



AIRPORT COMMISSION MEETING AGENDA
WEDNESDAY, JUNE 10, 2026 AT 5:15 PM
1741 RIVER DRIVE, WATERTOWN, WI 53094

- 1. CALL TO ORDER**
- 2. REVIEW AND APPROVE MEETING MINUTES**
 - [A.](#) Airport minutes from May 13, 2026
- 3. REVIEW AND APPROVE BILLS**
 - A. Bills from May 2026
- 4. MANAGER REPORT**
 - A. Review: Monthly Use Report
 - B. Discuss: Upcoming Aviation Activities & EAA Updates
 - C. Review: Hangar Updates
 - D. Review: The Dedication to the Vietnam Memorial Wall
- 5. OLD BUSINESS**
 - A. Review and discuss: Runway 23/05 reconstruction project update
 - B. Review: Any updates on the Stormwater plan
 - C. Review and discuss: Continue to add and prioritize airport improvement plan
 - D. Review: Timeline on taking legal action on the abandoned aircraft on the field
- 6. ADJOURNMENT**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
 1741 River Drive, Watertown, WI 53094 (920) 261-4567
 Meeting Minutes from Wednesday, May 13th, 2026

Attendance:

Alderman Fred Smith	Present via phone
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Tom Hahn	Present
Eric Wegner	Absent

Others:

Krys Brown, Wisconsin Aviation – Present
 Robert Stocks – Mayor of Watertown
 Jeremy Roberts – MSA Engineering
 Mark Graczykowski – Mead & Hunt
 Joe Schlinggen – Mead & Hunt
 Jessica Winker – Holtz
 JJ Weis – Holtz
 Dave Leikam – Hangar builder

1. Terry Turke called the meeting to order at 5:15 PM.
2. A motion to approve the minutes from April 8th was made by Tom Hahn and seconded by Sean Lapp with one correction – Jeff Baum was absent. Motion carried.
3. A motion to approve the April bills in the amount of \$5,268.76 was made by Tom Finnel and seconded by Tom Hahn. Motion carried.
4. Managers' Report:
 - Reviewed: The Monthly Airport Use report.
 - EAA Chapter is hosting a "Flying Start" class on May 16th, their 1st Food Fest is May 20th and they are at Glenn's serving brats on May 22nd.
 - Brad Grooms has completed pouring his hangar floor with in-floor heat; Tim Pooler has the west wall completed with white steel siding. A motion to build a 60'X60' hangar next to the Grooms hangar for Dave Leikam was approved. A motion to have the EAA hangar move & attach the fence to the north & south corners of their hangar for safety & allowing the public to enter from the street was made by Tom Hahn and seconded by Tom Klug. Motion carried.
 - A motion was made to pursue a legal abandonment on the aircraft that has been on tie-down for over 8 years by Tom Klug and seconded by Sean Lapp. Motion carried.
 - The Vietnam Veterans Memorial Wall – There are volunteers to drive the shuttle buses from designated parking lots to Aero Park for the upcoming dedication opening on May 25th at 3PM is secured.
5. Old Business:
 - Review: Runway 23/05 reconstruction project – The Bureau has received 4 bids for the Design and should be awarded by the end of May.
 - Looking for alternatives designs and possibly adding to an upcoming project for the Stormwater plan.
 - Review and Take action: A motion to approve the Commercial Real Estate Lease for Holtz parking lot was made by Tom Klug and seconded by Tom Hahn. Motion carried. A motion to approve a similar lease with a lease term of 10 years and a renewal option of

5-year renewals for \$500 monthly for UPS parking lot was made by Sean Lapp and seconded by Tom Hahn. Motion carried.

- Review: Jeff Baum & Krys Brown will talk to the Darcy foundation on a contribution for an airport sign next to the Citation monument.

6. Adjournment:

- There being no further discussion, a motion for adjournment was made by Tom Hahn and seconded by Tom Klug.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved