



AIRPORT COMMISSION MEETING AGENDA
WEDNESDAY, JUNE 12, 2024 AT 5:15 PM
1741 RIVER DRIVE, WATERTOWN, WI 53094

Join Zoom Meeting:

<https://us02web.zoom.us/j/4983065761?pwd=VGo4Wk1oMWZRREw1NWtsK1VyZitGdz09>

Meeting ID: 498 306 5761 **Passcode:** 36061741

1. CALL TO ORDER

2. REVIEW AND APPROVE MEETING MINUTES

- [A.](#) Airport minutes from May 8th, 2024

3. REVIEW AND APPROVE MONTH BILLS

- A. Bills for May, 2024

4. MANAGER REPORT

- A. Monthly Use Report
- B. Discuss: Upcoming Aviation Activities & EAA Updates

5. OLD BUSINESS

- A. Review and Discuss: City's update on charges for the UPS Parking Lot
- B. Review: Waiting for the council's approval on the Airport commission composition which is supposed to be May 21, 2024
- C. Review and Discuss: Runway 23/05 reconstruction project update
- D. Review and Discuss: Outcome of Andrew Beyer talking with Brian Zirbes regarding the EAA Chapter getting their own mailbox at the airport

6. NEW BUSINESS

- A. Review and Discuss: The incident of the hit and run that destroyed a portion of the fence and monitoring well cover near Aero Park off Boomer St.

7. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, May 08th, 2024

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Jerry Hepp	Present

Others:

Krys Brown, Wisconsin Aviation – Present
Eric Wegner – Guest
Jeremy Roberts – MSA Engineering
Andrew Schmidt & family – Building a hangar

1. Dr. Terry Turke called the meeting to order at 5:15 PM
2. A motion to approve the minutes from March 13th was made by Jerry Hepp and seconded by Tom Klug. Motion carried.
3. A motion to approve the General budget April bills in the amount of \$4,496.87 and \$205.20 was made by Tom Klug and seconded by Sean Lapp. Motion carried.
4. Managers' Report
 - Reviewed the Monthly Airport Use report.
 - Reported: The Annual Land & Use Seminar hosted by the Bureau of Aeronautics.
 - Wisconsin Aviation gave airplane rides to the Chamber Leadership of Watertown.
 - The EAA chapter hosted a Brat Fry at Glenn's which was a success; they will be hosting their first Food Fest on May 15th; on May 18 will host International Learn to Fly week class. On June 8th will host Young Eagles flight day for those under 19 yrs. old. The chapter joined the Watertown Chamber.
5. . Old Business:
 - Review and Take Action: The UPS parking – No update by the City
 - Review: Council's first approval for Airport Commission Composition was on May 7th. Second vote will be May 21st.
 - Review & Discuss: Handed out an update on the Runway 23/05 reconstruction project. Waiting for the Runway Justification, then the Environmental study. This can take 2-3 years. Boomer Street landscaping will be complete by middle of June.
6. New Business:
 - Review and take Action: No update from Andrew Beyer talking with Brian Zirbes regarding the EAA Chapter getting their own mailbox.
 - A motion to approve Andrew Schmidt to build a 66'X64'hangar at the southern end of Taxiway C was made by Sean Lapp and seconded by Tom Klug. Motion carried.
7. Adjournment:
 - There being no further discussion, a motion for adjournment was made. Tom Klug and seconded by Sean Lapp.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved