



PARKS, RECREATION & FORESTRY COMMISSION MEETING AGENDA

MONDAY, APRIL 17, 2023 AT 4:30 PM

514 S. FIRST STREET, FIRST FLOOR, CONLEY HALL

Virtually at: <https://meet.goto.com/WatertownParkRec>

1. CALL TO ORDER

2. REVIEW AND APPROVAL OF MINUTES

- A. Review and approve Parks, Recreation and Forestry meeting minutes from March 20, 2023

3. REVIEW AND APPROVAL OF FINANCIAL REPORTS

- A. Review and approve financial reports

4. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

5. BUSINESS

- A. Review and take possible action: Property Management Agreement between the City of Watertown and the City of Watertown Redevelopment Authority
- B. Review and approve a Memorial Bench and Tree Donation - Meracle & Johnson
- C. Review and possible approval of Increasing the Office Aide Position Wage
- D. Review and take possible action on Community Gardens at Lincoln Park
- E. Review and take possible action on Jefferson County League at Grinwald Park
- F. Review and take possible action on waiving park rental fees for the American Legion 4th of July Event
- G. Review and take possible action on Ordinance to Amend Section 410-56(A) Smoking in Prohibited Places

6. DIRECTOR'S REPORT

- A. Project Updates: Aquatic Center Updates
- B. Project Updates: Parks Updates - Town Square Grand Opening
- C. Project Updates: Parks Updates - Programming Event Coordinator
- D. Project Updates: Parks Updates - Riverside Restrooms
- E. Project Updates: Recreation Updates
- F. Project Updates: Senior & Community Center Updates
- G. Project Updates: Forestry Updates
- H. Update on Programming: Recreation
- I. Update on Programming: Senior & Enrichment
- J. Update on Programming: Aquatics

7. ADJOURNMENT

- A. Next Meeting Date: May 15, 2023

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PARKS, RECREATION & FORESTRY COMMISSION

MINUTES

Monday, March 20, 2023

1. Call to order

The Watertown Parks, Recreation & Forestry Commission in person on March 20, 2023. The meeting was called to order by Brian Konz. Members present were: Julie Chapman, Brad Clark, Ald. William Licht, Brian Konz and Jennifer Clayton. Not present were: Emily Lessner and Kyle Krueger. Also present were: Kristine Butteris (virtually), Jeff Doyle, Steven Chesebro, Andrea Draeger, and Bonnie Hertel (with members of the Leadership Watertown group).

2. Review and approval of minutes:

Jennifer Clayton motioned to approve the February 20, 2023 Parks, Recreation & Forestry Commission meeting minutes as written. Julie Chapman seconded. Motion carried.

Brian Konz motioned to approve the December 20, 2022 Senior Center Advisory Board meeting minutes as written. Ald. William Licht seconded. Motion carried.

3. Review and approval of financial reports

There were no financial reports for 2023, as of yet, to approve.

4. Citizens to be heard

There were none.

5. Business

a. Review and take action: Create Watertown Municipal Code of Ordinances Article XIII of Chapter 24, Town Square Programming Commission

Kristine Butteris reviewed the need for one person from this commission to be on the Town Square Programming committee; anyone interested should contact the Mayor. There is a need to approve the creation of the committee through an updated ordinance, which will be comprised of the Chamber of Commerce, the school district, etc. for community input. The new Programming Event Coordinator will be chairing this committee. Brian Konz motioned to approve the creation of the Town Square Programming Commission. Brad Clark seconded seconded. Motion carried.

b. Discuss and take possible action on addition of Instructor Rate for private swim lessons

Currently, the pay rate is the same for all swim instructors. A private swim instructor has more responsibilities than other instructors and should have a separate position and a higher pay rate. Brian Konz motioned to create a private swim lesson instructor position, with pay starting at \$21.25 per hour with \$0.25/yr increments. Ald. William Licht seconded seconded. Motion carried.

c. Discuss and take possible action on Bike Rental at Interurban Trail

The Leadership Watertown's group connected with Kristine for their community project this year regarding bike rentals at the Interurban Trailhead. Through a recommendation from Jefferson County, bike rentals would be operated through Surf-Shack Rentals and this commission would need to approve the space at the trailhead for this purpose. Potential partnerships were discussed. Surf-Shack Rentals would operate the program, maintain ongoing expenses, and would receive the rental revenue; 10% of the revenue will go towards

vouchers. Leadership Watertown would provide start-up funds for the equipment. Ald. William Licht motioned to approve the use of land at the Interurban Trailhead for bike rentals. Ald. William Licht seconded. Motion carried.

Section 2, Item A.

d. Discuss and take possible action on Tree Program pricing for 2023

Kristine presented the option to increase the cost of a tree to \$100 within the Tree Planting Program this year due to increased tree costs. Questions were raised regarding the cost-sharing program and the original language from the estate will be included here: A percent of the estate "to the City of Watertown PARK AND RECREATION DEPARTMENT, specifically to reforest street-side boulevards. I request that the PARK AND RECREATION DEPARTMENT use these funds to establish a matching grant program for property owners." Brad Clark motioned to increase the cost share of the Tree Planting Program to \$100. Jennifer Clayton seconded. Motion carried.

e. Discuss and take possible action on endorsed Senior & Community Center rentals

Brian Konz motioned to table this item for a future meeting. Brad Clark seconded. Motion carried.

f. Review and approve purchase of parks mower

Jeff Doyle provided information on bid options and which mower would be preferred and recommended. Brad Clark motioned to approve the recommended bid. Julie Chapman seconded. Motion carried.

6. Director's Report:

a. Project updates:

i. Aquatic Center updates

We are working with the concrete manufacturer to redo the deck work, which should be completed this spring, along with the slide restorations.

ii. Parks Updates –

- a. Special meeting for bids – Will be put on hold for now.
- b. Riverside Restrooms update – Based on a request from the Finance Committee, research is still occurring and will be presented at the next finance meeting on April 10. Brian Konz and Ald. William Licht provided context from previous commission and finance meetings.
- c. Town Square Programming Committee – Committee will work with new hire for programming.

iii. Recreation Updates

Programming Event Coordinator position – Interviews were completed today and an offer will be made.

iv. Senior & Community Center Updates

None at this time

v. Forestry Updates

Tree removals are completed and stump removals will begin soon.

a. Update on programming:

i. Recreation programming

Kyle, our previous recreation intern, will be coming back for a couple of months to assist with training new interns/program supervisors for the upcoming season. Soccer and baseball registrations are live along with new sessions of dance, fitness classes, adult softball, etc. Plans are continuing for summer programs including Kart Park, day

camp, tree climbing, kickball, etc.

Section 2, Item A.

ii. Senior and enrichment programming

Last week we hosted a few days of St. Patrick's day events with the Senior Center, including themed bingo, a potluck, and leprechaun coin hunt. Next week we will be holding Spring Break events for all ages, including a puzzle hustle contest, family bingo, make your own terrarium, and the start of a spring park passport scavenger hunt.

iii. Aquatics update

Ali is working on revamping and adding aquatic fitness programs. Summer swim lessons will be live on April 3. Themed days are being planned for the Aquatic Center.

7. Adjournment – Next meeting date April 17, 2023

Brad Clark motioned to adjourn the meeting. Brian Konz seconded. Motion carried.

**PROPERTY MANAGEMENT AGREEMENT BETWEEN THE CITY OF WATERTOWN
AND THE CITY OF WATERTOWN REDEVELOPMENT AUTHORITY**

This Property Management Agreement (the “Agreement”) is made this _____ day of _____, 2023 by and between the City of Watertown, a Wisconsin municipal corporation (hereinafter, “City”) and, the City of Watertown Redevelopment Authority, a separate public body corporate and politic created pursuant to Wis. Stat. § 66.1333(3) (hereinafter, “RDA”) (collectively, “Parties”);

The purpose of this Agreement is to memorialize the mutual understanding among and between the constituent executive membership of the City and the RDA relative to the transfer of ownership of parcel number 291-0815-0421-114 more particularly located as described under Exhibit A attached hereto;

RECITALS

WHEREAS, the City and the RDA have worked together to build a town square on the Property; and,

WHEREAS, the RDA, wishes to see its investment in the community thrive and utilized to its full potential; and,

WHEREAS, the RDA has raised Three Hundred Fifty Thousand Dollars (\$350,000.00) to fund programming and operations with the intention of the City hiring an individual with the primary function of managing the Property; and,

WHEREAS, the RDA has arranged for the installation of a history exhibit as further described in Exhibit B attached hereto; and,

WHEREAS, the City believes this investment and opportunity is in the best interest of the City and is in line with the plans for the City development and,

NOW, THEREFORE, the City and RDA hereby acknowledge and accept the following:

**ARTICLE 1
RDA’S OBLIGATIONS**

- Section 1.1 **Transfer of Parcel.** That the RDA will transfer ownership of the Property to the City of Watertown.
- Section 1.2 **Funding Account.** That the RDA will make a one-time transfer of Three Hundred Fifty Thousand Dollars (\$350,000.00) to the City of Watertown to be placed into a restricted account (Future Fund/Town Square Account) for the benefit of the Property or programs that take place on the Property.

**ARTICLE 2
CITY’S OBLIGATIONS**

- Section 2.1 **Park Management.** The City will hire a full-time staff person to be placed within the Park, Recreation and Forestry Department. The primary responsibility for this full-time staff person shall be to coordinate programming and operations within the Property as well as to seek sponsorships for such events. This full-time staff person shall report to the Recreation and Parks Director as well as to an independent committee that will oversee the programming and activities of the Bentzin Family Town Square.

- Section 2.2 **Scheduled Events.** The City shall permit individuals wishing to host a Series of Events on the Property to apply for reserved days by one application submitted on or before October 31 of each year for all days the event is to be held the following year. The City shall approve the series before January 1 of the following year. Any applications received for events after October 31 of the year before the event may apply for a special event permit for a day not previously reserved under Watertown Ordinance § 428-7 or any subsequent special event process adopted by the City.
- Section 2.3 **Alcohol Permitted.** The City will permit the sale of alcohol on the parcel during events approved for such purpose and subject to compliance with all other laws concerning the sale and consumption of alcohol.
- Section 2.4 **History Exhibit.** The City will permit the installation of a history of Watertown Exhibit as substantially detailed in Exhibit B. However, such Exhibit shall be viewed solely as approved government speech and as such the City does retain its rights to veto or prohibit any portion of the Exhibit which the Council finds inappropriate from being installed.
- Section 2.5 **Use of Future Fund/Town Square Account.** The City shall only use the funds placed in the Future Fund/ Town Square Account to cover the following approved expenses:
- a. Salary and other administrative costs of the full-time staff member who coordinates programming and operations,
 - b. Any other administrative or staff costs associated with management and operations of the Property,
 - c. Programming costs for special events at the Property,
 - d. Supplies for events at the Property,
 - e. Maintenance of the Property.
- Section 2.6 **Event Revenue and Donations.** The City shall add to the Future Fund any donations it receives designated to be applied to the Future Fund, or revenue from City Sponsored Special Events hosted at the Town Square.

ARTICLE 3 MISCELLANEOUS

- Section 3.1. **Notices and Demands.** Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

FOR THE CITY:

City of Watertown
Office of the Finance Director/Treasurer
106 Jones Street
Watertown, WI 53094
Attention: Mark Stevens
mstevens@cityofwatertown.org

With a copy to:

City of Watertown
Office of the City Attorney
106 Jones Street
Watertown, WI 53094
Attention: Attorney Steven T. Chesebro
schesebro@cityofwatertown.org

FOR THE RDA:

City of Watertown Redevelopment Authority
106 Jones Street
Watertown, WI 53094
Attention: Nate Salas, Chairperson
nsalas@cityofwatertown.org

- Section 3.2. **No Third-Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties hereto and their permitted assignees, and no other Party shall acquire or have any rights under this Agreement or by virtue of this Agreement.
- Section 3.3. **Force Majeure.** As used herein, the term “Force Majeure” shall mean any accident, breakage, war, insurrection, civil commotion, riot, act of terror, act of God or the elements, governmental action (except for governmental action by the City with respect to obligations of the City under this Agreement) alteration, strike or lockout, picketing (whether legal or illegal), inability of a Party or its agents or contractors, as applicable, to obtain fuel or supplies, unusual weather conditions, or any other cause or causes beyond the reasonable control of such Party or its agents or contractors, as applicable. No Party to this Agreement shall be in default hereunder for so long as such Party or its agents and contractors, if applicable, are prevented from performing any of its obligations hereunder due to a Force Majeure occurrence.
- Section 3.4. **Law Governing.** The laws of the State of Wisconsin shall govern this Agreement. In the event of a dispute involving this Agreement, the Parties agree that venue shall be in Jefferson County, Wisconsin, Circuit Court.
- Section 3.5. **Execution in Multiple Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.
- Section 3.6. **Amendment.** This Agreement may be rescinded, modified or amended, in whole or in part, by mutual agreement of the Parties hereto, their successors and/or assigns, in writing signed by all Parties.
- Section 3.7. **Severability of Provisions.** If any provision of this Agreement shall be held or deemed to be inoperative or unenforceable as applied in any particular case in any jurisdiction because it conflicts with any other provision or provisions of this Agreement or any constitution or statute or rule of public policy, or for any other reason, then such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein invalid, inoperative, or unenforceable to any extent whatever. To the maximum extent possible, this Agreement shall be construed in a manner consistent with the powers of the City, including, but not limited to, their powers under the Tax Increment Law, § 66.1105, Wis. Stats., and the Blight Elimination and Slum Clearance Act, Wis.

Stats. § 66.1333, to achieve its intended purpose. Reference is made to Chapter 105, Laws of 1975 § 4, and to Wis. Stat. § 66.1333(17), which provide that the Tax Increment Law and the Blight Elimination and Slum Clearance Act should be construed liberally to effectuate their purposes.

- Section 3.8. **Time of Essence.** Time is of the essence as to all dates and time periods set forth in this Agreement.
- Section 3.9. **Reservation of Rights.** Nothing in this Agreement shall be construed to be a waiver or modification of the governmental immunities or notice requirements imposed by Wis. Stat. § 893.80 or any other law.
- Section 3.10. **Construction.** The Parties acknowledge and represent that this Agreement has been the subject of negotiation by all Parties and that all Parties together shall be construed to be the drafter hereof and this Agreement shall not be construed against any Party individually as drafter.
- Section 3.11. **Authority.** The individuals executing this Agreement on behalf of the RDA warrant and represent that they are duly authorized to bind the RDA to this Agreement. RDA warrants and represents that the execution of this Agreement is not prohibited by the RDA's articles of incorporation, by-laws, operating agreement, or other internal operating orders, or by any applicable law, regulation or court order. RDA shall provide proof upon request.

This Agreement between the City of Watertown and the City of Watertown Redevelopment Authority is acknowledged and accepted as of the date first written above:

CITY OF WATERTOWN

CITY OF WATERTOWN
REDEVELOPMENT AUTHORITY

Emily McFarland
Mayor

Nate Salas
Chairperson

Countersigned:

Countersigned:

Megan Dunneisen
City Clerk

Ryan Wagner
Vice Chairperson

Legal Description

Parcel identification Number (PIN): 291-0815-0421-114

Lot 1, Certified Survey Map No. 6270, recorded in Volume 37 of Certified Survey Maps, Page 015, as Document Number 1460265, being all of Lots 1, 5 and 6 in Block 46, in the Original Plat of the West Side of Rock River as surveyed by J.C. Brayton and lands, all located in the Northeast 1/4 of the Northwest 1/4 of Section 4, Town 8 North, Range 15 East, in the City of Watertown, Jefferson County, State of Wisconsin.

HISTORY EXHIBIT

TOWN SQUARE
APRIL 2022

TOWN SQUARE

HISTORY EXHIBIT

Section 5, Item A.



TOWN SQUARE

HISTORY EXHIBIT

Section 5, Item A.



TOWN SQUARE

HISTORY EXHIBIT

Section 5, Item A.



TOWN SQUARE

HISTORY EXHIBIT

Section 5, Item A.



THANK YOU
DESIGN A BETTER FUTURE

**City of Watertown
Park and Recreation Department
Memorial Donation Application**

Date of Application: 3/20/23 Type of Memorial: TREE ☒ BENCH ☐ OTHER ☐

Donor's Name: ~~Matt Hancock~~ Watertown Softball

Donor's Address: 1421 Timber Ridge Trl City: Watertown

State: WI Zip: 53098 Phone #: 262-370-2250

Name of person/group honored by memorial: Paul Hinrichs

Location: PARK: BQ Location: _____

Street Address: _____

Tree/Bench (circle one): 2 NEW or REPLACEMENT

Plaque Wordage: _____

Donor Signature: Matt Hancock Date: 3/20/23

OFFICE USE ONLY

Date of Commission meeting: 4/17/23 (circle one) APPROVED DENIED

Reason for denial: _____

If this is a replacement bench, original donor name, address, phone number:

Date notified: _____

Is the original donor interested in replacing or restoring the bench? YES ☐ NO ☐

If they are not repairing the bench, do they want the plaque returned? YES ☐ NO ☐

Where should the plaque be mailed? _____

If no, date of disposal of the deteriorated bench: _____

Total Payment Due: \$390.00 (circle one) CASH CHECK # _____

Date the bench was ordered: _____ Date plaque was ordered: _____

**City of Watertown
Park and Recreation Department
Memorial Donation Application**

* Matt Meracle donated
the 2 trees.
(package deal)

Date of Application: 3-12-23 Type of Memorial: TREE ☐ BENCH ☒ OTHER ☐

Donor's Name: Anonymous

Donor's Address: rod@amswi.com City: Watertown

State: WI Zip: 53094 Phone #: 920-941-0235

Name of person/group honored by memorial: Paul Hinrichs

Location: PARK: Brandt Quirk Location: prefer entrance or field 1 area.

Street Address: (along w/ the 2 trees)

Tree/Bench (circle one): NEW or REPLACEMENT

Plaque Wordage: In Memory of Paul M. Hinrichs

I can. I will. I must.

Donor Signature: [Signature] Date: 3-12-23

*cast
metal

OFFICE USE ONLY

Date of Commission meeting: _____ (circle one) APPROVED DENIED

Reason for denial: _____

If this is a replacement bench, original donor name, address, phone number:

Date notified: _____

Is the original donor interested in replacing or restoring the bench? YES ☐ NO ☐

If they are not repairing the bench, do they want the plaque returned? YES ☐ NO ☐

Where should the plaque be mailed? _____

If no, date of disposal of the deteriorated bench: _____

Total Payment Due: _____ (circle one) CASH CHECK # _____

Date the bench was ordered: _____ Date plaque was ordered: _____



To: Park, Recreation, and Forestry Commission
CC: Kristine Butteris
From: Mason Becker, Strategic Initiatives and Development Coordinator
Date: April 5, 2023
Re: Community Garden at Lincoln Park

Commission Members,

Following a resident inquiry with the mayor's office into the feasibility of the City of Watertown creating a community garden for residents to raise their own produce, the Strategic Initiatives and Development Coordinator (SIDC) undertook a research planning process to determine the viability of such a project. Community gardens are a recognized way of giving residents access to affordable produce, encouraging agricultural learning, sustainability practices, and outdoor activity. They can also be a way to foster neighborhood and community connections. While many participants will grow food for their own use, some users may choose to donate the produce they cultivate to area food pantries.

After reviewing many parcels and options within the City, the SIDC and the Parks and Recreation Director settled on Lincoln Park as a possible location. We met virtually with a small group of interested residents, who were supportive of the proposal.

A small number of raised beds will be located at the park to start. These will be located along the southwest corner of the park. If successful, the Community Garden could be expanded in the future, and possibly future gardens could be sited at other parks throughout the city.

The Parks and Recreation Department will be responsible for initial construction of the raised bed. Residents will be responsible for any additional fundraising for future expansion.

A slide deck with further information is included for you. Thank you for your consideration of this proposed community garden.

Sincerely,

Mason T. Becker
Strategic Initiatives and Development Coordinator

Watertown Parks & Recreation Department

514 S. First Street / Watertown, WI 53094

920-262-8080 office / 920-262-8087 fax

2023 Facility Use Policy

League Name	
League Contact	
League Contact Phone #	
League Contact Email	
League Dates & Times	

Services

The department will provide a clean and prepared facility including restrooms and refuse containers. Fields will be prepared and marked by the department's staff on the weekdays only. The department will remove bagged refuse and recyclables from the premises daily. The department will also provide additional trash can liners, paper towels and toilet paper that the tournament sponsor will replace, on an as needed basis.

Scheduling

Programs and events sponsored by the Watertown Parks and Recreation Department will have priority when scheduling programs and events. Other tournaments and events may be scheduled starting in September for the upcoming year according to the following criteria:

1. Event sponsors in good standing will have an opportunity to schedule on the same dates they used the previous year.
2. New event sponsors deemed to be appropriate for the use of these facilities by the department's administration.
3. **Hours of Use:** Park hours are 5 am to 11 pm. Games should not be scheduled prior to 8 am.

Facilities Available:

Grinwald Park:

1. Two full-size soccer fields
2. WPR will provide one porto-potty. An additional porto will be \$115/month.

Liability

The City of Watertown and its agents are not liable for injuries or damages occurring at these facilities during events that are sponsored by outside agencies. The event sponsor is liable for injuries and damages to these facilities occurring during these events. Event sponsors will be billed by the Watertown Parks and Recreation Department.

AGREEMENT

I, as a representative of the event sponsor, have read the preceding information and agree to abide by the policies and procedures as set forth by the Watertown Parks and Recreation Department.

Event Sponsor Representative Signature

Approved by agent of the Watertown Parks and Recreation Department.

Signature

Date

**ORDINANCE TO
AMEND SECTION 410-56(A) SMOKING IN PROHIBITED PLACES, OF
THE CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALDERPERSON NAME SPONSOR
FROM: HEALTH BOARD**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 410-56(A), Smoking in Prohibited Places is hereby amended to read and include as follows:

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

(1) DESIGNATED AREA

(a) An area designated for smoking by City of Watertown Health Director and approved by Director of Park, Recreation, & Forestry within each public park .

(2) PERSON IN CHARGE

(a) The person, or his or her agent, who ultimately controls, governs or directs the activities aboard a public conveyance or at a location where smoking is prohibited or regulated under this section.

(3) PROHIBITED PLACE

(a) Any place or location in the City of Watertown as described in § 101.123(2)(a), (d) and (e), Wis. Stats.

(b) Within a City Park, unless within a Designated Area.

(4) SMOKING

(a+) "Smoking" includes burning or holding, or inhaling or exhaling smoke from, any of the following items containing tobacco:

(ia) A lighted cigar.

(iib) A lighted cigarette.

(iiie) A lighted pipe.

(ivd) Any other lighted smoking equipment.

(b2) "Smoking" also includes using an electronic smoking device. "Electronic smoking device" means an electronic device that can be used to deliver an inhaled dose of nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. It includes any such device whether manufactured, distributed, marketed or sold as an electronic cigarette, commonly known as e-cigarettes; an electronic cigar; an electronic cigarillo; an electronic pipe; an electronic hookah; vape pen; or any other product name or descriptor.

(Type meeting date of the FIRST meeting the ordinance will be considered) Ord. #23-XX

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	First meeting date		Second meeting date	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
RUETTEN				
BARTZ				
LIGHT				
SMITH				
SCHMID				
WETZEL				
ROMLEIN				
MAYOR MCFARLAND				
TOTAL				

ADOPTED

Type meeting date

CITY CLERK

APPROVED

Type meeting date

MAYOR