



AIRPORT COMMISSION MEETING AGENDA
WEDNESDAY, NOVEMBER 12, 2025 AT 5:15 PM
1741 RIVER DRIVE, WATERTOWN, WI 53094

Join Zoom Meeting:

<https://us02web.zoom.us/j/4983065761?pwd=VGo4Wk1oMWZRREw1NWtsK1VyZitGdz09>

Meeting ID: 498 306 5761 **Passcode:** 36061741

- 1. CALL TO ORDER**
- 2. REVIEW AND APPROVE MEETING MINUTES**
 - A. Meeting minutes from October 8, 2025
- 3. REVIEW AND APPROVE BILLS**
 - A. Review and approve: Bills from October 2025
- 4. MANAGER REPORT**
 - A. Review: Monthly Use Reports
 - B. Discuss: Upcoming Aviation Activities & EAA Updates
 - C. Review: Progress on the Vietnam Veterans Memorial Wall
- 5. OLD BUSINESS**
 - A. Review and Discuss: Runway 23/05 reconstruction project update
 - B. Discuss: Hangar progress
 - C. Review: Any updates on the Stormwater plan
- 6. NEW BUSINESS**
- 7. ADJOURNMENT**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, October 8th, 2025

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Absent
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Tom Hahn	Present
Eric Wegner	Absent

Others:

Krys Brown, Wisconsin Aviation – Present

1. Dr. Terry Turke called the meeting to order at 5:15 PM.
2. A motion to approve the minutes from September 10th was made by Tom Hahn and seconded by Eric Wegner. Motion carried.
3. A motion to approve the September bills in the amount of \$7,925.61 was made by Tom Klug and seconded by Tom Finnel. Motion carried.
4. Managers' Report:
 - Review: The Monthly Airport Use report.
 - Discussed: WI Aviation Conference is in La Crosse on October 20-22.
 - EAA chapter had its' last Food fest – Wings with Wheels. Had the highest turn out ever.
 - WI Aviation met with the President of St. Johns for their aviation program. The students will be using us for the flight training portion of the program.
5. Old Business:
 - Review: Runway 23/05 reconstruction project – The ADO (airport district office) reached out to the Bureau of Aeronautics for questions that should be on the Reauthorization program form.
 - Discussed: Tim Pooler has continued to get the structure enclosed; EAA hangar will be working on the hangar on October 11 & 12th.
 - Discussed: The stormwater plan is still on hold until the hangar development is complete off Taxiway C and will be updated when we revise the ALP (airport layout plan).
 - No updates for the Vietnam Veterans Memorial Wall.
 - Reviewed: The UPS Parking Lot Agreement that supposed to take effect in October.
6. Adjournment:
 - There being no further discussion, a motion for adjournment was made by Sean Lapp and seconded by Bob Wetzel.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved

2024-2025 Services for Watertown RYV

Section 4, Item A.																			
Total & Landing Board																			
Instruction	Fuel/Oil	Restaurant	Maint.	Avionics	Aircraft Sales	Courtesy Car	Car Rental	Paint Shop	GPU	Lav/H2O	Hangar/Tiedown	Plugin/Preheat	Deice/TKS	Aircraft Rental	Takeoff/Landing	NSR	Total & Landing	Board	
Jan-24	49	75	9	22	0	0	4	1	0	0	0	97	0	2	88	185	50	639	331
Feb-24	94	159	33	19	0	0	8	2	0	0	0	247	1	1	155	390	92	1256	659
Mar-24	141	166	37	22	0	0	5	0	0	0	0	283	0	0	221	435	89	1504	751
Apr-24	119	199	54	24	1	0	4	1	0	0	0	266	0	0	190	452	116	1567	819
May-24	148	227	81	27	0	1	5	2	0	0	0	316	0	0	229	568	149	2108	1038
Jun-24	180	323	25	30	0	0	4	2	0	0	0	364	0	0	275	543	134	2132	986
Jul-24	127	389	84	22	0	0	4	11	0	0	0	377	0	0	208	725	178	2046	1249
Aug-24	150	284	85	16	0	1	4	0	0	0	0	309	0	0	226	523	123	1740	922
Sep-24	188	315	74	29	0	0	5	1	0	0	0	335	0	0	256	548	118	1862	942
Oct-24	109	212	55	26	0	1	6	2	0	0	0	241	8	0	163	432	117	1389	755
Nov-24	100	175	32	20	1	3	4	0	0	0	0	204	0	0	160	313	62	933	559
Dec-24	82	135	20	7	0	0	1	0	0	0	0	198	11	1	145	273	51	733	496
YTD TOTALS	1487	2659	589	264	2	6	54	22	0	0	0	3237	20	4	2316	5387	1279	17909	9507
Jan-25	95	47	29	19	0	0	5	1	0	0	0	225	7	0	169	359	89	1208	622
Feb-25	103	126	14	11	0	1	4	1	0	0	0	190	110	1	142	283	70	1013	509
Mar-25	141	141	45	9	0	0	3	0	0	0	1	274	2	0	200	436	110	1183	737
Apr-25	116	161	51	18	0	0	3	3	0	0	1	258	0	0	180	398	79	1145	669
May-25	144	260	53	23	0	0	3	2	0	0	0	341	0	0	240	514	109	1570	954
Jun-25	98	94	38	16	0	0	1	0	0	0	0	165	0	0	125	148	29	754	575
Jul-25	166	297	45	12	0	0	5	7	0	0	0	279	0	0	216	502	176	1605	1174
Aug-25	237	294	69	14	0	1	5	0	0	0	1	365	0	0	327	558	148	2027	1169
Sep-25	132	195	54	16	0	0	8	0	0	0	0	286	0	0	229	469	131	1577	891
Oct-25	149	192	37	20	0	0	2	1	0	0	0	346	1	0	259	485	105	1786	899
Nov-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dec-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
YTD TOTALS	1381	1807	435	158	0	2	39	15	0	0	3	2729	120	1	2087	4152	1046	13868	8199
Instruction - Flight Instruction originating at FBO, i.e. Flight School and private instructors										Plugin/Preheat									
Fuel/Oil - any plane taking on fuel or oil										Deice/TKS - Line can check TKS balance on plane/planes requiring deiceing									
Restaurant - any plane coming in for food In the area										Aircraft Rental - Rentals originating at FBO and charters originating at FBO									
GPU										Takeoff/Landing - ALL planes that take off or land (gives us a count of planes utilizing FBO									
Lav/H2O - N/A at RYV & UNU										NSR - No service required, used for flyovers, low approach and parking only.									
Hangar/Tiedown - Hangar customers as well as overnite transients										Total T/O & Landing - each count as one									