



SENIOR CENTER ADVISORY BOARD MEETING AGENDA

TUESDAY, DECEMBER 20, 2022 AT 9:00 AM

514 S. FIRST ST, WATERTOWN, WI 53094

1. CALL TO ORDER

2. REVIEW AND APPROVAL OF MINUTES

- A. Review and approval of the Senior Center Advisory Board Meeting Minutes from October 18, 2022

3. REVIEW AND APPROVAL OF FINANCIAL REPORTS

- A. Review and approval of the October 2022 financial report

4. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

5. BUSINESS

6. CHAIRPERSON COMMITTEE REPORTS

- A. Update Fundraising Committee on current efforts
- B. Update Membership Committee on current memberships and renewals
- C. Update Community Services Committee on projects/efforts
- D. Update Program Committee on program attendance & new programs

7. DIRECTOR'S REPORT

- A. Update on by-laws and policies
- B. Update on facility rental fees
- C. Update on upcoming events
- D. Update on January meetings

8. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

**Watertown Senior Center
Advisory Board Minutes
October 18, 2022**

1. Call to Order

The Senior Center Advisory Board met in person on October 18, 2022, at 9:00 am. The meeting was called to order by board President Phyllis Krahn. Present: Phyllis Krahn, Beth Beckett, Becky Shult, and Teddi Flahive. Also present were: Andrea Draeger, Kristine Butteris, Megan Schwefel. Not present: Lori Fort-Hoerig and Justin Munzel. Citizens present: Harry Lenius, Cindee Lenius, Marilyn Schultz, Mark Roesch, Peggy Brown, Mary Ann Carrillo, and Linda Buss.

2. Review and Approve the August Minutes

Members didn't receive the August minutes prior to the meeting. Teddi Flahive motioned to table the August minutes. Phyllis Krahn seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

The rummage sale netted the center \$1,656.34 – the highest total in rummage sale history. The book sale in July netted \$329.63 – first time sale. Becky Shult motioned to approve the financial report. Beth Beckett seconded. Motion carried.

4. Citizens to be Heard

Andrea Draeger stated that citizens were allowed 3 minutes maximum to be heard.

Harry Lenius stated that there is a certain senior center member that is having conflicts with the sheepshead group. He is concerned that members may not show up to cards because of this individual.

Marilyn Schultz stated that there are certain individuals that have improper conversations. There are some people who are being bullies.

Mark Roesch would like to know what is happening to the complaint forms that people have filled out against a certain individual. He has not heard from office staff for follow up on the form. He also stated that this certain individual has been causing issues at card games and is not friendly.

Peggy Brown stated that she used to run the sheepshead tournaments on Tuesdays and Sundays and that she enjoyed it. However, she stepped down from that position due to a certain individual's behavior. Peggy has not been to any of the card games at the center because of this individual.

Mary Ann Carrillo stated that she is also having issue with this certain individual. She filed a complaint form against them, too. Would like to see the senior center environment to be a safe one for everyone.

Cindee Lenius stated that this certain individual has a nice side. Lately, they also have a not so nice side. They have made mistakes and misplays at sheepshead frequently. Cindee gave an example that happened at a sheepshead game with this individual.

Linda Buss stated that this certain individual says to people that they aren't Christians. This shouldn't be said by anyone to anybody. Linda was a past senior center board member and said that there used to be something in the senior center by-laws about religion.

5. Business

a. Discuss and Approve 2023 membership fees

Current membership fees are \$10/city resident and \$15/non-city resident. These fees go half price in July. Andrea Draeger is proposing to the board to do an incentive to members to pay their dues by the end of January. This would be a 25% discount - \$7.50/city resident and \$11.25/non-city resident. We would also eliminate the ½ price discount in July. New members would pay the \$7.50/city resident and \$11.25/non-city resident fee. If non-members want to participate in activities, they will get into their first activity for free (plus paying the programming fee-usually \$1). After that, they would pay \$1 per activity or be asked to join the center.

Phyllis Krahn motioned to give a 25% discount to renewing members by the end of January 2023 and to new members. Beth Beckett seconded. Motion carried.

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

Becky Shult stated that more help is needed for fundraisers. Would like to see board members and senior center members step up to help. Next fundraiser is the bake sale on November 8, Election Day. Need people to bake and/or donate to the sale. Teddi Flahive and Megan Schwefel will be baking at the center on Saturday, November 5 beginning at 10:00 am. There will be a sign-up sheet at the reception desk for people to sign up to bake, help at the sale, bake on that Saturday, or organize the bake sale items on Monday, November 7 in the snack shop.

Another Holiday Baking event could be held the first weekend in December. This event would be aimed for people to bake at the center for a fee. They would get to take home baked items. Items leftover from event could be sold as a Holiday Bake Sale, too. Details are still being worked out if we will hold this event or not.

At the end of January, the center will hold a soup fundraiser. More details will be in the December and January newsletter.

- b. Update Membership Committee on Current Memberships and Renewals
We have 136 members from 2021 that have not paid their 2022 membership. The membership renewal letter with the updated fees will be mailed out at the end of October.
- c. Update Community Services Committee on Projects/Efforts
The center is partnering with Channel 15 for their Fund & Food Drive to benefit Second Harvest Foodbank of Southern Wisconsin. A food donation barrel will be dropped off at the center at the end of October. We will be a collection point for the month of November.

The school supplies that were collected this past year went to the Watertown High School Gosling Nest for kids in need.

- d. Update Program Committee on Program Attendance & New Programs
The center needs to build up its volunteer base.

Soon we will be decorating for Christmas. A suggestion to ask for volunteers from the high school to help decorate trees and the building was made.

Andrea Draeger will check with the Watertown High School music director to see if the choir would be available to sing at the center.

Becky Shult will reach out to Josh Howard from Maranatha Baptist Academy to see if their hand chime choir would be available. She will get their info to the office.

Office staff are still hearing how big of a hit Senior Citizen Day was! Pizza Ranch sponsored the pizza party and the center had “A Little Bit of Heaven” for entertainment.

Looking at 2023 future programs...Wildlife in Need, Grandparents Day, and holding “theme” days.

7. Director's Report

- a. Update on By-Laws and Policies
Andrea Draeger is working with the city attorney, Steven Chesebro, on updating the by-laws and policies.
- b. Update on Upcoming Events
Bake Sale is on Tuesday, November 8 beginning at 7:00 am. Veteran's Day Event is on Thursday, November 10 – entertainment is Cowboy Bob. Holiday Party is on Thursday, December 15 – entertainment is Tony Rocker. Hold a Soup Day fundraiser in January and another in March. Upcoming 2023 special days could be Valentine's Day and St. Patrick's Day.

- c. Update in Current Building Improvements
There are currently none.

8. Adjournment

Next meeting is scheduled for Tuesday, December 20 at 9:00 am. Teddi Flahive motioned to adjourn. Phyllis Krahn seconded. Motion carried.