

REDEVELOPMENT AUTHORITY MEETING AGENDA

WEDNESDAY, AUGUST 21, 2024 AT 6:00 PM

CITY HALL, LOWER LEVEL ROOM 0041, 106 JONES STREET

Virtual Meeting Info: https://us06web.zoom.us/join Meeting ID: 617 065 5357 Passcode: 53094 One tap mobile +16469313860

https://us06web.zoom.us/j/6170655357?pwd=96tcitGxXtZD4na19NqSUHQuENC2yf.1

All public participants' phones will be muted during the meeting except during the public comment period.

- 1. PLEDGE OF ALLEGIANCE
- 2. ROLL CALL
- 3. DETERMINATION OF QUORUM AND CALL TO ORDER
- 4. APPROVAL OF PRIOR MEETING MINUTES
 - A. RDA minutes from July 17, 2024
- 5. OPENING FOR PUBLIC COMMENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

6. PRESENTATION WISCONSIN DNR

A. Presentation: Tom Coogan, Wisconsin DNR

7. OLD BUSINESS

- A. Update: Downtown River Corridor Planning from RINKA
- B. Review and take possible action: Drafty Cellar application for Beltz Grant
- C. Update: 111 S. Water St. status

8. NEW BUSINESS

A. Review and take action: Budget Modification Request WEDA Conference

9. STATUS REPORTS

- A. Housing Rehab Grants
- B. Social media/messaging update (Famularo)
- C. Council update (Board/Lampe)
- D. Executive Director update
 - i. Items for next agenda
 - ii. Confirm next meeting time: September 18, 2024, 6:00 pm
 - iii. Reminder: Downtown River Corridor Open House on August 28, 2024 at 5:30 pm at the Watertown Public Library

10. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



Redevelopment Authority for the City of Watertown

Turning Opportunity into Results

Wednesday, July 17, 2024, 6:00 pm In-PERSON/VIRTUAL MEETING Room 0041, City Hall

By Phone or Zoom Meeting:

https://us06web.zoom.us/join

For the Public, Members of the media and the public may attend by

calling: (US) +1 (646)931-3860 Meeting ID: 617-065-5357 Pass Code: 959083

All public participants' phones will be muted during the meeting except

during the public comment period where applicable.

RDA STRATEGIC PRIORITIES

- 1) 100 W. Main St. block demolition,
 Town Square design etc., and publicizing
 town square project
 for possible funding from sources other
 than the City.
 - 2) Facilitating quality development in downtown, and
- 3) Creating an approach and working to attract development projects downtown.

- 1. Pledge of Allegiance
- 2. Roll Call
 - A. Present: Becker, Board, Nowatka, Zimmermann, Wagner, & Hurtgen
 - B. Virtual: Maas & Lampe; RINKA/Kapur representatives
 - C. Absent: None
 - D. Other attendees: Dan Rahfaldt & John Kadesh
- 3. Determination of Quorum and Call to Order at 6:00 pm
- 4. Review/Approve: Minutes of Previous Meetings June 19, 2024
 - A. Nowatka motioned to approve.

Board seconded the motion. Motion carried unanimously.

- 5. Public Comment: None
- 6. Old Business:
 - A. Eric Mayne from RINKA presented an update on the Downtown River Corridor planning. There was discussion on some of the infrastructure proposals and scheduling of the next public open house event. Looking at August.
 - B. The Watertown Parade Committee had sent some requested budget information for a Beltz Grant after last month's meeting.

Zimmermann motioned to approve the application.

Wagner seconded the motion. Motion carried unanimously.

- 7. New Business:
 - A. Becker discussed that there is a developer reviewing 111 S. Water St. They have stated they plan to follow up with the city over the next two weeks. There was discussion of additional investments in the site and the Bentzin Family Town Square to meet resident and visitor requests.
 - B. Becker stated that Mayor McFarland is open to receiving feedback from the RDA board as part of the Strategic Initiative and Development Coordinator's annual performance review. Wagner will gather feedback over the next few months.
- 8. Status Reports:

- A. Becker gave a short update on the status of two Housing Rehab Grant applications. One was previously approved and the applicant's agreement was recently signed.
- B. Lisa Famularo emailed out the social media report to the board. Discussion with Hurtgen on messaging ideas. Becker to follow up on this and Hurtgen will communicate with Famularo on these items.
- C. Lampe and Board discussed the previous night's Common Council meeting and the discussion surrounding the proposed development on Allwardt St.
- D.
- 1. Becker reviewed a memo he sent to the RDA Board discussing development projects throughout the city. There was some discussion about potential for future manufacturing growth on the city and current limiting factors.
- 2. Tom Coogan from the Wisconsin DNR will attend the August 21st meeting.
- 3. Next Meeting: Wednesday, July 17, 2024, at 6 pm.
- 9. Adjournment at 7:31 pm

Board motioned to adjourn.

Lampe seconded the motion. Motion carried unanimously. Meeting adjourned.

2024-2026 Forecast Forecast from QuickBooks data (July 26, 2024)

Generated July 26, 2024

Revenue

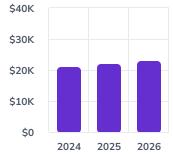




Revenue	2024	2025	2026
Bar Sales	\$388,787	\$435,443	\$487,696
Miscellaneous Revenue	\$0	\$0	\$0
Other Income	\$5,120	\$5,120	\$5,120
Totals	\$393,907	\$440,563	\$492,816

Direct Costs

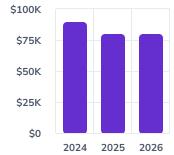




Direct Costs	2024	2025	2026
Bar Supplies	\$9,220	\$10,140	\$11,154
Food and Fare	\$9,323	\$9,323	\$9,324
Miscellaneous Direct Costs	\$2,676	\$2,676	\$2,676
Totals	\$21,219	\$22,139	\$23,154

Expenses





Expenses	2024	2025	2026
Rent & Lease	\$24,500	\$24,500	\$24,500
Repairs & Maintenance	\$13,897	\$4,230	\$4,000
Utilities	\$14,803	\$14,803	\$14,803
Dues & subscriptions	\$10,356	\$10,356	\$10,356
Insurance	\$7,058	\$7,058	\$7,055
Advertising & Marketing	\$5,736	\$5,736	\$5,737
Legal & Professional Services	\$4,690	\$4,690	\$4,690
Uncategorized Expense	\$0	\$0	
Supplies & Materials	\$2,800	\$2,800	\$2,799
Bank Charges & Merchant Fees	\$1,904	\$1,904	\$1,905
Job Supplies	\$1,829	\$1,829	\$1,830
Meals	\$1,352	\$1,352	\$1,352
Travel	\$1,280	\$1,280	\$1,280
Office Supplies & Software	\$307	\$307	\$307
Miscellaneous Expenses	\$138	\$138	\$139
Other Expenses	\$0	\$0	\$0
Totals	\$90,650	\$80,983	\$80,753

Projected Profit & Loss (1 of 2)





Projected Profit & Loss	2024	2025	2020
Revenue	\$393,907	\$440,563	\$492,81
Bar Sales	\$388,787	\$435,443	\$487,69
Miscellaneous Revenue	\$0	\$0	\$
Other Income	\$5,120	\$5,120	\$5,12
Direct Costs	\$21,219	\$22,139	\$23,15
Bar Supplies	\$9,220	\$10,140	\$11,15
Food and Fare	\$9,323	\$9,323	\$9,32
Miscellaneous Direct Costs	\$2,676	\$2,676	\$2,67
Gross Profit	\$372,688	\$418,424	\$469,66
Gross Margin	95%	95%	959
Operating Expenses	\$246,697	\$266,793	\$267,43
Salaries & Wages	\$130,039	\$154,841	\$155,56
Contractors	\$2,225	\$2,225	\$2,22
Payroll Taxes	\$10,228	\$12,274	\$13,00
Salaries & Wages	\$113,784	\$136,541	\$136,54
Payroll Expenses	\$3,802	\$3,802	\$3,80
Employee Related Expenses	\$26,008	\$30,968	\$31,11
Rent & Lease	\$24,500	\$24,500	\$24,50
Repairs & Maintenance	\$13,897	\$4,230	\$4,00
Utilities	\$14,803	\$14,803	\$14,80
Dues & subscriptions	\$10,356	\$10,356	\$10,35
Insurance	\$7,058	\$7,058	\$7,05
Advertising & Marketing	\$5,736	\$5,736	\$5,73

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Projected Profit & Loss (2 of 2)

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Projected Profit & Loss	2024	2025	2026
Uncategorized Expense	\$0	\$0	
Supplies & Materials	\$2,800	\$2,800	\$2,799
Bank Charges & Merchant Fees	\$1,904	\$1,904	\$1,905
Job Supplies	\$1,829	\$1,829	\$1,830
Meals	\$1,352	\$1,352	\$1,352
Travel	\$1,280	\$1,280	\$1,280
Office Supplies & Software	\$307	\$307	\$307
Miscellaneous Expenses	\$138	\$138	\$139
Other Expenses	\$0	\$0	\$0
Operating Income	\$125,991	\$151,631	\$202,227
Income Taxes	\$0	\$0	\$0
Depreciation and Amortization	\$0	\$0	\$0
Total Expenses	\$267,916	\$288,932	\$290,589
Net Profit	\$125,991	\$151,631	\$202,227
Net Profit Margin	32%	34%	41%

The Drafty Cellar LLC: 2024-2026 Forecast from QuickBooks data (July 26, 2024)

Profit and Loss

January 2020 - December 2023

Bar Sales		JAN - DEC 2020	JAN - DEC 2021	JAN - DEC 2022	JAN - DEC 2023	TOTAL
Grant/Loan	Income					
Grant/Loan		314,314.47	370,495.57	382,334.39	231,768.98	\$1,298,913.41
Total Income		,		,	,	
Cost of Goods Sold 1,353,35 134.05 -195.00 870,85 \$2,163,25 Bar Supplies 5,181,88 13,116.15 4,990,50 4,271,47 \$27,560.00 Beer and Liquor 111,194,98 141,557,37 144,565.96 75,349,02 \$473,422.33 Food and Fare 12,252.90 4,976.47 9,000.74 5,620.95 \$31,851.06 Merchandise 514.81 2,916.62 1,183.75 \$4615.18 \$4615.18 Total Cost of Goods Sold \$131,252.92 \$162,700.66 \$159,581.95 \$86,112.29 \$539,611.82 Shipping 36.00 \$36.00 \$36.00 \$36.00 \$36.00 \$36.00 \$36.00 \$36.00 \$36.00 \$36.00 \$39,600 \$36.00		\$314,314.47		\$382,334.39	\$231,768.98	
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Payroll Taxes 724.59 2,286.64 10,672.00 7,135.63 \$20,818.86 Reimbursable Expenses 1,768.62 \$1,768.62 \$1,768.62 Rent & Lease 18,124.84 13,438.55 28,039.00 17,500.00 \$77,102.39 Repairs & Maintenance 1,138.80 2,481.30 2,648.22 1,060.57 \$7,328.89 Salaries & Wages 19,796.83 31,163.48 124,286.12 74,493.33 \$249,739.76 Payroll Expenses 57.00 6,377.02 684.00 517.00 \$7,635.02 Total Salaries & Wages 19,853.83 37,540.50 124,970.12 75,010.33 \$257,374.78 Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96				24.00		
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Rent & Lease 18,124.84 13,438.55 28,039.00 17,500.00 \$77,102.39 Repairs & Maintenance 1,138.80 2,481.30 2,648.22 1,060.57 \$7,328.89 Salaries & Wages 19,796.83 31,163.48 124,286.12 74,493.33 \$249,739.76 Payroll Expenses 57.00 6,377.02 684.00 517.00 \$7,635.02 Total Salaries & Wages 19,853.83 37,540.50 124,970.12 75,010.33 \$257,374.78 Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96	Payroll Taxes	724.59	2,286.64	10,672.00	7,135.63	\$20,818.86
Repairs & Maintenance 1,138.80 2,481.30 2,648.22 1,060.57 \$7,328.89 Salaries & Wages 19,796.83 31,163.48 124,286.12 74,493.33 \$249,739.76 Payroll Expenses 57.00 6,377.02 684.00 517.00 \$7,635.02 Total Salaries & Wages 19,853.83 37,540.50 124,970.12 75,010.33 \$257,374.78 Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96	Reimbursable Expenses				1,768.62	
Salaries & Wages 19,796.83 31,163.48 124,286.12 74,493.33 \$249,739.76 Payroll Expenses 57.00 6,377.02 684.00 517.00 \$7,635.02 Total Salaries & Wages 19,853.83 37,540.50 124,970.12 75,010.33 \$257,374.78 Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96	Rent & Lease	18,124.84	13,438.55	28,039.00	17,500.00	\$77,102.39
Payroll Expenses 57.00 6,377.02 684.00 517.00 \$7,635.02 Total Salaries & Wages 19,853.83 37,540.50 124,970.12 75,010.33 \$257,374.78 Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96	Repairs & Maintenance	1,138.80	2,481.30	2,648.22	1,060.57	\$7,328.89
Total Salaries & Wages 19,853.83 37,540.50 124,970.12 75,010.33 \$257,374.78 Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96	Salaries & Wages	19,796.83	31,163.48	124,286.12	74,493.33	\$249,739.76
Sale Taxes Paid 17,594.82 19,994.14 11,341.00 \$48,929.96	Payroll Expenses	57.00	6,377.02	684.00	517.00	\$7,635.02
	Total Salaries & Wages	19,853.83	37,540.50	124,970.12	75,010.33	\$257,374.78
Supplies & Materials 2,210.12 2,339.23 1,472.35 1,423.62 \$7,445.32	Sale Taxes Paid		17,594.82	19,994.14	11,341.00	\$48,929.96
	Supplies & Materials	2,210.12	2,339.23	1,472.35	1,423.62	\$7,445.32

Section 7, Item B.

The Drafty Cellar LLC

Profit and Loss

January 2020 - December 2023

	JAN - DEC 2020	JAN - DEC 2021	JAN - DEC 2022	JAN - DEC 2023	TOTAL
Taxes & Licenses	889.00	2,726.11	1,019.18	934.00	\$5,568.29
Travel	830.09	1,744.24	1,962.82		\$4,537.15
Utilities	7,277.15	10,769.20	12,847.61	6,728.06	\$37,622.02
Total Expenses	\$87,983.83	\$119,191.49	\$235,604.90	\$143,174.17	\$585,954.39
NET OPERATING INCOME	\$95,077.72	\$107,323.84	\$ -12,852.46	\$2,482.52	\$192,031.62
Other Expenses					
Reconciliation Discrepancies	280.39				\$280.39
Total Other Expenses	\$280.39	\$0.00	\$0.00	\$0.00	\$280.39
NET OTHER INCOME	\$ -280.39	\$0.00	\$0.00	\$0.00	\$ -280.39
NET INCOME	\$94,797.33	\$107,323.84	\$ -12,852.46	\$2,482.52	\$191,751.23

Additional Materials

The following materials must be included with your application:

- ✓ A copy of your lease agreement or proof of purchase of property
- ✓ Project Expenses Worksheet
- ✓ Two (2) years of Income Statement projections
- ✓ Last three (3) years of business income statements and most recent balance sheet
- ✓ Renderings, mock-ups, or architectural plans for new location
- ✓ Business plan (if opening/expanding business)

Applicant Agreement & Signature

I have read the program requirements and reviewed them with the Executive Director of the Watertown Redevelopment Authority, and I understand that my participation in the Beltz Foundation Downtown Watertown Business Grant Program is contingent upon my full compliance with all requirements. I understand that all grant funds must be used to cover eligible expenses as outlined in the program documents and will be reimbursed after submission of receipts. My application includes all the materials listed above.

Applicant Signature

Landlord Signature (if lease)

13

RENTAL AGREEMENT FOR 110-112 S. 3rd St. Watertown, WI

- 1. Rent per month is \$2,500.00 which includes water bill.
- 2. Lease goes from November 1, 2022 to October 31, 2024.
- 3. If building is sold (or more specifically has an accepted Offer to Purchase) before October 31, 2023, Tenants can either match offer or have 4 months Notice. This supercedes the 12 month lease.
- 4. Tenants pay utilities
- 5. Tenants responsible for shoveling sidewalk in front of business.
- 6. Landlord is responsible for maintenance of heating, cooling, and electrical systems.
- 7. Tenant is responsible for bar equipment and bathroom maintenance.

Tenants Demen Sugar Franch

Redevelopment Authority of the City of Watertown

Beltz Foundation Downtown Watertown Business Grant Application

Applicant Information
Application Date: $07/15/2024$
Business Name: The Drafty Cellar
Type of Business/Industry: <u>Craft beer taphouse</u>
Contact Name: Alex Savath
Role at Business:
Contact Phone: 920-650-1318 Contact Email: alex @ drefty cellar. com
Contact Phone: 920-650-1318 Contact Email: alex @ dreftycellar. com Business Mailing Address: 110 5. Third St. Water town, W153094
Total Amount Requested: $40,713.66$ Total Project Cost: $5/0,713.66$
Brief Description of what funds will be used for (please see Program Guidelines for eligible expenses):
We would like to use these funds to cover or offset
the cost of a concrete patio, Pence (required by City), and
Some outdoor partie furniture
Anticipated Timeline (estimated start and end dates): $07/16/24 - 07/31/24$
Business Information
How long has your business been established?
We are a craft beer taphouse that offers a wike variety
of craft beer to spirits and countails whike. We also have a
Number of finball Machines as well as other video fallade entertaignent
is strewn throw local events, fundraiser, locally sourced products and
exalt beer - We just hit our le year anniversary of operations.
Please describe your business, including products and services offered and a brief history of operations. We are a craft beer taphouse that offers a wide Variety of craft beer to spirits and cocktails alike. We also have a number of pinball Machines as well as other video larcade entertaisment our commitment to our community and other local businesses is shown throw local events, fundraiser, locally sourced products and craft beer. We just hit our le year analyersary of operations. We also like to collaborate with other establishments, such as
our Block toberfest (Oktoberfest celebration) and our Movie Trivia with The Towne Cinema. Plus much more.
with The Towne Cinema. Hus much more.

MAR 0 4 2019

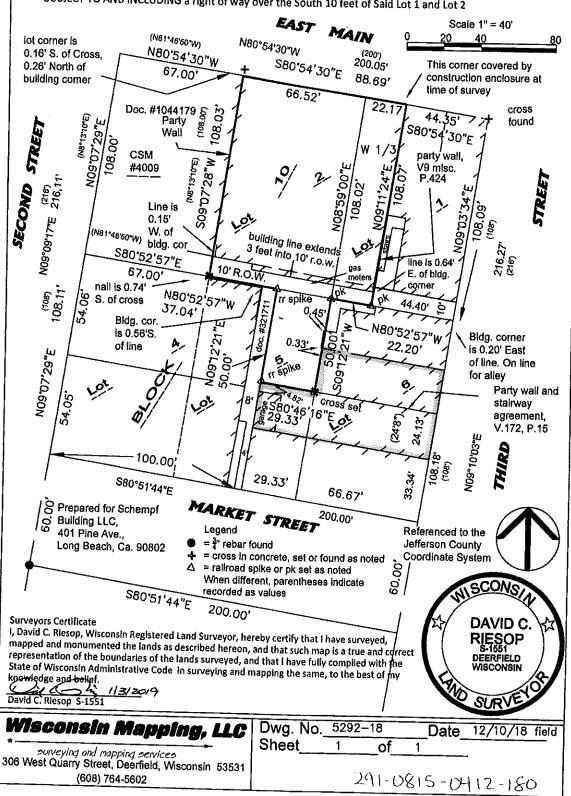
COUNTY SURVE OR OFFICE

Plat of Survey

The West 1/3 of Lot 1 and All that portion of Lot 2, Block 10, Original Plat East Side of City of Watertown, Jefferson County, Wisconsin, lying Easterly of Certified Survey Map No. 4009 recorded in Volume 19 of Certified Surveys on Page 206 as Document No. 1043679.

ALSO the North 50 feet of the East ½ of Lot 5, all in Block 10, Original Plat East Side, City of Watertown, Jefferson County, Wisconsin.

ALSO the right of way to and over an alley way running through the middle of said Lot 5 to Market Street. EXCEPTING FROM the East ½ of Lot 5, a strip of land 4 feet wide off from the West side thereof. SUBJECT TO AND INCLUDING a right of way over the South 10 feet of Said Lot 1 and Lot 2



Beaumont Masonry L.L.C.

(906) 235 - 8399 Beaumontmasonry22@gmail.com

Name: Drafty Cellar Project- Patio	

Description	Total
Haul equipment Demo existing concrete, asphalt and dispose Install 16 yards of gravel and compact every 6" lift Form 575 sq ft patio with thickened face curb Install wire mesh reinforcement Pour 8 yards of concrete 4" thick with handcut joints, and checkerboard broom pattern Buggy concrete from street Strip forms face curb and clean up site	<u>\$7,600</u>
Contractor Signature:	
Customers Signature:	

Terms and Conditions

50% deposit, 50% upon completion Thank you for your business!

Beaumont Masonry L.L.C.

(906) 235 - 8399 Beaumontmasonry22@gmail.com

Name: Drafty Cellar Project- Fence	

Description	Total
Install post anchors to concrete Install Posts Install fence walls Figured for 20 man hours	\$1,000
Contractor Signature:	
Customers Signature:	

Terms and Conditions

50% deposit, 50% upon completion Thank you for your business! Date: 7/15/2024 - 11:38 AM Design Name: Fence Design Design ID: 315953946926

Estimate ID: 67211

Estimated Price: \$450.53

*Today's estimated price. Future pricing may go up or down. Tax, labor, and delivery not included.



Materials

Length:

32'0"

Type:

Wood Panels

Fence: Gate: 6 x 8 Dog Ear Pressure Treated Panel

Homax EasyGate (6' x 4')

Gate Insert:

No Gate Inserts

Post:

4 x 4 x 8' #2 Ground Contact AC2® Timber

Post Top:

Nuvo Iron Eazy-Cap

Post Footing:

No Post Footing (Not Recommended)

Post Drainage:

No Post Drainage

Post Hardware:

No Post Hardware

Fastener:

#9 x 3-1/2" Combo Drive Tan Premium Screw

Post:

4 x 4 x 8' #2 Ground Contact AC2® Green Pressure Treated Timber

Date: 7/15/2024 - 11:40 AM Design Name: Fence Design Design ID: 315953947006

Estimate ID: 67214

Estimated Price: \$753.70

*Today's estimated price. Future pricing may go up or down. Tax, labor, and delivery not included.

Design&Buy™ FENCE

Materials

Length: 32'0"

Type: Wood Panels

Fence: 5-4 x 8 Cedar Diamond Lattice Top Panel

Gate: Lattice Gate (5'4" x 3')

Gate Insert: No Gate Inserts

Post: 4 x 4 x 8' #2 Ground Contact AC2® Timber

Post Top: Nuvo Iron Eazy-Cap

Post Footing: Concrete Mix - 60 lb (Bags of concrete per post: 1)

Post Drainage: No Post Drainage
Post Hardware: No Post Hardware

Fastener: #9 x 3-1/2" Combo Drive Tan Premium Screw

Paducad price

Visit the Sophia & William Store

Sophia & William 7 Piece Outdoor Patio Dining Sets Metal Furniture Table and Stackable Chairs

★★★★ (46) <u>95 reviews</u>

(i) Fra a 30-day returns

\$459.99

As tow se \$31/mo with affirm textities Price when purchased online (i)

Add to eat

Site: 60'-Rectangular Tabla

37`-Square Table \$299.99

60°-Black Square Table \$759.99

60 - Rectangular Table \$459.99

84"-Expandable Table(6 Seat)

84"-E-pandable Tabie(B Seat) \$899.99



Get expert help What's covered Patio Set Assembly - \$138.00



Add a protection plan What's covered (Only one option can be selected at a time)



4-Year plan - \$77.00

How do you want your item?



Delivery to Waterlown, 53098

🚇 Sold and shipped by Sophia&William Brands Co., LTD

未食素量な 869 seller reviews View refler information

Free 30-day returns Datais

Add to list



Spaniared Naw \$299,99 5509,43

Sophia & Writiam SiPos Metal Petro Outdoor Dining Set with 4 Stackable Chairs and Square Table

黄食黄素数4

פרי קקילג עבט יונ

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Padotad price

Visit the Sophia & William Storo

Sophie & William 5 Pcs Metal Patio Dining Set Outdoor Stackable Chairs and Square Table

**** 1461 95 reviews

Now \$299.99 \$52058 @

You 1578 \$220.59

As long as \$20/mo with affirm Legisland.
Price when purchased online (1)

\$899.97

Add to chit

ptra:	3/	-2271;#	1665
	٠,	3422.4	

37"-Square Table \$299.99 601-Black Square Table \$759.99 60"-Ractangular Table \$459.99 84"-Expandable Table(6 Seat) \$799.99

84"-Expandable Table(8 Seat) \$893.99



Get expert help What's covered

Dining Set Assembly - \$10390



Add a protection plan. <u>What's covered</u> (Only one option can be salected at a time)



4-Year plan - \$45 00

How do you want your item?

Shipping ArrhestJJ 25 **Pickup** Pickup Hara a elebie

∭ De[‡]izer

Defivery to Watertown, 53098

😝 Sold and shipped by Sophia William Brands Co., 170

**** 869 seller reviews View seller information

O Free 30-day returns Datai's

O Add to fet

(ff) Add to registry.



Now \$799.99 91:57:57

Supplie & William 7-Place Metal Outdoor Patio Diving Set Cushloned Chairs and Teal-grain Table Finniture Set

3- dayahlaping

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Profit and Loss

	TOTAL
Income	
Bar Sales	370,495.57
Grant/Loan	18,720.42
Total Income	\$389,215.99
Cost of Goods Sold	
Cost of Goods Sold	134.05
Bar Supplies	13,116.15
Beer and Liquor	141,557.37
Food and Fare	4,976.47
Merchandise	2,916.62
Total Cost of Goods Sold	162,700.66
Total Cost of Goods Sold	\$162,700.66
GROSS PROFIT	\$226,515.33
Expenses	
Advertising & Marketing	4,677.72
Sponsorship	2,117.92
Total Advertising & Marketing	6,795.64
Ask My Accountant	1,850.00
Bank Charges & Merchant Fees	2,840.57
Contractors	1,950.00
Dues & subscriptions	790.18
Insurance	6,594.28
Legal & Professional Services	4,690.00
Meals	814.76
Office Supplies & Software	1,945.47
Payroll Taxes	2,286.64
Rent & Lease	13,438.55
Repairs & Maintenance	2,481.30
Salaries & Wages	31,163.48
Payroll Expenses	6,377.02
Total Salaries & Wages	37,540.50
Sale Taxes Paid	17,594.82
Supplies & Materials	2,339.23
Taxes & Licenses	2,726.11
Travel	1,744.24
Utilities	10,769.20
Total Expenses	\$119,191.49
NET OPERATING INCOME	\$107,323.84
NET INCOME	\$107,323.84

Profit and Loss

	TOTAL
Income	
Bar Sales	382,334.39
Total Income	\$382,334.39
Cost of Goods Sold	
Cost of Goods Sold	-195.00
Bar Supplies	4,990.50
Beer and Liquor	144,565.96
Food and Fare	9,000.74
Merchandise	1,183.75
Total Cost of Goods Sold	159,545.95
Shipping	36.00
Total Cost of Goods Sold	\$159,581.95
GROSS PROFIT	\$222,752.44
Expenses	
Advertising & Marketing	3,187.96
Sponsorship	1,485.00
Total Advertising & Marketing	4,672.96
Bank Charges & Merchant Fees	2,107.51
Car & Truck	42.52
Fuel	108.80
Total Car & Truck	151.32
Dues & subscriptions	10,092.64
Insurance	6,753.15
Legal & Professional Services	6,689.00
Meals	1,268.94
Office Supplies & Software	219.94
Postage	24.00
Total Office Supplies & Software	243.94
Payroli Taxes	10,672.00
Rent & Lease	28,039.00
Repairs & Maintenance	2,648.22
Salaries & Wages	124,286.12
Payroll Expenses	684.00
Total Salaries & Wages	124,970.12
Sale Taxes Paid	19,994.14
Supplies & Materials	1,472.35
Taxes & Licenses	1,019.18
Travel	1,962.82
Utilities	12,847.61
Total Expenses	\$235,604.90
NET OPERATING INCOME	\$ -12,852.46
NET INCOME	\$ -12,852.46

Profit and Loss

Total Income \$898,6 Cost of Goods Sold 2.4 Bar Supplies 8.8 Beer and Liquor 130,6 Food and Fare 10,0 Total Cost of Goods Sold 157,7 Total Cost of Goods Sold \$157,7 GROSS PROFIT \$231,6 Expenses 4,7 Advertising & Marketing 4,7 Sponsorship 5 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2.5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 10,1 Glice Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,2 Repairs & Maintenance 1,2 Salaries & Wages 1,1 Taxes &		TOTAL
Total Income \$989,6 Cost of Goods Sold 2.4 Bar Supplies 8.8 Beer and Liquor 130,6 Food and Fare 190,6 Total Cost of Goods Sold 157,7 Total Cost of Goods Sold \$157,7 GROSS PROFIT \$231,6 Expenses 4,7 Advertising & Marketing 4,7 Sponsorship 5 Total Adverting & Marketing 5 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2.5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 0,1 Office Supplies & Software 2 Payroll Taxes 1,1 Reimbursable Expenses 1,1 Fleats & Lease 29,7 Repairs & Madintenance 1,2 Salaries &	Income	
Cost of Goods Sold 2,4 Bar Supplies 8,5 Beer and Liquor 136,2 Food and Fare 10,0 Total Cost of Goods Sold 157,7 GROSS PROFIT \$231,8 Expenses 4 Adverlising & Marketing 4,7 Sponsorship 3 Total Adverlising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,9 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,6 Meals 6 Office Supplies & Software 2 Payroll Taxes 1,7 Rent & Lease 29,7 Repairs & Maintenance 11,4 Stalaries & Wages 113,4 Payroll Expenses 1,4 Total Salaries & Materials 2,6 Supplies & Mater		389,668.93
Cost of Goods Sold 2,4 Bar Supplies 8,5 Beer and Liquor 136,2 Food and Fare 10,0 Total Cost of Goods Sold 157,7 GROSS PROFIT \$23,6 Expenses *** Advertising & Marketing 4,7 Sponsorship 5 Total Adverteing & Marketing 5,7 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,9 Dues & subsortptions 10,1 Insurance 6,6 Office Supplies & Soltware 5,5 Meals 5 Office Supplies & Soltware 10,7 Payroll Taxes 10,1 Reimbursable Expenses 1,7 Repairs & Maintenance 19,2 Salaries & Wages 113,4 Payroll Expenses 11,4 Total Salaries & Wages 114,4 Supplies & Materials 2,6 S	Total Income	\$389,668.93
Bar Supplies 8,6 Beer and Liquor 136,6 Food and Fare 10,0 Total Cost of Goods Sold 157,7 Total Cost of Goods Sold \$157,7 GROSS PROFIT \$231,6 Expenses 4,7 Advertising & Marketing 4,7 Sponsorship 3 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,6 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,7 Reimbursable Expenses 1,7 Repairs & Maintenance 1,8 Salaries & Wages 113,4 Payroll Expenses 1,4 Taxes Paid 2,6 Supplies & Mat	Cost of Goods Sold	
Bear and Liquor 136.2 Food and Fare 10.0 Total Cost of Goods Sold \$157,7 GROSS PROFIT \$231,6 Expenses *** Advertising & Marketing 4,7 Sponsorship 5,1 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,6 Dues & subscriptions 10,1 Insurance 6,8 Job Supplies 15,2 Legal & Professional Services 5,5 Meals 6 Offlice Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,2 Repairs & Maintenance 29,7 Salaries & Wages 113,4 Salaries & Wages 114,6 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxel 1,2 Utilitities <td>Cost of Goods Sold</td> <td>2,467.52</td>	Cost of Goods Sold	2,467.52
Food and Fare 10,0 Total Cost of Goods Sold 157,7 Total Cost of Goods Sold \$157,7 GROSS PROFIT \$23,6 Expenses *** Advertising & Marketing 4,7 Sponsorship 3 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,4 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,6 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reint & Lease 29,9 Repairs & Maintenance 13,4 Salaries & Wages 11,4 Payroll Expenses 11,4 Total Salaries & Wages 11,4 Salaries & Maintenance 2,6 Supplies & Materials 2,6	Bar Supplies	8,988.42
Total Cost of Goods Sold \$157,7 Total Cost of Goods Sold \$157,7 GROSS PROFIT \$231,8 Expenses 4,7 Advertising & Marketing 4,7 Sponsorship 5,1 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reim bursable Expenses 1,7 Rent & Lease 29,2 Repaire & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 114,4 Sale Taxes Paid 20,5 Supplies & Materials 2,6	Beer and Liquor	136,232.76
Total Cost of Goods Sold \$157,7 GROSS PROFIT \$231,6 Expenses ************************************	Food and Fare	10,093.08
GROSS PROFIT \$231,8 Expenses 4,7 Advertising & Marketing 4,7 Sponsorship 5,7 Total Advertising & Marketing 5,7 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,6 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Offlice Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,5 Repairs & Maintenance 29,7 Repairs & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 114,6 Sale Taxes Pald 20,6 Supplies & Materials 2,6 Taxes & Licenses 1,7 Travel 1,4 Uillities 13,6 Total Salaries & Material	Total Cost of Goods Sold	157,781.78
Expenses 4,7 Advertising & Marketing 3,7 Sponsorship 5,1 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,5 Repairs & Maintenance 29,7 Repairs & Maintenance 13,4 Salaries & Wages 11,4 Payroll Expenses 1,4 Total Salaries & Wages 11,4 Sale Taxes Paid 20,5 Supplies & Materials 2,6 Taxes & Licenses 1,7 Travel 1,4 Utilities 13,4 Total Expenses 1,4 Total Expenses 1,4	Total Cost of Goods Sold	\$157,781.78
Advertising & Marketing 4,7 Sponsorship 5 Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,5 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reint & Lease 19,7 Repairs & Maintenance 29,7 Repairs & Mages 113,4 Payroll Expenses 1,5 Total Salaries & Wages 114,5 Sala Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 1,7 Traxel 1,7 Utilities 1,3 Total Expenses 1,4 Total Expenses 1,4 Taxes & Licenses 1,4 Traxel 1,4 U	GROSS PROFIT	\$231,887.15
Sponsorship S Total Adverlising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 1 Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reint & Lease 19,7 Repairs & Maintenance 29,7 Repairs & Mages 113,4 Salaries & Wages 114,4 Sale Taxes Paid 20,5 Supplies & Materials 2,6 Taxes & Licenses 2,7 Travel 1,7 Utilities 1,3 Total Expenses 1,4 Utilities 1,3 Total Expenses 2,4 Legal & Professional Services 2,6 Meals 2,6 </td <td>Expenses</td> <td></td>	Expenses	
Total Advertising & Marketing 5,1 Bank Charges & Merchant Fees 1,7 Car & Truck 2 Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,6 Repairs & Maintenance 1,3 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 11,4 Salaries & Manterials 20, Supplies & Materials 2, Taxes & Licenses 8 Travel 1,4 Utilities 13,4 Total Expenses 2,5	Advertising & Marketing	4,786.79
Bank Charges & Merchant Fees 1,7 Car & Truck 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,8 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,7 Reimbursable Expenses 1,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 114,5 Sale Taxes Paid 20, Supplies & Materials 2, Taxes & Licenses 5, Travel 1, Utilities 13,6 Total Expenses 1,0 Total Expenses 5,0 Total Expenses 1,0 Total Expenses 1,0 Total Expenses 1,0 Total Expenses 2,0 Total Expenses 2,0 Total Expenses 3,0 <	Sponsorship	350.00
Car & Truck 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,7 Reimbursable Expenses 1,7 Renafirs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,5 Total Salaries & Wages 11,4 Sale Taxes Paid 20,0 Supplies & Materials 2,6 Taxes & Licenses 2,6 Travel 1,7 Utilities 1,3,4 Total Expenses 3,4	Total Advertising & Marketing	5,136.79
Fuel 2 Total Car & Truck 2 Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,5 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,5 Total Salaries & Wages 11,5 Supplies & Materials 2,6 Supplies & Materials 2,6 Taxes & Licenses 2,7 Travel 1,7 Utilities 13,4 Total Expenses 3,4	Bank Charges & Merchant Fees	1,745.26
Total Car & Truck 2 Contractors 2 Dues & subscriptions 10 Insurance 6 Job Supplies 1 Legal & Professional Services 5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10 Reimbursable Expenses 1 Rent & Lease 29 Repairs & Maintenance 13 Salaries & Wages 113 Payroll Expenses 1 Total Salaries & Wages 114 Sale Taxes Paid 20 Supplies & Materials 2 Taxes & Licenses 3 Travel 1 Utilities 1 Total Expenses \$243	Car & Truck	
Contractors 2,5 Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,6 Meals 6 Office Supplies & Software 6 Payroll Taxes 10,7 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,6 Salaries & Wages 113,6 Payroll Expenses 1,6 Total Salaries & Wages 114,6 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,6 Utilities 13,6 Total Expenses 3,6	Fuel	209.37
Dues & subscriptions 10,1 Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,7 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,0 Total Salaries & Wages 114,8 Sale Taxes Paid 20,0 Supplies & Materials 2,0 Taxes & Licenses 5,0 Travel 1,0 Utilities 13,4 Total Expenses \$243,7	Total Car & Truck	209.37
Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 114,8 Sale Taxes Paid 20, Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses 343,7	Contractors	2,975.00
Insurance 6,6 Job Supplies 1,5 Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,7 Reimbursable Expenses 10,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,0 Total Salaries & Wages 114,6 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Uillities 13,6 Total Expenses 3,6	Dues & subscriptions	10,182.51
Legal & Professional Services 5,5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10,1 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 114,8 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 1,2 Travel 1,2 Utilities 13,6 Total Expenses \$243,7		6,815.31
Legal & Professional Services 5.5 Meals 6 Office Supplies & Software 2 Payroll Taxes 10, Reimbursable Expenses 1, Rent & Lease 29, Repairs & Maintenance 13, Salaries & Wages 113, Payroll Expenses 1, Total Salaries & Wages 114,5 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	Job Supplies	1,946.37
Meals 6 Office Supplies & Software 2 Payroll Taxes 10,7 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,0 Total Salaries & Wages 114,5 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 3 Travel 1,2 Utilities 13,6 Total Expenses \$243,7		5,500.00
Payroll Taxes 10,1 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,0 Total Salaries & Wages 114,5 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	_	650.91
Payroll Taxes 10,1 Reimbursable Expenses 1,7 Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 20,7 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,6 Utilities 13,6 Total Expenses \$243,7	Office Supplies & Software	288,35
Rent & Lease 29,7 Repairs & Maintenance 13,4 Salaries & Wages 113,4 Payroll Expenses 1,5 Total Salaries & Wages 114,5 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7		10,190.06
Rent & Lease 29,7 Repairs & Maintenance 13,6 Salaries & Wages 113,4 Payroll Expenses 1,6 Total Salaries & Wages 114,5 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	Reimbursable Expenses	1,768.62
Salaries & Wages 113,4 Payroll Expenses 1,0 Total Salaries & Wages 114,8 Sale Taxes Paid 20,1 Supplies & Materials 2,6 Taxes & Licenses 3 Travel 1,2 Utilities 13,6 Total Expenses \$243,7		29,700.00
Payroll Expenses Total Salaries & Wages Sale Taxes Paid Supplies & Materials Taxes & Licenses Travel Utilities Total Expenses 1,6 1,7 1,7 1,7 1,7 1,7 1,7 1,7 1,7 1,7 1,7	Repairs & Maintenance	13,498.18
Total Salaries & Wages 114,6 Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	Salaries & Wages	113,438.81
Sale Taxes Paid 20,7 Supplies & Materials 2,6 Taxes & Licenses 3 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	Payroll Expenses	1,097.00
Supplies & Materials 2,6 Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	Total Salaries & Wages	114,535.81
Taxes & Licenses Travel Utilities 13,6 Total Expenses \$243,7	Sale Taxes Paid	20,160.61
Taxes & Licenses 5 Travel 1,2 Utilities 13,6 Total Expenses \$243,7	Supplies & Materials	2,613.77
Utilities 13,6 Total Expenses \$243,7	Taxes & Licenses	934.00
Total Expenses \$243,7	Travel	1,280.00
	Utilities	13,630.21
NET OPERATING INCOME \$-11.6	Total Expenses	\$243,761.13
·	NET OPERATING INCOME	\$ -11,873.98

Section 7, Item B.

The Drafty Cellar LLC

Profit and Loss

	TOTAL
Other Income	
Entertainment Ticket Sales	2,090.00
	\$2,090.00
NET OTHER INCOME	\$2,090.00
NET INCOME	\$ -9,783.98



To: RDA Board

From: Mason Becker, RDA Executive Director

Date: August 14, 2024 **Re:** Budget Change Request

Dear RDA Board members,

I am planning to attend the WEDA Fall Best Practices Conference, September 25-27. I have an individual WEDA membership already, and not only will there be great opportunities for relevant education and networking, but the Bentzin Family Town Square project was also nominated for a CEDA (Community and Economic Development Awards) award in the Community Impact category. I do not know if we will win yet, but I was told we likely have a good chance.

I am respectfully requesting approval from the RDA board to fund the cost to attend the conference (\$299.00), and hotel stay in Eau Claire (\$98 per night conference rate). I would propose paying for this out of the RDA's marketing budget. For the year we had budgeted \$15,000.00, and thus far have not expended anything from that account.

Your consideration of this request is much appreciated. Please reach out to me directly if you have any questions.

Sincerely,

Mason T. Becker

RDA Executive Director

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