRS
Total 13384:					29.96	
13384	MENARDS INC	55952	BENCH SIGN	07/25/2023	35.97	01-55-41-20 REPAIRS
Total 13384:					35.97	
MID-AMERICAN RESEARCH CHEMICAL						
13423	MID-AMERICAN RESEARCH CH	0796255-IN	CHEMICAL - CLEANER	07/21/2023	348.73	01-54-11-20 REPAIRS
Total 13423:					348.73	
MIDDLETON FARMERS COOPERATIVE COMPANY						
554035	MIDDLETON FARMERS COOPE	413	FUEL	07/24/2023	25,892.20	01-54-11-40 GASOLINE
Total 554035:					25,892.20	
MOTOROLA SOLUTIONS INC						
13745	MOTOROLA SOLUTIONS INC	8281679584	COMMAND TRUCK RADIOS	07/28/2023	3,578.20	24-52-31-60 FIRE DEPT CAPITAL OUT
Total 13745:					3,578.20	
13745	MOTOROLA SOLUTIONS INC	8281683641	AUTO ACCESSORY REMOTE S	08/02/2023	9,227.35	24-52-31-60 FIRE DEPT CAPITAL OUT
Total 13745:					9,227.35	
MUNICIPAL WELL & PUMP						
13960	MUNICIPAL WELL & PUMP	21030	WELL 4 REHAB - WTR	07/27/2023	28,303.00	03-99-99-98 CAPITAL OUTLAY ITEMS
Total 13960:					28,303.00	
NAPA AUTO PARTS-WATERTOWN						
14085	NAPA AUTO PARTS-WATERTOW	291975	SQUAD - SUPPLIES	08/02/2023	23.05	01-52-11-44 VEHICLE REPAIRS & MAI
Total 14085:					23.05	
PATRICIA REINDL						
54924	PATRICIA REINDL	11739	COACH REFUND BASEBALL	03/15/2023	80.00	01-44-62-10 REC DEPT. REVENUE
Total 54924:					80.00	
PROHEALTH MEDICAL GROUP INC						
16681	PROHEALTH MEDICAL GROUP I	318843	NEW HIRE PHYSICAL EKSTRO	08/01/2023	459.00	01-52-31-19 HIRING EXPENSES
Total 16681:					459.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
PROLINE ENTERTAINMENT LLC						
16841	PROLINE ENTERTAINMENT LLC	22358	TOWN SQUARE ENTERTAINME	07/25/2023	4,750.00	26-55-43-41 EVENTS EXPENSES
Total 16841:					4,750.00	
PROTANIC INC						
16846	PROTANIC INC	219089	AIRPORT ANNUAL TESTING	08/04/2023	775.00	01-54-53-18 SUPPLIES & EXPENSE
Total 16846:					775.00	
R&R INSURANCE SERVICES INC						
18005	R&R INSURANCE SERVICES IN	2883368	WORK COMP INSURANCE - AU	08/02/2023	26,000.00	01-51-94-46 WORKMAN'S COMPENS
Total 18005:					26,000.00	
18005	R&R INSURANCE SERVICES IN	2883369	LIABILITY PACKAGE - LWMMI	08/02/2023	17,539.00	01-51-94-40 PUBLIC LIABILITY
Total 18005:					17,539.00	
REBECCA PALACIOS						
55284	REBECCA PALACIOS	PALACIOS-23-	INTERPRETING SERVICES-POL	07/02/2023	31.25	01-52-11-17 OUTSIDE SERVICES
Total 55284:					31.25	
REDFORD DATA SERVICES LLC						
18371	REDFORD DATA SERVICES LLC	400	SCADA SYSTEM WORK - WW	08/01/2023	282.38	02-85-00-20 OUTSIDE SERVICES EM
Total 18371:					282.38	
RHYME BUSINESS PRODUCTS						
4092	RHYME BUSINESS PRODUCTS	34380306	COPIER MAINT FEE-	07/03/2023	253.60	01-54-10-26 MAINTENANCE CONTRA
Total 4092:					253.60	
4092	RHYME BUSINESS PRODUCTS	34584784	COPIER MAINT FEE-	08/01/2023	338.05	01-52-11-20 MAINTENANCE CONTRA
4092	RHYME BUSINESS PRODUCTS	34584784	PAST INVOICES LATE FEES	08/01/2023	54.00	01-52-11-20 MAINTENANCE CONTRA
Total 4092:					392.05	
RICOH USA INC						
18509	RICOH USA INC	5067739632	COPIER CONTRACT-	07/20/2023	490.46	01-55-20-17 CONTRACT SERVICES
Total 18509:					490.46	
RNOW INC						
552807	RNOW INC	2023-66833	VEH 21 SEAL KITS	07/24/2023	161.34	17-58-17-20 REPAIRS
Total 552807:					161.34	
552807	RNOW INC	2023-66871	HYDRAULIC CYLINDER-JET TR	07/27/2023	597.45	02-83-10-45 TV/CLEANING EQUIPME
Total 552807:					597.45	
ROBERT E LEE & ASSOCIATES						
12297	ROBERT E LEE & ASSOCIATES	84572	PROJ 15364083 4TH ST. RESUR	07/28/2023	2,120.25	05-58-11-69 STREETS

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 12297:					2,120.25	
RUEKERT MIELKE INC						
18891	RUEKERT MIELKE INC	147600	PROJ 79-10037 FLOOD CONTR	07/19/2023	3,378.50	16-58-16-60 CAPITAL OUTLAY
Total 18891:					3,378.50	
18891	RUEKERT MIELKE INC	147601	PROJ 79-10040 TIF #4 POND RE	07/19/2023	1,640.00	16-58-16-47 OUTSIDE SERVICES EM
Total 18891:					1,640.00	
18891	RUEKERT MIELKE INC	147602	PROJ 79-10042 MS4 MODELING	07/19/2023	18,378.62	16-58-16-47 OUTSIDE SERVICES EM
Total 18891:					18,378.62	
18891	RUEKERT MIELKE INC	147603	PROJ 79-10045 WATER TOWER	07/19/2023	990.00	16-58-16-60 CAPITAL OUTLAY
Total 18891:					990.00	
STENSTROM PETROLEUM SERVICES GROUP						
554705	STENSTROM PETROLEUM SER	218096	CHANGE FUEL FILTERS	07/14/2023	1,742.82	01-54-53-20 REPAIRS
Total 554705:					1,742.82	
STRAND ASSOCIATES INC						
19850	STRAND ASSOCIATES INC	0200072	1550.007 ON-DEMAND WATER	08/09/2023	4,394.08	03-99-23-18 OUTSIDE SERVICES EXP
Total 19850:					4,394.08	
SYMBIONT						
19979	SYMBIONT	55791	22PS37719-2022 ANNUAL SEWE	11/12/2022	1,218.00	02-97-30-00 CAPITAL OUTLAY
Total 19979:					1,218.00	
19979	SYMBIONT	55792	22PS37719-2022 ANNUAL SEWE	11/12/2022	958.00	03-99-99-99 CAPITAL OUTLAY
Total 19979:					958.00	
19979	SYMBIONT	56454	PROJECT R4666751-222554.012	03/13/2023	495.00	16-58-16-20 SOFTWARE MAINTENAN
Total 19979:					495.00	
TAYLOR TEESCH						
554910	TAYLOR TEESCH	100	YOUTH BASEBALL PICTURE DA	07/31/2023	200.00	01-55-21-18 SUPPLIES & EXPENSE
Total 554910:					200.00	
554910	TAYLOR TEESCH	8423	REIMBURSE FOR WORK BOOT	08/04/2023	84.39	01-55-41-59 SAFETY EQUIPMENT
Total 554910:					84.39	
TRITECH SOFTWARE SYSTEMS						
20825	TRITECH SOFTWARE SYSTEM	388887	SOFTWARE SUBSCRIPTION-FI	08/03/2023	460.00	01-52-31-56 EMS BILLING EXPENSE
Total 20825:					460.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
TRUCK COUNTRY - MADISON						
20846	TRUCK COUNTRY - MADISON	X201826851:0	VEH 132 HEADER	08/03/2023	747.01	16-58-16-22 MAINTENANCE
Total 20846:					747.01	
UNILOCK CHICAGO INC						
554185	UNILOCK CHICAGO INC	SIN2538505	PAVERS SENIOR CENTER PAR	07/19/2023	588.21	05-58-11-69 STREETS
Total 554185:					588.21	
UNITED ELECTRIC INC						
21526	UNITED ELECTRIC INC	81374	AIRPORT HANGER LIGHT REPA	08/03/2023	592.57	01-54-53-20 REPAIRS
Total 21526:					592.57	
UNIVERSAL RECYCLING TECHNOLOGIES LLC						
21538	UNIVERSAL RECYCLING TECH	ARINV203581	APPLIANCE AND ELECTRONIC	07/28/2023	868.87	17-58-17-41 OUTSIDE RECYCLING S
Total 21538:					868.87	
21538	UNIVERSAL RECYCLING TECH	ARINV204102	APPLIANCE AND ELECTRONIC	07/31/2023	862.51	17-58-17-41 OUTSIDE RECYCLING S
Total 21538:					862.51	
US POSTAL SERVICE						
21521	US POSTAL SERVICE	LB08022023	REFILL POSTAGE MACHINE - W	08/02/2023	3,000.00	03-99-21-18 SUPPLIES & EXPENSE
Total 21521:					3,000.00	
US POSTAL SERVICE-WATERTOWN						
21522	US POSTAL SERVICE-WATERT	SF080123	PRE-PMT FOR MAILING WATER	08/04/2023	2,500.00	03-90-30-18 SUPPLIES-CUSTOMER R
Total 21522:					2,500.00	
USIC LOCATING SERVICES LLC						
553098	USIC LOCATING SERVICES LLC	601622	DIGGERS HOTLINE TICKET LO	07/31/2023	181.06	01-54-31-18 SUPPLIES & EXPENSE
553098	USIC LOCATING SERVICES LLC	601622	DIGGERS HOTLINE TICKET LO	07/31/2023	2,237.79	16-58-16-32 DIGGER'S LOCATE FEES
553098	USIC LOCATING SERVICES LLC	601622	DIGGERS HOTLINE TICKET LO	07/31/2023	2,237.79	03-99-23-18 OUTSIDE SERVICES EXP
553098	USIC LOCATING SERVICES LLC	601622	DIGGERS HOTLINE TICKET LO	07/31/2023	2,237.79	02-85-00-20 OUTSIDE SERVICES EM
Total 553098:					6,894.43	
WATERTOWN AREA CHAMBER OF COMMERCE						
23160	WATERTOWN AREA CHAMBER	4175	SOFTBALL GIFT CERTIF	08/02/2023	180.00	01-55-21-18 SUPPLIES & EXPENSE
Total 23160:					180.00	
WATERTOWN HUMANE SOCIETY						
23200	WATERTOWN HUMANE SOCIET	Q3 2023	3RD QTR CONTRACT-2023	08/02/2023	15,707.50	01-53-14-18 HUMANE SOCIETY CONT
Total 23200:					15,707.50	
WEPCO PRINTING INC						
23585	WEPCO PRINTING INC	40828	ENVIRO - CARDS FOR HH, KM,	07/25/2023	198.00	14-53-13-18 SUPPLIES
Total 23585:					198.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
WHITAKER BROTHERS BUSINESS MACHINES INC						
554824	WHITAKER BROTHERS BUSINE	INV0300175	FORMAX FD 574 CUT SHEET C	07/28/2023	500.00	03-90-30-18 SUPPLIES-CUSTOMER R
Total 554824:					500.00	
WI DEPT OF JUSTICE						
23731	WI DEPT OF JUSTICE	G3488 202308	RECORDS CHECKS NEW HIRE	08/01/2023	7.00	01-52-31-19 HIRING EXPENSES
23731	WI DEPT OF JUSTICE	G3488 202308	RECORDS CHECKS NEW HIRE	08/01/2023	7.00	01-55-20-22 DUES, FEES & SUBS
Total 23731:					14.00	
WISCONSIN AVIATION INC						
23646	WISCONSIN AVIATION INC	RYV23-195805	WEED KILLER,MOWER PARTS,	07/31/2023	396.10	01-54-53-18 SUPPLIES & EXPENSE
23646	WISCONSIN AVIATION INC	RYV23-195805	MOWERS & TRUCKS	07/31/2023	176.89	01-54-53-28 FUEL
23646	WISCONSIN AVIATION INC	RYV23-195805	AIRPORT ELECTRIC GATE, AW	07/31/2023	77.74	01-54-53-30 ELECTRIC
Total 23646:					650.73	
23646	WISCONSIN AVIATION INC	RYV23-196343	AIRPORT MANAGER FEE - AUG	07/31/2023	4,672.00	01-54-53-10 AIRPORT MANAGERS FE
Total 23646:					4,672.00	
23646	WISCONSIN AVIATION INC	RYV23-196537	REPAIR FENCE	07/31/2023	231.00	01-54-53-18 SUPPLIES & EXPENSE
23646	WISCONSIN AVIATION INC	RYV23-196537	AIRPORT MOWING & TRIMMIN	07/31/2023	2,625.00	01-54-53-36 MOWING
23646	WISCONSIN AVIATION INC	RYV23-196537	NAV, AIDS LIGHT CHECK, REPAI	07/31/2023	420.00	01-54-53-38 NAVIGATIONAL AIDS
Total 23646:					3,276.00	
WOLFF PACK APPAREL & PROMOTIONS						
23904	WOLFF PACK APPAREL & PRO	2740	NEW EMPLOYEE SHIRT FIRE	07/26/2023	72.76	01-52-31-19 HIRING EXPENSES
Total 23904:					72.76	
WP BEVERAGES LLC						
554281	WP BEVERAGES LLC	91009264	WAC CONCESSIONS	07/24/2023	353.28	01-55-22-46 CONCESSION SUPPLIES
Total 554281:					353.28	
554281	WP BEVERAGES LLC	91011035	WAC CONCESSIONS	07/31/2023	337.45	01-55-22-46 CONCESSION SUPPLIES
Total 554281:					337.45	
554281	WP BEVERAGES LLC	91997313	WAC CONCESSIONS	06/13/2023	204.00	01-55-22-46 CONCESSION SUPPLIES
Total 554281:					204.00	
ZBM INC						
26005	ZBM INC	29102	PAPER PRODUCTS & CLEASIN	07/27/2023	57.67	01-54-53-18 SUPPLIES & EXPENSE
Total 26005:					57.67	
Grand Totals:					346,907.44	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.
Invoice.Payment due date = 08/15/2023

PAYROLL SUMMARIES

For the Period of: 7/12/2023 7/25/2023

Section 9, Item A.

Department	Employees		Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
	FT	PT						
Police	51	3	4,170.00	269.00	12,651.19	90,490.95	114,000.00	147,062.26
Fire	32	-	3,095.00	392.50	13,517.13	92,081.42	150,000.00	95,064.76
Municipal Court	1	1	100.00	-	-	-	-	3,024.88
Mayor	1	-	80.00	-	-	-	-	3,294.08
Bldg. Inspection	3	3	281.00	-	-	(47.44)	1,000.00	11,845.50
Attorney	2	1	220.00	-	-	-	-	7,375.40
Finance	6	-	480.00	-	-	1,124.13	1,500.00	14,328.81
Watertown TV	1	2	114.75	-	-	-	-	2,848.78
Administration	3	1	312.00	-	-	-	-	8,950.09
Engineering	5	5	725.00	-	-	-	-	12,030.55
Health	9	2	797.75	-	-	-	10,500.00	25,140.13
Library	8	17	1,175.25	-	-	75.40	-	24,645.65
Municipal Building	1	-	80.00	-	-	1,032.49	1,000.00	1,787.20
Solid Waste	8	-	640.00	-	-	749.95	3,000.00	15,290.01
Street	24	-	1,854.00	0.75	31.22	13,180.75	39,200.00	55,110.59
Park	9	6	1,074.50	9.00	294.10	6,040.80	18,000.00	22,538.63
Forestry	2	-	160.00	-	-	-	-	4,416.00
Park/Rec Admin	6	1	520.50	-	-	-	400.00	14,315.61
Recreation and Pools	-	60	2,298.75	6.25	128.44	1,201.39	500.00	28,018.36
Wastewater	11	1	944.00	0.50	18.15	4,156.33	18,000.00	25,860.98
Water Dept.	10	-	800.00	4.75	151.19	9,100.51	23,500.00	24,843.59
Crossing Guards	-	-	-	-	-	-	-	-
Police Auxiliary	-	5	50.25	-	-	-	-	791.94
Alderspersons (2nd PR)	-	1	1.00	-	-	-	-	500.00
TOTALS	193 FT	109 PT	19,973.75	682.75	26,791.42	219,186.68	380,600.00	549,083.80

CITY OF WATERTOWN

Cash & Investment Summary
07/31/2023

Available Cash on Hand		
7/1/2023	\$	1,971,588.38
July Receipts	\$	9,242,679.43
Total Cash	\$	11,214,267.81
Disbursements		
Total Disbursements	\$	(7,948,137.43)
TOTAL AVAILABLE CASH	\$	3,266,130.38
Cash on Hand (in bank) 07/31/2023	\$	3,304,274.00
Less Outstanding Checks	\$	(38,143.62)
TOTAL AVAILABLE CASH	\$	3,266,130.38

Total Invested Funds:		
Local Government Investment Pool	\$	34,489,038.33
Ehlers Investment Partners	\$	10,168,999.79
TOTAL INVESTED FUNDS	\$	44,658,038.12

Breakdown:		
General	\$	12,366,506.32
Capital Projects	\$	5,579,633.06
Library	\$	74,870.91
TID #4	\$	3,350,778.10
TID #5	\$	1,430,162.41
ARPA	\$	1,612,557.33
Developer Park Fees	\$	158,050.93
Riverfest	\$	63.31
Envrionmental Health	\$	701,181.46
Wastewater Utility	\$	10,287,211.54
Water Utility	\$	4,555,158.21
Storm Water Utility	\$	3,746,187.29
Solid Waste	\$	795,677.25
TOTAL INVESTED FUNDS	\$	44,658,038.12

Interest YTD (net of fees)		
Local Government Investment Pool	\$	996,395.85
Ehler's (does not include market depreciation/appreciation)	\$	103,720.52
TOTAL INTEREST YTD (all funds)	\$	1,100,116.37



Office of the
Clerk

106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

August 11, 2023

TO: Members of the Common Council

The following applications have been recommended for approval by the Licensing Board:

Application for "Class B" Malt and Liquor from The Score Sports Bar (Jaime Ellis, Agent) located at 300 N. 4th St, Watertown WI 53094 (Currently licensed to Yangers).

Application for "Class B" Malt and Liquor from ABW Enterprise LLC DBA Mobay Wine and Dine (Aston Boyd, Agent) located at 301 E. Main St. Watertown, WI 53094.

Application for Temporary Class "B" License from the Watertown Elks Lodge for the Elks Music and Bean Bag Fundraiser located at 117 N 1st St. on August 19, 2023 during the hours of 10:00am - 7:00pm.

Application for Temporary Class "B" License for the Sounds of Summer Concert Series by the Main Street Program located at 1 West Main Street (Town Square) on August 24, 2023 during the hours 6pm-10pm.

Application for Temporary Class "B" License for the Sounds of Summer Concert Series by the Main Street Program located at 1 West Main Street (Town Square) on August 26, 2023 during the hours 6pm-10pm.

The following applications have been recommended for Denial by the Licensing Board:

Application for operator's license from George Melville based on False or missing information, either intentional or unintentional, on the Beverage Operator License application.

Application for operator's license from Cody Penzul based on CATEGORY I and V of the Watertown Licensing Guidelines.

Application for operator's license from Antonio Cruz based on False or missing information, either intentional or unintentional, on the Beverage Operator License application.

Respectfully Submitted,

Megan Dunneisen, City Clerk

Form
AT-106

Original Alcohol Beverage License Application

FOR	Section 10, Item B.
Municipality	C. OF WATERTOWN
License Period	

License(s) Requested

- ☐ Class "A" Beer \$ 100 . ☐ "Class A" Liquor \$ 450 .
☐ Class "B" Beer \$ 100 . ☐ "Class B" Liquor \$ 450 .
☐ "Class C" Wine \$ 100 . ☐ "Class A" Liquor (Cider Only) \$ 0 .
☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$
Publication Fee	\$175.00 ^{PC} _{7/2/23}
Background Check	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

THE SCORE SPORTS BAR, LLC

2. Trade Name or DBA

THE SCORE SPORTS BAR

3. Premises Address

300 N. 4TH STREET, WATERTOWN, WI 53094

4. County

JEFFERSON

5. Municipality

WATERTOWN

6. Aldermanic District

7

7. Mailing Address (if different from premises address)

308 W. SPAULDING STREET, WATERTOWN, WI 53098

8. FEIN

93-2350108

9. Wisconsin Seller's Permit Number

456-1031462278-02

10. Premises Phone

(920) 253-8737

11. Premises Email

info@thescoresportsbar.net

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

The premises is located at 300 N. 4th Street in Watertown, WI and includes the first floor bar room and adjacent space, storage room off of main bar room, and basement storage area + refrigeration.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration WISCONSIN		2. Date of Registration 07/13/2023	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name ELLIS		Agent's First Name JAIME	
		Phone (920) 253-8737	

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
ELLIS	JAIME	MEMBER LLC	(920) 253-8737
ELLIS	JOEY	MEMBER LLC	(920) 988-4446

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer ☒ one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Jaime Ellis</i>		Date 07/13/2023	
Name (Last, First, M.I.) ELLIS, JAIME K.			
Title Member LLC	Email jaimekellis@gmail.com	Phone (920) 253-8737	

Part F: For Clerk Use Only

Date application was filed with clerk 7/20/23	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07-01-23 ending: 06-30-24
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of WATERTOWN

County of Jefferson Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit <u>456-103195881</u>	
FEIN Number <u>93-2529665</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>175.00</u>
TOTAL FEE	\$ <u>tobacco 25.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
WALTERS ASTON Boyd ABW Enterprise LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>WALTERS</u>	<u>ASTON</u>	<u>Boyd</u>	<u>3771 County Road P Oxford WI 53952</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name MOBAY WINE AND DINE Business Phone Number 414 520-0333
2. Address of Premises 301 EAST MAIN STREET Post Office & Zip Code 53094

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Alcohol will be served at Rectangle counter in the front section of building, storage will be in the room rear of building behind the kitchen on the 1st floor of building.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 19 July 2023 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain. THE OWNER OF WALTERS GROCERY LLC
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>WALTERS ASTON B</u>	Title/Member <u>OWNER</u>	Date <u>31 July 2023</u>
Signature <u>AB Walters</u>	Phone Number <u>414 520-0333</u>	Email Address <u>Wait.hopie@yahoo.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>7/31/23</u>	Date reported to council / board <u>8/9/23 / 8/15/23</u>	Date provisional license issued <u>N/A</u>	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/19/2023

☐ Town ☐ Village ☒ City of Watertown

County of Dodge/Jefferson

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/19/2023 and ending 08/19/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☒ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

- (a) Name Watertown Elks Lodge
(b) Address 117 N 1st Street
(Street) ☐ Town ☐ Village ☒ City
(c) Date organized 01/01/1916
(d) If corporation, give date of incorporation 11/01/1980
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
(f) Names and addresses of all officers:
President Teresa L Breese
Vice President Jeff Reddecker
Secretary Paul Nell
Treasurer Paul Regele
(g) Name and address of manager or person in charge of affair: Gregg Breese, 625 Chadwick Dr, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 117 N 1st Street
(b) Lot Municipal lot Block
(c) Do premises occupy all or part of building? Yes
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Elks Lodge and adjacent parking lot

3. Name of Event

- (a) List name of the event Elks Music and Bean Bag Fundraiser
(b) Dates of event 08/19/2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Teresa L Breese
(Signature / Date)

Watertown Elks Lodge 666
(Name of Organization)

Date Filed with Clerk 7/18/23

Date Reported to Council or Board

Date Granted by Council

License No.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Application Date: July 26-2023
☐ Town ☐ Village ☒ City of Watertown County of Jefferson

The named organization applies for: (check appropriate box(es))

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.
at the premises described below during a special event beginning 6 PM and ending 10 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

- (a) Name Main Street Program
(b) Address 519 East Main Street Wttn WI
(Street) ☐ Town ☐ Village ☒ City
(c) Date organized 2000
(d) If corporation, give date of incorporation _____
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒
(f) Names and addresses of all officers:
President Kevin Clifford 108 South Sixth St Wttn WI
Vice President Ben Counsell 1318 West Main St Wttn WI
Secretary Melissa Lampe 519 East Main St Wttn WI
Treasurer Brian Konz 118 West Main St Wttn WI
(g) Name and address of manager or person in charge of affair:
Brian Konz 118 West Main St Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 1 West Main Street - Beatzin Town Square
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event
(a) List name of the event Town Square Concert Series
(b) Dates of event August 24-2023 6-10 PM

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer E. A. Konz Watertown Main St. Program
(Signature / Date) (Name of Organization)

Date Filed with Clerk 7/26/23 Date Reported to Council or Board 8/9/23

Date Granted by Council _____ License No. _____

Outdoor Open Container Entertainment Event

Permit Application

The following items **MUST** accompany this application:

- Event map including fencing plans and street closures
- Specific plan indicating where patrons will be permitted to carry alcoholic beverages
- Detailed description of all public entertainment associated with the event
- Detailed security plan for the event
- Proof of insurance must be provided no later than 10 days prior to the event

Section 1 – Applicant Information

Corporation/ Organization Name:

City of Watertown Parks, Recreation & Forestry

Responsible Party:

Stephanie Juhl

Driver's License # (list State if not WI):

Date of Birth:

Address:

514 S. 1st St

City:

Watertown

State:

WI

Zip Code:

53094

Telephone Number:

920-262-8080

E-mail Address:

sjuhl@watertownwi.gov

Section 2 – Event Information

Name of Event:

Sounds of Summer Concert Series

Purpose of Event:

Community Engagement

Locations/Address of Event (must include event map including fencing plans, barricades, street closures, etc.):

1 W. Main St

Event Dates (limit 4 consecutive days):

8/24/23

Event Hours (must be between 6 a.m. & 11 p.m.):

3pm-11pm

Maximum Daily Attendance:

500

Have you applied for a temporary Class "B" malt or temporary "Class B" wine license for the event? ☒ Yes ☐ No

If no, contact Clerk's Office to obtain proper licenses/permits. No hard liquor may be sold/served/given away at events. Non profit will be contacting

Have you applied for a special event permit for the event? ☒ Yes ☐ No

If no, contact Clerk's Office to obtain proper licenses/permits.

Permit # (office use only)

Date Application Received:

Approved ☐

Denied ☐

INSURANCE

Each applicant shall furnish to the City, no later than 10 days prior to the event, a certificate of insurance written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability or obligations which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers' compensation coverage in accordance with Ch. 101, Wis. Stats. The certificate shall provide that the company will furnish the City with a 10-day prior written notice of cancellation, nonrenewal or material change. The insurance shall be written in comprehensive form and shall protect the applicant and City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors and subcontractors. The policy of insurance shall provide minimum combined single limits for bodily injury and property damage of at least \$1,000,000.00 per person/aggregate.

I hereby make an application for an Outdoor Open Container Entertainment Event Permit as detailed above. The applicant agrees to indemnify and hold harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for an Outdoor Open Container Entertainment Event.

Signature:_____ Date Signed:_____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \$10.00

Application Date: JULY 26-2023

☐ Town ☐ Village ☒ City of Watertown

County of Jefferson

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6 PM and ending 10 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bone fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Main Street Program

(b) Address 519 East Main Street Wttn WI
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 2000

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Kevin Clifford 108 South Sixth St Wttn WI
Vice President Ron Comasell 1319 West Main St Wttn WI
Secretary Melissa Lampe 519 East Main St Wttn WI
Treasurer Brian Konz 118 West Main St Wttn WI

(g) Name and address of manager or person in charge of affair:

Brian Konz 118 West Main St Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1 West Main Street - Benton Town Square

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Town Square Concert Series

(b) Dates of event August 26-2023 6-10 PM

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer B. D. Hays
(Signature) (Date)

Watertown Main St. Program
(Name of Organization)

Date Filed with Clerk 7/26/23

Date Reported to Council or Board 8/9/23

Date Granted by Council _____

License No. _____

Outdoor Open Container Entertainment Event

Permit Application

The following items **MUST** accompany this application:

- Event map including fencing plans and street closures
- Specific plan indicating where patrons will be permitted to carry alcoholic beverages
- Detailed description of all public entertainment associated with the event
- Detailed security plan for the event
- Proof of insurance must be provided no later than 10 days prior to the event

Section 1 – Applicant Information

Corporation/ Organization Name:

City of Watertown Parks, Recreation & Forestry

Responsible Party:

Stephanie Juhl

Driver's License # (list State if not WI):

Date of Birth:

Address:

514 S. 1st St

City:

Watertown

State:

WI

Zip Code:

53094

Telephone Number:

920-262-8080

E-mail Address:

sjuhl@watertownwi.gov

Section 2 – Event Information

Name of Event:

Sounds of Summer Concert Series

Purpose of Event:

Community Engagement

Locations/Address of Event (must include event map including fencing plans, barricades, street closures, etc.):

1 W. Main St

Event Dates (limit 4 consecutive days):

8/26/23

Event Hours (must be between 6 a.m. & 11 p.m.):

3pm-11pm

Maximum Daily Attendance:

500

Have you applied for a temporary Class "B" malt or temporary "Class B" wine license for the event? ☒ Yes ☐ No

If no, contact Clerk's Office to obtain proper licenses/permits. No hard liquor may be sold/served/given away at events. Non profit will be contacting

Have you applied for a special event permit for the event? ☒ Yes ☐ No

If no, contact Clerk's Office to obtain proper licenses/permits.

Permit # (office use only)

Date Application Received:

Approved ☐

Denied ☐

INSURANCE

Each applicant shall furnish to the City, no later than 10 days prior to the event, a certificate of insurance written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability or obligations which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers' compensation coverage in accordance with Ch. 101, Wis. Stats. The certificate shall provide that the company will furnish the City with a 10-day prior written notice of cancellation, nonrenewal or material change. The insurance shall be written in comprehensive form and shall protect the applicant and City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors and subcontractors. The policy of insurance shall provide minimum combined single limits for bodily injury and property damage of at least \$1,000,000.00 per person/aggregate.

I hereby make an application for an Outdoor Open Container Entertainment Event Permit as detailed above. The applicant agrees to indemnify and hold harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for an Outdoor Open Container Entertainment Event.

Signature:_____Date Signed:_____

**ORDINANCE TO
AMEND SECTION 500-9 B. PARKING PROHIBITED AT SPECIFIED
TIMES, OF THE CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALDERPERSON DAVIS
FROM: PUBLIC SAFETY & WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 500-9 B “Parking prohibited at specified times is hereby amended as follows:

Name of Street	Side	Location
Ruth Street	North	From a point 142 feet to a point 184 feet west of N. Concord Avenue, on Solid Waste collection day, every Wednesday, between 6 a.m. to 12 p.m. except for National holidays, then it becomes the business day before or after a national holiday.
Ruth Street	South	From a point 117 feet to a point 138 feet west of N. Concord Avenue, on Solid Waste collection day, every Wednesday, between 6 a.m. to 12 p.m. except for National holidays, then it becomes the business day before or after a national holiday.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	August 15, 2023		September 5, 2023	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED September 5, 2023

CITY CLERK

APPROVED _____

MAYOR

**RESOLUTION TO
ENDORSE AN UPDATED HIGHWAY FUNCTIONAL CLASSIFICATION
SYSTEM MAP FOR THE CITY OF WATERTOWN URBAN AREA**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, The Wisconsin Department of Transportation conducts periodic reviews and updates to the functional classification system of streets across the State of Wisconsin; and

WHEREAS, the Federal Highway Administration has issued guidance related to the development of functional classification of streets; and

WHEREAS, the Wisconsin Department of Transportation & Federal Highway Administration have submitted recommended changes to the functional classification system of streets in the Watertown Urban Area; and

WHEREAS, the table of changes proposed to the functional classification system of streets in the City of Watertown Urban Area are attached as Exhibit A and the proposed change map is attached as Exhibit B; and

WHEREAS, the Public Works Commission of the City of Watertown has reviewed the proposed updates and finds that the proposed updates are consistent with Federal Highway Administration’s guidance and are consistent with the Wisconsin Department of Transportation’s recommendations and justifications;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the updates to the functional classification of streets in the City of Watertown Urban Area as outlined in the attached table as Exhibit A and in the attached map as Exhibit B are approved and the City Engineering Division is to transmit this Resolution to the appropriate State and Federal officials.

AND BE IT FURTHER RESOLVED:

That the Common Council of the City of Watertown approves the updated highway functional classification map for the City of Watertown Urban Area.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 15, 2023

CITY CLERK

APPROVED August 15, 2023

MAYOR

RECOMMENDED FUNCTIONAL CLASSIFICATION CHANGES

WisDOT Region:	South West (SW)
County:	Dodge
Urban(ized) Area:	Watertown
Population:	23,861

Urban Area:

WATERTOWN

Starting Mileage:

IH	PA	MA	COL	LOC
	22.45	17.36	22.31	100.37

TOTAL
162.49

No.	Route	Limits	From	To	IH	PA	MA	COL	LOC	Reason
1	Center St	Fourth St - Rhine Rd	uMA	to uCOL			-0.88	0.88		Continuity improvement
2	Boughton St	Frontage Rd - Schuman Dr	uMA	to uCOL			-0.24	0.24		Continuity improvement
3	Frontage Rd	N Fourth St - Boughton St	uLOC	to uCOL				0.80	-0.80	Land use, Hospital
4	Carriage Hill Dr	STH 19 - Endeavour Dr	uCOL	to uMA			0.69	-0.69		ADT (2400), Land use (High School)
5	Endeavour Dr	Carriage Hill Dr - N Chruch St	uCOL	to uMA			0.54	-0.54		ADT (2000), Land use (High School)
6	CTH E	Beryl Dr - Western Ave	uMA	to uCOL			-2.40	2.40		Continuity improvement, Land use (residential), Lower Speed Limit
7	Western Ave	S Third St - S First St	uLOC	to uCOL				0.10	-0.10	ADT (5000), Land use, major movement is 3rd St to Milwaukee
8	S First St	Western Ave - E Milwaukee St	uLOC	to uCOL				0.05	-0.05	ADT (4000), Land use, major movement is 3rd St to Milwaukee
9	River Dr	Boomer St - S Church St	uCOL	to uLOC				-0.50	0.50	Part of River Dr closed, Aviation Way is more logical entrance to airport
10	Aviation Way	S Church St - River Dr	uLOC	to uCOL				0.18	-0.18	Land Use, Airport entrance
11										
12										
13										
14										
15										
16										

Change:

0	0	-2.29	2.92	-0.63
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End Mileage:

0	22.45	15.07	25.23	99.74
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162.49

End %:

0.0%	13.8%	9.3%	15.5%	61.4%
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desirable range

4% - 11%

7% - 14%

3% - 16%

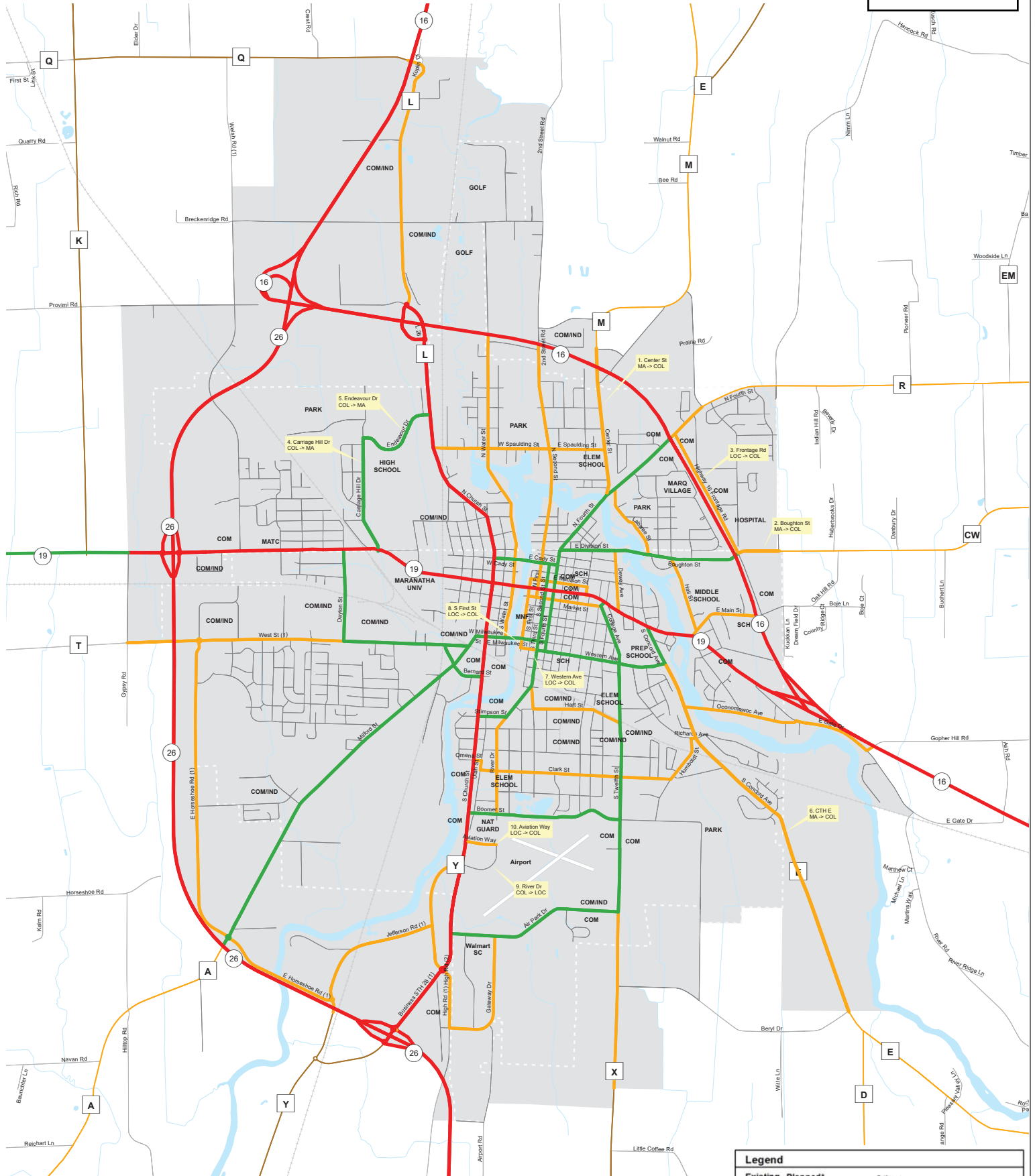
62% - 74%

WATERTOWN

Functional Classification - DRAFT

EXHIBIT B
Section 12, Item A.

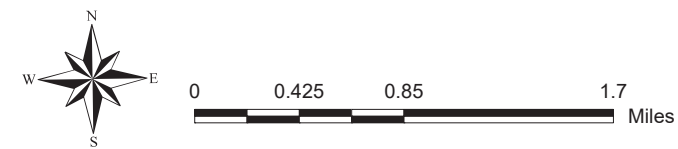
WATERTOWN



Legend

Existing	Planned*	Other
—	- - -	— Railroads
—	- - -	— Lakes, Rivers, Streams
—	- - -	 City/Village Boundary
—	- - -	 Urban(ized) Area
—	- - -	 Other surrounding use
—	- - -	 Rural Area
—	- - -	 County Boundary

* NOTE:
All planned route locations are approximations only.



**RESOLUTION TO
AWARD 2024, 2025, & 2026 ANNUAL STREET & UTILITY PROGRAM
DESIGN PROJECT TO GRAEF**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, It is determined to be in the best interests of the City of Watertown as it pertains to regarding authorizations required involving city assets; and,

WHEREAS, the City of Watertown historically contracts with an engineering consulting firm to prepare plans and specifications, and to assist during advertising and opening of bids; and,

WHEREAS, the scope of work for the 2024, 2025, & 2026 Annual Street & Utility program is to select a professional engineering consultant who will provide services to incorporate the reconstruction of various City streets into a set of plans and specifications following the guidelines set by the City of Watertown and the State of Wisconsin Department of Transportation. The reconstruction projects include new asphalt pavement, curb and gutter, sidewalks, driveway aprons, replacement of storm sewers, replacement of water main systems and minor adjustments of the sanitary sewer. Scope includes surveying, stormwater analysis, soil borings, design, technical specifications, all private utility and railroad coordination and permitting, and all coordination and permitting required from Local, State, and Federal agencies; and,

WHEREAS, the City of Watertown advertised request for proposals and received eight (8) proposals; and,

WHEREAS, the Public Works Department Review Team used qualification based selection process to determine the top ranked firm; and,

WHEREAS, the Public Works Department Review Team presented the top two ranked firms to the Public Works Commission; and,

WHEREAS, the Public Works Commission reviewed and approved Graef's proposal; and,

WHEREAS, the funding for the 2024, 2025, & 2026 Annual Street & Utility Program Design contract will come from Annual Streets #05-58-11-69 (1/4: \$72,441.50), Stormwater Utility Capital #16-58-16-60 (1/4: \$72,441.50), Water Utility #03-99-99-98 (1/4: \$72,441.50) and Wastewater Utility #02-97-30-00 (1/4: \$72,441.50).

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the City of Watertown Common Council approves the proper City Officials be and are hereby authorized to enter into an agreement for the 2024, 2025, & 2026 Annual Street & Utility Program Design contract with Graef of Milwaukee, WI for a total lump sum design fee of \$289,766.00.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 15, 2023

CITY CLERK

APPROVED August 15, 2023

MAYOR

**RESOLUTION TO
ENTER INTO A CONTRACT WITH WISCONSIN DEPARTMENT OF
EMPLOYEE TRUST FUNDS FOR THE SERVICE OF AN INCOME
CONTINUATION INSURANCE PLAN FOR THE CITY OF WATERTOWN
EMPLOYEES
SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown continues to identified, through the use of employee opinion surveys, leadership team meetings, and open enrollment meetings, consistent feedback supporting enhancing current employee benefits; and;

WHEREAS, Wisconsin Department of Employee Trust Funds, the current medical and life insurance provider for the City, has offered the Income Continuation Insurance for State and Local agencies; and,

WHEREAS, Employee Trust Funds has determined a premium holiday for employees and employers the year of 2024 available in a voluntary participation capacity for employees in positions that meet Wisconsin Retirement System benefit eligibility; and,

WHEREAS, notice will be provided to employers should the financial responsibility for participants change allowing the City to review the contract; and,

WHEREAS, Income Continuation Insurance information and applications will be distributed during 2024 open enrollment for sign up with an effective date of January 1st; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN THAT: by the Common Council of the City of Watertown that the proper City officials be and are hereby authorized to enter into a contract with Wisconsin Department of Employee Trust Funds, for use of an employer managed Income Continuation plan for City of Watertown employees at a voluntary participation rate by the employees in positions that are eligible for Wisconsin Retirement System benefits.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHOWER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 15, 2023

CLERK

APPROVED August 15, 2023

MAYOR

Memo

To: Mayor McFarland & Finance Committee

From: Lisa Schwartz, Human Resources Generalist

Date: June 21, 2022

Re: ETF Income Continuation Insurance Agenda Item

Please find the following agenda item for your consideration and approval.

The City would like to expand our employee benefit offering to include Income Continuation Insurance, a program currently offered through Employee Trust Funds, for City employees. In the 2023 Local Employer training with ETF, organizations that participate in the Wisconsin Retirement System were notified of a premium holiday for employees and employers for this benefit of which Watertown qualifies.

The Income Continuation Insurance Program provides replacement income during periods of short-term and long-term disability. It provides up to 75 percent of an insured employee's WRS gross earnings. Benefits are normally ended at age 65.

The ICI plan is funded by employer and employee premium contributions. It is available to local government employees if their employer is enrolled in the ICI Program. The plan's third-party administrator, currently The Hartford, processes initial applications, manages claims, pays benefits and provides case management.

Pending the approval of the City Attorney, Finance Committee, and Common Council we would anticipate sending the resolution to ETF for approval with an effective date of August 1 with an initial enrollment period from July 15th through July 31st.

Further communication will be added to the employee handbook to update the benefits section with the new offering.

Please review and provide recommendation.

**RESOLUTION TO
REPEAL OUT OF CLASSIFICATION PAY POLICY WITHIN THE
EMPLOYEE HANDBOOK OF POLICIES AND PROCEDURES**

**SPONSOR: MAYOR EMILY MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City adopted the current City of Watertown Employee Handbook of Policies and Procedures on July 6, 2012 with the most recent amendment occurring on May16, 2023; and,

WHEREAS, the City has a Compensation Upon Interim Assignment policy which adjusts an employee’s pay rate when they are asked to fulfill a higher position for a period of at least 60 days; and,

WHEREAS, the City has a Out of Classification policy which adjusts employee’s pay rate when they are asked to fulfill a higher position for a period of at least one (1) hour for those hours worked; and,

WHEREAS, these two policies overlap and perform similar functions, having both policies in place is at time duplicative.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That Article IV. Employment Compensation Section G. Additional Job Compensation Subsection Out of Classification is hereby repealed.

BE IT FURTHER RESOLVED that the proper City Officials be and are hereby authorized to inform employees of such changes.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 15, 2023

CITY CLERK

APPROVED August 15, 2023

MAYOR

**RESOLUTION TO
RESOLUTION TO AMEND THE 2023 CITY OF WATERTOWN BUDGET**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the fire departments primary engine incurred unexpected repairs that were not included in the 2023 budget; and,

WHEREAS, The apparatus is otherwise in good condition and is expected to be used for several more years.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:**

Move \$12,000 from fund 01-52-31-59 Safety Equipment Testing, and move \$1,000 from fund 01-52-31-22 Dues Fees and Subscriptions, and move \$2,000 from fund 01-52-31-41 Tires to Fund 01-52-31-42 Apparatus Maintenance

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 15, 2023

CITY CLERK

APPROVED August 15, 2023

MAYOR

**RESOLUTION TO
ENTER INTO AGREEMENTS FOR STABILIZATION OF THE MASONIC
TEMPLE AND RECONSTRUCTION OF MAIN STREET (COLE) BRIDGE**

**Sponsor: Mayor McFarland
From: None**

WHEREAS, the existing structure, Main Street (Cole) Bridge – Structure B-28-906 is a concrete spandrel arch structure built in 1931 and needs replacement; and,

WHEREAS, on July 5, 2023 the State of Wisconsin enacted 2023 WISCONSIN ACT 19 earmarking \$2 million dollars for construction project 3050-04-82 regarding stabilizing the Masonic Temple adjacent to Main Street (Cole) Bridge and for the construction of the bridge; and,

WHEREAS, the City of Watertown is negotiating an agreement for the Wisconsin DOT to cover the invoiced costs of stabilizing the Masonic Temple up to \$2 million dollars.

NOW, THEREFORE, BE IT RESOLVED that the proper City Officials be and are hereby authorized to negotiate agreements contingent on the Wisconsin DOT covering all costs of the agreements for stabilizing the Masonic Temple adjacent to Main Street (Cole) Bridge and for costs related to the bridge reconstruction provided the cost do not exceed \$2 million dollars for the project.

BE IT FURTHER RESOLVED that the proper City Officials shall have authority to enter into any agreement for stabilizing the masonic temple or regarding the reconstruction of the Main Street (Cole) Bridge if appropriate funds are available and if doing so permits the project to begin earlier than if the agreement is submitted to the Finance Committee for approval. Any agreement signed under this resolution will be presented to the Finance Committee at its meeting following signing of the agreement, or presented to Finance Committee prior to the agreement being signed if doing so will not cause a delay in the project.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 15, 2023

CITY CLERK

APPROVED August 15, 2023

MAYOR