



BIKE AND PEDESTRIAN TASK FORCE MEETING AGENDA

TUESDAY, AUGUST 13, 2024 AT 4:30 PM

**WATERTOWN MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI 53094 - ROOM
2044**

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 225 151 7335 Passcode: 589577 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5I.1>

1. CALL TO ORDER

2. APPROVAL OF MINUTES

A. Bike and Pedestrian Task Force minutes from May 14, 2024

3. NEW BUSINESS

A. Update, no action required: Bicycle and Pedestrian Network Master Plan Project

B. Update, no action required: S. First Street and Western Avenue STP-Urban Project bike improvement plans

C. Update, no action required: S. Church Street Shared-Use Path TAP Grant

D. Update, no action required: Tivoli Island Historic Bridge Study Update

4. OLD BUSINESS

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

DATE: 5/8/24

RE: May 14, 2024 Bicycle and Pedestrian Path Plan Task Force Meeting in Room 0041 @
4:30 p.m. Meeting Minutes

Bicycle, Pedestrian Path Task Force Room 0041

May 14, 2024, 4:30 – 5:30 PM (America/Chicago)

Present: Andrew Beyer, Kristine Butteris, Joe Kallas, Rod Laudenslager, Carol Quest, Eric Schmid

Agenda Items:

1. Call to Order Andrew Called to order at 1640
2. Review and take possible action: Motion to approve minutes of February 13, 2024 meeting and forward to the Public Works Commission for review and acknowledgement
Motion: Kallas
Second: Laudenslager
Passed Unanimously
3. TAP Grant Update: City-Wide Bicycle and Pedestrian Master Plan RFP Results and Summary
There was no reply to RFP.
Going Back out for RFP-more to come.
4. Review and Take Possible Action: With no response motion to bring back at a later date.
Motion: Kallas
Second: Schmid
Passed Unanimously
5. TAP Grant Update: S. Church Street Grant Application
 - Awaiting rankings and awards from Wisconsin Department of Transportation
Anticipated build from Jefferson Rd to Airpark Drive
6. Update on Public GIS paths layer update
 - The current Bike Facilities layer in GIS has been updated and added to the public GIS tool, accessible under Engineering Division > Maps on the City website.
<https://gis.cityofwatertown.org/apps/watertownpublicgis/>



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Ritchie Section 2, Item A.
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Administrative Assistant
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7. Update: Development of the Collective property to plan for pedestrian/bike trails in it
 - Recommendations for connector paths on the Collective property are anticipated to included in the City-wide Bicycle and Pedestrian Network Master Plan.
Brooke Alexander-Community Member concerned about access over the railroad and the Hoffmann property. Will work with consultants to consider how to work with Railroad.
8. Review and discuss: Future agenda items
Next meeting vote on Chair and Recording secretary.
Updates on items from today.
9. Review 2024 meeting schedule
Tuesday, August 13, 2024
Tuesday, November 12, 2024
10. Adjourn
Motion: Laudenslager
Second: Schmid
Passed Unanimously

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Section 3, Item A.



MEMO

TO: Interim Chair Andrew Beyer and Task Force Members
FROM: Maureen McBroom
DATE: August 8, 2024
RE: Bicycle and Pedestrian Path Task Force Agenda Narrative for August 13, 2024

Agenda Item:

Update, No Action Required: Bicycle and Pedestrian Network Master Plan Project

BACKGROUND

City staff applied for a Transportation Alternatives Program (TAP) Grant from Wisconsin Department of Transportation (WisDOT) in 2022 for funding to develop a city-wide Bicycle and Pedestrian Network Master Plan. The City was awarded \$80,000 under this reimbursable grant program.

The Bicycle and Pedestrian Path Task Force, in conjunction with the Engineering Division, has been developing and implementing recommendations to improve many segments of the City’s bicycle and pedestrian paths since 2016. The upcoming City-wide Bicycle and Pedestrian Network Plan will focus on connecting the existing path segments to other paths, including Dodge and Jefferson County paths that lead connect the City to the larger region, and to employment, commercial areas, schools, recreational and other destinations. The Bike & Pedestrian Path Task Force and their previous recommendations will be key resources in the development of the Master Plan. Other existing and current plans, as well as input from a broad cross section of the public and interested stakeholders, will be considered as part of this effort. The Master Plan will be developed with the goal of improving the City’s grant scores on future construction projects.

A Request for Proposals (RFP) was advertised in April, with no firms responding. A second RFP was advertised in June, with two firms submitting proposals to complete this study. City staff have reviewed and scored the proposals, and have been working through the TAP Grant process with WisDOT staff. The study and grant are anticipated to be completed by the end of 2026.

City staff plan to enter into a three-party contract with HKGi and WisDOT to complete this City-wide Bicycle and Pedestrian Network Master Plan.

Attachments:

Resolution to Award Bicycle and Pedestrian Network Master Plan Project

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Section 3, Item B.



MEMO

TO: Interim Chair Andrew Beyer and Task Force Members
FROM: Maureen McBroom
DATE: August 8, 2024
RE: Bicycle and Pedestrian Path Task Force Agenda Narrative for August 13, 2024

Agenda Item:

Update: S. First Street and Western Avenue Reconstruction

BACKGROUND

The City will be reconstructing S. First Street between Milwaukee Street and Western Avenue, and Western Avenue between S. First Street and S. Third Street, in 2025. The Glacial River Trail and another Jefferson County trail both overlap the street reconstruction area. The design consultant is aware of this, and has worked to address this through lane markings. A detour will be marked along nearby streets during construction.



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MEMO

TO: Interim Chair Andrew Beyer and Task Force Members
FROM: Maureen McBroom
DATE: August 8, 2024
RE: Bicycle and Pedestrian Path Task Force Agenda Narrative for August 13, 2024

Agenda Item:

Update, No Action Requested: S. Church Street Shared-use Path

BACKGROUND

City staff applied for a Transportation Alternatives Program (TAP) Grant from Wisconsin Department of Transportation (WisDOT) in 2023 for funding to construct a shared-use path along the east side of S. Church Street, between Air Park Drive and Jefferson Road. The City was recently awarded \$1,213,256 under this reimbursable grant program.

A shared-use path has long been desired along S. Church Street to provide a safer route for pedestrians and bicyclists traveling this route. This route is used by many to access retail and employment opportunities south of the airport.

Current estimates for this project are at \$1,774,000. This project is currently planned to be completed in 2028.

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Section 3, Item D.



MEMO

TO: Interim Chair Andrew Beyer and Task Force Members
FROM: Maureen McBroom
DATE: August 8, 2024
RE: Bicycle and Pedestrian Path Task Force Agenda Narrative for August 13, 2024

Agenda Item:

Update, No Action Requested: Tivoli Island Historic Bridge Study

BACKGROUND

City staff applied for a Transportation Alternatives Program (TAP) Grant from Wisconsin Department of Transportation (WisDOT) in 2022 for funding to study the historic Tivoli Island Bridge. The City was awarded \$25,600 under this reimbursable grant program.

This approximately 105-foot by 15-foot pedestrian bridge was originally built in 1877, and was placed in its current position over the Rock River between Tivoli Drive and Tivoli Island Park in 1906. It is one of the only surviving bowstring bridges in Wisconsin. The bridge is falling into disrepair rendering travel unsafe, which impacts management of Tivoli Island Park from a maintenance and emergency response perspective. The current study will help define future maintenance and preservation measures, making these future efforts more competitive for grant funding.

A Request for Proposals (RFP) was advertised in July, with two firms submitting proposals to complete this study. City staff are reviewing and scoring the proposals, and working through the TAP Grant process with WisDOT staff. The study and grant are anticipated to be completed by the end of 2026.