



ETHICS COMMITTEE AGENDA

FRIDAY, MARCH 22, 2024 AT 1:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

1. CALL TO ORDER

2. PUBLIC COMMENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. NEW BUSINESS

A. Review and approve minutes from January 26, 2024

B. Convene into closed session per Wis. Stat. Sec. 19.85(1)(h) for consideration of requests for confidential written advice from any county or municipal ethics board under s. 19.59(5) (situation where husband and wife may work together)

C. Reconvene into open session

D. Review and take action: opinion as to situation where husband and wife are working together

4. OLD BUSINESS

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



ETHICS COMMITTEE
Meeting Minutes
Municipal Building Council Chambers
106 Jones Street
Watertown, WI 53094
Friday, January 26, 2024 at 1:00 PM

Section 3, Item A.

Members Present: Brenda Kujawski, Mike Nienow and Renee Westphall
Others Present: City Attorney Steven T. Chesebro via telephone
Sandy Helwig, Paralegal

1. CALL TO ORDER

Meeting called to order at 1:01 p.m.

2. PUBLIC COMMENT

None.

3. NEW BUSINESS

A. Review and approve minutes from September 15, 2023

Renee Westphall made a motion to approve the Minutes, seconded by Brenda Kujawski. Unanimously passed.

B. Convene into closed session per Wis. Stat. Sec. 19.85(1)(h) for consideration of requests for confidential written advice from any county or municipal ethics board under s. 19.59(5) (potential conflict as a voting board member)

Renee Westphal made a motion to convene into closed session, seconded by Brenda Kujawski. Unanimously passed.

C. Reconvene into open session

Renee Westphall made a motion to reconvene into open session, seconded by Brenda Kujawski. Unanimously passed.

D. Review and take action: approval of proposed course of action in potential conflict as a voting board member

Renee Westphall made a motion to approve the course of action as stated in Attorney Koppes' letter and directed the City Attorney to draft a letter indicating the same, seconded by Brenda Kujawski. Unanimously passed.

E. Convene into closed session per Wis. Stat. Sec. 19.85(1)(h) for consideration of requests for confidential written advice from any county or municipal ethics board under s. 19.59(5) (soliciting specific donations for a fundraising project)

Renee Westphall made a motion to convene into closed session, seconded by Brenda Kujawski. Unanimously passed.

F. Reconvene into open session

Renee Westphall made a motion to reconvene into open session, seconded by Brenda Kujawski. Unanimously passed.

G. Review and take action: approve soliciting specific donations for a fundraising project

Brenda Kujawski made a motion to approve the solicitation of specific donations for a fundraising project as documented in the City's Donation Policy, seconded by Renee Westphall. Unanimously passed.

4. OLD BUSINESS

None.

5. ADJOURNMENT

Brenda Kujawski made a motion to adjourn, seconded by Renee Westphall. Unanimously passed. Meeting adjourned at 1:11 p.m.

Respectfully submitted,

Steven T. Chesebro
City Attorney

Section 3, Item A.

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.