



**FINANCE COMMITTEE MEETING - SPECIAL - AMENDED AGENDA**

**WEDNESDAY, MAY 31, 2023 AT 4:30 PM**

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

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**By Phone or GoToMeeting:** Members of the media and the public may attend by calling:

+1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period.

**1. CALL TO ORDER**

**2. BUSINESS**

- A. Review and take possible action: Award Riverside Park Stone Wall Rehabilitation Project to K & K Masonry for up to \$162,400
- B. Review and Approve: Hire of Grant Falk for Street Division Laborer at Grade G Step 1 [\$21.51/hr]
- C. Review and Take Action: Hire Part-time Fire Inspector

**3. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

## MEMO

TO: Mayor McFarland and Committee Members

FROM: Jaynellen J. Holloway, P.E.

DATE: May 17, 2023

RE: Finance Committee Agenda Narrative of May 31, 2023

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Agenda Item:

Review and take possible action: Award Riverside Park Stone Wall Rehabilitation Project to K & K Masonry for up to \$162,400

### BACKGROUND

Over the past several years, staff has brought to the City's attention the need for maintenance to the vintage stone walls and foot bridges at Riverside Park, but in the end the annual City budget couldn't fund the necessary work. The request came up again during the preparation of the 2023 annual budget and funding was found between Fund #5 and American Rescue Plan Act (ARPA). Fund #5 has \$87,400 and ARPA has \$75,000 for a total of \$162,400.

Engineering Division assisted Parks, Recreation, & Forestry Department with seeking quotes to repair the stone walls and foot bridges. Engineering received quotes from two contractors – Walsh Masonry, Inc. and K&K Masonry. Walsh only quoted one section of wall, while K&K provided quotes for all 9 sections of walls and bridges. K&K Masonry's total quote to repair all nine sections of walls and bridges came to \$291,000, with cost of insurance or bonds.

Engineering, Parks, Recreation, & Forestry Department, and the Mayor met to discuss the quotes and to review the scope of work. K&K submitted a lower cost for the same section of wall that Walsh Masonry did. It is recommended K&K Masonry be awarded the project for repair as many sections of wall and bridges that can be repaired for the budget allotted.

Early on in scoping the work to be completed on the stone walls and foot bridges, it was determined to remove three sections of wall from each end of the stone wall facing Boughton/Division Street at the front of the park to save restoration costs and to create a stone stockpile that the mason could use to repair other sections of the walls and foot bridges. It was determined that it would be the least disruptive, least noticeable, and still leave an aesthetically pleasing look.

After the most recent scope of work was evaluated, it was agreed by the reviewing committee that the southwest most bridge (Item 9 on the attached map) could also be removed. The benefits this would produce would be cost savings to the project, the bridge goes nowhere and doesn't connect people to

other “active” areas of the park and with its elimination may deter youth from climbing and the northerly park boundary stone wall (Item 10 on the attached map) causing further det

Section 2, Item A.

Engineering is researching if any Wisconsin Department of Natural Resources (WDNR) permits will be needed to remove bridge 9 and will report back to the Mayor.

With a budget of \$162,400, we should be able to complete the following scope of work and any possible change in field conditions that could lead to change orders:

AREA	DESCRIPTION	PRICE
1	Main entrance along Boughton St.	\$36,600.00
5	Second most NE stone foot bridge	\$30,700.00
8	Stone overlook on west side of stone bridge under Labaree St.	\$32,300.00
10	West stone wall immediately west of Labaree St.	\$31,700.00
	Bonds and Insurance	\$8,500
	TOTAL	\$139,800

#### ATTACHMENTS:

- K& K Masonry Quote
- Site Map

Invoice# 6132

3-28-2023

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Boughton St. Watertown, WI 53094

Job Reference: Repair Stone Walls-Area #1

Remove existing loose stone. Grind existing mortar from Boughton St. side of wall. Install new mortar between stone and strike mortar joint with piping affect. Fix existing stone and mortar on north side of wall barn style striking mortar joints. Repair flower box's on each side of stone wall entrance if they can be. Removal of flower boxes done by others. If needed new flower boxes extra cost to make. Replace any cement cap or pillar caps as needed.

Labor & Material: \$36,600.00

Accepted\_\_\_\_\_

Invoice# 6133

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St Watertown, WI 53094

Job Reference: Repair Stone Walls-Area#2

Remove existing loose mortar or stone from existing wall. The wall is two sided. Install new mortar as needed and strike with piping affect. Repair existing concrete cap on pillars where needed. Repair existing pillar cap as needed.

Labor & Material: \$30,200.00

Accepted \_\_\_\_\_

Invoice# 6134

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #4

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$ 27, 500.00

Accepted\_\_\_\_\_

Invoice# 6135

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #5

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$30,700.00

Accepted\_\_\_\_\_

Invoice# 6136

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #6

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$29,300.00

Accepted\_\_\_\_\_



Invoice# 6137

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #7

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$29,700.00

Accepted\_\_\_\_\_

Invoice# 6138

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #8

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$32,300.00

Accepted\_\_\_\_\_

Invoice# 6139

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #9

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$27,300.00

Accepted\_\_\_\_\_

Invoice# 6140

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

Job Location: Labaree St Watertown, WI 53094

Job Reference: Repair Stone Walls-Area# 10

Remove existing loose mortar or stone from existing wall. The wall is two sided. Install new mortar as needed and strike with piping affect. Repair existing concrete cap on pillars where needed. Repair existing pillar cap as needed.

Labor & Material: \$31,700.00

Accepted\_\_\_\_\_

Invoice# 6141

3-28-23

K&K Masonry  
305 Lowell St.  
Watertown, WI 53098  
(920) 261-1970  
(920) 248-6021

Job For: City of Watertown

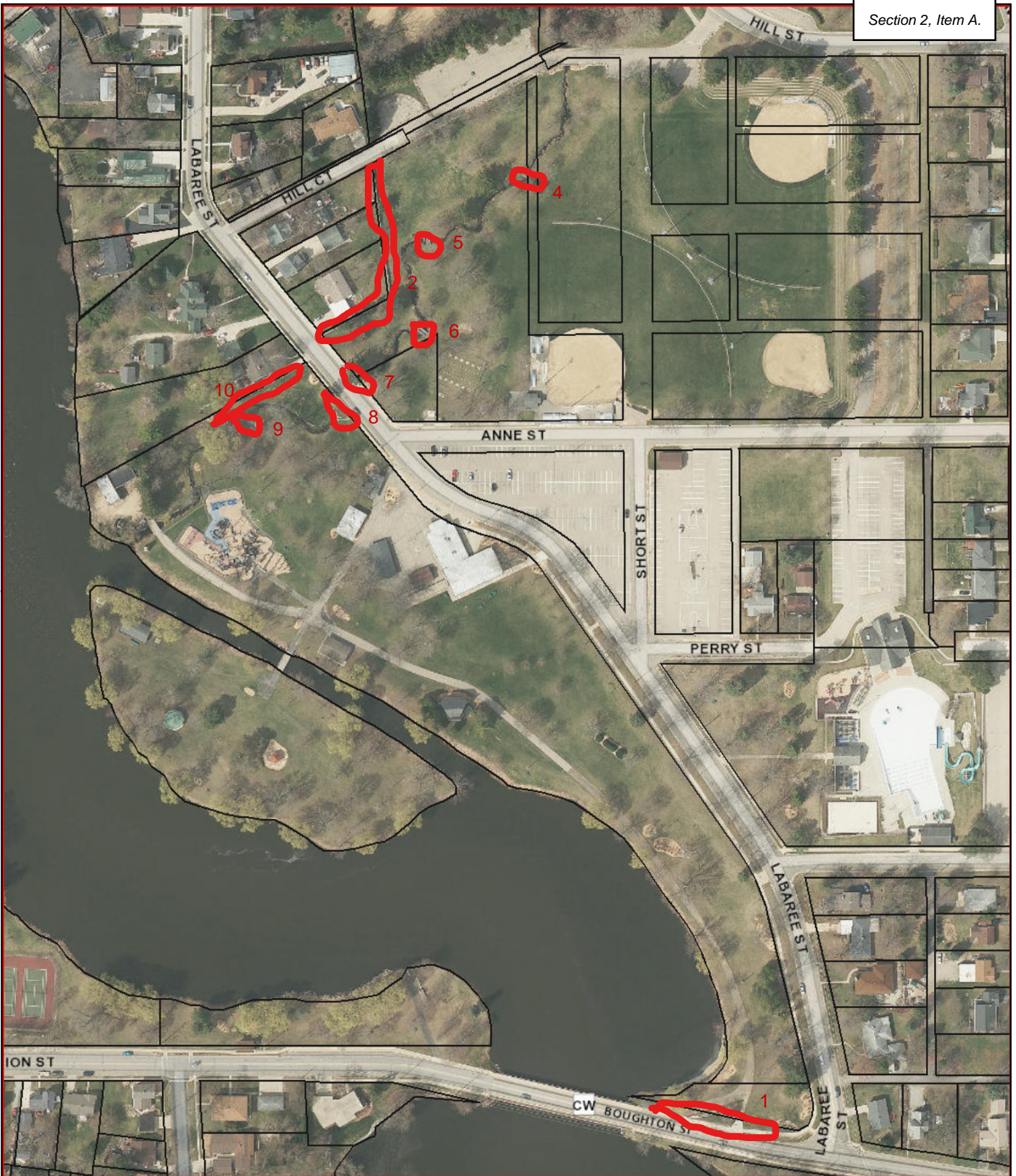
Job Location: Labaree St. Watertown, WI 53094

Job Reference: Stone Bridge Repair-Area #10

Remove existing loose mortar and stone. Grind mortar joints, install new mortar. Strike new mortar joints with piping affect. Pour new concrete cap on top of stone wall as needed.

Labor & Material: \$7,200.00

Accepted\_\_\_\_\_



Parcels



Invoice# 7120

5-12-23

K&K Masonry

305 Lowell St.

Watertown, WI 53098

[Keesercurtiss185@gmail.com](mailto:Keesercurtiss185@gmail.com)

(920) 261-1970

(920) 248-6021

Job For: City of Watertown

Job Reference: Stone wall repair

Job Location Riverside Park-Watertown, WI

For the Riverside Park Stone Walls Rehabilitation Project-K&K Masonry will need 25% down prior to the start of project. The city of Watertown will make three additional payments as the project progresses at 25% per payment.

Accepted\_\_\_\_\_ppppp



Stacy Winkelman  
Operations Manager

Matt Willmann  
Asst. Operations Manager

Jane Flanigan  
Admin. Asst.

Christopher Newberry  
Public Works Project Mgr

Tom Nickels  
Foreman

Jason Heller  
Foreman

**TO:** Mayor McFarland & Finance Committee  
**FROM:** Stacy Winkelman  
**RE:** Agenda Item  
**DATE:** May 26, 2023

Mayor McFarland & Committee Members:

I have one item on the agenda for your approval. This is to fill the vacant street general laborer position due to a resignation. We had several people apply and we interviewed five people for this position. I have attached a Candidate Selection Form for your review.

Please feel free to contact me if you have any questions or concerns.

Respectfully,



Stacy Winkelman  
DPW – Street/Solid Waste Division  
Operations Manager

Enclosure



### Candidate Selection Form

POSITION TITLE General Laborer DEPARTMENT DPW - Street/Solid Waste  
 NEW POSITION \_\_\_\_\_ VACANCY X RECLASS \_\_\_\_\_ # OF APPLICANTS: 14  
 FT X PT \_\_\_\_\_ EXEMPT \_\_\_\_\_ NONEXEMPT X

Reason for opening:
Resignation
Justification to fill:
This division needs to be at full staff to ensure that all services can be maintained and annual work completed.
Top three responsibilities for position:
Curbside brush chipping and leaf collection in season. Street maintenance: patching, laborer for sign work, catch basin repairs, etc. Snow and ice control.

CANDIDATE NAME: Grant Falk

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Grant moved here from another state last November. He has worked for DPWs as a seasonal employee doing many of the tasks we would have him do here.

Date Available to start:	2 Weeks from Hire	Grade	G	Step	1	Hourly Rate	\$21.51
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FIRST ALTERNATE: Dan Herbert

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Dan has some experience in Public Works and has driven many vehicles that we use.

Date Available to start:	2 Weeks from Hire	Grade	G	Step	1	Hourly Rate	\$21.51
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SECOND ALTERNATE: Greg Magnun

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Greg has knowledge in a variety of areas and we feel he could learn our work quickly.

Date Available to start:	2 Weeks from Hire	Grade	G	Step	1	Hourly Rate	\$21.51
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Approved Yes \_\_\_\_\_ No \_\_\_\_\_