



## AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, SEPTEMBER 14, 2022 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN

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**1. CALL TO ORDER**

**2. REVIEW AND APPROVE MEETING MINUTES**

A. Airport Commission meeting minutes from July and August 2022

**3. REVIEW AND APPROVE AUGUST BILLS**

**4. MANAGER REPORT**

- A. Review Monthly Airport Use Report
- B. Discuss Upcoming Aviation Activities & EAA updates
- C. Discuss upcoming Wisconsin Aviation Conference

**5. OLD BUSINESS**

- A. Review any Updates on Boomer Street relocation/Facility upgrade
- B. Discuss projects and priorities on the airport & consultant personnel changes
- C. Discuss exempting the airport from the sewer/water hook-up fee

**6. NEW BUSINESS**

**7. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@CityofWatertown.org](mailto:mdunneisen@CityofWatertown.org), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

Watertown Airport Commission  
1741 River Drive, Watertown, WI 53094 (920) 261-4567  
Meeting Minutes from Wednesday, July 13th, 2022

Attendance:

Bill Berger	Present
Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Absent
Tom Klug	Present
Steve Board	Present

Others:

Krys Brown, Wisconsin Aviation – Present  
Eric Wegner, EAA President - Present

Bill Berger called the meeting to order at 5:15 p.m.

1. A motion to approve the minutes from June 8th was made by Tom Klug and seconded by Tom Finnel. Motion carried.
2. A motion to approve the June bills in the amount of \$9,696.93 was made by Dr. Terry Turke and seconded by Sean Lapp. Motion carried.
3. Managers’ Report
  - Handed out the Monthly Airport Use report.
  - A lot of hangar requests were made last minute for Air Venture/EAA. We have had 2 arrivals so far and expect 40-60, between Thursday and Sunday.
  - Eric Wegner reported that Ken Hewitt, hangar tenant and EAA member has been arrested and has some legal issues, so we may see that his hangar may go up for sale. Eric also discussed the preferred location for the new EAA hangar which will be 80’ long and 60” wide and shared a rendition of what it will look like.
4. Old Business:
  - Boomer Street – Due to personnel replacements at MSA and TKDA, we have not had any updates.
5. New Business:
  - Dr. Terry Turke moved to approved the General Budget for 2023 for \$250,600.00 and seconded by Tom Klug seconded. Motion carried.
5. Adjournment:
  - There being no further discussion, a motion for adjournment was made at 5:50 P.M. by Dr. Terry Turke and seconded by Sean Lapp.

Respectfully submitted by: Krys Brown

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\*Minutes are submitted unapproved\*

Watertown Airport Commission  
1741 River Drive, Watertown, WI 53094 (920) 261-4567  
Meeting Minutes from Wednesday, August 10th, 2022

Attendance:		
Bill Berger		Absent
Alderman Bob Wetzel		Absent
Dr. Terry Turke	Present	
Tom Finnel		Present
Sean Lapp		Present
Jeff Baum, Airport Manager		Absent
Tom Klug		Present
Steve Board		Present

Others:  
Krys Brown, Wisconsin Aviation – Present

Krys Brown called the meeting to order at 5:15 p.m.

1. A motion to approve the minutes from July 13th was made by Steve Board and seconded by Tom Klug. Motion carried.
2. A motion to approve the July bills in the amount of \$6,510.22 was made by Tom Klug and seconded by Dr. Terry Turke. Motion carried.
3. Managers’ Report
  - Handed out the Monthly Airport Use report.
  - Discussed the aircraft that went through the airport during the Oshkosh Air Venture; over 350 plus and had people flying in from over 34 states and Canada.
4. Old Business:
  - Boomer Street – Due to personnel replacements at MSA and TKDA, we have not had any updates. Dr. Terry Turke made a motion to change contractors for the Boomer Street relocation if this project gets delayed. Motion carried
  - Discussed Fahrner Asphalt Sealer, LLC was awarded the contract for crack filling and micro surfacing runway 23/05. Crowley Construction Corp. was awarded the pavement marking project.
  - Nothing to report by the EAA president, Eric Wegner.
5. New Business:
  - Discussed the next step needed to submit to Public Works for the exemption of the airport for sewer/water hook-up fees.
6. Adjournment:
  - There being no further discussion, a motion for adjournment was made at 5:40 P.M. by Dr. Terry Turke and seconded by Sean Lapp.

Respectfully submitted by: Krys Brown

\*Minutes are submitted unapproved\*