



AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, DECEMBER 14, 2022 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN

Join Zoom Meeting:

<https://us02web.zoom.us/j/4983065761?pwd=VGo4Wk1oMWZRREw1NWtsK1VyZitGdz09>

Meeting ID: 498 306 5761 **Passcode:** 36061741

1. CALL TO ORDER

2. REVIEW AND APPROVE MEETING MINUTES

A. November 9th, 2022

3. REVIEW AND APPROVE NOVEMBER BILLS

4. MANAGER REPORT

A. Review Monthly Airport Use Report

B. Discuss Upcoming Aviation Activities & EAA updates

5. OLD BUSINESS

A. Review any Updates on Boomer Street relocation/Facility upgrade

B. Review letter to submit to City regarding exempting the airport from the sewer/water hook-up fees

6. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, November 09th, 2022

Attendance:	
Bill Berger	Present
Alderman Bob Wetzel	Absent
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Steve Board	Present
Others:	
Krys Brown, Wisconsin Aviation – Present	
Eric Wegner, EAA Chapter - Present	

Bill Berger called the meeting to order at 5:15 p.m.

1. A motion to approve the minutes from October 12th was made by Sean Lapp and seconded by Dr. terry Turke. Motion carried.
2. A motion to approve the October bills in the amount of \$9,413.69 was made by Steve Board and seconded by Tom Klug. Motion carried.
3. Managers’ Report
 - Handed out the Monthly Airport Use report.
 - Jeff & Krys attended the Wi Aviation Hall of Fame dinner. One of the inductees has 2 aircrafts here for maintenance.
 - WI Aviation holiday party will be December 10th at 6PM.
 - EAA Chapter meeting was Monday, November 7th. There were 35 attendees and 4 new members. The next meeting on December 5th will be held in the main hangar at the FBO and will include a FAA Seminar. The old EAA hangar has been completed for the new owners with the exception of the water being installed as they are still waiting for the fees to be exempted. The plans for the new EAA hangar are in the hands of the architect and then they will go out for bids. The intent is to have the shell up by Air Venture of next summer.
4. Old Business:
 - Boomer Street – The date for the completion has been moved to spring if 2024. We asked for an opinion where to place the bike trail since the it is a city use and on city property. The FAA will do what they call a sharpie exercise to see if we can do it or not. Discussion are being held with the ADO to expedite and move construction back to 2023. The reconstruction of runway 23/05 has been moved to 2028.
 - Discussed the update for a 5-year project plan for the airport which included replacing or updating the terminal building by adding on a 2nd floor and giving the lobby a facelift
 - Discussed the letter of exemption on the water fees to be sent to the appropriate committee at City Hall.

- Discussed the additional cost for marking all taxiways and runway 11/29 which will be reimbursed through the CARES program.

5. Adjournment:

- There being no further discussion, a motion for adjournment was made at 6:16 P.M. by Tom Finnel and seconded by Steve Board.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved