



POLICE & FIRE COMMISSION MEETING AGENDA

MONDAY, SEPTEMBER 08, 2025 AT 4:00 PM

MUNICIPAL BUILDING – 106 JONES STREET, WATERTOWN, WI 53094 – ROOM 2044

1. CALL TO ORDER

2. APPROVAL OF THE MINUTES

- A. Police and Fire Commission minutes from prior meeting

3. POLICE

- A. Review and take possible action: Hiring, Resignation and Promotional Updates
- B. Review and discuss: Monthly activity and training updates

4. FIRE

- A. Review and discuss: Monthly Data Report for July
- B. Review and discuss: Personnel Update
- C. Review and take action: Probationary Member Status: Jaden Scully
- D. Review and take possible action: Candidate hiring eligibility list
- E. Convene into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body and pursuant to Wis. Stat. 19.85(1)(f) to considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (FD)
- F. Reconvene into Open Session

5. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

WATERTOWN FIRE DEPARTMENT

Monthly Report | **July 2025**

Section 4, Item A.



Duty, Pride, Service



Greetings!

Inside this month's report you will find *preliminary response time data* specific to *city zones and emergent response only*. These numbers represent an early look, and as we continue to track performance following our move, the data will become more accurate – particularly for the *90th percentile reporting* that best reflects overall service delivery. The MioVision Opticom is fully functional, and crews are truly appreciating the rows of green traffic signals as they head down Church or Main Streets! This is making for smoother traffic flow and safer travel through intersections. The overall response times as reported regularly in the monthly report reflect response times as reported regularly in the monthly report reflect response times for all calls in all zones, including the townships.

In the following pages, I have also included an overview of *NFPA 1710*, which outlines the nationally recognized standards for staffing and response times. Of particular note, NFPA 1710 recommends that a full fire response be assembled on scene within *8 minutes*.

While Watertown is fortunate to have strong mutual aid partners, most are *15–20 minutes away at best*, and—because they are volunteer-based — may not always have guaranteed staffing. These departments do an excellent job and provide valuable support, but the reality highlights the importance of our own department's ability to meet standards and protect the community reliably.

Additionally, our Safe Haven Baby Box has now been blessed and is in service. The box is tested weekly to ensure readiness. We are also seeking donations to help fund community education and marketing efforts so that every resident is aware of the box's location and safe use.

We were pleased to have another steady month in July with 288 calls for service. May was our busiest month in 2025 with 299 incidents. Just that 11 call difference can be felt by crews on duty. As always, I am happy to provide additional information or talk with anyone on our operations and response!

Chief Tanya Reynen

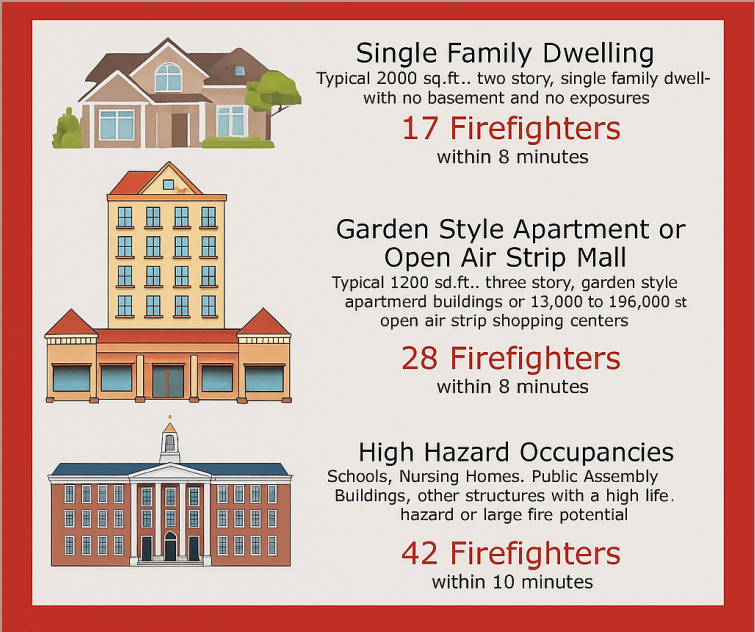


NFPA 1710 is the national standard that sets minimum requirements for the organization and fire suppression, emergency medical, and special operations by career fire departments. Its purpose is to ensure that communities are protected by adequate staffing, response times, and resources to safely and effectively manage emergencies.

Staffing Needs

The standard outlines how many firefighters are needed to perform the “critical tasks” on various types of incidents. Section 5.2.4 Deployment specifically identifies the number of personnel required for different hazards—such as single-family homes, apartment complexes, or high-hazard occupancies. These staffing benchmarks ensure that essential tasks like fire attack, search and rescue, ventilation, rapid intervention, and medical care can all be carried out simultaneously and safely.

The charts below are summaries of the information provided in NFPA 1710 5.2.4 and illustrate how staffing needs increase with the size and complexity of the incident, guiding us in evaluating whether our department is resourced appropriately to meet these standards.



Critical Incident Tasks	Single Family Home	Strip mall / Apartment Complex	High Hazard Occupancies
Incident Command outside of Hazard Area	1	2	2
Establish adequate water supply	1	2	2
Deploy required hose lines, 2 per hose line	4	6	4
Support for each hose line pulled for Utility control, Forced entry etc.	2	3	-
Search and Rescue team(s), 2 per team	2	4	4
Ventilation and Ground Ladder deployment	2	4	-
Aerial operator	1	1	-
Initial and Sustained Rapid Intervention Crew	4	4	4
Initial Emergency Medical Care	-	2	-
Handlines to exposure floors	-	-	2
Officer at entry point (s)	-	-	4
Evacuation management teams for civilians	-	-	4
Elevator operator	-	-	1
Incident Safety Officer	-	-	1
Interior Staging Officer	-	-	1
Rehabilitation Crew	-	-	2
Vertical Ventilation Crew	-	-	4
Lobby Operator	-	-	1
Equipment Support crew	-	-	2
Operations officer	-	-	1
Medical Care team for Civilians or Firefighters	-	-	4
Total	17	28	43

Operational Statistics

July 2025 Calls: 288

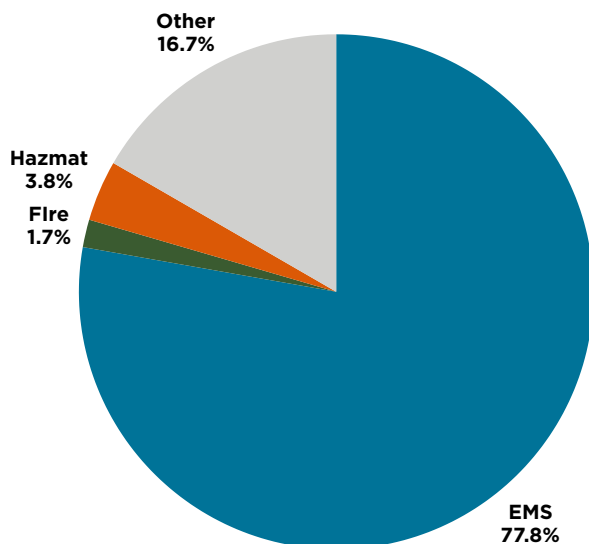
EMS	Fire	Haz-Mat	Other
224	5	11	48

2025 Year to Date Calls: 2093

July Incidents by Year

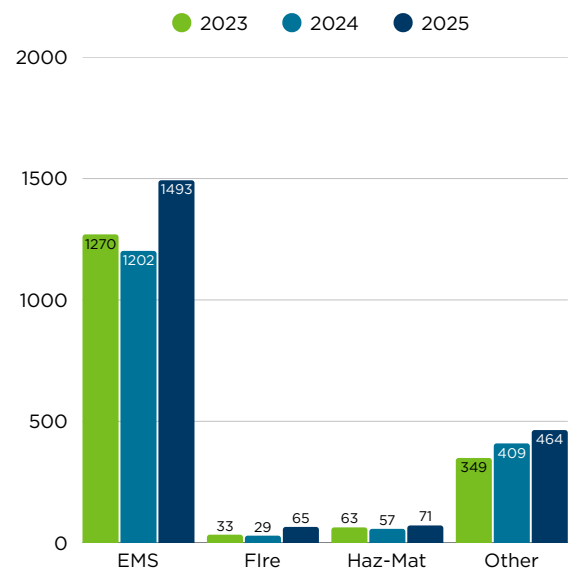
2023	2024	2025
293	242	288

July Incident Percentages



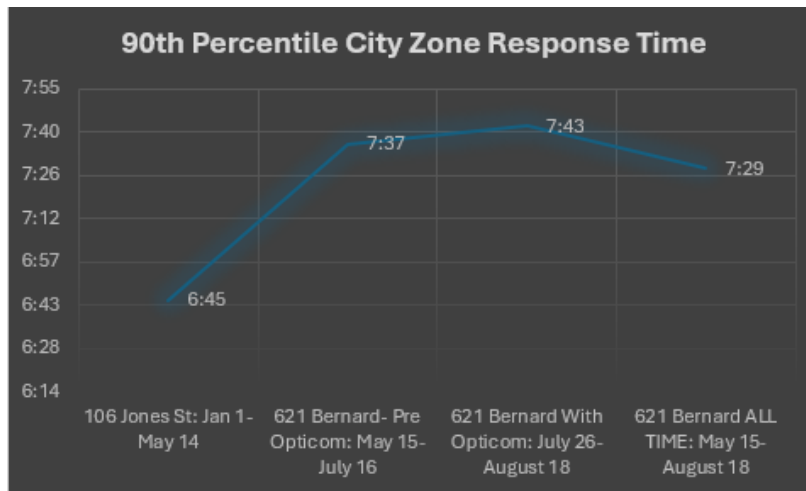
***Other consists of lift assists, false alarms, hazardous conditions such as wires down or gas leaks, animal rescues, burn complaints, and other non-fire or EMS calls for service.

Year-to-Date Incidents by type



90th % Response Times

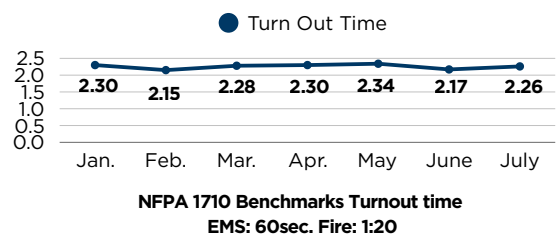
Since we report by 90th percentile, we don't have enough Opticom calls yet to determine its impact on response times. For transparency, we are tracking the data and want to share what we're seeing so far. These numbers reflect CITY ZONES ONLY, (excluding township calls [which are longer], mutual aid, and non-emergent incidents) since we're focused on true emergency responses.



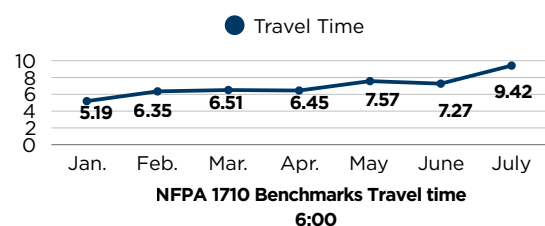
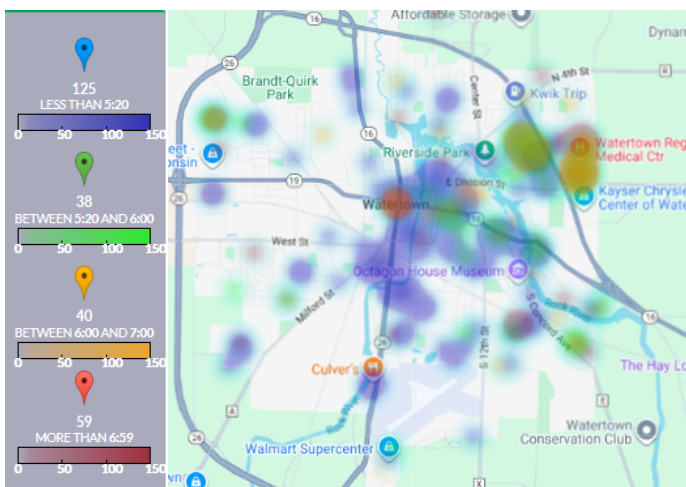
***Please note: The monthly report still shows 90th percentile response times for All zones and response types combined, which will naturally appear longer. We show city-only data here because that's where Opticom will have the greatest effect.

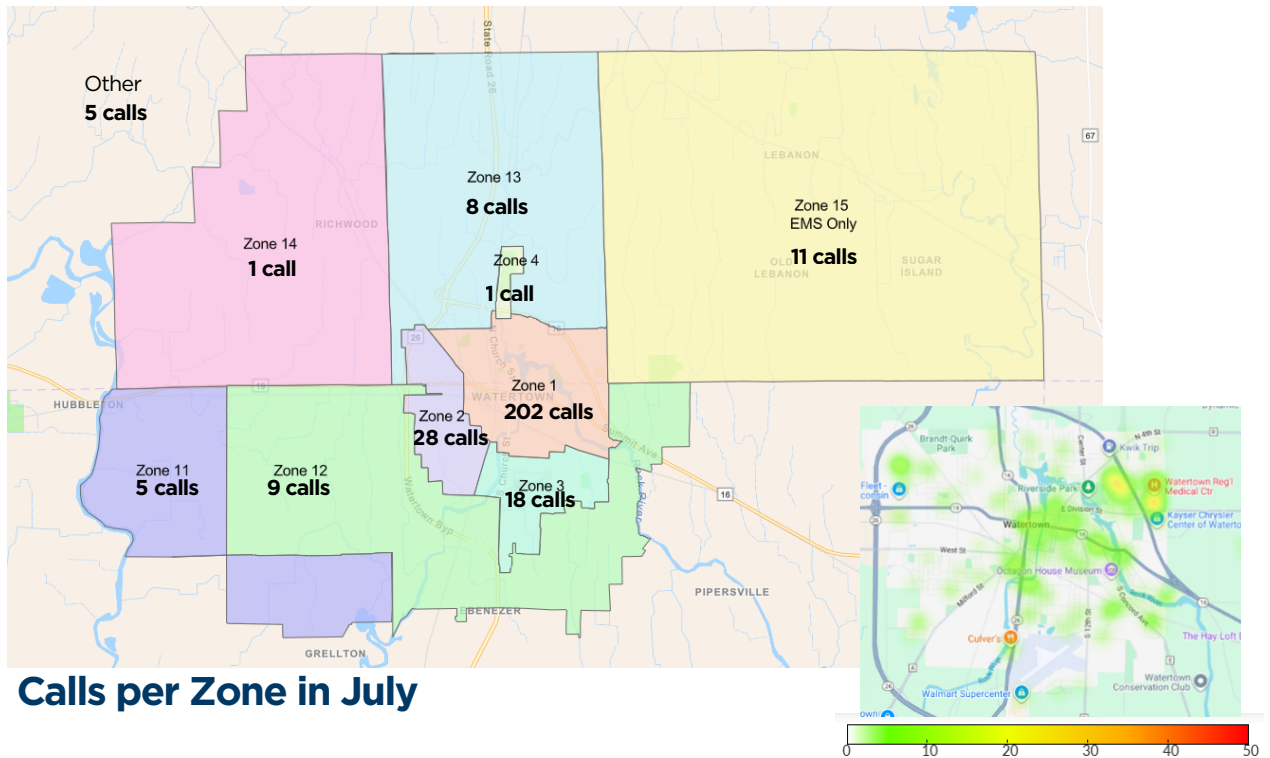
90th Percentile TURN OUT TIME (Alarm>EnRoute)

Administration is sharing the turnout times with staff so that they can find ways to improve this.



90th Percentile TRAVEL TIME (Alarm>First Unit Arrival)





Simultaneous Calls for the Past Three Years

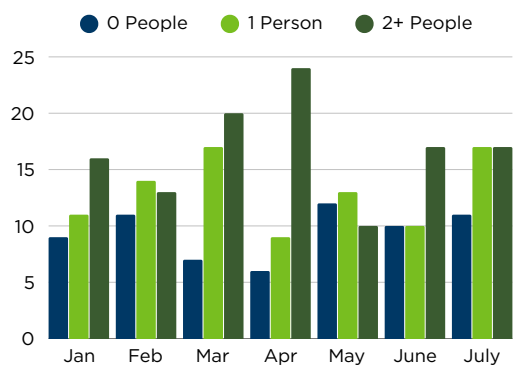
This means that the crew is out on more than one call at the same time.

	2023		2024		2025	
January	39	17%	52	19%	79	28%
February	48	20%	39	18%	63	28%
March	39	18%	52	22%	93	32%
April	37	17%	31	14%	74	28%
May	45	18%	47	20%	103	34%
June	46	17%	68	27%	78	27%
July	63	22%	57	24%	87	30%
August	50	19%	50	22%		
September	47	18%	66	25%		
October	47	19%	57	22%		
November	51	21%	64	28%		
December	74	27%	58	28%		

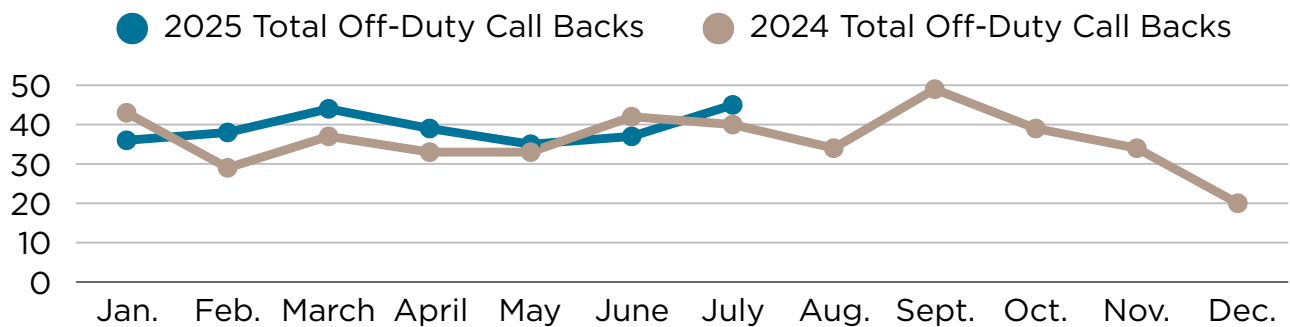
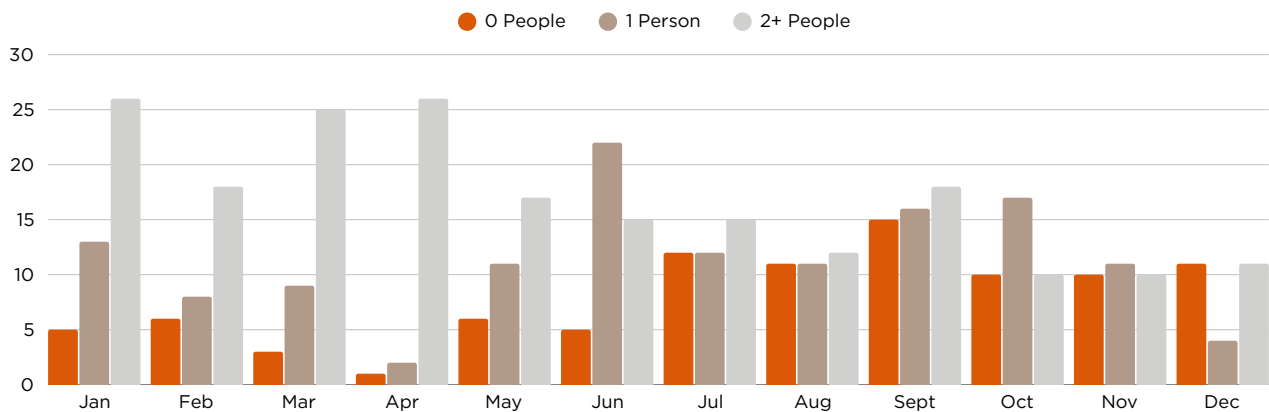
July Off-Duty Callback Occurrences

Number of People	0	1	2+	Total
Count	11	17	17	45

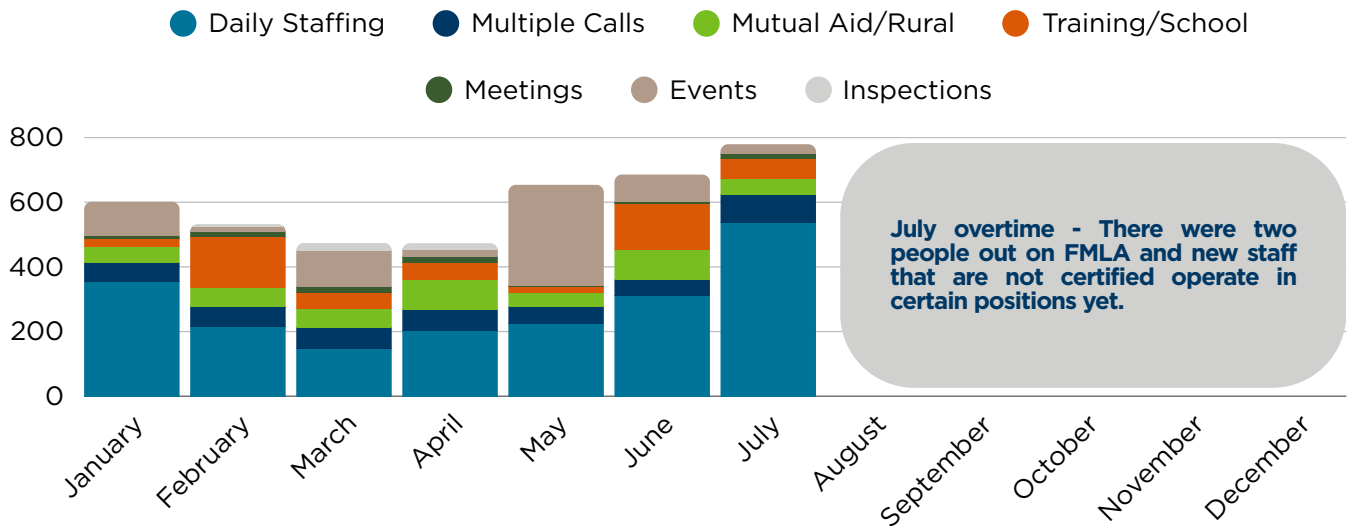
Off-Duty Callback Occurrences 2025



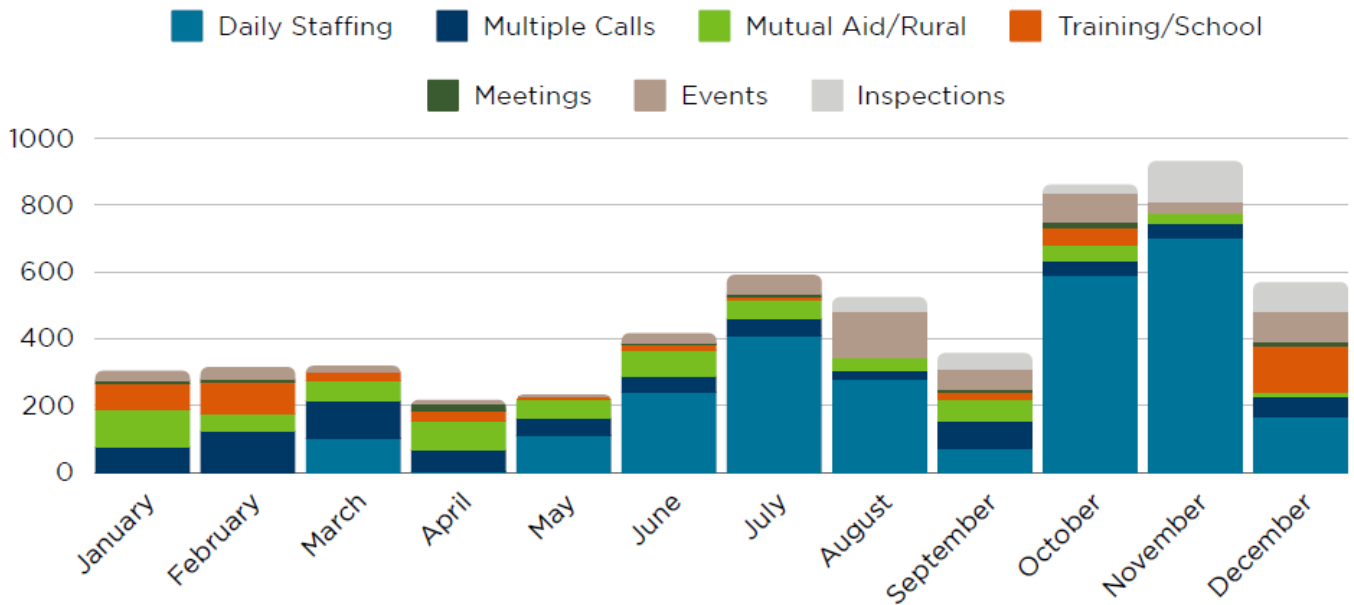
Off-Duty Callback Occurrences 2024



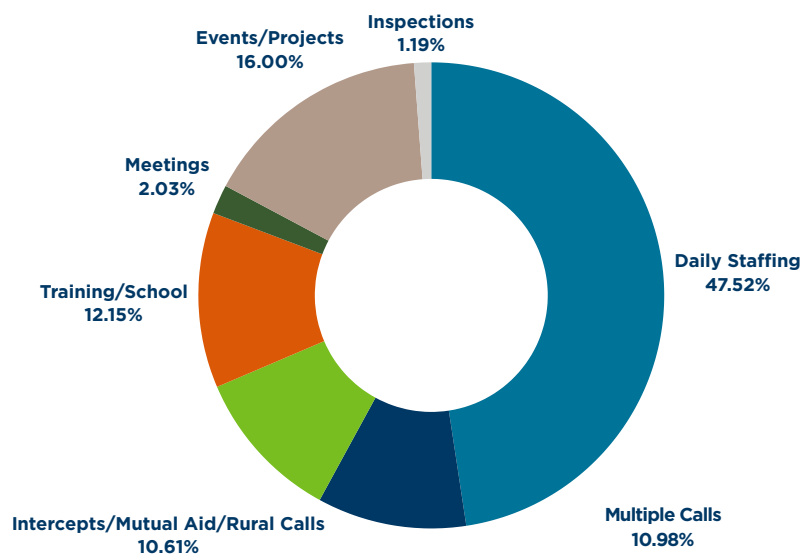
2025 Total Monthly Overtime Hours



2024 Total Monthly Overtime Hours



Year to Date Overtime Percentage

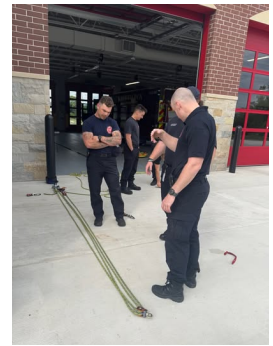
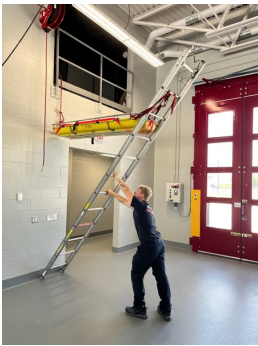


Training Highlights

Hose Deployment
Rural Operations
Saw Techniques/Trailer Equipment
Firefighter drags, carries, removal
EMS: Haz-Mat Decontamination
Q & A with the Crews
Training Tower Class

Incident Highlights

2 Structure Fires
1 Mutual Aid Structure
1 Brush/Grass Fire
1 Vehicle Fire
11 Power line/wiring
13 False Alarms
10 MVC
22 Lift Assists
2 Animal Rescues



Public Relation Highlights

Fire Drills
Student Ride-a-longs
Station Tours
4th of July Parade
Lights N Sirens
Baby Box Blessing



The blessing of the Baby Box. This baby box will make it safe and secure for a person to surrender their newborn baby.

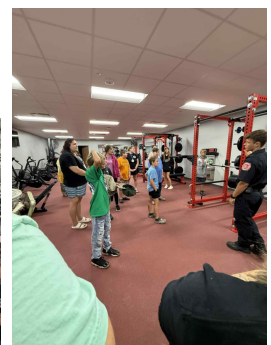
Chief Reynen called Bingo at the library.



EMS experience with MATC-Watertown.



Davis Family Services Day Camp toured the new station.



Thank you for the cupcakes! The crews appreciated them.



Congrats to fire fighters Will Favret and Cameron Bandomir on your swearing in!