



**COMMON COUNCIL MEETING\* - AMENDED AGENDA**

**TUESDAY, MARCH 17, 2026 AT 7:00 PM**

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

*This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. MINUTES OF COUNCIL MEETING HELD**

A. Meeting minutes from March 3, 2026

**5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments. Members wishing to speak during the public comment section may only speak once per meeting.*

**6. REPORTS**

A. Board of Health minutes from February 3, 2026

B. Plan Commission minutes from February 9, 2026

C. Licensing Board minutes from February 11, 2026

D. Plan Commission minutes from February 23, 2026

E. Finance Committee minutes from February 23, 2026

F. Public Safety & Welfare minutes from March 4, 2026

G. Public Works minutes from March 10, 2026

H. Tourism minutes from March 12, 2026

**7. COMMUNICATION & RECOMMENDATIONS**

A. Reminder - April 7 Council meeting will be moved to Monday April 6 due to the Spring Election

B. Employee Recognitions

C. 2025 City Annual Report

D. Fire Department Annual Report

E. Fire Department Monthly Report- January 2026

**8. NEW BUSINESS**

A. Review and take action: Committee Appointments

**9. MISCELLANEOUS BUSINESS**

A. Payroll Summary - February 18 through March 3, 2026

B. Paid Invoices Report - February 2026

C. Cash and Investments - February 28, 2026

**10. LICENSES**

A. Licensing Memo to Council

- B. Review and take action: application for a Temporary Class "B" Beer and Temporary "Class B" Wine license from Luther Prep School Booster Club for the Lives Prepared Gala event located at 1300 Western Ave on April 18, 2026 during the hours of 5pm-12am
- C. Review and take action: applications for Temporary "Class B" Wine Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 25, 2026, during the hours of 1pm-4:30pm. Locations include: Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Draeger's Floral, 616 E. Main St., Sassy Sweets, 116 W. Main St., The Basket Bar, 111 E. Main St., White Oak Builders, 14 E. Main St., and Wisconsin 26 Mercantile, 117 S. 3rd St. (all other locations for the event are licensed establishments)
- D. Review and take action: Application for a change of agent from Walgreens Co located at 301 W Main St, from Krystle Murphy to Jessica Christian for the licensing year expiring June 30, 2026
- E. Review and take action: Application for a Class "B" Beer license from A-One Oil LLC (Rajwinder Singh) located at 821 N. Church Street for licensing year July 1, 2025 - June 30, 2026
- F. Review and take action: Application for an operator's license from Paul Balbach
- G. Review and take action: Application for an operator's license from Michelle Anzivino

## 11. ORDINANCES

- A. Ord. 26-04 - Amend Chapter 550: Official Zoning Map of the City of Watertown to rezone 510 S. Second Street (PIN: 291-0815-0424-040) from Multi-Family Residential (MR-8) Zoning District to Central Business (CB) Zoning District classifications (Sponsor: Mayor Stocks From: Plan Commission, Second Reading)
- B. Ord. 26-05 - Adopt Amendments to the 2019 City of Watertown Comprehensive Plan: Amendment from Central Mixed-Use FLU & Two-Family Residential FLU to Institutional FLU (PIN(s): 291-0815-0424-043, 291-0815-0424-042, 291-0815-0424-040, 291-0815-0424-011 & 291-0815-0424-009) (Sponsor: Mayor Stocks From: Plan Commission, Second Reading)
- C. Ord. 26-06 - Amend Chapter 550 Official Zoning Map Rezone Lot 0, Gateway Drive (PIN: 291-0815-1631-003) from Multi-Family Residential (MR-8) Zoning District to Single-Family Residential (SR-4) Zoning District classifications (Sponsor: Mayor Stocks From: Plan Commission Second Reading)
- D. Ord. 26-07 - Adopt the Planned Development (PD) Overlay District - General Development Plan (GDP)/Precise Implementation Plan (PIP) for Lot 0, Gateway Drive (PIN: 291-0815-1631-003) (Sponsor: Mayor Stocks From: Plan Commission Second Reading)
- E. Ord. 26-08 - Ordinance to Create Section 80-8 Lift Assist Services and Amend Section 410-13(F)(2) Sale and Discharge of Fireworks of the City of Watertown General Ordinances (Sponsor: Ald. Dana Davis From: Public Safety & Welfare Committee, First Reading)
- F. Ord. 26-09 - Ordinance to Amend Chapter 319 Health and Sanitation Article V, Practice of Certain Trades and Professions Requiring State Licensing, Registration or Credentials, Sections 319-35, 319-36 and 319-39 of the City of Watertown General Ordinances (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, First Reading)
- G. Ord. 26-10 - Ordinance to Amend Section 76-8(E) Budget System and Repeal Section 76-10 Service Charge for Tax Exempt Residences of the City of Watertown General Ordinances (Sponsor: Mayor Stocks From: Finance Committee, First Reading)
- H. Ord. 26-11 - Ordinance to Amend Sections 446-13, 446-17, 457-6(A), 457-6(B), 457-6(D), 457-6(F), 457-11(B), 457-12(D)(4), 457-17(A), 457-27(E)(1) AND 484-5(B) of the City of Watertown General Ordinances (Sponsor: Ald. Arnett From: Public Works Commission, First Reading)

## 12. RESOLUTIONS

- A. Exh. 9836- Resolution to Approve the Final Plat for Gateway Drive Subdivision (Sponsor: Mayor Stocks From: Plan Commission)
- B. Exh. 9837 - Resolution to Authorize Submittal of 2025 Annual Stormwater Report (Sponsor: Ald. Arnett From: Public Works Commission)
- C. Exh. 9838 - Resolution to Adopt City-wide Bicycle and Pedestrian Network Plan (Sponsor: Ald. Arnett From: Public Works Commission)
- D. Exh. 9839 - Utility Construction Services with Robert E. Lee & Associates for \$53,650 (Sponsor: Ald. Arnett From: Public Works Commission)
- E. Exh. 9840 - Resolution to Approve 2026 Sidewalk Repair Area (Sponsor: Ald. Arnett From: Public Works Commission)
- F. Exh. 9841 - Resolution to Modify the 2026 Economic Development Budget (Sponsor: Mayor Stocks From: Finance Committee)

### **13. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who requests to address the Council on agenda items only will be permitted up to three minutes for their comments and must fill out the sign in sheet provided. Members wishing to speak during the public comment section may only speak once per meeting.*

### **14. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.*

**Common Council Minutes  
Tuesday March 3, 2026**

**CALL TO ORDER**

Mayor Stocks called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, March 3, 2026. This meeting was open for attendance in the council chambers as well as virtually.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Berg, Blanke, Smith (virtual at 7:44pm), Arnett, Wetzal and Moldenhauer. Absent was Ald. Bartz. City staff present were Fire Chief Tanya Reynen (virtual), Police Chief David Brower, City Attorney Ali Panagopoulos (virtual), Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman (virtual), Public Works Director Andrew Beyer (virtual), Deb Sybell Strategic Coordinator (virtual), Health Director Carol Quest, and City Clerk Megan Dunneisen.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

**MINUTES OF PRECEDING MEETING**

Mayor Stocks inquired if there were additions or corrections to minutes of the Common Council meeting held Monday, February 16. There being none, Ald. Arnett moved to approve, seconded by Ald. Blanke and carried by unanimous voice vote.

**COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

**REPORTS**

*(Complete minutes are open for public inspection in the Finance/Clerk Department.)*

The following reports were received and filed: Historic Preservation minutes from January 28, 2026, Public Safety & Welfare minutes from February 4, 2026, Finance Committee minutes from February 9, 2026, Finance Committee minutes from February 12, 2026, RDA minutes from February 18, 2026, Public Works minutes from February 24, 2026.

**COMMUNICATIONS & RECOMMENDATIONS**

Mayor Stocks gave a reminder that the April 7 Council meeting will be moved to Monday April 6 due to the Spring Election. David Paape gave a presentation: Reflections on Main Street - Opportunities & Challenges (from RDA).

**MISCELLANEOUS BUSINESS**

Payroll Summary - February 4 through February 17, 2026 was presented.

**ORDINANCES**

Ord. 26-02 - Amend the Adopted Planned Development (PD) Overlay District - General Development Plan (GDP) for The Oxbow at 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) (Sponsor: Mayor Stocks From: Plan Commission, Second Reading). Ald. Blanke moved for adoption of ordinance 26-02 on its second reading, seconded by Ald. Lampe and carried by roll call vote: Yes-7; No-0; Abstain-0.

Ord. 26-03 - Adopt the Planned Development (PD) Overlay District - Precise Implementation Plan (PIP) for The Oxbow at 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) (Sponsor: Mayor Stocks From: Plan Commission, Second Reading). Ald. Berg moved for adoption of ordinance 26-03 on its second reading, seconded by Ald. Wetzal and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 26-04 - Amend Chapter 550: Official Zoning Map of the City of Watertown to rezone Second Street (PIN: 291-0815-0424-040) from Multi-Family Residential (MR-8) Zoning District to Central Business (CB) Zoning District classifications (Sponsor: Mayor Stocks From: Plan Commission, First Reading). Ald. Davis moved for adoption of ordinance 26-04 on its first reading, seconded by Ald. Berg and carried by roll call vote: Yes-6; No-2 (Blanke, Arnett); Abstain-0.

Ord. 26-05 - Adopt Amendments to the 2019 City of Watertown Comprehensive Plan: Amendment from Central Mixed-Use FLU & Two-Family Residential FLU to Institutional FLU (PIN(s): 291-0815-0424-043, 291-0815-0424-042, 291-0815-0424-040, 291-0815-0424-011 & 291-0815-0424-009) (Sponsor: Mayor Stocks From: Plan Commission, First Reading). Ald. Davis moved for adoption of ordinance 26-05 on its first reading, seconded by Ald. Berg. Ald. Blanke made a motion to amend the ordinance removing parcel 291-0815-0424-040, seconded by Ald. Arnett and failed by roll call vote: Yes-3; No-5 (Davis, Lampe, Berg, Smith, Wetzel); Abstain-0. Motion carried by roll call vote: Yes-5; No-3 (Blanke, Arnett, Moldenhauer); Abstain-0.

Ord. 26-06 - Amend Chapter 550 Official Zoning Map Rezone Lot 0, Gateway Drive (PIN: 291-0815-1631-003) from Multi-Family Residential (MR-8) Zoning District to Single-Family Residential (SR-4) Zoning District classifications (Sponsor: Mayor Stocks From: Plan Commission First Reading). Ald. Blanke moved for adoption of ordinance 26-06 on its first reading, seconded by Ald. Lampe and carried by roll call vote: Yes-7; No-0; Abstain-1 (Berg).

Ord. 26-07 - Adopt the Planned Development (PD) Overlay District - General Development Plan (GDP)/Precise Implementation Plan (PIP) for Lot 0, Gateway Drive (PIN: 291-0815-1631-003) (Sponsor: Mayor Stocks From: Plan Commission First Reading). Ald. Blanke moved for adoption of ordinance 26-07 on its first reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-7; No-0; Abstain-1 (Berg).

**RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Ald. Blanke called point of order to address two corrections on the below resolutions: Exh. 9829 Sponsor change to Ald. Arnett from Ald. Board and dollar amount change in Exh. 9832 to \$822,963.00 from \$926,828.00, seconded by Ald. Lampe and carried by unanimous voice vote

Exh. 9828 - Resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$4,900,000 General Obligation Promissory Notes (Sponsor: Mayor Stocks From: Finance Committee). Ald. Lampe moved to adopt resolution 9828, seconded by Ald. Smith and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9829 – Resolution to award 2026 Pavement Marking Contract #1-26 to Brickline Inc for \$20,609.25 (Sponsor: Alderperson Arnett From: Public Works Commission). Ald. Wetzel moved to adopt resolution 9829, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9830 – Resolution to award 2026 Rout & Crack Fill Contract #2-26 to Thunder Road LLC for \$54,380.00 (Sponsor: Alderperson Arnett From: Public Works Commission). Ald. Blanke moved to adopt resolution 9890, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9831 – Resolution to award 2026 Seal Coating Contract #3-26 to Scott Construction for \$94,165.95 (Sponsor: Alderperson Arnett From: Public Works Commission). Ald. Davis moved to adopt resolution 9831, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-0; Abstain-0

Exh. 9832 – Resolution to award 2026 Annual Street & Utility Reconstruction Contract #4-26 to Forest Landscaping for \$822,963.00 (Sponsor: Alderperson Arnett From: Public Works Commission). Ald. Blanke moved to adopt resolution 9832, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9833 – Resolution to award 2026 Storm Sewer Cleaning & Televising Contract #5-26 to Green Bay Pipe & TV, LLC for \$129,288.53 (Sponsor: Alderperson Arnett From: Public Works

Commission). Ald. Wetzel moved to adopt resolution 9833, seconded by Ald. Moldenhauer, and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9834 – Resolution to award 2026 Bituminous Surfacing Contract #6-26 to Wolf Paving Co for \$1,141,831.95 (Sponsor: Alderperson Arnett From: Public Works Commission) and Exh. 9835 – Resolution to award LRIP 2026-2027 Bituminous Surfacing Project 2026 Market Way Contract #10-26 to Wolf Paving Co, Inc for \$209,919.33 (Sponsor: Alderperson Arnett From: Public Works Commission). Ald. Arnett moved to adopt resolutions 9834 and 9835, seconded by Ald. Berg and carried by roll call vote: Yes-8; No-0; Abstain-0.

**COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

**ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Wetzel moved to adjourn, seconded by Ald. Moldenhauer, and carried by unanimous voice vote at 8:17 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk’s Office. Video recording available at Watertown TV’s YouTube page: <https://www.youtube.com/c/WatertownTV>*



**Watertown Board of Health  
Meeting Minutes  
Watertown Dept of Public Health  
515 S First Street/Zoom  
February 3, 2026 – 3:30 PM**

**Members Present:** Dr. Donene Rowe, Dr. Todd Huhn, Ald. Dana Davis  
Via Phone: Patty Gedemer (for vote)

Absent: Ald. Fred Smith

**Others in attendance:** Carol Quest, Abbigail Kuehn, Holly Hisel, Kim Hiller, John Katsich

**1. Call to Order**

Dr. Rowe called the meeting to order at 3:30pm.

It was noted that agenda item 5 will be moved to the end of the meeting.

**2. Citizens to be heard**

None.

**3. Review and take action: Board of Health Minutes – December 16, 2025**

Minutes from December 16, 2025 meeting were reviewed. Motion by Ald Davis to approve; second by Dr. Huhn

Motion carried by unanimous voice vote.

**4. Review and take action: Finance Reports – Preliminary December 2025**

The preliminary December 2025 report was reviewed. It was noted that the final report would be completed after the audit.

Financial reports were reviewed. Motion by Dr. Huhn to approve; second by Ald. Davis

Motion carried by unanimous voice vote.

**6. Review and discussion: Public Health Emergency Preparedness Program updates**

Victoria attended PIO training and will be sharing this training with the staff.

Steps are being taken to prepare for measles cases in the city. Measles cases are at the highest rate they have been in the last 30 years. Nationally and locally vaccination rates continue to remain low.

The department worked with a pharmacy student from Watertown Regional Medical Center to reach out to families with children that were behind in their measles vaccinations to answer questions and provide resources to obtain vaccinations. The department continues to work with the schools and updates are shared with providers.

Wastewater is being tested for measles and is currently registering zero as of the last test.

## **7. Review and discussion: Public Health Environmental Health Program updates**

Holly Hisel was in attendance and provided updates to the Board.

Transient non-community water systems well water testing has begun for the year.

The water laboratory has now been in operation for one year. The first year of sampling was successful, with relatively few follow up samples required. Starting soon, we will offer water testing services to individuals with private wells. Staff are currently developing policies related to sample pickup, drop-off procedures, and payment processing.

Sydney is currently conducting inspections independently. She is scheduled to take the Registered Sanitarian (RS) exam at the end of February.

January is Radon Action Month. Grant funding is used to purchase short-term radon test kits with postage-paid return envelopes. This year we are working to increase kit return rates through reminder stickers that were added to kits to encourage deployment within 14 days.

## **8. Review and discussion: Public Health Community Health Program updates**

Work continues on the zoning process for the vacant lot adjacent to the public health parking lot.

Abbey Kuehn presented the board with an update on Community Health programming.

Katilyn Mallow, new public health nurse, has started and is working on orientation and training and it is going very well. Staff are excited to have her start training in the Prenatal Care Coordination program with plans for her to be managing her own client caseload by the end of March.

Work has started on the Maternal Child Health Objective of developmental screenings for children in our community. This is a new objective for the department. The goal of the developmental screening objective is to raise awareness on developmental milestones for children using the Ages and Stages Screening tool and to connect families with community resources when development delays are identified.

Staff will continue to work on social connections for families and events will be planned this year. The social connection events work with community partners to provide families opportunities to meet with and learn about community resources while making connections with other families.

Staff are working together with our community partners to develop our Community Health Improvement Plan (CHIP) using the data from the Community Health Assessment.

The department will be working with an AHEC (Area Health Education Centers) intern this summer. They will be assisting with the CHIP as well as with the community garden.

Sergeant Hoyt from the police department provided de-escalation training to department staff.

## **9. Environmental Health – Lodging License & Pool Monitoring Fees**

Holly Hisel was in attendance to present the proposed lodging license & pool monitoring fee changes.

A memo was provided to the board members giving some background information about the fee changes being presented. It was noted that we are contracted with the Department of Ag, Trade and Consumer Protection (DATCP) and are the licensing and inspection authority for Watertown and Jefferson County for food and recreational licenses.

A proposed fee schedule was presented to members. The schedule includes the new lodging fees including the 15% license reimbursement that is required by contract to be paid to DATCP, and a newly proposed Special Re-inspection Fee for Non-Compliance for recreational water licenses (pools, whirlpools) that are on increased monthly pool monitoring.

The lodging fee updates reflect changes adopted in October 2025 for ATCP 72 Hotels, Motels and Tourist Rooming Houses. The new code went into effect on January 25, 2026. The revised code includes increased fees and new and updated license categories.

The proposed special reinspection fee is to have an increased reinspection fee for the facilities that are on the monthly pool monitoring inspections that fail to pass their monthly monitoring inspection. The incentive is to encourage operators and management to have staff trained and competent to operate the pools correctly and safely.

Motion was made by Alderperson Davis and seconded by Dr. Huhn to approve the lodging license fees and pool monitoring fees as outlined in the memo provided.

Motion carried by unanimous voice vote.

The next step will have this item go to the Finance Committee on Monday and to Council as a resolution.

#### **10. Adjourn.**

Motion made to adjourn by Ald Davis and carried by unanimous voice vote.

Next Board of Health meeting will be Tuesday, May 12, 2026, at 3:30 p.m.

Respectfully Submitted,



Carol Quest  
Director/Health Officer

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.

The Plan Commission met at 4:30p.m. on the above date in the Council Chambers.

The following members were present: Mayor Stocks, Alderman Blanke, Beyer, Kneser, Krueger (Virtual), Zirbes

Also in attendance: Matt Boekenhauer, Mathieu Stafford, Mark McClintock, Steve Schluter, Theresa Schluter, Ben Uehneir, Tracy Schroeder, April Chandler, Belle Luhman, Julie Jones, John Katisch

**1. Call to order (4:34pm)**

**2. Approval of Minutes**

**A. Plan Commission minutes January 26, 2026**

Motion to approve Plan Commission minutes was made by Kneser and seconded by Blanke, passed on unanimous voice vote.

**3. Business**

**A. Review and take action:** Public Hearing Comments Review and Rezoning of Gateway Drive (PIN: 291-0815-1631-003) from Multi Family Residential (MR-8) to Single-Family Residential (SR-4)

No Comments at the public hearing.

Motion to forward to council with a positive recommendation was made by Blanke, seconded by Kneser and passed on a unanimous voice vote.

**B. Public hearing:** Rezoning of Gateway Drive (PIN: 291-0815-1631-003) to Planned Development (PD) Overlay Zoning - General Development Plan (GDP) & Precise Implementation Plan (PIP)

1 written comment from Dan Uttech was read into the record. There were no oral public comments.

**C. Review and take action:** Rezoning of Gateway Drive (PIN: 291-0815-1631-003) to Planned Development (PD) Overlay Zoning - General Development Plan (GDP) & Precise Implementation Plan (PIP)

Brian Zirbes presented the request for the rezoning of Gateway Drive.

Motion to forward to council with a positive recommendation was made by Blanke, seconded by Stocks and passed on a unanimous roll call vote.

**D. Public hearing:** 417 E. Main Street – Conditional Use Permit (CUP) request for Indoor Commercial Entertainment under Section §550-34B(2)(f) & Section § 550-52H for a restaurant

April Chandler asked what kind of restaurant will be moving into this space due to its small size.

**E. Review and take action:** 417 E. Main Street – Conditional Use Permit (CUP) request for Indoor Commercial Entertainment under Section §550-34B(2)(f) & Section § 550-52H for a restaurant

Brian Zirbes presented the request for the CUP for 417 E. Main Street for a Mexican Restaurant.

Motion to approve the CUP was made by Blanke, seconded by Beyer and passed on a unanimous voice vote.

**F. Public hearing:** Rezoning of 100 E. Division Street & 104 E. Division Street to Planned Development (PD) Overlay Zoning - Amended General Development Plan (GDP)

No public comment.

**G. Review and take action:** Rezoning of 100 E. Division Street & 104 E. Division Street to Planned Development (PD) Overlay Zoning - Amended General Development Plan (GDP)

Brian Zirbes presented the request to Amend the GDP for 100 E. Division Street. The development will have 67 units an increase of 2 unit and will add some studio apartment units to the plan. The underground stalls will go down to 63 stalls a decrease of 2 stalls and survice parking will increase to 47 stalls an increase of 4 stalls. The height of the building will be 63’ previously noted at 58’ and the landscaping will go to 32% down from 38% (minimum in CB is 0%). Blanke raised a concern that less than 2 months after the plan was passed by the council the developer is looking for an amendment. The

developer and architect explained the challenges of the floor plan fitting into the footprint of the building and that the changes were necessary, they do not see any need for further changes to the plan. Motion to forward to council with a positive recommendation was made by Kneser, seconded by Stocks and passed on a unanimous roll call vote.

**H. Public hearing:** Rezoning of 100 E. Division Street & 104 E. Division Street to Planned Development (PD) Overlay Zoning - Precise Implementation Plan (PIP)

1 written comment by Jonathan Lampe was read into the record. There were no oral public comments.

**I. Review and take action:** Rezoning of 100 E. Division Street & 104 E. Division Street to Planned Development (PD) Overlay Zoning - Precise Implementation Plan (PIP)

Brian Zirbes presented the request for the PIP for 100 E. Division Street.

Motion to forward to council with a positive recommendation was made by Blanke, seconded by Kneser and passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

[https://files-backend.assets.thrillshare.com/documents/asset/uploaded\\_file/5330/Cow/34962e9d-7a71-4d05-aaf0-cb14dceb3ccb/February-9%2C-2026-Plan-Commission-Meeting-Packet.pdf?disposition=inline](https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/5330/Cow/34962e9d-7a71-4d05-aaf0-cb14dceb3ccb/February-9%2C-2026-Plan-Commission-Meeting-Packet.pdf?disposition=inline)

**4. Adjournment**

Motion to adjourn was made by Beyer and seconded by Blanke and passed on a unanimous voice vote.  
(5:01pm)

Respectfully Submitted,

Alderman Brad Blanke

**LICENSING BOARD MEETING AGENDA****WEDNESDAY, FEBRUARY 11, 2026 AT 4:15 PM****WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 UPPER  
LEVEL ROOM 2044**

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor Stocks, Ald. Bartz, Ald. Moldenhauer, Cheri Martin, and Erin Schroeder (arrived at 4:17). Staff present was Police Chief David Brower, and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** - Mayor Stocks called the meeting to order at 4:15 pm.
2. **REVIEW AND APPROVE MINUTES**
  - A. Martin made a motion to approve the Licensing Board minutes from January 14, 2026, seconded by Ald. Moldenhauer and carried by unanimous voice vote.
3. **BUSINESS**
  - A. Ald. Bartz made a motion to approve the application for a change of agent from Moravian Homes LLC dba The Marquardt, 1045 Hill Street, from Jennifer Johnson to Carol Jessica Doyle for the licensing year expiring June 30, 2026, seconded by Martin and carried by unanimous voice vote.
  - B. Ald. Moldenhauer made a motion to approve the "Class B" Malt and Liquor transfer (place to place) request from Cresenciana Sanchez, Agent, for Fiesta Las Margarita located at 1512 S. Church Street to new location 115 S. Second Street starting March 10, 2026 for licensing year July 1, 2025 through June 30, 2026 conditioned on passed city inspections and surrender of the current license issued, seconded by Ald. Bartz and carried by unanimous voice vote.
  - C. Mayor Stocks made a motion to approve the application for a Premises Amendment by Rajwinder Singh for A-One Oil LLC located at 821 N. Church Street, seconded by Ald. Moldenhauer and carried by roll call vote of; Yes: 4; No-1 (Schroeder).
  - D. Application for a Class "B" Beer license from A-One Oil LLC (Rajwinder Singh) located at 821 N. Church Street for licensing year July 1, 2025 - June 30, 2026. Discussion with Mr. Singh on "Class B" regulations and the current layout of the dining area. Schroeder made a motion to table to allow time for the applicant to submit a new plan making the dining area (restaurant) a separate area from the convenience store, seconded by Ald. Bartz and carried by unanimous voice vote.
4. **REPORTS**
  - A. Special Events List was presented.
  - B. Monthly Operator's List was presented.
  - C. Monthly Police Report was presented.
5. **ADJOURNMENT** - Martin made a motion to adjourn, second by Schroeder and carried by unanimous voice vote at 5:03 pm.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved

**PLAN COMMISSION  
MINUTES  
February 23, 2026**

The Plan Commission met at 4:34p.m. on the above date in the Council Chambers.

The following members were present: Mayor Stocks, Alderman Blanke, Beyer, Krueger, Lampe, Zirbes

Also in attendance: Mark Wille of Cabintek, Ken Berg, Carol Quest, and Abbey Kuehn

1. Call to order (4:34pm)
2. Approval of Minutes
3. Business

**A. Public Hearing: 320 A Summit Avenue – request for a Conditional Use Permit (CUP) for proposed Light Industrial Incidental to Indoor Sales under Section §550-33C(2)(e) and Outdoor Display Incidental to Indoor Sales and Service, Section §550-33C(2)(c)**

Mark Wille the applicant spoke about the request and his company.

**B. Review and Take Action: 320 A Summit Avenue – request for a Conditional Use Permit (CUP) for proposed Light Industrial Incidental to Indoor Sales under Section §550-33C(2)(e) and Outdoor Display Incidental to Indoor Sales and Service, Section §550-33C(2)(c)**

Brian Zirbes presented the request for a CUP for 320 Summit Avenue. Staff recommends approval with the following conditions:

- 1) Construct a wall between the light industrial production area and other activity areas.
- 2) Establish a clearly delimited physical separation between the outdoor display area and vehicular parking or circulation areas.
- 3) Limit the Outdoor Display to three display items.
- 4) Establish independent addresses for the three units/suites on the property.

Motion to approve with the conditions identified by city staff was made by Krueger, seconded by Lampe and passed on a unanimous voice vote.

**C. Review public hearing comments and make recommendation to Common Council: 510 S. Second Street Rezoning from Multi-Family Residential (MR-8) to Central Business (CB)**

Brian Zirbes presented the rezoning request for 510 S. Second Street and noted that there were no public comments at the February 16<sup>th</sup> public hearing. Alder Blanke again noted his concerns that this project has not been reviewed by the full council. Krueger pointed out that although the concerns were valid, the body at this time is deliberating zoning only and not concerns of the project overall.

Motion to forward to council with a positive recommendation was made by Lampe, seconded by Krueger and passed on a 4-1 roll call vote with Blanke voting against.

**D. Review public hearing comments and make recommendation to Common Council: 510 S. Second Street Comprehensive Plan Amendment**

Brian Zirbes presented the request for the Comprehensive Plan Amendment for the noted address, the current Health Department building, and the Senior Center/Park and Rec. department building.

Motion to forward to council with a positive recommendation was made by Krueger and seconded by Lampe, passed on a 4-1 roll call vote with Blanke voting against.

All materials discussed at this meeting can be found at:

[https://files-backend.assets.thrillshare.com/documents/asset/uploaded\\_file/5330/Cow/23ba8b38-927e-454e-ac18-20488de6b48a/February-23%2C-2026-Plan-Commission-Meeting-Packet.pdf?disposition=inline](https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/5330/Cow/23ba8b38-927e-454e-ac18-20488de6b48a/February-23%2C-2026-Plan-Commission-Meeting-Packet.pdf?disposition=inline)

**4. Adjournment**

Motion to adjourn was made by Lampe and seconded by Krueger and passed on a unanimous voice vote. (4:55pm)

Respectfully Submitted,

Alderman Brad Blanke



**FINANCE COMMITTEE MEETING MINUTES  
MONDAY, FEBRUARY 23, 2026, AT 5:30 PM**

**MUNICIPAL BUILDING COUNCIL CHAMBERS, 106 JONES STREET, WATERTOWN, WI 53094**

Finance Committee members present: Mayor Stocks, Alderpersons Davis, Lampe

Others present: Finance Director Stevens, Brad Viegut (Baird), Ali Panagopoulos (video), Steve McGaver (Crivello Nichols & Hall; via video)

1. Mayor Stocks called the meeting to order at 5:33 p.m.
2. The Finance Committee minutes from February 9 and 12 were presented. Ald. Berg moved, seconded by Ald. Lampe, to approve. Unanimously approved.
3. Brad Viegut reviewed the **2026 financing plan summary** (\$4,900,000 to be borrowed over eight years with estimated interest rate of 2.89%). Ald. Lampe moved, seconded by Ald. Berg, to recommend the parameters resolution to the Council to lock in long-term interest rates between Council meeting dates. Unanimously approved.
4. Ald. Davis moved, seconded by Ald. Lampe, to convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (**Claim of C. Hamlin**). Unanimously approved via roll call vote.
5. After the committee reconvened into open session, Ald. Lampe, seconded by Ald. Davis, moved to adjourn the Finance Committee at 5:57 p.m., and was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**PUBLIC SAFETY & WELFARE COMMITTEE**

March 4, 2026

5:00 p.m.

**1. CALL TO ORDER**

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> <li>• Dana Davis, Chair</li> <li>• Bob Wetzel</li> <li>• Jonathan Lampe</li> <li>• Myron Moldenhauer</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor Stocks</li> <li>• Police Chief Brower</li> <li>• Andrew Beyer</li> <li>• Nathan Williams</li> <li>• Tanya Reynen</li> <li>• Stacey Winkleman (virtual)</li> </ul>	<ul style="list-style-type: none"> <li>• Ian Pilak (virtual)</li> <li>• Zack Goodrow (virtual)</li> <li>• Mark Heiden</li> <li>• Andy Tessman</li> <li>• John Wanke</li> <li>• Leroy Godfrey</li> </ul>

**2. RECEIVE COMMENTS FROM THE PUBLIC**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

- There were no comments from the public.

**3. APPROVAL OF MINUTES**

- A. Public Safety & Welfare minutes from February 4, 2026
  - o [02.04.2026 Public Safety Minutes.pdf](#) (0.19 MB)

**MOTION:** Approve the minutes from February 4, 2026 (Wetzel/Moldenhauer/Unanimous Approval)

**2. BUSINESS**

- A. Review and take possible action: Milford Street Speed Limit Transition and Pedestrian Safety
  - a. [MEMO Milford Street Speed Limit Transition and Pedestrian Safety.pdf](#) (0.56 MB)
  - b. [Site Map.pdf](#) (0.91 MB)
  - c. [email.pdf](#) (0.33 MB)

**MOTION:** Endorse the Engineering Division recommendation to maintain the existing speed limits in this area at this time. (Moldenhauer/Lampe – Motion passed with a vote of 3 – 1. Wetzel voting no.)

- B. Review and take action: Amendments to massage establishment ordinance
  - a. [Massage Parlor Ordinance draft 02 25 2026.pdf](#) (0.03 MB)
  - b. [Massage ordinance memo PSW 022426.pdf](#) (0.17 MB)

**DISCUSSION:** Chief Brower detailed the need for an updated ordinance to better regulate massage businesses within Watertown, primarily because of the proliferation of sexual services offered at less-than-legitimate massage businesses. This ordinance will allow penalties to apply to both the individuals who commit the illegal sexual acts and also the people who finance and run the business in an illegal way.

**MOTION:** Amend Chapter 319 Health and Sanitation Article V. Practice of Certain Trades and Professions Requiring State Licensing, Registration or Credentials, Sections 319-35, 319-36, and 319-39 of the City of Watertown General Ordinances with the recommendation that the date of enforcement should begin January 1, 2027. (Lampe/Wetzel/Unanimous Approval)

- C. Review and take action: Creation of a lift assist ordinance and amendments to the City-sponsored parade and fireworks permit ordinance

- a. [Create Section 80-8 \(Lift Assist\) and Amend Sections 410-13\(F\)\(2\)\( firework permit approval\) and 428-9\(D\)\(City sponsored parades insurance coverage\).pdf](#) (0.03 MB)
- b. [Memo for Section 428-9\(D\) to PSW by City Attorney.pdf](#) (0.14 MB)
- c. [Memo Lift assist Firework Ordinance.pdf](#) (0.61 MB)

**DISCUSSION:**

**Create Life Assist Ordinance** – Chief Reynen explained the need for the ordinance. The proposed ordinance defines lift assists, differentiates them from EMS responses and establishes a reasonable fee structure. It maintains a compassionate approach for residents living independently by allowing two lift assists within a rolling 12-month period before a fee is assessed, while holding defined care facilities responsible for lift assist fees. Similar ordinances have been implemented in other Wisconsin communities to protect emergency response capacity and ensure appropriate allocation of public safety resources.

**MOTION:** Approve the creation of ordinance 80-8 Life Assist Services.  
(Wetzel/Moldenhauer/Unanimous Approval)

**Amend City Sponsored Parade Amendment** – The City’s Insurance carrier has never and will never provide insurance coverage for these types of events. As a result, the existing language in Section 428-9(D) is not accurate. Because the City is unable to insure these events under its policy, the ordinance must be updated. Continuing to list City-sponsored parade insurance as a municipal responsibility creates both legal and financial exposure for the City. Members of the parade committee were present. They understand the need for insurance, but are unsure as to how they can acquire and pay for the necessary insurance. The parade committee is not currently organized as a 501 c3. The committee wondered if it would be possible for the City to acquire an insurance rider. The committee assured the parade committee that the logistics would be worked out and the City is committed to helping.

**MOTION:** Direct Dana Davis to work with 1) the City Attorney to determine if the City could acquire an insurance rider for the parade and 2) the parade committee to find an insurance solution.  
(Davis/Lampe/Unanimous Approval)

**Amend the Fireworks Permit Ordinance** – This ordinance amendment clarifies that fireworks permitting authority rests with the Fire Chief or designee, consistent with state statute.

**MOTION:** Approve amendments to SECTION 2 410-13(F)(2) Sale and discharge of fireworks of the Watertown Code of Ordinances. (Lampe/Wetzel/Unanimous Approval)

- D. Review and take action: Special Event – Jig Jog  
[2026-01 MEMO JIG JOG.pdf](#) (0.05 MB)  
[2026-01 APPLICATION.pdf](#) (1.51 MB)  
[2026-01 MAP.pdf](#) (0.28 MB)

**MOTION:** Approve the Special Event – Jig Jog. (Lampe/Moldenhauer/Unanimous Approval)

**5. ADJOURN**

Being no further business to discuss, a motion was made by Lampe and seconded by Wetzel to adjourn. Motion was supported unanimously and the meeting adjourned at 5:55 p.m.

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

# PUBLIC WORKS COMMISSION

Tuesday, March 10, 2026  
5:30 p.m.

The Public Works Commission met at the above date and time. The following members were present: Alderpersons Brad Blanke, Myron Moldenhauer, and Tony Arnett; Citizen member Pete Thompson. Absent: Dan Bartz. Also present: City Staff Andrew Beyer, Maureen McBroom, Pete Hartz, Richie Piltz, Stacy Winkelman.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** - None.
3. **Review and take possible action. Minutes of PWC meeting of February 24th, 2026.** Mr. Thompson moved to approve the minutes as submitted, seconded by Mr. Blanke. Motion carried by unanimous voice vote.
4. **Review and take possible action: Recommend authorizing the transfer of \$1,255,000 in excess Water Utility funds to establish and fund the Private Lead Service Financial Assistance Project Fund for private-side lead service line replacement assistance as authorized under Wis. Stat. § 66.0811(2) and (3)** – Ask discussed last fall, while the first round of replacement of lead service lines was fully funded by Federal and State sources (i.e. no cost to the homeowner), the current round of replacement of lead service lines is not fully funded, resulting in a potential significant cost to affected homeowners. Over 550 homeowners would face a cost of up to 50% of the line replacement (the average line replacement is estimated to cost \$4,200 total.) Acting on the Commission’s direction from last fall, Water/Wastewater Systems Manager Pete Hartz, working with the State, legal counsel, and the City Finance Director, has identified a method for the City to cover the homeowner’s portion through a grant to each homeowner. This requires transferring funds from the Water Utility to the General Fund. Mr. Arnett commended Mr. Hartz for his diligence in navigating the State bureaucracy to find a solution so that all homeowners are treated fairly. Mr. Blanke moved to recommend the proposed fund transfer, seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.
5. **Review and take possible action: 2025 Annual Quarry Operations Report** – The 2025 report to the State was presented to the Commission for review. Mr. Thompson moved to approve the report, seconded by Mr. Blanke. Motion carried by unanimous voice vote.
6. **Review and take possible action: Adoption of the City-wide Bicycle and Pedestrian Network Plan** – External consultant Jody Baker presented the final draft of the plan (a previous draft was reviewed by the Commission.) She recommended a mechanism be put in place to review the plan on a regular basis. Mr. Blanke asked about the practicality of enforcing speed limits for electric bicycles. He also asked how the proposed 2-way bike lanes on 1<sup>st</sup>, 4<sup>th</sup>, and Market Streets represented “compromises”. (They were a “compromise” compared to dedicated lanes on each side of the road.) Mr. Blanke stated the 2-way bike lanes on 1<sup>st</sup>, 4<sup>th</sup>, and Market Streets would remove parking in the downtown area (and in close proximity to Main St.), which he said was a “non-starter”. Mr. Arnett expressed caution about the cost of the projects listed in the plan and called for a much smaller list of prioritized projects to focus on for the next 5-10 years. Mr. Thompson moved to recommend the plan to Council, seconded by Mr. Moldenhauer. Mr. Blanke moved to amend the report by marking the projects J, K, L listed on the “Backbone Projects” list (these being the 2-way bike lanes on 1<sup>st</sup>, 4<sup>th</sup>, and Market Streets) as “Future possible recommendations” and similarly marking them on the map on page 82 of the Commission packet. Mr. Arnett seconded the motion to amend. Motion carried on the amendment by unanimous roll-call vote. Motion carried on the amended plan by unanimous voice vote.

7. **Review and take possible action: Contract with Robert E. Lee & Associates for construction inspection of Rock River Ridge Phases II & III for \$53,650** – Half of this cost is paid by the developer. Multiple potential firms were contacted, but only 1 quote was received. Mr. Thompson moved to approve the contract, seconded by Mr. Blanke. Motion carried by unanimous voice vote.
  
8. **Review and take action: ordinance to amend sections § 446-13 Lead acid batteries, major appliances, waste oil and tires and yard waste, § 446-17 Title to recyclable material, § 457-6 Street and sidewalk openings, § 457-11 Snow and ice removal, § 457-12 Use of streets or sidewalks for sale of merchandise, § 457-17 Depositing of yard waste in streets or alleys Prohibited, §457-27(E)(1) Environmental conditions and § 484-5(B) Tree Trimming of the city of Watertown general ordinances** - Mr. Blanke asked why the sections regarding lead acid batteries and appliances with compressors were being removed. Public Works Manager Staci Winkleman indicated our new recycling vendor accepts these. Mr. Moldenhauer moved to recommended the changes to Council, seconded by Mr. Thompson. Mr. Blanke moved to amend 446-13 to add a new section (A) stating “Lead acid batteries and major appliances with compressors shall be accepted at the Street/Solid Waste Division only.” and to re-number the remaining sections. Mr. Thompson seconded the amendment. Motion carried on the amendment by unanimous voice vote. Motion carried on the amended ordinance recommendation by unanimous voice vote.
  
9. **Adjournment.** Mr. Thompson moved to adjourn at 6:49 p.m., seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

## Watertown Tourism Commission Meeting Minutes March 12, 2026 8am

The following Tourism Commission members were present at Watertown City Hall: Courtney Krause, Melissa Lampe, Steven Board, Ken Berg

Also present; Tourism Director Robin Kaufmann, Park, Rec, and Forestry Director of Senior & Enrichment Services/Office Manager Andrea Draeger, Citizen John Kadisch, Citizen Margaret Jaberg, Watertown Area Chamber of Commerce Director Linden Peacey

1. The meeting was called to order by Courtney Krause at 8:00 a.m.
2. Review & Approve September Minutes. Motion to approve the minutes was made by Steven Board and seconded by Melissa Lampe. The Commission voted to approve the minutes.
3. Old Business:
  - a. Approve Financial Report: Motion to approve the financials was made by Courtney Krause and seconded by Steven Board. The Commission voted to approve the financials.
  - b. Marketing Plan – review and act on marketing plan.
    1. Visitor Guides – The 2026 Visitor Guide is available for distribution. Robin brought copies for the meeting and has started distribution.
    2. Ad opportunities – Robin would like to see Watertown Tourism partner with the Watertown Daily Times on their upcoming Citywide Rummage. Her goal is to lower the cost for rummage participants, and to receive copies of the rummage map for visitors. Discussions are ongoing with WDTimes, and Robin might reach out to the group for an email vote if an immediate decision needs to be made. The Spring Citywide event is scheduled for May 16, 2026.
    3. Update on billboard commitment – Billboard space continues to be reserved. 3-4 weeks are available from March-June.
    4. Placer.ai usage updates – Robin did some research on area taverns to see where Tourism can support the local industry. She noted that Saturdays were the busiest, and many patrons visited several bars. Many also visited gas stations in the area and some visited local restaurants before/after.
    5. Review and act on mural restoration projects. - No recent updates on murals.
- c. Discuss Hotel stay updates: Robin received an email from Best Western stating that the month of February was overall good compared to last year in the same month. February 2026 occupancy was 38.88 percent vs 35.53 percent last year in February. Forecast for March is expected slower than the last year March.
4. New Business
  - a. Discuss and take possible action on vacant Tourism Commission position  
Robin is still working with Best Western to designate a hotel representative to the city Commission. She had not heard back from the hotel until the morning of the meeting and is hopeful they will fill the vacancy.
  - b. Discuss 2025 Tourism Recap  
Robin provided information on TY to LY financials, social media, and additions to Tourism amenities in 2025. The list also provided tourism destinations like retail and restaurants that either closed, opened, or expanded in 2025.
  - c. Commission Members' report.  
Maranatha Baptist University will host their spring play, Little Women, on April 8-10. The Octagon House Museum opens for the season on May 2, with a summer music series scheduled, and the Ice

Cream Social scheduled for July. The Watertown Unified School District is facing an referendum on April 7 and had a successful showing of the High School’s musical, Pippin, last weekend. The Watertown Area Chamber of Commerce held their career fair at the Watertown High School earlier in the week, where 77 businesses and nearly 1,500 students participated. They will also hold forums for city council and school board positions in the coming months. The Whiskey & Wine Walk will take place on April 25. Watertown Main Street Program will host Luck of the Irish BINGO this evening, and a public meetup with the mayor next week. Watertown Park & Rec is currently looking to fill their director position as well as programming and seasonal positions. They are planning spring break enrichment events, four day trips (DockHounds game, Lake Geneva, CranFest, and the Fireside). They are getting ready for spring sports, and a March 28 Riverside Park cleanup event.

Adjournment – Motion to adjourn the meeting at 8:46 am was made by Steven Board and seconded by Courtney Krause. Meeting adjourned.

Agenda items:

A reminder from Robin to have all requests for additions to the next meeting’s agenda to her by Tuesday, the week before the meeting.

The next meeting will be at 8 am on April 9, 2026, in person at Watertown City Hall

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,  
Robin Kaufmann, Director of Watertown Tourism

Manager’s Report – February 2026

Social Media Report

**Facebook: 127 new followers (Post views 372,800)**

**Visitwatertownwi.com: 1729 Users – 2939 views**

**Instagram: 1218 followers**

- Regularly created content and posted to social media
- Updated events and business listings on visitwatertownwi.com
- Worked on billboard commitments (including graphic work)
- Attended Main Street Board Meeting
- Attended Travel Wisconsin Partner Portal training webinar
- Attended Main Street Promotions Committee meeting
- Attended Airport Commission meeting
- Created City Connection page of events
- Presented Tourism Impact Award at Chamber’s Annual Celebration
- Created and submitted Milwaukee Brewers Yearbook ad
- Completed 2026 Tourism Guide content
- Presented Tourism’s Annual Report at Wake Up Watertown
- Guest on WBEV radio show, Hometown Today
- Met with Deb Sybell to discuss Economic Development projects
- Updated Wayfinder signs at BFTS
- Visited businesses/events for promotional purposes:
  - Blue Butterfly Thrift Store
  - The Basket Bar
  - Indoor Farmers’ Market
  - The Goose & Gander Pub & Grill

# March 2026

In appreciation of your years  
of dedicated service  
to the City of Watertown  
and its citizens.

## **25 Years**

Jill Petig  
*Police Department*

## **5 Years**

Jane Flanigan  
*DPW-Street/Solid Waste Division*

*"There is no greater challenge, and there is no greater  
honor than to be in public service."*

*Condoleezza Rice*

# INSIGHT

## 2025

City of Watertown  
Annual Report



2 A WORD FROM THE  
MAYOR

3-4 DEPARTMENT OF  
PUBLIC WORKS

5 PARKS,  
RECREATION, &  
FORESTRY

5 FIRE DEPARTMENT

6 POLICE  
DEPARTMENT

6 DEPARTMENT OF  
PUBLIC HEALTH

7 LIBRARY

7 MEDIA  
PRODUCTIONS

8 FINANCE  
DEPARTMENT

8 ADMINISTRATION/  
CITY ATTORNEY



# 2025 ALDERS

# LEADERSHIP TEAM

**DISTRICT 1**

Ald. Dana Davis

**DISTRICT 2**

Ald. Jon Lampe

**DISTRICT 3**

Ald. Ken Berg

**DISTRICT 4**

Ald. Dan Bartz

**DISTRICT 5**

Ald. Brad Blanke

**DISTRICT 6**

Ald. Fred Smith

**DISTRICT 7**

Ald. Tony Arnett

**DISTRICT 8**

Ald. Bob Wetzel

**DISTRICT 9**

Ald. Myron Moldenhauer

**DPW - BUILDING, SAFETY, AND ZONING**

Brian Zirbes

**DPW - ENGINEERING**

Andrew Beyer

**DPW - STREETS AND SOLID WASTE**

Stacy Winkelman

**DPW - WATER SYSTEMS**

Peter Hartz

**PARKS, RECREATION, & FORESTRY**

Kristine Butteris

**FIRE DEPARTMENT**

Tanya Reynen

**POLICE DEPARTMENT**

Dave Brower

**DEPARTMENT OF PUBLIC HEALTH**

Carol Quest

**LIBRARY**

Peg Checkai

**MEDIA PRODUCTIONS**

Lisa Famularo

**FINANCE DEPARTMENT**

Mark Stevens

**ADMINISTRATION DEPARTMENT**

Emily McFarland/Robert Stocks

**CITY ATTORNEY**

Steven Chesebro/Ali Panagopoulos



# A WORD FROM YOUR MAYOR

As I look back on 2025, I am very proud of the progress we have made together as a community. This year marked new beginnings and significant milestones for the City of Watertown, and I am honored to serve as your mayor during such an important time.

In April, I had the privilege of taking office as Mayor. I stepped into this role with a commitment to collaboration, responsible stewardship of taxpayer dollars, and thoughtful growth that protects what makes Watertown special. That same month, we celebrated the completion and reopening of the Main Street Bridge.

A major achievement this year was the completion of our new fire station. Watching our Fire Department move into a modern facility designed to support their lifesaving work was a proud moment for our City. The open house in June was a powerful reminder of how deeply our residents value and support public safety. Over 1,000 of you joined us on that day to celebrate!

We added more than \$20.5 million in residential property improvements and saw over \$15 million in commercial property investments over the past year. The Rock River Ridge development is well underway, and more housing is coming to Watertown in 2026! I am excited to see new homes of all types being built in Watertown, giving residents options for housing, no matter what phase of life they are in.

We also honored our nation's heroes with the installation of the Vietnam Veterans Memorial Wall at Aero Park, the only permanent installation of its kind in the Midwest north of St. Louis. This meaningful tribute provides a place for remembrance, reflection, and gratitude.

All of these wonderful accomplishments have been supported by our city staff, appointed committee members, and elected officials. Their professionalism and commitment to serving our residents are the foundation of everything we accomplish. I am equally grateful to the residents and business owners who choose Watertown. Thank you for your desire to invest here, participate in community life, and make this City your home.

The year ahead holds so much promise. I am excited about the continued growth, opportunity, and momentum we will build together in 2026 and beyond.

ROBERT STOCKS, MAYOR



***"We look forward to witnessing the city's continued progress and development in the years ahead."***

## Notable Projects



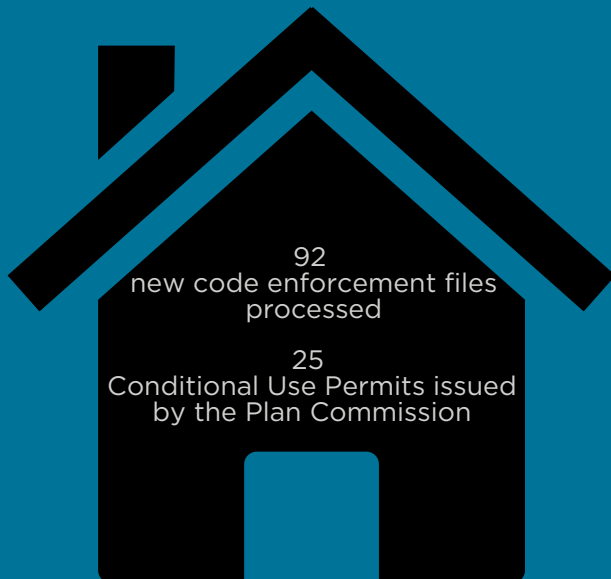
- Permits taken out for 55 new homes and 1 duplex
- Permits for 4 apartment buildings (three-24 unit & one 21-unit)
- Addition to the Johnsonville Plant
- Vietnam Veterans Memorial Wall

\$174,432 Park Improvement fees collected  
 \$17,289 in fees in lieu of dedication collected



Over \$20.5 million in residential property improvements

Over \$15 million in commercial property improvements

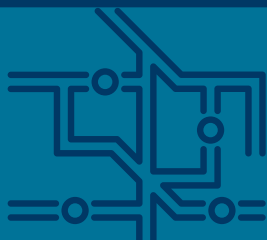


92 new code enforcement files processed

25 Conditional Use Permits issued by the Plan Commission

## DPW- ENGINEERING

Flooding, creeks, and culverts will be evaluated on the west side of the city, partially funded by grants



City-wide Bike & Pedestrian Plan are underway

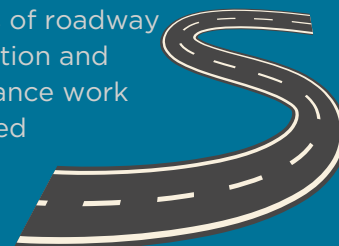
Western Ave., S. First St., and the public alley behind were reconstructed.

Concrete ramp and steps constructed connecting Main Street to the boardwalk



Main Street Bridge was completed and opened to traffic again!

4.3 miles of roadway construction and maintenance work completed



# DPW-STREET & SOLID WASTE



Curbside collection of 2,465 tons of recycling



Curbside collection of 5,428 tons of garbage and solid waste



Curbside collection of 1,500 tons of leaves

23 salting operations for snow and ice control

5 plowing operations for snow and ice control

3 brining operations for snow and ice control

## Construction Projects

S. First St. parking lot

Alleys between S. 1<sup>st</sup> & S. 2<sup>nd</sup> and Rock St. & Cady St.

West Street frontage road

Resurface work on various roads

Repairs of catch basin, manholes, and curbs and (new) sidewalks

Demo Riverside Park restrooms and new concrete around new ones

Dig and prep all the water main break patches

Maintenance and compliance at the N. Church St. fill site



# DPW-WATER SYSTEMS



Hired a private contractor to begin a citywide lead service line replacement project (960 private side lead services, and 437 public side lead services). This is mandatory due to the EPA's changes to the lead and copper rule. All municipalities in the US must remove all lead services by October 2034. Available grants helped home owners cover the cost.

### Water:

- Replaced and installed 1,050 feet of new watermain.
- Rehabilitated the west side water tower with the city logo.
- Replaced well #4 raw water line



### Wastewater

- Installed three emergency stand-by generators at outlying lift stations: Country Club Lane, 18<sup>th</sup> Hole, Grandview
- Contributed \$300,000 to the development of the Rock River Ridge sanitary sewer system
- Commenced the 495kW DC ground-mounted solar array on the wastewater campus (1/3 the daily power consumption is now being offset by the solar)
- Rehabilitated 2,492 feet of sanitary main
- Replaced the combination sewer vacuum high power jet cleaning truck
- Replaced all the HVAC controls on the WWTP campus (10 buildings)



# PARK, RECREATION, & FORESTRY



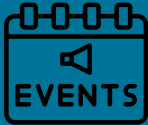
## Senior and Community Center

- 19 enrichment programs with 530 individual and family participants
- 13,740 people attended 1054 Senior Center activities; 5,797 people attended 334 community activities
- 128 new memberships, 723 total memberships



## Recreation

- 146 recreation programs with 420 adults and 1900 children in attendance



## Rental Programs

- 463 total rentals



## Bentzin Family Town Square

- Raised \$40,000 in grants & sponsorships
- 55 events
- 13.2 K unique visitors



## Aquatics

- Sold 1344 individual and family passes for the year
- 100 aquatic programs with 629 participants



## Parks Division

- Maintained 330 acres of parks
- 10 tournaments held
- Fire Department landscaping improvements

## Forestry Division

- Removed 120 trees
- 87 total tree planted
- Pruned 334 trees

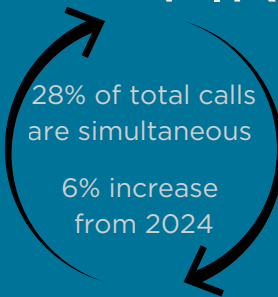


# FIRE DEPARTMENT

Responded to  
**3,205 total calls**  
for fire and EMS  
service



Responded to  
**295 lift assist**  
calls



**943 Inspections**  
were completed



Moved into the new station-open house with over 1000 people and numerous tours throughout the year

Baby Box Blessing and in service

Events included: Pop up Splash pad, freeze pop fire house tours, MATC Fire/EMS workshop & more



Miovision Opticom Traffic Control system installed-improving safety through controlled intersections

Delivery of a new ambulance

Battalion Chief Chad Butzine recognized as American Legion Firefighter of the Year at the state level



# POLICE DEPARTMENT



3 new officers and 1 new Jefferson County Human Service partner joined the department



The department is now staffed at 24% female officers.

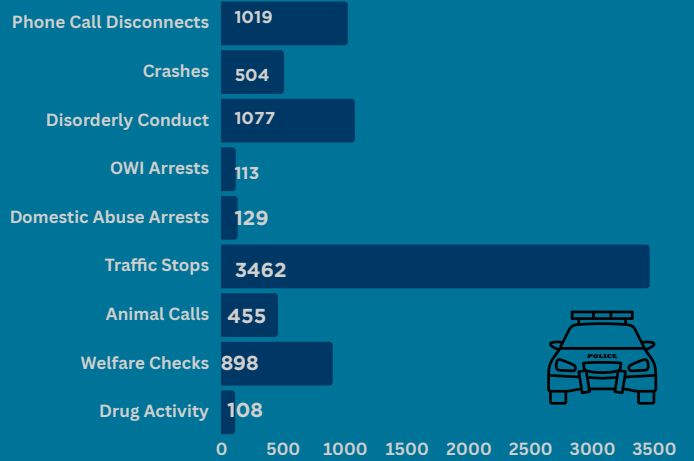
- Officer Lenske was awarded for his work in Drug and Alcohol enforcement
- Officer Miller was awarded for his partnership with the Jefferson County Drug Free Coalition.
- Officer Winchester was awarded the Jefferson County 2025 Crisis Intervention Training Officer of the Year
- Officer Achilli was awarded the Jefferson County 2025 Officer of the Year for a bravery incident

### K9 CHANCE HIGHLIGHTS



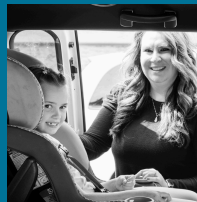
- 6 community demonstrations
- 21 arrests
- 15. g of meth seized
- 17.29g of fentanyl seized
- 42g of cocaine found & seized

### 15,846 TOTAL SERVICE CALLS



# DEPARTMENT OF PUBLIC HEALTH

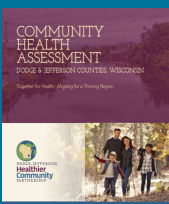
2025 was the first full year of operation for the Watertown Department of Public Health Laboratory. WDPH lab analyzed 247 bacteria and 258 nitrate samples for transient, non-community public water systems in Dodge and Jefferson Counties. In addition to those public water systems, WDPH lab will be offering bacteriological and nitrate analysis for private well owners in 2026.



The WDPH continued its commitment to child passenger safety by offering free car seat checks for families and caregivers. A team member successfully completed the rigorous week-long training required to become a **Certified Child Passenger**

**Safety Technician**, This gives the department two certified technicians who collectively provide the majority of all car seat installations and safety checks in the city. **49 car seats** were inspected, and **17 new car seats** were distributed to eligible families.

In partnership with Dodge Jefferson Healthier Community Partnership, WDPH completed a Community Health Assessment using the Vital Conditions Framework, with mental health as the overarching priority. The results can be found on the City of Watertown website under Health Department /Community Health Data.



**Social Connection Events: Food pantry, Community Baby Shower, Lights N Sirens, Senior Community Resource Fair, & more**

Two staff members were certified to teach Mental health First Aid, which equips city staff to recognize early signs of mental health challenges and connect individuals to resources. 32 city employees were certified.



# PUBLIC LIBRARY



Storytime with Watertown Fire Department and EMS!

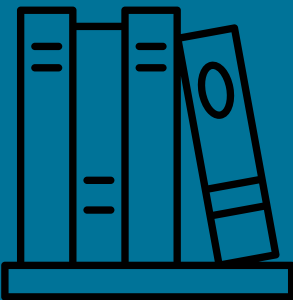


A special spring story time visitor from Jelli's Market. "Ewe" belong at the library!

The yearly attendance was 174,664 patrons visiting the library and the daily average was 495 people.



The 2<sup>nd</sup> annual and very successful WPL Film Festival



13,288 Registered users

- Total circulation of physical materials was 274,944
- 1,490 new cards given out
- 601 programs offered to children, teens, and adults
- 62,000 wireless uses
- 1,310 mobile print users
- 60,386 e-content checkouts



# MEDIA PRODUCTIONS

## Achievements

Launched a new website platform including a new city app that lets residents view city information easily and can send notifications.

Restructured and renamed the The Weekly Roundup to Robert's Roundup, amping up production value and content. the average RR views are over 10K per episode.

### YouTube

34,226 total views  
246 new subscribers  
1,299 total subscribers



### City Website

76K users  
1.1M total views



### Facebook

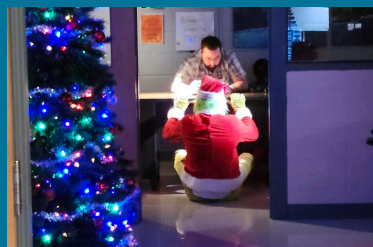
4.6M total post views  
1,879 new followers  
10,515 total followers



Staff member Evan Rodriguez began his college journey at UW Oshkosh. Evan continues to work during school breaks and remotely during the school year.



City staff gathered for the filming of the 2025 holiday video



Evan Hisey and Max Alexander film the opening sequence for the city holiday video



Evan Hisey films the Main Street Bridge ribbon cutting in April.

# FINANCE DEPARTMENT



270 meeting notices were published  
30 Special Event permits issued  
29 Transient Permits  
2033 licenses issued



- 81 liquor, tobacco, second hand
- 45 Temp. Class B (picnic)
- 640 operator (bartender)
- 34 temp. operator (bartender)
- 1 carnival
- 1232 dog (DC-474, JC-758)



The Finance office implemented the acceptance of credit card payments in the Finance Department and changed other departments to utilize the same processor, providing a decrease in their service fees.



8,567 out of 13,070 (65%) total registered voters cast a ballot in the April 2025 election



# ADMINISTRATION DEPARTMENT & CITY ATTORNEY'S OFFICE



A new Mayor was elected in April  
We hired a new IT Coordinator in July  
We hired a new Economic Development Manager in October.

The city underwent a compensation study

The city changed their insurance carrier from ETF to Dean Health Care

There were 1,079 helpdesk tickets submitted



Attorney Steven Chesebro concluded his service with the City of Watertown in July 2025, and Attorney Alexandra Panagopoulos assumed the position in September 2025. Thank you to Attorney Chesebro for his dedication and knowledge.

**Leadership Watertown Project** contributed \$2000 to enhance the alleyway behind Bismarck's on E Main Street.

The **Downtown Commercial Revolving Loan Program** provided low-interest loans for facade improvements, structural repairs, and upgrades to plumbing, electrical, heating, and cooling systems.

Thanks to the generosity of Dr. John Beltz, and the **Beltz Foundation Downtown Watertown Grant Program**, the RDA awarded grants of up to \$10,000 for public events that attract more than 150 attendees, meet area economic development goals, and provide business and community involvement, such as the holiday tree lighting. It also supported local businesses with funding for capital improvements and renovations.

Using one-time American Rescue Plan Act (ARPA) funds, the **RDA's Housing Rehab Grant Program** deployed more than \$36,000 to help homeowners address deferred maintenance, improve energy efficiency, and enhance curb appeal.



**Municipal Citations: 2460**  
**Municipal Court Trials: 26**  
**Circuit Court Trials: 7**  
**Pre-Trial Conferences: 164**

# 2025 ANNUAL REPORT



# *Fire Department*

Compassion  
Dedication  
Trust  
Accountability  
Integrity



# MISSION VISION VALUES

In early 2025, we teamed up with Partner 2 Learn to review and renew Watertown Fire Department's mission, vision, and values. This was a true department-wide effort, with input from all staff on who we are, how we serve, and what we expect of one another. A representative committee reviewed feedback from the membership, developed a draft, and shared it back with the department for a period of real-world review and use. Starting 2025 with this work gave us a strong, shared foundation as we prepared for the move into our new station and continued to grow together.

## Mission

WE ARE DEVOTED TO SERVING OUR COMMUNITY WITH UNWAVERING DEDICATION BY PROVIDING EXCEPTIONAL SERVICES TO PROTECT LIVES AND PROPERTY THROUGH A CULTURE OF TRUST, TRAINING AND TEAMWORK

## Vision

WE SERVE, GROW, AND ADAPT TO OUR COMMUNITY BY ELEVATING EXCELLENCE AND DRIVING PROGRESS

## Values

- COMPASSION
- DEDICATION
- INTEGRITY
- ACCOUNTABILITY
- TRUST





# A MESSAGE FROM THE FIRE CHIEF

Section 7, Item D.



## Welcome to the City of Watertown Fire Department's 2025 Annual Report

2025 was a milestone year for the City of Watertown Fire Department. On May 14, we moved into our new fire station, a project years in the making and made possible through the support of our Common Council, mayor, and the trust of our community. This facility strengthens firefighter health and safety, improves workflow, and gives us the training space needed to meet today's demands.

This was also our busiest year on record, with 3,205 calls for service, up 30% from 10 years ago. Simultaneous calls increased to 28.5

percent, meaning crews were more often handling multiple incidents at once.

Even with the staffing increase approved in 2018, the workload per authorized firefighter in 2025 is roughly 20 percent higher than it was a decade ago. Demand continues to grow, and that growth affects response reliability and risk.

The Department also strengthened the tools that support daily operations, including new apparatus project oversight, expanded technology systems, and improved records management. These updates improve accountability and help us manage increasing call volume with consistency.

Looking ahead, the approval of the Deputy Chief Fire Marshal position during the 2025 budget process is an important step forward. This role will focus on inspections, fire prevention, and communication with current and future business owners. That upstream work reduces risk before an emergency occurs and supports responsible growth in our community.

Thank you for your continued partnership and support. 2025 was a significant year, and we enter 2026 focused on strengthening service and staying ahead of rising demand.

*Chief Tanya Reynen*

**Compassion leads. Dedication drives.  
Integrity delivers.**



# OUR TEAM

The department's workforce reflects an average of approximately 7.9 years of service, demonstrating meaningful institutional knowledge of our most senior members and officers, while continuing to integrate newer members into the department. Compared to prior years, staff turnover was lower, supporting continuity and reinforcing the department's focus on retention. During the year, one line firefighter resigned, whose position was filled promptly, allowing the department to close out the year fully staffed for response personnel. The part-time administrative assistant left the department in fall, and that position is slated to be filled in early 2026. Reduced turnover has helped limit onboarding and initial training demands, a shift that has been positively felt across operational staff and training leadership. As the department looks ahead to anticipated retirements in 2026, this ability allows for more deliberate planning tied to future staffing needs, including expanded EMS capacity and continued leadership support to sustain service delivery.

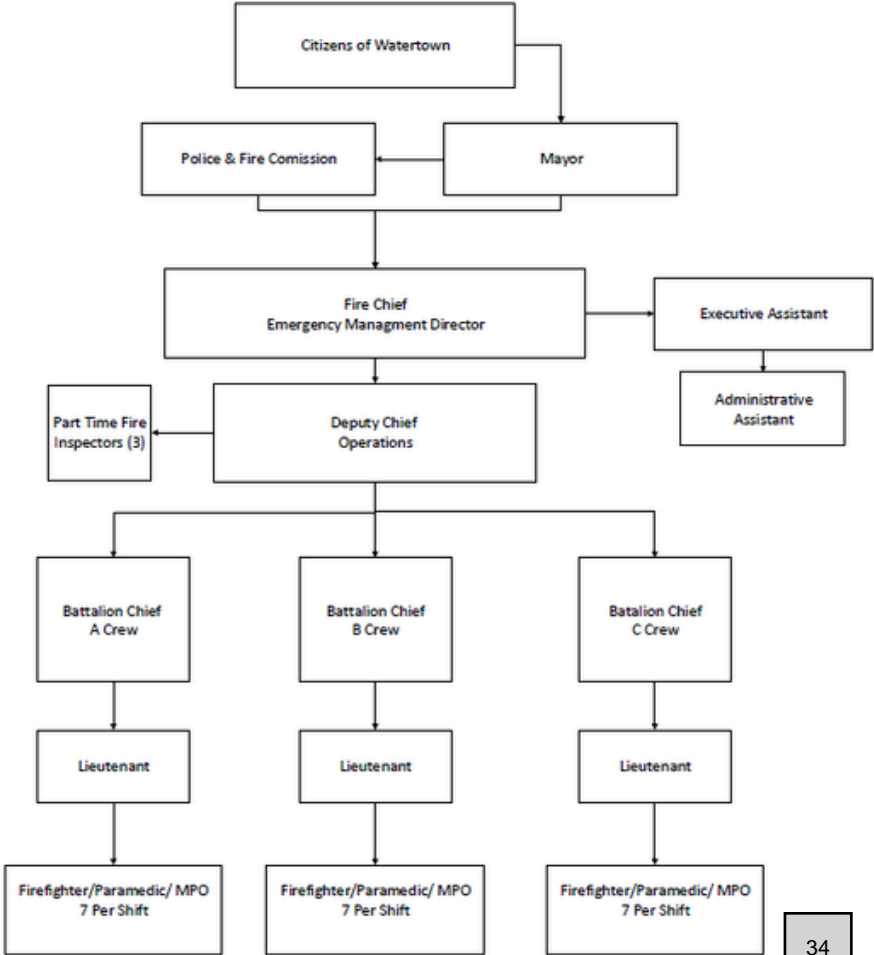
**Battalion Chief Butzine receiving the American Legion Firefighter of the year award**



## New Members

- BRADY SMITH (1/25)
- TYLER BROMBEREK (3/25)
- HUNTER DOUGLAS (6/25)
- JACK WOHLERS (10/25)

## Organizational Chart





# ONBOARDING

## New Hire Academy

Every new hire at the Watertown Fire Department goes through a focused onboarding academy to ensure they are ready to serve from day one. Over eight days, new members completed numerous tasks to gain hands-on experience of core fire and EMS operations, learning our response areas, working with our equipment, and spending time with the Watertown Dispatch center. This investment is critical because once assigned to a shift, the new hire will be expected to perform on fire calls and critical EMS calls. After the academy, the new hire will be an extra on the ambulance for their first month, gaining valuable time working alongside skilled paramedics, completing EMS skills, and getting prepared to be on their own.

## Paramedic Course

Paramedic education is a demanding, year-long program that exceeds 1,000 total hours of combined classroom instruction, skills labs, hospital clinicals, and field time spread over a year with significant evening and weeknight commitments. Because of recent state enrollment and scheduling changes, our department plans for EMT hires to complete paramedic education within their first 24 months rather than within a single year. This allows time to navigate program availability while continuing monthly assessments for probation work. This approach allows us to focus on hiring the right people while supporting their development into highly trained paramedics through a realistic and sustainable pathway.

## Qualified for Position

While a person may be employed by the Fire Department, that doesn't automatically mean they are qualified to fill every operational position. Wisconsin rate requirements under Administrative Code SPS330 and the Department's EMS Operational Plan require specific certifications for specific roles. Ambulance: requires paramedic licensure. Apparatus drivers must complete the Motor Pump Operator (MPO) course, and swing or tailboard positions that operate the Tenders or ladder also require MPO and aerial operator certifications. Officer positions require completion of state-recognized officer coursework. Because these credentials are sequential and most often completed alongside full-time shift work, it typically takes two to three years from hire for a member to become fully qualified across multiple roles. Supporting members through training is essential to safe operations, and that's why we put so much effort and focus on retention and hiring the right employee.



# FIRE STATION

## We moved!

On May 14, the Watertown Fire Department officially moved into the new station. A milestone made possible by the dedication and teamwork of the elected officials over the previous 5 years. In the weeks leading up to the move and throughout moving month, members worked long hours cleaning, organizing, and preparing both sites while continuing to meet the daily demands of emergency response. Their commitment, flexibility, and ownership were evident throughout the entire process.

We are sincerely grateful to our elected officials and the Watertown community for their continued support and trust in this investment. This new station provides space and functionality needed to support modern fire and EMS operations, including appropriate decontamination areas, healthy sleeping quarters, office spaces, and efficient workflows. The training rooms have already been put to use for numerous internal and external training sessions, reinforcing that this facility is not only a home for the Fire Department staff but also a shared community resource that will support the city into the future.





# FIRE STATION

## Work in Progress





# FIRE STATION

## Moving Week



## Owner Training



**Over 10,000 native plants were brought in and planted. Thank you to the Park and Stormwater Teams!**

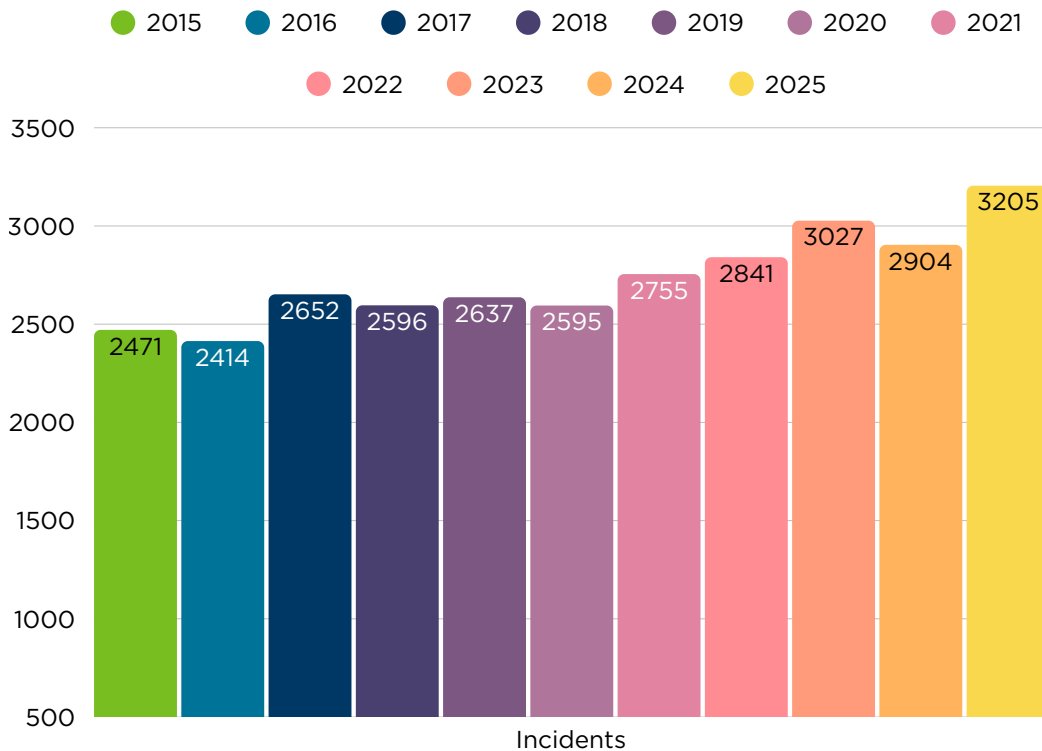
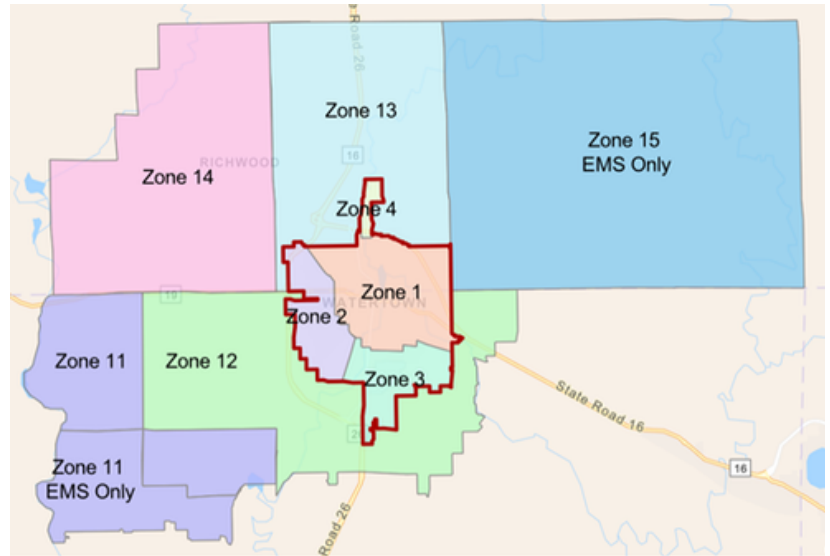


# OPERATIONS OVERVIEW

## Response Area

Watertown Fire Department provides fire and EMS services across a total service area of approximately 145 square miles, with about 45 square miles covered for EMS services only, including the Town of Lebanon and a portion of the Town of Milford. This places our department among the largest footprints in Jefferson and Dodge counties.

Comparatively, neighboring communities such as Beaver Dam and Fort Atkinson cover just over 100 square miles each, and Jefferson, a significantly smaller area. Our service area features a mix of urban and rural communities across multiple jurisdictions, each presenting unique response and preparedness challenges. These wide-ranging challenges require careful coordination, consistent, and predictable staffing and a strong focus on training to meet these challenges with timely and effective service; regardless of location.



2025 WAS A RECORD YEAR, SURPASSING 2023'S RECORD CALLS FOR SERVICE. THERE HAS BEEN ROUGHLY A 30% INCREASE IN CALLS OVER THE LAST DECADE.



# OPERATIONS OVERVIEW

## Simultaneous calls

Simultaneous calls for service occur when crews are already committed to an incident and a second or third emergency comes in at the same time, requiring units to be split or additional resources to be requested. The chart below reflects a clear upward trend over the past three years, showing that these overlapping calls are happening more frequently as overall call volume continues to rise. For residents this can mean

longer response times or the need to rely on mutual aid while units are already engaged elsewhere. Tracking this trend is important because it highlights growing system strain and reinforces the need for thoughtful staffing, deployment, and long-term planning to maintain a reliable, resilient service.

**SIMULTANEOUS CALL AVERAGE**

2023 - 21.9%

2024 - 22.4%

2025 - 28.5%

**BUSIEST DAYS**

JULY 17: 22 CALLS

JULY 21: 21 CALLS

MAY 6: 20 CALLS

SEPT 22: 20 CALLS

DEC 28: 18 CALLS



## Trend of Simultaneous Calls

	2023		2024		2025	
January	39	17%	52	19%	79	28%
Feb	48	20%	39	18%	63	28%
March	39	18%	52	22%	93	32%
April	37	17%	31	14%	74	28%
May	45	18%	47	20%	103	34%
June	46	17%	68	27%	78	27%

	2023		2024		2025	
July	63	22%	57	24%	87	30%
August	50	19%	50	22%	60	24%
Sept	47	18%	66	25%	89	33%
Oct	47	19%	57	22%	70	25%
Nov	51	21%	64	28%	57	24%
Dec	74	27%	58	28%	80	29%



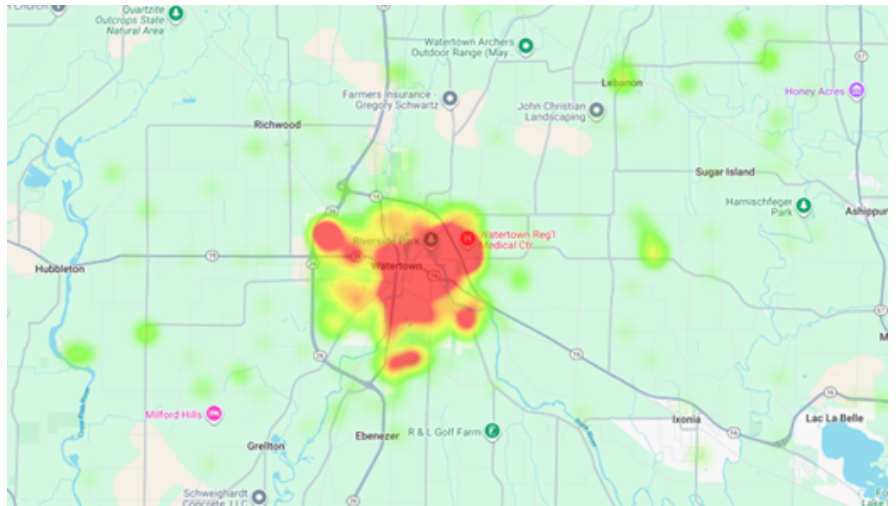
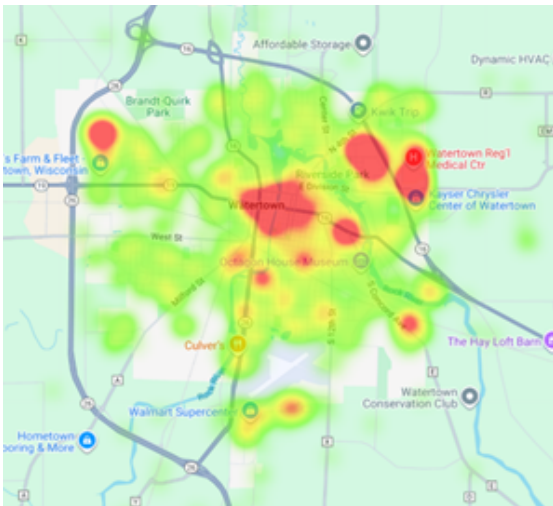
# OPERATIONS OVERVIEW

## Heat map - call locations

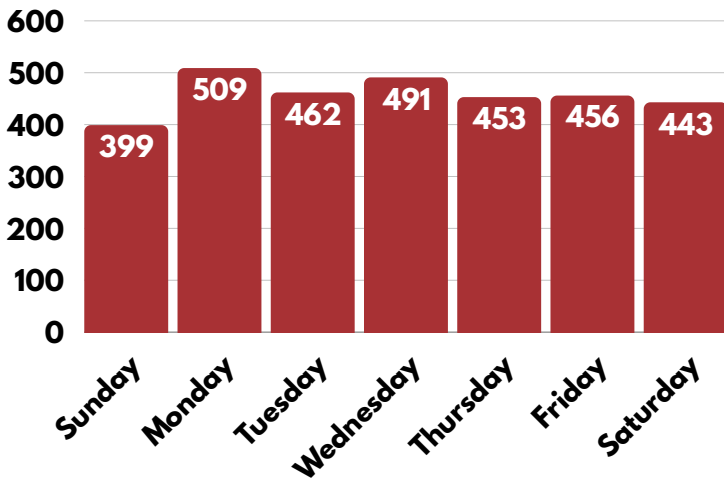
The heat maps show call volume by location, with one view focused on the City of Watertown and a second, zoomed-out view showing the broader response area, including the Town of Lebanon. On the regional map, Lebanon appears lighter due to the larger scale, but it generated **93** calls this year, underscoring the importance of viewing both maps together to understand the call distribution across the service area.

**TOP 5 INCIDENT ADDRESSES**

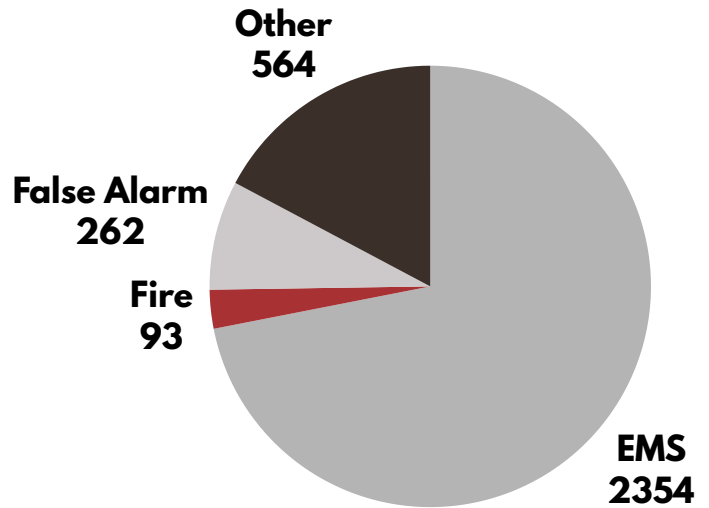
- 121 HOSPITAL: 192 CALLS
- 1020 HILL: 140 CALLS
- 700 WELSH: 97 CALLS
- 1301 E MAIN: 78 CALLS



## Incidents by Day of Week



## Incident Types



**The busiest time of day is Noon to 6 pm**

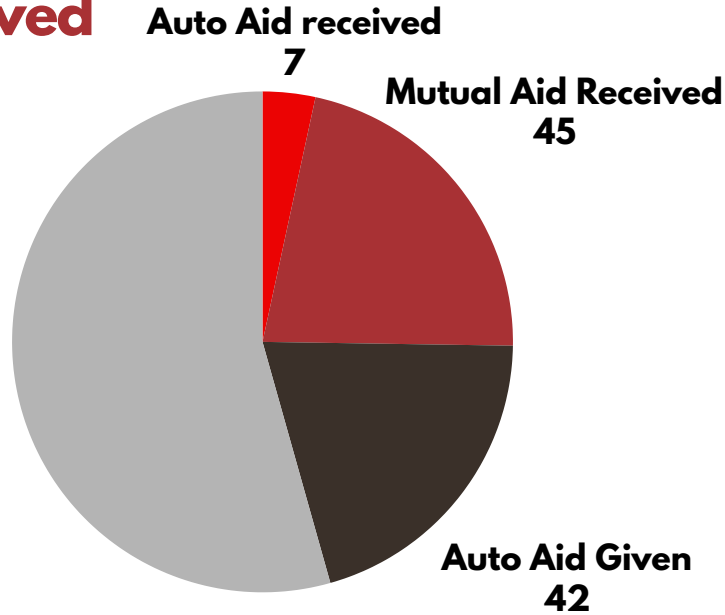


# OPERATIONS OVERVIEW

## Mutual & Auto Aid Given/Received

This report highlights when outside agencies are requested to assist or when Watertown crews respond to support neighboring communities. While mutual aid is an essential part of regional emergency response, it can significantly affect response times when additional resources are needed.

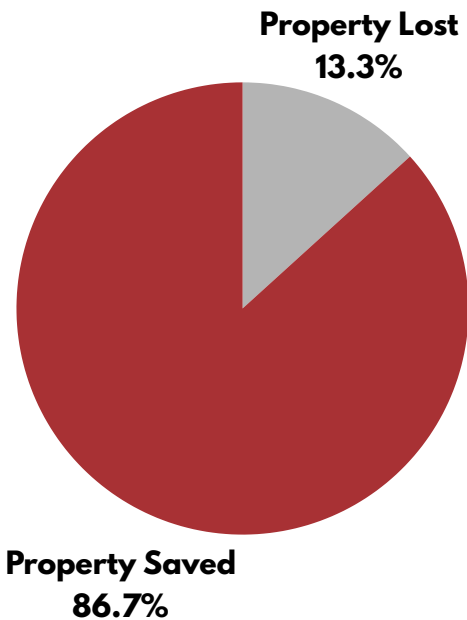
For EMS incidents, Ixonia is our most frequently requested mutual aid partner, and their response adds at least 10 minutes to incidents on the edge of the city due to travel distance alone. This does not include dispatch or call processing time. This data reinforced the importance of staffing and unit availability within our own service area to minimize delays in patient care whenever possible and maintain EMS revenue for that incident.



In 2025, more than **\$30.7 million in property value was exposed to fire conditions**. Through rapid response and coordinated suppression, an **estimated \$26.6 million in property was preserved**. One commercial structure accounted for the majority of total loss value in 2025. Residential and garage fires made up the bulk of incidents.

## Structure Fires of Significance

1/3/2025	Warren St. Garage Fire
2/15/2025	Garden Rd Storage Shed Fire
2/21/2025	West Rd Storage Shed Fire
3/8/2025	Union St Kitchen Fire
3/15/2025	E Main St Porch Fire
4/26/2025	Carriage Hill Garage Fire
5/13/2025	Wakoka St Commercial Fire
5/15/2025	Sand St Garage Fire
6/18/2025	Cty M Residential Fire
7/22/2025	Sunnyfield Ct Garage Fire
10/8/2025	Spring St. Residential Fire
11/8/2025	N 4 <sup>th</sup> St Garage Fire
12/24/2025	N 4 <sup>th</sup> St Residential Fire





# EMS OVERVIEW

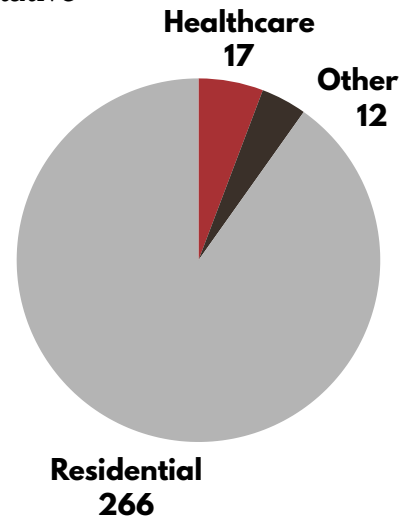
Section 7, Item D.

## EMS in Review

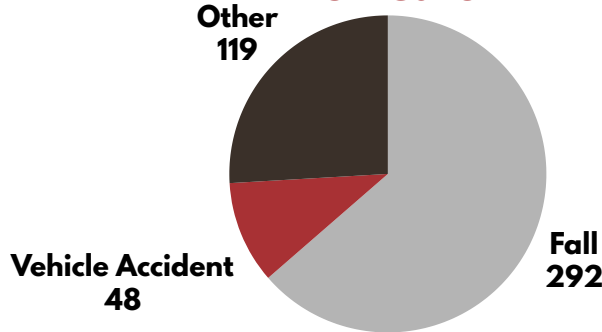
Watertown Fire Department provides Advanced Life Support (ALS) paramedic service, and the demand for EMS continues to grow year over year. Nearly seventy percent of our total call volume is medical in nature, which means the majority of our workload is centered on patient care. The department remains actively engaged in the Jefferson County EMS workgroup to evaluate and strengthen the broader county EMS system while locally working closely with Watertown Regional Medical Center and transitioning to a new medical director, Dr. Sayre. That partnership supports stronger clinical oversight and continued advancement of paramedic training and support.

In 2025, the department secured significant Ground Emergency Medical Transport (GEMT) funding, bringing meaningful revenue back to the city to help offset the true cost of delivering paramedic-level care. At the same time, investment in preventative maintenance and service schedules has improved the reliability of critical EMS equipment, ensuring crews have what they need to respond. As call volume and medical complexity continue to increase, these efforts strengthen the department's ability to deliver dependable, high-quality care to the Watertown community.

### Lift Assists: 295 Calls



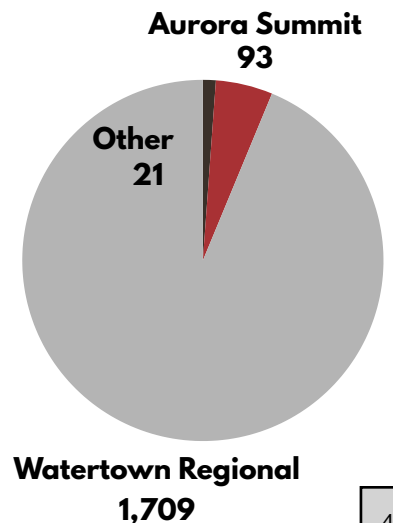
### Trauma Incidents: 459 Calls



### AMBULANCE TURNOUT TIME BY CALL DEMAND (90<sup>TH</sup> PERCENTILE)

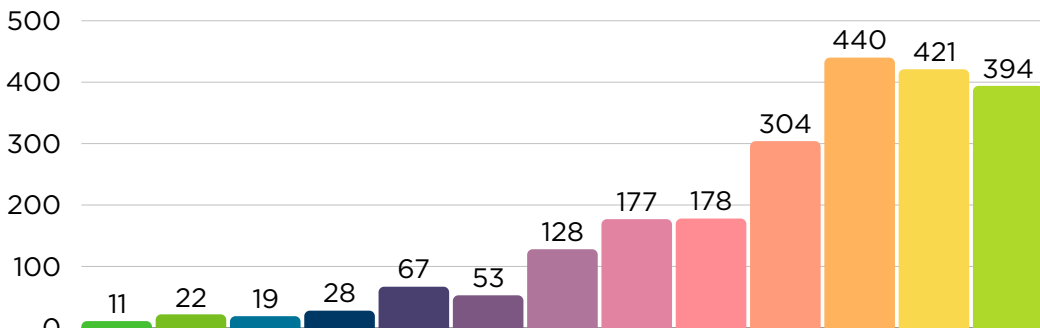
- 1<sup>ST</sup> OUT CALL: 2:08
- 2<sup>ND</sup> OUT CALL: 2:36
- 3<sup>RD</sup> OUT CALL: 3:08

### Patients by Facility: Transported Total 1823



### Number of Patients by Age

- <1
- 1-4
- 5-9
- 10-14
- 15-19
- 20-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65-74
- 75-84
- 85+





# TRAINING OVERVIEW

Section 7, Item D.

## Training Overview

Training this year focused on building strong responders and healthy leaders. Crews participated in Mercy Health's resiliency training course to support stress management and day-to-day wellness. We trained 6 personnel in NFPA 1403 live fire training. We continued leadership development through a Buffalo Leadership session with Ted Neitzke, connecting “smart thinking” concepts to the work we do on and off the job. Our medical control doctor led us on monthly EMS topics critical to current needs. Department leadership attended ISO training, legal training, and the Chiefs' education conference to support department readiness.



Each month, staff complete training in four different categories: Engine Company, Truck Company, Rescue Company, and EMS. These crew trainings focus on operational efficiency and competency, while the department-wide trainings focus on personnel development.

The department was awarded over \$75,000 in grant funding from the Assistance to Firefighters Grant (AFG). These federal funds are dedicated to training staff on Incident Safety Officer, Safe Vehicle Driving Operations, and Live Fire Training. All of which support the department's goals of improving safety for staff and continued growth in our training division.

Rapid Intervention



Vehicle Extrication



Roof Ventilation





# COMMUNITY RISK REDUCTION

## Safe Haven Baby Box

In July, the Safe Haven Baby Box, installed as part of the new station project, was blessed and placed into service. The box is monitored 24/7, tested weekly by department staff, and fully integrated into our emergency response procedures to ensure immediate care if it is ever activated. Members are trained on Wisconsin's Safe Haven law and the responsibilities that accompany this resource. The Safe Haven Baby Box reflects the department's commitment to safety and providing support during moments of crisis. The Strehlow family donated funds towards the bassinet and infant care supply kit in memory of retired firefighter Paul Strehlow.



## LIV Safe Submissions

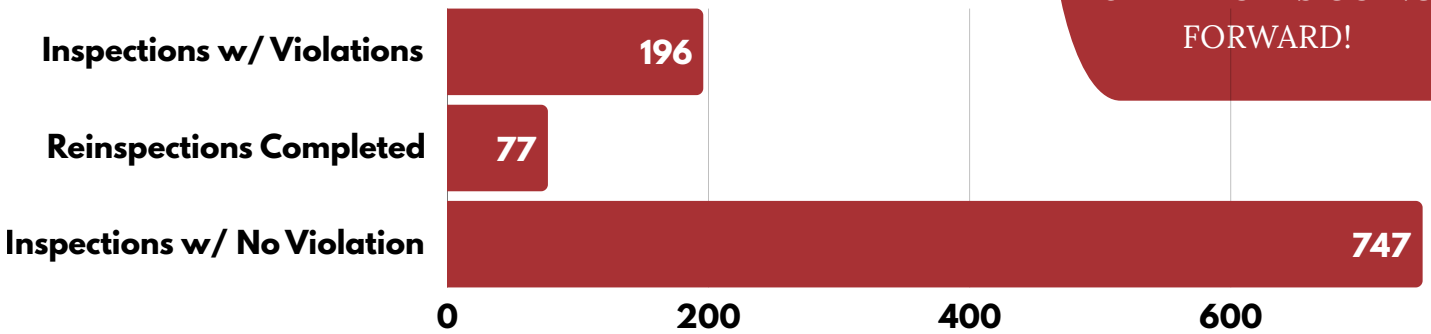


This year the department fully implemented the LIV Safe Inspection submission platform. This system improves how fire inspections and compliance are tracked and managed. To date, the system has **processed 173** submissions and identified **63** deficiencies, allowing issues to be documented clearly and addressed more efficiently. The platform provides faster notification to the fire department and supports timely follow-up with businesses to ensure fire suppression system compliance. Overall, LIV has strengthened the inspection program by improving accountability and recordkeeping, which allows for a safer city overall.

## Fire Inspections

The Fire Department is responsible for 1,319 known inspectable occupancies. In 2025, 71% were inspected. In 2026, the department will validate and update the occupancy inventory, target a 100% annual inspection rate, and improve reinspection compliance to ensure identified deficiencies are corrected in a timely manner. The addition of a designated deputy chief to oversee fire prevention and inspections will provide focused leadership, accountability, and performance tracking to strengthen the program and reduce preventable risk across the community.

THE DEPUTY CHIEF FIRE MARSHAL POSITION WAS APPROVED DURING THE 2025 BUDGET PROCESS. WE LOOK FORWARD TO IMPROVED CRR EFFORTS GOING FORWARD!





# APPARATUS

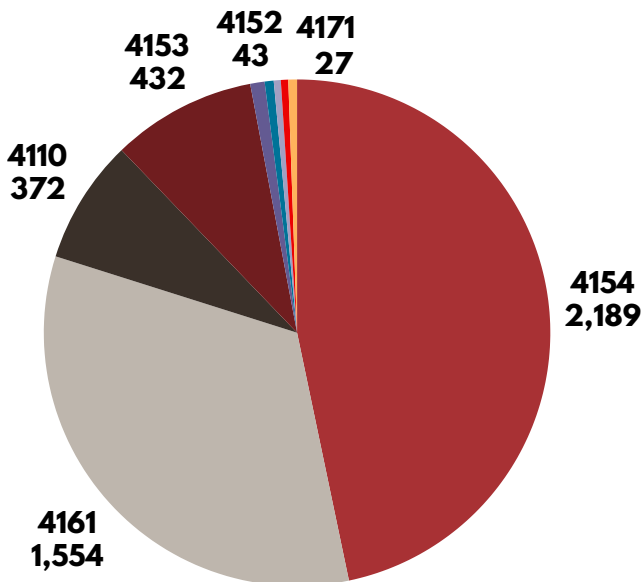
## Apparatus Update

The Fire Department provided full oversight on several major apparatus projects this year. Staff finalized production of the Townships' tender, including enhanced project management and a final inspection at the manufacturer prior to delivery to ensure the vehicle met all agreed specifications. We also completed the final inspection and accepted delivery of our new ambulance after closely managing the build process from start to finish. In addition, significant committee-level work was completed to evaluate vendors and move forward with ordering the city's next ladder truck and future engine.

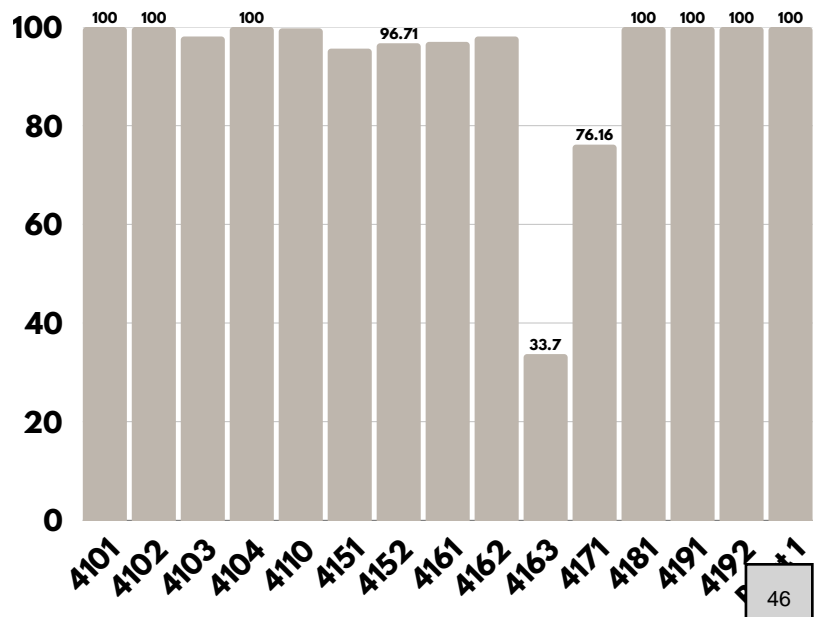
With apparatus costs having risen substantially in the last 5-10 years, these purchases represent long-term capital investments for our community. Department personnel have remained deliberate and detail-oriented throughout each project, ensuring specifications are operationally sound, maintenance considerations are built in, and the equipment is designed to meet today's demands while positioning the city for future service needs.



### Incidents Responded to by apparatus



### % Time Apparatus In Service





# APPARATUS

## Apparatus Update

The city's current ladder truck has experienced extended out-of-service periods as aging components continue to fail and replacement parts become increasingly difficult, sometimes impossible, to source. In several cases, maintenance staff have had to fabricate parts to keep the apparatus operational. As heavy apparatus approaches or exceeds the 20-year mark, wear increases and manufacturer support declines, directly impacting reliability and response readiness. Maintaining a consistent, council-supported replacement schedule is essential to ensuring frontline equipment remains dependable and available when the community needs it most.

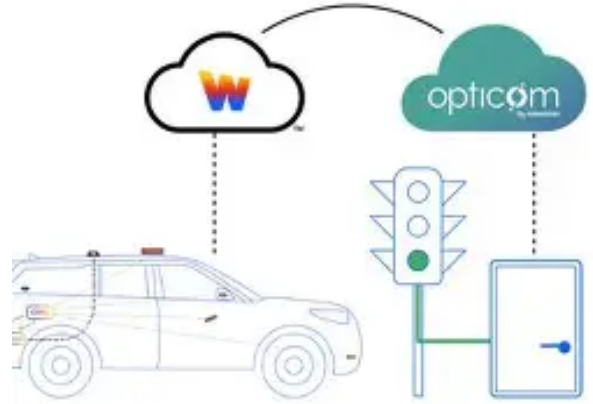
Vehicle	Age	Miles/Hours	Type of Service	Reliability	M & R Costs	Condition	Total	Notes
	1 point for every year of chronological age, based on in-service date.	1 point for each 10,000 miles or 1,000 engine hours of use.	Points (1, 3, or 5) are assigned based on the unit's service level. Severe-duty apparatus, such as fire pumpers, receive 5 points, while administrative vehicles receive 1 point.	Points (1, 3, or 5) are assigned based on repair frequency. A score of 5 reflects vehicles averaging two or more shop visits per month, while a 1 reflects vehicles requiring repairs once every three months or less.	Points (1-5) are assigned based on total life maintenance and repair costs, excluding accident damage. A score of 5 reflects costs equal to or exceeding the vehicle's original purchase price, while a 1 reflects costs at or below 20% of the original purchase price.	This category evaluates overall physical condition, including body integrity, rust, interior condition, accident history, and anticipated repairs. Units are scored on a 1-5 scale, with 5 indicating poor condition.	<p>&lt; 18 pts - Condition I - Excellent</p> <p>18-22 pts - Condition II - Good</p> <p>23-27 pts - Condition III - Qualifies for replacement</p> <p>28+ pts - Condition IV - Needs immediate consideration</p>	
E-61	9	6.7	5	3	3	3	29.7	Due to be 2nd out in 2027
E-62	22	7.5	5	3	2	3	42.5	Placed in 2nd out 2017, due to be moved to Reserve 2029
E-63	29	7.3	3	1	2	5	47.3	Placed in reserve 2017, due to be replaced 2022
TK-71	19	3	5	4	3	3	37	Ladder ordered with delivery early 2028
BR-81	12	2.6	3	1	1	2	21.6	
T-91	20	1.3	5	2	1	3	32.3	Moving to 2nd out in Spring 2026
T-92	39	2.1	5	3	3	5	57.1	Townships selling in 2026
MED 51	20	6.5	3	2	2	3	36.5	Removed from Fleet December 2025
MED 53	11	12.1	4	3	2	3	35.1	Moving to Reserve January 2026
MED 54	5.25	8.5	4	1	1	1	20.75	Moving to 2nd out January 2026
4103	13	7.5	1	1	1	2	25.5	Replaced C-2 and reassigned to inspection division 2024
4104	13	5.9	1	1	1	3	24.9	Replaced C-1 and reassigned to station car 2025
C-1	1	1	1	1	1	1	6	New in 2025
C-2	2	1.5	1	1	1	1	7.5	New in 2024
4110	4	1	3	1	1	1	11	



# TECHNOLOGIES

## Technology Advances

The department implemented the Miovision Opticom Emergency Vehicle Preemption (EVP) system throughout the city. This allows the responding apparatus to communicate directly with equipped traffic signals and request a green light when approaching intersections on emergency calls. This technology works to reduce the risk of intersection crashes, improve response times, and move crews and the public through intersections more safely. This was a significant coordination effort with Public Works and traffic signal partners, and it is now operational in the field.



The department also placed Mobile Data Terminals (MDTs) in every apparatus to strengthen communication with dispatch and improve call tracking, mapping, and documentation. Knox Secure systems were upgraded within vehicles to follow best practice for controlled key management and municipal facility security. GIS overlays were expanded in operational software to improve mapping accuracy and planning.



The department expanded and refined the use of EPR Fireworks to strengthen daily operations and long-term accountability. Enhancements included property and inspection management, apparatus inventory and maintenance tracking, integrated map views for preplans and hydrants, patient care reporting, and accurate NFIRS/NERIS reporting. StaffWorks was implemented, positioning the department to eliminate multiple paper forms in the coming year and transition to a more streamlined, fully integrated records and reporting system.



# PUBLIC RELATIONS

## Community In Action - Connecting with Watertown

From Firehouse Freeze Pop Station Tours and firefighter spray-downs on hot summer days to welcoming families through our Open House, it's been a season full of connection. Crews also spent time visiting schools and the library, sharing fire safety and a few laughs, and supporting community traditions like ringing the bell for the Salvation Army. These moments matter—they're a reminder that being present in our community goes well beyond responding to calls.





# EMERGENCY MANAGEMENT

The City of Watertown maintains a comprehensive set of emergency plans and procedures to guide coordinated response and continuity of operations. In 2025, these documents were reviewed and updated in collaboration with city leadership to ensure accuracy and alignment with current operations and community needs. The revised policies were presented to the Public Safety & Welfare Committee and advanced to the Common Council for final approval. This ongoing process, led by the city's emergency manager in coordination with administrative staff, ensures our plans remain current, practical, and ready to support effective response when called upon.

**TORNADO SIRENS**  
SIRENS ARE INSPECTED AND MAINTAINED ANNUALLY. IN 2026, THE FINAL LEGACY SIREN, INSTALLED IN 1998 AND NOW 28 YEARS OLD, WAS APPROVED FOR REPLACEMENT, BRINGING ALL CITY SIRENS WITHIN EXPECTED SERVICE LIFE AND INTO ALIGNMENT WITH CURRENT STANDARDS.

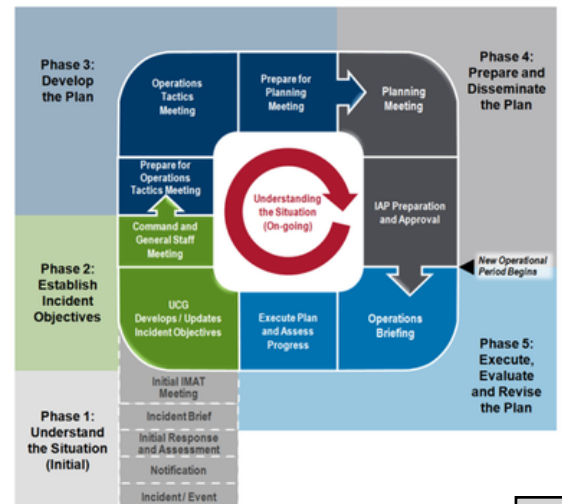
## Warming & Cooling Shelter



The city's warming and cooling shelter operations are coordinated through the emergency manager in partnership with City Dispatch and Public Health, who continuously monitor weather conditions and receive regular updates from the National Weather Service regarding watches and warnings. In June, an extreme heat warning was compounded by a power outage impacting portions of the community, which prompted **activation of the city's cooling shelter with extended hours for 1 day**. The shelter operated during this event to provide relief and a safe environment for residents, serving 1 individual. Through December 31 the warming shelter was not activated, as thresholds to open were not met.

## Emergency Operations Center Exercise

City leadership and administrative staff participated in emergency operations training and an orientation to the City's upgraded Emergency Operations Center (EOC). Through a large-incident scenario, teams reviewed roles, unified command, and coordinated response and recovery efforts, ensuring alignment across departments. The session resulted in a citywide action plan that is now being implemented to strengthen preparedness, improve coordination, and enhance the city's overall resilience during major events.

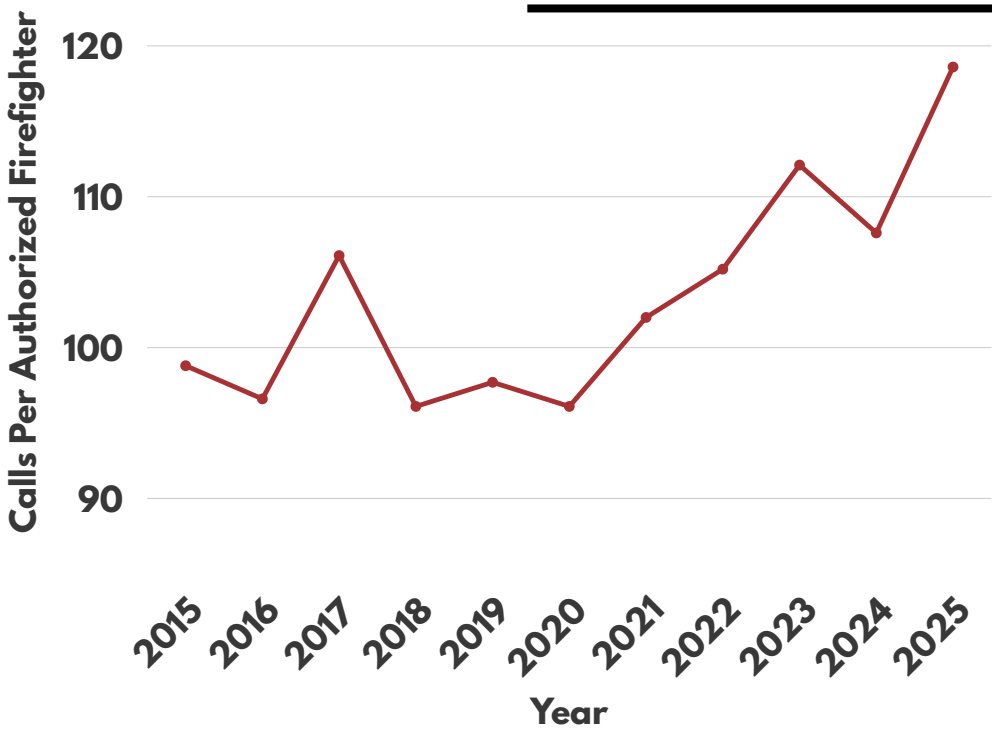




# SERVICE CAPACITY

## Workload Impact

Over the past decade, the Fire Department has experienced sustained growth in calls for service, increasing the operational workload placed on each authorized firefighter. While the City increased authorized sworn staffing in 2018 to help address this demand, continued call volume growth and workforce turnover delayed the full benefit of that investment. Recent staffing stabilization has allowed the department to improve minimum daily staffing levels; however, the number of calls supported per firefighter continues to rise. These trends highlight that current cost pressures are driven primarily by service demand rather than discretionary spending and that strategic staffing investments are focused on maintaining reliable, consistent emergency response as community needs evolve.




EVEN WITH THE STAFFING INCREASE APPROVED IN 2018, THE WORKLOAD PER AUTHORIZED FIREFIGHTER POSITION IN 2025 IS ROUGHLY 20 PERCENT HIGHER THAN IT WAS A DECADE AGO.






# GET IN TOUCH WITH US

 920-261-3610

 @WatertownFireDepartment

 [www.watertownwi.gov/page/fire-department](http://www.watertownwi.gov/page/fire-department)

 621 Bernard Street  
Watertown Wi 53094



# WATERTOWN FIRE DEPARTMENT

Monthly Report / **January 2026**

Compassion, Dedication,  
Integrity, Accountability,  
Trust



Greetings!

January was a meaningful month for the Watertown Fire Department as we recognized both long service and new beginnings. After nearly four decades in the fire service, we congratulated David Johnson on his retirement and thanked him for the dedication he gave to this community and our department. At the same time, we welcomed Deputy Chief Fire Marshal Don Dishno to the team and celebrated three firefighters who successfully completed their probationary period. On January 29th we gathered with a packed house of family, friends, and department members to recognize these milestones together. It was a proud evening for our department and a reminder of the strong support of family and friends behind the work we do!

As we move into 2026, our focus will be on putting several important efforts into motion. The addition of the fire marshal position allows us to move forward with stronger fire prevention and inspection work in the community. January also marked the arrival of our new ambulance, which we were able to place into service after more than two years of waiting due to nationwide apparatus manufacturing delays. This unit strengthens the reliability of our EMS response and ensures our crews have the equipment they need to care for our community.

We will continue strengthening EMS and training across the department, including putting our recent AFG grant award to work and hosting training opportunities for our members. Alongside that work, we continue to partner with the Jefferson County EMS Committee and our three dispatch centers as we prepare for the full implementation of the Phoenix G2 alerting system. This system integrates with computer-aided dispatch to automatically alert stations, share incident details, and improve turnout efficiency for responding crews. We are also working through the hiring processes for the Deputy Chief of Operations and part-time administrative assistant that supports the department's operational needs.

There is a lot ahead this year, and I look forward to sharing the progress and moments that make this department and this community special!

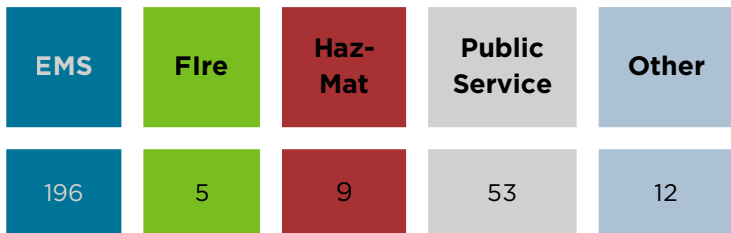
*Chief Tanya Reynen*



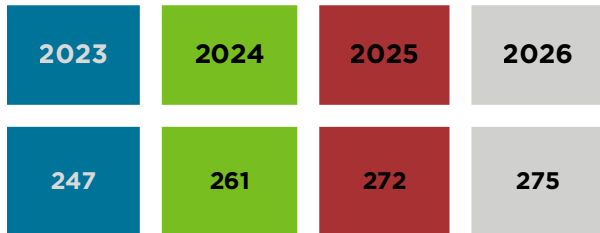
# Operational Statistics

## 2026 Year to Date Calls:

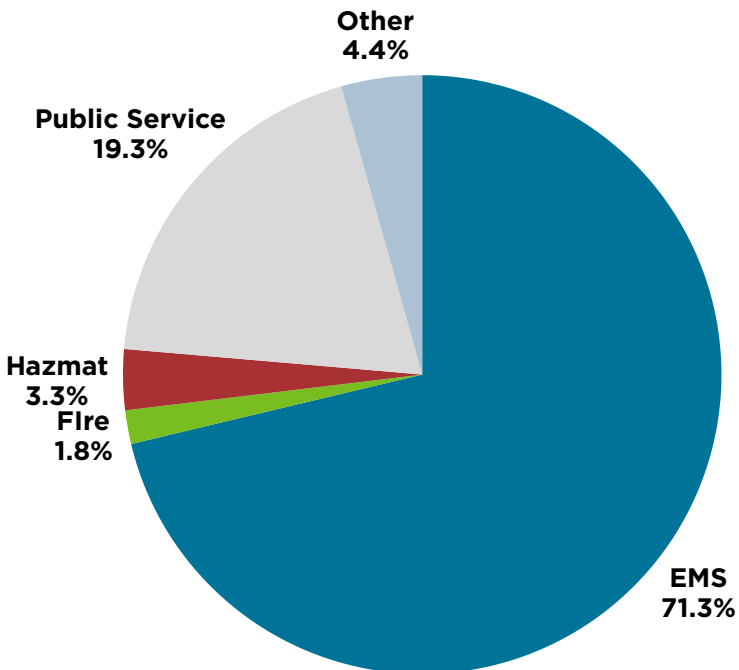
January 2026 Calls: 275



January Incidents by Year

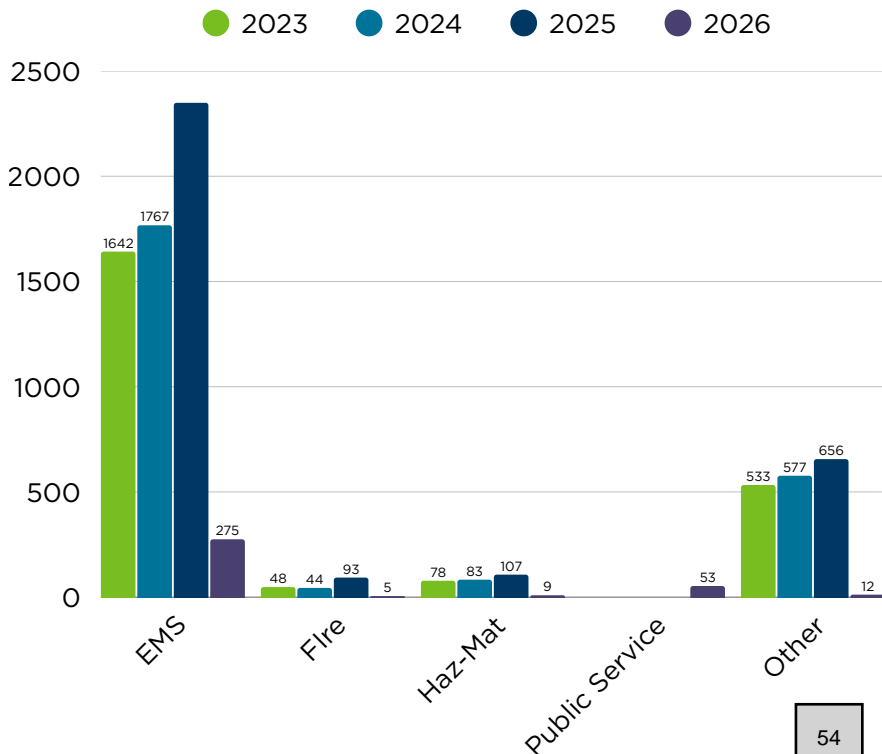


January Incident Percentages

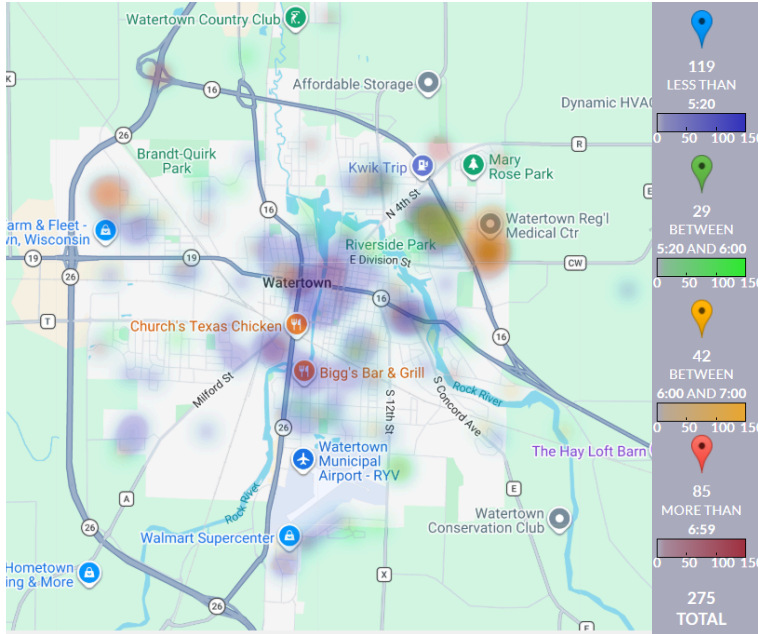


**Public Service**  
The category Public Service is for incidents such as Lift Assist, CO and Smoke Detector alarm malfunctions

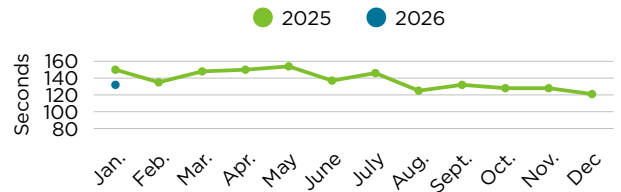
Year-to-Date Incidents by year and type



### Year-to-Date Response Time Heat Map

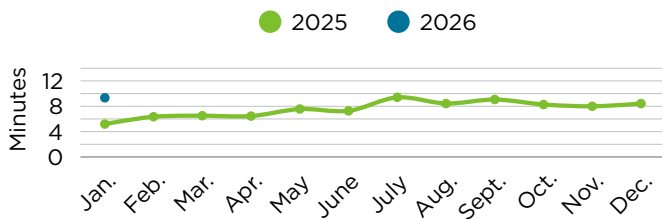


### 90th Percentile ALL ZONE TURN OUT TIME (Alarm>EnRoute)

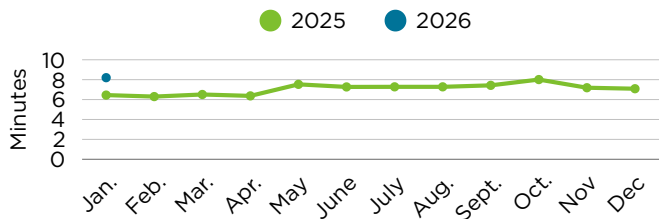


NFPA 1710 Benchmarks Turnout time  
EMS: 60 sec. Fire: 80 sec.

### 90th Percentile ALL ZONE RESPONSE TIME (Alarm>First Unit Arrival)



### 90th Percentile CITY ZONE RESPONSE TIME (Alarm>First Unit Arrival)



## Simultaneous Calls by Month- Year to Year

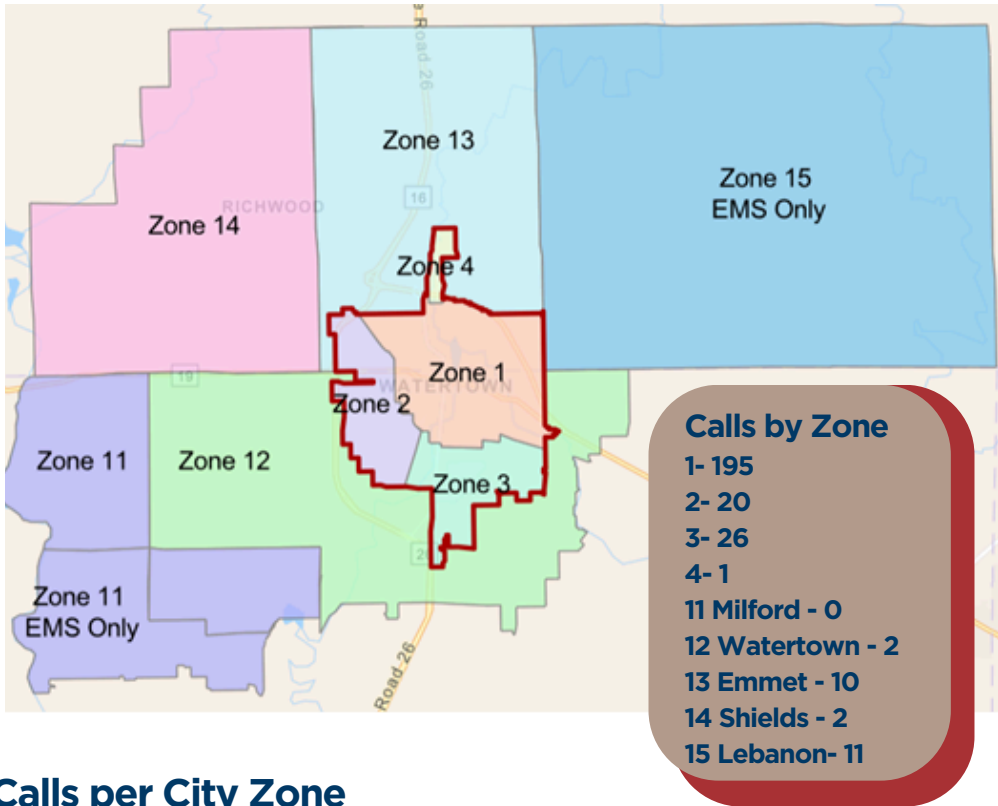
This means that the crew is out on more than one call at the same time.

	2024		2025		2026	
<b>January</b>	52	19%	79	28%	51	25%
<b>February</b>	39	18%	63	28%		
<b>March</b>	52	22%	93	32%		
<b>April</b>	31	14%	74	28%		
<b>May</b>	47	20%	103	34%		
<b>June</b>	68	27%	78	27%		

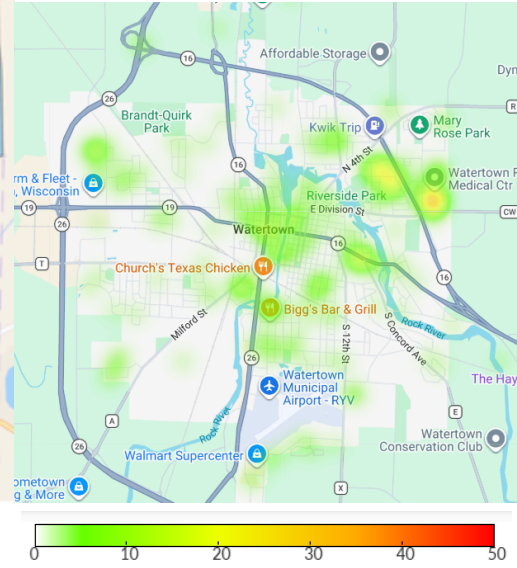
	2024		2025		2026	
<b>July</b>	57	24%	87	30%		
<b>August</b>	50	22%	60	24%		
<b>September</b>	66	25%	89	33%		
<b>October</b>	57	22%	70	25%		
<b>November</b>	64	28%	57	24%		
<b>December</b>	58	28%	80	29%		

**Simultaneous Call Average**  
 2023 - 21.9%  
 2024 - 22.4%  
 2025 - 28.5%

### Calls per Zone in January



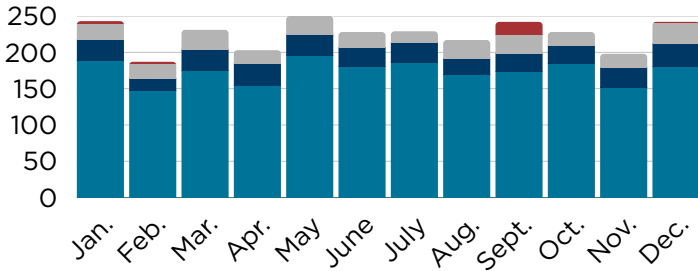
### Year-to-Date Call Volume Heat Map



### Calls per City Zone

● Zone 1 ● Zone 2 ● Zone 3 ● Zone 4

#### 2025

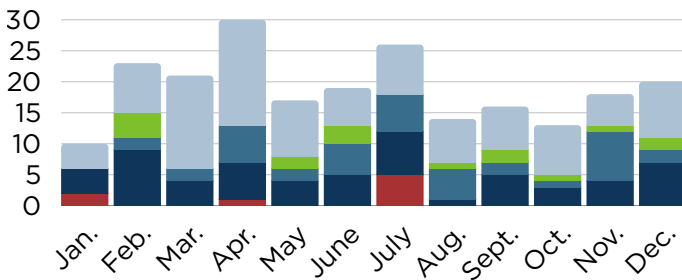


#### 2026

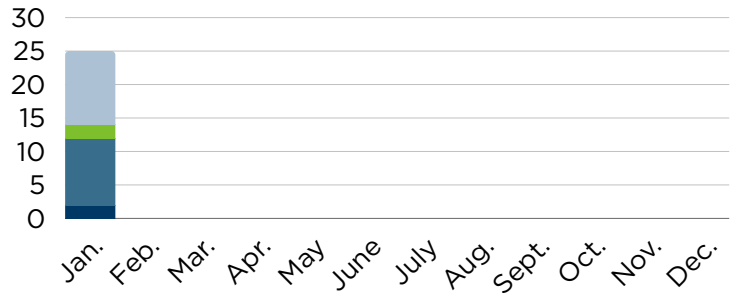


### Calls per Township Zone

#### 2025



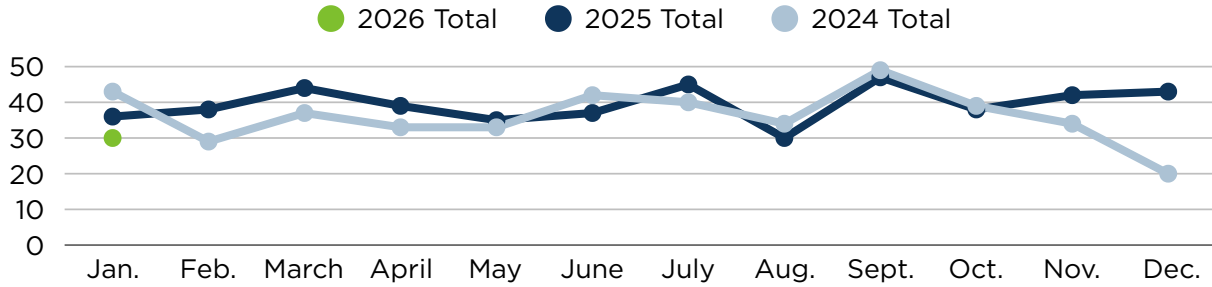
#### 2026



● Milford 11 ● Watertown 12 ● Emmet 13 ● Shields 14 ● Lebanon 15

### January Off-Duty Callback Occurrences

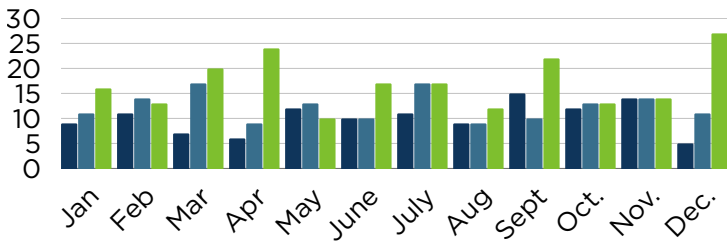
Number of People	0	1	2+	Total
Count	7	12	11	30



### Off-Duty Callback Staff Trend

#### 2025

● 0 People   ● 1 Person   ● 2+ People



#### 2026

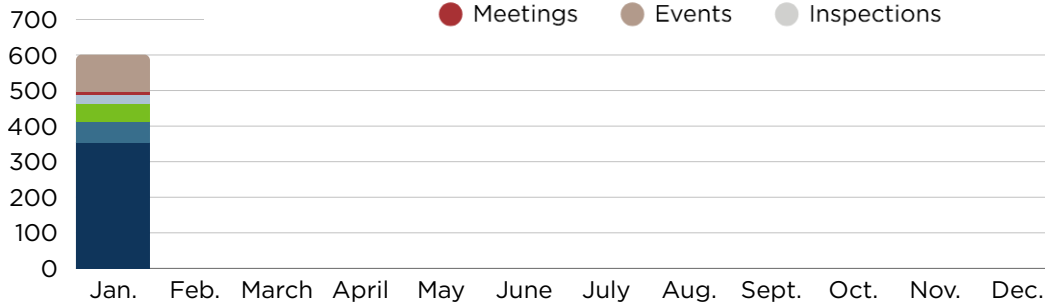
● 0 People   ● 1 Person   ● 2+ People



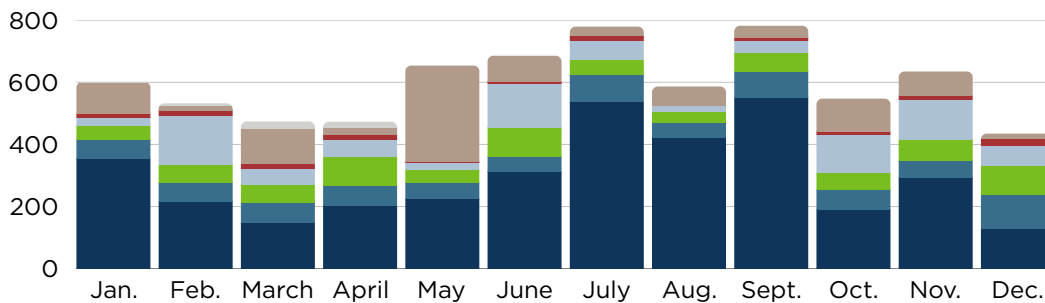
### Total Monthly Overtime Hours

#### 2026

● Daily Staffing   ● Multiple Calls   ● Mutual Aid/Rural   ● Training/School  
 ● Meetings   ● Events   ● Inspections



#### 2025



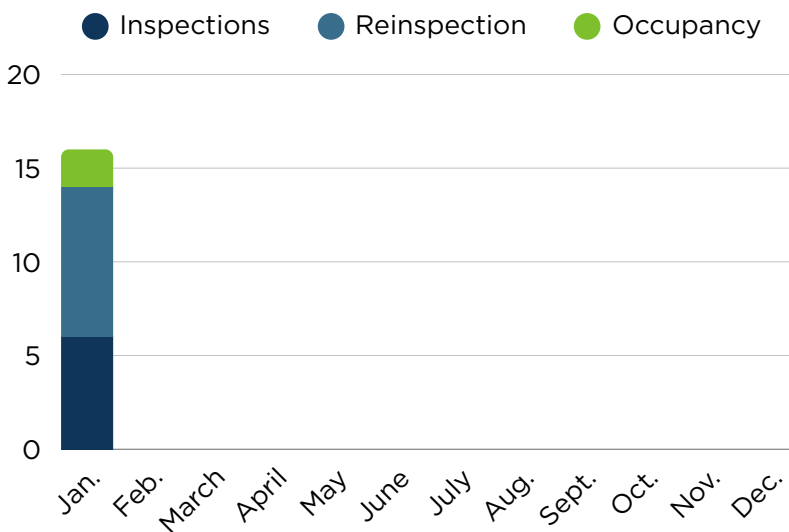
**Overtime "Causes"**  
**Daily Staffing-** Sick, FMLA  
**Multiple Calls:** Multiple calls, extended calls, or extended shift  
**Mutual Aid/Rural:** Township incidents & mutual aid  
**Training/School:** paramedic and required courses  
**Meetings:** Staff meetings etc

## Fire Prevention Updates

The Deputy Chief Fire Marshal began service with the Watertown Fire Department on January 21. This position marks an important upstream step for the City of Watertown by providing a dedicated technical expert the community can turn to for questions related to fire protection systems, inspections, and fire department permitting. The role also strengthens department operations by supporting crews during incidents involving structural damage, assisting with fire investigations, and offering technical guidance on building construction and fire protection systems during emergency responses.

This section of the monthly report will highlight the value of the Fire Marshal program by tracking key prevention and risk-reduction activities. Information will include inspections completed, plans reviewed, investigations conducted, and other work performed through the Deputy Chief Fire Marshal’s office. Most data will be presented in a year-to-date format to show progress and impact over time.

### Inspections Completed



In 2026 the inspection program is getting an in-depth review and refresh on the inspectable property list. This includes verifying addresses, building owners, and contact information. The total count of inspectable occupancies may fluctuate as we update our system fully.

**January  
Calls for Service**

**1- Compromised Structure**

### Inspection Progress Total Inspectable Properties: 1198



**Plans Reviewed  
Year to Date**

**2**

**Fire & Safety Tip**

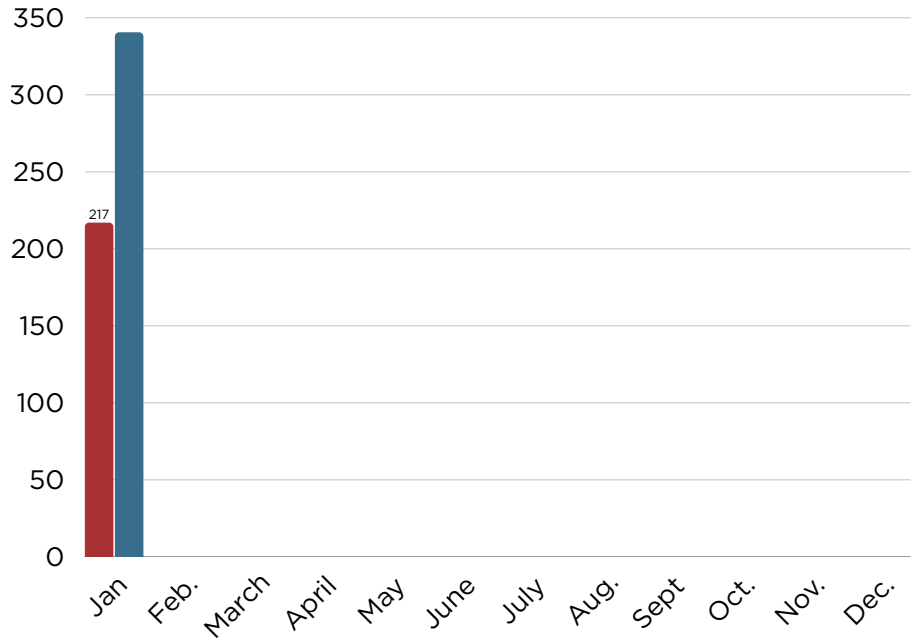
**Heating Safety**

Keep anything that can burn at least three feet away from heaters, fireplaces, and wood stoves. Maintaining this simple safety zone helps prevent many of the home fires that occur during the winter heating season.

## Training Highlights

- EMS: Critical Airway Management
- EMS: Call Review
- EMS: Annual HIPAA & Bloodborne Pathogen
- EMS: Documentation Training
- Ice Rescue
- Turnout Gear inspection
- Turnout Gear Donning Drill
- SCBA & Air Management Drills

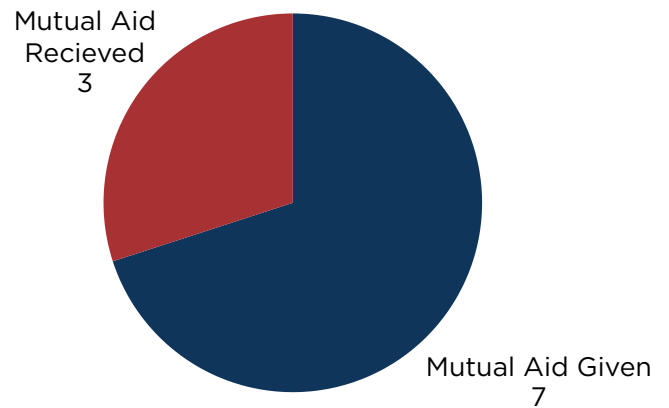
## Training Hours



## Incident Highlights

- 5 Mutual Aid Fire
- 1 Car vs House
- 4 Carbon Monoxide
- 37 Lift Assists

## Mutual Aid Given/Received Year to Date



## Public Relation Highlights

Hosted Rotary Club for a presentation and tour of station



TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

**Health Board**

Megan Wierschke– serving her first partial term expiring December 1, 2028, replacing Patti Gedemer

**Ethics Board**

Steve Zgonc– serving his first three-year term expiring March 1, 2029

**Library Board**

David Morstad– serving his first three-year term expiring March 1, 2029

Thank you for your consideration.

Robert Stocks, Mayor

**WATERTOWN PAYROLL SUMMARY**

For the Period of: 2/18/2026 3/3/2026

Department	Employees		Regular Hours	Regular this Pay Period	Y-T-D Regular Actual	Annual Regular Budget	Overtime Hours	Overtime this Pay Period	Y-T-D Overtime Actual	Annual Overtime Budget
	FT	PT								
Administration	2	3	304	10,795	42,431	260,025	-	-	-	-
Alderspersons (2nd PR)	-	-	0	-	9,697	59,303	-	-	-	-
Attorney	2	1	220	8,551	37,624	222,321	-	-	-	-
Bldg. Inspection	3	3	297	10,746	46,505	286,891	-	-	-	-
Crossing Guards	-	8	117	1,316	5,193	28,000	-	-	-	-
Engineering	5	2	440	12,896	-	27,102	-	-	-	-
Finance	6	10	611	17,529	71,580	469,248	-	-	1,075	3,000
Fire	30	-	3264	93,728	441,734	2,564,329	107	6,027	35,575	247,000
Forestry	1	-	80	2,328	17,043	134,680	-	-	-	-
Health	9	3	814	29,414	129,405	809,474	-	-	-	2,250
Library	8	14	1039	26,637	114,440	500,677	-	-	-	-
Mayor	1	-	80	3,634	16,964	94,488	-	-	-	-
Media	2	3	187	5,487	24,171	263,120	-	-	-	-
Municipal Building	1	-	80	1,997	8,786	51,917	-	-	131	1,500
Municipal Court	1	1	100	3,482	15,236	89,258	-	-	-	-
Park	8	-	640	17,290	69,119	458,087	4	157	1,750	11,960
Park/Rec Admin	5	1	360	13,429	61,861	422,408	-	-	-	540
Police	54	2	4311	160,247	740,011	4,213,498	254	14,629	33,231	236,600
Police Reserve	-	3	8	-	250	15,000	-	-	-	-
Recreation and Pools	-	20	220	3,038	14,857	243,072	-	-	-	4,500
Solid Waste	8	-	640	17,646	77,641	526,359	-	-	784	3,000
Street / Storm Water	25	-	2000	64,296	287,465	1,604,333	15	760	9,491	35,500
Wastewater	11	-	880	29,397	129,388	779,039	23	1,173	5,322	18,000
Water Dept.	11	1	920	32,972	144,724	839,515	31	1,304	3,932	23,500
<b>TOTALS</b>	<b>193 FT</b>	<b>75 PT</b>	<b>17611</b>	<b>\$566,853</b>	<b>\$2,506,123</b>	<b>\$14,962,144</b>	<b>434</b>	<b>\$24,050</b>	<b>\$91,291</b>	<b>\$587,350</b>

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>ABT MAILCOM</b>						
<b>1001</b>						
54563	CASS CERT ANNUAL PMT - WTR	03903018	01/28/2026	300.00	466421	02/03/2026
Total ABT MAILCOM:				300.00		
<b>ACCURATE APPRAISAL LLC</b>						
<b>553816</b>						
5930	2026 ASSESSMENT SERVICES: QTR 1	01515246	01/01/2026	20,820.00	466625	02/24/2026
Total ACCURATE APPRAISAL LLC:				20,820.00		
<b>ACE HARDWARE - WATERTOWN</b>						
<b>27004</b>						
698201/G	JANITORIAL SUPPLIES	11581220	02/05/2026	30.74	466544	02/11/2026
Total ACE HARDWARE - WATERTOWN:				30.74		
<b>ADVANCED PROF HEALTHCARE EDUCATION</b>						
<b>1113</b>						
5644	ECARDS-AHA BLS	01521117	02/13/2026	30.00	466626	02/24/2026
Total ADVANCED PROF HEALTHCARE EDUCATION:				30.00		
<b>ADVANTAGE POLICE SUPPLY INC</b>						
<b>1120</b>						
26-0064	INSERT FOR RELOADING TRAINING ROUNDS	01521156	02/06/2026	982.60	466552	02/17/2026
Total ADVANTAGE POLICE SUPPLY INC:				982.60		
<b>AIR ONE EQUIPMENT INC</b>						
<b>1423</b>						
231612	HAND TOOLS	01523120	01/27/2026	419.50	466553	02/17/2026
231640	FIREWRAP GRIP KITS	01523120	01/27/2026	67.50	466553	02/17/2026
231766	AIR MASK FLOW TESTING	01523159	01/30/2026	1,269.04	466553	02/17/2026
232162	STREAMLIGHT LANTERNS	01523120	02/06/2026	486.00	466553	02/17/2026
Total AIR ONE EQUIPMENT INC:				2,242.04		
<b>AIRGAS USA LLC</b>						
<b>1424</b>						
9168142033	WELDING RODS - WW	02820018	01/07/2026	89.51	466467	02/10/2026
9168202723	WELDER - WW	02820018	01/09/2026	2,470.65	466467	02/10/2026
Total AIRGAS USA LLC:				2,560.16		
<b>AKA HYDRAULICS &amp; CONTROLS LLC</b>						
<b>555771</b>						
1248	HYDRAULIC CYLINDER - VEH #33 REPAIR - VEH #3	01541120	01/27/2026	284.00	466422	02/03/2026
1250	ADAPTER - VEH #10	01541120	01/30/2026	11.25	466468	02/10/2026
1251	ADJUSTABLE RELIEF CAP - VEH #10	01541120	02/03/2026	75.43	466468	02/10/2026
Total AKA HYDRAULICS & CONTROLS LLC:				370.68		
<b>ALSCO INC</b>						
<b>1512</b>						
IMIL2194888	MUNI BLDG - FLOOR MATS	01517118	02/18/2026	139.63	466627	02/24/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total ALSCO INC:				139.63		
<b>ANDREA PETERS</b>						
<b>16284</b>						
021926 PETERS	WELLNESS CLASS REIMBURSEMENT PETERS	01516018	02/19/2026	50.00	466628	02/24/2026
Total ANDREA PETERS:				50.00		
<b>ANIMAL HEALTH CENTER</b>						
<b>1571</b>						
110797	K-9 CARE	24581112	01/30/2026	185.99	466469	02/10/2026
Total ANIMAL HEALTH CENTER:				185.99		
<b>APPLIED TECHNOLOGIES INC</b>						
<b>1589</b>						
38028	#6552-UV DISINFECTION RPLMNT - WW	02973012	02/02/2026	1,368.00	466470	02/10/2026
Total APPLIED TECHNOLOGIES INC:				1,368.00		
<b>ASIA PENNEWELL</b>						
<b>556316</b>						
F481D5DXX9	WITNESS FEES	01516142	01/21/2026	5.00	466423	02/03/2026
Total ASIA PENNEWELL:				5.00		
<b>AT&amp;T - 5080</b>						
<b>1013</b>						
92026202701	CENTREX SERVICES-TRAFFIC CONTROL	01542430	01/07/2026	55.09	466424	02/03/2026
92026202701	CENTREX SERVICES-SENIOR CENTER	01552032	01/07/2026	55.09	466424	02/03/2026
92026202701	CENTREX SERVICES-AQUATIC CENTER	01552232	01/07/2026	165.27	466424	02/03/2026
92026202701	CENTREX SERVICES-PARK SHOP	01554132	01/07/2026	55.09	466424	02/03/2026
92026202701	CENTREX SERVICES-WW	02820032	01/07/2026	55.09	466424	02/03/2026
92026202701	CENTREX SERVICES-WATER	03992118	01/07/2026	110.18	466424	02/03/2026
92026202701	CENTREX SERVICES-LIBRARY	11581232	01/07/2026	385.63	466424	02/03/2026
92026202701	CENTREX SERVICES-SOLID WASTE	17581732	01/07/2026	110.18	466424	02/03/2026
92026202701	CENTREX SERVICES-BILL ROUNDING	11581232	01/07/2026	.04	466424	02/03/2026
Total AT&T - 5080:				991.66		
<b>AT&amp;T MOBILITY - FIRSTNET</b>						
<b>552664</b>						
287303591659X02012026	CELL PHONES-MAYOR	01513132	01/23/2026	36.70	2602181	02/13/2026
287303591659X02012026	CELL PHONES-FINANCE	01514018	01/23/2026	30.58	2602181	02/13/2026
287303591659X02012026	CELL PHONES-ATTY	01516118	01/23/2026	36.70	2602181	02/13/2026
287303591659X02012026	CELL PHONES-MEDIA COMM	01518418	01/23/2026	30.58	2602181	02/13/2026
287303591659X02012026	CELL PHONES-IT	01518632	01/23/2026	44.66	2602181	02/13/2026
287303591659X02012026	CELL PHONES-BSZ	01524132	01/23/2026	124.88	2602181	02/13/2026
287303591659X02012026	CELL PHONES-ENG	01541032	01/23/2026	190.47	2602181	02/13/2026
287303591659X02012026	CELL PHONES-STREET	01542132	01/23/2026	129.73	2602181	02/13/2026
287303591659X02012026	CELL PHONES-STREET	01542420	01/23/2026	146.96	2602181	02/13/2026
287303591659X02012026	CELL PHONES-RECREATION	01552032	01/23/2026	155.66	2602181	02/13/2026
287303591659X02012026	CELL PHONES-PARK	01554132	01/23/2026	31.99	2602181	02/13/2026
287303591659X02012026	CELL PHONES-FORESTRY	01561118	01/23/2026	63.98	2602181	02/13/2026
287303591659X02012026	CELL PHONES-WW	02820032	01/23/2026	346.62	2602181	02/13/2026
287303591659X02012026	CELL PHONES-WATER	03992118	01/23/2026	575.07	2602181	02/13/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
287303591659X02012026	CELL PHONES-LIBRARY	11581232	01/23/2026	65.60	2602181	02/13/2026
287303591659X02012026	CELL PHONES-STORM WATER	16581631	01/23/2026	62.57	2602181	02/13/2026
287303591659X02012026	CELL PHONES-SOLID WASTE	17581718	01/23/2026	33.58	2602181	02/13/2026
287303591659X02012026	CELL PHONES-SOLID WASTE	17581732	01/23/2026	29.00	2602181	02/13/2026
287303591659X02012026	CELL PHONES-ECON DEV	60510518	01/23/2026	30.68	2602181	02/13/2026
287303591659X02012026	CELL PHONES-WAC	01552232	01/23/2026	29.00	2602181	02/13/2026
287310587104X02152026	CELL PHONES-PD	01521132	02/07/2026	1,430.17	466629	02/24/2026
Total AT&T MOBILITY - FIRSTNET:				3,625.18		
<b>AXON ENTERPRISE INC</b>						
<b>1986</b>						
INUS418486	BODY CAMERAS & ACCESSORIES-PD	01521120	02/01/2026	5,056.75	466471	02/10/2026
Total AXON ENTERPRISE INC:				5,056.75		
<b>AYRES ASSOCIATES INC</b>						
<b>1990</b>						
227684	LOWER DAM INSP PROJ 37-0226.00	05581142	01/12/2026	1,650.00	466472	02/10/2026
Total AYRES ASSOCIATES INC:				1,650.00		
<b>BADGER PEST CONTROL LLC</b>						
<b>552514</b>						
29813	PARK PEST CONTROL	01554118	02/09/2026	80.00	466554	02/17/2026
29816	PARK PEST CONTROL	01554118	02/09/2026	80.00	466554	02/17/2026
29827	PARK PEST CONTROL	01554118	02/09/2026	80.00	466554	02/17/2026
29834	PARK PEST CONTROL	01554118	02/09/2026	65.00	466554	02/17/2026
Total BADGER PEST CONTROL LLC:				305.00		
<b>BETTY JIMENEZ</b>						
<b>54426</b>						
21926	REIMBURSE FOR BDAY PARTY SUPPLIES	24581107	02/19/2026	89.67	466630	02/24/2026
2526	SODA REIMBURSEMENT SR CTR	24581107	02/12/2026	50.60	466555	02/17/2026
Total BETTY JIMENEZ:				140.27		
<b>BIELINSKI HOMES INC</b>						
<b>54988</b>						
2829108150642098-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	01/27/2026	461.84	466425	02/03/2026
Total BIELINSKI HOMES INC:				461.84		
<b>BILLER PRESS AND MFG INC</b>						
<b>2376</b>						
BP-9605	PARKING TICKETS	01521145	01/12/2026	387.64	466631	02/24/2026
Total BILLER PRESS AND MFG INC:				387.64		
<b>BOARDMAN &amp; CLARK LLP</b>						
<b>553630</b>						
312571	LSL PSC DISCUSSIONS - WTR	03992318	01/15/2026	1,168.00	466426	02/03/2026
312667	00011 T-MOBILE WT AGREEMENT - WTR	03992318	01/21/2026	2,772.00	466426	02/03/2026
Total BOARDMAN & CLARK LLP:				3,940.00		

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>BRANDI PALMER</b>						
<b>54552</b>						
021726 PALMER	WELLNESS REIMBURSEMENT PALMER HR	01516018	02/17/2026	35.00	466632	02/24/2026
21926	REIMBURSE SECURITY DEPOSIT	01271970	02/19/2026	200.00	466632	02/24/2026
Total BRANDI PALMER:				235.00		
<b>BUCHHOLTZ PROPERTY MANAGEMENT LLC</b>						
<b>54552</b>						
1429109153114003-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	1,980.68	466473	02/10/2026
Total BUCHHOLTZ PROPERTY MANAGEMENT LLC:				1,980.68		
<b>BUELOW VETTER BUIKEMA OLSON &amp; VLIET LLC</b>						
<b>2932</b>						
0126 POLICE	2026 POLICE NEGOTIATIONS	01516116	02/04/2026	1,170.00	466556	02/17/2026
Total BUELOW VETTER BUIKEMA OLSON & VLIET LLC:				1,170.00		
<b>BUMPER TO BUMPER</b>						
<b>2935</b>						
660-645890	OIL PARKS	01554142	01/27/2026	83.88	466427	02/03/2026
660-645937	AIR FILTER PARKS	01554142	01/28/2026	31.29	466557	02/17/2026
660-645943	OIL FILTER, TRANSMISSION FLUID	01554142	01/28/2026	88.92	466557	02/17/2026
660-646387	SHOCKS PARKS	01554142	02/05/2026	118.58	466557	02/17/2026
660-646666	LIGHTBAR, EMERYCLOTH, ABRASIVE CUT OFF	01554142	02/11/2026	122.04	466557	02/17/2026
660-646684	SHOCK ABSORBER PARKS	01554142	02/11/2026	136.78	466557	02/17/2026
660-646849	WASH SOLVENT PARKS	01554118	02/13/2026	24.90	466633	02/24/2026
Total BUMPER TO BUMPER:				606.39		
<b>BUTTERS FETTING CO</b>						
<b>2972</b>						
W96078	METHANE BOILER TRBLSHTNG - WW	02850020	01/26/2026	2,457.28	466474	02/10/2026
Total BUTTERS FETTING CO:				2,457.28		
<b>CAPITAL DETAILING SUPPLY</b>						
<b>3121</b>						
24652	APPARATUS CLEANING SUPPLIES	01523142	01/28/2026	107.70	466558	02/17/2026
Total CAPITAL DETAILING SUPPLY:				107.70		
<b>CATALIS TAX &amp; CAMA</b>						
<b>554666</b>						
INV308368264	LANDNAV SOFTWARE ANNUAL SUPPORT	01515226	01/30/2026	8,091.17	466428	02/03/2026
Total CATALIS TAX & CAMA:				8,091.17		
<b>CELLEBRITE INC</b>						
<b>3240</b>						
INVUS295317	CELLEBRITE TRAINING - POLICE	01521120	02/09/2026	10,740.00	466559	02/17/2026
Total CELLEBRITE INC:				10,740.00		
<b>CENTURYLINK</b>						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>3301</b>						
772297103	LONG DISTANCE LINE CHARGE-JAN 2026	01517132	02/01/2026	2.91	466634	02/24/2026
Total CENTURYLINK:				2.91		
<b>CHARTER COMMUNICATIONS</b>						
<b>3417</b>						
170726201012126	PHONE-JAN 2026-CITY HALL	01517132	01/21/2026	148.96	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-POLICE	01521132	01/21/2026	220.22	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-FIRE	01523132	01/21/2026	70.56	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-HEALTH	01531232	01/21/2026	50.96	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-STREET	01542132	01/21/2026	54.88	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-LIBRARY	11581232	01/21/2026	66.64	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-SENIOR CENTER	01552032	01/21/2026	50.96	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-WW	02820032	01/21/2026	62.72	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-WATER	03992118	01/21/2026	58.80	2602182	02/13/2026
170726201012126	PHONE-JAN 2026-ENVIRO HEALTH	14531332	01/21/2026	15.68	2602182	02/13/2026
Total CHARTER COMMUNICATIONS:				800.38		
<b>CHRISTINE CUDNOHOWSKI</b>						
<b>556328</b>						
16-085500-02	REFUND UTILITY OVERPAYMENT	99001105	01/29/2026	139.83	466475	02/10/2026
Total CHRISTINE CUDNOHOWSKI:				139.83		
<b>CITY OF WATERTOWN</b>						
<b>23180</b>						
4927	TAX BILL: 510 S SECOND ST (PURCH 2025)	14531360	02/01/2026	587.67	466560	02/17/2026
Total CITY OF WATERTOWN:				587.67		
<b>COMPASS MINERALS AMERICA INC</b>						
<b>554651</b>						
1612825	ROAD SALT PER CONTRACT	01543518	01/22/2026	4,101.59	466476	02/10/2026
1613830	ROAD SALT PER CONTRACT	01543518	01/23/2026	6,124.51	466476	02/10/2026
1614921	ROAD SALT PER CONTRACT	01543518	01/26/2026	2,016.07	466476	02/10/2026
Total COMPASS MINERALS AMERICA INC:				12,242.17		
<b>CONVERGENT SOLUTIONS INC</b>						
<b>3762</b>						
58915	PHONE TREE ISSUE	01518611	01/06/2026	154.00	466477	02/10/2026
Total CONVERGENT SOLUTIONS INC:				154.00		
<b>CORE &amp; MAIN LP</b>						
<b>3784</b>						
Y418553	INVENTORY PARTS - WTR	03011540	01/27/2026	5,043.48	466478	02/10/2026
Y431839	VIC FLG ADPT(6)-PRIMARY PUMPS - WW	02831042	01/23/2026	1,654.96	466478	02/10/2026
Y436643	VIC FLG ADPT(2)-PRIMARY PUMPS - WW	02831042	01/26/2026	577.00	466478	02/10/2026
Total CORE & MAIN LP:				7,275.44		
<b>CORNERSTONE ENVIRONMENTAL GROUP LLC HOWM</b>						
<b>3785</b>						
52542552	BOOMER STREET OLD LANDFILL MONITORING	17581726	01/29/2026	2,418.78	466479	02/10/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total CORNERSTONE ENVIRONMENTAL GROUP LLC HOWM:				2,418.78		
<b>CULLIGAN WATER CONDITIONING</b>						
<b>3950</b>						
013026	SENIOR SALT	01552017	01/30/2026	19.50	466561	02/17/2026
Total CULLIGAN WATER CONDITIONING:				19.50		
<b>CUMMINS INC</b>						
<b>3957</b>						
F6-251111609	MUNI BLDG - CONTRACT	01517126	11/11/2025	663.94	466429	02/03/2026
F6-251111599	MUNI BLDG - CONTRACT	01517126	11/30/2025	488.95	466429	02/03/2026
Total CUMMINS INC:				1,152.89		
<b>DAISY WOLLINGER</b>						
<b>556340</b>						
21926	REIMBURSE SECURITY DEPOSIT	01271970	02/19/2026	300.00	466635	02/24/2026
Total DAISY WOLLINGER:				300.00		
<b>DANA RODRIGUEZ-MEJIA</b>						
<b>556327</b>						
2829108150913057-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/04/2026	6,803.53	466480	02/10/2026
Total DANA RODRIGUEZ-MEJIA:				6,803.53		
<b>DAVID KARPINSKY</b>						
<b>554085</b>						
2829108150334038-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	20.08	466481	02/10/2026
Total DAVID KARPINSKY:				20.08		
<b>DEAN HEALTH PLAN</b>						
<b>555757</b>						
2882061	HEALTH BENEFIT EE-MAR	01213163	02/20/2026	35,438.29	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-MAR	01213163	02/20/2026	281,548.39	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-FEB MALLOW K S	01213163	02/20/2026	849.28	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB MALLOW K S	01213163	02/20/2026	115.81	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB ITALIANO R S	01213163	02/20/2026	115.81	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-FEB ITALIANO R S	01213163	02/20/2026	849.28	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-FEB KARNITZ F	01213163	02/20/2026	2,084.98	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB KARNITZ F	01213163	02/20/2026	284.32	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB PETERSON F	01213163	02/20/2026	284.32	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-FEB PETERSON F	01213163	02/20/2026	2,084.98	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-FEB DISHNO POS F	01213163	02/20/2026	2,084.98	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB DISHNO POS F	01213163	02/20/2026	517.84	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB CANNON PD F	01213163	02/20/2026	236.93	2603091	02/20/2026
2882061	HEALTH BENEFIT EE-FEB CANNON PD F	01213163	02/20/2026	2,132.37	2603091	02/20/2026
2882061	HEALTH BENEFIT MAR COBRA BEISBER F	01213163	02/20/2026	2,369.30	2603091	02/20/2026
2882061	HEALTH BENEFIT ER-WHITE NOV/DEC NEED CREDIT IN	01213163	02/20/2026	1,777.58	2603091	02/20/2026
Total DEAN HEALTH PLAN:				329,219.30		
<b>DELTA DENTAL PLAN OF WI</b>						

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<b>4264</b>						
2500425	EMPLOYEE DENTAL INSURANCE- EE MAR	01213168	02/20/2026	13,518.00	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE- ER MAR	01213168	02/20/2026	1,501.81	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE- COBRA MAR BEISBIER	01213168	02/20/2026	107.33	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE- COBRA MAR BACHLER	01213168	02/20/2026	107.33	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE- COBRA FEB BACHLER	01213168	02/20/2026	107.33	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE- COBRA MAR FRENCH	01213168	02/20/2026	34.86	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE-EE FEB DISHNO F	01213168	02/20/2026	10.73	2603092	02/20/2026
2500425	EMPLOYEE DENTAL INSURANCE-ER FEB DISHNO F	01213168	02/20/2026	96.60	2603092	02/20/2026
2500425v	EMPLOYEE VISION INSURANCE- EE MAR	01213169	02/20/2026	1,226.69	2603092	02/20/2026
2500425v	EMPLOYEE VISION INSURANCE- EE FEB DISHNO	01213169	02/20/2026	12.77	2603092	02/20/2026
2500425v	EMPLOYEE VISION INSURANCE- EE COBRA MAR FRENC	01213169	02/20/2026	12.77	2603092	02/20/2026
Total DELTA DENTAL PLAN OF WI:				16,736.22		
<b>DODGE CO CHIEFS &amp; SHERIFF ASSOC</b>						
<b>4540</b>						
DCELEA 2026 AWARD BA	2026 AWARDS BANQUET	01521117	02/18/2026	105.00	466636	02/24/2026
Total DODGE CO CHIEFS & SHERIFF ASSOC:				105.00		
<b>DODGE CO CLERK OF COURTS</b>						
<b>4541</b>						
AHORNER 26-2075	BOND-MATTHEW 19851118	01271990	02/20/2026	150.00	466637	02/24/2026
EMMER 26-2207	BOND-EMMER, TABITHA 19900310	01271990	02/19/2026	653.75	466637	02/24/2026
LOPEZ VELEZ 26-1156	BOND-LOPEZ VELEZ, NOE M 19931222	01271990	02/05/2026	500.00	466482	02/10/2026
MARINEZ 26-2026	BOND-MARINEZ, BRANDON 1995 03 01	01271990	02/19/2026	150.00	466637	02/24/2026
PAULI 26-2087	BOND-PAULI, JEFFREY TODD 19851001	01271990	02/20/2026	650.00	466637	02/24/2026
WIITANEN 26-2193	BOND- WIITANEN, TROY 19900906	01271990	02/23/2026	650.00	466637	02/24/2026
WIITANEN 26-2207	BOND- WIITANEN, TROY 19900906	01271990	02/23/2026	500.00	466637	02/24/2026
Total DODGE CO CLERK OF COURTS:				3,253.75		
<b>DODGE CO FIRE CHIEFS ASSOC</b>						
<b>4543</b>						
2026	2026 MEMBERSHIP DUES	01523122	02/11/2026	250.00	466562	02/17/2026
Total DODGE CO FIRE CHIEFS ASSOC:				250.00		
<b>DODGE CO TREASURER</b>						
<b>4565</b>						
012026	COUNTY COURT FINES-JAN 2026	01436100	02/18/2026	310.00	466638	02/24/2026
1220250-012026	DOG LICENSES: DEC 2025-JAN 2026	01431132	02/04/2026	695.00	Multiple	02/10/2026
FEB2026TAXSETTLEMEN	TAX SETTLEMENT-JAN 2026	50216110	02/06/2026	556,213.83	Multiple	02/10/2026
Total DODGE CO TREASURER:				557,218.83		
<b>DYNAMIC LIFECYCLE INNOVATIONS INC</b>						
<b>556049</b>						
INV-260112008	APPLIANCE & ELECTRONIC RECYCLING	17581741	01/29/2026	140.37	466484	02/10/2026
Total DYNAMIC LIFECYCLE INNOVATIONS INC:				140.37		
<b>EAGLE ENGRAVING INC</b>						
<b>5035</b>						
2026-333	RETIREMENT PLAQUE	01523118	01/09/2026	118.95	466563	02/17/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total EAGLE ENGRAVING INC:				118.95		
<b>ELM USA INC</b>						
<b>27188</b>						
82270	EXTENDED WARRANTY, 2 YRS	11581219	01/12/2026	940.00	466545	02/11/2026
Total ELM USA INC:				940.00		
<b>EMERGENCY STARTING &amp; TOWING LLC</b>						
<b>5560</b>						
012601	TOWING-POLICE	01521149	01/26/2026	175.00	466430	02/03/2026
35774	TOW RECOVERY OF PAYLOADER THAT SLID INTO DITCH	01545318	02/04/2026	450.00	466564	02/17/2026
35792	TOWING-POLICE	01521149	02/11/2026	150.00	466564	02/17/2026
35793	TOWING-POLICE	01521149	02/11/2026	200.00	466564	02/17/2026
Total EMERGENCY STARTING & TOWING LLC:				975.00		
<b>EMPLOYEE BENEFITS CORPORATION</b>						
<b>5284</b>						
5289585	EBC FLEX ADMINISTRATION FEES	01519545	02/15/2026	234.00	2603093	02/27/2026
5289585	EBC COBRA ADMINISTRATION FEES	01519545	02/15/2026	167.31	2603093	02/27/2026
Total EMPLOYEE BENEFITS CORPORATION:				401.31		
<b>ENVIRONMENTAL CONSULTING AND TESTING INC</b>						
<b>553081</b>						
9119	ACUTE & CHRONIC WET TESTING - WW	02820049	02/18/2026	2,100.00	466640	02/24/2026
Total ENVIRONMENTAL CONSULTING AND TESTING INC:				2,100.00		
<b>ENVIROTECH EQUIPMENT</b>						
<b>5635</b>						
26-0027032	JOYSTICK - VEH #23	17581720	01/26/2026	1,242.37	466431	02/03/2026
26-0027048	JOYSTICK - VEH #23	17581720	02/18/2026	1,266.70	466641	02/24/2026
Total ENVIROTECH EQUIPMENT:				2,509.07		
<b>EPR SYSTEMS USA INC</b>						
<b>555803</b>						
3425	SOFTWARE SUBSCRIPTION	01523128	01/01/2026	10,738.00	466565	02/17/2026
Total EPR SYSTEMS USA INC:				10,738.00		
<b>ERIC K GUSTAFSON</b>						
<b>556321</b>						
439093	RIEMB OVERPAYMENT-GUSTAFSON, E	01444020	02/03/2026	5.00	466432	02/03/2026
Total ERIC K GUSTAFSON:				5.00		
<b>ESCHEDULE</b>						
<b>555808</b>						
7409	SCHEDULING MODULE-CONTRACT	01521120	02/01/2026	3,325.00	466485	02/10/2026
Total ESCHEDULE:				3,325.00		

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>EZ OFFICE PRODUCTS</b>						
<b>5018</b>						
871185	BINDERS	01552018	02/09/2026	44.32	466566	02/17/2026
871662	FILE FOLDERS, COLORED PAPER,	01552018	02/18/2026	153.90	466642	02/24/2026
871662	LAMINATING POUCHES	01552218	02/18/2026	30.60	466642	02/24/2026
Total EZ OFFICE PRODUCTS:				228.82		
<b>FARRELL EQUIPMENT &amp; SUPPLY CO</b>						
<b>6077</b>						
290305	PUMP ROD ASSEMBLY -ASPHALT SPRAYER	01543154	02/10/2026	66.90	466567	02/17/2026
Total FARRELL EQUIPMENT & SUPPLY CO:				66.90		
<b>FEHR GRAHAM ENGINEERING &amp; ASSOCIATES</b>						
<b>6094</b>						
137586	MSHA TRAINING	17581759	01/23/2026	822.00	466643	02/24/2026
Total FEHR GRAHAM ENGINEERING & ASSOCIATES:				822.00		
<b>FELTON APPLIANCE LLC</b>						
<b>556330</b>						
A 50422	DISHWASHER FOR LAB - WW	02820048	01/30/2026	749.00	466486	02/10/2026
Total FELTON APPLIANCE LLC:				749.00		
<b>FIRE SERVICE INC</b>						
<b>6371</b>						
WI-24242	4151 PUMP/SIREN REPAIR	01523142	01/15/2026	1,010.50	466568	02/17/2026
WI-24517	4154 ANNUAL SERVICE	01523142	01/31/2026	750.00	466568	02/17/2026
Total FIRE SERVICE INC:				1,760.50		
<b>FIVE STAR ENERGY SERVICES LLC</b>						
<b>553599</b>						
000882	PRIVATE LSL RPLMNT PROJECT - WTR	03999990	02/06/2026	392,089.70	2603094	02/25/2026
FS12-25PR2	PRIVATE LSL RPLMNT PROJECT - WTR	03999990	12/23/2025	447,241.95	466487	02/10/2026
Total FIVE STAR ENERGY SERVICES LLC:				839,331.65		
<b>FJS MANAGEMENT LLC</b>						
<b>556107</b>						
8-037751-15	REFUND UTILITY OVERPAYMENT	99001105	02/11/2026	142.97	466644	02/24/2026
Total FJS MANAGEMENT LLC:				142.97		
<b>FLOCK GROUP INC</b>						
<b>555120</b>						
INV-86131	FLOCK	01521120	02/06/2026	3,000.00	466645	02/24/2026
Total FLOCK GROUP INC:				3,000.00		
<b>GERALD MCKEE</b>						
<b>556338</b>						
21926	REIMBURSE MEMBERSHIP DUES ALREADY PAID	01446235	02/19/2026	9.00	466646	02/24/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total GERALD MCKEE:				9.00		
<b>GFL ENVIRONMENTAL</b>						
<b>553450</b>						
U90000302677	TRASH DISPOSAL AIRPORT-FEBRUARY 2026	01545318	01/20/2026	91.62	466569	02/17/2026
V70000024435	LANDFILL FEES	17581742	01/31/2026	14,471.38	466488	02/10/2026
Total GFL ENVIRONMENTAL:				14,563.00		
<b>GLORY GLOBAL SOLUTIONS INC</b>						
<b>7395</b>						
2025MRO	2025 TID PAYMENT	19580750	01/26/2026	48,178.55	466433	02/03/2026
Total GLORY GLOBAL SOLUTIONS INC:				48,178.55		
<b>GORDON FLESCH CO INC</b>						
<b>6450</b>						
I01092241	COPIER LEASE	11581218	01/27/2026	265.37	466546	02/11/2026
Total GORDON FLESCH CO INC:				265.37		
<b>GRINWALD FORD INC</b>						
<b>7675</b>						
36163	SCREWS & NUTS	01554142	02/04/2026	215.46	466570	02/17/2026
36219	PAN ASY, GASKET, SCREEN ASY F250 PLOW TRUCK	01554142	02/13/2026	285.24	466647	02/24/2026
36222	DECAL ON F250 PLOW TRUCK	01554142	02/17/2026	78.26	466647	02/24/2026
Total GRINWALD FORD INC:				578.96		
<b>HKGI</b>						
<b>555799</b>						
025-008-12	PROJECT 025-008 BIKE AND PEDESTRIAN PLAN	05581122	02/13/2026	11,427.75	466648	02/24/2026
Total HKGI:				11,427.75		
<b>HYDE ENVIRONMENTAL INC</b>						
<b>898</b>						
NS02-9-3	WDNR NAR FEE FOR INTREPID ENVIRONMENTAL STUDY	23580848	09/19/2025	13,042.07	466434	02/03/2026
Total HYDE ENVIRONMENTAL INC:				13,042.07		
<b>HYDROCORP</b>						
<b>8994</b>						
CI-11079	CROSS CONNECTION PROGRAM - WTR	03992318	01/30/2026	1,363.20	466489	02/10/2026
Total HYDROCORP:				1,363.20		
<b>IAPE INC</b>						
<b>555328</b>						
M26-C694968	2026 DUES-DOWNS	01521122	01/30/2026	65.00	466435	02/03/2026
M26-C694970	2026 MEMBERSHIP-DOWNS	01521122	01/30/2026	65.00	466435	02/03/2026
Total IAPE INC:				130.00		

**INSIGHT FS**

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>9415</b>						
11380	SIGN SHOP FUEL	01541228	01/27/2026	594.27	466490	02/10/2026
16022633	GASOLINE - WW	02820040	02/18/2026	1,550.45	466649	02/24/2026
Total INSIGHT FS:				2,144.72		
<b>INTERSTATE BILLING SERVICE INC</b>						
<b>9490</b>						
X101128217:01	WHEEL HUB	01541120	01/13/2026	105.00	466436	02/03/2026
X101128217:01	WHEEL HUB	17581720	01/13/2026	105.00	466436	02/03/2026
X101128524:01	CHARGE AIR COOLER - VEH #17	17581720	01/19/2026	1,387.00	466571	02/17/2026
X101128875:01	RADIATOR - VEH #17	17581720	01/23/2026	906.00	466571	02/17/2026
X101129382:01	BATTERY (6)	17581720	01/30/2026	690.54	466491	02/10/2026
X101129569:01	RIMS (6) - STOCK	01541120	02/03/2026	630.00	466571	02/17/2026
Total INTERSTATE BILLING SERVICE INC:				3,823.54		
<b>J&amp;L TIRE INC</b>						
<b>10009</b>						
126502	SQUAD REPAIRS-POLICE	01521144	02/06/2026	761.19	466492	02/10/2026
126514	MOUNT TIRES, DISPOSAL, BEAD SEAL	01554142	01/21/2026	91.00	466572	02/17/2026
126538	MOUNT TURF TIRES PARKS	01554142	01/22/2026	132.10	466437	02/03/2026
126553	MOUNT TURF TIRES PARKS	01554142	01/23/2026	70.60	466572	02/17/2026
126655	REPAIR INNER LEFT REAR TIRE ON '99 FORD TRUCK-AI	01545320	01/30/2026	44.00	466572	02/17/2026
126676	SQUAD REPAIRS-POLICE	01521144	01/30/2026	95.98	466492	02/10/2026
126702	WRANGLER WORKHORSE TIRES, SENSOR	01554142	02/03/2026	967.64	466572	02/17/2026
126703	REPAIR TIRE-PARKS	01554142	02/03/2026	102.92	466572	02/17/2026
387042	SQUAD REPAIRS-POLICE	01521144	02/02/2026	54.95	466572	02/17/2026
387051	SQUAD REPAIRS-POLICE	01521144	02/03/2026	84.95	466572	02/17/2026
387114	TIRES (3)	01541142	02/06/2026	1,548.00	466572	02/17/2026
387114	TIRES (3)	17581719	02/06/2026	1,548.00	466572	02/17/2026
387115	REPLACEMENT TIRE	01541142	02/06/2026	435.00	466572	02/17/2026
387145	SQUAD REPAIRS-POLICE	01521144	02/05/2026	80.41	466572	02/17/2026
387180	SQUAD REPAIRS-POLICE	01521144	02/10/2026	325.21	466572	02/17/2026
Total J&L TIRE INC:				6,341.95		
<b>JANI KING OF MILWAUKEE</b>						
<b>10100</b>						
MIL02260126	CLEANING SERVICE AT AIRPORT-FEBRUARY 2026	01545318	02/01/2026	642.75	466573	02/17/2026
Total JANI KING OF MILWAUKEE:				642.75		
<b>JEFFERSON CO CHIEFS &amp; SHERIFF ASSOC</b>						
<b>10223</b>						
2026-12	2026 DUES-BROWER	01521122	01/30/2026	100.00	466438	02/03/2026
Total JEFFERSON CO CHIEFS & SHERIFF ASSOC:				100.00		
<b>JEFFERSON CO CLERK OF COURTS</b>						
<b>10226</b>						
ALDER 26-1781	ALDER, STORMY 20031214	01271990	02/19/2026	350.00	466624	02/20/2026
DIAZ 26-1784	BOND-DIAZ, ANGEL ALEJANDRO	01271990	02/19/2026	150.00	466650	02/24/2026
MEYER 26-1533	BOND-MEYER II, JASON B 07221997	01271990	02/12/2026	500.00	466574	02/17/2026
Total JEFFERSON CO CLERK OF COURTS:				1,000.00		

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>JEFFERSON CO ECONOMIC DEVELOPMENT</b>						
<b>10229</b>						
2026 FEES: QTR 2-4	JCEDC FEES: \$21,942 ANNUAL	01513150	02/04/2026	16,456.50	466493	02/10/2026
Total JEFFERSON CO ECONOMIC DEVELOPMENT:				16,456.50		
<b>JEFFERSON CO HIGHWAY DEPT</b>						
<b>10245</b>						
53331291.5	ROAD SALT	01543518	02/05/2026	24,754.38	466651	02/24/2026
Total JEFFERSON CO HIGHWAY DEPT:				24,754.38		
<b>JEFFERSON CO SHERIFF</b>						
<b>10290</b>						
021026	JANUARY BOARD BILL	01512145	02/10/2026	420.00	466652	02/24/2026
BUSS 26-1658	BOND-BUSS, CRYSTALEE 1982 12 16	01271990	02/12/2026	240.00	466575	02/17/2026
Total JEFFERSON CO SHERIFF:				660.00		
<b>JEFFERSON CO TREASURER</b>						
<b>10295</b>						
012026	COUNTY COURT FINES-JAN 2026	01436100	02/18/2026	2,129.79	466653	02/24/2026
122025-012026	DOG LICENSES: DEC 2025-JAN 2026	01431132	02/04/2026	1,178.00	466494	02/10/2026
FEB2026TAXSETTLEMEN	TAX SETTLEMENTS-JAN 2026	50216110	02/06/2026	920,822.83	466495	02/10/2026
Total JEFFERSON CO TREASURER:				924,130.62		
<b>JERRY HEPP EXCAVATING INC</b>						
<b>8356</b>						
32676	EXCAVATE-10TH&HART MNBK - WTR	03667318	02/02/2026	3,367.70	466496	02/10/2026
32695	WTRMN BRK-1603 E MAIN - WTR	03667318	02/19/2026	3,022.70	466654	02/24/2026
32696	WTRMN BRK-WERNER/PLEASANT - WTR	03667318	02/19/2026	3,229.05	466654	02/24/2026
32697	WTRMN BRK-1028 PLEASANT - WTR	03667318	02/19/2026	3,149.05	466654	02/24/2026
Total JERRY HEPP EXCAVATING INC:				12,768.50		
<b>JESSICA WORTMAN</b>						
<b>556344</b>						
14291091528544038-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/19/2026	10.00	466655	02/24/2026
Total JESSICA WORTMAN:				10.00		
<b>JESUS ARTZ &amp; PRODUCTIONS LLC</b>						
<b>552517</b>						
3368	PD - DECALS 600	01521144	02/10/2026	730.00	466576	02/17/2026
Total JESUS ARTZ & PRODUCTIONS LLC:				730.00		
<b>JOHN BUTSCHKE</b>						
<b>2968</b>						
JOHN BUTSCHKE 012320	SAFETY BOOT REIMBURSEMENT	01543159	01/23/2026	100.00	466439	02/03/2026
Total JOHN BUTSCHKE:				100.00		
<b>JOHN OLSON</b>						
<b>555663</b>						
2829108150411197-2025	REFUND RE TAX OVERPAYMENT	01271920	02/15/2026	8.82	466577	02/17/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total JOHN OLSON:				8.82		
<b>JOHNS RECYCLING INC</b>						
<b>10496</b>						
31746	SINGLE STREAM MIX RECYCLING	17581741	01/31/2026	6,524.16	466656	02/24/2026
Total JOHNS RECYCLING INC:				6,524.16		
<b>JOMAR QSUB INC</b>						
<b>555377</b>						
2600952042	TRAILER WIRING HARNESS - #20	01541120	02/05/2026	255.68	466578	02/17/2026
Total JOMAR QSUB INC:				255.68		
<b>JUEILIN ORTIZ DIAZ</b>						
<b>556315</b>						
012926	REFUND PARK RENTAL FEES	01446264	01/29/2026	280.00	466440	02/03/2026
Total JUEILIN ORTIZ DIAZ:				280.00		
<b>JUSTON ROBERTS</b>						
<b>555566</b>						
JUSTON ROBERTS 02192	SAFETY BOOTS REIMBURSEMENT	01543159	02/19/2026	100.00	466657	02/24/2026
Total JUSTON ROBERTS:				100.00		
<b>JWR INC</b>						
<b>10015</b>						
0017010	REPAIR & MAINT-ARIES CAMERA - WW	02980000	01/31/2026	8,813.70	466498	02/10/2026
Total JWR INC:				8,813.70		
<b>JX ENTERPRISES INC</b>						
<b>1094</b>						
13299695P	FUEL SENSOR - VEH #21	17581720	02/02/2026	234.99	466499	02/10/2026
13301130P	OIL FILTER (2)- VEH #20	17581720	02/17/2026	120.94	466658	02/24/2026
Total JX ENTERPRISES INC:				355.93		
<b>KAPUR &amp; ASSOCIATES INC</b>						
<b>11056</b>						
138235	PROJ 25.0626.01 27-29 ST & UTILITY PROGRAM	05581169	02/04/2026	6,471.79	466659	02/24/2026
138235	PROJ 25.0626.01 27-29 ST & UTILITY PROGRAM	16581660	02/04/2026	6,471.79	466659	02/24/2026
138235	PROJ 25.0626.01 27-29 ST & UTILITY PROGRAM	03999999	02/04/2026	6,471.79	466659	02/24/2026
138235	PROJ 25.0626.01 27-29 ST & UTILITY PROGRAM	02973011	02/04/2026	6,471.78	466659	02/24/2026
Total KAPUR & ASSOCIATES INC:				25,887.15		
<b>KELBE BROS EQUIPMENT CO INC</b>						
<b>11257</b>						
P36276	FILTERS - VEH #129	01541120	02/04/2026	479.98	466500	02/10/2026
Total KELBE BROS EQUIPMENT CO INC:				479.98		
<b>KIMBALL MIDWEST</b>						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>11383</b>						
104102346	MISC SHOP SUPPLIES	01541120	01/19/2026	1,046.63	466441	02/03/2026
104102346	MISC SHOP SUPPLIES	17581720	01/19/2026	523.32	466441	02/03/2026
104107136	GREASE COUPLERS	01541120	01/20/2026	90.96	466441	02/03/2026
104107136	GREASE COUPLERS	17581720	01/20/2026	90.96	466441	02/03/2026
104141481	MISC SHOP SUPPLIES	17581720	02/02/2026	244.54	466501	02/10/2026
104141481	MISC SHOP SUPPLIES	01541120	02/02/2026	489.08	466501	02/10/2026
104150417	SHOP STOCK SUPPLIES	01541120	02/04/2026	423.79	466501	02/10/2026
104150968	MISC SHOP SUPPLIES	01541120	02/04/2026	137.50	466501	02/10/2026
104167386	MISC SHOP SUPPLIES	01541120	02/10/2026	341.34	466579	02/17/2026
104187749	PLAZA/FIRST ST LOT RAILINGS	05581169	02/16/2026	223.80	466660	02/24/2026

Total KIMBALL MIDWEST: 3,611.92

**KLECKERS HEATING & AIR CONDITIONING INC**

<b>54469</b>						
56968	SHOP HEATER PARTS	17581718	02/05/2026	122.67	466580	02/17/2026

Total KLECKERS HEATING & AIR CONDITIONING INC: 122.67

**KWIK TRIP INC**

<b>11970</b>						
10523100	SENIOR CENTER SCRIP CARDS	24581107	02/12/2026	135.00	466661	02/24/2026
NP69940201	PD - CAR WASH/FUEL	01521140	02/06/2026	60.00	466503	02/10/2026
NP69940220	CARWASH - EH	14531318	02/02/2026	5.26	466503	02/10/2026
NP69940220	KWIK TRIP 10% INSTORE REBATE	14531318	02/02/2026	.50-	466503	02/10/2026
V1926 010126	FUEL	01523140	01/01/2026	216.92	466581	02/17/2026

Total KWIK TRIP INC: 416.68

**LAKESIDE INTERNATIONAL TRUCKS**

<b>12047</b>						
5207435PX1	DPF AND DOC SENSORS - VEH #21	17581720	01/05/2026	4,469.29	466504	02/10/2026
5208014PX1	WIPER BLADE - 24"	01541120	01/19/2026	65.64	466442	02/03/2026
5208203P	WARNING LIGHT -STOCK	01541120	01/26/2026	468.90	466504	02/10/2026
5208203P	WARNING LIGHT -STOCK	17581720	01/26/2026	468.90	466504	02/10/2026
5208251P	FUEL ADDITIVE	01541120	01/23/2026	117.90	466442	02/03/2026
5208604P	SHOP SUPPLIES	01541120	02/02/2026	120.84	466582	02/17/2026
5208709P	NITROGEN SENSOR - VEH \$29	01541120	02/03/2026	927.47	466582	02/17/2026
5208749P	MOTOR - DOOR - VEH #55	01541120	02/03/2026	49.95	466582	02/17/2026
5209040P	FILTER - STOCK	01541120	02/11/2026	116.30	466582	02/17/2026
5209040P	FILTER - STOCK	17581720	02/11/2026	29.06	466582	02/17/2026
5209040PX1	HYD FILTERS - STOCK	01541120	02/12/2026	255.04	466662	02/24/2026
8325893PX1	BELT - VEH #18	17581720	01/07/2026	38.44	466442	02/03/2026
8326863P	INSULATOR - VEH #17	17581720	01/21/2026	164.56	466442	02/03/2026
CM5208709P	CORE CREDIT - VEH #29	01541120	02/04/2026	282.63-	466582	02/17/2026

Total LAKESIDE INTERNATIONAL TRUCKS: 7,009.66

**LAURA BOHLMAN**

<b>2575</b>						
021826 BOHLMAN	WELLNESS GRANT REIMBURSEMENT BOHLMAN HR	01516018	02/18/2026	50.00	466663	02/24/2026

Total LAURA BOHLMAN: 50.00

**LEEANN CATES**

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>553949</b>						
1429109153141024-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	5,572.95	466505	02/10/2026
Total LEEANN CATES:				5,572.95		
<b>LEGAL FILES SOFTWARE INC</b>						
<b>554044</b>						
16610	SOFTWARE SUBSCRIPTION RENEWAL 03/2026 THRU 03/	01516118	02/03/2026	4,567.50	466583	02/17/2026
Total LEGAL FILES SOFTWARE INC:				4,567.50		
<b>LIFE ASSIST</b>						
<b>553503</b>						
2055806	EMS DISPOSABLE SUPPLIES	01523154	01/26/2026	753.17	466584	02/17/2026
2055812	EMS DISPOSABLE SUPPLIES	01523154	01/27/2026	37.80	466584	02/17/2026
Total LIFE ASSIST:				790.97		
<b>LIFE TECHNOLOGIES CORPORATION</b>						
<b>556323</b>						
88282386	LAB SUPPLIES-ELECTRODE STAND - WW	02820018	12/17/2025	193.00	466506	02/10/2026
Total LIFE TECHNOLOGIES CORPORATION:				193.00		
<b>LINDA OBERBRUNNER</b>						
<b>556339</b>						
21926	REFUND PARTIAL TS PARK RENTAL	26446211	02/19/2026	50.00	466664	02/24/2026
Total LINDA OBERBRUNNER:				50.00		
<b>MAAS BROS CONSTRUCTION CO</b>						
<b>13028</b>						
23300-00016	FIRE STATION - PAYMENT 16	05523170	12/26/2025	58,408.05	466585	02/17/2026
Total MAAS BROS CONSTRUCTION CO:				58,408.05		
<b>MADISON COLLEGE</b>						
<b>13040</b>						
FEB 2026TAXSETTLEME	TAX SETTLEMENT DODGE-JAN 2026	50217120	02/06/2026	102,981.27	466507	02/10/2026
FEB2026TAXSETTLEMEN	TAX SETTLEMENT JEFFERSON-JAN 2026	50217120	02/06/2026	201,518.13	466507	02/10/2026
Total MADISON COLLEGE:				304,499.40		
<b>MARGARET CHECKAI - PETTY CASH</b>						
<b>27109</b>						
012626 LIB	POSTAGE	11581218	01/26/2026	4.47	466586	02/17/2026
Total MARGARET CHECKAI - PETTY CASH:				4.47		
<b>MARSHFIELD CLINIC HEALTH SYSTEM INC</b>						
<b>554669</b>						
3764-49299	ANNUAL CONSORTIUM FEE WATER/WW	02850020	01/29/2026	100.00	466587	02/17/2026
3764-49299	DRUG TEST GILES/LARSON WATER/WW	02820018	01/29/2026	92.00	466587	02/17/2026
3764-49307	DRUG TEST DEGRANDT PRF	01554159	01/29/2026	46.00	466587	02/17/2026
3764-49575	ANNUAL CONSORTIUM FEE PRF	01552022	01/29/2026	100.00	466587	02/17/2026
3764-49800	ANNUAL CONSORTIUM FEE STREET	16581641	01/29/2026	37.50	466587	02/17/2026
3764-49800	ANNUAL CONSORTIUM FEE STREET	17581759	01/29/2026	37.50	466587	02/17/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
3764-49800	ANNUAL CONSORTIUM FEE STREET	01543159	01/29/2026	75.00	466587	02/17/2026
3765-48804	DRUG: MEDICAL REVIEW	01521117	01/29/2026	15.00	466587	02/17/2026
3765-48804	DRUG:NON DOT LABS	01521117	01/29/2026	26.00	466587	02/17/2026
Total MARSHFIELD CLINIC HEALTH SYSTEM INC:				529.00		
<b>MARTELLE WATER TREATMENT</b>						
<b>13099</b>						
30907	CHEMICALS-CL2 - WTR	03644140	01/26/2026	2,230.00	466665	02/24/2026
Total MARTELLE WATER TREATMENT:				2,230.00		
<b>MARY CHINGWAY</b>						
<b>556325</b>						
2829108150422084-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/03/2026	481.04	466508	02/10/2026
Total MARY CHINGWAY:				481.04		
<b>MAX ALEXANDER</b>						
<b>552600</b>						
ALEXANDER-1	MILEAGE LAKE MILLS MEETING	01518424	01/20/2026	19.72	466509	02/10/2026
ALEXANDER-2	MILEAGE LAKE MILLS CITY MEETING	01518424	02/05/2026	19.58	466509	02/10/2026
Total MAX ALEXANDER:				39.30		
<b>MCPMAHON ASSOCIATES INC</b>						
<b>555063</b>						
802030	PROJ 08-25-00106 LABAREE ST RECONSTRUCTION, DES	05581169	01/29/2026	182.50	466510	02/10/2026
802030	PROJ 08-25-00106 LABAREE ST RECONSTRUCTION, DES	16581660	01/29/2026	182.50	466510	02/10/2026
802030	PROJ 08-25-00106 LABAREE ST RECONSTRUCTION, DES	03999999	01/29/2026	182.50	466510	02/10/2026
802030	PROJ 08-25-00106 LABAREE ST RECONSTRUCTION, DES	02973011	01/29/2026	182.50	466510	02/10/2026
Total MCPMAHON ASSOCIATES INC:				730.00		
<b>MENARDS INC</b>						
<b>13384</b>						
1043	PARTS EXCHANGE	17581760	02/04/2026	99.44	466511	02/10/2026
1048	RESTROOM UPDATES	17581760	02/04/2026	45.21	466511	02/10/2026
1233	METAL SHEETING	01544118	02/09/2026	329.70	466588	02/17/2026
1242	PARK STORAGE	05554170	02/09/2026	248.50	466588	02/17/2026
1391	PLANER BLADES PARKS	01554118	02/13/2026	39.58	466666	02/24/2026
571	HARDWARE/SUPPLIES-FLARE STACK - WW	02831040	01/22/2026	178.82	466443	02/03/2026
756	RFND-RETURN #2 QUALITY BOARD - WW	02831040	01/27/2026	3.74	466443	02/03/2026
757	SUPPLIES-CENTRATE TANK - WW	02831040	01/27/2026	44.97	466443	02/03/2026
854	RECYCLE BLDG SUPPLIES	17581721	01/29/2026	1,254.57	466443	02/03/2026
854	CLEANING SUPPLIES	01541218	01/29/2026	114.88	466443	02/03/2026
880	MAINTANENCE-PLANT OPERATIONS - WW	02820018	01/30/2026	291.83	466511	02/10/2026
969	RETURN FOR EXCHANGE	17581760	02/02/2026	199.00	466511	02/10/2026
970	TOILET/PLUMBING UPDATES	17581760	02/02/2026	631.34	466511	02/10/2026
Total MENARDS INC:				2,877.22		
<b>METRON FARNIER LLC</b>						
<b>553985</b>						
992414914	WATER METERS - WTR	03003460	12/08/2025	411,041.01	466589	02/17/2026
992415856	WATER METERS - WTR	03003460	12/29/2025	155,262.50	466589	02/17/2026

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Total METRON FARNIER LLC:				566,303.51		
<b>MIDDLETON FARMERS COOPERATIVE COMPANY</b>						
<b>554035</b>						
5640	FUEL PER CONTRACT	01541140	01/21/2026	20,408.19	466444	02/03/2026
Total MIDDLETON FARMERS COOPERATIVE COMPANY:				20,408.19		
<b>MULCAHY SHAW WATER INC</b>						
<b>13870</b>						
327329	PRMRY SLUDGE PUMPS PROJECT - WW	02973012	12/30/2025	105,206.00	466512	02/10/2026
327334	ROTEX SPIDER(4)-SOLIDS BLDG SLDG PUMPS - WW	02831042	02/02/2026	298.88	466512	02/10/2026
Total MULCAHY SHAW WATER INC:				105,504.88		
<b>NAPA AUTO PARTS - WATERTOWN</b>						
<b>14085</b>						
338408	OIL - VEH #194B	16581622	02/02/2026	41.56	466513	02/10/2026
Total NAPA AUTO PARTS - WATERTOWN:				41.56		
<b>NICKI FAUST</b>						
<b>555923</b>						
122025-012026	REIMBURSE MILEAGE TO POST OFFICE-DEC 2025-JAN 2	01514024	02/02/2026	19.40	466514	02/10/2026
Total NICKI FAUST:				19.40		
<b>NICOLE TREBESCH</b>						
<b>556326</b>						
2829108150644013-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	2,163.50	466515	Multiple
2829108150644013-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	2,163.50-		
Total NICOLE TREBESCH:				.00		
<b>NICOLE ZIMMERMAN</b>						
<b>26425</b>						
0023456	ZIMMERMAN WELLNESS GRANT REIMBURSEMENT ZIMMERMAN	01516018	02/18/2026	45.00	466667	02/24/2026
Total NICOLE ZIMMERMAN:				45.00		
<b>NILE XPEDITE SOLUTIONS OF WISCONSIN LLC</b>						
<b>555895</b>						
2232	WET TESTING SAMPLE SHIPPING - WW	02820049	02/17/2026	1,155.00	466668	02/24/2026
Total NILE XPEDITE SOLUTIONS OF WISCONSIN LLC:				1,155.00		
<b>NORTHERN LAKE SERVICE INC</b>						
<b>14672</b>						
2600818	COURIER SERVICE(2) - WW	02820049	01/19/2026	58.15	466516	02/10/2026
Total NORTHERN LAKE SERVICE INC:				58.15		
<b>PACKERLAND RENT A MAT INC</b>						
<b>16040</b>						
3282670	MOP SERVICE-CITY HALL	01517118	01/27/2026	58.33	466590	02/17/2026
3287782	MOP SERVICE-CITY HALL	01517118	02/10/2026	58.33	466590	02/17/2026

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Total PACKERLAND RENT A MAT INC:				116.66		
<b>PARTNER2LEARN LLC</b>						
<b>555538</b>	1912 RESILIENCY TRAINING	24581119	01/16/2026	1,700.00	466446	02/03/2026
Total PARTNER2LEARN LLC:				1,700.00		
<b>PARTNERS MFG GROUP INC</b>						
<b>552643</b>	2026-6968 REPLACEMENT SHAFT -LEAF MACHINE	16581622	02/04/2026	1,763.53	466591	02/17/2026
Total PARTNERS MFG GROUP INC:				1,763.53		
<b>PASSENGER TRANSIT INC</b>						
<b>16165</b>	2209 SHARED RIDE SERVICE REVENUE-DEC 2025	13427375	01/14/2026	26,957.00-	466447	02/03/2026
	2209 SHARED RIDE SERVICE EXPENSE-DEC 2025	13571146	01/14/2026	76,540.09	466447	02/03/2026
	2234 TAXI RIDES-SR CTR	24581107	02/06/2026	273.00	466592	02/17/2026
Total PASSENGER TRANSIT INC:				49,856.09		
<b>PAUL HAU</b>						
<b>555106</b>	2829108150324021-2025 REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	101.30	466517	02/10/2026
Total PAUL HAU:				101.30		
<b>PITNEY BOWES BANK INC RESERVE ACCOUNT</b>						
<b>18450</b>	012026 POSTAGE FOR RESERVE ACCT 20774378	01212118	01/26/2026	4,000.00	466449	02/03/2026
Total PITNEY BOWES BANK INC RESERVE ACCOUNT:				4,000.00		
<b>POSTMASTER</b>						
<b>16629</b>	012626 LIB POSTAGE	11581218	01/26/2026	4.47	466547	Multiple
	012626 LIB POSTAGE	11581218	01/26/2026	4.47-		
Total POSTMASTER:				.00		
<b>PREMIUM WATERS INC</b>						
<b>555965</b>	363334394 BOTTLED WATER	01523118	01/26/2026	462.00	466593	02/17/2026
Total PREMIUM WATERS INC:				462.00		
<b>PRESTON D THIEDE</b>						
<b>556324</b>	413182 PARKING REIMB	01444020	02/03/2026	50.00	466448	02/03/2026
Total PRESTON D THIEDE:				50.00		
<b>PROHEALTH MEDICAL GROUP INC</b>						
<b>16681</b>	329508 RETURN TO WORK EXAMS	01523119	02/02/2026	986.10	466594	02/17/2026

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329538	NEW HIRE EXAM	01523119	02/02/2026	847.00	466594	02/17/2026
Total PROHEALTH MEDICAL GROUP INC:				1,833.10		
<b>QUILL CORPORATION</b>						
<b>17500</b>						
47543370	OFFICE SUPPLIES	01512118	01/27/2026	120.64	466595	02/17/2026
Total QUILL CORPORATION:				120.64		
<b>R PLUMBING INC</b>						
<b>556060</b>						
2050	MTR RELOCATE-407 N WAHSINGTON - WTR	03992318	01/28/2026	335.00	466518	02/10/2026
Total R PLUMBING INC:				335.00		
<b>R&amp;R INSURANCE SERVICES INC</b>						
<b>18005</b>						
3329822	WORKER COMP INSURANCE	01519446	12/22/2025	24,524.00	466519	02/10/2026
3329824	LIABILITY PACKAGE-LWMMI-JAN 2026	01519440	01/02/2026	18,918.37	466519	02/10/2026
3329825	LIABILITY INSURANCE-CRIME	01519440	12/22/2025	2,129.00	466519	02/10/2026
3334549	WORKER COMP INSURANCE-FEB 2026	01519446	01/02/2026	24,518.00	466519	02/10/2026
3334550	LIABILITY PACKAGE-LWMMI-FEB 2026	01519440	12/22/2025	18,918.37	466519	02/10/2026
3352070	WORKER COMP INSURANCE INSTALLMENT: 2025 AUDIT	01519446	02/09/2026	9,774.00	466669	02/24/2026
Total R&R INSURANCE SERVICES INC:				98,781.74		
<b>RAY O HERRON CO INC</b>						
<b>15450</b>						
2458858	PD - TRAINING - AMMO	01521156	01/30/2026	3,924.00	466520	02/10/2026
Total RAY O HERRON CO INC:				3,924.00		
<b>REDFORD DATA SERVICES LLC</b>						
<b>18371</b>						
523	SCADA SECURITY & WINDOWS 11 - WTR	03992318	02/06/2026	1,600.14	466596	02/17/2026
523	WINDOWS UPDATES (3) SERVERS - WW	02850020	02/06/2026	235.31	466596	02/17/2026
Total REDFORD DATA SERVICES LLC:				1,835.45		
<b>REINDERS INC</b>						
<b>18388</b>						
6087058-00	HEAD COVER GASKET, TEMP SENDER, TIRES	01554142	01/06/2026	831.34	466597	02/17/2026
6087460-00	TEMP SENDER, HOSE ASM, FITTING, O-RINGS, TEMP GA	01554142	01/28/2026	2,747.17	466597	02/17/2026
Total REINDERS INC:				3,578.51		
<b>RH BATTERMAN</b>						
<b>556130</b>						
35638-04	CHURCH ST PATH PROJ 35638 3997-03-04	16581660	02/03/2026	468.33	466521	02/10/2026
35638-04	CHURCH ST PATH PROJ 35638 3997-03-04	05581169	02/03/2026	936.67	466521	02/10/2026
Total RH BATTERMAN:				1,405.00		
<b>RH EQUIPMENT &amp; SERVICE INC</b>						
<b>18468</b>						
77472	SCISSOR LIFT: CAPITAL OUTLAY	20581260	02/04/2026	14,450.00	466548	02/11/2026

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Total RH EQUIPMENT & SERVICE INC:				14,450.00		
<b>RHYME BUSINESS PRODUCTS</b>						
<b>4092</b>						
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-MUNICIPAL	01512118	02/03/2026	69.92	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-ADMIN ST	01513118	02/03/2026	109.60	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-FINANCE	01514018	02/03/2026	423.08	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-ADMIN ST	01516018	02/03/2026	49.31	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-ATTY	01516118	02/03/2026	66.92	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-MAINTEN	01517118	02/03/2026	21.76	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-MEDIA PR	01518418	02/03/2026	101.77	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-ADMIN ST	01518618	02/03/2026	39.72	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-POLICE	01521120	02/03/2026	946.74	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-FIRE	01523144	02/03/2026	276.15	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-BSZ	01524126	02/03/2026	223.97	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-HEALTH	01531226	02/03/2026	143.92	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-ENG	01541026	02/03/2026	279.18	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-PUBLIC WORKS	01542118	02/03/2026	183.64	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-SENIOR CTR	01552017	02/03/2026	534.27	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-HEALTH	14531318	02/03/2026	143.94	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-PUBLIC WORKS	17581718	02/03/2026	121.02	2602183	02/13/2026
41184053	COPIER SERVICE AGREEMENT #16-CITY HALL-ADMIN ST	60510518	02/03/2026	39.73	2602183	02/13/2026
Total RHYME BUSINESS PRODUCTS:				3,774.64		
<b>RICHTER HEATING &amp; AC INC</b>						
<b>18503</b>						
33745	BLOWER MOTOR, CAPACITOR	01552017	02/04/2026	389.41	466598	02/17/2026
Total RICHTER HEATING & AC INC:				389.41		
<b>RIVER VALLEY REMODELING LLC</b>						
<b>553924</b>						
2829108150412117-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	85.89	466522	02/10/2026
Total RIVER VALLEY REMODELING LLC:				85.89		
<b>RNOW INC</b>						
<b>552807</b>						
2026-78475	GRIPPER PICOTS AND PARTS - VEH #19	17581720	02/19/2026	1,450.55	466670	02/24/2026
Total RNOW INC:				1,450.55		
<b>ROBERT E LEE &amp; ASSOCIATES</b>						
<b>12297</b>						
90081	15364091-2028 WISDOT MAIN STREET WTR&SWR - WTR	03999999	01/20/2026	5,366.75	466450	02/03/2026
90081	15364091-2028 WISDOT MAIN STREET WTR&SWR - WW	02973011	01/20/2026	5,846.75	466450	02/03/2026
90082	PROJ 15364094 SANITARY SEWER MAIN & LATERAL	02973012	01/20/2026	44,730.83	466671	02/24/2026
90082	PROJ 15364094 SANITARY SEWER MAIN & LATERAL	16581647	01/20/2026	378.00	466671	02/24/2026
90083	PROJ 15364095 5TH STREET UTILITY EXTENSION	02973011	01/20/2026	478.00	466450	02/03/2026
90083	PROJ 15364095 5TH STREET UTILITY EXTENSION	03999999	01/20/2026	478.00	466450	02/03/2026
Total ROBERT E LEE & ASSOCIATES:				57,278.33		
<b>ROBERT GARDNER</b>						

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<b>556038</b>						
054158	STATION CLEANING	01523117	02/03/2026	1,050.00	466599	02/17/2026
Total ROBERT GARDNER:				1,050.00		
<b>ROCK RIVER STORMWATER GROUP</b>						
<b>18695</b>						
2026 DUES	2026 STORMWATER MEMBERSHIP DUES	16581645	01/14/2026	5,000.00	466451	02/03/2026
Total ROCK RIVER STORMWATER GROUP:				5,000.00		
<b>RODS DOORS</b>						
<b>18698</b>						
15053	OVERHEAD SHOP DOOR(S) REPAIRED	01541220	01/26/2026	605.00	466523	02/10/2026
Total RODS DOORS:				605.00		
<b>SALAMONE SUPPLIES</b>						
<b>19097</b>						
106500	JANITORIAL SUPPLIES	01523118	01/30/2026	232.40	466600	02/17/2026
Total SALAMONE SUPPLIES:				232.40		
<b>SCHAEFER SOFT WATER INC</b>						
<b>19255</b>						
1000741	ENVIRO - DI TANK RENTAL	14531344	02/02/2026	33.99	466524	02/10/2026
Total SCHAEFER SOFT WATER INC:				33.99		
<b>SCHINDLER ELEVATOR CORP</b>						
<b>19271</b>						
4607390991	SERVICE CONTRACT - ELEVATOR	01552017	03/01/2026	806.32	466672	02/24/2026
Total SCHINDLER ELEVATOR CORP:				806.32		
<b>SECURITY TITLE &amp; CLOSING SERVICES LLC</b>						
<b>19452</b>						
25-2880308	LETTER REPORT	01518155	02/16/2026	250.00	466674	02/24/2026
289	TITLE FEE	01518155	02/16/2026	525.00	466674	02/24/2026
Total SECURITY TITLE & CLOSING SERVICES LLC:				775.00		
<b>SHERWIN WILLIAMS</b>						
<b>19523</b>						
06513102910226	RIVERSIDE PAINT	01554118	02/02/2026	132.85	466601	02/17/2026
10614102910226	PAINT FOR PARKS	05554170	02/18/2026	234.75	466675	02/24/2026
25808131970226	PAINT FOR PARKS	01554118	02/11/2026	234.60	466601	02/17/2026
Total SHERWIN WILLIAMS:				602.20		
<b>SHORT ELLIOTT HENDRICKSON INC</b>						
<b>19563</b>						
501967	PROJ 186213 EMMET UTILITY EXTENSION	05581169	01/13/2026	842.40	466676	02/24/2026
501967	PROJ 186213 EMMET UTILITY EXTENSION	16581660	01/13/2026	842.40	466676	02/24/2026
501967	PROJ 186213 EMMET UTILITY EXTENSION	03999999	01/13/2026	842.40	466676	02/24/2026
501967	PROJ 186213 EMMET UTILITY EXTENSION	02973011	01/13/2026	842.40	466676	02/24/2026
501979	PROJ 188964 TDS FIBER OPTIC EXPANS	24541044	01/13/2026	1,779.70	466525	02/10/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total SHORT ELLIOTT HENDRICKSON INC:				5,149.30		
<b>SLR INVESTMENTS LLC</b>						
<b>555429</b>						
2829108150411096-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/19/2026	106.01	466677	02/24/2026
Total SLR INVESTMENTS LLC:				106.01		
<b>SOUTH CENTRAL LIBRARY SYSTEM FOUNDATION</b>						
<b>556126</b>						
022026 LIB	LGIP TRANSFER TO FOUNDATION	20111122	02/20/2026	280,000.00	466678	02/24/2026
Total SOUTH CENTRAL LIBRARY SYSTEM FOUNDATION:				280,000.00		
<b>SOUTHPORT ENGINEERED SYSTEMS</b>						
<b>556095</b>						
J000657	HVAC-BLDG 45 1ST FLR - WW	02973012	01/21/2026	4,207.50	466452	02/03/2026
J000658	BLDG 45-2ND FLR AIR HNDLG UNIT - WW	02973012	01/21/2026	2,446.00	466452	02/03/2026
J000659	BLDG 45-2ND FLR MAKE UP AIR UNIT - WW	02973012	01/21/2026	4,273.00	466452	02/03/2026
J000660	BLDG 60-HTNG MAKE UP AIR UNIT - WW	02973012	01/21/2026	4,849.00	466452	02/03/2026
J000661	BLDG 60-CLNG AIR HNDLNG UNIT - WW	02973012	01/21/2026	2,194.00	466452	02/03/2026
W62951	SERVICE CALL-LAB EXHST FANS - WW	02850020	12/10/2025	976.50	466526	02/10/2026
Total SOUTHPORT ENGINEERED SYSTEMS:				18,946.00		
<b>SPEEDY METALS LLC</b>						
<b>553036</b>						
1145573-AP	SHOP STOCK-METAL TUBING - WW	02820018	02/11/2026	30.00	466679	02/24/2026
1146574-BB	SHOP STOCK-METAL TUBING - WW	02820018	02/13/2026	1,474.36	466679	02/24/2026
1146576-NB	SHOP STOCK-METAL TUBING - WW	02820018	02/13/2026	531.06	466679	02/24/2026
Total SPEEDY METALS LLC:				2,035.42		
<b>STANLEY SCHRAMM</b>						
<b>555715</b>						
2829108150924057-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/02/2026	103.74	466527	02/10/2026
Total STANLEY SCHRAMM:				103.74		
<b>STATE OF WI - COURT FINES &amp; SURCHARGES</b>						
<b>19788</b>						
012026	COURT FINES DUE STATE-JAN 2026	01436100	02/18/2026	6,979.19	466680	02/24/2026
Total STATE OF WI - COURT FINES & SURCHARGES:				6,979.19		
<b>STEPHANIE MAZZONI</b>						
<b>554005</b>						
021926 MAZZONI	WELLNESS GRANT REIMBURSEMENT MAZZONI	01516018	02/19/2026	40.00	466681	02/24/2026
Total STEPHANIE MAZZONI:				40.00		
<b>STRAND ASSOCIATES INC</b>						
<b>19850</b>						
0234758	1550.013 ALLERMAN LS & FORCE MAIN - WW	02973011	02/12/2026	7,430.71	466682	02/24/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total STRAND ASSOCIATES INC:				7,430.71		
<b>TANYA HOLMES</b>						
<b>556332</b>						
F481C3B021	WITNESS FEES	01516142	01/28/2026	6.00	466602	02/17/2026
Total TANYA HOLMES:				6.00		
<b>TAYLOR COMPUTER SERVICES INC</b>						
<b>27751</b>						
29034	LIBRARY TECHNOLOGY WORK	11581245	01/31/2026	236.25	466683	02/24/2026
29034	QUARTERLY MAINTENANCE	11581219	01/31/2026	125.00	466683	02/24/2026
Total TAYLOR COMPUTER SERVICES INC:				361.25		
<b>THE EXPEDITERS INC</b>						
<b>554090</b>						
4434	CLEAN SWR TRBLSPT-FISHER BARTON - WW	02850020	01/21/2026	1,968.75	466453	02/03/2026
Total THE EXPEDITERS INC:				1,968.75		
<b>THE OBRION AGENCY LLC</b>						
<b>15175</b>						
100424	PD-COPY PAPER	01521118	02/09/2026	400.00	466603	02/17/2026
Total THE OBRION AGENCY LLC:				400.00		
<b>TIM HODEL</b>						
<b>555290</b>						
2226	REIMBURSE MEAL FOR AFO CERTIFICATION	01554150	02/02/2026	27.32	466604	02/17/2026
Total TIM HODEL:				27.32		
<b>TIM THEDER LANDSCAPE CONTRACTOR INC</b>						
<b>555160</b>						
1429109153244046-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	02/13/2026	126.44	466605	02/17/2026
26-242	TS PARK MAINT	26554320	01/29/2026	1,000.00	466605	02/17/2026
Total TIM THEDER LANDSCAPE CONTRACTOR INC:				1,126.44		
<b>TOD LORD</b>						
<b>555856</b>						
TL123125	DECEMBER MILEAGE	11581224	12/31/2025	10.01	466549	02/11/2026
Total TOD LORD:				10.01		
<b>TOP PACK DEFENSE LLC</b>						
<b>552646</b>						
18163	UNIFORMS-GALLEGOS	01521154	01/27/2026	171.00	466528	02/10/2026
Total TOP PACK DEFENSE LLC:				171.00		
<b>TOTAL MECHANICAL INC</b>						
<b>20792</b>						
2601397	BOILER WORK-MUNI BLDG	05517170	02/12/2026	4,188.27	466684	02/24/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
TOTAL MECHANICAL INC:				4,188.27		
<b>TOWER AUTO BODY LLC</b>						
<b>554538</b>						
1758	SQUAD 600 REPAIR	01521144	02/18/2026	4,576.25	466685	02/24/2026
Total TOWER AUTO BODY LLC:				4,576.25		
<b>TRITECH SOFTWARE SYSTEMS</b>						
<b>20825</b>						
456893	SOFTWARE SUBSCRIPTION	01523128	02/03/2026	507.15	466606	02/17/2026
Total TRITECH SOFTWARE SYSTEMS:				507.15		
<b>TROJAN TECHNOLOGIES CORP</b>						
<b>555780</b>						
200 /50009949	UV DISINFECTION SYSTEM UPGRADE - WW	02973012	01/21/2026	559,290.00	466529	02/10/2026
Total TROJAN TECHNOLOGIES CORP:				559,290.00		
<b>TRUCK COUNTRY OF WI</b>						
<b>20845</b>						
VM207001691	2024 APPROVAL CAPITAL BUDGET -FUNDS CARRIED OV	05541170	02/16/2026	151,352.00	466686	02/24/2026
X201966219:01	WATER PUMP KIT - VEH #31	01541120	02/03/2026	321.77	466530	02/10/2026
Total TRUCK COUNTRY OF WI:				151,673.77		
<b>TYLER ELSNER</b>						
<b>556320</b>						
2829108150914055-2025	REFUND 2025 RE TAX OVERPAYMENT	01271920	01/30/2026	487.04	466454	02/03/2026
Total TYLER ELSNER:				487.04		
<b>TYLER PENNEWELL</b>						
<b>556317</b>						
F481D5DXX9	WITNESS FEE	01436100	01/21/2026	6.00	466531	02/10/2026
Total TYLER PENNEWELL:				6.00		
<b>U.S. BANK</b>						
<b>552451</b>						
0173 022526	PARK SAFETY COVERALLS	01554159	02/25/2026	36.90	2303121	02/28/2026
0173 022526	REC BATTERY RETURN	01552118	02/25/2026	13.98-	2303121	02/28/2026
0173 022526	REC LAKE GENEVA DAY TRIP DEPOSIT	01552118	02/25/2026	370.00	2303121	02/28/2026
0173 022526	REC DOCKHOUNDS DAY TRIP DEPOSIT	01552118	02/25/2026	100.00	2303121	02/28/2026
0173 022526	REC JOB POSTING	01552022	02/25/2026	75.00	2303121	02/28/2026
0173 022526	REC JOB POSTING	01552022	02/25/2026	75.00	2303121	02/28/2026
0173 022526	WAC JOB POSTING	01552218	02/25/2026	75.00	2303121	02/28/2026
0173 022526	PARK JOB POSTING	01554118	02/25/2026	75.00	2303121	02/28/2026
0173 022526	SR CTR BINGO MACHINE	24581107	02/25/2026	1,364.40	2303121	02/28/2026
0173 022526	REC ENRICHMENT OVEN MITT REPLACEMENT	01552118	02/25/2026	11.99	2303121	02/28/2026
0173 022526	SR CTR NETFLIX	24581107	02/25/2026	17.99	2303121	02/28/2026
0173 022526	REC ADMIN UTILITY CARTS	01552018	02/25/2026	139.96	2303121	02/28/2026
0173 022526	PARK SHOP OFFICE DESK	05554170	02/25/2026	1,040.99	2303121	02/28/2026
022526 4226	ADOBE SUSBCRIPTIONS CITY WIDE	01518644	02/25/2026	5,020.56	2303121	02/28/2026
022526 4226	DELL COMPUTER WATER	02850060	02/25/2026	3,344.52	2303121	02/28/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
022526 4226	DELL DOCKS WATER	02850060	02/25/2026	464.97	2303121	02/28/2026
022526 4226	COMPUTER MICRO FIRE	01518618	02/25/2026	2,349.82	2303121	02/28/2026
022526 4226	COMPUTERS FOR FIRE	01518618	02/25/2026	3,774.86	2303121	02/28/2026
022526 4226	DOCKS FOR FIRE	01518618	02/25/2026	309.98	2303121	02/28/2026
022526 4226	MICRO COMPUTER WATER	02850060	02/25/2026	2,349.82	2303121	02/28/2026
022526 4226	DOCK FOR ENGINEERING	16581618	02/25/2026	169.99	2303121	02/28/2026
022526 4226	COMPUTERSS FOR WATER	02850060	02/25/2026	1,287.10	2303121	02/28/2026
022526 4226	DOCKS FOR WATER	02850060	02/25/2026	463.12	2303121	02/28/2026
022526 4226	HDMI CABLE FOR ENGINEERING	16581618	02/25/2026	29.81	2303121	02/28/2026
022526 4226	ADOBE SUSBCRIPTIONS CITY WIDE	01523118	02/25/2026	387.25	2303121	02/28/2026
022526 4226	ADOBE SUSBCRIPTIONS CITY WIDE	01518422	02/25/2026	2,758.95	2303121	02/28/2026
0727 022526	LAND RECORD REQUEST	05581169	02/25/2026	18.00	2303121	02/28/2026
0731 022526	HAT ROSETTES	01523150	02/25/2026	127.95	2303121	02/28/2026
0731 022526	NFPA CODE	24581105	02/25/2026	185.85	2303121	02/28/2026
1113 022526	LOGITECH WIRELESS KEYBOARDS (16), ENERGIZER AA	01514118	02/25/2026	471.42	2303121	02/28/2026
1113 022526	PAPER MATE PENS - ELECTION	01514118	02/25/2026	12.90	2303121	02/28/2026
1113 022526	AVERY LABELS - ELECTION	01514118	02/25/2026	22.66	2303121	02/28/2026
1113 022526	ENERGIZER AA BATTERIES, ENGERIZER AAA BATTERIES	01514118	02/25/2026	74.95	2303121	02/28/2026
1206 022526	ENGINE 61 REPAIRS	01523142	02/25/2026	112.35	2303121	02/28/2026
1206 022526	SEAT COVERS	05523170	02/25/2026	786.00	2303121	02/28/2026
1797 022526	PARK FLUID EXTRACTOR	01554118	02/25/2026	147.69	2303121	02/28/2026
1797 022526	PARK ELBOW GALV	01554120	02/25/2026	10.52	2303121	02/28/2026
1797 022526	PARK FUEL HOSE, TIN KIT, ETC	01554120	02/25/2026	249.73	2303121	02/28/2026
1797 022526	FORESTRY SLEEVES, TUBES, PLUG	01561120	02/25/2026	80.45	2303121	02/28/2026
1797 022526	PARK LUBRICANT, FUEL SUPPLEMENT, IRON ADAPTOR	01554120	02/25/2026	77.94	2303121	02/28/2026
1797 022526	PARK BODY FILLER, BEDLINER SPRAY, PAINT	01554142	02/25/2026	230.92	2303121	02/28/2026
1797 022526	PARK BEDLINER SPRAY, UNDERCOAT	01554142	02/25/2026	47.92	2303121	02/28/2026
1797 022526	PARK SHOP FLOORING	05554170	02/25/2026	265.82	2303121	02/28/2026
1797 022526	PARK PAPER DISCS, BITS, SANDER, SPRAY GUN, ETC	01554118	02/25/2026	126.90	2303121	02/28/2026
1797 022526	WPRA CONF HOTEL - KB	01552024	02/25/2026	250.00	2303121	02/28/2026
1797 022526	PARK CONNECTORS, BARRIER FOAM, ETC	01554120	02/25/2026	96.68	2303121	02/28/2026
1797 022526	PARK SPRAY PAINT	01554118	02/25/2026	16.11	2303121	02/28/2026
1797 022526	FORESTRY WI ARBORIST CONF- CS	01561124	02/25/2026	370.00	2303121	02/28/2026
1797 022526	PARK RENTAL	01554120	02/25/2026	31.00	2303121	02/28/2026
1797 022526	PARK TIE DOWN STRAP	01554118	02/25/2026	35.98	2303121	02/28/2026
1797 022526	PARK BIM SET, FASTENERS, ETC	01554118	02/25/2026	60.06	2303121	02/28/2026
1797 022526	PARK SANDBELT	01554120	02/25/2026	7.92	2303121	02/28/2026
1797 022526	PARK WOOD PUTTY	01554118	02/25/2026	9.32	2303121	02/28/2026
1797 022526	POOL SCHEDULING SOFTWARE	01552318	02/25/2026	129.20	2303121	02/28/2026
1797 022526	PARK PALLET JACK	05554170	02/25/2026	339.99	2303121	02/28/2026
2084 022526	ICLOUD 50GB STORAGE-DEPT HEAD TABLET - WW	02850044	02/25/2026	.99	2303121	02/28/2026
2084 022526	LAB SUPPLIES-FILTER FOR TSS(8PKS) - WW	02820048	02/25/2026	698.73	2303121	02/28/2026
2084 022526	MOBILE STORAGE CABINET - WW	02820018	02/25/2026	656.26	2303121	02/28/2026
2084 022526	PALLET RACK FOR MAINT SHOP - WTR	03992118	02/25/2026	7,199.71	2303121	02/28/2026
2084 022526	QTRLY RENTAL CHARGES - WTR	03992118	02/25/2026	165.54	2303121	02/28/2026
2084 022526	ICLOUD 200GB STORAGE-COLL SYSTM TABLET - WW	02850044	02/25/2026	2.99	2303121	02/28/2026
2084 022526	POSTAGE MACHINE INK(4) - WTR	03992118	02/25/2026	365.16	2303121	02/28/2026
2084 022526	POST-IT-NOTE 5PK(2)	03992118	02/25/2026	17.54	2303121	02/28/2026
2084 022526	TONER-BILL PRINTER - WTR	03903018	02/25/2026	315.28	2303121	02/28/2026
2084 022526	TOILET PAPER 32PK(2) - WW	02850044	02/25/2026	63.86	2303121	02/28/2026
2084 022526	TOILET PAPER 32PK(1) - WTR	03992118	02/25/2026	31.93	2303121	02/28/2026
2084 022526	DUMPSTER SERVICE - WW	02820018	02/25/2026	1,652.70	2303121	02/28/2026
2569 022526	DNR PERMIT FEE - WILBUR ST. EXTENSION	16581624	02/25/2026	6.25	2303121	02/28/2026
2569 022526	DNR PERMIT FEE - WILBUR ST. EXTENSION	16581624	02/25/2026	250.00	2303121	02/28/2026
2569 022526	OFFICE SUPPLIES - ST W UT	16581618	02/25/2026	56.13	2303121	02/28/2026
2988 022526	BATTERY FOR INSPECTION VEHICLE	01524120	02/25/2026	178.19	2303121	02/28/2026
2988 022526	CORE REFUND FOR RECYCLING OLD BATTERY	01524120	02/25/2026	10.55	2303121	02/28/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
3698 022526	ENVIRO - POSTAGE	14531318	03/04/2026	12.00	2303121	02/28/2026
3698 022526	HEALTH - POSTAGE	01531218	03/04/2026	3.26	2303121	02/28/2026
3698 022526	ENVIRO - TRANSCRIPTS FOR SB	14531318	03/04/2026	10.55	2303121	02/28/2026
3698 022526	ENVIRO - RS EXAM SB	14531323	03/04/2026	420.00	2303121	02/28/2026
3698 022526	ENVIRO - TRANSCRIPTS FOR SB	14531318	03/04/2026	11.40	2303121	02/28/2026
3698 022526	HEALTH - POSTAGE - BOH	01531218	03/04/2026	8.68	2303121	02/28/2026
3698 022526	HEALTH - INDEX TABS	01531218	03/04/2026	38.50	2303121	02/28/2026
3698 022526	HEALTH - CONFERENCE FOR KM	01531219	03/04/2026	350.00	2303121	02/28/2026
3698 022526	HEALTH - AI COURSE KH	01531223	03/04/2026	50.00	2303121	02/28/2026
3698 022526	HEALTH - AI COURSE EB	01531223	03/04/2026	50.00	2303121	02/28/2026
3698 022526	ENVIRO - AI COURSE - HH	14531323	03/04/2026	50.00	2303121	02/28/2026
3698 022526	ENVIRO - LEAD VP	14531323	03/04/2026	295.00	2303121	02/28/2026
3698 022526	HEALTH - HEALTHCARE EDUCATION COURSE	01531223	03/04/2026	40.00	2303121	02/28/2026
3698 022526	HEALTH - SHARPS DISPOSAL	01531226	03/04/2026	198.45	2303121	02/28/2026
3698 022526	HEALTH - AI COURSES KH	01531223	03/04/2026	45.34	2303121	02/28/2026
3698 022526	HEALTH - PHONES & HOT SPOT	01531232	03/04/2026	183.31	2303121	02/28/2026
3698 022526	ENVIRO - PHONES	14531332	03/04/2026	174.52	2303121	02/28/2026
3698 022526	HEALTH - CAR WASH	01531218	03/04/2026	12.00	2303121	02/28/2026
3698 022526	HEALTH - CAR WASH	01531218	03/04/2026	12.00	2303121	02/28/2026
3698 022526	HEALTH - CAR WASH	01531218	03/04/2026	12.00	2303121	02/28/2026
3698 022526	HEALTH - POSTAGE	01531218	03/04/2026	4.89	2303121	02/28/2026
3698 022526	ENVIRO - POSTAGE	14531318	03/04/2026	13.00	2303121	02/28/2026
3736 022526	SUBSCRIPTION	01521122	02/25/2026	12.99	2303121	02/28/2026
3736 022526	TRAINING-WEGNER	01521156	02/25/2026	189.00	2303121	02/28/2026
3736 022526	WIPEG MEMBERSHIP	01521122	02/25/2026	110.00	2303121	02/28/2026
3836 022526	PARK SAFETY GLOVES	01554159	02/25/2026	207.70	2303121	02/28/2026
3836 022526	PARK FLASHLIGHTS, BATTERIES	01554118	02/25/2026	216.28	2303121	02/28/2026
3836 022526	REC ADMIN BLDG FLOOR REPAIR SYRINGES	01552020	02/25/2026	8.97	2303121	02/28/2026
3836 022526	REC ADMIN BLDG PAINT	01552020	02/25/2026	41.55	2303121	02/28/2026
3836 022526	REC ADMIN BLDG WIRE, GLUE, ETC	01552020	02/25/2026	70.53	2303121	02/28/2026
3836 022526	REC ADMIN BLDG FITTINGS	01552020	02/25/2026	8.85	2303121	02/28/2026
3836 022526	REC ADMIN BLDG TOWELS, TRASH BAGS, TOILET PAPE	01552026	02/25/2026	232.86	2303121	02/28/2026
3836 022526	SR CTR POOL TABLE STICKERS	24581107	02/25/2026	4.99	2303121	02/28/2026
3836 022526	REC ADMIN BLDG BRACKETS	01552020	02/25/2026	5.99	2303121	02/28/2026
3836 022526	REC ADMIN STAMPS - SR CTR NEWSLETTER	01552018	02/25/2026	194.15	2303121	02/28/2026
3836 022526	REC ADMIN STAMPS - SR CTR NEWSLETTER	01552018	02/25/2026	17.40	2303121	02/28/2026
3921 022526	HEALTH - MEAL FOR CONFERENCE - INFRASTRUCTURE	01531219	02/25/2026	51.95	2303121	02/28/2026
3921 022526	HEALTH - FUEL FOR VEHICLES CONFERENCE - INFRAST	01531219	02/25/2026	27.60	2303121	02/28/2026
4062 022526	CONTINUING ED	01541022	02/25/2026	540.00	2303121	02/28/2026
4062 022526	OFFICE SUPPLIES - ST W UT	16581618	02/25/2026	65.46	2303121	02/28/2026
4481 022526	SUBSCRIPTION CHARGE-JAN-2026	01516118	02/25/2026	359.00	2303121	02/28/2026
4481 022526	SEARCH AND COPY FEES (OXBOW-RIVERWALK)	01516118	02/25/2026	14.51	2303121	02/28/2026
4481 022526	NOTARY STAMP (BRANDI L. PALMER)	01516118	02/25/2026	25.31	2303121	02/28/2026
4789 022526	CABLE SERVICE AT STREET/SOLID WASTE DIVISION - JA	01542118	02/25/2026	110.70	2303121	02/28/2026
4789 022526	BATTERIES	01543118	02/25/2026	12.06	2303121	02/28/2026
4789 022526	PARTS FOR STREET EQUIPMENT	01541120	02/25/2026	631.50	2303121	02/28/2026
4789 022526	PARTS FOR STORM WATER EQUIPMENT	16581622	02/25/2026	11.49	2303121	02/28/2026
4789 022526	PARTS FOR SOLID WASTE EQUIPMENT	17581720	02/25/2026	107.09	2303121	02/28/2026
4789 022526	SPRAY NOZZLES FOR WASH BAY	01541120	02/25/2026	96.99	2303121	02/28/2026
4789 022526	PARTS FOR HEATERS AT CADY STREET BUILDING	17581721	02/25/2026	297.75	2303121	02/28/2026
4789 022526	FILTER FOR MAINTENANCE SHOP SHOP VAC	01541120	02/25/2026	19.99	2303121	02/28/2026
4789 022526	TOOL KITS FOR MAINTENANCE SHOP	01541121	02/25/2026	67.98	2303121	02/28/2026
4789 022526	GAUZE AND BANDAIDS TO UPDATE FIRST AID KITS	01543159	02/25/2026	9.99	2303121	02/28/2026
4789 022526	RETURN OF BARRICADE TAPE	01544118	02/25/2026	251.94-	2303121	02/28/2026
4789 022526	ITEMS FOR WORK AT CADY STREET BUILDING	17581718	02/25/2026	39.45	2303121	02/28/2026
4789 022526	CHAIN SAW PARTS/ITEMS	16581619	02/25/2026	51.51	2303121	02/28/2026
4789 022526	BURN CREAM AND TAPE TO UPDATE FIRST AID KITS	01543159	02/25/2026	18.08	2303121	02/28/2026

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4789 022526	LARGE BANDAIDS TO UPDATE FIRST AID KITS	01543159	02/25/2026	10.72	2303121	02/28/2026
4789 022526	FASTENERS FOR MAINTENANCE SHOP	01541120	02/25/2026	13.74	2303121	02/28/2026
4789 022526	FASTENERS FOR MAINTENANCE SHOP	01541120	02/25/2026	10.68	2303121	02/28/2026
4789 022526	MILWAUKEE BATTERIES FOR TOOLS	01543154	02/25/2026	271.98	2303121	02/28/2026
4789 022526	LUBRICANT FOR AIR COMPRESSORS	01541120	02/25/2026	110.00	2303121	02/28/2026
4789 022526	LIGHTS FOR SALTING TRUCKS	01541120	02/25/2026	97.15	2303121	02/28/2026
4789 022526	PARTS FOR HOSE REEL IN STREET BUILDING	01541220	02/25/2026	27.77	2303121	02/28/2026
4789 022526	REBAR FOR STORM WATER WORK	16581619	02/25/2026	586.65	2303121	02/28/2026
4789 022526	PARTS FOR VEHICLE #135	01541120	02/25/2026	179.60	2303121	02/28/2026
4789 022526	PARTS FOR VEHICLE #197	01541120	02/25/2026	71.19	2303121	02/28/2026
4789 022526	TOWELS AND TOWEL DISPENSERS FOR CADY ST BUILDI	17581718	02/25/2026	192.12	2303121	02/28/2026
4789 022526	TOWELS FOR STREET BUILDINGS	01541218	02/25/2026	69.98	2303121	02/28/2026
4789 022526	LP FUEL FOR FORKLIFT AT CADY ST BUILDING	17581740	02/25/2026	18.56	2303121	02/28/2026
4789 022526	TOOL FOR MAINTENANCE SHOP	01541121	02/25/2026	75.99	2303121	02/28/2026
4789 022526	CURTAIN FOR WORK ON UPDATING OFFICE SPACE FOR	01542118	02/25/2026	20.63	2303121	02/28/2026
4789 022526	ITEMS FOR UPDATING OFFICE SPACE FOR CHRIS N	01542118	02/25/2026	42.49	2303121	02/28/2026
4789 022526	CONTAINER FOR STORING ITEMS WITH MERCURY	17581718	02/25/2026	8.98	2303121	02/28/2026
4789 022526	BATTERIES FOR BARRICADE FLASHERS	01542420	02/25/2026	92.47	2303121	02/28/2026
4789 022526	BATTERIES FOR MAINTENANCE SHOP	01541120	02/25/2026	5.49	2303121	02/28/2026
4789 022526	ITEMS FOR UPDATING OFFICE SPACE FOR CHRIS N	01542118	02/25/2026	67.18	2303121	02/28/2026
4789 022526	DISINFECTING WIPES FOR SOLID WASTE TRUCKS	17581718	02/25/2026	23.96	2303121	02/28/2026
4789 022526	ITEMS FOR DOZER	01541120	02/25/2026	28.97	2303121	02/28/2026
4789 022526	TYPE II BARRICADES	01542420	02/25/2026	1,171.80	2303121	02/28/2026
4789 022526	FASTENERS FOR SIGN SHOP	01544118	02/25/2026	35.60	2303121	02/28/2026
4789 022526	6V BATTERIES FOR SIGNS/BARRICADES	01544118	02/25/2026	64.48	2303121	02/28/2026
4789 022526	TIRE PARTS FOR TRAILER AT STREET DIVISION	01541142	02/25/2026	24.95	2303121	02/28/2026
4789 022526	D BATTERIES FOR SIGNS/BARRICADES	01544118	02/25/2026	67.23	2303121	02/28/2026
4789 022526	ITEMS FOR UPDATING OFFICE SPACE FOR CHRIS N	01542118	02/25/2026	53.88	2303121	02/28/2026
4789 022526	RAINSUITS FOR EMPLOYEES	01543159	02/25/2026	59.99	2303121	02/28/2026
4789 022526	PARTS FOR VEHICLE #53	01541120	02/25/2026	536.00	2303121	02/28/2026
4789 022526	CABLE SERVICE AT STREET/SOLID WASTE DIVISION - FE	01542118	02/25/2026	110.77	2303121	02/28/2026
4789 022526	PARTS FOR VEHICLE #196	01541120	02/25/2026	99.66	2303121	02/28/2026
4789 022526	FILTERS FOR STREET EQUIPMENT	01541120	02/25/2026	19.99	2303121	02/28/2026
4789 022526	BATTERIES FOR BARRICADE FLASHERS	01542420	02/25/2026	68.61	2303121	02/28/2026
4789 022526	2026 HOLIDAY STICKERS FOR SOLID WASTE CARTS	17581718	02/25/2026	909.27	2303121	02/28/2026
4789 022526	NOTEBOOKS FOR STACY'S MEETINGS	01542118	02/25/2026	4.90	2303121	02/28/2026
4789 022526	EXPANSION BOLTS FOR STORM WATER WORK	16581619	02/25/2026	199.99	2303121	02/28/2026
4796 022526	REC SOCCER NETS	01552118	02/25/2026	399.90	2303121	02/28/2026
4796 022526	REC BASES, BASE ANCHORS, CHALKER	01552118	02/25/2026	1,214.18	2303121	02/28/2026
4796 022526	REC PITCHER RUBBERS, BASES	01552118	02/25/2026	264.90	2303121	02/28/2026
4796 022526	REC SOCCER NETS, BASES, BASE PLUGS	01552118	02/25/2026	785.47	2303121	02/28/2026
4796 022526	REC FOOD SAFETY MANAGER TRAINING	01552023	02/25/2026	179.00	2303121	02/28/2026
4796 022526	REC SOCCER NETS, BASES, BASE PLUGS	01552118	02/25/2026	316.88	2303121	02/28/2026
4796 022526	REC PITCHER RUBBERS, BASES	01552118	02/25/2026	117.60	2303121	02/28/2026
4796 022526	REC PROGRAMMER PLANNER & KEY HOOKS	01552018	02/25/2026	13.58	2303121	02/28/2026
4815 022526	NFPA LINK SUBSCRIPTION	24581105	02/25/2026	129.99	2303121	02/28/2026
4815 022526	TRAINING REGISTRATION	01523148	02/25/2026	250.00	2303121	02/28/2026
4815 022526	SOFTWARE SUBSCRIPTION	01523128	02/25/2026	15.00	2303121	02/28/2026
5083 022526	BLANK WALLPLATE-ADMIN OFFICE - WW	02831040	02/25/2026	2.53	2303121	02/28/2026
5083 022526	CROSS CONNECTION CONTROL TESTER LICENSE-RM -	03992118	02/25/2026	199.39	2303121	02/28/2026
5083 022526	CROSS CONNECTION CONTROL TESTER LICENSE-EG -	03992118	02/25/2026	199.39	2303121	02/28/2026
5083 022526	CROSS CONNECTION CONTROL TESTER LICENSE-NP -	03992118	02/25/2026	199.39	2303121	02/28/2026
5083 022526	TRUCK DECALS - WTR	03994018	02/25/2026	62.36	2303121	02/28/2026
5083 022526	MISC FASTENERS-PIPE RACK - WTR	03993218	02/25/2026	28.64	2303121	02/28/2026
5083 022526	SCADA ALARM NOTIFICATION SYSTEM - WW	02850061	02/25/2026	574.20	2303121	02/28/2026
5083 022526	SCADA ALARM NOTIFICATION SYSTEM - WTR	03993331	02/25/2026	574.20	2303121	02/28/2026
5083 022526	OIL-DRI MAINT ABSORBENT - WW	02831040	02/25/2026	118.89	2303121	02/28/2026

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5083 022526	WTR & WW OPERATOR EXPO(7) - WTR	02850023	02/25/2026	760.76	2303121	02/28/2026
5083 022526	WTR & WW OPERATOR EXPO(5) - WTR	03992118	02/25/2026	543.40	2303121	02/28/2026
5083 022526	SHOP SUPPLIES/TOOLS - WW	02820018	02/25/2026	101.12	2303121	02/28/2026
5083 022526	FASTENERS FOR FLAME STACK - WW	02831040	02/25/2026	13.90	2303121	02/28/2026
5083 022526	WIRE CONNECTORS & MAGNETIC BIT TIP HLDRS - WW	02831040	02/25/2026	59.51	2303121	02/28/2026
5083 022526	PARTS FOR FLAME STACK - WW	02831040	02/25/2026	20.44	2303121	02/28/2026
5083 022526	HEATED ANTI-FATIGUE MAT - WTR	03992118	02/25/2026	39.99	2303121	02/28/2026
5083 022526	COLORLED FILE FOLDERS - WW	02850044	02/25/2026	124.95	2303121	02/28/2026
5083 022526	PARTS FOR NEW LAB DISHWASHER INSTAL - WW	02820048	02/25/2026	24.05	2303121	02/28/2026
5083 022526	PARTS FOR NEW LAB DISHWASHER INSTAL - WW	02820048	02/25/2026	10.57	2303121	02/28/2026
5083 022526	PIPE INSULATION-WELL 7 - WTR	03600318	02/25/2026	11.58	2303121	02/28/2026
5083 022526	WIRELESS EARBUDS(2)-MAINT PPE - WW	02820020	02/25/2026	399.98	2303121	02/28/2026
5083 022526	SS HOSE CLAMP ASST KIT - WTR	03992118	02/25/2026	19.99	2303121	02/28/2026
5083 022526	RETURN ITEM ON ORG RECEIPT #G27504 - WW	02820048	02/25/2026	17.31-	2303121	02/28/2026
5083 022526	RETURN ITEM ON ORG RECEIPT #G27165 - WW	02820048	02/25/2026	17.31-	2303121	02/28/2026
5083 022526	ADMIN OFFICE FURNITURE - WTR	03992318	02/25/2026	1,734.98	2303121	02/28/2026
5083 022526	ADMIN OFFICE FURNITURE - WW	02850020	02/25/2026	1,734.97	2303121	02/28/2026
5083 022526	FASTENERS FOR JD MOWER BRUSH - WW	02831040	02/25/2026	3.52	2303121	02/28/2026
5083 022526	POWER RELAY-LIFT STN - WW	02831020	02/25/2026	79.48	2303121	02/28/2026
5083 022526	SWITCH-COUNTRY CLUB LS - WW	02831020	02/25/2026	18.18	2303121	02/28/2026
5083 022526	SWITCH-LIFT STN - WW	02831020	02/25/2026	40.56	2303121	02/28/2026
5083 022526	LAMINATING SHEETS 100PK(1) - WW	02850044	02/25/2026	9.50	2303121	02/28/2026
5083 022526	REFUND PARTIAL DEP ON MIDWEST EXPO ACCOMODAT	02820024	02/25/2026	26.24-	2303121	02/28/2026
5083 022526	MIDWEST EXPO LUNCH - WW	02850023	02/25/2026	258.90	2303121	02/28/2026
5083 022526	MIDWEST EXPO LUNCH - WTR	03992118	02/25/2026	180.96	2303121	02/28/2026
5083 022526	REFUND FOR OIL-DRI NOT SHIPPED - WW	02831040	02/25/2026	118.89-	2303121	02/28/2026
5083 022526	MOLEDED NOTCH BELT(2)-HVAC - WW	02831040	02/25/2026	114.68	2303121	02/28/2026
5083 022526	TOOLS FOR SHOP - WW	02831040	02/25/2026	87.10	2303121	02/28/2026
5083 022526	MISC ELECTRICAL SUPPLIES-OFFICE RENNOVATIONS -	02831040	02/25/2026	22.81	2303121	02/28/2026
5083 022526	WRWA ANN CONF ACCOMODATIONS DEPOSIT-TH - WTR	03992118	02/25/2026	127.35	2303121	02/28/2026
5083 022526	SHOP SUPPLIES-FISH TAPE - WW	02820018	02/25/2026	27.58	2303121	02/28/2026
5083 022526	V-BELT(4) - WW	02831040	02/25/2026	222.04	2303121	02/28/2026
5083 022526	LAUNDRY DETERGENT(3) - WTR	03992118	02/25/2026	42.69	2303121	02/28/2026
5083 022526	SEND LEAK LOGGERS TO GUTTERMANN FOR RPR - WT	03992118	02/25/2026	163.01	2303121	02/28/2026
5083 022526	PARTS FOR PALLET RACK & MISC SHOP SUPPLIES - WT	03993018	02/25/2026	71.61	2303121	02/28/2026
5083 022526	CALCULATOR PAPER & SCOTCH TAPE REFILLS - WW	02850044	02/25/2026	23.22	2303121	02/28/2026
5083 022526	SOFTENER SHEETS, CALCULATOR PAPER & SCOTCH TA	03992118	02/25/2026	50.20	2303121	02/28/2026
5083 022526	TORCH KIT & WELDING RODS - WW	02831040	02/25/2026	255.12	2303121	02/28/2026
5083 022526	PORTABLE CHAIN VICE - WW	02831040	02/25/2026	534.02	2303121	02/28/2026
5083 022526	WIRELESS EARBUDS-BLDG&GRNDS - WW	02820020	02/25/2026	149.99	2303121	02/28/2026
5083 022526	REFUND FOR WELDCRAFT TORCH KIT - WW	02831040	02/25/2026	175.14-	2303121	02/28/2026
5083 022526	COMPUTER MONITOR - WTR	03992118	02/25/2026	94.97	2303121	02/28/2026
5083 022526	OFFICE CHAIRS(3) - WTR	03992118	02/25/2026	899.97	2303121	02/28/2026
5083 022526	CURVED COMPUTER MONITOR - WTR	03992118	02/25/2026	512.99	2303121	02/28/2026
5515 022526	SHOP TOWELS	01541218	02/25/2026	147.88	2303121	02/28/2026
6323 022526	PAPER SUPPLIES	01517118	02/25/2026	302.78	2303121	02/28/2026
6323 022526	MUNI SUPPLIES	01517118	02/25/2026	196.70	2303121	02/28/2026
6323 022526	MUNI SUPPLIES	01517118	02/25/2026	24.50	2303121	02/28/2026
6323 022526	STATE ELEVATOR CERTIFICATION	01517126	02/25/2026	12.38	2303121	02/28/2026
6323 022526	STATE ELEVATOR CERTIFICATION	01517126	02/25/2026	550.00	2303121	02/28/2026
6323 022526	BOILER CHEMICALS	01517118	02/25/2026	608.21	2303121	02/28/2026
6323 022526	POSTAGE	01517118	02/25/2026	47.29	2303121	02/28/2026
6550 022526	CREDIT	01521156	02/25/2026	200.00-	2303121	02/28/2026
6550 022526	TRAINING	01521156	02/25/2026	897.00	2303121	02/28/2026
6550 022526	TRAINING	01521156	02/25/2026	50.00	2303121	02/28/2026
6550 022526	TRAINING	01521156	02/25/2026	746.00	2303121	02/28/2026
6550 022526	CABLES FOR DRONE	01521126	02/25/2026	18.98	2303121	02/28/2026

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6550 022526	TRAINING	01521156	02/25/2026	122.00	2303121	02/28/2026
6550 022526	TRAINING	01521156	02/25/2026	325.00	2303121	02/28/2026
6550 022526	CHARGING STATION BLOCK	01521126	02/25/2026	18.99	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	CPR MANIKINS	01521156	02/25/2026	2,065.09	2303121	02/28/2026
6650 022526	BLEACH	01521119	02/25/2026	6.31	2303121	02/28/2026
6650 022526	MUNI SUPPLIES	01517118	02/25/2026	20.58	2303121	02/28/2026
6650 022526	BATTERIES	01521318	02/25/2026	12.59	2303121	02/28/2026
6650 022526	PC CEILING MOUNT	01521318	02/25/2026	134.42	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	OFFICE SUPPLIES	01521118	02/25/2026	29.22	2303121	02/28/2026
6650 022526	DUSTER REFILLS	01521118	02/25/2026	18.94	2303121	02/28/2026
6650 022526	SCISSORS	01521118	02/25/2026	19.99	2303121	02/28/2026
6650 022526	FOLDERS	01521118	02/25/2026	28.88	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	BACKGROUND CHECKS	01431110	02/25/2026	1,267.00	2303121	02/28/2026
6650 022526	BACKGROUND CHECKS	01431110	02/25/2026	154.00	2303121	02/28/2026
6650 022526	CREDIT	01521318	02/25/2026	134.42	2303121	02/28/2026
6650 022526	PC CEILING MOUNT	01521318	02/25/2026	134.42	2303121	02/28/2026
6650 022526	WEBSITE RENEWAL	01521122	02/25/2026	102.99	2303121	02/28/2026
6650 022526	WEBSITE RENEWAL	01521122	02/25/2026	49.98	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.00	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	4.99	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	MUNI SUPPLIES	01517118	02/25/2026	26.73	2303121	02/28/2026
6650 022526	WEATHER STRIPPING	01521318	02/25/2026	28.22	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	4.57	2303121	02/28/2026
6650 022526	MUNI SUPPLIES	01517118	02/25/2026	35.73	2303121	02/28/2026
6650 022526	KEYKRAFTER	01521144	02/25/2026	19.46	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	FOLDERS	01521118	02/25/2026	119.99	2303121	02/28/2026
6650 022526	POSTAGE	01521118	02/25/2026	5.27	2303121	02/28/2026
6650 022526	JUMP DRIVES	01521118	02/25/2026	60.79	2303121	02/28/2026
6770 022526	EMS SUPPLIES	01523154	02/25/2026	245.83	2303121	02/28/2026
6770 022526	EMS SUPPLIES	01523154	02/25/2026	530.44	2303121	02/28/2026
6770 022526	EMS SUPPLIES	01523154	02/25/2026	18.45	2303121	02/28/2026
6770 022526	EMS SUPPLIES	01523154	02/25/2026	250.00	2303121	02/28/2026
6770 022526	SHIPPING EMS SUPPLIES	01523154	02/25/2026	96.48	2303121	02/28/2026
6770 022526	EMS SUPPLIES	01523154	02/25/2026	1,100.00	2303121	02/28/2026
6822 022526	HEALTH - SUPPLIES FOR MEETING	01531218	02/25/2026	51.45	2303121	02/28/2026
6822 022526	HEALTH - MEAL FOR MEETING	01531223	02/25/2026	15.60	2303121	02/28/2026
6822 022526	ENVIRO - BINDERS & TABS	14531318	02/25/2026	179.66	2303121	02/28/2026
6822 022526	HEALTH - MEAL FOR MEETING	01531223	02/25/2026	24.45	2303121	02/28/2026
6822 022526	HEALTH - CONFERENCE - PARENTING	01531219	02/25/2026	420.00	2303121	02/28/2026
6822 022526	HEALTH - PRIME	01531218	02/25/2026	14.99	2303121	02/28/2026
6822 022526	ENVIRO - BOTTLES	14531344	02/25/2026	40.59	2303121	02/28/2026
6822 022526	ENVIRO - MIRROR	14531318	02/25/2026	7.99	2303121	02/28/2026
6822 022526	HEALTH - MOP	01531218	02/25/2026	37.20	2303121	02/28/2026
6822 022526	HEALTH - SURGE PROTECTORS, JUMP STARTER, COMP	01531218	02/25/2026	176.57	2303121	02/28/2026
6822 022526	HEALTH - HOTEL FOR CONFERENCE - INFRASTRUCTUR	01531219	02/25/2026	101.00	2303121	02/28/2026
7235 022526	CAREER FAIR REGISTRATION	01523119	02/25/2026	50.00	2303121	02/28/2026
7235 022526	MEMBERSHIP DISHNO	24581105	02/25/2026	46.62	2303121	02/28/2026
7235 022526	MEMBERSHIP DISHNO	24581105	02/25/2026	50.00	2303121	02/28/2026
7235 022526	DRILL BITS	01523118	02/25/2026	18.83	2303121	02/28/2026

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7235 022526	FIRE MARSHAL DECALS	24581105	02/25/2026	23.28	2303121	02/28/2026
7235 022526	SWEARING IN CEREMONY	01523118	02/25/2026	295.50	2303121	02/28/2026
7235 022526	HMDI CORD	01523128	02/25/2026	13.82	2303121	02/28/2026
7235 022526	HARD HAT BANDS	24581105	02/25/2026	19.98	2303121	02/28/2026
7235 022526	RIVER GAUGES	01525118	02/25/2026	27.60	2303121	02/28/2026
7235 022526	INSPECTION PHONES/IPADS	24581105	02/25/2026	271.22	2303121	02/28/2026
7235 022526	PHONES/IPADS	01523132	02/25/2026	1,569.52	2303121	02/28/2026
7235 022526	BLUE DEF	01523142	02/25/2026	95.94	2303121	02/28/2026
7235 022526	TAX REFUND	24581119	02/25/2026	45.57	2303121	02/28/2026
7235 022526	TRAINING LODGING	24581119	02/25/2026	339.57	2303121	02/28/2026
7235 022526	MEBERSHIP DUBSCRIPTION	24581105	02/25/2026	193.00	2303121	02/28/2026
7235 022526	HOSE NOZZLE	01523118	02/25/2026	16.05	2303121	02/28/2026
7235 022526	SAW BLADES	01523120	02/25/2026	189.12	2303121	02/28/2026
7235 022526	RESPIRATOR	24581105	02/25/2026	83.09	2303121	02/28/2026
7235 022526	TRAINING REGISTRATION	01523148	02/25/2026	100.00	2303121	02/28/2026
7235 022526	RETURN - HOSE NOZZLE	01523118	02/25/2026	16.05	2303121	02/28/2026
7235 022526	ELECTRICAL REPAIR SUPPLIES	01523118	02/25/2026	26.16	2303121	02/28/2026
7235 022526	OFFICE SUPPLIES	01523144	02/25/2026	105.84	2303121	02/28/2026
7235 022526	MOTOR OIL	01523142	02/25/2026	22.98	2303121	02/28/2026
7235 022526	CHATGPT	01523122	02/25/2026	20.00	2303121	02/28/2026
7235 022526	COFFEE CARAFES	01523118	02/25/2026	94.39	2303121	02/28/2026
7235 022526	SOFTWARE SUBSCRIPTION	01523128	02/25/2026	24.25	2303121	02/28/2026
75351 022526	CHARGING CABLES	01521144	02/25/2026	21.84	2303121	02/28/2026
75351 022526	GIFT CARDS	01521117	02/25/2026	100.00	2303121	02/28/2026
75351 022526	K9 TRAINING	24581112	02/25/2026	250.00	2303121	02/28/2026
75351 022526	BACKPACK	01521144	02/25/2026	29.99	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	15.19	2303121	02/28/2026
8745 022526	DONATION PURCHASE (LP)	11581250	02/25/2026	39.60	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	86.32	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	31.90	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	7.90	2303121	02/28/2026
8745 022526	DONATION PURCHASE (LP)	11581250	02/25/2026	22.18	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	17.97	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	30.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	27.97	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	47.15	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	19.65	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	72.42	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	88.37	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	17.81	2303121	02/28/2026
8745 022526	ADULT PROGRAMS	11581218	02/25/2026	11.19	2303121	02/28/2026
8745 022526	DONATION PURCHASE (LP)	11581250	02/25/2026	128.29	2303121	02/28/2026
8745 022526	ADULT PROGRAMS	11581218	02/25/2026	24.90	2303121	02/28/2026
8745 022526	SOFTWARE AND SUBSCRIPTIONS (PRIME AD-FREE)	11581219	02/25/2026	2.99	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	23.97	2303121	02/28/2026
8745 022526	PERIODICALS (MAGNOLIA JOURNAL)	11581247	02/25/2026	30.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	138.26	2303121	02/28/2026
8745 022526	DONATION PURCHASE (LP)	11581250	02/25/2026	37.99	2303121	02/28/2026
8745 022526	BOOK SUPPLIES	11581218	02/25/2026	450.25	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	25.64	2303121	02/28/2026
8745 022526	BOOK SUPPLIES	11581218	02/25/2026	265.59	2303121	02/28/2026
8745 022526	OFFICE AND LIBRARY SUPPLIES	11581218	02/25/2026	93.71	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	17.27	2303121	02/28/2026
8745 022526	DONATION PURCHASE (LP)	11581250	02/25/2026	3.53	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	67.53	2303121	02/28/2026
8745 022526	BOOK SUPPLIES	11581218	02/25/2026	14.98	2303121	02/28/2026
8745 022526	OFFICE AND LIBRARY SUPPLIES	11581218	02/25/2026	6.56	2303121	02/28/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
8745 022526	MARKETING	11581218	02/25/2026	41.38	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	83.30	2303121	02/28/2026
8745 022526	PERIODICALS (USA TODAY)	11581247	02/25/2026	395.66	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	1,110.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	469.98	2303121	02/28/2026
8745 022526	ADULT PROGRAMS	11581218	02/25/2026	13.42	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	45.27	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	22.29	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	93.28	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	16.50	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	132.86	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	7.14	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	147.36	2303121	02/28/2026
8745 022526	DONATION PURCHASE (UNDESIGNATED)	11581250	02/25/2026	362.59	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	11.79	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	24.68	2303121	02/28/2026
8745 022526	CONTINUING EDUCATION (KVB)	11581223	02/25/2026	200.00	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	201.75	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	154.81	2303121	02/28/2026
8745 022526	AV SUPPLIES	11581218	02/25/2026	90.70	2303121	02/28/2026
8745 022526	BOOK SUPPLIES	11581218	02/25/2026	343.94	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	26.97	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	147.91	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	55.00	2303121	02/28/2026
8745 022526	OFFICE AND LIBRARY SUPPLIES	11581218	02/25/2026	71.08	2303121	02/28/2026
8745 022526	SOFTWARE AND SUBSCRIPTIONS (CRICUT)	11581219	02/25/2026	101.15	2303121	02/28/2026
8745 022526	DONATION PURCHASE (UNDESIGNATED, MAKERSPACE)	11581250	02/25/2026	38.51	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	11.69	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	18.99	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	10.80	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	138.31	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	30.74	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	17.60	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	1,000.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (UNDESIGNATED)	11581250	02/25/2026	58.68	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	4.99	2303121	02/28/2026
8745 022526	AV MATERIALS: DVD	11581248	02/25/2026	24.49	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	16.50	2303121	02/28/2026
8745 022526	REFERENCE: SUBSCRIPTIONS (KDI)	11581246	02/25/2026	108.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (SLC GRANT)	11581250	02/25/2026	15.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (SLC GRANT)	11581250	02/25/2026	153.50	2303121	02/28/2026
8745 022526	MARKETING	11581218	02/25/2026	134.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	16.50	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	14.84	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	30.77	2303121	02/28/2026
8745 022526	ADULT PROGRAMS	11581218	02/25/2026	40.11	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	39.81	2303121	02/28/2026
8745 022526	PERIODICALS (WALL STREET JOURNAL)	11581247	02/25/2026	659.88	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	9.73	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	65.97	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	21.98	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2026	56.97	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	45.97	2303121	02/28/2026
8745 022526	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	02/25/2026	300.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	8.06	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	17.99	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	62.72	2303121	02/28/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	15.95	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	27.50	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT NF)	11581250	02/25/2026	34.10	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	19.20	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	16.50	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	8.44	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	27.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (YA BOOKS)	11581250	02/25/2026	12.76	2303121	02/28/2026
8745 022526	DONATION PURCHASE (CR PROG)	11581250	02/25/2026	27.99	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	30.74	2303121	02/28/2026
8745 022526	JANITORIAL SUPPLY	11581220	02/25/2026	18.99	2303121	02/28/2026
8745 022526	AV MATERIALS: DVD	11581248	02/25/2026	37.92	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	62.06	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	51.58	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	143.02	2303121	02/28/2026
8745 022526	ADULT PROGRAMS	11581218	02/25/2026	30.43	2303121	02/28/2026
8745 022526	AV MATERIALS: DVD	11581248	02/25/2026	178.83	2303121	02/28/2026
8745 022526	OFFICE AND LIBRARY SUPPLIES	11581218	02/25/2026	35.91	2303121	02/28/2026
8745 022526	REPAIRS AND EXPENSE	11581220	02/25/2026	15.38	2303121	02/28/2026
8745 022526	REPAIRS AND EXPENSE	11581220	02/25/2026	200.00	2303121	02/28/2026
8745 022526	AV SUPPLIES	11581218	02/25/2026	30.00	2303121	02/28/2026
8745 022526	LP BOOKS	11581246	02/25/2026	18.60	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	65.89	2303121	02/28/2026
8745 022526	DONATION PURCHASE (YA BOOKS)	11581250	02/25/2026	16.00	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	34.10	2303121	02/28/2026
8745 022526	DONATION PURCHASE (YA BOOKS)	11581250	02/25/2026	7.94	2303121	02/28/2026
8745 022526	DONATION PURCHASE (ADULT FIC)	11581250	02/25/2026	31.90	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	14.29	2303121	02/28/2026
8745 022526	CHILDREN BOOKS	11581246	02/25/2026	6.48	2303121	02/28/2026
8877 022526	CLOUD STORAGE	01518422	02/25/2026	9.99	2303121	02/28/2026
8877 022526	OFFICE SUPPLIES	01518418	02/25/2026	36.15	2303121	02/28/2026
8877 022526	OFFICE SUPPLIES	01518418	02/25/2026	3.99	2303121	02/28/2026
8877 022526	AI WORKSHOP	01518424	02/25/2026	50.00	2303121	02/28/2026
8877 022526	CABLE TV	01518422	02/25/2026	89.24	2303121	02/28/2026
8877 022526	OFFICE SUPPLIES	01517118	02/25/2026	13.13	2303121	02/28/2026
8877 022526	DRONE REGISTRATION	01518422	02/25/2026	5.00	2303121	02/28/2026
9588 022526	EGOLDFAX SERVICE FEES	01518644	02/25/2026	60.96	2303121	02/28/2026
9588 022526	EGOLDFAX SERVICE FEES	01523118	02/25/2026	175.00	2303121	02/28/2026
9588 022526	ZOOM: R STOCKS	01513118	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: M STEVENS	01514018	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: D BROWER	01521118	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: B ZIRBES	01524118	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: C QUEST	01531218	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: A BEYER	01541018	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: K BUTTERIS	01552018	02/25/2026	15.99	2303121	02/28/2026
9588 022526	ZOOM: D SYBELLS	60510518	02/25/2026	15.99	2303121	02/28/2026
9588 022526	BUSN CARDS: PITTERLE/WINKLEMAN	01542118	02/25/2026	85.98	2303121	02/28/2026
9588 022526	WORKER SNACKS	01514118	02/25/2026	53.00	2303121	02/28/2026
9588 022526	WORKER SNACKS	01514118	02/25/2026	10.00	2303121	02/28/2026
9588 022526	WORKER DINNER	01514118	02/25/2026	50.57	2303121	02/28/2026
9588 022526	WORKER LUNCH	01514118	02/25/2026	112.75	2303121	02/28/2026
9588 022526	ANNUAL MEMBERSHIP DUES	01514022	02/25/2026	25.00	2303121	02/28/2026
9588 022526	BUSN CARDS: 8 INDIVIDUALS	01521118	02/25/2026	343.92	2303121	02/28/2026
9588 022526	QTR LEASE PAYMENT	01514026	02/25/2026	198.66	2303121	02/28/2026
9588 022526	COLORED PAPER, MOISTENER PENS	01514018	02/25/2026	35.42	2303121	02/28/2026
9588 022526	ADDING MACHINE TAPE, PAPER CLIPS	01514018	02/25/2026	25.05	2303121	02/28/2026
9595 022526	PARK SAFETY SWEATSHIRTS	01554159	02/25/2026	260.82	2303121	02/28/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
9595 022526	PARK SHOP FILE CABINET	05554170	02/25/2026	269.98	2303121	02/28/2026
9595 022526	FORESTRY WI ARBORIST CONF HOTEL	01561124	02/25/2026	248.00	2303121	02/28/2026
9595 022526	PARK SHOP WHITE BOARD, MARKERS	05554170	02/25/2026	66.30	2303121	02/28/2026
9595 022526	PARK FASTENERS	01554118	02/25/2026	90.68	2303121	02/28/2026
9595 022526	PARK CEILING HOOKS	01554118	02/25/2026	8.68	2303121	02/28/2026
Total U.S. BANK:				96,546.73		

**UNDERCOVER ACADEMY**  
**555169**

0000442	TRAINING - CAUCUTT	01521156	01/09/2026	199.00	466455	02/03/2026
0000442	TRAINING - PETERS	01521156	01/09/2026	199.00	466455	02/03/2026
0000442	TRAINING - REITZ	01521156	01/09/2026	199.00	466455	02/03/2026
0000442	TRAINING - RIEDL	01521156	01/09/2026	199.00	466455	02/03/2026
0000442	TRAINING - LINGLE	01521156	01/09/2026	199.00	466455	02/03/2026

Total UNDERCOVER ACADEMY: 995.00

**UNIFIRST CORPORATION**  
**556086**

1470122297	MECHANIC UNIFORM	01543159	01/23/2026	11.53	466456	02/03/2026
1470122297	MECHANIC UNIFORM	16581641	01/23/2026	11.53	466456	02/03/2026
1470122297	MECHANIC UNIFORMS & COVERALLS	17581759	01/23/2026	24.48	466456	02/03/2026
1470123228	MECH UNIFORMS	01543159	01/30/2026	9.85	466532	02/10/2026
1470123228	MECH UNIFORMS	16581641	01/30/2026	9.85	466532	02/10/2026
1470123228	MECH UNIFORMS & COVERALLS	17581759	01/30/2026	24.96	466532	02/10/2026
1470124338	MECHANIC UNIFORMS	01543159	02/06/2026	13.20	466607	02/17/2026
1470124338	MECHANIC UNIFORMS	16581641	02/06/2026	13.20	466607	02/17/2026
1470124338	MECHANIC UNIFORMS	17581759	02/06/2026	23.93	466607	02/17/2026
1470125346	MECHANICS UNIFORMS	01543159	02/13/2026	11.74	466687	02/24/2026
1470125346	MECHANICS UNIFORMS	16581641	02/13/2026	11.74	466687	02/24/2026
1470125346	MECH UNIFORMS & COVERALLS	17581759	02/13/2026	21.82	466687	02/24/2026

Total UNIFIRST CORPORATION: 187.83

**UNITED ELECTRIC INC**  
**21526**

98887	PRMRY SLUDGE PUMPS - WW	02850020	12/31/2025	9,725.00	466533	02/10/2026
98888	PRMRY SLUDGE PUMPS - WW	02850020	12/31/2025	9,875.00	466533	02/10/2026
98889	PRMRY SLUDGE PUMPS - WW	02850020	12/31/2025	9,675.00	466533	02/10/2026
98890	PRMRY SLUDGE PUMPS - WW	02850020	12/31/2025	5,775.00	466533	02/10/2026
99107	QUARRY PUMP REPAIR LABOR	16581622	01/21/2026	460.00	466533	02/10/2026

Total UNITED ELECTRIC INC: 35,510.00

**UNITED INDUSTRIAL AUTOMATION**  
**21496**

2884	BACKUP & NEW PLC BTRYS-WELL 7 & 9 - WTR	02850020	02/02/2026	480.00	466534	02/10/2026
2885	TRBLSHT & NEW VFD-CENTRIFUGES- WW	02850020	02/02/2026	6,585.80	466534	02/10/2026
2897	BOUGHTON LS-COMMUNICATION - WW	02850020	02/16/2026	160.00	466688	02/24/2026

Total UNITED INDUSTRIAL AUTOMATION: 7,225.80

**UNITED LABORATORIES**  
**21532**

INV454609	TRIUMPH RUST CONVERTER	17581720	02/17/2026	420.00	466689	02/24/2026
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Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total UNITED LABORATORIES:				420.00		
<b>USIC LOCATING SERVICES LLC</b>						
<b>553098</b>						
787614	DIGGERS HOTLINE TICKET LOCATING - STORM	16581632	01/31/2026	3,190.33	466535	02/10/2026
787614	DIGGERS HOTLINE TICKET LOCATING - WW	02850020	01/31/2026	3,190.33	466535	02/10/2026
787614	DIGGERS HOTLINE TICKET LOCATING - WTR	03992318	01/31/2026	3,242.40	466535	02/10/2026
Total USIC LOCATING SERVICES LLC:				9,623.06		
<b>USPS WATERTOWN</b>						
<b>21522</b>						
SF020226	PERMIT #93 PRE-PMT - WTR	03903018	02/02/2026	4,000.00	466536	02/10/2026
Total USPS WATERTOWN:				4,000.00		
<b>VANDEWALLE &amp; ASSOCIATES</b>						
<b>22160</b>						
202601040	TID 7 PHONE CALL CORRESPONDENCE	19580748	01/20/2026	80.00	466457	02/03/2026
202601041	TID 8 AMENDMENT	23580848	01/20/2026	833.75	466457	02/03/2026
202601064	ZONING CODE REWRITE THRU JANUARY 20, 2026	05524170	01/20/2026	6,852.50	466537	02/10/2026
Total VANDEWALLE & ASSOCIATES:				7,766.25		
<b>VERMEER WISCONSIN INC</b>						
<b>22325</b>						
20300987	BELT PARKS	01554142	01/28/2026	293.25	466608	02/17/2026
Total VERMEER WISCONSIN INC:				293.25		
<b>WASTE MANAGEMENT</b>						
<b>23112</b>						
2160057-2280-8	DUMPSTER SERVICE-SOLID WASTE CONSTRUCTION	17581741	01/16/2026	960.75	466458	02/03/2026
Total WASTE MANAGEMENT:				960.75		
<b>WATERTOWN AREA CHAMBER OF COMMERCE</b>						
<b>23160</b>						
461	CAREER FAIR BOOTH CITY HR	01516018	02/13/2026	50.00	466690	02/24/2026
Total WATERTOWN AREA CHAMBER OF COMMERCE:				50.00		
<b>WATERTOWN FAMILY CONNECTIONS</b>						
<b>23195</b>						
2026	2025 SUBSIDY	01571158	01/29/2026	5,000.00	466609	02/17/2026
Total WATERTOWN FAMILY CONNECTIONS:				5,000.00		
<b>WATERTOWN HISTORICAL SOCIETY</b>						
<b>23207</b>						
2026	226 SUBSIDY	22551211	02/13/2026	10,000.00	466691	02/24/2026
Total WATERTOWN HISTORICAL SOCIETY:				10,000.00		
<b>WATERTOWN TOURISM COMMISSION</b>						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>23461</b>						
122025	ROOM TAX PAID-DEC 2025	22551205	02/16/2026	8,986.91	466610	02/17/2026
Total WATERTOWN TOURISM COMMISSION:				8,986.91		
<b>WATERTOWN UNIFIED SCHOOL DISTRICT</b>						
<b>23485</b>						
FEB2026TAXSETTLE-JEF	TAX SETTLEMENT JEFFERSON-JAN 2026	50217110	02/06/2026	1,629,302.94	466538	02/10/2026
FEB2026TAXSETTLEMEN	TAX SETTLEMENT DODGE-JAN 2026	50217110	02/06/2026	832,618.26	466538	02/10/2026
Total WATERTOWN UNIFIED SCHOOL DISTRICT:				2,461,921.20		
<b>WATERTOWN WATER DEPT</b>						
<b>23487</b>						
021326 LIB	WATER - LIBRARY	11581231	02/13/2026	394.39	466692	02/24/2026
02202026	WATER-CITY HALL	01517131	01/30/2026	902.33	466539	02/10/2026
02202026	WATER-MISC BLDGS	01517231	01/30/2026	548.61	466539	02/10/2026
02202026	WATER-HEALTH BLDG	01531231	01/30/2026	85.17	466539	02/10/2026
02202026	WATER-STREETS	01541231	01/30/2026	1,359.24	466539	02/10/2026
02202026	WATER-AIRPORT	01545331	01/30/2026	4,401.58	466539	02/10/2026
02202026	WATER-SOLID WASTE	17581731	01/30/2026	35.25	466539	02/10/2026
02202026	WATER-PARKS	01552231	01/30/2026	677.12	466539	02/10/2026
02202026	WATER-REC ADMIN	01552031	01/30/2026	238.80	466539	02/10/2026
02202026	WATER-PARK	01554131	01/30/2026	1,736.79	466539	02/10/2026
02202026	WATER-WW BILLING	02840000	01/30/2026	20,000.00	466539	02/10/2026
02202026	WATER-WATER DEPT	03993218	01/30/2026	781.05	466539	02/10/2026
Total WATERTOWN WATER DEPT:				31,160.33		
<b>WAUKESHA CO SHERIFF</b>						
<b>23502</b>						
SALINAS MORENO 26-98	BOND-SALINAS MORENO, YADER G 19930911	01271990	01/30/2026	960.00	466459	02/03/2026
Total WAUKESHA CO SHERIFF:				960.00		
<b>WAUKESHA CO TECHNICAL COLLEGE</b>						
<b>23498</b>						
SO885509	TRAINING - SMITH	01523148	01/26/2026	217.91	466611	02/17/2026
Total WAUKESHA CO TECHNICAL COLLEGE:				217.91		
<b>WE ENERGIES</b>						
<b>23530</b>						
5770949735	WE ENERGIES GAS	02820028	01/12/2026	16.49	2602184	02/03/2026
5772752667	WE ENERGIES GAS	02820028	01/12/2026	14.07	2602184	02/03/2026
5776476079	GAS-MUNI BLDG	01517128	01/14/2026	4,041.91	2602184	02/03/2026
5776476079	ELECTRIC-FIRE	01523130	01/14/2026	6,960.02	2602184	02/03/2026
5776476079	GAS-HEALTH	01531228	01/14/2026	765.95	2602184	02/03/2026
5776476079	GAS-STREET GARAGES	01541228	01/14/2026	4,114.21	2602184	02/03/2026
5776476079	ELECTRIC-STREET	01544230	01/14/2026	83.44	2602184	02/03/2026
5776476079	GAS-AIRPORT	01545328	01/14/2026	905.13	2602184	02/03/2026
5776476079	GAS-SR CTR	01552028	01/14/2026	1,560.46	2602184	02/03/2026
5776476079	GAS-AQ CTR	01552228	01/14/2026	39.46	2602184	02/03/2026
5776476079	GAS-PARKS	01554128	01/14/2026	21.12	2602184	02/03/2026
5776476079	GAS-PARK GARAGE	01554128	01/14/2026	672.62	2602184	02/03/2026
5776476079	GAS-WW	02820028	01/14/2026	15,687.40	2602184	02/03/2026
5776476079	GAS-WW LIFT STATION	02820029	01/14/2026	14.07	2602184	02/03/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
5776476079	GAS-LIBRARY	11581228	01/14/2026	2,459.00	2602184	02/03/2026
5776476079	GAS-SOLID WASTE	17581728	01/14/2026	2,172.91	2602184	02/03/2026
5776478501	WE ENERGIES GAS/ELECTRIC	03622330	01/14/2026	28,154.68	2602184	02/03/2026
5778338258	ELECTRIC-MUNI BLDG	01517130	01/15/2026	7,225.15	2602184	02/03/2026
5778338258	ELECTRIC-HEALTH DEPT	01531230	01/15/2026	530.45	2602184	02/03/2026
5778338258	ELECTRIC-STREET GARAGE	01541230	01/15/2026	2,736.06	2602184	02/03/2026
5778338258	ELECTRIC-TRAFFIC SIGNALS	01542430	01/15/2026	1,751.96	2602184	02/03/2026
5778338258	ELECTRIC-STREET LIGHTING	01544230	01/15/2026	46,728.25	2602184	02/03/2026
5778338258	ELECTRIC-AIRPORT	01545330	01/15/2026	3,726.55	2602184	02/03/2026
5778338258	ELECTRIC-SR CTR	01552030	01/15/2026	1,636.54	2602184	02/03/2026
5778338258	ELECTRIC-AQ CTR	01552230	01/15/2026	673.34	2602184	02/03/2026
5778338258	ELECTRIC-PARKS DEPT	01554130	01/15/2026	2,949.63	2602184	02/03/2026
5778338258	WASHINGTON PARK LIGHTS-PARK	01554144	01/15/2026	65.37	2602184	02/03/2026
5778338258	POWER FOR PUMPING/LIFT STATION-WW	02820029	01/15/2026	3,540.15	2602184	02/03/2026
5778338258	FUEL FOR POWER-WATER	03622330	01/15/2026	7,470.00	2602184	02/03/2026
5778338258	ELECTRIC-LIBRARY	11581230	01/15/2026	2,938.28	2602184	02/03/2026
5778338258	BLDG ELECTRIC-SOLID WASTE	17581730	01/15/2026	817.01	2602184	02/03/2026
5778338258	ELECTRICITY-BENTZIN TOWN SQUARE	26554330	01/15/2026	395.98	2602184	02/03/2026
Total WE ENERGIES:				150,867.66		
<b>WELDERS SUPPLY COMPANY</b>						
<b>23581</b>						
3272350	WELDERS SUPPLY GASES	01554118	01/31/2026	504.00	466612	02/17/2026
3276443	WELDING SUPPLIES	01541120	02/11/2026	162.88	466612	02/17/2026
Total WELDERS SUPPLY COMPANY:				666.88		
<b>WEPKO PRINTING INC</b>						
<b>23585</b>						
45744	FILM FEST POSTERS (FRIENDS)	11581250	02/02/2026	52.50	466550	02/11/2026
45770	CAREER FAIR POSTERS	22551225	02/09/2026	31.50	466613	02/17/2026
Total WEPKO PRINTING INC:				84.00		
<b>WEST INDUSTRIAL SALES &amp; INSTALL LLC</b>						
<b>556342</b>						
4103949	RECYCLE CENTER SHELVING	17581718	02/12/2026	1,360.00	466693	02/24/2026
Total WEST INDUSTRIAL SALES & INSTALL LLC:				1,360.00		
<b>WI AVIATION INC</b>						
<b>23646</b>						
RYV26-215694	AIRPORT SUPPLIES-JANUARY 2026	01545318	01/31/2026	346.88	466614	02/17/2026
RYV26-215694	AIRPORT FUEL - JANUARY 2026	01545328	01/31/2026	366.61	466614	02/17/2026
RYV26-215694	AIRPORT ELECTRIC-JANUARY 2026	01545330	01/31/2026	216.60	466614	02/17/2026
RYV26-216025	AIRPORT GENERAL LABOR-JANUARY 2026	01545318	01/31/2026	231.00	466614	02/17/2026
RYV26-216025	AIRPORT DAILY LIGHT CHECKS-JANUARY 2026	01545338	01/31/2026	504.00	466614	02/17/2026
RYV26-216025	AIRPORT SNOW REMOVAL-JANUARY 2026	01545339	01/31/2026	3,003.00	466614	02/17/2026
Total WI AVIATION INC:				4,668.09		
<b>WI DEPT OF FINANCIAL INSTITUTIONS</b>						
<b>23717</b>						
NOTARY-REITZ	NOTARY APPLICATION-J REITZ	01521117	01/30/2026	20.00	466445	02/03/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total WI DEPT OF FINANCIAL INSTITUTIONS:				20.00		
<b>WI DEPT OF JUSTICE</b>						
<b>23731</b>						
455TIME-0000019369	RECORDS CHECKS	01521318	01/10/2026	2,511.75	466460	02/03/2026
G3488 202602	NEW HIRE BACKGROUND PETERSON FINANCE	01514018	02/01/2026	7.00	466540	02/10/2026
Total WI DEPT OF JUSTICE:				2,518.75		
<b>WI DEPT OF REVENUE</b>						
<b>23788</b>						
012026	01-2026 SALES & USE TAX-HEALTH DEPT REV	01443100	02/27/2026	3.13	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-INDOOR POOL TAXABLE	01446233	02/27/2026	90.32	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-SR CTR REV	01446234	02/27/2026	1.07	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-SR CTR MEMBERSHIPS	01446235	02/27/2026	37.77	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-SR CTR RENTALS	01446236	02/27/2026	155.75	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-LIBRARY COPIER	11481218	02/27/2026	38.56	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-AIRPORT HANGAR RENTAL	01482529	02/27/2026	24.09	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-AQ CTR REVENUE	01446230	02/27/2026	54.01	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-RECREATION ACTIVITIES	01446211	02/27/2026	41.71	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-RENTAL PARKS/FORESTRY	01446264	02/27/2026	210.34	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-MISC PARK REVENUE	01446266	02/27/2026	17.17	2603095	02/27/2026
012026	01-2026 SALES & USE TAX-SALES TAX DISCOUNT	01441220	02/27/2026	10.00	2603095	02/27/2026
Total WI DEPT OF REVENUE:				663.92		
<b>WI DEPT OF TRANSPORTATION</b>						
<b>23795</b>						
395-0000428438	PROJ 39513700077 WTT - WAUKESHA	02973011	02/02/2026	869.08	466694	02/24/2026
395-0000428438	PROJ 39513700077 WTT - WAUKESHA	03999999	02/02/2026	5,595.26	466694	02/24/2026
395-0000428522	PROJ 39530500108 MAIN ST DESIGN CHURCH - MARKET	16581660	02/02/2026	652.34	466694	02/24/2026
395-0000428522	PROJ 39530500108 MAIN ST DESIGN CHURCH - MARKET	05581169	02/02/2026	1,957.02	466694	02/24/2026
395-0000428523	PROJ 39530500400 MAIN STREET - IRENE STREET	05581169	02/02/2026	1,044.70	466694	02/24/2026
395-0000428523	PROJ 39530500400 MAIN STREET - IRENE STREET	16581660	02/02/2026	348.23	466694	02/24/2026
395-0000428598	PROJ 39539970013 WESTERN AVE ST & ST WATER CONS	03999999	02/02/2026	2,233.50	466694	02/24/2026
395-0000428599	PROJ 39539970109 DEWEY AVENUE	02973011	02/02/2026	364.91	466694	02/24/2026
395-0000428599	PROJ 39539970109 DEWEY AVENUE	03999999	02/02/2026	364.91	466694	02/24/2026
395-0000428599	PROJ 39539970109 DEWEY AVENUE	16581660	02/02/2026	364.91	466694	02/24/2026
395-0000428599	PROJ 39539970109 DEWEY AVENUE	05581169	02/02/2026	364.91	466694	02/24/2026
Total WI DEPT OF TRANSPORTATION:				14,159.77		
<b>WI EMERGENCY MANAGEMENT</b>						
<b>23671</b>						
254021	TIER II CHEMICALS PRESENT FEE	01543518	01/29/2026	275.00	466461	02/03/2026
254021	TIER II CHEMICALS PRESENT FEE	01541140	01/29/2026	137.50	466461	02/03/2026
254021	TIER II CHEMICALS PRESENT FEE	16581640	01/29/2026	68.75	466461	02/03/2026
254021	TIER II CHEMICALS PRESENT FEE	17581740	01/29/2026	68.75	466461	02/03/2026
Total WI EMERGENCY MANAGEMENT:				550.00		
<b>WI POLICE EXECUTIVE GROUP</b>						
<b>23690</b>						
1407	ANNUAL DUES	01521122	01/27/2026	110.00	466462	02/03/2026

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total WI POLICE EXECUTIVE GR0UP:				110.00		
<b>WIN IT SERVICES LLC</b>						
<b>556070</b>						
214707	SENTINELONE EDR-SEPT 2025	01518644	09/10/2025	1,130.00	466615	02/17/2026
214800	PREPAID SERVICE BLOCK	01518644	09/29/2025	20,000.00	466615	02/17/2026
215006	MONTHLY SUBSCRIPTIONS-OCTOBER	01518644	10/16/2025	6,544.70	466615	02/17/2026
215980	MONTHLY SUBSCRIPTIONS-DECEMBER	01518644	12/16/2025	6,785.96	466615	02/17/2026
216130	CORE SWITCH UPGRADE-CITY HALL BASEMENT	05518670	12/29/2025	5,163.00	466615	02/17/2026
216207	FD COLD STORAGE CAMERA & CABLING	05523170	01/09/2026	337.75	466615	02/17/2026
216521	MIGRTION OF BADGER METER - WTR	03992318	01/26/2026	3,937.50	466463	02/03/2026
Total WIN IT SERVICES LLC:				43,898.91		
<b>WOLF PAVING COMPANY INC</b>						
<b>23910</b>						
54307	COLD PATCH MIX	01543118	02/11/2026	2,430.00	466616	02/17/2026
Total WOLF PAVING COMPANY INC:				2,430.00		
<b>WOLFF PACK APPAREL &amp; PROMOTIONS</b>						
<b>23904</b>						
3748	NEW EMPLOYEE SHIRTS DISHNO FIRE	01523119	02/19/2026	30.50	466639	02/24/2026
Total WOLFF PACK APPAREL & PROMOTIONS:				30.50		
<b>XYLEM WATER SOLUTIONS USA INC</b>						
<b>24125</b>						
3556E07976	RAW BLDG PUMPS - WW	02973012	01/23/2026	53,508.06	466617	02/17/2026
3556E08587	FOX CREEK LS PUMP - WW	02973012	01/30/2026	8,222.15	466617	02/17/2026
Total XYLEM WATER SOLUTIONS USA INC:				61,730.21		
<b>ZARNOTH BRUSH WORKS INC</b>						
<b>26150</b>						
0204941-IN	BOBCAT BROOM REFILLS	01554142	01/21/2026	2,252.90	466618	02/17/2026
Total ZARNOTH BRUSH WORKS INC:				2,252.90		
<b>ZBM INC</b>						
<b>26005</b>						
31499	JANITORIAL SUPPLIES	11581220	01/30/2026	93.86	466551	02/11/2026
31508	CLEANING CONTRACT	01517126	02/10/2026	2,300.00	466619	02/17/2026
Total ZBM INC:				2,393.86		
<b>ZOLL MEDICAL CORPORATION</b>						
<b>26720</b>						
4423859	ZOLL UPGRADES	24581118	02/03/2026	3,836.00	466695	02/24/2026
4423860	ZOLL POWDER CORDS	24581118	02/03/2026	657.71	466620	02/17/2026
Total ZOLL MEDICAL CORPORATION:				4,493.71		
Grand Totals:				8,365,442.57		

# CITY OF WATERTOWN

## Cash & Investment Summary 2/28/2026

Available Cash on Hand		
2/1/2026	\$	5,103,320.21
Febuary Receipts		3,188,987.06
Total Cash	\$	8,292,307.27
Disbursements		
Total Disbursements		(7,371,708.19)
<b>TOTAL AVAILABLE CASH</b>	<b>\$</b>	<b>920,599.08</b>
Cash on Hand (in bank)   2/28/26	\$	1,562,466.12
Less Outstanding Checks		(641,867.04)
<b>TOTAL AVAILABLE CASH</b>	<b>\$</b>	<b>920,599.08</b>

### **Total Invested Funds:**

Local Government Investment Pool		\$ 41,208,081.22
Ehlers Investment Partners		11,201,058.62
<b>TOTAL INVESTED FUNDS</b>	<b>\$</b>	<b>52,409,139.84</b>

### **Breakdown:**

General		\$ 21,451,839.68
Capital Projects		3,976,520.37
Library		181,351.91
TID #4		84,973.19
TID #5		1,364,253.46
ARPA		791,191.02
Developer Park Fees		323,457.54
Fire Station		281,393.72
Envrionmental Health		412,077.82
Wastewater Utility		12,478,014.22
Water Utility		7,468,095.61
Storm Water Utility		3,061,154.64
Solid Waste		534,816.66
<b>TOTAL INVESTED FUNDS</b>	<b>\$</b>	<b>52,409,139.84</b>

### **Interest YTD (net of fees)**

Local Government Investment Pool		\$ 259,776.78
Ehler's (does not include market depreciation/appreciation)		64,680.44
<b>TOTAL INTEREST YTD (all funds)</b>	<b>\$</b>	<b>324,457.22</b>

March 13, 2026

TO: Members of the Common Council

**The following applications have been recommended for approval by the Licensing Board:**

- Application for a Temporary Class "B" Beer and Temporary "Class B" Wine license from Luther Prep School Booster Club for the Lives Prepared Gala event located at 1300 Western Ave on April 18, 2026 during the hours of 5pm-12am
- Applications for Temporary "Class B" Wine Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 25, 2026, during the hours of 1pm-4:30pm. Locations include: Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Draeger's Floral, 616 E. Main St., Sassy Sweets, 116 W. Main St., The Basket Bar, 111 E. Main St., White Oak Builders, 14 E. Main St., and Wisconsin 26 Mercantile, 117 S. 3rd St. (all other locations for the event are licensed establishments)
- Application for a change of agent from Walgreens Co located at 301 W Main St, from Krystle Murphy to Jessica Christian for the licensing year expiring June 30, 2026

**The following applications have been recommended for Denial by the Licensing Board:**

- Application for a Class "B" Beer license from A-One Oil LLC (Rajwinder Singh) located at 821 N. Church Street for licensing year July 1, 2025 - June 30, 2026
  - Licensing Board expressed the following concerns and reasons for recommended denial:
    - Public safety concern regarding drinking and driving at a gas station
    - Carryout allowance concern under the Class B License
    - Didn't consider this a true restaurant
      - *Mr. Singh (owner/agent) made the argument that the convenience store/gas station is also a restaurant that sells food, fish on Friday nights and hot ham*
    - Setting precedent in the city - Watertown has not considered or licensed this type of establishment (convenience store gas station/Class B) in the past
- Application for an operator's license from Paul Balbach due to false or missing information on the operator's application.

- Application for an operator's license from Michelle Anzivino due to CAT I of the Section 10, Item A.  
Guidelines:

**CATEGORY I.** *(Any applicant who has been convicted of, released from incarceration in a federal or state prison system or a county jail, or released from parole or probation status for an offense substantially related to the license sought within the last five (5) years (Exception: a statutory Class A felony conviction may be considered a lifetime disqualifier) will not be eligible for a license. Such offenses include, but are not limited to the following:*

- *Violent offenses against the person of another, including but not limited to homicide, aggravated battery, sexual assault, injury by negligent use of a weapon, injury by negligent use of a vehicle, or injury by intoxicated use of a vehicle.*
- *Offenses involving cooperation with law enforcement officials including but not limited to, any offense of false alarms, obstructing a police officer, harassment of a police officer, resisting arrest, bribery of public officers or employees, misconduct in public office, perjury, false swearing, assault by prisoner, escape from custody, bail jumping or bomb scares.*
- *Offenses involving dishonesty, theft or misappropriation of funds, including but not limited to, burglary, entry into a locked vehicle, theft, fraud on hotel or restaurant keeper, issue of more than one worthless check, receiving or transferring stolen property, loan sharking, robbery, forgery and retail theft.*
- *Offenses involving children, including but not limited to, any abuse of children, sexual assault to a child, contributing to the delinquency of a minor, receiving stolen property from children, selling drugs to children, or any crime involving child pornography.*
- *Drug-related felony offenses, including but not limited to, any offense involving the sale of narcotics or other controlled substances, whether to adults or juveniles.)*
- 

Respectfully Submitted,

Megan Dunneisen, City Clerk

Temporary Alcohol Beverage License

Municipality

C. Watertown

Section 10, Item B.

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
	Background Check	\$ 14.00
	<b>Total Fees</b>	<b>\$ 24.00</b>

**Part A: Organization Information**

1. Organization Name  
Luther Prep School Booster Club

2. Organization Permanent Address  
1300 Western Ave.

3. City  
Watertown

4. State  
WI

5. Zip Code  
53094

6. Mailing Address (if different from permanent address)

7. FEIN  
39-1821445

8. Date of Organization/Incorporation  
06/22/1995

9. State of Organization/Incorporation  
WI

10. Phone  
262-920-262-8104

11. Email  
\*bigelohj@lps.wels.net

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Bessert	Nicole	President	(920) 262-8106
Bigelow	Heather	Vice-President	(920) 262-8104

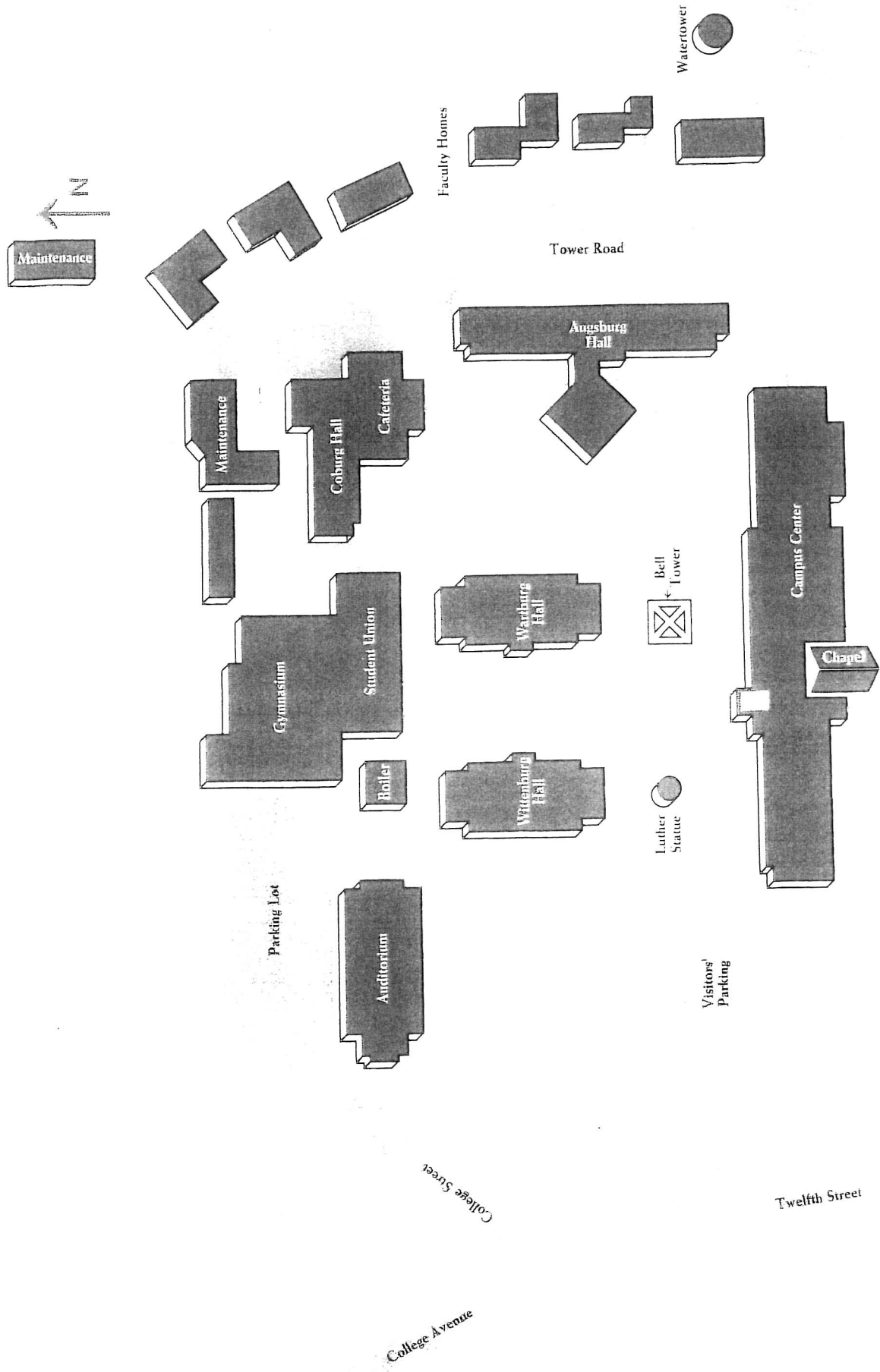
Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) Lives Prepared Gala			
2. Dates of Operation 04/18/2026		3. Hours of Operation 5 pm - 12 am	
4. Premises Address 1300 Western Ave			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <u>Watertown</u>		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Dom Wrobel		12. Email and/or Phone Number for Organizer of Event wrobeld@lps.wels.net	
13. Organizer Website lps.wels.net		14. Event Website lps.wels.net/apps/pages/livespreparedeven	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  All beverages will be kept in our gym building. Initially they will be stored in locked closets until the day before the event. At that time, they will be locked in our gym until the event begins on April 18th at 5 pm.			

<b>Part D: Attestation</b>		
Who must sign this application? <ul style="list-style-type: none"> <li>• one officer or director of the nonprofit organization</li> </ul>		
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.		
Last Name Bessert	First Name Nicole	M.I. J
Title President - Boosters	Email bessernj@lps.wels.net	Phone (920) 262-8106
Signature 		Date 02/03/20

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 2/19/20	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

LUTHER PREPARATORY SCHOOL CAMPUS DIRECTORY



# 6th Annual Whiskey and Wine Walk

Hosted by Watertown Area Chamber of Commerce and Watertown Main Street Program

**April 25<sup>th</sup>, 2026 1-4:30pm**

<b>Locations</b>			
<u>Location</u>	<u>Business Name</u>	<u>Contact</u>	<u>Address</u>
<u>1</u>	Bex Third Base	Rebecca	200 S 3rd Street
<u>2</u>	Bradow Jewelers	Susanne Bradow	217 E Main Street
<u>3</u>	Brown's Shoes	Anthony LeMaster	212 E Main Street
<u>4</u>	Draeger's Floral	Annie Bare & Linda Ebert	616 E. Main Street
<u>5</u>	Local Waters	Karah Pugh	109 S. 3rd Street
6	Lyon's Irish Pub	Carol Bohlman	201 E Main Street
7	Pine Hill Farm	Leanne Anton	200 W Main Street
8	Sassy Sweets	Amber Yelk	116 W Main Street
9	The Basket Bar	Jessica Christensen	111 E Main Street
10	The Chic Boutique	Amber Smith	113 E Main Street
10	The Drafty Cellar	Josh Mueller/Alex Savath	110 S 3 <sup>rd</sup> Street
11	The RIFF Dive Bar	Jamie Ellis	215 S 3 <sup>rd</sup> Street
12	The Score	Jamie Ellis	300 N 4 <sup>th</sup> Street
13	Uptown Bar & Grill	Nicole Smith	416 E Main Street
14	White Oak Builders	Dan and Maggie Wegner	14 E Main Street
15	Wisconsin 26 Mercantile	Desirae Greco	117 S 3rd Street
16	Wolfgram Sports Bar & Grill	Jerry Heller	301 E Main Street

Red font denotes retail locations and black font denotes bar establishments.

\*\* The Chic Boutique & Pine Hill Farm have licenses of their own.

Prepackaged food will be available along the walk at retail locations. Bars that serve food will offer special food options for purchase.

Municipality  
C. Watertown

Form  
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Watertown Area Chamber of Commerce

2. Organization Permanent Address  
519 E Main St

3. City  
Watertown

4. State  
WI

5. Zip Code  
53094

6. Mailing Address (if different from permanent address)

7. FEIN  
39-0689225

8. Date of Organization/Incorporation  
08/20/1920

9. State of Organization/Incorporation  
Wisconsin

10. Phone  
920-261-6320

11. Email  
linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**

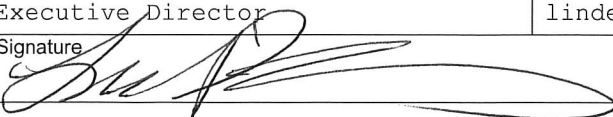
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

Part C: Event Information			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 217 E Main Street (Bradaw Jewlers)			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 7
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Peacy		First Name Linden	
M.I.			
Title Executive Director		Email linden@watertownchamber.com	
Phone (920) 261-6320			
Signature 		Date 4/17/26	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/19/26	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Municipality  
C. Watertown

Form  
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Watertown Area Chamber of Commerce

2. Organization Permanent Address  
519 E Main St

3. City  
Watertown

4. State  
WI

5. Zip Code  
53094

6. Mailing Address (if different from permanent address)

7. FEIN  
39-0689225

8. Date of Organization/Incorporation  
08/20/1920

9. State of Organization/Incorporation  
Wisconsin

10. Phone  
920-261-6320

11. Email  
linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

Part C: Event Information			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 212 E Main Street (Brown's Shoe Co.)			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 7
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

Part D: Attestation		
Who must sign this application? • one officer or director of the nonprofit organization		
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Peacy	First Name Linden	M.I.
Title Executive Director	Email linden@watertownchamber.com	Phone (920) 261-6320
Signature 		Date 2/17/26

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/19/26	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Municipality  
 C. Watertown

Form  
**AB-220**

**Temporary Alcohol Beverage License**

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
 Watertown Area Chamber of Commerce

2. Organization Permanent Address  
 519 E Main St

3. City  
 Watertown

4. State  
 WI

5. Zip Code  
 53094

6. Mailing Address (if different from permanent address)

7. FEIN  
 39-0689225

8. Date of Organization/Incorporation  
 08/20/1920

9. State of Organization/Incorporation  
 Wisconsin

10. Phone  
 920-261-6320

11. Email  
 linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

Part C: Event Information			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 606 E Main Street (Dragers Floral)			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 4
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
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Last Name Peacy		First Name Linden	M.I.
Title Executive Director	Email linden@watertownchamber.com		Phone (920) 261-6320
Signature 		Date 2/17/26	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/19/26	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Municipality  
C. Watertown

Form  
**AB-220**

**Temporary Alcohol Beverage License**

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Watertown Area Chamber of Commerce

2. Organization Permanent Address  
519 E Main St

3. City  
Watertown

4. State  
WI

5. Zip Code  
53094

6. Mailing Address (if different from permanent address)

7. FEIN  
39-0689225

8. Date of Organization/Incorporation  
08/20/1920

9. State of Organization/Incorporation  
Wisconsin

10. Phone  
920-261-6320

11. Email  
linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

Part C: Event Information			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 114 W Main Street (Sassy Sweets)			
5. City Watertown,		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 7
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Peacy		First Name Linden	M.I.
Title Executive Director		Email linden@watertownchamber.com	Phone (920) 261-6320
Signature 		Date 2/17/26	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/19/26	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Municipality  
C. Watertown

Form  
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Watertown Area Chamber of Commerce

2. Organization Permanent Address  
519 E Main St

3. City  
Watertown

4. State  
WI

5. Zip Code  
53094

6. Mailing Address (if different from permanent address)

7. FEIN  
39-0689225

8. Date of Organization/Incorporation  
08/20/1920

9. State of Organization/Incorporation  
Wisconsin

10. Phone  
920-261-6320

11. Email  
linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**

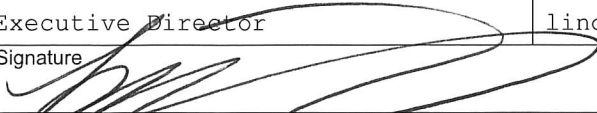
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

Part C: Event Information			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 111 E Main Street (The Basket Bar)			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 7
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

Part D: Attestation		
Who must sign this application? • one officer or director of the nonprofit organization		
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Peacy	First Name Linden	M.I.
Title Executive Director	Email linden@watertownchamber.com	Phone (920) 261-6320
Signature 		Date 2/17/20

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/19/20	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Municipality  
C. Watertown

Form  
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Watertown Area Chamber of Commerce

2. Organization Permanent Address  
519 E Main St

3. City  
Watertown

4. State  
WI

5. Zip Code  
53094

6. Mailing Address (if different from permanent address)

7. FEIN  
39-0689225

8. Date of Organization/Incorporation  
08/20/1920

9. State of Organization/Incorporation  
Wisconsin

10. Phone  
920-261-6320

11. Email  
linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 14 E Main Street (White Oak Builders)			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of. Watertown		10. Aldermanic District 7
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

<b>Part D: Attestation</b>		
Who must sign this application? • one officer or director of the nonprofit organization		
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.		
Last Name Peacy	First Name Linden	M.I.
Title Executive Director	Email linden@watertownchamber.com	Phone (920) 261-6320
Signature 		Date 2/17/26

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 2/19/26	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Municipality  
C. Watertown

Form  
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Watertown Area Chamber of Commerce

2. Organization Permanent Address  
519 E Main St

3. City  
Watertown

4. State  
WI

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53094

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8. Date of Organization/Incorporation  
08/20/1920

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11. Email  
linden@watertownchamber.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Wagner	Cassandra	Board Chair	(920) 988-7517
Van Ert	Bridget	Vice Chair	(262) 434-0027
Lanser	Karen	Secretary	(920) 988-8294
Heinzelman	Sharon	Treasurer	(262) 844-3369
Peacy	Linden	Executive Director	(414) 303-2079

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) 6th Annual Whiskey and Wine Walk			
2. Dates of Operation 4/25/26		3. Hours of Operation 1-4:30pm	
4. Premises Address 117 S 3rd Street (Wisconsin 26)			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 7
11. Organizer of Event (if not the named applicant) Watertown Area Chamber of Commerce		12. Email and/or Phone Number for Organizer of Event linden@watertownchamber.com	
13. Organizer Website watertownchamber.com		14. Event Website Watertownchamber.com/whiskey-wine	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Retail sales floor, 1st floor inside only			

<b>Part D: Attestation</b>			
Who must sign this application? • one officer or director of the nonprofit organization			
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Peacy		First Name Linden	
M.I.			
Title Executive Director		Email linden@watertownchamber.com	
Phone (920) 261-6320			
Signature 		Date 2/17/26	

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 2/19/26	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-100**

# Alcohol Beverage Individual Questionnaire

Date 2/19/20

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

<b>Part A: Business Information</b>	
1. Legal Business Name (individual name if sole proprietor) Watertown Area Chamber of Commerce	
2. Business Trade Name or DBA	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization	

<b>Part B: Individual Information</b>					
1. Last Name Van Ert		2. First Name Bridget		3. M.I. A	
4. Relationship to Business (Title)		5. Email bridget@bankoflakemills.com		6. Phone (920) 248-1155	
7. Home Address N9142 Donald Ln					
8. City Watertown		9. State WI	10. Zip Code 53094		11. Date of Birth 05/24/67
12. Drivers License/State ID Number V563-0616-7684-02			13. Drivers License/State ID State of Issuance WI		

<b>Part C: Address History</b>							
1. Do you currently reside in Wisconsin? ..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application? ....			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Years 57</td> <td style="width: 50%;">Months</td> </tr> </table>	Years 57	Months		
Years 57	Months						
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1		City	State	Zip Code			
Previous Address 2		City	State	Zip Code			
Previous Address 3		City	State	Zip Code			
Previous Address 4		City	State	Zip Code			
Previous Address 5		City	State	Zip Code			
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State	County	State	County	State	County	State	County
WI	Jefferson						
State	County	State	County	State	County	State	County

Continued →

TOPP  
2/19 MD

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Bridget Vest</i>	Date <i>02/10/2024</i>
----------------------------------	---------------------------

Form AB-101

# Alcohol Beverage Appointment of Agent

Date 02/20/2020

**Agent Type (check one)**

Original (no fee)       Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)  
Walgreen Co.

2. Business Trade Name or DBA  
Walgreens #5136

3. Entity Type (check one)       Limited Liability Company       Corporation       Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)      5. If successor agent, provide State Permit or Municipal Retail License Number  
 Municipal Retail License       State Permit      456-0000455404-05

6. Describe the reason for appointing a successor agent, if successor is checked above.  
Previous agent no longer employed by Walgreens.

**Part B: Agent Information**

1. Last Name      2. First Name      3. M.I.  
CHRISTIAN      JESSICA      B.

4. Email      5. Phone  
mgr.05136@store.walgreens.com      (920)285-5582

6. Home Address  
521 SWEETBRIAR LANE

7. City      8. State      9. Zip Code      10. Date of Birth  
WATERTOWN      WI      53098      05/05/82

11. Drivers License/State ID Number      12. Drivers License/State ID State of Issuance  
C623-4228-2665-01      WISCONSIN

**Part C: Agent Questions**

1. Have you satisfied the responsible beverage server training requirement? .....  Yes     No  
Submit proof of completion.

2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? .....  Yes     No

3. Have you been a Wisconsin resident for at least 90 continuous days? .....  Yes     No  
See instructions for exceptions.

Continued →

<b>Part D: Business Attestation</b>					
READ CAREFULLY BEFORE SIGNING: I, the <b>Undersigned</b> , authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.					
Last Name	Gates	First Name	Richard	M.I.	P.
Title	SVP	Email	licenseadministrator@walgreens.com	Phone	847-527-2759
Signature	<i>Richard P. Gates</i>			Date	2/24/26

<b>Part E: Agent Attestation</b>					
READ CAREFULLY BEFORE SIGNING: I, the <b>Agent</b> , hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.					
Last Name	CHRISTIAN	First Name	JESSICA	M.I.	B
Signature	<i>Jessica B. Christian</i>			Date	02/20/26

Form  
AB-200

# Alcohol Beverage License Application

For Municipal	Section 10, Item E.
Municipality	C. Watertown
License Period	

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer ..... \$ \_\_\_\_\_
  Class "B" Beer ..... \$ \_\_\_\_\_ Jan-June
- "Class A" Liquor ..... \$ \_\_\_\_\_
  "Class B" Liquor ..... \$ \_\_\_\_\_
- "Class A" Liquor (cider only) \$ \_\_\_\_\_
  Reserve "Class B" Liquor \$ \_\_\_\_\_
- "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees	
License Fees	\$
Background Check Fee	\$ 7.00
Publication Fee	\$ 300.00
<b>Total Fees</b>	<b>\$</b>

### Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)				A One Oil llc					
2. Business Trade Name or DBA									
3. FEIN				4. Wisconsin Seller's Permit Number					
471 369 697				456-1028888543-02					
5. Entity Type (check one)									
<input type="checkbox"/> Sole Proprietor		<input type="checkbox"/> Partnership		<input checked="" type="checkbox"/> Limited Liability Company		<input type="checkbox"/> Corporation		<input type="checkbox"/> Nonprofit Organization	
6. State of Organization			7. Date of Organization			8. Wisconsin DFI Registration Number			
WI			2011			A 048796			
9. Premises Address									
ste B 821 N church st.									
10. City				11. State		12. Zip Code			
Waterlown				WI		53098			
13. County			14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village			15. Aldermanic District			
Dodge			of: Waterlown						
16. Premises Phone			17. Premises Email			18. Website			
920 262 6768			SIMAROIL2@HOTMAIL			-			
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.									
Lunch Room. SEE ATTACHED MAP									
20. Mailing Address (if different from premises address)									
same.									
21. City				22. State		23. Zip Code			

### Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages.  Yes  No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . .  Yes  No beverages.  
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . .  Yes  No  
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . .  Yes  No  
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. . . . .  Yes  No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? . . . . .  Yes  No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? . . . . .  Yes  No

**Part C: Individual Information**

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
SINGH	RAJWINDER	OWNER	920 296 8300

**Part D: Attestation**

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Singh	First Name RAJWINDER	M.I. -
Title owner	Email SIMAROIL2@HOTMAIL	Phone 920 296 8300
Signature Rajwinder Singh		Date 05 Jan 26

**Part E: For Clerk Use Only**

Date Application Was Filed With Clerk 1/5/26	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

Section 10, Item E.

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
 MADISON, WI 53708-8902  
 ph: 608-266-2776 fax: 608-224-5761  
 email: DORBusinessTax@wisconsin.gov  
 website: revenue.wi.gov

Letter ID L0819153872

A ONE OIL LLC  
 821 N CHURCH ST  
 WATERTOWN WI 53098-1702

**Wisconsin Department of Revenue Seller's Permit**

**Legal/real name:** A ONE OIL LLC  
**Business name:** CENEX  
 821 N CHURCH ST  
 WATERTOWN WI 53098

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-1028688543-02



# MEMORANDUM

Date: February 5, 2026  
 To: Licensing Board  
 From: Ali Panagopoulos, City Attorney  
 RE: Request for Beer/Liquor License Premise Amendment  
 821 North Church Street, Watertown

An alcohol license issued by a municipality “must contain sufficient detail to identify the specific areas where the alcohol beverages will be stored or sold or both” and a license which fails to do so does not satisfy the statutory requirement that a license must “particularly describe premises for which issued.” **Wisconsin Dolls, LLC v. Town of Dell Prairie.**

Further, Wis. Stat. Sec. 125.32(3m) lays out the following:

(3m) Limitations on other business; Class “B” premises. No Class “B” license or permit may be granted for any premises where any other business is conducted in connection with the premises, except that this restriction does not apply if the premises for which the Class “B” license or permit is issued is connected to premises where other business is conducted by a secondary doorway that serves as a safety exit and is not the primary entrance to the Class “B” premises. No other business may be conducted on premises operating under a Class “B” license or permit. These restrictions do not apply to any of the following:

- (a) A hotel.
- (b) A restaurant, whether or not it is a part of or located in any mercantile establishment.
- (c) A combination grocery store and tavern.
- (d) A combination sporting goods store and tavern in towns, villages and 4th class cities.
- (e) A combination novelty store and tavern.
- (f) A bowling center or recreation premises.
- (g) A club, society or lodge that has been in existence for 6 months or more prior to the date of filing application for the Class “B” license or permit.

(h) A movie theater.

(i) A painting studio.

(j) Premises for which a temporary Class "B" license is issued under s. 125.26 (6) if the license is one of multiple licenses issued by the municipality to the same licensee for the same date and times, the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, and an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol at the event.

(k) Premises for which a Class "B" permit is issued under s. 125.27 (5).

Under the statute, a business applying for a Class "B" license cannot be connected to another business, except that business "is connected to premises where other business is conducted by a secondary doorway that serves as a safety exit and is not the primary entrance to the Class "B" premises."

The requirement that the two businesses can only share a secondary doorway that is intended to serve only as an emergency exit implies that the two businesses must be totally separate in the following ways:

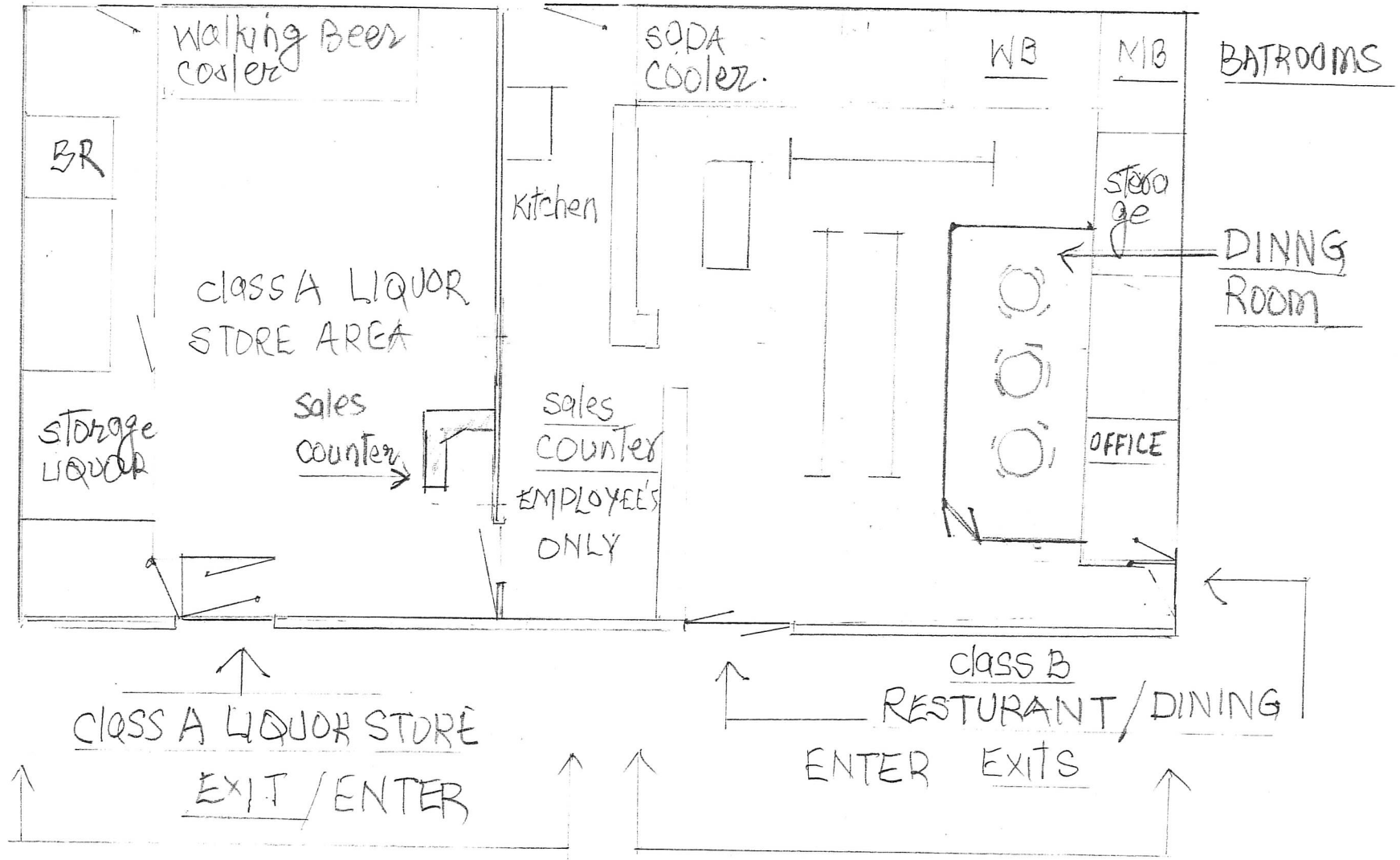
1. The two businesses cannot permit cross access besides an emergency exit.
2. The two businesses must be completely walled off from one another.
3. Customers cannot easily go back and forth between the two businesses while consuming alcohol.
4. There are separate outside entrances to each of the two businesses.
5. There are separate counters at each location that can specifically monitor the requirements of each separate license.

At this time, City staff recommends approval of the Class A premises amendment and Class "B" at 821 North Church Street, Watertown with the above stated conditions (#1-#5), in addition to all other standard conditions connected to liquor license issuance.



# A ONE OIL RESTORANT/DINING CLASS B LIQUOR STORE

Section 10, Item E.



**ORDINANCE TO  
AMEND CHAPTER 550  
OFFICIAL ZONING MAP OF THE CITY OF WATERTOWN**

**SPONSOR: MAYOR STOCKS  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. The following described property, City of Watertown, Jefferson County, Wisconsin, is hereby altered and changed from Multi-Family Residential (MR-8) Zoning District to Central Business (CB) Zoning District classifications as follows:

Lots 5 and 8 of Block 29 of the Original Plat of the City of Watertown, Jefferson County, Wisconsin on the East side of the Rock River. EXCEPTING the South 46 feet of Lot 8 sold to Bennie Dams by deed recorded January 17, 1920, in Vol. 162, Page 11. (510 S. Second Street, PIN 291-0815-0424-040)

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	<i>March 3, 2026</i>		<i>March 17, 2026</i>	
READING:	<i>1ST</i>		<i>2ND</i>	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED \_\_\_\_ March 17, 2026 \_\_\_\_

\_\_\_\_\_

CITY CLERK

APPROVED \_\_\_\_ March 17, 2026 \_\_\_\_

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MAYOR

**ORDINANCE TO  
ADOPT AMENDMENTS TO THE 2019 CITY OF WATERTOWN COMPREHENSIVE  
PLAN**

**SPONSOR: MAYOR STOCKS  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

The Common Council of the City of Watertown, Wisconsin, does ordain as follows:

**WHEREAS**, pursuant to sections 62.23(2) and (3) of Wisconsin Statutes, the City of Watertown is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001(l)(a) and 66.1001(2) of the Wisconsin Statutes; and,

**WHEREAS**, the City Council adopted its comprehensive plan in 2019 entitled "City of Watertown Comprehensive Plan"; and,

**WHEREAS**, the City of Watertown Comprehensive Plan is silent as to the frequency or number of permissible amendments to the City of Watertown Comprehensive Plan; and,

**WHEREAS**, Wisconsin Comprehensive Planning law requires that a city follow the same administrative process for plan amendment adoption defined under §66.1001(4) of the Wisconsin Statutes; and,

**WHEREAS**, as part of the City's original adoption of a comprehensive plan the Common Council adopted and has since followed written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by §66.1001(4)(a) of the Wisconsin Statutes; and,

**WHEREAS**, the Plan Commission of the City of Watertown, by a majority vote of the entire Commission recorded in its official minutes, has positively recommended to the Common Council the adoption of a proposed amendment to change the future land use category shown for 510 S. Second Street, Parcel PIN 291-0815-0424-040) from Two-Family Residential to Institutional and changing the future land use category shown for 410R, 507, 514, and 515 S First Street (Parcel PIN(s): 291-0815-0424-009, 291-0815-0424-043, 291-0815-0424-011, & 291-0815-0424-042) from Central Mixed Use to Institutional (Exhibit "A") on the Future Land Use Map of the Comprehensive Plan;

**WHEREAS**, the Plan Commission of the City of Watertown has ensured the amendments are in full compliance with the City of Watertown Comprehensive Plan; and,

**WHEREAS**, the City of Watertown has, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes, provided opportunities for public involvement per its adopted public participation plan; and,

**WHEREAS**, the Common Council held a public hearing on the proposed amendments on February 16, 2026, considered the public comments made and the recommendations of the Plan Commission and staff, and has determined to approve the recommended amendments;

(March 3, 2026) Ord. #26-05

**NOW THEREFORE, THE COMMON COUNCIL OF WATERTOWN, WISCONSIN, DOES ORDAIN AS FOLLOWS:**

SECTION 1. That the City's Comprehensive Plan be amended to reflect that the future land use category shown for 510 S. Second Street, Parcel PIN 291-0815-0424-040) from Two-Family Residential to Institutional and changing the future land use category shown for 410R, 507, 514, and 515 S First Street (Parcel PIN(s): 291-0815-0424-009, 291-0815-0424-043, 291-0815-0424-011, & 291-0815-0424-042) from Central Mixed Use to Institutional (Exhibit "A") on the Future Land Use Map of the Comprehensive Plan pursuant to section 66.1001(4)(c) of Wisconsin Statutes; and,

SECTION 2. That all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed; and, in the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance.

SECTION 3. That this ordinance shall take effect and be in force the day after its passage and publication.

<i>DATE:</i>	<i>March 3, 2026</i>		<i>March 17, 2026</i>	
<i>READING:</i>	<i>1ST</i>		<i>2ND</i>	
	<i>YES</i>	<i>NO</i>	<i>YES</i>	<i>NO</i>
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
<i>TOTAL</i>				

ADOPTED \_\_\_\_ March 17, 2026 \_\_\_\_

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CITY CLERK

APPROVED \_\_\_\_ March 17, 2026 \_\_\_\_

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MAYOR

**ORDINANCE TO  
AMEND CHAPTER 550  
OFFICIAL ZONING MAP OF THE CITY OF WATERTOWN**

**SPONSOR: MAYOR STOCKS  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. The following described property, City of Watertown, Jefferson County, Wisconsin is hereby altered and changed from Multi-Family Residential (MR-8) Zoning District to Single-Family Residential (SR-4) Zoning District classifications as follows:

A redivision of Lot 1 of Certified Survey Map No. 5785, being a part of the Northeast ¼ of the Southwest ¼ of Section 16, Township 8 North, Range 15 East, in the City of Watertown, Jefferson County, Wisconsin. (Lot 0, Gateway Drive PIN 291-0815-1631-003)

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

<i>DATE:</i>	<i>March 3, 2026</i>		<i>March 17, 2026</i>	
<i>READING:</i>	<i>1ST</i>		<i>2ND</i>	
	<i>YES</i>	<i>NO</i>	<i>YES</i>	<i>NO</i>
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
<b>TOTAL</b>				

ADOPTED \_\_\_\_ March 17, 2026 \_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED \_\_\_\_ March 17, 2026 \_\_\_\_

\_\_\_\_\_  
MAYOR

**ORDINANCE TO  
ADOPT THE PLANNED DEVELOPMENT (PD) OVERLAY DISTRICT – GENERAL  
DEVELOPMENT PLAN (GDP)/PRECISE IMPLEMENTATION PLAN (PIP) FOR  
LOT 0, GATEWAY DRIVE (PIN: 291-0815-1631-003)**

**SPONSOR: MAYOR STOCKS  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. The following flexibilities have been identified by the City of Watertown Plan Commission in regard to Lot 0, Gateway Drive (PIN: 291-0815-1631-003) Planned Development (PD) Overlay District):

**Flexibilities**

1. Minimum Lot Area of 7,000 sq. ft.
2. Minimum Lot Width of 54 ft.
3. Maximum Gross Density of 7.00du/acre.

SECTION 2. There were no conditions identified by the City of Watertown Plan Commission and Site Plan Review Committee regarding Lot 0, Gateway Drive Planned Development (PD) Overlay.

SECTION 3. The Common Council of the City of Watertown approves Lot 0, Gateway Drive Planned Development (PD) Overlay District, inclusive of full and continuous compliance with the submittal documents, the list of flexibilities and conditions provided in the submittal, and with any conditions identified by City Staff and the Plan Commission

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	<i>March 3, 2026</i>		<i>March 17, 2026</i>	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED \_\_\_\_ March 17, 2026 \_\_\_\_

\_\_\_\_\_

CITY CLERK

APPROVED \_\_\_\_ March 17, 2026 \_\_\_\_

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MAYOR

**ORDINANCE TO  
CREATE SECTION 80-8 LIFT ASSIST SERVICES AND AMEND  
SECTION 410-13(F)(2) SALE AND DISCHARGE OF FIREWORKS OF  
THE CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALD. DANA DAVIS  
FROM: PUBLIC SAFETY & WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. §80-8 Lift assist services of the Watertown Code of Ordinances is hereby created to read as follows:

**§ 80-8 Lift assist services.**

A. Purpose. The purpose of this ordinance is to define the scope of "Lift Assist" services provided by the Watertown Fire Department or mutual aid agencies and to differentiate these services from requests for Emergency Medical Services (EMS).

B. Definitions.

"Lift Assist" – A service provided by the Watertown Fire Department personnel or personnel from a mutual aid agency or that involves physically assisting or repositioning individuals who have not sustained any injuries or acute medical conditions requiring immediate medical evaluation, treatment or transportation to a medical facility.

"Emergency Medical Services (EMS)" – Services provided by licensed emergency medical professionals in response to acute injuries, illnesses, or medical conditions requiring immediate evaluation, care, and/or transportation to a medical facility.

"Care Facility" – Any licensed nursing home, assisted living facility, community-based residential facility, group home, or similar establishment that provides residential care or assistance services.

C. Lift Assist Service Provisions.

(1) Lift assists shall be provided only to individuals who, upon Watertown Fire Department or mutual aid agency, personnel assessment, clearly demonstrate no injury or acute medical condition requiring emergency medical services.

(2) Watertown Fire Department personnel or mutual aid personnel shall conduct a brief assessment, consistent with standards established by the Wisconsin Department of Health Services, the Federal Centers for Medicare and Medicaid Services (CMS), and applicable federal, state, and local regulations, to determine whether the situation constitutes a lift assist or an emergency medical incident.

(3) If Watertown Fire Department personnel or mutual aid agency personnel determine during their assessment that medical evaluation, treatment, or transport

- is necessary, the incident shall be classified as an EMS response, and appropriate medical procedures and protocols shall be initiated.
- (4) The City of Watertown may impose a fee for lift assist services provided by the Watertown Fire Department. The Common Council of the City of Watertown shall establish, review, and adjust fees annually.
- (5) If an individual receiving lift assist services resides in a defined care facility, as outlined in this ordinance, the care facility will be responsible for the fee charged for the lift assist service.
- (6) If an individual receiving lift assist services does not reside in a defined care facility, no fee shall be assessed until the third lift assist within a rolling 12-month period.

SECTION 2. §410-13(F)(2) Sale and discharge of fireworks of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 410-13 Other dangerous practices.**

F. Sale and discharge of fireworks.

(2) Permits for use of fireworks. Permits for the possession and use of fireworks may be granted by the ~~Mayor~~ Fire Chief or designee pursuant to § 167.10(3), Wis. Stats., for specified occasions at a fee as set by the Common Council and provided under separate fee schedule for each permit. ~~The Mayor may require an indemnity bond of not more than \$50,000 from each person to whom a permit is issued.~~ Each applicant for a fireworks permit under this Section shall provide to the City, prior to issuance of the fireworks permit, a certificate of insurance written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability or obligations which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers' compensation coverage in accordance with Ch. 102, Wis. Stats. The certificate must provide that the company will furnish the City with a ten-day prior written notice of cancellation, nonrenewal or material change. The insurance must be written in comprehensive form and must protect the applicant and City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors and subcontractors. The policy of insurance must provide minimum combined single limits for bodily injury and property damage of at least \$1,000,000 per person/aggregate.

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	March 17, 2026		April 6, 2026	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED April 6, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED April 6, 2026

\_\_\_\_\_  
MAYOR

# MEMO

To: Public Safety & Welfare Committee  
From: Fire Chief Tanya Reynen  
Date: February 26, 2026  
Subject: Addition of §80-8 and Revisions to Section §410-13(F)(2) of the Watertown City Code

## Background

The Fire Department is requesting approval of the attached ordinance to formally establish a Lift Assist section within City Code and to amend provisions related to fireworks permitting and insurance requirements for City-sponsored parades.

In 2025, the Watertown Fire Department responded to 295 lift assist calls. These calls require the dispatch of an engine company and personnel, often removing a fully staffed suppression unit from service for non-injury, non-medical incidents. While we remain committed to assisting residents in times of need, the current structure allows repeat utilization of the Fire Department as a primary care resource, particularly by licensed care facilities. Health care facilities are regulated entities with staffing and liability responsibilities of their own. The Fire Department should not function as an extension of routine facility staffing models or absorb liability that appropriately belongs to those facilities.

The proposed ordinance defines lift assists, differentiates them from EMS responses, and establishes a reasonable fee structure. It maintains a compassionate approach for residents living independently by allowing two lift assists within a rolling 12-month period before a fee is assessed, while holding defined care facilities responsible for lift assist fees. Similar ordinances have been implemented in other Wisconsin communities to protect emergency response capacity and ensure appropriate allocation of public safety resources.

The ordinance amendments also clarify that fireworks permitting authority rests with the Fire Chief or designee, consistent with state statute. With the City's recent investment in a Deputy Chief Fire Marshal position, the Fire Department has the expertise to oversee fireworks permitting, insurance verification, NFPA compliance, and state regulatory standards. Fireworks events present life safety and property risks that require technical review, site evaluation, and operational planning. Centralizing this authority within the Fire Department ensures consistency, accountability, and regulatory compliance.

# MEMO

## Summary of Proposed Changes

As reflected in the attached tracked ordinance document

- Creation of §80-8 establishing definitions, assessment standards, and a fee structure for lift assist services, including responsibility provisions for defined care facilities.
- Amendment to §410-13(F)(2) clarifying fireworks permit approval authority and insurance requirements.

## Recommendation

The Fire Department recommends approval of the proposed ordinance as presented. The changes have been reviewed with City Legal and are supported by the Fire Department. Adoption will protect emergency response capacity, ensure equitable responsibility for non-emergent lift assist usage, and strengthen oversight of fireworks and event-related life safety compliance within the City of Watertown.

**ORDINANCE TO  
AMEND CHAPTER 319 HEALTH AND SANITATION ARTICLE V.  
PRACTICE OF CERTAIN TRADES AND PROFESSIONS REQUIRING  
STATE LICENSING, REGISTRATION OR CREDENTIALS, SECTIONS  
319-35, 319-36, AND 319-39 OF THE CITY OF WATERTOWN GENERAL  
ORDINANCES**

**SPONSOR: ALD. DANA DAVIS  
FROM: PUBLIC SAFETY & WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

**SECTION 1.** §319-35. Definitions of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 319-35. Definitions.**

The following terms, as used in this article, shall be defined as follows:

**~~COMMUNICABLE DISEASE~~**

~~Tuberculosis, scabies, lice or any other type of disease which might be reasonably spread by this type of employment.~~

**~~MASSAGE~~**

~~The manipulation of the soft tissue of the body for therapeutic purposes and may include, but is not limited to, effleurage, petrissage, tapotement, compression, vibration, friction, stroking or kneading, either by hand or with mechanical or electrical apparatus, for the purpose of body massage. This may include the use of oil, salt glows, hot and cold packs or other recognized forms of massage therapy. The term does not include diagnosis or any service or procedure for which a license to practice medicine is required by law.~~

**~~MASSAGE ESTABLISHMENT~~**

~~A location where the primary or secondary function is to offer massage by a massage therapist.~~

**~~MASSAGE ROOM~~**

~~The area where the therapeutic massage is practiced.~~

**~~MASSAGE THERAPIST~~**

~~A person who holds a current and valid license for that purpose from the State Department of Regulation and Licensing under Ch. 460, Wis. Stats., and engages in the practice of massage therapy within the scope of his or her license.~~

**~~ON-SITE MASSAGE~~**

~~Includes home visits and massage in public buildings. This privilege shall be available only to those massage therapists who hold a current and valid state license as noted above.~~

**MASSAGE**

Any method of treating external parts of the human body for remedial, relaxation, or therapeutic purposes by rubbing, stroking, kneading, tapping, pounding, vibrating, or other similar methods.

**MASSAGE PARLOR/ESTABLISHMENT**

Any business that advertises or offers massages for compensation, excluding licensed medical offices and physical therapy practices.

**MASSAGE ESTABLISHMENT LICENSE**

A license issued by the City of Watertown under the authority of this ordinance, permitting the operation of a business where massage therapy services are offered or provided for compensation.

**MASSAGE THERAPIST**

An individual licensed by the State of Wisconsin under Wis. Stat. §460.04 to engage in the practice of massage therapy or bodywork therapy.

**MASSAGE THERAPIST LICENSE**

A valid and active credential issued by the Wisconsin Department of Safety and Professional Services (DPS) pursuant to Wis. Stat. §460.04, authorizing an individual to practice massage therapy or bodywork therapy in the State of Wisconsin.

**TABLE SHOWER**

A procedure in which a client lies on a table or platform while being sprayed or washed by a massage therapist or employee, often associated with spa-type water massages.

**VICHY SHOWER**

A system that sprays water over a client while they are lying down and may involve physical contact.

**SEXUALLY EXPLICIT ADVERTISING**

Any written, visual, or oral communication that: depicts or describes sexual conduct or nudity; suggests, implies, or offers sexual activity, erotic services, or other acts not permitted by Wisconsin law; includes terminology commonly associated with prostitution or escort services, such as “happy ending,” “sensual massage,” “erotic rub,” “sexy staff,” “special services,” or similar terms.

**PROSTITUTION**

As set forth, and as subsequently amended, in Wis. Stat. §944.30.

**SOLICITATION OF PROSTITUTION**

As set forth, and as subsequently amended, in Wis. Stat. §944.32.

**SECTION 2.** §319-36. Massage establishments, massage therapists; regulation of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 319-36. Massage establishments, massage therapists; regulation.**

~~No person shall suffer, cause or permit the operation of a massage establishment or operate as a massage therapist or employee, except in strict compliance with this article.~~

- A. License Required.** No person shall operate a massage parlor within the City of Watertown without first obtaining a Massage Establishment License from the City Clerk. All persons providing massages must possess a valid Wisconsin Massage Therapist or Bodywork Therapist license.
  
- B. Application for Massage Establishment License.** Applicants must submit to the City Clerk a completed application form containing the following information:
  - 1. Legal name and any aliases.
  - 2. Proof of ownership or leasehold interest in the business premises.
  - 3. List of all owners, partners, members, or corporate officers.
  - 4. Copy of a valid State of Wisconsin Massage Establishment license, if applicable.
  - 5. Background check authorization for each owner/operator.
  - 6. Non-refundable application fee set by the Common Council.
  - 7. Floor plan of the premises showing all rooms and uses, and signs.
  
- C. Conditions of Operation.** Massage establishments shall:
  - 1. Operate only between the hours of 8:00 AM and 8:00 PM.
  - 2. Keep the premises clean, sanitary, and well-lit at all times.
  - 3. Maintain a log of all massage services provided, including client names (or initials) and times, for a period of one year, available for inspection by law enforcement upon lawful request.
  - 4. Ensure that massage therapists are properly clothed in professional attire and that no nudity or sexually explicit conduct occurs on premises.
  - 5. Display each massage therapist’s state license prominently.
  - 6. No person shall reside, sleep overnight, or maintain living accommodations at the massage establishment, including but not limited to the use of beds, cots, mattresses, or sleeping bags.
  - 7. Licensees shall comply with all ordinances related to signs under Chapter 550 of the Code of the City of Watertown.
  - 8. All external doors to the massage establishment accessible to the public shall remain unlocked during regular business hours when services are being provided, unless the business is closed to the public.
  - 9. Nothing in this subsection shall prevent the locking of doors during an emergency lockdown situation when necessary for safety.
  - 10. No advertising, display, or promotion of sexually explicit conduct, acts, or services shall be permitted at the establishment.
  - 11. The use of table showers, Vichy showers, or similar equipment that involves bathing or washing of clients by employees is strictly prohibited within the massage establishment.
  
- D. Prohibited Acts.** No massage establishment or therapist shall:
  - 1. Allow, offer, or engage in sexual activity or conduct of a sexual nature on the premises.
  - 2. Employ anyone as a massage therapist who does not possess a valid state license.
  - 3. Operate as a front for prostitution, human trafficking, or other illegal activities, including, but not limited to violations of Wis. Stat. §944.30 – §944.36.

**E. Duty to Report Solicitation of Prostitution.**

1. Any massage therapist, employee, or license holder of a massage establishment who is directly solicited for prostitution by a client or other individual on the premises shall immediately report the incident to the Watertown Police Department or other law enforcement agency.
2. Reports may be made verbally or in writing and must include, to the extent known:
  - i. The date and time of the incident;
  - ii. A description of the individual making the solicitation;
  - iii. Any identifying information (e.g., name, phone number, license plate, appointment record); and
  - iv. A description of the conduct that constituted the solicitation.
3. Nothing in this Section shall require a massage therapist or employee to notify an employer or supervisor before making the report.
4. Failure by a licensed massage therapist or employee to report a known act of solicitation may result in penalties under Sections 319-36(H) and 319-39 of the Code of the City of Watertown.

**F. Inspections.** Any law enforcement officer, health department inspectors, and/or duly authorized officials may conduct reasonable inspections of licensed massage establishments during operating hours to ensure compliance with this ordinance. It is unlawful for any licensee, employee, or agent to refuse, hinder, or interfere with any lawful inspection authorized by this section.

**G. Reporting of Violations to State Authorities.** The Police Chief or designee will report any of the following to the Wisconsin Department of Safety and Professional Services (DSPS):

1. Any violation by a licensed massage therapist involving illegal sexual activity, controlled substances, fraud, or violations of professional licensing standards;
2. Any conviction of a massage therapist for a felony or misdemeanor related to their practice;
3. Any finding that a therapist has engaged in unlicensed practice of massage therapy or bodywork therapy

**H. License Suspension and Revocation.**

1. The City of Watertown may suspend or revoke any Massage Establishment License for any of the following:
  - i. Violation of any provision of this ordinance or state law regulating massage establishments.
  - ii. Conviction of any owner, manager, or employee for a crime involving prostitution, human trafficking, sexual misconduct, or controlled substances.
  - iii. Refusal to allow a lawful inspection.
  - iv. Three or more ordinance violations occurring within a twelve (12) month period.
2. Before suspension or revocation, the licensee shall be entitled to a hearing before the Licensing Board or its designated hearing officer.
3. Written notice stating the grounds for suspension or revocation and the time and place of the hearing shall be served at least ten (10) days prior to the hearing.
4. The licensee may appear at the hearing with or without legal counsel, present evidence, and cross-examine witnesses.

- 5. The Licensing Board may suspend the license for a period not to exceed ninety (90) days or revoke the license entirely.

**I. License Renewal**

- 1. All Massage Establishment Licenses issued under this ordinance shall expire on December 31 of each year, regardless of the date of issuance.
- 2. Licensees seeking renewal must submit a renewal application to the City Clerk no later than November 30 of each year, which shall include:
  - i. Updated ownership and operator information.
  - ii. Proof of continued compliance with applicable state licensing requirements.
  - iii. Certification that all massage therapists employed hold valid Wisconsin licenses.
  - iv. Authorization for updated background checks on owners and operators.
  - v. Payment of a renewal fee as set by the Common Council.
- 3. Grounds for Denial of Renewal. Renewal may be denied for:
  - i. Failure to comply with the requirements of this ordinance.
  - ii. Outstanding fines, forfeitures, or unpaid taxes owed to the City of Watertown.
  - iii. Pending or prior disciplinary action against the massage establishment or its employees.
  - iv. A material misstatement or omission on the renewal application.
- 4. If the City Clerk intends to deny renewal, the licensee shall be entitled to a hearing before the Common Council or designated hearing officer, following the same notice and hearing procedures described in Section 319-36(H) of the Code of the City of Watertown.

**J. Appeal.** Any applicant who has been denied a permit under this article or has been granted a permit which has been suspended or revoked by the Licensing Board may seek review of the decision by the Common Council by filing a request for review of the denial with the City Clerk within thirty (30) days of the Licensing Board’s decision. Any applicant can seek a judicial review of the denial in the form of certiorari review to the Jefferson or Dodge County Circuit Court within thirty (30) days of the Common Council's decision.

**SECTION 3.** §319-39 Advertising and the allowing of state-regulable activities requiring licensing, registration or credentials of the Watertown Code of Ordinances is hereby repealed.

~~§ 319-39 Advertising and the allowing of state-regulable activities requiring licensing, registration or credentials.~~

~~A. No person who is required to hold a license, certificate of registration or other credential pursuant to Chs. 440 through 480, Wis. Stats., shall practice that profession within the corporate limits of the City of Watertown unless that person holds a valid, unexpired license, certificate of registration or credential issued by the State of Wisconsin.~~

~~B. No person who is required to hold a license, certificate of registration or other credential pursuant to Chs. 440 through 480, Wis. Stats., shall advertise the availability of services to be performed within the corporate limits of the City of Watertown unless they hold a valid, unexpired license, certificate of registration or credential issued by the State of Wisconsin.~~

C. ~~No business whose employees, independent contractors or similarly interested associates or affiliates are required to hold a license, certificate of registration or other credential pursuant to Chs. 440 through 480, Wis. Stats., shall allow such employees, independent contractors or similarly interested associates or affiliates to practice that profession within the corporate limits of the City of Watertown unless the employee, independent contractor or similarly interested associate or affiliate holds a valid, unexpired license, certificate of registration or credential issued by the State of Wisconsin.~~

D. ~~No business whose employees, independent contractors or similarly interested associates or affiliates are required to hold a license, certificate of registration or other credential pursuant to Chs. 440 through 480, Wis. Stats., shall advertise the availability of services to be performed within the corporate limits of the City of Watertown unless the employees, independent contractors or similarly interested associates or affiliates of the business hold a valid, unexpired license, certificate of registration or credential issued by the State of Wisconsin.~~

**SECTION 4.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

**SECTION 5.** This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	March 17, 2026		April 6, 2026	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED April 6, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED April 6, 2026

\_\_\_\_\_  
MAYOR



# WATERTOWN POLICE DEPARTMENT

*David Brower, Chief of Police*

**Date:** 02/24/26

**To:** Public Safety and Welfare Committee Members

**From:** Chief Dave Brower

**Subject:** Massage Parlor Ordinance

Public Safety and Welfare Committee Members,

We are bringing to you for consideration the attached ordinance intended to better regulate Massage Businesses within Watertown, primarily because of the proliferation of sexual services offered at less-than-legitimate massage businesses, tantamount to prostitution and human trafficking.

We do not wish to be onerous to legitimate massage businesses that engage in legitimate healing and medical efforts. Rather, we intend to be a help to them by preventing and prohibiting and penalizing those not-legitimate businesses that engage in illegal sexual activity under the guise of legitimate business.

Current ordinances regarding massage businesses are outdated in addressing this issue because of changes to state law pertaining to license enforcement. While we continue to be able to address some of these issues with current laws that prohibit prostitution, we can only penalize certain law-breakers in those instances, and cannot readily affect the business itself or the owners. This ordinance will allow penalties to apply to both the individuals who commit the illegal sexual acts, and also the people who finance and run the business in an illegal way.

This ordinance was requested by our Investigations Unit, and much of the work was done by Det. Kathy Riedl, for which I am grateful.

Our City Attorney, Ali Panagopoulos, has spent much time on this ordinance, and we thank her for her expertise.

Dave Brower  
Police Chief  
Watertown, WI

**ORDINANCE TO  
AMEND SECTION 76-8(E) BUDGET SYSTEM AND REPEAL SECTION  
76-10 SERVICE CHARGE FOR TAX EXEMPT RESIDENCES OF THE  
CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: MAYOR ROBERT STOCKS  
FROM: FINANCE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. §76-8(E) Budget system is hereby amended to read as follows:

**§ 76-8 Budget system.**

E. The City Clerk shall publish as a Class 1 notice, under Ch. 985, Wis. Stats., a budget summary in the form prescribed by the Mayor and by § 65.90(3)(b), Wis. Stats. The notice shall also indicate where the proposed budget in detail is available for public inspection and the time and place at which a public hearing on the proposed budget is to be conducted. The Common Council shall, not less than 15 days after publication of the budget summary, hold a public hearing on the proposed budget. ~~Following the public hearing, the proposed budget may be changed without the requirement of a two-thirds vote as provided under § 65.90(5)(a), Wis. Stats.~~

SECTION 2. §76-10 Service charge for tax-exempt residences is hereby repealed.

~~**§ 76-10 Service charge for tax-exempt residences.**~~

~~A. Statement of purpose. Within the City there are many fine institutions such as colleges, churches, nursing homes, private clubs, rest homes, old age homes, and homes for the mentally and/or physically handicapped. Most of these institutions own single or multiple-family residences for the benefit of their staffs. The City provides fire and police protection, snow removal, garbage collection and other services to these residences. These services are presently provided at no cost to these residences since they are exempt from real estate taxation, and therefore the cost of these services is paid by the non tax exempt property owners in the City. By the adoption of this section it is hereby declared to be the public policy of the City that the tax exempt residences referred to herein should pay a share of the cost of providing municipal services from which they benefit.~~

~~B. Property subject to service charge. All tax exempt single family or multiple family residences and private clubs located within the City shall be subject to the service charge set forth in Subsection C. This service charge shall apply to all structures whose principal use is for residential housing, and structures for multiple usage incidental to the principal residential use and intended as housing shall be subject to the service charge. Residential housing which is partially exempt from taxation shall pay only a pro rata share of the service charge based upon the percentage of tax exemption.~~

~~C. Amount of service charge. The annual service charge to be paid shall be \$400 per residence or club, effective January 1, 1991.~~

~~D. Payment of service charge. The City Treasurer shall mail a notice of the service charge to the owners of record of the property in question prior to June 1 of every year. After receipt of notice, payment shall be made in full to the City Treasurer on or before September 1 of any year, after which interest at 8% per annum will be charged.~~

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	March 17, 2026		April 6, 2026	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED April 6, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED April 6, 2026

\_\_\_\_\_  
MAYOR

**ORDINANCE TO  
AMEND SECTIONS 446-13, 446-17, 457-6(A), 457-6(B), 457-6(D), 457-6(F),  
457-11(B), 457-12(D)(4), 457-17(A), 457-27(E)(1) AND 484-5(B) OF THE  
CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALD. TONY ARNETT  
FROM: PUBLIC WORKS COMMISSION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. §446-13 Lead acid batteries, major appliances, waste oil and tires and yard waste of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 446-13 Lead acid batteries, major appliances, waste oil and tires and yard waste.**

Occupants of single-family and two-to-four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall manage lead acid batteries, major appliances, waste oil, waste tires and yard waste as follows:

~~A. Lead acid batteries and major appliances with compressors shall be accepted at the Street/Solid Waste Division only. will not be accepted by the City. All lead acid batteries must be taken to area retailers who sell vehicle batteries or to a salvage yard.~~

~~B. Major appliances with compressors will not be accepted by the City. Residents desiring to dispose of refrigerators, freezers, dehumidifiers, or air conditioners must have the freon removed from those appliances by a state-certified contractor before the City will accept the appliance for pickup. If a resident places these items curbside for pickup, all doors on the equipment shall be removed and placed on the side of the equipment to prevent children from being injured by crawling into the equipment. Failure to remove the doors when placing those items on the curb shall be a violation of this Code and shall be punishable by a forfeiture of not less than \$25 nor more than \$100.~~

~~C.~~B. Waste oil and tires shall not be picked up by the City in its curbside collection system. Waste oil may be delivered by residents to the City's ~~Reeyeling Center~~ Street/Solid Waste Division in sealed, disposable containers, not larger than one gallon in capacity. ~~These containers will be accepted by the Reeyeling Center.~~ Residents desiring to dispose of tires shall do so through a tire dealer or private contractor. The City will not accept tires at its ~~Reeyeling Center~~ Street/Solid Waste Division.

~~D.~~C. Yard waste consisting of grass clippings, leaves, twigs and branches less than six inches in diameter and under three feet in length and other organic yard materials shall be separated from refuse. Grass clippings, leaves, twigs and branches less than six inches in diameter and under three feet in length and other organic yard materials shall not be collected by the City, except during the fall season when leaves only may be placed out for collection in the tree border in a loose, neatly piled state. The City shall make a dropoff site available to City residents during posted hours from April to December of each year, depending upon weather and temperature conditions, at the

discretion of the department head. The City will compost these materials south of the old City landfill on Boomer Street. All boxes or other containers used by City residents to transport the yard waste shall be removed by said persons immediately after depositing the contents thereof at the dropoff site. Plastic bags only may be disposed of at the dropoff site. If a citizen of Watertown is physically unable to deliver the materials referred to hereinabove at the dropoff site, due to a physical disability or due to lack of transportation, he or she may obtain a yearly permit from the City, to be issued between March 1 and April 1 of each year, at a cost as set by the Common Council and provided under separate fee schedule. The City will grant an exemption when no person in that individual household has a vehicle and/or a driver's license, or if the person presents a certification from his or her personal physician that he or she is unable to transport the material due to physical disability. Application for the exemption permit shall be obtained from the ~~Street Department~~ **Street/Solid Waste Division** and, when returned, shall be granted by the ~~Street Department~~ **Street/Solid Waste Division** after being approved by the ~~Street Superintendent~~ **Public Works Manager** or ~~his~~ **their** designee.

SECTION 2. §446-17 Title to recyclable material of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 446-17 Title to recyclable material.**

The title to recyclable material placed curbside for collection by the citizens of the City of Watertown or delivered to the ~~Reeyeling-Center~~ **Street/Solid Waste Division** within the City of Watertown shall transfer to the City of Watertown upon placement. Any person not authorized by the proper City officials to pick up said materials and who removes said materials from the residential recycling bins or from the ~~Reeyeling-Center~~ **Street/Solid Waste Division** shall be guilty of theft and subject to a fine of not less than \$200 nor more than \$500.

SECTION 3. §457-6(A), §457-6(B), §457-6(D) and §457-6(F) Street and sidewalk openings of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 457-6 Street and sidewalk openings.**

A. Permit required. No person shall make or cause to be made any excavation or opening in any street, alley, sidewalk or other public way within the City without first obtaining a permit from the ~~Street Superintendent~~ **Public Works Manager of the Street/Solid Waste Division**. All openings to be made in improved streets shall be reported to the ~~Street Superintendent~~ **Public Works Manager** before work is begun. A duplicate copy of the permit shall be deposited with the Public Works Director/City Engineer.

B. Liability insurance required.

(1) No street opening permit shall be issued hereunder until the applicant files with the ~~Street Superintendent~~ **Public Works Manager** public liability insurance written by a company licensed to do business in the State of Wisconsin, for the principal sum of not less than \$1,000,000 bodily injury per occurrence and \$500,000 property damage per occurrence, such policy to be written according to a standard form now in general use. A duplicate of such policy shall be deposited with the Public Works Director/City Engineer. Aggregate coverage for bodily injury and property damage may be in any amount in excess of the per-occurrence amounts set forth hereinabove. Such policy shall have an endorsement protecting the City as its interests may appear as the result of any accident or injury for which the City may otherwise become liable.

D. Backfilling.

(1) All trenches made in any street shall be backfilled with sand or gravel and the old excavated material carried away and disposed of. The material moved in excavating for the trenches may be used to backfill the same if it is a granular material and approval to do so is obtained from the ~~Street Superintendent~~ **Public Works Manager or their designee.**

(2) The plumber, drain layer or contractor shall exercise every possible precaution to compact all backfill in such a manner as prescribed by the ~~Street Superintendent~~ **Public Works Manager or his their** agent so the surface of the ditch or trench after backfilling will not settle in excess of three inches within six months after backfilling. The plumber, drain layer or contractor who did the backfilling shall be liable to the City for any and all costs incurred in restoring the ditch or trench surface to proper grade.

F. Relaying of pavement.

(1) The relaying of street surface following opening hereunder shall be done by the ~~Street Department~~ **Division** or by a contractor under the supervision and control of the ~~Street Superintendent~~ **Public Works Manager** and shall be paid for by the applicant at the time the permit is issued at the rates established by Common Council.

SECTION 4. §457-11(B) Snow and ice removal of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 457-11 Snow and ice removal.**

~~B. Street Superintendent to cause removal. If the owner, occupant or person in charge of each lot or part of lot does not remove or cover all snow or ice from the sidewalks abutting the premises owned, occupied or cared for by him, as provided in Subsection A herein, and continues to refuse to remove the snow and ice after a complaint has been issued, and the party is found to be in violation of Subsection A hereinabove, then the Street Superintendent shall cause all sidewalks which shall not have been cleaned or sprinkled with sand, salt or an ice melting compound as above prescribed to be so cleaned or sprinkled in his discretion immediately upon the default of the person whose duty it is to clean or sprinkle the same. He shall annually render to the City Treasurer an itemized report of all sums disbursed by him for such cleaning or sprinkling, the description of the premises affected thereby, and the names of the owners thereof, and the sum so disbursed shall annually be levied and collected as a special tax upon said premises unless paid.~~

**B. Removal.**

(1) Notice for removal. It shall be the duty of the Police Chief or designee to serve or cause to be served a notice upon the owner, lessee, occupant, or any agent, servant, representative, or employee of any such owner, lessee, or occupant of any premises on which snow or ice are permitted to accumulate in violation of the provisions of this chapter and to demand the abatement of the said snow or ice. Such notice shall be provided by the City through door hangers and a letter mailed to the property owner of record. Notification will only be made on the first violation during the annual snow season (typically November 1 to April 1).

(2) Abatement after notice. If the owner, lessee, occupant, or agent so served with a notice of a snow and/or ice removal violation does not abate such in accordance with the notice, the Police Chief or designee may proceed to abate the violation, keeping an account of the expense of the abatement, with such expense being charged to and paid by the property owner. Notice of the bill for abatement of the violation shall be mailed to the owner of the premises and shall be payable

within 10 calendar days from receipt thereof. Within 60 days after such costs and expenses are incurred and remain unpaid, the Finance Director shall enter those charges onto the tax roll as a special tax as provided by the State statutes.

SECTION 5. §457-12(D)(4) Use of streets or sidewalks for sale of merchandise of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 457-12 Use of streets or sidewalks for sale of merchandise.**

D. (4) The Watertown Street ~~Department~~ **Division** shall provide and remove such barricades and warning devices as are deemed necessary by the Chief of Police to allow for the safe flow of traffic northbound and southbound on the intersecting streets within the Central Business District and to allow for emergency vehicle access to the closed portion of Main Street.

SECTION 6. §457-17(A) Depositing of yard waste in streets or alleys prohibited of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 457-17 Depositing of yard waste in streets or alleys prohibited.**

A. The depositing or placement of any type of yard waste, including grass clippings, leaves or tree branches or any other yard waste, in the paved portion of any road or alley is hereby prohibited. The Watertown Public Works Commission shall be responsible for establishing a written policy regarding the enforcement of this section. The Watertown ~~Street Superintendent~~ **Public Works Manager** and Assistant ~~Street Superintendent~~ **Public Works Manager** shall have the authority to issue citations to persons who violate this section.

SECTION 7. §457-27(E)(1) Environmental conditions of the Watertown Code of Ordinances is hereby amended to read as follows:

E. (1) If the sites poses a possible health or safety risk, the City of Watertown Police and Fire Departments shall be notified immediately and the utility shall take the necessary steps to provide for the safety of people and property in the area. After suspended operations, the utility shall contact the offices listed in Table A depending upon the type of conditions discovered.

<b>Table A: Notification Table (Note: Call all that apply)</b>	
<b>Utility Discovers Environmental Condition within City of Watertown Right-of-Way</b>	
<b>Category</b>	<b>Please Call</b>
<b>Archeological Sites or Historic Structure</b>	
Historic structure	State Historic Preservation Office (608) 264-6512
Archeological site	State Historic Preservation Office (608) 264-6507
Burial	Burial Site Preservation Office (608) 264-6507 or (800) 342-7834
Utility project but no City of Watertown project	City of Watertown <del>Street Department</del> <b>Engineering Division</b> (920) 262- <del>4080</del> -4060

<b>Table A: Notification Table (Note: Call all that apply)</b>	
<b>Utility Discovers Environmental Condition within City of Watertown Right-of-Way</b>	
<b>Category</b>	<b>Please Call</b>
City of Watertown projects	City of Watertown <del>Street Department</del> <b>Engineering Division</b> (920) 262- <del>4080</del> 4060
Contaminated Soils, USTs, LUSTs, etc.	City of Watertown Street <del>Department</del> <b>Division</b> (920) 262-4080
Local DNR Office <sup>1</sup>	DNR Regional Office (608) 275-3266 or (608) 266-2621 or (608) 743-4800 or (608) 935-3368
<del>Utility projects but no City of Watertown project</del>	<del>City of Watertown Street Department</del> <del>(920) 262-4080</del>
Department project	City of Watertown Street <del>Department</del> <b>Division</b> (920) 262-4080

<sup>1</sup> Required under Wisconsin law.

SECTION 8. §484-5(B) Tree trimming of the Watertown Code of Ordinances is hereby amended to read as follows:

**§ 484-5 Tree trimming.**

- B. All trees and shrubs on private or public property shall be trimmed and kept trimmed so as to maintain a clear space of not less than ~~12~~ 14 feet above the roadway, except the Public Works Commission may make special provisions in exceptional cases.

SECTION 9. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 10. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	March 17, 2026		April 6, 2026	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED April 6, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED April 6, 2026

\_\_\_\_\_  
MAYOR

**RESOLUTION TO  
APPROVE THE FINAL PLAT FOR GATEWAY SUBDIVISION  
SPONSOR: MAYOR STOCKS  
FROM: PLAN COMMISSION**

**WHEREAS**, the City of Watertown Plan Commission has reviewed and made recommendation with the following conditions on March 9, 2026 to the Common Council on the final plat known as Gateway Subdivision (Exhibit A):

1. Make any changes or corrections to the plat as identified by the WDOA.
2. Obtain an Erosion Control and Storm Water Runoff Permit review and approval if land disturbance exceeds one acre.
3. Obtain final approval of the Planned Development Overlay Zoning associated with this plat.
4. Add a note to the plat pertaining to payment of parkland fees ‘in lieu of dedication’.
5. Add a note to the plat pertaining to drainage and stormwater requirements.; and,

**WHEREAS**, the action of the Common Council shall be noted on three copies of the final plat: one (1) copy of which shall be returned to the developer (Greater Watertown Community Health Foundation) with the date and action endorsed thereon, one (1) copy of which shall be retained by the Engineering Department, and one (1) copy of which shall be retained by the City of Watertown’s Assessor; and,

**WHEREAS**, the developer (Greater Watertown Community Health Foundation) shall provide a copy of the approved final plat to the following utility providers or their successor company(ies) for their comments prior to the drawing of the final plat: WE Energies, AT&T, Spectrum.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the final plat of Gateway Subdivision is hereby approved by the City of Watertown’s Common Council.

<i>March 17, 2026</i>		YES	NO
DAVIS			
LAMPE			
BERG			
BARTZ			
BLANKE			
SMITH			
ARNETT			
WETZEL			
MOLDENHAUER			
MAYOR STOCKS			
TOTAL			

ADOPTED March 17, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED March 17, 2026

\_\_\_\_\_  
MAYOR

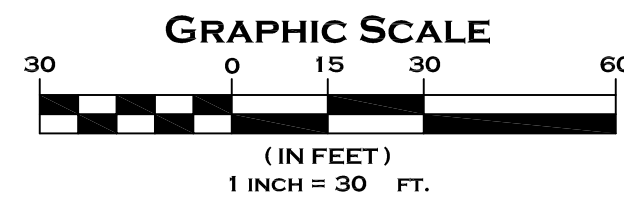
# EXHIBIT A

## GATEWAY SUBDIVISION

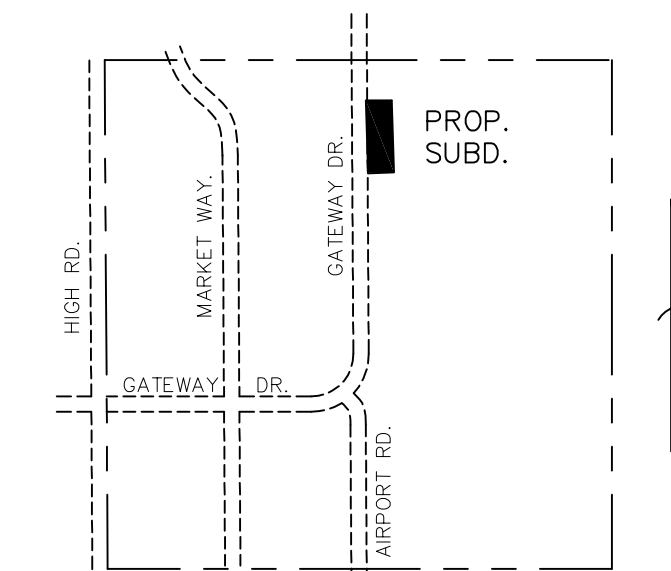
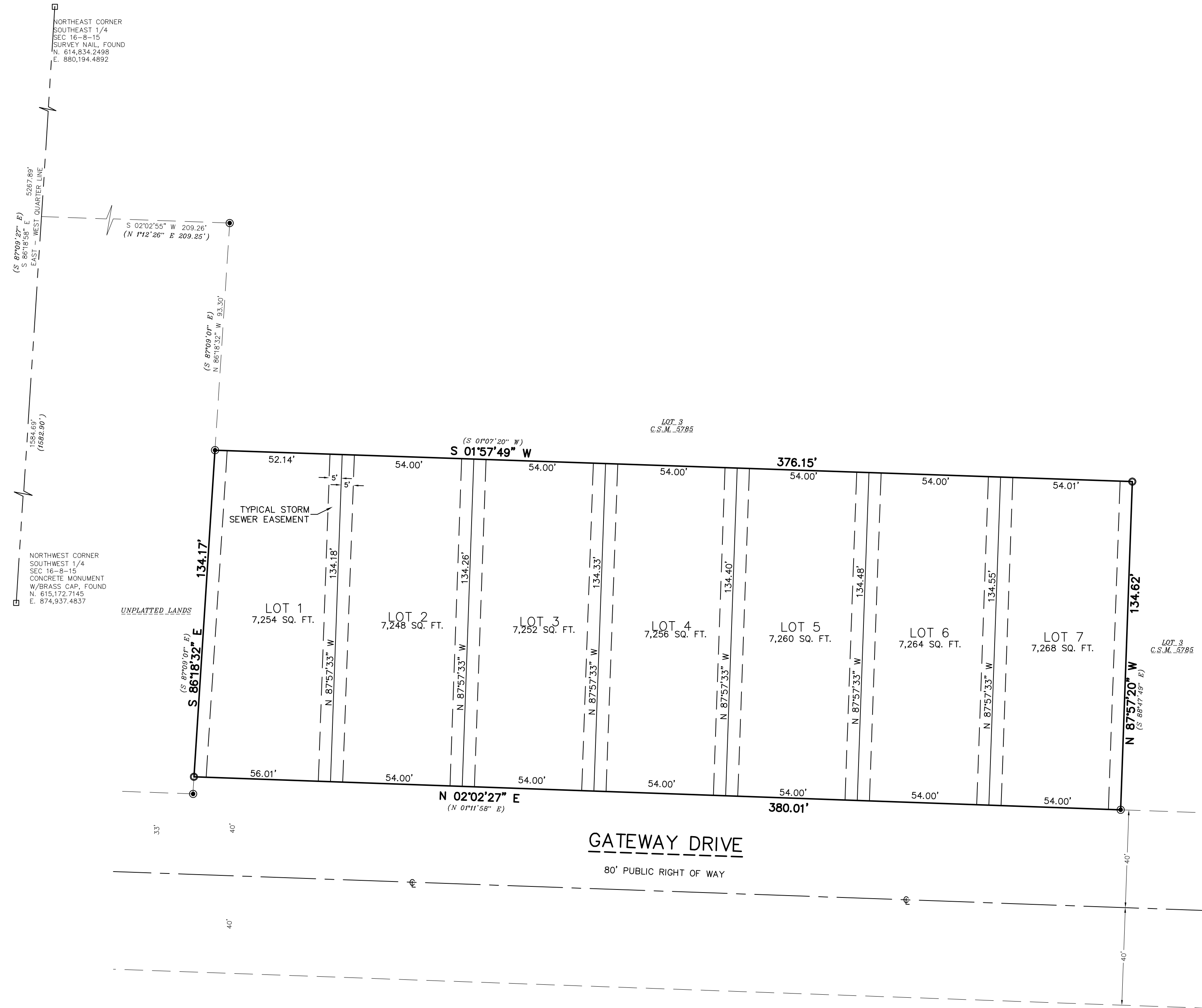
A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5785, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.



**BEARING BASIS:**  
ALL BEARINGS REFER TO NORTH LINE OF THE SOUTHWEST 1/4 OF SECTION 16, WHICH HAS A WISCONSIN COUNTY COORDINATE SYSTEM, JEFFERSON COUNTY, BEARING OF N 86°18'58" W



- LEGEND**
- - INDICATES A 1 1/4"x18" IRON ROD WEIGHING 3.65 LBS/FT, SET
  - - INDICATES IRON PIPE FOUND AND ACCEPTED UNLESS NOTED OTHERWISE
- ALL OTHER CORNERS ARE MONUMENTED BY AN 3/4"x18" IRON ROD WEIGHING 1.68 LBS/FT., SET



**VICINITY MAP**  
1" = 1000'  
SW 1/4 16-8-15

**OWNER/SUBDIVIDER:**  
HOFFMAN MATZ, LLC  
672 JOHNSON ST. STE. 300  
WATERTOWN, WI 53094

**SURVEYOR:**  
CAPITOL SURVEY ENTERPRISES  
2015 LA CHANDELLE CT.  
BROOKFIELD, WI 53045  
262-786-6000

**NOTES**  
AIRPORT APPROACH PROTECTION NOTE:  
ALL LOTS IN THIS SUBDIVISION HAVE AN AIRPORT APPROACH PROTECTION ZONE ELEVATION LIMIT OF 968 FEET ABOVE MEAN SEA LEVEL FOR ALL BUILDINGS, STRUCTURES AND OBJECTS OF NATURAL GROWTH.

DEPTH TO BEDROCK IS ESTIMATED AT GREATER THAN 15' BELOW GRADE BASED ON THE BEDROCK GEOLOGIC MAP OF WISCONSIN.

DEPTH TO GROUNDWATER IS ESTIMATED TO BE GREATER THAN 8' BELOW GRADE BASED ON NRCS MAPPING

**UTILITY EASEMENT RESTRICTION**  
UTILITY EASEMENTS SET FORTH HEREIN ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE PUBLIC UTILITIES HAVING THE RIGHT TO SERVE THIS SUBDIVISION. NO UTILITY POLE, PEDESTAL OR CABLE SHALL BE PLACED SO AS TO DISTURB ANY SURVEY MONUMENT OR OBSTRUCT VISION ALONG ANY LOT OR STREET LINE. THE UNAUTHORIZED DISTURBANCE OF A SURVEY MONUMENT IS A VIOLATION OF S.236.32 OF WISCONSIN STATUTES.

Office of the Register of Deeds  
County, Wisconsin  
Received for Record \_\_\_\_\_, 20\_\_\_\_  
at \_\_\_\_\_ o'clock \_\_\_\_\_ M as document # \_\_\_\_\_  
Register of Deeds

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

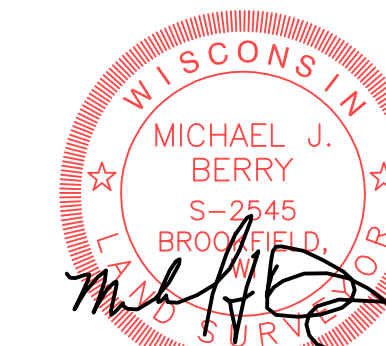
Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration



**CAPITOL SURVEY ENTERPRISES**  
2015 LA CHANDELLE CT.  
BROOKFIELD, WI 53045  
PH: (262) 796-6000  
FAX: (414) 786-6608  
WWW.CAPITOLSURVEY.COM

PROJECT NO. 25-170



FEBRUARY 11, 2026  
REVISED: 2/18/26

THIS INSTRUMENT DRAFTED BY MICHAEL J BERRY

SHEET 1 OF 2

# GATEWAY SUBDIVISION

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5785, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

### SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN) SS  
WAUKESHA COUNTY)

I, MICHAEL J BERRY, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5785, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN..


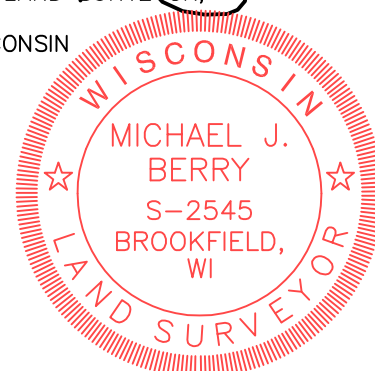
CONTAINING: 50,802 SQUARE FEET. OR 1.1663 ACRES

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF HOFFMAN MATZ LLC, OWNERS OF SAID LAND.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE STATUTES OF THE STATE OF WISCONSIN, THE ORDINANCES OF THE CITY OF WATERTOWN, AND THE ORDINANCES OF JEFFERSON COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 11TH DAY OF FEBRUARY, 2026.

  
PROFESSIONAL LAND SURVEYOR,  
S-2545  
STATE OF WISCONSIN  


### CORPORATE OWNER'S CERTIFICATE

HOFFMAN MATZ, LLC, A WISCONSIN LIMITED LIABILITY COMPANY, EXISTING UNDER THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, CERTIFY THAT THEY HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED, AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF WATERTOWN.

IN WITNESS WHEREOF, HOFFMAN MATZ, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY GWCHF HOLDINGS, LLC, SOLE MEMBER AT \_\_\_\_\_, WISCONSIN, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

\_\_\_\_\_  
BENJAMIN WEHMEIER,  
PRESIDENT & C.E.O.

STATE OF WISCONSIN)  
COUNTY) SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026 BENJAMIN WEHMEIER, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF WISCONSIN  
MY COMMISSION EXPIRES: \_\_\_\_\_



**CAPITOL SURVEY ENTERPRISES**  
2015 LA CHANDELLE CT.  
BROOKFIELD, WI 53045  
PH: (262) 786-6600  
FAX: (414) 786-6608  
WWW.CAPITOLSURVEY.COM

### CITY OF WATERTOWN PLAN COMMISSION APPROVAL CERTIFICATE

APPROVED, THAT THE PLAT OF GATEWAY SUBDIVISION, IN THE CITY OF WATERTOWN, HOFFMAN MATZ LLC, OWNER, IS HEREBY APPROVED BY THE PLAN COMMISSION.

APPROVED AS OF THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

DATE: \_\_\_\_\_  
ROBERT STOCKS, MAYOR

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE PLAN COMMISSION OF THE CITY OF WATERTOWN.

DATE: \_\_\_\_\_  
MEGAN DUNNEISEN, CITY CLERK

### CERTIFICATE OF CITY TREASURER

STATE OF WISCONSIN)  
JEFFERSON COUNTY) SS

I, \_\_\_\_\_ BEING THE DULY ELECTED, QUALIFIED AND ACTING CITY TREASURER OF THE CITY OF WATERTOWN, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO UNPAID TAX SALES OR SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ (DATE) ON ANY LAND INCLUDED IN THE PLAT OF GATEWAY SUBDIVISION.

\_\_\_\_\_  
(DATE) CITY OF WATERTOWN TREASURER

### CERTIFICATE OF COUNTY TREASURER

STATE OF WISCONSIN)  
JEFFERSON COUNTY) SS

I, \_\_\_\_\_ BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE COUNTY OF JEFFERSON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ (DATE) AFFECTING THE LANDS INCLUDED IN THE PLAT OF GATEWAY SUBDIVISION.

\_\_\_\_\_  
(DATE) TREASURER

### UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by \_\_\_\_\_, Grantor, to

**WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as We Energies, Grantee,**

\_\_\_\_\_, Grantee, and

\_\_\_\_\_, Grantee

\_\_\_\_\_, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Drainage and Stormwater Note:  
"Maintenance of the drainage easements are the responsibility of the property owner. No permanent structures or items that may prevent or block stormwater flows shall be placed within the easements per Chapter 453, Municipal Code, as set forth in EXHIBIT A."

### EXHIBIT A

- § 453-39 Drainage and stormwater utility easements.
- A. Easements: Stormwater utility/drainage easements should be identified on the preliminary and final plats, maintenance agreement or other document and recorded with the local county register of deeds to run in perpetuity with the property.
  - B. Access: The City has the authority to enter the easement area to access the stormwater utility/drainage swale and/or the stormwater BMP to inspect and perform maintenance.
  - C. Maintenance responsibilities: The owner(s) is responsible for the ongoing routine maintenance activities including but not limited to mowing and removal of debris within the stormwater utility/drainage swale. Items that are prohibited from being stored within the stormwater utility/drainage swale or easement include:
    - (1) Brush and compost bins and piles, fertilizers.
    - (2) Wood piles.
    - (3) Permanent structural landscaping features including but not limited to fences, retaining walls, raised garden beds, trees, shrubs, and filling or grading or land.
    - (4) Recreational furniture and equipment including but not limited to swing sets, sandboxes, firepits, and above ground pools.
    - (5) Grills.
    - (6) Vehicles, trailers, boats or campers.
    - (7) Sheds and other storage structures.
    - (8) Any items that may prevent or block the managed flow of stormwater during a rain or snow melt event whether resting in place or by floating downstream.
  - D. The City is authorized to perform the corrected actions identified in the inspection report if the owner(s) does not make the required corrections in the specified time period. The City may perform corrective maintenance in the event of an emergency without prior notification to the owner. The costs of this work shall be charged back to the owner per § 453-39D.

Parkland Fee in Lieu of Dedication:  
The residential units created by this development have satisfied the requirement for parkland dedication via a Fee in Lieu of Dedication paid at the time of CSM/Plat approval.

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted separately from this report to the Department.

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit. In order to acknowledge that you are reapplying for permit coverage, please check the following box.

**Part I. Municipal Contact Information**

This form covers the activities during calendar year 2025

Name of Municipality City of Watertown	Facility ID No. (FIN) 31435	<input type="checkbox"/> Check to update mailing address information	
Mailing Address	City	State	ZIP Code

**Primary Municipal Contact Person** ([Authorized Representative](#) for MS4 Permit)  Check to update contact information

Name	Title		
Mailing Address	City	State	ZIP Code
Phone Number (include area code)	Email		

**Municipal Billing Contact Person** ([Authorized Representative](#) for MS4 Permit)  Check to update billing contact information

Name	Title		
Mailing Address	City	State	ZIP Code
Phone Number (include area code)	Email		

**[+] Additional Contact Information (optional)**

**Individual with responsibility for (check all that apply):**

- I&E Program  IDDE Program  IDDE Response Procedure Manual  Municipal-wide Water Quality Plan
- Ordinances  Pollution Prevention Program  Post-Construction Program  Winter Roadway Maintenance

First & Last Name Maureen McBroom	Title Stormwater Project Manager		
Mailing Address 106 Jones Street	City Watertown	State WI	ZIP Code 53094
Phone Number (include area code) (920) 206-4264	Email mmcbroom@watertownwi.gov		

**[+] Additional Contact Information (optional)**

**Individual with responsibility for (check all that apply):**

- I&E Program  IDDE Program  IDDE Response Procedure Manual  Municipal-wide Water Quality Plan
- Ordinances  Pollution Prevention Program  Post-Construction Program  Winter Roadway Maintenance

First & Last Name Stacy Winkelman	Title Operations Manager		
Mailing Address 811 S. First Street	City Watertown	State WI	ZIP Code 53094
Phone Number (include area code) (920) 262-4047	Email swinkelman@watertownwi.gov		

1. Does the municipality rely on another entity to satisfy any of the permit requirements?  Yes  No

Public Education and Outreach - Rock River Stormwater Group

Public Involvement and Participation - Rock River Stormwater Group

Illicit Discharge Detection and Elimination - \_\_\_\_\_

Construction Site Pollutant Control - \_\_\_\_\_

Post-Construction Storm Water Management - \_\_\_\_\_

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?  Yes  No  Unsure

**Part II. Storm Water Program Evaluation – Minimum Control Measures**

**1. Public Education and Outreach**

a. Does MS4 conduct any educational efforts or events independently (not with a group)  Yes  No

b. How many total educational events were held during the reporting year:

c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive?  Yes  No

d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year.  
 Use the [+] to add multiple Mechanisms.

**Public Education and Outreach Delivery Mechanisms (Active and Passive)**

Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities(school presentation, summer camps) <input type="checkbox"/> Information booth at event <input type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input type="checkbox"/> Workshops <input type="checkbox"/> Tours <input checked="" type="checkbox"/> Other: Co-presented WI SW Week webinar on Illicit Discharges	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input checked="" type="checkbox"/> Website <input checked="" type="checkbox"/> Other: webinar presentation on illicit discharges
<input type="checkbox"/> Education activities(school presentation, summer camps) <input type="checkbox"/> Information booth at event <input type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours <input checked="" type="checkbox"/> Other: Stormwater presentation/Q&A at Rock River Coalition Rain Barrel Workshop	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input checked="" type="checkbox"/> Website <input checked="" type="checkbox"/> Other: Stormwater presentation at Rock River Coalition Rain Barrel Workshop
<input checked="" type="checkbox"/> Education activities(school presentation, summer camps) <input checked="" type="checkbox"/> Information booth at event <input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input checked="" type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input checked="" type="checkbox"/> Signage <input checked="" type="checkbox"/> Website

Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
<input type="checkbox"/> Education activities(school presentation, summer camps) <input type="checkbox"/> Information booth at event <input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours <input checked="" type="checkbox"/> Other: North Central WI stormwater Consortium meeting presentation/discussion; Sweet Water Clean Rivers/Clean Lake Conference presentation/ Q&A	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input type="checkbox"/> Website <input checked="" type="checkbox"/> Other: Presentations on local water quality trading program (WWIP)
<input type="checkbox"/> Education activities(school presentation, summer camps) <input type="checkbox"/> Information booth at event <input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours <input checked="" type="checkbox"/> Other: Waukesha County Stormwater Workshop presentation/Q&A	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input type="checkbox"/> Website <input checked="" type="checkbox"/> Other: Presentation on local water quality trading program (WWIP)
Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/ vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: <u>Describe</u>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other
<p>e. Will additional information/summary of education events be attached to the annual report? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If no, please provide additional comment in the brief explanation box below. <i>Limit response to 250 characters and/or attach supplemental information on the attachments page.</i></p>	
<p>f. Brief explanation on Public Education and Outreach reporting. <i>Limit response to 250 characters and/or attach supplemental information on the attachments page.</i></p> <p>See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.</p>	

# Annual Report Under Municipal Storm Sewer System (MS4) Permit

Section 12, Item B.

Form 3400-224 (R 01/2025)

Page 4 of 12

## Minimum Control Measurements - Section 2: Has Missing Items

### 2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement. Use the [+] to add multiple Mechanisms.

Topics Covered	Target Audience	Estimated People Reached (optional)	Regional Effort? (optional)	Topic
<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm water related ordinance <input checked="" type="checkbox"/> Other: Describe SW WI Building Inspector Training - stormwater presentation	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> P <input checked="" type="checkbox"/> C

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water. Use the [+] to add multiple Mechanisms.  
 NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (optional)	Regional Effort? (optional)	Topic
<input checked="" type="checkbox"/> Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1-10	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*  
 RRSg worked with WRA to provide a presentation to building inspectors in Fitchburg on 5/15/25.  
 See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

### 3. Illicit Discharge Detection and Elimination

a. How many total outfalls does the municipality have?	408
b. How many major outfalls does the municipality have?	37
c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	49
d. From the municipality's routine screening, how many were confirmed illicit discharges?	0
e. How many illicit discharge complaints did the municipality receive?	0
f. From the complaints received, how many were confirmed illicit discharges?	0
g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? (If the sum of 3.d. and 3.f. does not equal 3.g., please explain below.)	0

h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning 0
- Written Warning (including email) 0
- Notice of Violation 0
- Civil Penalty/Citation 0

Additional information:

j. Brief explanation on Illicit Discharge Detection and Elimination reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**4. Construction Site Pollutant Control**

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?

10
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b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?

3
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c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

46
----

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning 4
- Written Warning (including email) 7
- Notice of Violation 2
- Civil Penalty/Citation 0
- Stop Work Order 0
- Forfeiture of Deposit
- Other – Describe below 0

Building Permits and Occupancy Permits are typically issued after other permit and approval conditions have been met.

e. Brief explanation on Construction Site Pollutant Control reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**5. Post-Construction Storm Water Management**

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval? 5
  - \* Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, etc.
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities?  Yes  No
- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year? 32
  - inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis?  Yes  No
- e. Does MS4 have maintenance authority on these privately owned BMPs?  Yes  No
- f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
 

<input checked="" type="checkbox"/> Verbal Warning	
<input checked="" type="checkbox"/> Written Warning (including email)	
<input checked="" type="checkbox"/> Notice of Violation	
<input checked="" type="checkbox"/> Civil Penalty/Citation	0
<input type="checkbox"/> Forfeiture of Deposit	
<input checked="" type="checkbox"/> Complete Maintenance	0
<input checked="" type="checkbox"/> Bill Responsible Party	0
<input type="checkbox"/> Other – Describe below	

g. Brief explanation on Post-Construction Storm Water Management reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*  
 Building Permits and/or Occupancy Permits are typically issued after other permit and approval conditions have been met.  
 See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**6. Pollution Prevention**

- Storm Water Management Best Management Practice Inspections**  Not Applicable
- a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i.e., privately owned BMPs) structural storm water management best management practices. 32
  - b. How many new municipally owned storm water management best management practices were installed in the reporting year? 1
  - c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 27
  - d. What elements are looked at during inspections (250 character limit)?  
 Vegetation, erosion, inlets, outlets, riprap, water depth, emergency overflows, clogging between pavers, etc.
  - e. How many of these facilities required maintenance? 18
  - f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*  
 See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)**  Not Applicable

g. How many municipal properties require a SWPPP?

h. How many inspections of municipal properties have been conducted in the reporting year?

i. Have amendments to the SWPPPs been made?  Yes  No

j. If yes, describe what changes have been made. *Limit response to 250 characters and/or attach supplemental information on the attachment page:*  
 A second street sweepings storage area was created at upper City Quarry site.

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

\*Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff-a SWPPP is required.

**Collection Services - Street Sweeping Program**  Not Applicable

l. Did the municipality conduct street sweeping during the reporting year?  Yes  No

m. If known, how many tons of material was removed?

n. Does the municipality have a low hazard exemption for this material?  Yes  No

o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
 Yes - Explain frequency \_\_\_\_\_  
 No- Explain \_\_\_\_\_  
 Not Applicable \_\_\_\_\_

**Collection Services - Catch Basin Sump Cleaning Program**  Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No

q. How many catch basin sumps were cleaned in the reporting year?

r. If known, how many tons of material was collected?

s. Does the municipality have a low hazard exemption for this material?  Yes  No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?  
 Yes - Explain frequency \_\_\_\_\_  
 No-Explain \_\_\_\_\_  
 Not Applicable \_\_\_\_\_

**Collection Services - Leaf Collection Program**  Not Applicable

u. Does the municipality conduct curbside leaf collection?  Yes  No

v. Does the municipality notify homeowners about pickup?  Yes  No

w. Where are the residents directed to store the leaves for collection?  
 Pile on terrace  Pile in street  Bags on terrace  
 Other – Describe Drop off at City Yard Waste Site.

x. What is the frequency of collection? Minimum of once per month. Weather permitting, usually 2-3 times month.

y. Is collection followed by street sweeping/cleaning?  Yes  No

z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.)

120

ab. Provide amount of de-icing products used by month last winter season.

**Solids (tons) (ex. sand, or salt-sand)**

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt		280	1,183	320	813	400

**Liquids (gallons) (ex. brine)**

Product	Oct	Nov	Dec	Jan	Feb	Mar
Brine		1,200	0	2,200	2,323	0

ac. Was salt applying machinery calibrated in the reporting year?  Yes  No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No

Date	Training Name	How many attended
11/12/2025	WI Salt Wise Training - Waukesha	6

ae. Brief explanation on Winter Road Management reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**Internal (Staff) Education & Communication**

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element?  Yes  No

If yes, describe what training was provided (250 character limit):

WinSLAMM training (3 engineering staff); small site erosion control training/building inspectors training; Salt Awareness Week webinars, WI Stormwater Week webinars, Sweet Water Clean Rivers/Clean Lake Conference, Waukesha County Stormwater Workshop

ag. Describe how the municipality has kept local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected officials: Public Works Commission, Finance Committee, Committee of the Whole (Common Council)

Municipal officials: Mayor Stocks

Appropriate staff (such as operators, Department heads, and those that interact with the public):

Director of Public Works/City Engineer & Engineering Div staff, Streets & Operations Management and staff, Parks Director and staff

ah. Brief explanation on Internal Education reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**7. Storm Sewer System Map**

a. Did the municipality update their storm sewer map this year?  Yes  No

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**Part III. Final Evaluation**

1. **Fiscal Analysis** Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Program Element	Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
Public Education and Outreach	\$9,789.00	\$11,000.00	\$8,500.00	Storm water utility
Public Involvement and Participation	\$6,580.00	\$14,000.00	\$2,500.00	Storm water utility
Illicit Discharge Detection and Elimination	\$225.00	\$1,500.00	\$1,500.00	Storm water utility
Construction Site Pollutant Control	\$16,320.00	\$16,500.00	\$15,200.00	Storm water utility
Post-Construction Storm Water Management	\$13,300.00	\$55,000.00	\$60,000.00	Storm water utility
Pollution Prevention	\$23,670.00	\$35,000.00	\$35,000.00	Storm water utility
Storm Water Quality Management	\$0.00	\$0.00	\$0.00	Storm water utility
Storm Sewer System Map	\$16,770.00	\$16,000.00	\$21,834.00	Storm water utility
Other: Water Quality Trading program	\$14,980.00	\$58,000.00	\$65,000.00	Storm water utility
Other: MS4 Permit Fee	\$5,000.00	\$5,000.00	\$5,000.00	Storm water utility

Please provide a justification for any zeros ("0") entered in the Fiscal Analysis. *Limit response to 250 characters.*  
 Storm water quality management analysis was completed in 2023 under UNPS Planning Grant project.

**2. Water Quality**

a. Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?  Yes  No  Unsure

If so, explain:  
(additional stormwater BMPs, WQT practice)

b. Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?  Yes  No  Unsure

If so, explain:

c. Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?  Yes  No  Unsure

d. Has the municipality evaluated their storm water practices to reduce the pollutants of concern?  Yes  No  Unsure

**3. Storm Water Quality Management**

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS) \_\_\_\_\_

Total phosphorus (TP) \_\_\_\_\_

**4. Total Maximum Daily Loads**

a. For permittees covered under the MS4 individual permits only, does the municipality discharge to any of the following approved TMDLs? (Select all that apply.)

- Rock River Basin and/or Beaver Dam Lake
- Lower Fox River Basin and Lower Green Bay
- Lake St. Croix
- Tainter Lake and Lake Menomin Milwaukee River
- Wisconsin River
- Upper Fox and Wolf River Basin
- Other: \_\_\_\_\_
- Does not apply

b. Status of TMDL implementation.

The permittee City of Watertown is subject to the following approved TMDLs: [autopopulated].

Auto-populates from DNR database based on past reporting.

**WQT and other urban stormwater practices**

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL: [autopopulated]

Auto-populates from DNR database based on past reporting.

**WQT and other urban stormwater practices**

**[A.2] The Permittee requested and received department concurrence that the TMDL pollutant reductions is currently being met in all applicable reachsheds.**

The permittee is confirming that they are maintaining all storm water management facilities, continuing street sweeping, and any other actions to continue maintenance of pollution control.  Agree  Disagree

**[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.**

The permittee is confirming that all planned efforts are on schedule.  Agree  Disagree

**[A.3.2] The Permittee is participating in an approved Adaptive Management Project.**

Attach a summary of adaptive management implementation actions for the reporting year, including:

- Most recent estimated pollutant of concern percent reduction levels (i.e. total phosphorus and total suspended solids/ sediment), as compared to no controls by reachshed, within the permittee's MS4 permitted area.
- Pollutant of concern percent reduction levels, as compared to no controls by reachshed, which the permittee intends to ultimately achieve within its own MS4 permitted area (not associated with AM buy-in).
- The financial dollar value contributed to an AM program for the reporting year.
- Identify any additional storm water measures that were initially implemented in the reporting year, which reduce the discharge of pollutants of concern from its MS4 permitted area (not associated with AM buy-in). If available, identify the incremental percent reduction gained by such measures relative to the MS4 permitted area.

**[A.4] The Permittee will demonstrate that the TMDL pollutant reductions will be met in all applicable reachsheds by October 31, 2023.**

The permittee is confirming that all planned efforts are on schedule.  Agree  Disagree

**[A.5.3] The Permittee will demonstrate an optimization of measures defined in the permit by October 31, 2023.**

The permittee is confirming that all planned efforts are on schedule.

Agree  Disagree

**[A.6.3] Final Documentation.**

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree  Disagree

**[B.3-4] The permittee is confirming that the appropriate documents, due March 31, 2022, has already been submitted or is being submitted with this annual report.**

- For an Adaptive Management project, a plan is required.
- For TMDL Implementation, updates to mapping, modeling, tabular summary, and Implementation Plan documents are required.

Agree  Disagree

**[B.5.2] Bacteria sources map and inventory.**

The permittee is confirming that the appropriate documents, due March 31, 2022, has already been submitted or is being submitted with this annual report.

Agree  Disagree

**[B.5.2.b] The Permittee will be submitting a bacteria source elimination plan.**

The permittee is confirming that all planned efforts are on schedule to submit the required information by October 31, 2023.

Agree  Disagree

**[B.5.3] The Permittee will be adopting local ordinances to address potential sources of bacteria entering the MS4.**

The permittee is confirming that all planned efforts are on schedule to submit the required information by March 31, 2023.

Agree  Disagree

**[B.6.3] Final Documentation.**

The permittee is confirming that all planned efforts are on schedule to submit the required information by March 31, 2023.

Agree  Disagree

**[C.3-4] The Permittee is confirming that all planned efforts are on schedule to meet requirements due to the department.**

- For an Adaptive Management project, a plan is required within 36 months of the TMDL approval date.
- For TMDL Implementation, updates to mapping, modeling, tabular summary, and Implementation Plan documents are required within 48 months of the TMDL approval date.)

Agree  Disagree

**5. Additional Information Based** on the municipality's storm water program evaluation in Part II, describe any proposed changes to the municipality's storm water program. If your response exceeds 250 characters, attach supplemental information on the attachments page.  
See City of Watertown 2025 Annual Stormwater Report Supplemental MS4 Program Information for additional details.

**Part IV. Request for Assistance on Understanding Permit Programs (optional)**

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs? Please select from the options below.

- |  |   |
|--|---|
| <input type="checkbox"/> Public Education and Outreach               | <input type="checkbox"/> Public Involvement and Participation |
| <input type="checkbox"/> Illicit Discharge Detection and Elimination | <input type="checkbox"/> Construction Site Pollutant Control  |
| <input type="checkbox"/> Post-Construction Storm Water Management    | <input type="checkbox"/> Pollution Prevention                 |
| <input type="checkbox"/> Storm Water Quality Management              | <input type="checkbox"/> Water Quality Concerns               |
| <input type="checkbox"/> Storm Sewer System Map                      | <input type="checkbox"/> Compliance Schedule Items Due        |
|  | <input type="checkbox"/> MS4 Program Evaluation               |

**Certification**

I hereby certify that I am an authorized representative of the municipality covered under City of Watertown's MS4 Permit for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name	Authorized Representative Printed Title
Email abeyer@watertownwi.gov	Phone Number (920) 262-4060

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date Signed (mm/dd/yyyy)

**City of Watertown**  
**2025 Annual Stormwater Report**  
**Supplemental MS4 Program Information**  
**February 2026**

To meet the requirements the Wisconsin Department of Natural Resources WPDES Municipal Separate Storm Sewer System (MS4) Permit Annual Report (Section 2.9)

**Public Education and Outreach**

The City of Watertown (City) participates in the Rock River Stormwater Group's "Protect Wisconsin Waterways" campaign and other stormwater programs (see RRSB annual report).

City staff helped to plan WI Stormwater Week and also co-presented a webinar on Illicit Discharges during this week. City staff co-presented at multiple professional conferences on the City's local water quality trading program to meet the MS4 Permit requirements of the Rock River Basin Total Maximum Daily Load (TMDL) study. Additional stormwater information is shared via the City's website, in social media posts, and in person conversations with citizens, property owners, and other parties interested in stormwater issues.

**Public Involvement and Participation**

The City partnered with the Rock River Coalition to host a rain barrel workshop, a citizen stream monitoring training event (spring) and a streambank planting event (fall) in 2025.

The RRSB coordinated 10 stream clean-up sites with over 200 volunteers on September 20, 2025.

RRSB worked with WRA to provide a presentation to building inspectors in Fitchburg on 5/15/25.

The Rock River Stormwater Group contracts with the UW-Whitewater chapter of the American Marketing Association, who runs Creative Marketing Unlimited (CMU). <https://amawhitewater.org/aboutcmu/> CMU students learn about stormwater runoff issues and share that message with targeted audiences (usually the general public) via the Protect Wisconsin Waterways campaign, which includes developing messaging for social media posts, talking to event attendees at in-person tables and handing out promotional items, coordinating and attending stream clean-up events, and more.

**Illicit Discharge Detection and Elimination (IDDE)**

Outfall Screening

City staff screened 49 priority storm sewer outfalls for illicit discharges in 2025. Of the 49 outfalls, 14 outfalls had flow, and 13 were sampled and tested in the field for pollutants. No pollutants above acceptable action levels were detected in 2025.

One (1) outfall had flow, but was not sampled for pollutants, due to the presence of groundwater from sump pump discharges upstream. These outfalls had previously been tested for 5 years or more with no pollutants being detected above action limits. In 2022, WDNR approved visually screening these outfalls but not running tests on the water due to the long-term presence of groundwater (sump pump discharges) in the storm sewer system.

The City’s total number of outfalls has been updated to 408 (previously reported as 553) following corrections and updates to the City’s GIS system.

Spills

City Stormwater Utility staff were added to the DNR Spills Notification list on 9/30/2025.

Local spills that were called in to the DNR prior to staff knowledge included:

- 9/30/25      WI SPILL ID 20250930SC28-1 – JET FUEL
  - A small plane went off the runway and into a swale. No one was hurt. The fire department determined there was no fuel spill, so no clean-up actions were implemented. The City's airport has a mix of storm pipe, swales and then a small creek on the south end of the property. Most of the storm pipe is up near the fueling area, which is covered by a WDNR industrial stormwater permit. The rest of the airport, including the swales that run along the runways, the creek, etc., are covered by the MS4 Permit.

- 8/11/2025 WI SPILL ID 20250811SC28-1 – WASTEWATER SLUDGE (WASTEWATER)
  - A vehicle or vessel collision resulted in a discharge of wastewater sludge from an industrial facility. This facility is covered under a DNR industrial stormwater runoff permit FIN # 7832, FID # 128008870.

**Construction Site Pollutant Control**

The erosion control portion of the City’s Erosion Control & Storm Water Runoff Permit and Chapter 288, Municipal Code, applies to construction sites with 3,000 square feet or more of land disturbance. City staff completed a total of 138 erosion control inspections in 2025 (55 erosion control inspections specifically to meet the MS4 Permit; an additional 83 erosion control inspections were completed on city projects to meet NOI/City Erosion Control Permit/MS4 Permit requirements.)

**Post-Construction Stormwater Management**

City staff completed 62 stormwater BMP inspections during 2025.

The City partnered with Nathan Minor of Drainage Doctors on stormwater BMP inspections and maintenance tracking in MetaBMP. Thirty City-owned BMPs were entered into MetaBMP and inspected through that system as a pilot project. 122 culverts were also entered into MetaBMP to track inspections and maintenance of those structures, as part of the pilot project. City staff continue to work with N. Minor on system recommendations from a municipal perspective, desired reports, and more.

Chapter 288, municipal code was updated to address edits from the 2022 update, developments that drain directly to the Rock River (a river segment drainage more than 500 square miles), the minor road reconstruction definition, and to clarify the City’s citation authority.

**Pollution Prevention**

Internal (Staff) Training:

- Parks Department staff who clear snow and ice from parks and other municipal properties attended the WI Salt Wise training in November 2025.
- RRSB hosted two training dates on erosion control in September 2025 targeting public works employees.
- Six (6) Parks Department staff attended the WI Salt Wise training in Waukesha in November 2026.

- Public Works Commission presentation re: MS4 Permit Annual Report, SW Utility Rate Study presentation(s)
- Finance Committee, Committee of the Whole (Common Council) re: stream assessment grant (re: erosion, creek conditions and flooding)

**Storm Sewer System Map**

The City’s stormwater system (catch basins, inlets, outfalls, manholes, etc.) was inventoried in the field in 2021-2022. This information was compiled in GIS format, and transferred into a new stormwater layer on the City’s internal GIS site. Further confirmation of complicated and/or historic sites within the system have been addressed throughout the following field seasons. Jefferson County GIS is now managing the City’s GIS, and adding features such as flow arrows, color-coded pipes for different size pipes, improved query features, and more.

**Rock River TMDL**

The City’s water quality trading program, Watertown Waterways Improvement Program, is implemented by Jefferson County Land and Water Conservation Department. Multiple sites were considered in 2025, but ultimately an agreement with the property owner could not be reached. Inspections and the annual payment to the owner of the 1<sup>st</sup> approved water quality trading project were completed in 2025.

City crews installed a bioswale along Hiawatha Street in the ROW to manage stormwater that was previously running onto private property. Street reconstruction projects include catch basin retrofits with 36-inch deep sumps where stormwater does not flow to an existing stormwater BMP.

Private new and redevelopment projects resulted in a new biofilter and a retrofitted biofilter in 2025.

Additional urban stormwater BMPs will be considered and installed as appropriate to meet requirements and maximize stormwater treatment, most likely with future flood control practices.

City-owned BMPs 2022-2025										
BMP Number	BMP Name	Site Name	NC TSS (lbs)	NC TP (lbs)	Proposed TSS (lbs)	Proposed TP (lbs)	Percent TSS Reduction	Percent TP Reduction	TSS reduction (lbs)	TP reduction (lbs)
79	Permeable Pavers	Jones St Lot	64.12	0.1242	5.06	0.01009	92.11%	91.87%	59.06	0.1141
80	Biofilters	Jones St Lot	20.33	0.0336	9.17	0.01827	54.92%	45.69%	11.17	0.0154
81	Permeable Pavers	Cady St Lot	33.43	0.0553	3.61	0.00790	89.19%	85.71%	29.82	0.0474
88	Biofilter	Yard Waste Site	6609	26.4900	1515.00	17.85000	77.10%	32.60%	5,094.00	8.6400
92	South Biofilter	Reflection Park	5.79	0.0344	0.85	0.00531	85.41%	84.55%	4.95	0.0291
93	West Biofilter	Reflection Park	15.46	0.0992	2.69	0.01689	82.63%	82.97%	12.77	0.0823
94	Permeable Pavers	Senior Center	362.8	0.6000	242.90	0.40690	33.05%	32.18%	119.90	0.1931
95	Biofilter	Watertower Court	3299	5.6000	1354.00	2.90000	58.96%	48.21%	1,945.00	2.7000
96	Biofilter	Boomer St.-West	360.3		139.80		61.20%	46.60%	220.50	0.0000
97	Biofilter	Boomer St. - East	375.4		145.66		61.20%	46.60%	229.74	0.0000
102	Biofilter	Fire Station-North	1346	2.8890	269.10	0.57780	80.01%	80.00%	1,076.93	2.3112
103	Biofilter	Fire Station-Middle								
104	Biofilter	Fire Station-South								
106	Biofilter	Hiawatha St. ROW	664	1.8440	662.54	0.38245	85.49%	79.26%	567.65	1.4616
						0.00000			0.00	0.0000
<b>Total</b>			<b>13155.63</b>	<b>37.7697</b>	<b>4350.36</b>	<b>4.26715</b>			<b>9,371.50</b>	<b>6.6659</b>
WQT #1	Buffer								17,420.00	73.2500
<b>Total with WQT Practice</b>									<b>26,791.50</b>	<b>79.9159</b>

Figure 1: TSS & TP Reductions, City-Owned BMPs & WQT Practice, 2022-2025.



# 2025 Final Report

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# 2025 Highlights

## Annual Report 2025 Metrics Highlight

In 2025, the Protect Wisconsin Waterways (Rock River Stormwater Group) focused on organic and partner-driven digital reach and had an **in-person presence at 37 events** (including the clean-ups). Tabling and other activities at in-person events **engaged 2,014+ individuals**. The Protect Wisconsin Waterways annual cleanup held in September included **213 volunteers** across **10 locations**. Combined with Protect Wisconsin Waterways’ digital outreach efforts (website, email, social media), the RRSg + community partner outreach resulted in over **301,000 digital impressions** (excluding the statewide WI Stormwater Week efforts).

The 2026 outreach efforts include continuing an active presence at in-person events to recruit additional Storm Drain Protectors (adopt-a-storm drain program). RRSg also intends to continue offering mini-grants while expanding support and collaboration with key partners (e.g., Rock River Coalition, SaltWise, Statewide Stormwater Consortium) to implement additional stormwater-related projects and outreach in RRSg member communities.

## Total Digital Outreach Summary Statistics – Year Over Year

Combined Digital Outreach	2025	2024	2023	2022	2021
<b>Total Impressions</b>	301,000+	297,000+	289,000+	277,900+	228,733+

*\*Note: Combined impressions include RRSg metrics + data provided by community partners related to social media posts, email messages, etc. (e.g., chambers of commerce, partner alliances, and others)*

## Website & Storm Drain Protector Summary Statistics – Year Over Year

Website Metrics	2025	2024	2023	2022	2021
<b>Total Views (RRSG site)</b>	13,354	33,776	17,996	8,412	8,010
<b>Total Views (Stormwater Week site)</b>	5,432	5,735	7,139	n/a	n/a
<b>Storm Drain Protector Program</b>	220	295	125	218	241

*\*Note: 2023 and 2024 included paid ads that drove additional website visits.*

## Event Summary Statistics – Year Over Year

Event Metrics	2025	2024	2023	2022	2021*
<b>Total Events</b>	37	38	37	32	20
<b>Total Event Reach/Impressions</b>	2,014+	1,529+	1,441+	1,697+	2,360+

### Clean-Up Summary Statistics – Year Over Year

Clean-Up Metrics	2025	2024	2023	2022	2021	2020*	2019	2018
<b>Total Volunteers</b>	213	295	257	201	187	-	196	130
<b>Total Trash Collected</b>	161	194	166+ bags + other items	80+ bags + other items	200+ bags + other items	-	151+ bags + other items	37+ bags + other items

*\*Note: The 2020 clean-up was canceled due to COVID. Other items include tires, large pieces of metal, or other debris that is too large or heavy to fit inside a trash bag.*

### Facebook Summary Statistics – Year Over Year

	2025	2024	2023	2022	2021
<b>Posts</b>	243	267	235	104	119
<b>Followers</b>	1,392	1,139	1,083	1,007	897
<b>Page Reach</b> (# unique accounts reached)	25,099	28,122	26,535	3,201	n/a
<b>Facebook Page Visits</b> (# of times profile page visited)	3,364	4,200	2,258	652	n/a
<b>Content Views</b> (# of times played or displayed)	51,022	n/a	n/a	n/a	n/a
<b>Content Viewers</b> (# of unique accounts who viewed once+)	13,292	n/a	n/a	n/a	n/a
<b>Interaction Rate</b>	2.16%	n/a	n/a	n/a	n/a

*\*Note: FB added new “viewer” metrics for content published after July 31, 2025. RivalIQ.com reported a benchmark average across industries of a 0.046% FB engagement rate compared to our 2.16% interaction rate.*

### Instagram Summary Statistics – Year Over Year

	2025	2024	2023	2022	2021
<b>Posts</b>	292	213	189	129	89
<b>Followers</b>	1,461	1,201	1,167	1,078	1,019
<b>Instagram Reach</b> (# unique accounts reached)	24,288	8,335	4,806	1,890	n/a
<b>Instagram Profile Visits</b> (# of times profile page visited)	1,179	704	1,136	1,064	n/a
<b>Instagram Views</b> (# of times played or displayed)	62,149	n/a	n/a	n/a	n/a
<b>Interaction Rate</b>	2.97%	n/a	n/a	n/a	n/a

*\*Note: RivalIQ.com reported a benchmark average across industries of a 0.36% IG engagement rate compared to our 2.97% interaction rate.*

# 2025 Year-in-Review

## Introduction

The following document provides an overview of the Rock River Stormwater Group’s (RRSG) public education and outreach activities (branded as Protect Wisconsin Waterways) as part of regional stormwater public education and outreach during the 2025 calendar year.

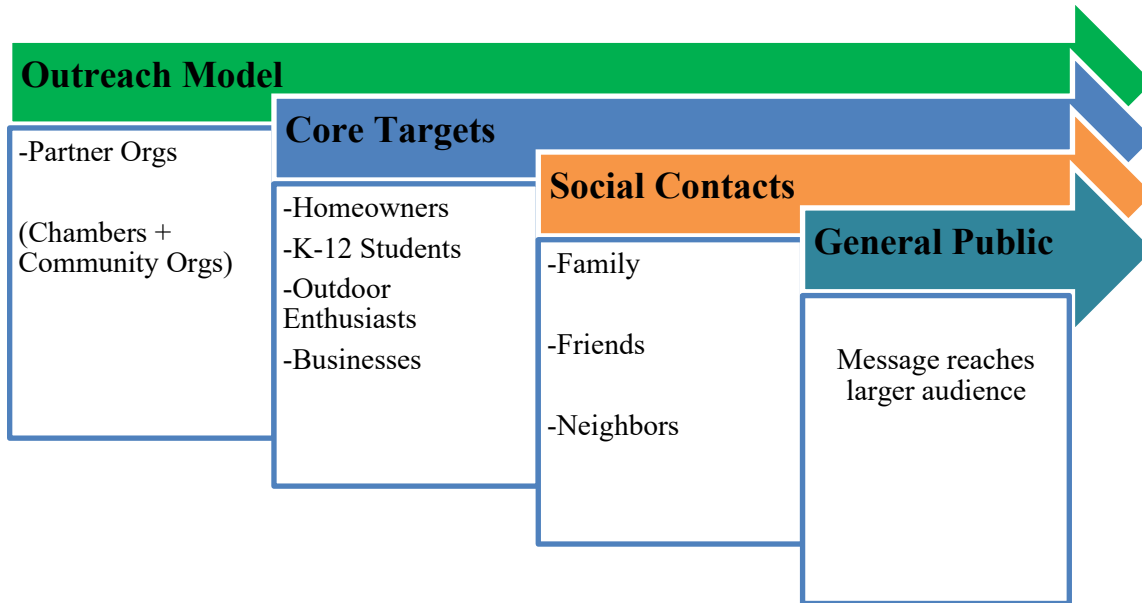
The Protect Wisconsin Waterways regional stormwater public education efforts had a presence at **27 in-person events** in 2025 (not including clean ups). Community-based events included farmers’ markets, festivals near downtown areas or along waterways, and other events organized by community partners. Protect Wisconsin Waterways also sponsored nine waterway clean-up events on September 20th, 2025 (**10 total waterway clean-ups**) that engaged **213 volunteers**. Each event contributed to active education efforts for the general public. We also funded **one mini-grant program** in Waupun that resulted in the installation of a permanent sculpture “Eddies and Etchings.” The RRSG also contributed to the strategic planning and implementation of the **2025 statewide Wisconsin Stormwater Week**. This includes funding and support for the Stormwater Week website and securing the Governor’s Proclamation.

On a digital front, RRSG maintained partnership efforts through various community-based organizations. Stormwater-focused communications shared through these organizations, plus Protect Wisconsin Waterways’ social media efforts, resulted in over **301,000+ digital impressions**. In combination, the efforts helped the Protect Wisconsin Waterways brand increase the reach of public education efforts compared to the 2024 efforts.



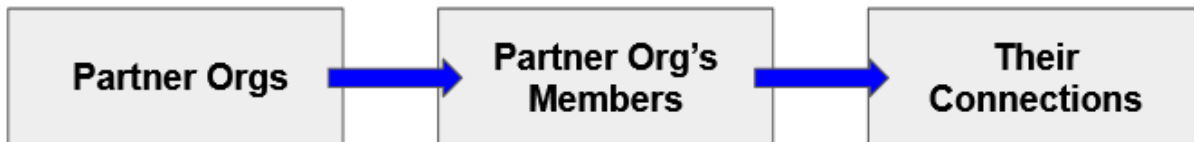
**Target Audiences & Outreach Communication Model**

Protect Wisconsin Waterways’ outreach and communication plan in 2025 focused on leveraging partnerships with community-based organizations to help engage our core targets, their social contacts, and, by extension, the general public.



**Initiative #1: Digital Brand Awareness & Community Partnerships**

**Community Partners:** Expanding on existing brand awareness through establishing and maintaining community partnerships is a crucial strategy for Protect Wisconsin Waterways to enhance its outreach and impact. By building strong relationships with local organizations, environmental groups, schools, and businesses, PWW can strengthen its presence within communities across Wisconsin. These partnerships help raise awareness about the importance of preserving water resources and foster collaborative efforts in environmental education, advocacy, and clean-up initiatives. Maintaining these partnerships will ensure that PWW remains a trusted and visible leader in waterway protection, amplifying its message and mobilizing more individuals to take action to safeguard Wisconsin's precious waterways for future generations.



In addition to maintaining ongoing sponsorships/partnerships with WI SaltWise and the Rock River Coalition, RRSg digital outreach efforts occurred via chambers, community organizations, and other local groups. Their outreach through social media is a crucial aspect of this advocacy, enabling them to reach a broader and more diverse audience. Using platforms like Facebook and Instagram, RRSg shares educational content, updates on local water quality issues, and details of upcoming events or clean-up initiatives. Social media also facilitates real-time communication, allowing RRSg to engage directly with community members, answer questions, and encourage participation in waterway protection efforts. Moreover, it helps create a sense of community, rallying support from individuals who might not otherwise have been involved. By maintaining an active and engaging presence online, RRSg amplifies its impact and fosters a network of informed citizens who are committed to protecting and preserving local water resources.




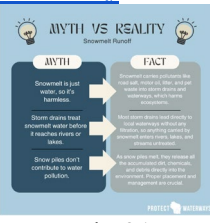


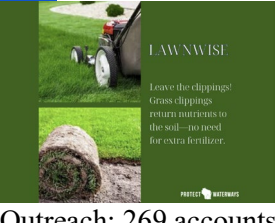

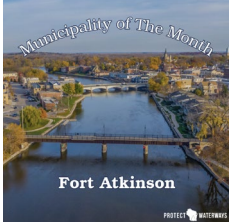
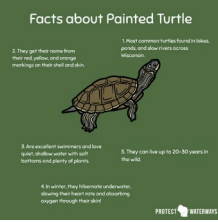




**Social Media:** In 2025, we continued our Protect Wisconsin Waterways social media campaign on Facebook and Instagram. Content highlighted MS4-related topics, Myth/Facts, “Featured Municipality of the Month” to showcase the waterways within the cities/townships in the Rock River watershed, and other content series. Throughout 2025, the Facebook and Instagram pages gained a total of 513 new followers. Social media efforts on the Protect Wisconsin Waterways’ Facebook and Instagram pages included over **113,171 impressions** across a total of **535 posts**.

**Monthly Content Calendar**

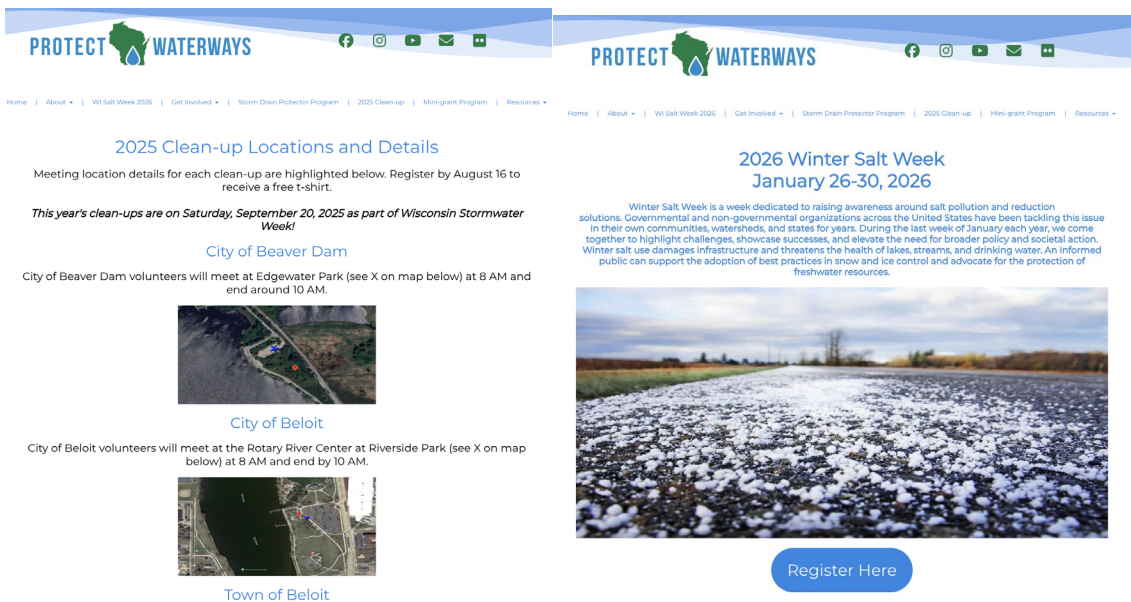
<b>Month</b>	<b>Theme</b>	<b>Municipality</b>
January	Pollution Prevention Education	Town of Beloit
February	Snow Melt Runoff	Whitewater
March	Construction Site and Post-Construction Stormwater Management	Jefferson
April	Green Infrastructure & Low Impact Development	Beaver Dam
May	Fertilizer Pesticide Application	Monroe
June	Residential Infiltration	City of Beloit
July	Yard and pet waste management	Fort Atkinson
August	Household and Hazardous Waste Disposal	Townships of Janesville, Rock, Turtle, Harmony
September	Vehicle Washing	Janesville
October	Stream and Shoreline Management	Watertown
November	Illicit Discharge Detection and Elimination	Waupun
December	Salt Use	Milton

Example social media posts related to RRSB activities.

Top post from every month in 2025

<p><b>January</b></p>  <p>Outreach: 366 accounts</p>	<p><b>February</b></p>  <p>Outreach: 317 accounts</p>	<p><b>March</b></p>  <p>Outreach: 859 accounts</p>
<p><b>April</b></p>  <p>Outreach: 1,377 accounts</p>	<p><b>May</b></p>  <p>Outreach: 269 accounts</p>	<p><b>June</b></p>  <p>Outreach: 808 accounts</p>
<p><b>July</b></p>  <p>Outreach: 2,690 accounts</p>	<p><b>August</b></p>  <p>Outreach: 374 accounts</p>	<p><b>September</b></p>  <p>Outreach: 2,225 accounts</p>
<p><b>October</b></p>  <p>Outreach: 544 accounts</p>	<p><b>November</b></p>  <p>Outreach: 1,751 accounts</p>	<p><b>December</b></p>  <p>Outreach: 2,923 accounts</p>

**Website:** Overall, the website reached 13,354. While down from the previous year, we didn't pay for digital ads in 2025 that had led to an increase in 2024.




**2025 Clean-up Locations and Details**

Meeting location details for each clean-up are highlighted below. Register by August 16 to receive a free t-shirt.

*This year's clean-ups are on Saturday, September 20, 2025 as part of Wisconsin Stormwater Week!*


**City of Beaver Dam**

City of Beaver Dam volunteers will meet at Edgewater Park (see X on map below) at 8 AM and end around 10 AM.



**City of Beloit**


City of Beloit volunteers will meet at the Rotary River Center at Riverside Park (see X on map below) at 8 AM and end by 10 AM.



**Town of Beloit**

**2026 Winter Salt Week**  
January 26-30, 2026

Winter Salt Week is a week dedicated to raising awareness around salt pollution and reduction solutions. Governmental and non-governmental organizations across the United States have been tackling this issue in their own communities, watersheds, and states for years. During the last week of January each year, we come together to highlight challenges, showcase successes, and elevate the need for broader policy and societal action. Winter salt use damages infrastructure and threatens the health of lakes, streams, and drinking water. An informed public can support the adoption of best practices in snow and ice control and advocate for the protection of freshwater resources.



[Register Here](#)

**Initiative #2: Outreach & Engagement via Community Events**

**Storm Drain Protector Program:**

The Storm Drain Protector Program was initially launched in 2019 to engage homeowners with storm drains adjacent to their property. The program aims to raise awareness among municipal residents of the nature of stormwater and what they should look for to preserve water quality. We ask homeowners to sign up to become “storm drain protectors” and pledge to keep their storm drains clear of leaves, grass clippings, and other debris. The 2025 efforts included online sign-ups at our tabling events and social media content.

**2025 Storm Drain Protector Sign-ups:** 201 sign ups

**Community Events:**

Volunteers represented the Protect Wisconsin Waterways brand at **37 total community events** (including the 10 clean-ups). Tabling included distributing brochures and information about different MS4-related topics, highlighting the storm drain protector program and clean-ups, and activities like the Enviroscape and Stormwater Around Your Home demonstrations. In combination, the brand ambassador volunteers **engaged 2,014+ individuals** and the 213 volunteers at the clean-ups across the 2025 events as outlined in the table.

**Annual Waterway Clean-Up:** RRSB municipalities hosted **ten waterway clean-up events** in parks across the area on Saturday, September 20, 2025, during Wisconsin Stormwater Week. We had **213 volunteers** participate in the 2025 clean-up events.

**Community Engagement Event Reports**

<b>Event</b>	<b>City</b>	<b>Date</b>	<b># of People Engaged</b>
Story Time with Splash – Beaver Dam Library	Beaver Dam	4/21/25	12
Beaver Dam Earth Day Event Clean-up	Beaver Dam	4/26/25	50
Janesville Sustainability Fair (Library)	Janesville	4/26/25	81
Jefferson Earth Day Festival	Jefferson	4/26/25	70
Rotary Botanical Garden Earth Day Event	Janesville	4/27/25	60
Earth Day Celebration	Beloit	4/26/25	18
Invitation to Wonder the Waubesa Wetlands	Watertown	4/30/25	13
Story Time with Splash	Whitewater	5/9/25	15
Milton Community Days	Milton	5/9/25	55
Midtown Market	Waupun	6/14/25	10
Janesville Farmers Market	Janesville	6/7/25	35
Beloit Farmers Market	Beloit	6/21/25	30
Story Time with Splash - UWW Children’s Center	Whitewater	6/27/25	20
Watertown Kids Festival	Watertown	7/13/25	25
Beloit Farmers Market	Beloit	7/19/25	12
Janesville Farmers Market	Janesville	8/16/25	105
Whitewater Farmers Market	Whitewater	9/9/25	15
Clean-ups (see table below)	10 locations	9/20/25	213
Milton Days	Milton	10/10/25	20
Whitewater Farmers Market	Whitewater	10/14/25	200+
Downtown Beloit Halloween Parade and Party	Beloit	10/25/25	200+

Watertown Boo Bash	Watertown	10/25/25	500+
Trunk or Treat	Whitewater	10/30/25	100+
Tabling UC at UW-Whitewater	Whitewater	11/4/25	100+
UWW Bookstore Tabling	Whitewater	11/8/25	20
Story Time with Splash - UWW Children's Center	Whitewater	11/18/25	12
Story Time with Splash - UWW Children's Center	Whitewater	11/20/25	12
Story Time with Splash - UWW Children's Center	Whitewater	11/21/25	11
<b>TOTAL</b>			<b>2,014+</b>

**2025 Waterway Clean-Ups**

<b>City</b>	<b>Time</b>	<b>Location</b>	<b>Volunteers</b>	<b>Trash Bags</b>
Milton	8 am - 10 am	Schiller Park	9	13
Waupun	8 am - 10 am	Shaler Park	49	20
Beaver Dam	8 am - 10 am	Edgewater Park	9	7
Watertown	9 am - 11 am	Riverside Park	25	15
Fort Atkinson	9 am - 12 pm	Bicentennial Park	20	8
Janesville	10 am - 12 pm	Wilson Elementary Lot	27	25
Whitewater	8 am - 10 am	Cravath Lakefront	33	25
Town of Beloit	10 am - 12 pm	Preservation Park	11	22
City of Beloit	8 am - 10 am	Rotary River Center	25	22
City of Monroe	10 - 12 pm	Twinning Park	5	4
<b>TOTAL</b>			<b>213 volunteers</b>	<b>161 trash bags</b>

**Initiative #3: RRSB Mini-Grant Program**

**Mini-Grant 2025:**

In 2022, Protect Wisconsin Waterways launched the Mini-Grant program to engage community organizations and help spread awareness of protecting and keeping our local waterways clean. The program encourages community organizations and other eligible groups to apply for project funding of up to \$5,000 related to stormwater public education efforts.

In addition to promoting on the Protect Wisconsin Waterways website and social media, outreach was conducted with community organizations across RRSB communities. In 2025, we funded one new applicant (Create Waupun). The mini grant helped pay for the permanent installation of the “Eddies & Etchings” sculpture placed in Harris Mill Park. The sculpture was created by Minnesota-based sculpture artists James and Ryan Pedersen and represents the curves of the Rock River as it flows through Waupun. A ribbon cutting was held immediately following the Waupun cleanup event held September 20, 2025.

“Eddies and Etchings” 2025



**Initiative #4: Municipal Worker & Other Trainings**

The RRSg provides all members access to an online library of training resources (i.e., videos and other materials) on different stormwater topics. Each January, we encourage members to provide DPW and other employees with time to complete relevant training. Our continued partnership and sponsorship of Salt Wise also offer additional training opportunities and workshops specific to salt use, equipment calibration, and related topics. We also promoted SaltWise workshops to the business community through our Chamber of Commerce connections. Municipal members also send employees to other training.

Municipal training resources include coverage of the following topics.

- Spill Prevention Control Countermeasure (SPCC)
- Stormwater MS4 ‘Rain Check’
- Stormwater Construction ‘Ground Control’
- Stormwater ‘Storm Watch’ Municipal
- IDDE ‘A Grate Concern’ Employee Training

RRSG hosted municipal staff training programs on erosion control run by Water Resources & Associates in Watertown (9/9/25 – 12 attendees) and Janesville (9/16/25).

The Rock River Coalition conducted volunteer stream monitoring training and other events not reported earlier.

**Monitoring Sites**

County	Baseline Monitoring Sites	Total Volunteers	Total Nutrient Testing Sites	Total Sites with Thermistors
Dodge County	15	31	4	6
Fond du Lac County	2	4	0	2
Jefferson County	19	29	2	4
Rock County	11	18	4	0
Walworth County	12	8	10	5
<b>Total</b>	<b>60</b>	<b>90</b>	<b>20</b>	<b>17</b>

**Monitoring Sites Within 10 Miles of RRSg Member Municipalities**

Municipality	Number of Sites	Waterbodies Monitored
Beaver Dam	5	Beaver Dam River, Beaver Creek, Mill Creek, Unnamed Tributary to Lake Sinissippi (WBIC 5031431)
Beloit	2	Spring Brook, Turtle Creek
Fort Atkinson	4	Allen Creek, Bark River, Unnamed Trib to Rock River @ CTH J, Unnamed (809000) north of Rockdale Rd
Janesville	3	Blackhawk Creek, Spring Brook
Jefferson	5	Rock Creek, Johnson Creek
Milton	2	Otter Creek, Saunders Creek
Watertown	3	Silver Creek, Riverside Park Creek
Waupun	2	South and West Branches of the Rock River
Whitewater	4	Bark River, Whitewater Creek, Spring Brook Creek, Bluff Creek

**Waupun Open House:** Held on October 6th, 2025. Over 100 community and municipal members attended.

**Beloit Rain Barrel Workshops:** Two workshops were held on May 10th at the City of Beloit Utilities and Engineering Facility. The Rock River Coalition staff led 45-minute water conservation and stormwater management presentations, followed by rain barrel assembly demonstrations. 54 participants attended, with 27 rain barrels distributed.

**Waupun Rain Barrel Workshop:** Held on April 12, 2025, at The Waupun Community Center, the workshop included similar presentations and hands-on assembly sessions with 38 participants and 23 rain barrels.

**Stream Monitoring Training:** Held in multiple locations in Rock County. There were 12 participants, 10 of which were new.

**Watertown Riverside Park Native Planting Report:** Saturday, Sept. 20, a group of 26 volunteers helped improve Watertown’s Riverside Park Creek by planting native plugs at several sites along the creek. This was Phase II of the Creekside Restoration Planting. RRC Staff and 2-3 volunteers continued to install plants on Sept. 21, 23, 27, 29, 30, and Oct. 1. More than 2,000 native plants were installed on the banks of Riverside Park Creek to help reduce runoff into the creek, prevent soil erosion and flooding.

**Initiative #5: Library Package**

Protect Wisconsin Waterways continued a *Splash into Learning Library Package* for the municipality libraries. The program included an informative display and a donation of 11 books to the libraries for residents to check out, bookmarks featuring a community waterway photo, children’s activities, and the opportunity to make “raindrop” pledges to keep our waterways clean. Libraries also had the opportunity to schedule an appearance by our Splash mascot for a storytime! The program is designed to get kids excited about reading, learn more about stormwater pollution, and discover things they can do around their homes to make a positive impact on Wisconsin’s waterways. List of books provided to each library included:

- Landscaping with Native Plants of Wisconsin
- We are Water Protectors
- The Great Big Water Cycle Adventure
- All the Way To the Ocean
- Hello from Renn Lake
- Saving Tally
- Let’s Build a Rain Garden
- Me and Marvin Gardens
- Two Little Raindrops
- Zoey and Sassafras Merhorses and Bubbles
- Plasticus Maritimus and Invasive Species



# 2025 Activities & RRSB’s Public Education & Outreach Goals

The following section outlines the relationship between RRSB’s specific activities and accomplishments to the group’s public education and outreach goals.

**Goal 1 - Illicit Discharge Detection and Elimination: Promote detection and elimination of illicit discharges and water quality impacts associated with such discharges from municipal separate storm sewer systems.**

1. Illicit Discharge was the November monthly theme for social media and the e-newsletter, the Runoff Rundown. Posts were made identifying illicit discharge and what to do if they see it happening.
2. A “Report a Violation” tab was added to the website, allowing users to report illicit discharge violations in 2017. No “violations” were reported via the website in 2025.

**Goal 2 - Household Hazardous Waste Disposal/Pet Waste/Management/Vehicle Washing: Inform and educate the public about the proper management of materials that may cause stormwater pollution from sources including automobiles, pet waste, household hazardous waste and household practices.**

1. The social media monthly theme in May, June, July, August, and September aligns with the discussion of proper management for automobiles, pet waste, and household practices. Most other monthly themes also included information on how community members could improve their household practices.
2. Our informational brochures for the Storm Drain Protector Program included information on how to protect the waterways from one’s home. We have continued our Be Wise campaigns surrounding this content.
3. Clean-up events were held on September 20th, 2025 (ten locations).

**Goal 3 - Yard Waste Management/Pesticide and Fertilizer Application: Promote beneficial onsite reuse of leaves and grass clippings and proper use of lawn and garden fertilizers and pesticides.**

1. Our monthly themes in May and July were fertilizer/pesticide application and pet/yard waste such as lawn clippings, waste disposal, and leaves, respectively.
2. “Lawn Wise” and “Yard Wise” digital content were created to share key tips and best practices that help homeowners “Be Wise” and Protect Wisconsin Waterways.
3. A new “Lawn Wise” demonstration model and educational materials were created in collaboration with the Rock River Coalition.

**Goal 4 - Stream and Shoreline Management: Promote the management of streambanks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways.**

1. Our monthly theme in October was stream and shoreline management where we discussed the best practices to benefit and help stream and shorelines.

**Goal 5 - Residential Infiltration: Promote infiltration of residential stormwater runoff from rooftop downspouts, driveways, and sidewalks.**

1. The monthly theme in June promoted better systems to allow more infiltration of residential stormwater.
2. The “Yard Wise” or “Lawn Wise” graphics were created to expand on this concept, during the fall months when leaves can be prevalent.
3. A new “Lawn Wise” demonstration model and educational materials were created in collaboration with the Rock River Coalition.

**Goal 6 - Construction Sites and Post-Construction Storm Water Management: Inform and educate those responsible for the design, installation, and maintenance of construction site erosion control practices and stormwater management facilities on how to design, install and maintain the practices.**

1. Our monthly theme for March was Construction Sites and Post Construction Storm Water Management.
2. By working with municipal representatives, we gathered information about different erosion control practices.

**Goal 7 - Pollution Prevention: Identify businesses and activities that may pose a stormwater contamination concern, and educate those specific audiences on methods of stormwater pollution prevention.**

1. Pollution Preventions was our theme for January.
2. Educational efforts focused on community members and homeowners discussing various possible pollutants that they can help prevent from entering the waterways.
3. RRSB members had municipal/DPW employees complete online training via our Excal video library, Salt Wise, and Fortin virtual training.

**Goal 8 - Green Infrastructure/Low Impact Development: Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low-impact development.**

1. Green Infrastructure/Low Impact Development was April’s monthly theme.
2. By promoting things like rain gardens and educating people on erosion control, we promoted environmentally sensitive land development.
3. Rain barrel workshops were held in collaboration with the Rock River Coalition.

**Maureen McBroom**

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**From:** Maureen McBroom  
**Sent:** Monday, March 24, 2025 10:37 AM  
**To:** Joe Radocay  
**Cc:** Andrew Beyer  
**Subject:** RE: River gage

Good morning, Joe-

FYI, my contact at DNR provided the following link for info from the gauge south of Milwaukee Street: [Rock River at Watertown, WI - USGS Water Data for the Nation](#)

I know the drawdown last fall impacted some of the continuous monitoring info that is collected along the Rock, but monitoring should be back to normal now for 2025.

Have a great day!  
-McB

*Maureen McBroom*

Stormwater Project Manager  
City of Watertown  
106 Jones Street  
Watertown, WI 53094  
Office: (920) 206-4264

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**From:** Joe Radocay <joemichael1952@gmail.com>  
**Sent:** Saturday, March 15, 2025 11:36 AM  
**To:** Maureen McBroom <MMcBroom@watertownwi.gov>  
**Subject:** Re: River gage

Thanks for the update.  
Joe Radocay

On Fri, Mar 14, 2025 at 10:53 AM Maureen McBroom <[MMcBroom@watertownwi.gov](mailto:MMcBroom@watertownwi.gov)> wrote:

Thanks Joe. I'll confess that I'm not sure what's up with this, but will look into it.

There doesn't appear to be data from this gauge since October - ??

Thanks for the heads up!  
-McB

This gage is cooperatively operated by the U.S. Army Corps of Engineers - Rock Island District, the Wisconsin Department of Natural Resources, and the U.S. Geological Survey - Wisconsin District.

For official flow data, please visit the USGS website listed in the Additional Links for this station. The National Weather Service information is also linked in the Additional Links for this station.

2024 Stage (Ft)

Day	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
1	2.06	2.60	2.34	3.16	3.39	3.68	4.32	3.44	1.81	1.79	M	M
2	2.05	2.68	2.32	3.20	3.26	3.83	4.33	3.70	1.78	1.73	M	M
3	2.03	2.68	2.29	3.98	3.20	3.91	4.37	4.02	1.76	1.70	M	M
4	1.99	2.70	2.22	4.20	3.13	4.36	4.43	3.68	1.73	1.58	M	M
5	1.97	2.67	2.32	4.13	3.10	4.70	4.40	3.53	1.69	1.59	M	M
6	1.93	2.60	2.41	3.99	3.05	4.53	4.38	3.58	1.63	1.56	M	M
7	1.94	2.58	2.36	3.93	2.98	4.49	4.39	3.56	1.61	1.53	M	M
8	1.93	2.57	2.40	4.02	3.06	4.56	4.40	3.54	1.62	1.51	M	M
9	1.93	2.63	2.53	4.08	3.04	4.69	4.36	3.49	1.61	1.48	M	M
10	1.94	2.69	2.63	4.16	2.97	4.79	4.38	3.44	1.60	1.45	M	M
11	1.98	2.70	2.61	4.21	2.91	4.84	4.34	3.38	1.56	1.45	M	M
12	2.01	2.72	2.59	4.23	2.87	4.81	4.28	3.31	1.51	1.58	M	M
13	1.63	2.72	2.58	4.25	2.84	4.75	4.26	3.20	1.49	1.59	M	M
14	1.86	2.74	2.56	4.26	2.81	4.66	4.34	3.06	1.46	1.54	M	M
15	2.30	2.81	2.88	4.25	2.80	4.55	4.37	2.94	1.44	1.55	M	M
16	2.51	2.84	2.90	4.21	2.77	4.43	4.32	2.85	1.44	1.52	M	M
17	2.70	2.80	2.84	4.22	2.76	4.36	4.26	2.77	1.37	1.52	M	M
18	2.18	2.79	2.86	4.18	2.72	4.28	4.22	2.60	1.39	1.50	M	M
19	2.11	2.80	2.86	4.14	2.65	4.12	4.19	2.48	1.40	1.58	M	M
20	2.32	2.78	2.90	4.08	2.57	4.00	4.16	2.39	1.41	1.55	M	M
21	2.34	2.75	2.89	4.02	2.47	3.90	4.12	2.29	1.38	1.51	M	M
22	1.93	2.74	2.88	3.97	2.48	4.02	4.10	2.17	1.52	1.48	M	M
23	1.90	2.68	2.86	3.90	2.53	4.45	4.05	2.10	1.78	M	M	M
24	1.87	2.63	2.79	3.83	2.50	4.57	4.00	2.02	1.98	M	M	M
25	1.89	2.56	2.78	3.76	2.86	4.28	3.95	1.95	2.14	M	M	M
26	1.96	2.52	3.08	3.65	3.00	4.17	3.88	1.86	2.28	M	M	M
27	2.10	2.47	3.43	3.60	3.16	4.16	3.80	1.80	2.27	M	M	M
28	2.26	2.41	3.36	3.58	3.37	4.14	3.74	1.76	2.18	M	M	M
29	2.40	2.40	3.24	3.55	3.50	4.36	3.68	1.77	2.02	M	M	M
30	2.48		3.22	3.48	3.59	4.37	3.61	1.84	1.88	M	M	M
31	2.57		3.21		3.61		3.53	1.84		M		M
MIN	1.63	2.40	2.22	3.16	2.47	3.68	3.53	1.76	1.37	1.45		
MAX	2.70	2.84	3.43	4.26	3.61	4.84	4.43	4.02	2.28	1.79		
MEAN	2.10	2.66	2.75	3.94	2.97	4.36	4.16	2.79	1.69	1.56		

Rock River at Watertown, WI  
 Gage Zero - 792.58 Ft. NGVD29  
 Flood Stage - 5.5 Ft.  
 Record High Stage - 7.81 Ft. (08/13/2008)  
 River Mile -  
 Location of Gage -

Located in the SW 1/4 sec.4, T.8 N., R. 15 E., Jefferson County, on left bank, 700 ft downstream from Milwaukee Street bridge, 1.1 mi

*Maureen McBroom*

Stormwater Project Manager

City of Watertown

106 Jones Street

Watertown, WI 53094

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**From:** Joe Radocay <[joemichael1952@gmail.com](mailto:joemichael1952@gmail.com)>

**Sent:** Friday, March 14, 2025 9:54 AM

**To:** Andrew Beyer <[ABeyer@watertownwi.gov](mailto:ABeyer@watertownwi.gov)>; Ritchie Piltz <[RPiltz@watertownwi.gov](mailto:RPiltz@watertownwi.gov)>; Maureen McBroom <[MMcBroom@watertownwi.gov](mailto:MMcBroom@watertownwi.gov)>

**Subject:** River gage

Hi all

FYI

The river gage by the US Army Corp is not working/reporting for Watertown WI

Rivergages.com

Rock River Basin

Is there a problem?

Check it out.

Good information

Thanks

Joe Radocay

**Maureen McBroom**

**From:** WI Land+Water <info-wisconsinlandwater.org@shared1.ccsend.com>  
**Sent:** Monday, November 10, 2025 10:02 AM  
**To:** Maureen McBroom  
**Subject:** [\*Maybe SPAM\*] Cooler Days, Cleaner Ways



# TRAINING SPOTLIGHT

## FEATURED TRAINING

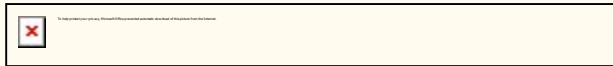
**Bioengineering Field Demonstration**  
December 16 - Peshtigo, WI

The Marinette County LWCD is working with the WDNR and private landowners to control erosion and restore habitat along nearly 1,600 feet of the Peshtigo River. The grant-funded project will remove concrete rubble from 900 feet of shoreline and repair more than 600 feet of severely eroding shoreline. The entire streambank will be restored using a nature-based solution designed by SmithGroup and LimnoTech.

They will meet in Peshtigo to go over project details, then carpool to the site to view the partially completed project. The contractor (Geomorphic Restoration Inc.) will demonstrate the installation of root wad revetments and discuss other aspects of the project.

[More Information Here](#)

## PAST TRAINING



**Stormwater Week 2025 Presents: "What is an illicit discharge?"**

*Recorded September 2025*

Speakers Adelle Keppers, City of Superior, and Maureen McBroom, City of Watertown, define an illicit discharge vs. large spill, best practices for dry weather screening at outfalls, and steps WI residents can take when they see an illicit discharge.

View a curated selection of trainings anytime in the on-demand training library.

[Browse On-Demand Trainings](#)



## UPCOMING TRAININGS

[Visit our website for training information.](#)

### November 10-15

**Native American Heritage Webinar Series: Menominee Agriculture from Past to Future** - Thursday, November 13 (12:00 PM – 1:00 PM, Virtual, Personal & Professional Skills)

**The Flow of Life - The Mysterious Wonder of Carbon** - Thursday, November 13 (7:00 PM – 8:00 PM, Virtual, Climate Resiliency)

**Fall Conservation Partnership Training** - Friday, November 14 (9:00 AM – 3:30 PM, Green Bay, WI, Personal & Professional Skills)

**Wetland Coffee Break - Introduction to wetland sedges (Carex)** - Friday, November 14 (10:30 AM – 11:30 AM, Virtual, Habitat, Plants, Wildlife)

### November 16-23

**Clean Lakes 101: Teejop (Four Lakes) Trails & Tales** - Tuesday, November 18 (4:00 PM – 5:00 PM, Madison, WI, Habitat, Plants, Wildlife/Personal & Professional Skills)

**Navigating Nitrogen: Yields, Optimization, and Water Quality** - Wednesday, November 19 (9:30 AM – 12:00 PM, Darlington, WI, Agriculture/Water Resources)

**Midwest Vegetable Systems Trial—Utilizing No-Till and Biochar to Improve Sustainability of Organic Vegetable Production** - Wednesday, November 19 (1:00 PM – 2:00 PM, Virtual, Agriculture)

**Harnessing AI for Invasive Species Detection: Smart Traps, Drones, and Machine Learning in Action** - Wednesday, November 19 (1:00 PM – 2:30 PM, Virtual, Computer-based Skills/Habitat, Plants, Wildlife)

**Low-cost sensor networks for pluvial flash flood detection and early warning in urban areas** - Thursday, November 20 (10:00 AM – 12:00 PM, Virtual, Computer-based Skills/Water Resources)

**Native American Heritage Webinar Series: The Menominee Forest** - Thursday, November 20 (12:00 PM – 1:00 PM, Virtual, Personal & Professional Skills)

**Green Thumb Gardening Fall 2025 - Gardening With Climate Change in Mind** - Thursday, November 20 (5:30 PM – 7:30 PM, Virtual, Habitat, Plants, Wildlife/Personal & Professional Skills)

**View Calendar**

To view more upcoming trainings, visit the Conservation Training Calendar under the events tab.



## UPCOMING CONFERENCES

[Visit our website for conference information.](#)

### November Conferences

**Sustainable Agriculture Summit** - November 19-20, Anaheim, CA, Agriculture

### December Conferences

**2025 Eco-Ag Conference** - December 1-4, Madison, WI, Agriculture

**Premier Soil Health Event** - December 2-3, Mankato, MN, Agriculture/Sediment & Erosion

**The Big Soil Health Event** - December 8-9, Cedar Falls, IA, Agriculture/Sediment & Erosion

**Great Lakes EXPO** - December 9-11, Grand Rapids, MI, Water Resources

**95th WFU Annual State Convention** - December 12-14, Agriculture

**Wisconsin Water and Soil Health Conference** - December 16-17, Water Resources/Sediment & Erosion



## EVENTS CALENDAR

### EVENT LOCATION

To help navigate the trainings, use the location filtering function. The areas are based on [Wisconsin Land + Water's eight area associations](#). When using this filter, results will display in-person events occurring within the corresponding area. Virtual events are not included in this filter.

### EVENT TOPICS

To help navigate the calendar, use the topic filtering function. Topic categories include:

- *Agriculture*
- *Climate Resiliency*
- *Computer-based Skills*

### EVENT TYPE

To help navigate the calendar, use the event type filtering function. Event types include:

- *Trainings*
- *Area Association Meetings*
- *Tours and Field Days*

- *Engineering*
- *Environmental Education*
- *Forestry*
- *Habitat, Plants, Wildlife*
- *Personal & Professional Skills*
- *Sediment & Erosion*
- *Water Resources*
- *Grazing*

- *Conferences*
- *Committee Meetings*
- *Professional Development*
- *Networking*


## Partner and Other Training Websites

<a href="#"><u>Conservation Professional Training Program</u></a>	<a href="#"><u>DATCP</u></a>	<a href="#"><u>EPA Watershed Academy</u></a>
<a href="#"><u>Science &amp; Technology Training Library</u></a>	<a href="#"><u>Wetland Training Institute, Inc</u></a>	<a href="#"><u>WI School for Beginning Dairy and Livestock Farmers</u></a>
NRCS <ul style="list-style-type: none"> <li>• <a href="#"><u>On-the-Job Training Modules</u></a></li> <li>• <a href="#"><u>Upcoming Trainings and Events</u></a></li> <li>• <a href="#"><u>Conservation at Work Video Series</u></a></li> </ul>	<a href="#"><u>Wisconsin DNR</u></a> <ul style="list-style-type: none"> <li>• <a href="#"><u>Surface Water Data Viewer (SMDV)</u></a></li> <li>• <a href="#"><u>Water Condition Viewer (WCV)</u></a></li> </ul>	Wisconsin Wetlands Assoc. <ul style="list-style-type: none"> <li>• <a href="#"><u>County Fact Sheets</u></a></li> <li>• <a href="#"><u>Video Series</u></a></li> <li>• <a href="#"><u>Coffee Break</u></a></li> </ul>

SITCOM Training E-newsletters are usually distributed bi-weekly.  
 If you have a training opportunity to share, please contact Peyton Mueller at [peyton@wisconsinlandwater.org](mailto:peyton@wisconsinlandwater.org). These trainings are provided for your information and do not necessarily reflect the view of WI Land+Water unless provided by our association.

WI Land+Water

SITCOM





**Water Systems**  
800 Hoffmann Drive • P.O. Box 477  
Watertown WI 53094-0477  
WATER: (920) 262-4075 • WASTEWATER: (920) 262-4085  
FAX: (920) 262-4087 • Email: [wtnwater@watertownwi.gov](mailto:wtnwater@watertownwi.gov)

March 31, 2025

Dear Customer:

Due to increasing meter prices along with the manual labor and time that goes into crediting the usage from the sewer deduct meters, the qualifications of the outside water metering program have changed for the 2025 watering season as follows:

**1) Grass seed, sod, and landscaping:**

- a. New construction houses – eligible for one meter
- b. Existing houses – eligible for one meter if at least 50% of the yard needs to be regraded and replanted with seed or sod. The homeowner will need to provide photo evidence of yard condition.
- c. A refundable deposit of \$100.00 will be required for rental which will be credited back to your account if the meter is found to be in good working condition after testing.
- d. The meter will need to be returned at the end of the season. Any meter not returned by 11/30 each year will result in the loss of the \$100.00 deposit.
- e. An annual, non-refundable rental fee of **\$20.00** will be charged for use.
- f. Credit will be received for the sewer portion only, at a rate of \$3.51 per unit (748 gallons). However, you will be responsible for paying the water charges on the usage through this meter, billed at \$3.80 per unit (748 gallons). Please note that rates are subject to change.
- g. The customer will be billed for any damage resulting from negligence.

**2) Pool / hot tub fills:**

- a. Not eligible for a meter.
- b. Customers will be allowed ONE credit per year for a pool and/or hot tub fill.
  - i. Read your meter inside before and after filling your pool.  
(Please note: if you have a Badger Meter Read-O-Matic register on the outside of your house, these are not attached to your meter and cannot be used for reading your meter).
  - ii. Note the date of the pool fill.
  - iii. Email our office with your address, the date of the pool fill, and the meter readings at [wtnwater@watertownwi.gov](mailto:wtnwater@watertownwi.gov) or call 920-262-4075 within 48 hours of the pool fill.
- c. Credits **will not** be given without meter readings.

Deduct Meter Information

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**3) Gardens & flower beds:**

- a. Not eligible for a meter.
- b. Customers will be eligible for a one-time rebate on a rain barrel purchase through the Stormwater Utility. For more information, please visit our website at [https://www.watertownwi.gov/departments/stormwater\\_utility/Rain\\_barrel\\_rebate.php](https://www.watertownwi.gov/departments/stormwater_utility/Rain_barrel_rebate.php), email [MMcBroom@watertownwi.gov](mailto:MMcBroom@watertownwi.gov), or call 920-206-4264.

**4) For all other uses,** eligibility will be determined on an individual basis. The water department reserves the right to deny eligibility.

- **See additional meter section of the rate file**

Feel free to contact our office with any questions or concerns you may have.

Sincerely,  
Watertown Water Department

**RATE FILE**

Sheet No. 1 of 1

**Public Service Commission of Wisconsin**

Schedule No. Am-1

Amendment No. 45

**Watertown Water Department**

**Additional Meter Rental Charge**

Upon request, the utility shall furnish and install additional meters to:

- A. Water service customers for the purpose of measuring the volume of water used that is not discharged into the sanitary sewer system; and
- B. Sewerage service customers who are not customers of the water utility for the purpose of determining the volume of sewage that is discharged into the sanitary sewer system.

The utility shall charge a meter installation charge of \$60.00 and a monthly rental fee for the use of this additional meter.

**Monthly Additional Meter Rental Charges:**

3/8 - inch meter:	\$ 4.50
3/4 - inch meter:	\$ 4.50
1 - inch meter:	\$ 7.00
1 1/4 - inch meter:	\$ 9.50
1 1/2 - inch meter:	\$ 12.00
2 - inch meter:	\$ 17.50

This schedule applies only if the additional meter is installed on the same service lateral as the primary meter and either:

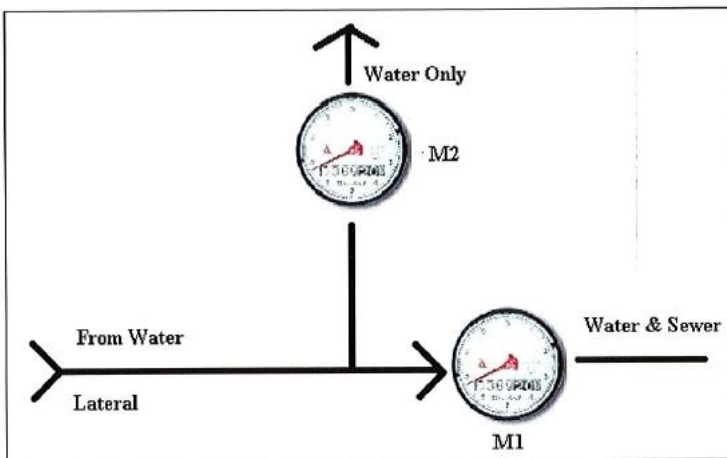
- A. The additional meter is 3/4-inch or smaller if the metering configuration is the Addition Method; or
- B. The additional meter is 2-inch or smaller for all other metering configurations.

If the additional meter is larger than 2-inch or larger than 3/4-inch and installed in the Addition Method, each meter shall be treated as a separate account and Schedule Mg-1 rates shall apply.

Billing: Same as Schedule Mg-1.

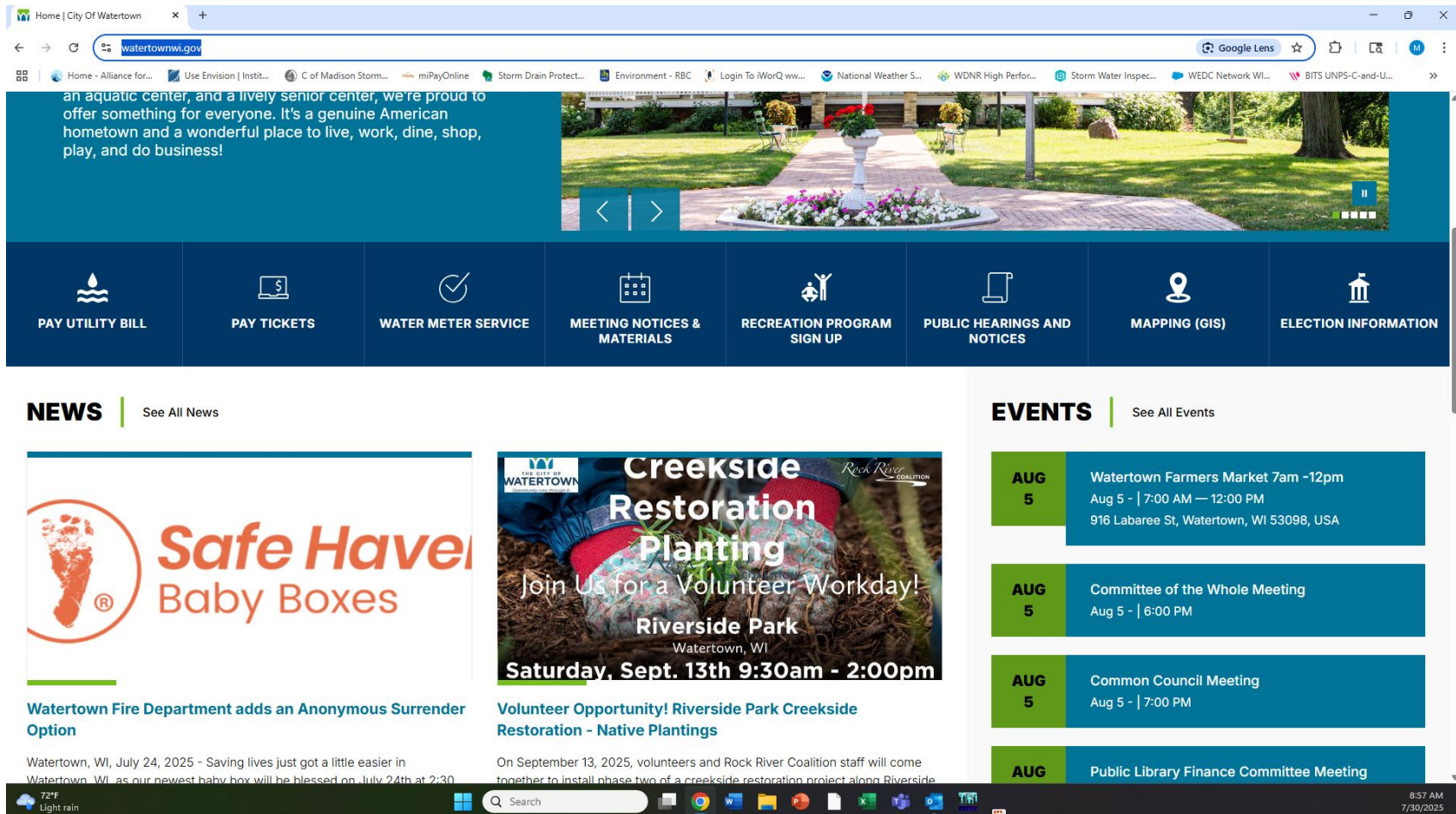
Meter setting to be as shown in figure 3 below.

**FIGURE 3 – ADDITION METHOD**



**Water Billing - No Irrigation Class**

General water service is billed according to Schedule Mg-1 based on the M1 meter size and the combined M1 and M2 readings. An additional meter rental charge under Schedule Am-1 may apply, depending on the M2 meter size (see Notes).



City website: 7/30/25

**ORDINANCE TO  
AMEND CHAPTER 288, EROSION AND SEDIMENT CONTROL OF THE  
CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALDERPERSON BOARD  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the City of Watertown is required to adopt and implement an ordinance to control construction site runoff and post-construction stormwater management per the Wisconsin Department of Natural Resources (WDNR) Municipal Separate Storm Sewer System (MS4) Permit No. WI-S050075; and,

**WHEREAS**, the City of Watertown Chapter 288 Erosion and Sediment Control ordinance requires updates to include stormwater management language in the WDNR NR 151, Wisconsin Administrative Code and NR 216, Wisconsin Administrative Code to effectively implement the City of Watertown stormwater management program; and,

**WHEREAS**, the Public Works Commission reviewed the proposed amendments to Chapter 288 at its February 11, 2025 meeting and recommends adoption of said revised Chapter 288.

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 288 is hereby amended as follows:

Chapter 288. Erosion and Sediment Control

**Chapter 288  
Erosion and Sediment Control**

**ARTICLE I  
Erosion Control and Stormwater Runoff**

**[Adopted by Ord. No. 08-26 (§ 20.16 of the former City Code); amended in its entirety 4-3-2023 by Ord. No. 23-05]**

**§ 288-1. Authority.**

- A. This article is adopted under the authority granted by § 62.234, Wis. Stats. This article supersedes all provisions of an ordinance previously enacted under § 62.23, Wis. Stats., that relates to construction site erosion control. Except as otherwise specified in § 62.234, Wis. Stats., § 62.23, Wis. Stats., applies to this article and to any amendments to this article.
- B. The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.
- C. The Common Council hereby authorizes the Public Works Director/City Engineer and

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its designees to administer and enforce the provisions of this article.

- D. The requirements of this article do not preempt more stringent erosion and sediment control requirements that may be imposed by any of the following:
  - (1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under §§ 281.16 and 283.33, Wis. Stats.
  - (2) Targeted nonagricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under § NR 151.004, Wis. Adm. Code.

§ 288-2. Findings of fact.

The Common Council finds that runoff from land-disturbing construction activity carries a significant amount of sediment and other pollutants to the waters of the state in the City of Watertown.

§ 288-3. Purpose.

It is the purpose of this article to further the maintenance of safe and healthful conditions; prevent and control water pollution; prevent and control soil erosion; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth, by minimizing the amount of sediment and other pollutants carried by runoff or discharged from land-disturbing construction activity to waters of the state in the City of Watertown.

§ 288-4. Applicability and jurisdiction.

A. Applicability.

- (1) This article applies to the following land-disturbing construction activities except as provided under Subsection A(2):
  - (a) A construction site, which has 3,000 or more square feet of land-disturbing construction activity.
- (2) This article does not apply to the following:
  - (a) Land-disturbing construction activity that includes the construction of a one- or two- family residential site less than one acre and is otherwise regulated by the Wisconsin Department of Safety and Professional Services.
  - (b) A construction project that is exempted by federal statutes or regulations from the requirement to have a national pollutant discharge elimination system permit issued under Chapter 40, Code of Federal Regulations, Part 122, for land-disturbing construction activity.
  - (c) Nonpoint discharges from agricultural facilities and practices.

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- (d) Nonpoint discharges from silviculture activities.
  - (e) Construction projects that do not result in land-disturbing activity including mill and crush operations that do not have soil disturbance, filling or road shoulder grading.
  - (f) Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
- (3) Notwithstanding the applicability requirements in Subsection A(1), this article applies to construction sites of any size that, in the opinion of the City, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.
- B. Jurisdiction. This article applies to land-disturbing construction activity on construction sites located within the boundaries and jurisdiction of the City of Watertown.
- C. Exclusions. This article is not applicable to activities conducted by a state agency, as defined under

§ 227.01(1), Wis. Stats., but also including the office of District Attorney, which is subject to the state plan promulgated or a memorandum of the understanding entered into under § 281.33(2), Wis. Stats.

§ 288-5. Definitions.

As used in this article, the following terms shall have the meanings indicated:

**ADMINISTERING AUTHORITY** — A governmental employee or his/her designee that is designated by the City of Watertown to administer this article.

**AGRICULTURAL FACILITIES AND PRACTICES** — Has the meaning in § 281.16(1), Wis. Stats.

**AVERAGE ANNUAL RAINFALL** — A typical calendar year of precipitation as determined by the Wisconsin Department of Natural Resources for users of models such as WlnSLAMM, P8 or equivalent methodology. The average annual rainfall is chosen from a department publication for the location closest to the City.

**BEST MANAGEMENT PRACTICE or BMP** — Structural or nonstructural measures, practices, techniques or devices employed to avoid or minimize soil, sediment or pollutants carried in runoff to waters of the state.

**BUSINESS DAY** — A day the City Hall is routinely and customarily open for business.

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**CEASE AND DESIST ORDER** — A court-issued order to halt land-disturbing construction activity that is being conducted without the required permit.

**CONSTRUCTION SITE** — An area upon which one or more land-disturbing construction activities occur, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land-disturbing construction activities may be taking place at different times on different schedules but under one plan.

**DESIGN STORM** — A hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency and total depth of rainfall.

**DIVISION OF LAND** — The creation from one parcel of four or fewer parcels or building sites of one or fewer acres each in area where such creation occurs at one time or through the successive partition within a five-year period.

**EROSION** — The process by which the land's surface is worn away by the action of wind, water, ice or gravity.

**EROSION AND SEDIMENT CONTROL PLAN** — A comprehensive plan developed to address pollution caused by erosion and sedimentation of soil particles or rock fragments during construction.

**EXTRATERRITORIAL** — The unincorporated area within three miles of the corporate limits of a first, second, or third class city, or within 1.5 miles of a fourth class city or village.

**FINAL STABILIZATION** — That all land-disturbing construction activities at the construction site have completed and that a uniform perennial vegetative cover has been established, with a density of at least 70% of the cover, for the unpaved areas and areas not covered by permanent structures, or that employ equivalent permanent stabilization measures.

**GOVERNING BODY** — The City Public Works Commission or the City Council.

**LAND-DISTURBING CONSTRUCTION ACTIVITY** — Any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or nonvegetative soil cover, that may result in runoff and lead to an increase in soil erosion and movement of sediment into waters of the state. Land-disturbing construction

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activity includes clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities.

MEP or MAXIMUM EXTENT PRACTICABLE — The highest level of performance that is achievable but is not equivalent to a performance standard identified in this article as determined in accordance with § 288-6 of this article.

PERFORMANCE STANDARD — A narrative or measurable number specifying the minimum acceptable outcome for a facility or practice.

PERMIT — A written authorization made by the City of Watertown to the applicant to conduct land- disturbing construction activity or to discharge post-construction runoff to waters of the state.

POLLUTANT — Has the meaning given in § 283.01(13),  
Wis. Stats.

POLLUTION — Has the meaning given in § 281.01(10),  
Wis. Stats.

PUBLIC WORKS DIRECTOR/CITY ENGINEER — The individual holding the Public Works Director/ City Engineer title or his/her designees within the City of Watertown.

RESPONSIBLE PARTY — The landowner or any other entity performing services to meet the requirements of this article through a contract or other agreement.

RUNOFF — Stormwater or precipitation including rain, snow or ice melt or similar water that moves on the land surface via sheet or channelized flow.

SEDIMENT — Settleable solid material that is transported by runoff, suspended within runoff or deposited by runoff away from its original location.

SEPARATE STORM SEWER — A conveyance or system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria:

- A. Is designed or used for collecting water or conveying runoff.
- B. Is not part of a combined sewer system.
- C. Is not draining to a stormwater treatment device or system.

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D. Discharges directly or indirectly to waters of the state.

**SILVICULTURE ACTIVITY** — Activities including tree nursery operations, tree harvesting operations, reforestation, tree thinning, prescribed burning, and pest and fire control. Clearing and grubbing of an area of a construction site is not a silviculture activity.

**SITE** — The entire area included in the legal description of the land on which the land-disturbing construction activity is proposed in the permit application.

**STOP-WORK ORDER** — An order issued by the City which requires that all construction activity on the site be stopped.

**TECHNICAL STANDARD** — A document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

**WATERS OF THE STATE** — Includes those portions of Lake Michigan and Lake Superior within the boundaries of this state, and all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, watercourses, drainage systems and other surface water or groundwater, natural or artificial, public or private, within this state or its jurisdiction.

§ 288-6. Applicability of maximum extent practicable.

Maximum extent practicable applies when a person who is subject to a performance standard of this article demonstrates to the City's satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the responsible party shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

§ 288-7. Technical standards.

- A. Design criteria, standards and specifications. All BMPs required to comply with this article shall meet the design criteria, standards and specifications based on any of the following:
  - (1) Design guidance and technical standards identified or developed by the Wisconsin Department of Natural Resources under Subchapter V of Chapter NR 151, Wis. Adm. Code.
  - (2) Soil loss prediction tools [such as the Universal Soil Loss Equation (USLE)] when using an appropriate rainfall or runoff factor (also referred to as the R

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factor) or an appropriate design storm and precipitation distribution, and when considering the geographic location of the site and the period of disturbance.

- B. Other standards. Other technical standards not identified or developed in Subsection A may be used provided that the methods have been approved by the City.

§ 288-8. Performance standards.

- A. Responsible party. The responsible party shall implement an erosion and sediment control plan, developed in accordance with § 288-10 that incorporates the requirements of this section.
- B. Plan. A written plan shall be developed in accordance with § 288-10 and implemented for each construction site. Simplified plans may be completed for sites with less than one acre of land-disturbing construction activity in accordance with the requirements of this article.
- C. Erosion and other pollutant control requirements. The plan required under Subsection B shall include the following:

- (1) Erosion and sediment control practices. Erosion and sediment control practices shall be used at each site where more than 3,000 square feet of land-disturbing construction activity is to occur, and shall be used to prevent or reduce all of the following:
  - (a) The deposition of soil from being tracked onto streets by vehicles.
  - (b) The discharge of sediment from disturbed areas into on-site stormwater inlets.
  - (c) The discharge of sediment from disturbed areas into adjacent waters of the state.
  - (d) The discharge of sediment from drainageways that flow off the site.
  - (e) The discharge of sediment by dewatering activities.
  - (f) The discharge of sediment eroding from soil stockpiles existing for more than seven days.
  - (g) The discharge of sediment from erosive flows at outlets and in downstream channels.
  - (h) The transport by runoff into waters of the state of chemicals, cement, and other building compounds and materials on the construction site during the construction period. However, projects that require the placement of these materials in waters of the state, such as constructing bridge footings or BMP installations, are not prohibited by this subsection.
  - (i) The transport by runoff into waters of the state of untreated wash water from vehicle and wheel washing.
- (2) Sediment performance standards. In addition to the erosion and sediment control practices under Subsection C(1), the following erosion and sediment control

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practices shall be employed for all construction sites with more than one acre of land-disturbing construction activity:

- (a) BMPs that, by design, discharge no more than five tons per acre per year, or to the maximum extent practicable, of the sediment load carried in runoff from initial grading to final stabilization.
  - (b) No person shall be required to employ more BMPs than are needed to meet a performance standard in order to comply with maximum extent practicable. Erosion and sediment control BMPs may be combined to meet the requirements of this subsection. Credit may be given toward meeting the sediment performance standard of this subsection for limiting the duration or area, or both, of land-disturbing construction activity, or for other appropriate mechanisms.
  - (c) Notwithstanding Subsection C(2)(a), if BMPs cannot be designed and implemented to meet the sediment performance standard, the erosion and sediment control plan shall include a written, site-specific explanation of why the sediment performance standard cannot be met and how the sediment load will be reduced to the maximum extent practicable.
- (3) Preventive measures. The erosion and sediment control plan shall incorporate all of the following:
- (a) Maintenance of existing vegetation, especially adjacent to surface waters whenever possible.
  - (b) Minimization of soil compaction and preservation of topsoil.
  - (c) Minimization of land-disturbing construction activity on slopes of 20% or more.
  - (d) Development of spill prevention and response procedures.
- D. Location. The BMPs used to comply with this section shall be located prior to runoff entering waters of the state.
- E. Implementation. The BMPs used to comply with this section shall be implemented as follows:
- (1) Erosion and sediment control practices shall be constructed or installed before land-disturbing construction activities begin in accordance with the erosion and sediment control plan developed in § 288-10.
  - (2) Erosion and sediment control practices shall be maintained until final stabilization.
  - (3) Final stabilization activity shall commence when land-disturbing activities cease and final grade has been reached on any portion of the site.
  - (4) Temporary stabilization activity shall commence when land-disturbing activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.

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(5) BMPs that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

F. Alternate requirements. The City may establish stormwater management requirements more stringent than those set forth in this section if the City determines that an added level of protection is needed for sensitive resources.

§ 288-9. Permitting requirements, procedures and fees.

A. Permit required. No responsible party may commence a land-disturbing construction activity subject to this article without receiving prior approval of an erosion and sediment control plan for the site and a permit from the City.

B. Permit application and fees. At least one responsible party desiring to undertake a land-disturbing construction activity subject to this article shall submit an application for a permit and an erosion and sediment control plan that meets the requirements of § 288-10 and shall pay an application fee to the City of Watertown. By submitting an application, the applicant is authorizing the City of Watertown to enter the site to obtain information required for the review of the erosion and sediment control plan.

C. Review and approval of permit application. The City shall review any permit application that is submitted with an erosion and sediment control plan, and the required fee. The following approval procedure shall be used:

(1) Within 20 business days of the receipt of a complete permit application, as required by Subsection B, the City shall inform the applicant whether the application and plan are approved or disapproved based on the requirements of this article.

(2) If the permit application and plan are approved, the City shall issue the permit.

(3) If the permit application or plan is disapproved, the City shall state in writing the reasons for disapproval.

(4) The City may request additional information from the applicant. If additional information is submitted, the City shall have 15 business days from the date the additional information is received to inform the applicant that the plan is either approved or disapproved.

D. Financial guarantee. As a condition of approval and issuance of the permit, the City may require the applicant to deposit a surety bond, irrevocable letter of credit or other financial guarantee to guarantee a good faith execution of the approved erosion control plan and any permit conditions. The financial guarantee shall be an amount up to 120% of the estimated cost of the improvements.

E. Permit requirements. All permits shall require the responsible party to:

(1) Notify the City within 48 hours of commencing any land-disturbing construction activity.

(2) Notify the City of completion of any BMPs within three days after their installation.

(3) Obtain permission in writing from the City prior to any modification pursuant to

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§ 288-10C of the erosion and sediment control plan.

- (4) Install all BMPs as identified in the approved erosion and sediment control plan.
  - (5) Maintain all road drainage systems, stormwater drainage systems, BMPs and other facilities identified in the erosion and sediment control plan.
  - (6) Repair any siltation or erosion damage to adjoining surfaces and drainageways resulting from land-disturbing construction activities and document repairs in a site erosion control log.
  - (7) Inspect the BMPs within 24 hours after each rain of 0.5 inch or more which results in runoff during active construction periods, and at least once each week. Document the findings of the inspections in a site erosion control log with the date of inspection, the name of the person conducting the inspection, and a description of the present phase of the construction at the site. Repair or replace erosion and sediment control best management practices as necessary within 24 hours of an inspection or by the date agreed to between the permittee and the Public Works Director/City Engineer or the appropriate designee. Inspections are only required for construction sites with more than one acre of land-disturbing construction activity.
  - (8) Allow the City to enter the site for the purpose of inspecting compliance with the erosion and sediment control plan or for performing any work necessary to bring the site into compliance with the control plan. Keep a copy of the erosion and sediment control plan at the construction site.
  - (9) Keep a copy of the inspection reports on the site at all times.
- F. Permit conditions. Permits issued under this section may include conditions established by the City in addition to the requirements set forth in Subsection E, where needed to assure compliance with the performance standards in § 288-8.
- G. Permit duration. Permits issued under this section shall be valid for a period of three years from the date of issuance. The City may extend the period once for up to an additional three years. The City may require additional BMPs as a condition of the extension if they are necessary to meet the requirements of this article.
- H. Maintenance. The responsible party throughout the duration of the construction activities shall maintain all BMPs necessary to meet the requirements of this article until the site has undergone final stabilization.

§ 288-10. Erosion and sediment control plan, statement, and amendments.

- A. Erosion and sediment control plan.
- (1) An erosion and sediment control plan shall be prepared and submitted to the City.
  - (2) The erosion and sediment control plan shall be designed to meet the performance standards in § 288-8 and other requirements of this article. Simplified plans may be completed for sites with less than one acre of land-disturbing construction activity.

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- (3) The erosion and sediment control plan shall address pollution caused by soil erosion and sedimentation during construction and up to final stabilization of the site. The erosion and sediment control plan shall include, at a minimum, the following items:
  - (a) The name(s) and address(es) of the owner or developer of the site, and of any consulting firm retained by the applicant, together with the name of the applicant's principal contact at such firm. The application shall also include start and end dates for construction.
  - (b) Description of the site and the nature of the construction activity, including representation of the limits of land disturbance on a United States Geological Survey 7.5-minute series topographic map.
  - (c) A sequence of construction of the development site, including stripping and clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion and sediment control measures, and establishment of permanent vegetation.
  - (d) Estimates of the total area of the site and the total area of the site that is expected to be disturbed by construction activities.
  - (e) Estimates, including calculations, if any, of the runoff coefficient of the site before and after construction activities are completed.
  - (f) Calculations to show the expected percent reduction in the average annual sediment load carried in runoff as compared to no sediment or erosion controls.
  - (g) Existing data describing the surface soil as well as subsoils.
  - (h) Depth to groundwater, as indicated by on-site soil borings or Natural Resources Conservation Service soil information where available.
  - (i) Name of the immediate named receiving water from the United States Geological Survey 7.5-minute series topographic maps.
- (4) The erosion and sediment control plan shall include a site map. The site map shall include the following items and shall be at a scale not greater than 100 feet per inch and at a contour interval not to exceed five feet.
  - (a) Existing topography, vegetative cover, natural and engineered drainage systems, roads and surface waters. Lakes, streams, wetlands, channels, ditches and other watercourses on and immediately adjacent to the site shall be shown. Any identified 100-year floodplains, flood fringes and floodways shall also be shown.
  - (b) Boundaries of the construction site.
  - (c) Drainage patterns and approximate slopes anticipated after major grading

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- activities.
- (d) Areas of soil disturbance.
  - (e) Location of major structural and nonstructural controls identified in the plan.
  - (f) Location of areas where stabilization practices will be employed.
  - (g) Areas which will be vegetated following construction.
  - (h) Area and location of wetland acreage on the site and locations where stormwater is discharged to a surface water or wetland within one-quarter mile downstream of the construction site.
  - (i) Locations of all surface waters and wetlands within one mile of the construction site.
  - (j) Areas used for infiltration of post-construction stormwater runoff.
  - (k) An alphanumeric or equivalent grid overlying the entire construction site map.
- (5) Each erosion and sediment control plan shall include a description of appropriate erosion and sediment control best management practices that will be installed and maintained at the site to prevent pollutants from reaching waters of the state. The plan shall clearly describe the appropriate erosion and sediment control measures for each major land-disturbing construction activity and the timing during the construction process that the measures will be implemented. The description of erosion and sediment controls shall include, when appropriate, the following minimum requirements:
- (a) Description of interim and permanent stabilization practices, including an implementation schedule. Site plans shall ensure that existing vegetation is preserved where attainable and that disturbed portions of the site are stabilized.
  - (b) Description of structural practices to divert flow away from exposed soils, store flows or otherwise limit runoff and the discharge of pollutants from the site. Unless otherwise specifically approved in writing by the City of Watertown, structural measures shall be installed on upland soils.
  - (c) Management of overland flow at all sites, unless otherwise controlled by outfall controls.
  - (d) Trapping of sediment in channelized flow.
  - (e) Staging construction to limit exposed soil areas subject to erosion.
  - (f) Protection of downslope drainage inlets where they occur.
  - (g) Minimization of tracking via installation of tracking pads at all vehicle and equipment entry and exit locations of the construction site.
  - (h) Clean up of off-site sediment deposits.

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- (i) Proper disposal of building and waste materials at all sites.
  - (j) Stabilization of drainageways.
  - (k) Control of soil erosion from dirt stockpiles.
  - (l) Installation of permanent stabilization practices as soon as possible after final grading.
  - (m) Minimization of dust to the maximum extent practicable.
- (6) The erosion and sediment control plan shall require that velocity dissipation devices be placed at discharge locations and along the length of any outfall channel, as necessary, to provide a nonerosive flow from the structure to a watercourse so that the natural physical and biological characteristics and functions are maintained and protected.
- B. Erosion and sediment control plan statement. For each construction site identified under § 288-4A with more than one acre of land-disturbing construction activity, an erosion and sediment control plan statement shall be prepared. This statement shall be submitted to the City. The control plan statement shall briefly describe the site, including a site map. Further, it shall also include the best management practices that will be used to meet the requirements of the article, including the site development schedule.
- C. Amendments. The applicant shall amend the plan if any of the following occur:
- (1) There is a change in design, construction, operation or maintenance at the site which has the reasonable potential for the discharge of pollutants to waters of the state and which has not otherwise been addressed in the plan.
  - (2) The actions required by the plan fail to reduce the impacts of pollutants carried by construction site runoff.
  - (3) The City notifies the applicant of changes needed in the plan.

§ 288-11. Fee schedule.

The fees referred to in other sections of this article shall be established by the Common Council and may from time to time be modified by resolution. A schedule of the fees established by the Common Council shall be available for review in City Hall. The fee shall cover all City and consultant costs to review the permit application and perform the required site inspections.

§ 288-11.1. Inspection.

If land-disturbing construction activities are being carried out without a permit required by this article, the City may enter the land pursuant to the provisions of § 66.0119(1), (2) and (3), Wis. Stats. The City will inspect any construction site with more than ~~one acre~~ **three thousand square** feet of land-disturbing construction activity that holds a permit under this chapter **or where construction work began prior to obtaining a permit** as required by the current Wisconsin Department of Natural Resources Municipal Separate

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Storm Sewer System (MS4) Permit or within the first two weeks of construction, at least once a month, and again at the end of construction to ensure compliance with the approved sediment and erosion control plan. If erosion and/or sediment control best management practices (BMPs) are out of compliance during inspections, the City may conduct follow-up inspections within seven days, unless corrections are made and observed by the inspector or verified via photographs submitted to the inspector. The costs of these inspections shall be billed to the responsible party.

§ 288-11.2. Enforcement.

- A. The City may post a stop-work order if any of the following occurs:
  - (1) Any land-disturbing construction activity regulated under this article is being undertaken without a permit.
  - (2) The erosion and sediment control plan is not being implemented in a good faith manner.
  - (3) The conditions of the permit are not being met.
- B. If the responsible party does not cease activity as required in a stop-work order posted under this section or fails to comply with the erosion and sediment control plan or permit conditions, the City may revoke the permit.
- C. If the responsible party, where no permit has been issued, does not cease the activity after being notified by the City, or if a responsible party violates a stop-work order posted under Subsection A, the City may issue a citation and/or request the City Attorney to obtain a cease and desist order in any court with jurisdiction.
- D. The City may retract the stop-work order issued under Subsection A or the permit revocation under Subsection B.
- E. After posting a stop-work order under Subsection A, the City may issue a notice of intent to the responsible party of its intent to perform work necessary to comply with this article. The City may go on the land and commence the work after issuing the notice of intent. The costs of the work performed under this subsection by the City, plus interest at the rate authorized by City shall be billed to the responsible party. In the event a responsible party fails to pay the amount due, the Clerk shall enter the amount due on the tax rolls and collect as a special assessment against the property pursuant to Subch. VII of Ch. 66, Wis. Stats.
- F. Any person violating any of the provisions of this article shall be subject to a forfeiture of not less than \$100 nor more than \$1,000 and the costs of prosecution for each violation. Each day a violation exists shall constitute a separate offense.
- G. Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunctive proceedings.

§ 288-11.3. Appeals.

- A. Public works commission. The Public Works Commission shall act as the review

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and appeal agency and:

- (1) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination in administering this article except for cease and desist orders obtained under § 288-11.2C.
- (2) Upon appeal, may authorize variances from the provisions of this article which are not contrary to the public interest and where owing to special conditions a literal enforcement of the provisions of the article will result in unnecessary hardship; and
- (3) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

B. Who may appeal. Appeals to the Public Works Commission may be taken by any aggrieved person or by any office, department, board, or bureau of the City of Watertown affected by any decision of the City.

§ 288-11.4. Severability.

If a court of competent jurisdiction judges any section, clause, provision or portion of this article unconstitutional or invalid, the remainder of the article shall remain in force and not be affected by such judgment.

ARTICLE II

**Control of Post-Construction Stormwater Management**

**[Adopted by Ord. No. 08-27 (§ 20.17 of the former City Code); amended in its entirety 4-3-2023 by Ord. No. 23-05]**

§ 288-12. Authority.

- A. This article is adopted by the Common Council under the authority granted by § 62.234, Wis. Stats. This article supersedes all provisions of an ordinance previously enacted under § 62.23, Wis. Stats., that relate to stormwater management regulations. Except as otherwise specified in § 62.234, Wis. Stats., § 62.23, Wis. Stats., applies to this article and to any amendments to this article.
- B. The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.
- C. The Common Council hereby authorizes the City and its designees to administer and enforce the provisions of this article.
- D. The requirements of this article do not preempt more stringent stormwater management requirements that may be imposed by any of the following:
  - (1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under §§ 281.16 and 283.33, Wis. Stats.
  - (2) Targeted nonagricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under § NR 151.004, Wis.

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§ 288-13. Findings of fact.

The Common Council finds that uncontrolled, post-construction runoff has a significant impact upon water resources and the health, safety and general welfare of the community and diminishes the public enjoyment and use of natural resources. Specifically, uncontrolled post-construction runoff can:

- A. Degrade physical stream habitat by increasing stream bank erosion, increasing streambed scour, diminishing groundwater recharge, diminishing stream base flows and increasing stream temperature.
- B. Diminish the capacity of lakes and streams to support fish, aquatic life, recreational and water supply uses by increasing pollutant loading of sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens and other urban pollutants.
- C. Alter wetland communities by changing wetland hydrology and by increasing pollutant loads.
- D. Reduce the quality of groundwater by increasing pollutant loading.
- E. Threaten public health, safety, property and general welfare by overtaxing storm sewers, drainageways, and other minor drainage facilities.
- F. Threaten public health, safety, property and general welfare by increasing major flood peaks and volumes.
- G. Undermine floodplain management efforts by increasing the incidence and levels of flooding.

§ 288-14. Purpose and intent.

- A. Purpose. The general purpose of this article is to establish long-term, post-construction runoff management requirements that will diminish the threats to public health, safety, welfare and the aquatic environment. Specific purposes are to:
  - (1) Further the maintenance of safe and healthful conditions.
  - (2) Prevent and control the adverse effects of stormwater; prevent and control soil erosion; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth.
  - (3) Control exceedance of the safe capacity of existing drainage facilities and receiving water bodies; prevent undue channel erosion; control increases in the scouring and transportation of particulate matter; and prevent conditions that endanger downstream property.
  - (4) Minimize the amount of pollutants discharged from the separate storm sewer to protect waters of the state.
- B. Intent. It is the intent of the Common Council that this article regulates post-

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construction stormwater discharges to waters of the state. This article may be applied on a site-by-site basis. The Common Council recognizes, however, that the preferred method of achieving the stormwater performance standards set forth in this article is through the preparation and implementation of comprehensive, systems-level stormwater management plans that cover hydrologic units, such as watersheds, on a municipal and regional scale. Such plans may prescribe regional stormwater devices, practices or systems, any of which may be designed to treat runoff from more than one site prior to discharge to waters of the state. Where such plans are in conformance with the performance standards developed under § 281.16, Wis. Stats., for regional stormwater management measures and have been approved by the Common Council, it is the intent of this article that the approved plan be used to identify post-construction management measures acceptable for the community.

§ 288-15. Applicability and jurisdiction.

A. Applicability.

- (1) Where not otherwise limited by law, this article applies to a post-construction site which has 21,780 or more square feet of new impervious surface, unless the site is otherwise exempt under Subsection A(2).
- (2) A site that meets any of the criteria in this Subsection is exempt from the requirements of this article:
  - (a) Land-disturbing construction activity that includes the construction of a one- or two- family residential site less than one acre and is otherwise regulated by the Wisconsin Department of Safety and Professional Services.
  - (b) A post-construction site with less than 10% connected imperviousness based on complete development of the post-construction site, provided the cumulative area of all parking lots and rooftops is less than one acre.
  - (c) Nonpoint discharges from agricultural facilities and practices.
  - (d) Nonpoint discharges from silviculture activities.
  - (e) Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
  - ~~(f)~~ (f) Underground utility construction such as water, sewer and fiberoptic lines. This exemption does not apply to the construction of any aboveground structures associated with utility construction.
  - ~~(g)~~ (g) Minor reconstruction of a highway. Notwithstanding the exemption under this paragraph, the protective areas requirements in §288.18 apply to minor reconstruction of a highway.
  - ~~(h)~~ (h) The requirements of this article do not preempt more stringent stormwater management requirements that may be imposed by any of the following:

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- [1] Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under § 288.16, Wis. Stats., for nonpoint sources, and § 283.33, Wis. Stats., for stormwater discharge.
  - [2] Targeted nonagricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under § NR 151.004, Wis. Adm. Code.
- (3) Notwithstanding the applicability requirements in Subsection A(1), this article applies to post- construction sites of any size that, in the opinion of the City, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

B. Jurisdiction. This article applies to land-disturbing activities within the boundaries of the City of Watertown, and that portion of the Town of Emmet, Dodge County, Wisconsin, that is subject to the City's Plat Review Jurisdiction as set forth in Resolution Exhibit No. 6152 and recorded on September 25, 1997, in Volume 937 on Page 86 as Document No. 851436 in the Dodge County Office of the Register of Deeds and all subsequent amendments.

C. Exclusions. This article is not applicable to activities conducted by a state agency, as defined under § 227.01(1), Wis. Stats., but also including the office of the District Attorney, which is subject to the state plan promulgated or a memorandum of understanding entered into under § 281.33(2), Wis. Stats.

§ 288-16. Definitions.

As used in this article, the following terms shall have the meanings indicated:

**ADEQUATE SOD, OR SELF-SUSTAINING VEGETATIVE COVER** — Maintenance of sufficient vegetation types and densities such that the physical integrity of the stream bank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen and woody debris.

**ADMINISTERING AUTHORITY** — The Public Works Director/City Engineer, the City Public Works Commission, the City Council or other entity empowered under § 62.234, Wis. Stats., that is designated by the City of Watertown to administer this article.

**AGRICULTURAL FACILITIES AND PRACTICES** — Has the meaning given in § 281.16, Wis. Stats.

**ATLAS 14** — The National Oceanic and Atmospheric Administration (NOAA) Atlas 14 Precipitation- Frequency Atlas of the United States, Volume 8 (Midwestern States), published in 2013.

**AVERAGE ANNUAL RAINFALL** — A typical calendar year of precipitation as determined by the Wisconsin Department of Natural Resources for users of models such

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as WlnSLAMM, P8 or equivalent methodology. The average annual rainfall is chosen from a department publication for the location closest to the City.

**BEST MANAGEMENT PRACTICE or BMP** — Structural or nonstructural measures, practices, techniques or devices employed to avoid or minimize sediment or pollutants carried in runoff to waters of the state.

**BUSINESS DAY** — A day the City Hall is routinely and customarily open for business.

**CEASE AND DESIST ORDER** — A court-issued order to halt land-disturbing construction activity that is being conducted without the required permit or in violation of a permit issued by the City of Watertown.

**COMBINED SEWER SYSTEM** — A system for conveying both sanitary sewage and stormwater runoff.

**CONNECTED IMPERVIOUSNESS** — An impervious surface connected to waters of the state via a separate storm sewer, an impervious flow path, or a minimally pervious flow path.

**DESIGN STORM** — A hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency, and total depth of rainfall.

**DEVELOPMENT** — Residential, commercial, industrial or institutional land uses and associated roads.

**DIRECT CONDUITS TO GROUNDWATER** — Wells, sinkholes, swallets, fractured bedrock at the surface, mine shafts, nonmetallic mines, tile inlets discharging to groundwater, quarries, or depressional groundwater recharge areas over shallow fractured bedrock.

**DIVISION OF LAND** — The creation from one parcel of four or fewer parcels or building sites of one or fewer acres each in area where such creation occurs at one time or through the successive partition within a five-year period.

**EFFECTIVE INFILTRATION AREA** — The area of the infiltration system that is used to infiltrate runoff and does not include the area used for site access, berms or pretreatment.

**EROSION** — The process by which the land's surface is worn away by the action of wind, water, ice or gravity.

**EXCEPTIONAL RESOURCE WATERS** — Waters listed in § NR 102.11, Wis. Adm. Code.

**EXTRATERRITORIAL** — The unincorporated area within three miles of the corporate limits of a first, second, or third class city, or within 1.5 miles of a fourth class city or village.

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**FILTERING LAYER** — Soil that has at least a three-foot-deep layer with at least 20% fines; or at least a five-foot-deep layer with at least 10% fines; or an engineered soil with an equivalent level of protection as determined by the regulatory authority for the site.

**FINAL STABILIZATION** — That all land-disturbing construction activities at the construction site have been completed and that a uniform, perennial, vegetative cover has been established, with a density of at least 70% of the cover, for the unpaved areas and areas not covered by permanent structures, or employment of equivalent permanent stabilization measures.

**FINANCIAL GUARANTEE** — A performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the City by the responsible party to assure that requirements of the article are carried out in compliance with the stormwater management plan.

**GOVERNING BODY** — The City Public Works Commission or the City Council.

**IMPERVIOUS SURFACE** — An area that releases as runoff all or a large portion of the precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways, parking lots and streets are examples of areas that typically are impervious.

**IN-FILL AREA** — An undeveloped area of land located within an existing urban sewer service area, surrounded by development or natural or man-made features where development cannot occur.

**INFILTRATION** — The entry of precipitation or runoff into or through the soil.

**INFILTRATION SYSTEM** — A device or practice such as a basin, trench, rain garden or swale designed specifically to encourage infiltration, but does not include natural infiltration in previous surfaces such as lawns, redirecting of rooftop downspouts onto lawns or minimal infiltration from practices, such as swales or roadside channels designed for conveyance and pollutant removal only.

**KARST FEATURE** — An area or surficial geologic feature subject to bedrock dissolution so that it is likely to provide a conduit to groundwater, and may include caves, enlarged fractures, mine features, exposed bedrock surfaces, sinkholes, springs, seeps or swallets.

**LAND-DISTURBING CONSTRUCTION ACTIVITY** — Any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or nonvegetative soil cover, that may result in runoff and lead to an increase in soil erosion and movement of sediment into waters of the state. Land-disturbing construction activity includes clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities.

**MAINTENANCE AGREEMENT** — A legal document that provides for long-term maintenance of stormwater management practices.

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MEP or MAXIMUM EXTENT PRACTICABLE — The highest level of performance that is achievable but is not equivalent to a performance standard identified in this article. Maximum extent practicable applies when a person who is subject to a performance standard of this article demonstrates to the City's satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the responsible party shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

**MINOR RECONSTRUCTION**

A transportation facility construction site where a bid is advertised, a construction contract signed where no bid is advertised or a notice of intent is submitted in accordance with NR216, Wisconsin Administrative Code, reconstruction that is limited to 1.5 miles in continuous or aggregate total length of realignment and that does not exceed 100 feet in width of roadbed widening, and that does not include replacement of a vegetated drainage system with a non-vegetated drainage system except where necessary to convey runoff under a highway or private road or driveway.

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NEW DEVELOPMENT — Development resulting from the conversion of previously undeveloped land or agricultural land uses.

NRCS MSE3 DISTRIBUTION — A specific precipitation distribution developed by the United States Department of Agriculture, Natural Resources Conservation Service, using precipitation data from Atlas 14.

OFF SITE — Located outside the property boundary described in the permit application.

ON SITE — Located within the property boundary described in the permit application.

ORDINARY HIGH WATER MARK — Has the meaning given in § NR 115.03(6), Wis. Adm. Code. OUTSTANDING RESOURCE WATERS — Waters listed in § NR 102.10, Wis. Adm. Code.

PERCENT FINES — The percentage of a given sample of soil which passes through a No. 200 sieve.

PERFORMANCE STANDARD — A narrative or measurable number specifying the minimum acceptable outcome for a facility or practice.

PERMIT — A written authorization made by the City to the applicant to conduct land-disturbing construction activity or to discharge post-construction runoff to waters of the state.

PERMIT ADMINISTRATION FEE — A sum of money paid to the City by the

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permit applicant for the purpose of recouping the expenses incurred by the authority in administering the permit.

**PERVIOUS SURFACE** — An area that releases as runoff a small portion of the precipitation that falls on it. Lawns, gardens, parks, forests or other similar vegetated areas are examples of surfaces that typically are pervious.

**POLLUTANT** — Has the meaning given in § 283.01(13),  
Wis. Stats.

**POLLUTION** — Has the meaning given in § 281.01(10),  
Wis. Stats.

**POST-CONSTRUCTION SITE** — A construction site following the completion of land-disturbing construction activity and final site stabilization.

**PREDEVELOPMENT CONDITION** — The extent and distribution of land cover types present before the initiation of land-disturbing construction activity, assuming that all land uses prior to development activity are managed in an environmentally sound manner.

**PREVENTIVE ACTION LIMIT** — Has the meaning given in § NR 140.05(17), Wis. Adm. Code.

**PROTECTIVE AREA** — An area of land that commences at the top of the channel of lakes, streams and rivers, or at the delineated boundary of wetlands, and that is the greatest of those widths, as measured horizontally from the top of the channel or delineated wetland boundary to the closest impervious surface.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER** — The individual holding the Public Works Director/ City Engineer title or his/her designees within the City of Watertown.

**REDEVELOPMENT** — Areas where development is replacing older development.

**RESPONSIBLE PARTY** — The landowner or any other entity performing services to meet the requirements of this article through a contract or other agreement.

**RUNOFF** — Stormwater or precipitation including rain, snow or ice melt or similar water that moves on the land surface via sheet or channelized flow.

**SEPARATE STORM SEWER** — A conveyance or system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria:

- A. Is designed or used for collecting water or conveying runoff.
- B. Is not part of a combined sewer system.
- C. Is not draining to a stormwater treatment device or system.
- D. Discharges directly or indirectly to waters of the state.

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**SILVICULTURE ACTIVITY** — Activities including tree nursery operations, tree harvesting operations, reforestation, tree thinning, prescribed burning, and pest and fire control. Clearing and grubbing of an area of a construction site is not a silviculture activity.

**SITE** — The entire area included in the legal description of the land on which the land-disturbing construction activity occurred.

**STOP-WORK ORDER** — An order issued by the Public Works Director/City Engineer which requires that all construction activity on the site be stopped.

**STORMWATER MANAGEMENT PLAN** — A comprehensive plan designed to reduce the discharge of pollutants from stormwater after the site has undergone final stabilization following completion of the construction activity.

**STORMWATER MANAGEMENT SYSTEM PLAN** — A comprehensive plan designed to reduce the discharge of runoff and pollutants from hydrologic units on a regional or municipal scale.

**TECHNICAL STANDARD** — A document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

**TOP OF THE CHANNEL** — An edge, or point on the landscape, landward from the ordinary high water mark of a surface water of the state, where the slope of the land begins to be less than 12% continually for at least 50 feet. If the slope of the land is 12% or less continually for the initial 50 feet, landward from the ordinary high water mark, the top of the channel is the ordinary high water mark.

**TOTAL MAXIMUM DAILY LOAD or TMDL** — The amount of pollutants specified as a function of one or more water quality parameters, that can be discharged per day into a water quality limited segment and still ensure attainment of the applicable water quality standard.

**TP-40** — Technical Paper No. 40, Rainfall Frequency Atlas of the United States, published in 1961.

**TR-55** — The United States Department of Agriculture, Natural Resources Conservation Service (previously Soil Conservation Service), Urban Hydrology for Small Watersheds, Second Edition, Technical Release 55, June 1986.

**TRANSPORTATION FACILITY** — A highway, a railroad, a public mass transit facility, a public-use airport, a public trail or any other public work for transportation purposes such as harbor improvements under § 85.095(1)(b), Wis. Stats. "Transportation facility" does not include building sites for the construction of public buildings and buildings that are places of employment that are regulated by the Department pursuant to § 281.33, Wis. Stats.

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TSS — Total suspended solids.

TYPE II DISTRIBUTION — A rainfall type curve as established in the United States Department of Agriculture, Soil Conservation Service, Technical Paper 149, published 1973.

WATERS OF THE STATE — Includes those portions of Lake Michigan and Lake Superior within the boundaries of this state, and all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, watercourses, drainage systems and other surface water or groundwater, natural or artificial, public or private, within this state or its jurisdiction.

§ 288-17. Technical standards.

The following methods shall be used in designing the water quality, peak flow shaving and infiltration components of stormwater practices needed to meet the water quality standards of this article:

- A. Technical standards identified, developed or disseminated by the Wisconsin Department of Natural Resources under Subchapter V of Chapter NR 151, Wis. Adm. Code.
- B. Where technical standards have not been identified or developed by the Wisconsin Department of Natural Resources, other technical standards may be used provided that the methods have been approved by the City.
- C. In this article, the following year and location has been selected as the average annual rainfall for water quality modeling purposes: Madison, 1981 (Mar. 12-Dec. 2).

§ 288-18. Performance standards.

- A. Responsible party. The responsible party shall implement a post-construction stormwater management plan that incorporates the requirements of this section.
- B. Plan. A written stormwater management plan in accordance with § 288-20 shall be developed and implemented for each post-construction site. Simplified plans may be completed for sites with less than one acre of land-disturbing construction activity in accordance with the requirements of this chapter.
- C. Maintenance of effort. For redevelopment sites where the redevelopment will be replacing older development that was subject to post-construction performance standards of Ch. NR 151, Wis. Adm. Code, in effect on or after October 1, 2004, the responsible party shall meet the total suspended solids reduction, peak flow control, infiltration, and protective areas standards applicable to the older development or meet the redevelopment standards of this article, whichever is more stringent.
- D. Requirements. The plan required under Subsection B shall include the following:
  - (1) Pollutant control. BMPs shall be designed, installed and maintained to control total suspended solids and phosphorus carried in runoff from the post-construction site as follows:
    - (a) BMPs shall be designed in accordance with Table 1 or to the maximum extent practicable as provided in Subsection D(1)(b). The design shall be based on an average annual rainfall, as compared to no runoff management

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controls.

**Table 1**

<b>Pollutant Reduction Standards</b>		
<b>Development Type</b>	<b>TSS Reduction</b>	<b>Phosphorus</b>
New development	80%	30%
In-fill development	80%	30%
Redevelopment	60% of load from parking areas and roads	30% of load from parking areas and roads

- (b) Maximum extent practicable. If the design cannot meet a total suspended solids or phosphorus reduction performance standard of Table 1, the stormwater management plan shall include a written, site-specific explanation of why the total suspended solids or phosphorus reduction performance standard cannot be met and why the total pollutant loads will be reduced only to the maximum extent practicable.
  - (c) Off-site drainage. When designing BMPs, runoff draining to the BMP from off-site shall be taken into account in determining the treatment efficiency of the practice. Any impact on the efficiency shall be compensated for by increasing the size of the BMP accordingly.
- (2) Peak discharge.
- (a) Unless otherwise provided for in this section, all land development activities subject to this section shall establish on-site management practices to control peak flow rates of stormwater discharged from the site. On-site management practices shall be used to meet the following minimum performance standards:
    - [1] The peak flow rates of stormwater runoff from the development shall not exceed those calculated for the series of design storms specified in Subsection D(2)(a)[2] occurring under development conditions specified in Subsection D(2)(a)[4]. Discharge velocities must be nonerosive to discharge locations, outfall channels, and receiving streams. Safe overland conveyance must be provided for discharges from the development.
    - [2] The stormwater management facilities shall contain sufficient storage to contain the runoff from the 100-year, twenty-four-hour rainfall event under developed conditions, while utilizing a peak discharge rate from the developed site which does not exceed the peak runoff rate from the site for a two-year, twenty-four-hour rainfall event under predevelopment conditions.
    - [3] By design, BMPs shall be employed to maintain or reduce the one-year, twenty-four-hour post-construction peak runoff discharge rates to the

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one-year, twenty-four-hour predevelopment peak runoff discharge rate, or to the maximum extent practicable.

- [4] Predevelopment conditions shall assume "good hydrologic conditions" for appropriate land covers as identified in TR-55 or an equivalent methodology. The meaning of "hydrologic soil group" and "runoff curve number" are as determined in TR-55. However, when predevelopment land cover is woodland, grassland, or cropland, rather than using TR-55 values for these land use types, the runoff curve numbers in Table 2 shall be used. Peak discharges shall be calculated using TR-55 runoff curve number methodology, Atlas 14 precipitation depths, and the appropriate NRCS Wisconsin MSE3 precipitation distribution. On a case-by-case basis, the Public Works Director/City Engineer may allow the use of TP-40 precipitation depths and the Type II distribution.

**Table 2**  
**Maximum Predevelopment Runoff Curve Numbers**

Hydrologic Soil Group	A	B	C	D
Woodland curve number	30	55	70	77
Grassland curve number	39	61	71	78
Cropland curve number	55	69	78	83

(b) This subsection of the section does not apply to any of the following:

[1] A redevelopment post-construction site.

[2] An in-fill development area less than one acre.

[2][3] A post-construction site where the discharge is directly into a lake over 5,000 acres or a stream or river segment draining more than 500 square miles.

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(3) Infiltration. BMPs shall be designed, installed, and maintained to infiltrate runoff to the maximum extent practicable in accordance with the following, except as provided in Subsection D(3)(f) through (i).

(a) Low imperviousness. For development up to 40% connected imperviousness, such as parks, cemeteries, and low-density residential development, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 90% of the predevelopment infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 1% of the post-construction site is required as an effective infiltration area.

(b) Moderate imperviousness. For development with more than 40% and up to 80% connected imperviousness, such as medium- and high-density

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residential, multifamily development, industrial and institutional development, and office parks, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 75% of the predevelopment infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2% of the post-construction site is required as an effective infiltration area.

- (c) High imperviousness. For development with more than 80% connected imperviousness, such as commercial strip malls, shopping centers, and commercial downtowns, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 60% of the predevelopment infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2% of the post-construction site is required as an effective infiltration area.
- (d) Predevelopment condition shall be the same as in Table 2 of the peak discharge section of this article.
- (e) Before infiltrating runoff, pretreatment shall be required for parking lot runoff and for runoff from new road construction in commercial, industrial and institutional areas that will enter an infiltration system. The pretreatment shall be designed to protect the infiltration system from clogging prior to scheduled maintenance and to protect groundwater quality in accordance with Subsection D(3)(k). Pretreatment options may include, but are not limited to, oil/grease separation, sedimentation, biofiltration, filtration, swales or filter strips.
- (f) Exclusions. Runoff from the following areas may not be infiltrated and do not qualify as contributing to meeting the requirements of this section unless demonstrated to meet the conditions of Subsection D(3)(k):
  - [1] Areas associated with Tier 1 industrial facilities identified in § NR 216.21(2)(a), Wis. Adm. Code, including storage, loading, rooftop and parking.
  - [2] Storage and loading areas of Tier 2 industrial facilities identified in § NR 216.21(2)(b), Wis. Adm. Code.
  - [3] Fueling and vehicle maintenance areas. Runoff from rooftops of fueling and vehicle maintenance areas may be infiltrated with the concurrence of the regulatory authorities.
- (g) Location of practices. Infiltration practices may not be located in the following areas:
  - [1] Areas within 1,000 feet upgradient or within 100 feet downgradient of direct conduits to groundwater.
  - [2] Areas within 400 feet of a community water system well as specified

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in § NR 811.12(5)(d)6, Wis. Adm. Code, or within the separation distances listed in § NR 812.08, Wis. Adm. Code, for any private well or noncommunity well for runoff infiltrated from commercial (including multifamily residential), industrial and institutional land uses or regional devices for one- and two-family residential development.

- [3] Areas where contaminants of concern, as defined in § NR 720.03(2), Wis. Adm. Code are present in the soil through which infiltration will occur.

(h) Separation distances.

- [1] Infiltration practices shall be located so that the characteristics of the soil and the separation distance between the bottom of the infiltration system and the elevation of seasonal high groundwater or the top of bedrock are in accordance with Table 3:

**Table 3  
Separation Distances and Soil Characteristics**

Source Area	Separation Distance	Soil Characteristics
Industrial, commercial, institutional parking lots and roads	5 feet or more	Filtering layer
Residential arterial roads	5 feet or more	Filtering layer
Roofs draining to subsurface infiltration practices	1 foot or more	Native or engineered soil with particles finer than coarse sand
Roofs draining to surface infiltration practices	Not applicable	Not applicable
All other impervious source areas	3 feet or more	Filtering layer

- [2] Notwithstanding Subsection D(3)(h), applicable requirements for injection wells classified under Ch. NR 815, Wis. Adm. Code, shall be followed.

(i) Exemptions. Infiltration practices located in runoff from the following areas may be credited towards meeting the requirements when infiltrated, but the decision to infiltrate under these conditions is optional:

- [1] Areas where the infiltration rate of the soil measured at the proposed bottom of the infiltration system is less than 0.6 inch/hour using a scientifically credible field test method.
- [2] Areas where the least permeable soil horizon to five feet below the proposed bottom of the infiltration system using the U.S. Department of Agriculture method of soils analysis is one of the following: sandy clay loam, clay loam, silty clay loam, sandy clay, silty clay, or clay.

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- [3] Parking areas and access roads less than 5,000 square feet for commercial development.
- [4] Parking areas and access roads less than 5,000 square feet for industrial development not subject to the prohibitions/exclusions under Subsection D(3)(f).
- [5] Redevelopment post-construction sites except as provided under § 288-18C.
- [6] In-fill development areas less than one acre.
- [7] Roads in commercial, industrial and institutional land uses, and arterial residential roads.
- (j) Where alternate uses of runoff are employed, such as for toilet flushing, laundry or irrigation, such alternate use shall be given equal credit toward the infiltration volume required by this section.
- (k) Groundwater standards.
  - [1] Infiltration systems designed in accordance with this section shall, to the extent technically and economically feasible, minimize the level of pollutants in filtration to groundwater and shall maintain compliance with the preventive action limit at a point of standards application in accordance with Ch. NR 140. However, if site- specific information indicates that compliance with a preventive action limit is not achievable, the infiltration BMP may not be installed or shall be modified to prevent infiltration to the maximum extent practicable.
  - [2] Notwithstanding Subsection D(3)(k)[1], the discharge from BMPs shall remain below the enforcement standard at the point of standards application.
- (l) Maximum extent practicable. Where the conditions of Subsection D(3)(f) through (i) limit or restrict the use of infiltration practices, the infiltration performance standard of § 288-18D(3) shall be met to the maximum extent practicable.
- (4) Protective areas.
  - (a) "Protective area" means an area of land that commences at the top of the channel of lakes, streams and rivers, or at the delineated boundary of wetlands, and that is the greatest of the following widths, as measured horizontally from the top of the channel or delineated wetland boundary to the closest impervious surface. However, in this subsection, protective area does not include any area of land adjacent to any stream enclosed within a pipe or culvert, such that runoff cannot enter the enclosure at this location.
    - [1] For outstanding resource waters and exceptional resource waters: 75 feet.
    - [2] For perennial and intermittent streams identified on a United States

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Geological Survey 7.5-minute series topographic map, or a county soil survey map, whichever is more current: 50 feet.

- [3] For lakes: 50 feet.
  - [4] For wetlands not subject to Subsection D(4)(a)[5] or [6]: 50 feet.
  - [5] For highly susceptible wetlands: 75 feet. Highly susceptible wetlands include the following types: calcareous fens, sedge meadows, open and coniferous bogs, low prairies, coniferous swamps, lowland hardwood swamps and ephemeral ponds.
  - [6] For less susceptible wetlands: 10% of the average wetland width, but no less than 10 feet nor more than 30 feet. Less susceptible wetlands include degraded wetlands dominated by invasive species such as reed canary grass, cultivated hydric soils; and any gravel pits, or dredged material or fill material disposal sites that take on the attributes of a wetland.
  - [7] In Subsection D(4)(a)[4] through [6], determinations of the extent of the protective area adjacent to wetlands shall be made on the basis of the sensitivity and runoff susceptibility of the wetland in accordance with the standards and criteria in § NR 103.03, Wis. Adm. Code.
  - [8] Wetland boundary delineations shall be made in accordance with § NR 103.08(1m), Wis. Adm. Code. This subsection does not apply to wetlands that have been completely filled in accordance with all applicable state and federal regulations. The protective area for wetlands that have been partially filled in accordance with all applicable state and federal regulations shall be measured from the wetland boundary delineation after fill has been placed. Where there is a legally authorized wetland fill, the protective area standard need not be met in that location.
  - [9] For concentrated flow channels with drainage areas greater than 130 acres: 10 feet.
  - [10] Notwithstanding Subsection D(4)(a)[1] to [9], the greatest protective area width shall apply where rivers, streams, lakes and wetlands are contiguous.
- (b) This subsection applies to post-construction sites located within a protective area, except those areas exempted pursuant to Subsection D(4)(d).
  - (c) The following requirements shall be met:
    - [1] Impervious surfaces shall be kept out of the protective area entirely or to the maximum extent practicable. If there is no practical alternative to locating an impervious surface in the protective area, the stormwater management plan shall contain a written site-specific explanation.

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- [2] Where land-disturbing construction activity occurs within a protective area, and where no impervious surface is present, adequate sod or self-sustaining vegetative cover of 70% or greater shall be established and maintained. The adequate sod or self-sustaining vegetative cover shall be sufficient to provide for bank stability, maintenance of fish habitat and filtering of pollutants from upslope overland flow areas under sheet flow conditions. Nonvegetative materials, such as rock riprap, may be employed on the bank as necessary to prevent erosion, such as on steep slopes or where high-velocity flows occur.
  - [3] Best management practices such as filter strips, swales, or wet detention basins that are designed to control pollutants from nonpoint sources may be located in the protective area.
- (d) This subsection does not apply to:
- [1] Except as provided under § 288-18C, redevelopment post-construction sites.
  - [2] In-fill development areas less than one acre.
  - [3] Structures that cross or access surface waters such as boat landings, bridges and culverts.
  - [4] Structures constructed in accordance with § 59.692(1v), Wis. Stats.
  - [5] Areas of post-construction sites from which runoff does not enter the surface water, including wetlands, without first being treated by a BMP to meet the local ordinance requirements for total suspended solids and peak flow reduction, except to the extent that vegetative ground cover is necessary to maintain bank stability.
- (5) Fueling and vehicle maintenance areas. Fueling and vehicle maintenance areas shall, to the maximum extent practicable, have BMPs designed, installed and maintained to reduce petroleum within runoff, such that the runoff that enters waters of the state contains no visible petroleum sheen.
- (6) Site drainage. Measures shall be implemented to ensure proper site drainage, prevent property damage and protect public health and safety, including the following minimum requirements:
- (a) Drainage easement. Perpetual drainage easements or other deed restrictions shall be recorded on the property to preserve major stormwater flow paths and permanent stormwater BMP locations. Covenants in these areas shall not allow buildings or other structures and shall prevent any grading, filling or other activities that interrupt or obstruct flows in any way. Covenants shall also specify maintenance responsibilities and authorities in accordance with § 288-21.
  - (b) Site grading. Site grading shall ensure positive flows away from all buildings, roads, driveways and septic systems, be coordinated with the

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general stormwater drainage patterns for the area, and minimize adverse impacts on adjacent properties.

- (c) Street drainage. All street drainage shall be designed to prevent concentrated flows from crossing the traffic lanes to the maximum extent practicable. Design flow depths at the road center line for on-street drainage shall not exceed six inches during the peak flows generated by the 100-year, twenty-four-hour design storm, using planned land use conditions for the entire contributing watershed area.
- (d) Bridges and cross-culverts. All new or modified bridges and cross-culverts shall comply with applicable design standards and regulations, facilitate fish passage and prevent increased flooding or channel erosion upstream or downstream from the structure. All bridges and cross-culverts on collector and arterial roadways shall be designed to convey the 100-year, twenty-four-hour design storm. All bridges and cross-culverts on local roadways shall be designed to convey ten-year, twenty-four-hour design storm, while providing an overland flow path that does not impact any structures for the 100-year, twenty-four-hour design storm. A floodplain analysis shall be required for all developments impacting a navigable waterway. This analysis must demonstrate no adverse off-site impacts, in accordance with state and federal regulations and may require larger structures than those specified above. Design flow depths at the road center line for all crossings shall not exceed six inches during peak flows generated by the 100-year, twenty-four-hour design storm, using planned land use conditions for the entire contributing watershed area. All predevelopment runoff storage areas within the flow path upstream of bridges and cross-culverts shall be preserved and designated as drainage easements, unless compensatory storage is provided and accounted for in modeling. As-built documentation shall be submitted for all new or modified structures that are located within a mapped floodplain or that the City determines to be necessary to maintain floodplain modeling for the applicable watershed.
- (e) Subsurface drainage. To avoid property and other damages from groundwater, all buildings planned for human occupation on a regular basis shall meet all of the following:
  - [1] Basement floor surfaces shall be built a minimum of one foot above the highest groundwater table elevation, as documented in the submitted soil evaluations in accordance with City standards. On sloped sites, basements may be allowed partially below the highest groundwater table only on the upslope side if they meet City drainage system standards for design, discharge, engineering oversight, and long-term maintenance. For these sites, the one-foot groundwater separation will be enforced at the furthest downslope point of the basement.
  - [2] Avoid hydric soils as much as possible.
  - [3] The City shall be notified of any drain tiles that are uncovered during

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construction, which the City may require to be restored or connected to other drainage systems.

- [4] No discharge of groundwater from tile lines, sump pumps or other means shall be allowed onto another person's land or any public space without the written approval of the City and the property owner.
  - [a] Where storm sewer is available, all cistern overflows, drain tile, downspouts, roof leaders, surface or area drains may be connected to it with the appropriate City permit.
  - [b] Where storm sewer is not available, all cistern overflows, drain tile, downspouts, roof leaders, surface or area drains or other clean water may be piped separately to the street curb or other place of disposal with the appropriate City permit.
- (f) Open channels. All open channel drainage systems shall at a minimum be designed to carry the peak flows from a 100-year, twenty-four-hour design storm using planned land use for the entire contributing watershed area. Side slopes shall be no steeper than 4h:1v unless otherwise approved by the City for unique site conditions. Water surface elevations for the 100-year, twenty-four-hour design storm shall be calculated for all existing and proposed open channels.
- (g) Storm sewers. All storm sewers shall be designed to convey the ten-year, twenty-four-hour design storm while providing an overland flow path that does not impact any structures for the 100-year, twenty-four-hour design storm, unless otherwise modified by the City.
- (h) Changes to stormwater discharges. For sites where the City determines the post-development stormwater discharge flow paths will be significantly different than predevelopment conditions, or where proposed stormwater discharges may otherwise have a significant negative impact on downstream property owner(s), the City may require the applicant to submit written authorization, record a drainage easement, or complete other legal arrangements with the affected property owner(s) prior to permit issuance.
- (i) Structure protection and safety. Flows generated by the 100-year, twenty-four-hour design storm under the planned land use conditions may exceed the design capacity of conveyance systems, but shall not come in contact with any buildings. For buildings designed for human occupation on a regular basis, the following additional requirements shall apply:
  - [1] The lowest elevation of the structure that is exposed to the ground surface shall be a minimum of two feet above the maximum water surface elevation produced by the 100-year, twenty-four-hour design storm, including flows through any stormwater BMP that may temporarily or permanently store water at a depth of greater than one foot; and
  - [2] The structure shall be set back at least 50 feet from any stormwater

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BMP that may temporarily or permanently store water at a depth of greater than one foot, including any internally drained area with a significant contributing watershed and/or limited runoff storage capacity, as determined by the City. Setback distance shall be measured from the closest edge of water at the elevation produced by the 100-year, twenty-four-hour design storm. The City may exempt existing structures and structures with no basement from this requirement if the City determines other site risks are minimal based on soil and site conditions.

- (7) Swale treatment for transportation facilities.
  - (a) Applicability. Except as provided in Subsection D(7)(b), transportation facilities that use swales for runoff conveyance and pollutant removal meet all of the water quality requirements of this section, if the swales are designed to the maximum extent practicable to do all of the following:
    - [1] Be vegetated. However, where appropriate, nonvegetative measures may be employed to prevent erosion or provide for runoff treatment, such as rock riprap stabilization or check dams.
    - [2] Swales shall comply with Wisconsin Department of Natural Resources Technical Standard 1005, "Vegetated Infiltration Swales." Transportation facility swale treatment does not have to comply with other sections of Technical Standard 1005.
  - (b) Exemptions. The City may, consistent with water quality standards, require that other provisions be met on a transportation facility with an average daily travel of vehicles greater than 2,500 and where the initial surface water of the state that the runoff directly enters is any of the following:
    - [1] An outstanding resource water.
    - [2] An exceptional resource water.
    - [3] Waters listed in § 303(d) of the federal Clean Water Act that are identified as impaired in whole or in part, due to nonpoint source impacts.
    - [4] Waters where targeted performance standards are developed under § NR 151.004, Wis. Adm. Code, to meet water quality standards.
  - (c) The transportation facility authority shall contact the City to determine if additional BMPs beyond a water quality swale are needed under this subsection.
- E. General considerations for on-site and off-site stormwater management measures. The following considerations shall be observed in managing runoff:
  - (1) Natural topography and land cover features such as natural swales, natural depressions, native soil infiltrating capacity, and natural groundwater recharge areas shall be preserved and used, to the extent possible, to meet the requirements

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of this section.

- (2) Emergency overland flow for all stormwater facilities shall be provided to prevent exceeding the safe capacity of downstream drainage facilities and prevent endangerment of downstream property or public safety.
- (3) Unless deemed not possible by City staff, stormwater facilities may be located on outlots with direct access to adjacent public streets.

F. Location and regional treatment option.

- (1) BMPs may be located on site or off site as part of a regional stormwater device, practice or system, but shall be in accordance with § NR 151.003, Wis. Adm. Code.
- (2) The City may approve off-site management measures provided that all of the following conditions are met:
  - (a) The City determines that the post-construction runoff is covered by a stormwater management system plan that is approved by the City of Watertown and that contains management requirements consistent with the purpose and intent of this article.
  - (b) The off-site facility meets all of the following conditions:
    - [1] The facility is in place.
    - [2] The facility is designed and adequately sized to provide a level of stormwater control equal to or greater than that which would be afforded by on-site practices meeting the performance standards of this article.
    - [3] The facility has a legally obligated entity responsible for its long-term operation and maintenance.
- (3) Where a regional treatment option exists such that the City exempts the applicant from all or part of the minimum on-site stormwater management requirements, the applicant shall be required to pay a fee in an amount determined in negotiation with the City. In determining the fee for post-construction runoff, the City shall consider an equitable distribution of the cost for land, engineering design, construction, and maintenance of the regional treatment option.

G. Alternate requirements. The City may establish stormwater management requirements more stringent than those set forth in this section if the City determines that an added level of protection is needed to protect sensitive resources, to control stormwater quantity or control flooding, comply with federally approved total maximum daily load requirements, or control pollutants associated with existing development or redevelopment.

§ 288-19. Permitting requirements, procedures and fees.

A. Permit required. No responsible party may undertake a land-disturbing construction

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activity without receiving a post-construction runoff permit from the City prior to commencing the proposed activity.

- B. Permit application and fees. Unless specifically excluded by this article, any responsible party desiring a permit shall submit to the City a permit application made on a form provided by the City for that purpose.
  - (1) Unless otherwise excepted by this article, a permit application must be accompanied by a stormwater management plan, a maintenance agreement and a nonrefundable permit administration fee.
  - (2) The stormwater management plan shall be prepared to meet the requirements of §§ 288-18 and 288-20, the maintenance agreement shall be prepared to meet the requirements of § 288-21, the financial guarantee shall meet the requirements of § 288-22, and fees shall be those established by the City of Watertown as set forth in § 288-23.
- C. Review and approval of permit application. The City shall review any permit application that is submitted with a stormwater management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:
  - (1) Within 20 business days of the receipt of a complete permit application, including all items as required by Subsection B, the City shall inform the applicant whether the application, plan and maintenance agreement are approved or disapproved based on the requirements of this article.
  - (2) If the stormwater permit application, plan and maintenance agreement are approved, or if an agreed upon payment of fees in lieu of stormwater management practices is made, the City shall issue the permit.
  - (3) If the stormwater permit application, plan or maintenance agreement is disapproved, the City shall detail in writing the reasons for disapproval.
  - (4) The City may request additional information from the applicant. If additional information is submitted, the City shall have 20 business days from the date the additional information is received to inform the applicant that the plan and maintenance agreement are either approved or disapproved.
- D. Permit requirements. All permits issued under this article shall be subject to the following conditions, and holders of permits issued under this article shall be deemed to have accepted these conditions. The City may suspend or revoke a permit for violation of a permit condition, following written notification of the responsible party. An action by the City to suspend or revoke this permit may be appealed in accordance with § 288-25.
  - (1) Compliance with this permit does not relieve the responsible party of the responsibility to comply with other applicable federal, state, and local laws and regulations.
  - (2) The responsible party shall design and install all structural and nonstructural stormwater management measures in accordance with the approved stormwater management plan and this permit.

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- (3) The responsible party shall notify the City at least three business days before commencing any work in conjunction with the stormwater management plan, three days prior to commencing work on the stormwater management practices, and within three business days upon completion of the stormwater management practices. If required as a special condition under Subsection E, the responsible party shall make additional notification according to a schedule set forth by the City so that practice installations can be inspected during construction.
- (4) Practice installations required as part of this article shall be certified "as built" by a licensed professional engineer and furnished to the City in digital AutoCad format (.dwg or .dxf file format), in Adobe PDF format, and in ArcGIS shapefile format (.shp or FileGDB format) or other format as approved by Public Works Director/City Engineer. Files shall be tied to a coordinate system approved by the Public Works Director/City Engineer. Completed stormwater management practices must pass a final inspection by the City or its designee to determine if they are in accordance with the approved stormwater management plan and ordinance. The City or its designee shall notify the responsible party in writing of any changes required in such practices to bring them into compliance with the conditions of this permit.
- (5) The responsible party shall notify the City of any significant modifications it intends to make to an approved stormwater management plan. The City may require that the proposed modifications be submitted for approval prior to incorporation into the stormwater management plan and execution by the responsible party.
- (6) The responsible party shall maintain all stormwater management practices in perpetuity in accordance with the stormwater management plan until the practices either become the responsibility of the City of Watertown, or are transferred to subsequent private owners as specified in the approved maintenance agreement.
- (7) The responsible party authorizes the City to perform any work or operations necessary to bring stormwater management measures into conformance with the approved stormwater management plan, and consents to a special assessment or charge against the property as authorized under Subch. VII of Ch. 66, Wis. Stats., or to charging such costs against the financial guarantee posted under § 288-22.
- (8) If so directed by the City, the responsible party shall repair at the responsible party's own expense all damage to adjoining municipal facilities and drainageways caused by runoff, where such damage is caused by activities that are not in compliance with the approved stormwater management plan.
- (9) The responsible party shall permit property access to the City or its designee for the purpose of inspecting the property for compliance with the approved stormwater management plan and this permit.
- (10) Where site development or redevelopment involves changes in direction, increases in peak rate and/or total volume of runoff from a site, the City may require the responsible party to make appropriate legal arrangements with

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affected property owners concerning the prevention of endangerment to property or public safety.

- (11) The responsible party shall provide a five-year guarantee on all facilities installed as part of the stormwater plan.
- (12) The responsible party is subject to the enforcement actions and penalties detailed in § 288-24, if the responsible party fails to comply with the terms of this permit.
- E. Permit conditions. Permits issued under this subsection may include conditions established by the City in addition to the requirements needed to meet the performance standards in § 288-18 or a financial guarantee as provided for in § 288-22.
- F. Permit duration. Permits issued under this section shall be valid for a period of three years from the date of issuance. The City may extend the period once for up to an additional three years or until all stormwater management practices have passed the final inspection required under Subsection D(4).

§ 288-20. Stormwater management plan.

- A. Plan requirements. The stormwater management plan required under § 288-18B shall contain any such information the City may need to evaluate the environmental characteristics of the area affected by land development activity, the potential impacts of the proposed development upon the quality and quantity of stormwater discharges, the potential impacts upon water resources and drainage utilities, and the effectiveness and acceptability of proposed stormwater management measures in meeting the performance standards set forth in this section. Unless specified otherwise by this section, stormwater management plans shall contain, at a minimum, the following information:
  - (1) Name, address, and telephone number for the following or their designees: landowner; developer; project engineer for practice design and certification; person(s) responsible for installation of stormwater management practices; and person(s) responsible for maintenance of stormwater management practices prior to the transfer, if any, of maintenance responsibility to another party.
  - (2) A proper legal description of the property proposed to be developed, referenced to the U.S. Public Land Survey system or to block and lot numbers within a recorded land subdivision plat.
  - (3) Predevelopment site conditions, including:
    - (a) One or more site maps at a scale of not greater than one inch equals 50 feet. The site maps shall show the following: site location and legal property description; predominant soil types and hydrologic soil groups; existing cover type and condition; topographic contours of the site at a scale not to exceed two feet; topography and drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site; watercourses that may affect or be affected by runoff from the site; flow path and direction for all stormwater conveyance sections; watershed boundaries used in hydrology determinations to show compliance with

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performance standards; lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site; limits of the 100-year floodplain; location of wells and wellhead protection areas covering the project area and delineated pursuant to § NR 811.16, Wis. Adm. Code.

- (b) Hydrology and pollutant loading computations as needed to show compliance with performance standards. Computations of the peak flow discharge rates and discharge volumes from each discharge point in the development. At a minimum, computations must be made for the following storms: one-, two-, ten-, and 100-year. All major assumptions used in developing input parameters shall be clearly stated. The geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s).
- (4) Post-development site conditions, including:
- (a) Explanation of the provisions to preserve and use natural topography and land cover features to minimize changes in peak flow runoff rates and volumes to surface waters and wetlands.
  - (b) Explanation of any restrictions on stormwater management measures in the development area imposed by wellhead protection plans and ordinances.
  - (c) One or more site maps at a scale of not greater than one inch equals 50 feet showing the following: post-construction pervious areas including vegetative cover type and condition; impervious surfaces including all buildings, structures, and pavement; post-construction topographic contours of the site at a scale not to exceed two feet; post-construction drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site; locations and dimensions of drainage easements; locations of maintenance easements specified in the maintenance agreement; flow path and direction for all stormwater conveyance sections; location and type of all stormwater management conveyance and treatment practices, including the on-site and off-site tributary drainage area; location and type of conveyance system that will carry runoff from the drainage and treatment practices to the nearest adequate outlet such as a curbed street, storm drain, or natural drainageway; watershed boundaries used in hydrology and pollutant loading calculations and any changes to lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site.
  - (d) Hydrology and pollutant loading computations as needed to show compliance with performance standards. The computations shall be made for each discharge point in the development, and the geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s). Computations of the peak flow discharge rates and discharge volumes from each discharge point in the development including analysis of the safe capacity of downstream conveyance systems. At a minimum, computations must be made for the following storms: one-, two-, ten-, and

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100-year. All major assumptions used in developing input parameters shall be clearly stated.

- (e) Results of investigations of soils and groundwater required for the placement and design of stormwater management measures. Detailed drawings including cross-sections and profiles of all permanent stormwater conveyance and treatment practices.
  - (5) A description and installation schedule for the stormwater management practices needed to meet the performance standards in § 288-18.
  - (6) A maintenance plan developed for the life of each stormwater management practice including a map showing the BMP, access routes, easements and corresponding streets and water resources, the required maintenance activities and maintenance activity schedule. A vegetation plan should be included if applicable.
  - (7) Cost estimates for the construction, operation, and maintenance of each stormwater management practice.
  - (8) Results of impact assessments on wetland functional values, as applicable.
  - (9) Design computations and all applicable assumptions for stormwater conveyance (open channel, closed pipe) and stormwater treatment practices (sedimentation type, filtrations, infiltration type) as needed to show that practices are appropriately sized and capable of meeting the discharge performance standards of this section.
  - (10) Other information requested in writing by the City to determine compliance of the proposed stormwater management measures with the provisions of this article.
  - (11) All site investigations, plans, designs, computations, and drawings shall be certified by a licensed professional engineer to be prepared in accordance with accepted engineering practice and requirements of this article.
  - (12) Total amount of new/revised impervious area on property in square feet.
- B. Simplified plans. The City may allow simplified stormwater management plans for sites with less than one acre of land-disturbing construction activity.
- (1) Erosion Control Plans are required for construction sites with 3,000 square feet or more of land disturbance.
  - (2) Stormwater management plans including modeling or other calculations accepted for review by the Public Works Director/City Engineer detailed construction plans and stormwater maintenance agreements and are required for construction sites with 21,780 square feet or more of new impervious surface.
- C. Alternate requirements. The City may prescribe alternative submittal requirements for applicants seeking an exemption to on-site stormwater management performance standards under § 288-18D.

(February 17, 2025) Ord. 25-03

§ 288-21. Maintenance agreement.

A. Maintenance agreement required. The maintenance agreement required under § 288-19B for stormwater management practices shall be an agreement between the City and the responsible party to provide for maintenance of stormwater practices beyond the duration period of this permit. The maintenance agreement shall be filed with the County Register of Deeds as a property deed restriction so that it is binding upon all subsequent owners of the land served by the stormwater management practices.

- B. Agreement provisions. The maintenance agreement shall contain the following information and provisions and be consistent with the maintenance plan required by § 288-20A(6):
- (1) Identification of the stormwater facilities and designation of the drainage area served by the facilities.
  - (2) A schedule for regular maintenance of each aspect of the stormwater management system consistent with the stormwater management plan required under § 288-19B.
  - (3) Identification of the party(s) responsible for long-term maintenance of the stormwater management practices identified in the stormwater management plan required under § 288-19B.
  - (4) Requirement that the responsible party(s) shall maintain stormwater management practices in accordance with the schedule included in Subsection B(2) and shall submit an inspection and maintenance summary report to the City per the inspection frequency described in the maintenance plan and at least once every three years.
  - (5) Authorization for the City to access the property to conduct inspections of stormwater management practices as necessary to ascertain that the practices are being maintained and operated in accordance with the agreement.
  - (6) A requirement of the City to maintain public records of the results of the site inspections, to inform the responsible party responsible for maintenance of the inspection results, and to specifically indicate any corrective actions required to bring the stormwater management practice into proper working condition.
  - (7) Agreement that the party designated under Subsection B(3), as responsible for long-term maintenance of the stormwater management practices, shall be notified by the City of maintenance problems which require correction. The specified corrective actions shall be undertaken within a reasonable time frame as set by the City.
  - (8) Authorization of the City to perform the corrected actions identified in the inspection report if the responsible party designated under Subsection B(3) does not make the required corrections in the specified time period. The City shall enter the amount due on the tax rolls and collect the money as a special charge against the property pursuant to Subch. VII of Ch. 66, Wis. Stats.

(February 17, 2025) Ord. 25-03

§ 288-22. Financial guarantee.

- A. Establishment of the guarantee. The City may require the submittal of a financial guarantee, the form and type of which shall be acceptable to the City. The financial guarantee shall be up to an amount determined by the City to be 120% of the estimated cost of construction and the estimated cost of maintenance of the stormwater management practices during the period which the designated party in the maintenance agreement has maintenance responsibility. The financial guarantee shall give the City the authorization to use the funds to complete the stormwater management practices if the responsible party defaults or does not properly implement the approved stormwater management plan, upon written notice to the responsible party by the City that the requirements of this article have not been met.
  
- B. Conditions for release. Conditions for the release of the financial guarantee are as follows:
  - (1) The City shall release the portion of the financial guarantee established under this section, less any costs incurred by the City of Watertown to complete installation of practices, upon submission of as-built plans by a licensed professional engineer. The City may make provisions for a partial pro-rata release of the financial guarantee based on the completion of various development stages.
  - (2) The City shall release the portion of the financial guarantee established under this section to assure maintenance of stormwater practices, less any costs incurred by the City, at such time that the responsibility for practice maintenance is passed onto another entity via an approved maintenance agreement.

§ 288-23. Fee schedule.

The fees referred to in other sections of this article shall be established by the Common Council and may from time to time be modified by resolution. A schedule of the fees established by the Common Council shall be available for review in City Hall. The fee shall cover all City and consultant costs to review the permit application.

§ 288-24. Enforcement.

- A. Any land-disturbing construction activity or post-construction runoff initiated after the effective date of this article by any person, firm, association, or corporation subject to the article provisions shall be deemed a violation unless conducted in accordance with the requirements of this article.
  
- B. The City shall notify the responsible party by certified mail of any noncomplying land-disturbing construction activity or post-construction runoff. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.
  
- C. Upon receipt of written notification from the City under Subsection B, the responsible party shall correct work that does not comply with the stormwater management plan or other provisions of this permit. The responsible party shall make corrections as

(February 17, 2025) Ord. 25-03

necessary to meet the specifications and schedule set forth by the City in the notice.

- D. If the violations to a permit issued pursuant to this article or violations to the requirements of this article on a site where work began prior to obtaining a permit are likely to result in damage to properties, public facilities, or waters of the state, the City may enter the land and take emergency actions necessary to prevent such damage. The costs incurred by the City plus interest, consultant and legal costs shall be billed to the responsible party.
- E. The City is authorized to post a stop-work order on all land-disturbing construction activity that is in violation of this article, issue a citation, or to request the City Attorney to obtain a cease and desist order in any court with jurisdiction.
- F. The City may revoke a permit issued under this article for noncompliance with article provisions.
- G. Any permit revocation, stop-work order, or cease and desist order shall remain in effect unless retracted by the City or by a court with jurisdiction.
- H. The City is authorized to refer any violation of this article, or of a stop-work order or cease and desist order issued pursuant to this article, to the City Attorney for the commencement of further legal proceedings in any court with jurisdiction.
- I. Any person, firm, association, or corporation who does not comply with the provisions of this article shall be subject to a forfeiture of not less than \$100 nor more than \$1,000 per offense, together with the costs of prosecution. Each day that the violation exists shall constitute a separate offense.
- J. Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunctive proceedings.
- K. When the City determines that the holder of a permit issued pursuant to this article has failed to follow practices set forth in the stormwater management plan, or has failed to comply with schedules set forth in said stormwater management plan, or a permit was not obtained prior to the start of work on site, the City or a party designated by the City may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved plan. The City shall keep a detailed accounting of the costs and expenses of performing this work. These costs and expenses shall be deducted from any financial security posted pursuant to § 288-22 of this article. Where such a security has not been established, or where such a security is insufficient to cover these costs, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is completed.

§ 288-25. Appeals.

- A. Public works commission. The Public Works Commission shall act as the review and appeal agency and:

(February 17, 2025) Ord. 25-03

- (1) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made in administering this article except for citations and cease and desist orders obtained under § 288-24E;
- (2) Upon appeal, may authorize variances from the provisions of this article which are not contrary to the public interest and where owing to special conditions a literal enforcement of the provisions of the article will result in unnecessary hardship; and
- (3) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

B. Who may appeal. Appeals to the Public Works Commission may be taken by any aggrieved person or by any office, department, board, or bureau of the City of Watertown affected by any decision of the City.

§ 288-26. Severability.

If any section, clause, provision or portion of this article is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the article shall remain in force and not be affected by such judgment.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

*Adopted March 4, 2025*  
*Signed - Megan Dunneisen-City Clerk*  
*Approved March 4, 2025*  
*Signed - Emily McFarland-Mayor*  
*Ord. 25-03*

(February 17, 2025) Ord. 25-03

**Maureen McBroom**

---

**From:** Stacy Winkelman  
**Sent:** Thursday, October 9, 2025 2:56 PM  
**To:** Maureen McBroom; Mark Pitterle  
**Cc:** Andrew Beyer  
**Subject:** RE: MS4 Permit Leaf Collection Requirements

Yes, when I say “leaf collection” I mean with the actual leaf suckers. The street sweeper has been out in the designated heavy leaf areas.

*Stacy Winkelman*  
**Operations Manager**  
**DPW – Street/Solid Waste Division**  
**Phone: 920-262-4047**  
**Cell: 920-342-8885**  
[swinkelman@watertownwi.gov](mailto:swinkelman@watertownwi.gov)



---

**From:** Maureen McBroom <MMcBroom@watertownwi.gov>  
**Sent:** Thursday, October 9, 2025 2:50 PM  
**To:** Stacy Winkelman <SWinkelman@watertownwi.gov>; Mark Pitterle <MPitterle@watertownwi.gov>  
**Cc:** Andrew Beyer <ABeyer@watertownwi.gov>  
**Subject:** RE: MS4 Permit Leaf Collection Requirements

Hi again-

I noticed today’s construction meeting notes from Wanda say “**Leaf collection? Perhaps one machine.**”

Can you confirm that the street sweeper is being used in early October in the yellow highlighted areas on the R/M map? This is to meet both Section 2.6.5 of the MS4 Permit and the additional TMDL requirements in Appendix A of the MS4 Permit.

Thank you!  
-McB

*Maureen McBroom*  
**Stormwater Project Manager**  
**City of Watertown**  
**106 Jones Street**  
**Watertown, WI 53094**

---

**From:** Maureen McBroom  
**Sent:** Tuesday, September 30, 2025 9:29 AM  
**To:** Stacy Winkelman <[SWinkelman@watertownwi.gov](mailto:SWinkelman@watertownwi.gov)>; Mark Pitterle <[MPitterle@watertownwi.gov](mailto:MPitterle@watertownwi.gov)>  
**Cc:** Andrew Beyer <[ABeyer@watertownwi.gov](mailto:ABeyer@watertownwi.gov)>  
**Subject:** MS4 Permit Leaf Collection Requirements  
**Importance:** High

Hi Stacy & Mark-

Happy Fall! Here is a map focusing in on the areas (in yellow) that we are required to do enhanced leaf collection activities per the MS4 Permit starting October 1<sup>st</sup> each year.

This map was developed by Ruckert & Mielke as part of the 2022-2023 grant we received to update the MS4 Permit-TMDL compliance programs. The results of this study was used to justify purchasing and operating a 2<sup>nd</sup> street sweeper.

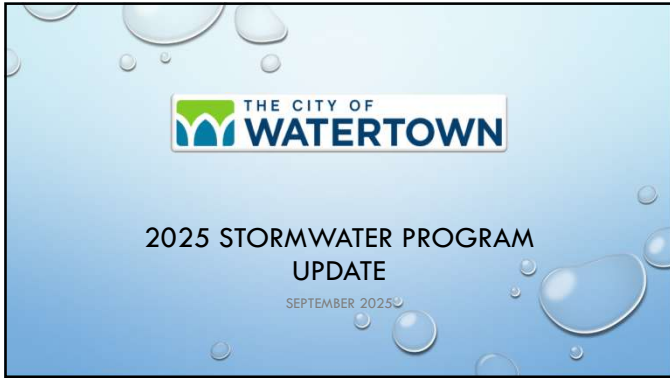
We are able to capture over 230 pounds of phosphorus that would otherwise get into the Rock River and tributary waterways through the annual leaf collection program. **This is huge.** It is very difficult and costly to capture that amount of phosphorus through traditional stormwater BMPs and even water quality trading.

The DNR's guidance doc re: this program is also attached.

Let me know if you would like to review or discuss more details about the analysis Ruckert & Mielke did on this program.

Thank you!  
-McB

*Maureen McBroom*  
Stormwater Project Manager  
City of Watertown  
106 Jones Street  
Watertown, WI 53094  
Office: (920) 206-4264



1



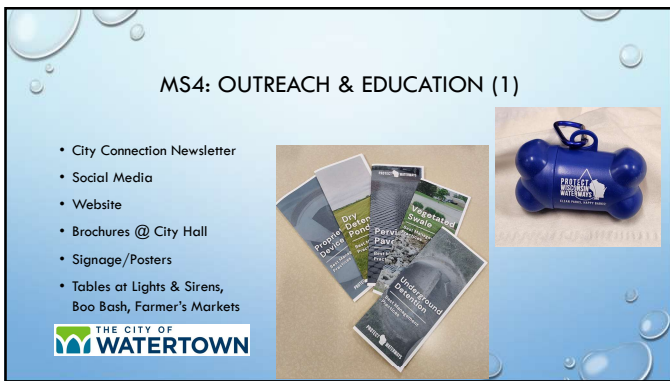
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3



4





5




6

### MS4: ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) (3)

- 553 Storm Sewer Outfalls to Rock River, creeks, wetlands
- 49 IDDE Inspections Completed Annually
  - ~2 dozen in-field tests completed annually
- 0 "hits" detected in last 3 years
- Mini-Storm Program to capture water from foundation drains



\* In-house Inspections reduced \$3,000 annual fee to cost of supplies.

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### MS4: CONSTRUCTION SITE POLLUTANT CONTROL (4)

- 76 Erosion Control Inspections completed in 2024
  - Monthly EC Inspections
    - Weekly if there are problems on site
  - Bi-monthly for Inactive Sites
- Try to meet with site project manager at beginning of project, and again if there are concerns or noncompliance issues.







\*In-house inspections reduces cost developer pays for 3<sup>rd</sup> party inspector.

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### MS4: POST-CONSTRUCTION STORMWATER MANAGEMENT (5)

- New Stormwater BMPs in 2024:
  - YMCA – 1 Biofilter
  - Rock River Ridge – 2 Wet Ponds
  - New Fire Station – 3 Biofilters
  - Yard Waste Site Sandy Biofilter (DNR Grant)
  - Boomer Street – 2 Biofilters
- Permits/Plan Reviews: Issued 19 EC & SW Permits; 13 Plan Reviews & Revisions
- 34 BMPs Inspected in 2024; 7 Maintenance Letters sent + Work Orders for City Crews









\*In-house plan reviews reduces cost to developer for 3<sup>rd</sup> party reviewer; also ensures comprehensive, integrated multi-departmental review of City.

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### RECENT STORMWATER BMPs/DEVELOPMENTS

- YMCA – 1 Biofilter
- Rock River Ridge – 2 Wet Ponds
- New Fire Station – 3 Biofilters
- Yard Waste Site Sandy Biofilter (DNR Grant)
- Current requirements – state, city, WQ, quantity;
  - Managing Expectations: 10-year event piping, 6 inches stormwater in road, prioritize EMT/truck routes, & other flood plan goals








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### MS4: POLLUTION PREVENTION (6)

- Municipal Operations Stormwater Data:
  - 232 Lane Miles Swept (2024)
  - 450 yards of sediment and debris collected from street sweeper and catch basins (2024)
  - 166 bags + 3,320 yards of leaves collected curbside (2024)
  - 1,635 tons of salt, 3,719 gallons of brine\* applied to streets (2024)






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### MS4: MS4 MAP (GIS UPDATES)

- Recent Updates to Stormwater Layers
  - Added Culverts, Swales, Updated Wetlands, & 6 Sub-Basins
  - Added/Improved Labeling, Query and Export Features
  - Added Project Area Selection Feature
  - Provided Guidance for Staff GIS Updates, As-Builts, etc.
  - Coordinated Updates in FieldMaps & Stormwater Editor (desktop)
  - Joint meeting with Fire Dept., County (GIS) & Engineering (SW)






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### MS4: TMDL / WATER QUALITY TRADING

- Watertown Waterways Improvement Program (WWIP)
  - 1<sup>st</sup> Practice Completed & Installed
- New Stormwater BMPs – City & Private
- Leaf Collection + Increased Street Sweeping during Fall
- Streambank Stabilization –currently evaluating





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### WATER QUALITY TRADING

- 1<sup>st</sup> Practice Completed in 2024
  - 10-year Agreement signed with Owner
  - Buffers have been Installed
  - DNR reviewed and conditionally approved practice
- 2<sup>nd</sup> Practice: Develop in 2025, Install in 2026
- Based on 1<sup>st</sup> practice, about 24 more practices needed

Pollutant	Interim Credit	Long-Term Credit
Total Phosphorus	14.8 lbs/year	58.45 lbs/year
Total Suspended Solids	2.18 tons/year	6.53 tons/year

*\*Innovative water quality trading program, developed with partners and with cooperation from WDNR, reduces cost of TMDL compliance from \$13 Million + to \$1.5 Million (current projected estimate).*



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### COMING IN 2025

- Next 5-year MS4 Permit Anticipated in 2025
  - Develop Plans for Impaired Waterways
  - Updates to Written MS4 Permit Programs
  - IDDE Analysis, Implementation & Protocols
  - Greater Focus on Maintenance: Private & Public BMPs
  - Enhanced SWPPPs
  - Salt Use Reporting, Calibration of Equipment
  - TMDL Reductions: 20% TSS, 10% Phosphorus (of remainder needed to meet TMDL)
  - ??????




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### FLOOD CONTROL PLAN

- 2024 City-wide Flood Control Master Plan
  - 15 Priority Flooding Areas
  - Detailed, Site-specific Drainage Study and Design needed for each area & solution
  - Hart Street – Next Steps
  - Westside Creek System Study
    - WEM Grant Application

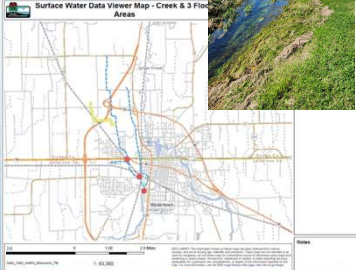
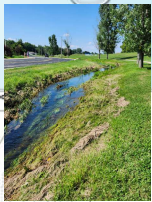

Goal is to minimize flooding, and to recover quickly afterwards.




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### WESTSIDE CREEK SYSTEM STUDY

- 5 Major Flooding Areas Drain To Westside Creek System
- Drainage Area is Outside/Upstream of City & along west of Church Street
- Can receiving creek handle more water from new flood control projects?
- WEM Grant? 75% Cost, City= 25%

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### MAINTENANCE

- Annual Storm Sewer Cleaning and Televising
  - Heavy Cleaning Needed in Specific Areas
- Storm Sewer Repairs
  - City Crews Completing Discovered Maintenance
- BMP Maintenance: Routine and Occasional Tasks
  - Routine Examples: Vegetation Clearing, Minor Inlet/Outlet Repairs,
  - Occasional Examples: Dredging, Re-shaping BMPs, Re-stabilization





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### 2024 CLEANING & TELEVISION

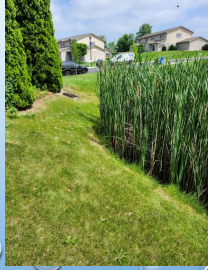



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### BMP MAINTENANCE

- 105 Stormwater Best Management Practices (BMPs) (Public and Private)
  - ~30 are City-owned BMPs, Inspected Annually
  - ~25 Private BMPs are Inspected Once every 3 years
- Underground systems are inspected by 3<sup>rd</sup> parties; reports submitted to City



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### RIVERSIDE PARK CREEK

- 2022-2023: Dodge County Land & Water Conservation Department: Plan Development and Cost-Share Program
- 2024: City Crews Dredged Invasive Plants/Installed Riprap in Critical Areas
- 2025: Rock River Coalition Organizing Native Planting Installation
  - Saturday, 9/13/25 9:00-2:00 Volunteer Workday




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### GRANTS

<b>TRIPS &amp; Storm Water Planning</b>	Storm Water Planning Updates	2022-2023	WDNR	\$70,000.00	Complete
<b>LRIP</b>	Market Way		WisDOT		Complete
<b>TRIPS &amp; Storm Water Construction</b>	2023 Streets Catch Basins	2023-2024	WDNR	\$49,785.00	Complete
<b>TRIPS &amp; Storm Water Construction</b>	Yard Waste Site Biofilters	2023-2024	WDNR	\$150,000.00	Complete
<b>TAP Grant</b>	Tivoli Island Historic Bridge Study	2023-2027	WisDOT	\$25,600.00	Active
<b>TAP Grant</b>	City-wide Bike & Ped Network Plan	2023-2027	WisDOT	\$80,000.00	Active
<b>HSP</b>	Welsh Road	2023	WisDOT	\$171,643.50	Complete
<b>BIL-STP Urban</b>	Dewey Ave.		WisDOT	\$1,425,760.00	Active
<b>BIL-STP Local</b>	S. First St. & Western Ave.		WisDOT	\$500,000.00	Active
<b>BIL</b>	N. Fourth Street Resurfacing	2023	WisDOT	\$426,882.40	Complete
<b>Local Bridge</b>	Cady Street Bridge Rehab	2023	WisDOT	\$363,400.00	Complete
<b>Dodge County LWCD</b>	Riverside Park Creek Improvements	2024	WisDOT	\$13,900.00	Complete
<b>STP Urban</b>	Labaree Street	2025-2029	WisDOT	\$923,776.00	Active
<b>TAP Grant</b>	S. Church Street Shared-use Path	2024-2028	WisDOT	\$1,213,256.66	Active
<b>Targeted Runoff Management Grant</b>	Fannie Lewis Park Shoreline Stabilization	2025-2026	WDNR	\$113,943.00	Active
	<b>Total Grant Awards:</b>			\$5,444,046.56	

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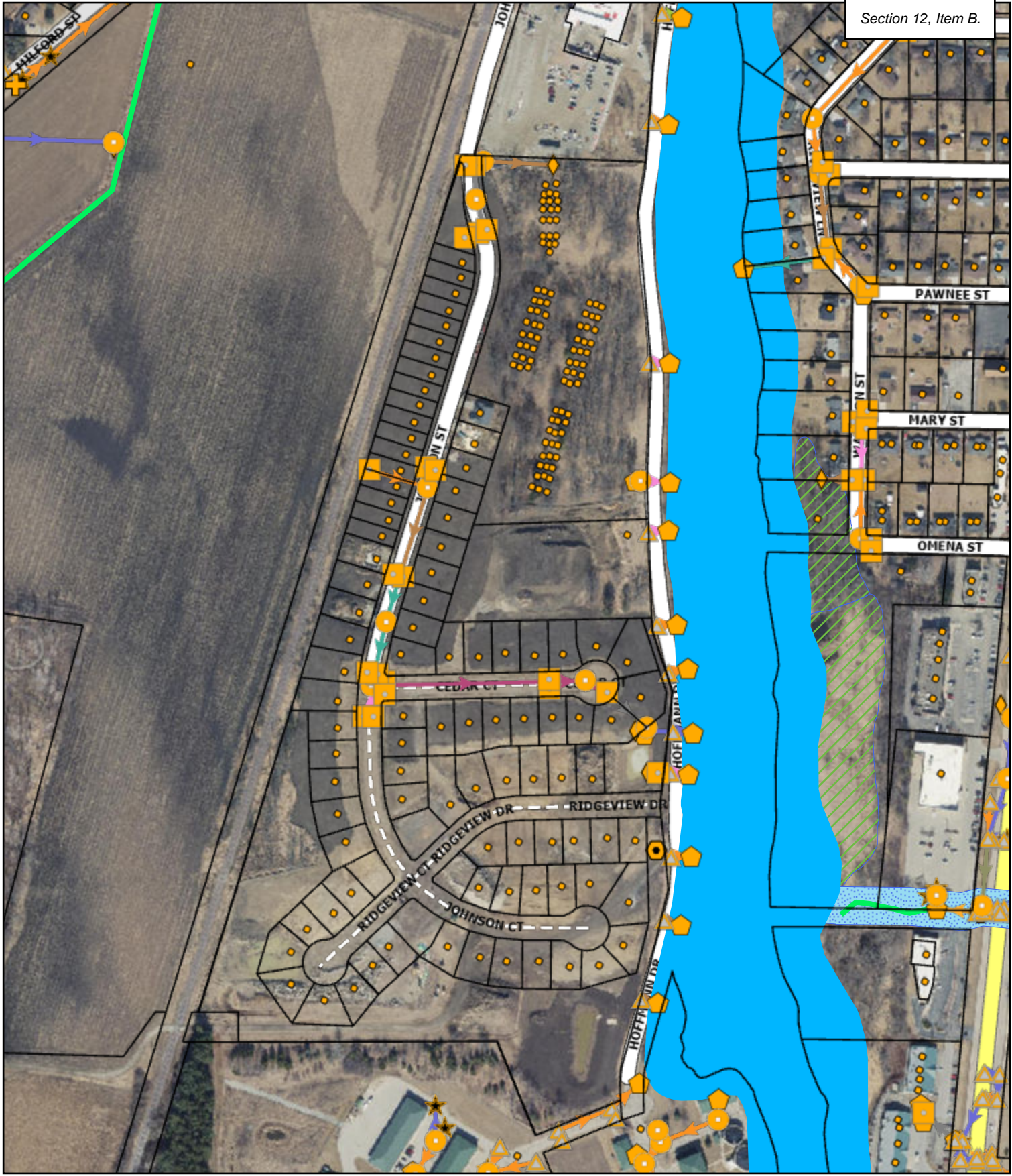
### QUESTIONS & DISCUSSION




**THE CITY OF WATERTOWN**

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Section 12, Item B.



Municipal Boundary	End Section	6	21	42	68	Open Channel
Parcels Boundaries	Outfall	8	24	45	76	City
Common Areas	Tee	10	27	48	76	County
Addresses	Culverts	12	30	49	84	Federal
Catchbasins	Null Features	14	33	53	96	Private
Manholes	<b>Stormwater Pipes by Diameter</b>	15	36	54	98	State
Inlets	<b>Pipe Diameter</b>	18	38	60	Other	Roadside Swale
		4				



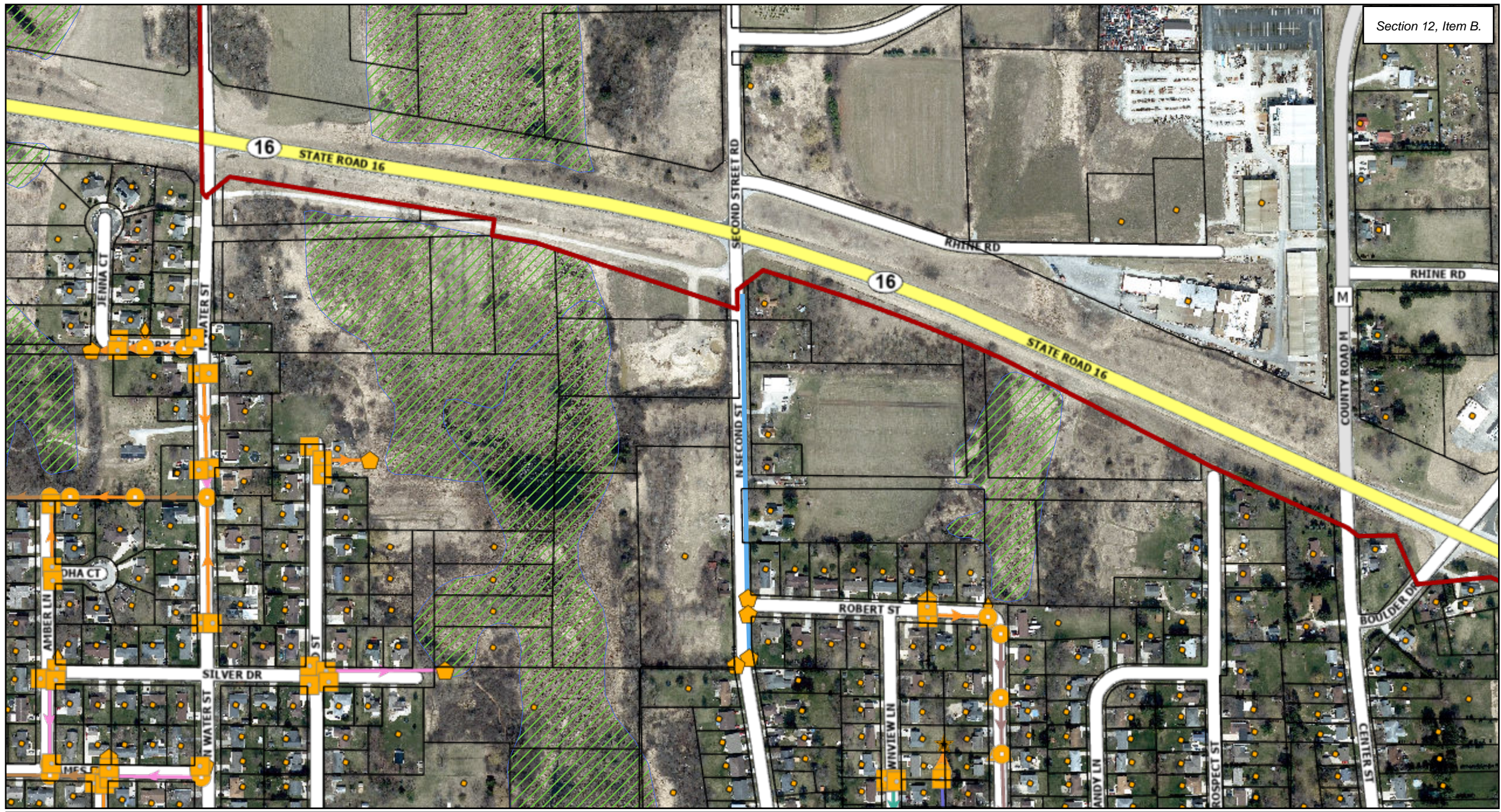
City of Watertown Geographic Information System

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DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.

# City of Watertown-New Streets and Storm 2

Section 12, Item B.



Stormwater Pipes by Diameter		Open Channel	
Pipe Diameter	Color	Pipe Diameter	Color
8	Light Green	12	Orange
10	Purple	14	Yellow
18	Light Orange	15	Pink
21	Teal	27	Pink
33	Light Red	30	Grey
36	Light Green	33	Light Red
38	Light Orange	36	Light Green
42	Light Green	45	Light Orange
48	Teal	48	Teal
54	Light Green	60	Light Red
68	Teal	68	Teal
76	Pink	76	Pink
84	Light Orange	84	Light Orange
96	Teal	96	Teal

<ul style="list-style-type: none"> <li>Manholes</li> <li>Inlets</li> <li>End Section</li> <li>Addresses</li> <li>Catchbasins</li> <li>Culverts</li> <li>Null Features</li> <li>Outfall</li> <li>Tee</li> </ul>	<ul style="list-style-type: none"> <li>Federal</li> <li>Private</li> <li>State</li> <li>Other</li> <li>Roadside Swale</li> </ul>	<ul style="list-style-type: none"> <li>DNR Wetlands</li> <li>DodgeCo</li> <li>RGB</li> <li>Red: Band_1</li> <li>Green: Band_2</li> <li>Blue: Band_3</li> </ul>
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 Author:

THE CITY OF WATERTOWN  
 Opportunity runs through it.  
 City of Watertown Geographic Information System  
 DISCLAIMER: This map is not a substitute for an actual field survey or onsite. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.



**MS4 Permit No. WI-S050075-3**

**2025 MS4 Permit Annual Report**

**Section A.6.2: Annual Update on TMDL Implementation**

**MS4 Permit No. WI-S050075-3, Section A.6.2 Annual Reporting.** For compliance options outlined under sections A.3, A.4, and A.5, the permittee shall include a description and the status of progress toward implementing the identified actions and activities in their MS4 annual reports due by March 31 of each year.

The City of Watertown has made progress in implementing the Rock River TMDL in 2025 with the following tasks:

1. Continued to implement the Watertown Waterways Improvement Program, a Quality Trading Program developed with Jefferson County & Rock River Coalition.

Inspections were completed and payment was made in 2025 on the first practice, a set of 2 harvestable buffers, which was installed in 2024. The water quality plan describing the overall local water quality trading program and this particular trade was conditionally approved by WDNR in October 2024. A 10-year agreement was signed by the property owner and the City. This practice will control 73.25 pounds of Phosphorus and 8.71 tons of Total Suspended Solids (TSS) over those 10 years. Additional practices were considered but did not result in a new agreement with property owners. Alternative sites/practices will be considered in 2026.

The City, Jefferson County & the Rock River Coalition have come together to develop a Water Quality Trading (WQT) program. This program will assist the City's goals of meeting the TSS & TP reduction requirements in the Rock River TMDL reachsheds 28 & 29. This partnership incorporates the nonpoint source experience and expertise of the Jefferson County staff and the relationships and outreach experience and expertise of the Rock River Coalition with the City's funding and need to meet the TMDL requirements. DNR staff have been very helpful in providing clarifications and MS4 Permit program guidance in developing a watershed-style WQT program.

2. Plan and Implement New Stormwater BMPs.

The City completed installation of a biofilter in the right-of-way along Hiawatha Street to improve stormwater management in reachshed 29. The three new biofilters at the new Fire Station site were also completed in 2025. Planning is underway for future stormwater management facilities to control both flooding and pollutants.

WinSLAMM modeling was completed and compiled for recently installed city-owned BMPs.

City-owned BMPs 2022-2025					Proposed	Proposed	Percent TSS	Percent TP	TSS reduction	TP reduction
BMP Number	BMP Name	Site Name	NC TSS (lbs)	NC TP (lbs)	TSS (lbs)	TP (lbs)	Reduction	Reduction	(lbs)	(lbs)
79	Permeable Pavers	Jones St Lot	64.12	0.1242	5.06	0.01009	92.11%	91.87%	59.06	0.1141
80	Biofilters	Jones St Lot	20.33	0.0336	9.17	0.01827	54.92%	45.69%	11.17	0.0154
81	Permeable Pavers	Cady St Lot	33.43	0.0553	3.61	0.00790	89.19%	85.71%	29.82	0.0474
92	South Biofilter	Reflection Park	5.79	0.0344	0.85	0.00531	85.41%	84.55%	4.95	0.0291
93	West Biofilter	Reflection Park	15.46	0.0992	2.69	0.01689	82.63%	82.97%	12.77	0.0823
94	Permeable Pavers	Senior Center	362.8	0.6000	242.90	0.40690	33.05%	32.18%	119.90	0.1931
95	Biofilter	Watertown Court	3299	5.6000	1354.00	2.90000	58.96%	48.21%	1945.00	2.7000
96	Biofilter	Boomer St.-West	360.3		139.80		61.20%	46.60%	220.50	0.0000
	Biofilter	Boomer St. - East	375.4		145.66		61.20%	46.60%	229.74	0.0000
102	Biofilter	Fire Station-North	1346	2.8890	269.10	0.57780	80.01%	80.00%	1076.93	2.3112
103	Biofilter	Fire Station-Middle								
104	Biofilter	Fire Station-South								
106	Biofilter	Hiawatha St. ROW	664	1.8440	662.54	0.38245	85.49%	79.26%	567.65	1.4616
						0.00000			0.00	0.0000
<b>Total</b>			<b>6546.63</b>	<b>11.2797</b>	<b>2835.36</b>	<b>4.26715</b>			<b>4277.50</b>	<b>6.6659</b>

**Program Contact**

Maureen McBroom, Stormwater Project Manager

[mmcbroom@watertownwi.gov](mailto:mmcbroom@watertownwi.gov)

920-206-4264



### **2025 Year-End Report**

2025 was the third year of the Watertown Waterways Improvement Program (WWIP) since the initial public meeting was held August 30, 2023. Jefferson County Land and Water Conservation Department (LWCD) continued to work with landowners from the volunteer list within Reachshed 28 to install one of four of the provided conservation practices: harvestable buffers, filter strips, grassed waterways, and roof runoff structures. Though much work was performed communicating to landowners and modeling practices, it was determined that the potential trades were not beneficial to the City of Watertown. This was both due to the high price per pound of phosphorus and the farmer unwilling to change their operations due to field conditions, Snap+ deficiencies, and present farming operations. Therefore, there were no credits generated by a new conservation practice in 2025 and no trade was completed.

The modelling completed on one landowner's land in 2025 found that no-till fields already have minimal runoff since there's no tillage happening throughout the fields. Fields that have no tillage generally have much less erosion and associated pollutant loading of phosphorus and total suspended solids. This was proven when modelling various scenarios using Snap+ in a no-till system to add a filter strip or harvestable buffer to the downslope side of the field. A thirty foot wide, 2.9 acre filter strip would have been the least expensive option and would cost roughly \$1,500 per pound of phosphorus reduction.

The other landowner and their proposed field would have worked well within program requirements but didn't work out due to DNR guidelines and Snap+ deficiencies. The proposed field was an 80 acre field with multiple aspects (slopes facing multiple directions) and complied with all NR151 standards. However, DNR and Snap+ technical team said the whole field must be broken down into separate fields that splits the different drainage aspects which created 3-4 different fields. Due to the predominant soils and predefined attributes in Snap+, the fields could not meet the "tolerable soil loss," which is defined as the amount of tolerable soil losses as determined by the soil type. After splitting the 80-acre field into smaller fields, the only way to achieve the tolerable soil loss would be to change the farming operation's tillage practice and introduce contour farming. These changes to the farmer's operations were unfortunately too drastic for them to consider moving forward with a trade. Also, to make this trade financially viable for Watertown, the



harvestable buffer size would have to be less acreage (lower width) which made it less appealing for the farmer to move forward with a trade.

**2025 Highlights:**

- Continued collaborative efforts between City of Watertown, Jefferson County LWCD, and Rock River Coalition to discuss program features and work through challenges. Several meetings throughout 2025 were held.
- An article was written by Garrett Hopkins of the Rock River Coalition and was printed in their newsletter along with DNR’s MS4 newsletter. The article was written to showcase the 2024 trade and discuss program features.
- Continued discussions with DNR to help consider various trades, Snap+ issues, and various WQT Guidance questions that arise.
- Watertown and LWCD worked with DNR on various WQT Guidance components and offered comments to the proposed new guidance draft.
- Discussed program future of using volunteers versus using a targeted approach. LWCD will continue to work with volunteers, but they have developed a plan to locate good projects (by looking at variables such as fields adjacent to waterways, field slope, tillage) and initiate conversations with the landowners.
- LWCD wrote a letter to all interested participants to give program updates and let potential participants know the process is moving slower than anticipated and to reach out with any questions.
- Presentations on the program were given at the following: Northcentral Wisconsin Stormwater Coalition meeting, Southeastern Wisconsin Watersheds Trust, Inc conference, and Waukesha County Stormwater Workshop.
- Several inspections were conducted for the practice installed in 2024 to confirm the harvestable buffer is functioning and the landowner is approved for annual payment.
- Watertown paid LWCD a total of \$10,941.48 to implement the program, which was less than budgeted for 2025. This is due to no trade being completed hence no updates needed to the existing WQT Plan.



# CONSERVATION PRACTICE HARVESTABLE BUFFER INSPECTION AND VERIFICATION FORM

The intended use of this form is for annual inspections, practice installation verification, and practice establishment guidelines for harvestable buffers. It will be used as a method for LWCD to show Watertown the practice is functioning, and the landowner is approved for payment of installation costs and annual payments.

## GENERAL INFORMATION

Landowner Name, Address, and Contract Number: Ted Mueller, W2117 North Side Drive, Watertown, WI 53094. WWIP-RR28-001-2024

Practice Type and Install Date: Harvestable Buffer. Installed 3-15-24.

Site Visit Date(s): 8/14/25 after significant rainfall events in the region to make sure buffer is intact. 11/6/2025 for annual inspection.

## PRACTICE INSTALLATION AND ESTABLISHMENT GUIDELINES

Practice installed according to specs, is correct size/dimension, installed in proper location, and no signs of encroachment?  YES or  NO

If no, explain:

Practice installed/established in accordance with Conservation Practice Agreement, Exhibit C Installation and Maintenance Plan?  YES or  NO

If no, explain:

Was practice checked after severe storms and verified it remained intact?  YES or  NO

If no, explain:

Are there any areas void of vegetation and need replanting?  YES or  NO

If yes, explain:

## POST-ESTABLISHMENT STANDARDS AND GUIDELINES

Do plant densities achieve successful planting performance standards?  YES or  NO

- Checked several areas for densities within one square foot and found buffers to be in compliance.

Is the % stand canopy and stem densities per square foot in accordance with Code 393?  YES or  NO

If no, explain:


Are any areas void of vegetation and need replanting?  YES or  NO

If yes, explain:

Harvested plants have at least 4 inches of growth after cutting?  YES or  NO

If no, explain:





**2025 MS4 PERMIT ANNUAL REPORT**  
MARCH 2026

1

**TODAY'S DISCUSSION**



- Stormwater Program Goals
- MS4 Permit Annual Report Review
  - MS4 Programs in 2025
- Next Permit: 2026 – 2031 (?)




2

**STORMWATER PROGRAM**

- Flood Control – to minimize flooding impacts to public infrastructure and public/private properties
- Pollutant Control – to protect quality of life for residents, property owners and meet Wisconsin Department of Natural Resources Stormwater (MS4) Permit
- Maintenance so the systems work.

3

**OUTREACH & EDUCATION / PUBLIC INVOLVEMENT**

- City Connection Newsletter
- Social Media & Website
- Brochures @ City Hall
- Tables at Lights & Sirens, Boo Bash, Farmer's Markets
- 4th Annual Rain Barrel Workshop
- Citizen Stream Monitoring Training (2 sessions)
- Streambank Clean-up
- WI Stormwater Awareness Week
- Riverside Park Creek Streambank Plantings



*Add PWW, RRC partner logos*




4

**ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) / GIS UPDATES**


- 408 Storm Sewer Outfalls to Rock River, creeks, wetlands
- 49 IDDE Inspections Completed; 13 Tested In-Field
- 0 "hits" detected
- Added recent storm pipe, BMPs & As-Built Data
- Completed Re-naming of Storm Structures in New Stormwater Layer in GIS

5

**CONSTRUCTION SITE POLLUTANT CONTROL**

- 139 Erosion Control Inspections completed in 2025
  - 14 Sites; 10 Sites over 1 Acre
  - Monthly EC Inspections
    - Weekly if there are problems on site
    - Bi-monthly for Inactive Sites
- Try to meet with site project manager at beginning of project, and again if there are concerns or noncompliance issues.




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## POST-CONSTRUCTION STORMWATER MANAGEMENT

- New Stormwater BMPs in 2025:
  - Lumin Terrace – 1 Biofilter
  - Johnsonville – 1 biofilter (retrofit)
  - Hiawatha Street Bioswale
- Issued 12 EC & SW Permits; Completed 17 Plan Reviews & Revisions
- 62 BMPs Inspected
- MetaBMP Inspection & Maintenance Program Pilot Project
- W. Main Street Kwik Trip Swales and Ponds Maintained by Owner




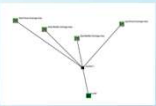



**THE CITY OF WATERTOWN**

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## POLLUTION PREVENTION

- Municipal Operations 2025 Stormwater Data:
  - 232 Lane Miles Swept
  - 450 yards of sediment and debris collected from street sweeper and catch basins
  - 2,996 tons of salt; 5,723 gallons of brine\* applied to streets
  - WinSLAMM Training for 3 Engineering Div. Staff
  - SaltWise Training for 6 Parks Staff


\*Brine = 77% water, 23% salt mixture

**THE CITY OF WATERTOWN**

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## TMDL / WATER QUALITY TRADING

- 2022-2025 Total Pollutant Reductions:
  - TSS: 26,791.50 Lbs.; TP: 79.9159 Lbs. Reduced
- Next MS4 Permit TMDL Goals (20%TSS, 10%TP of Remainder)
  - TSS: 65,391 Lbs.
  - Phosphorus: 152 Lbs.



BMP Number	BMP Name	Site Name	NC TSS (lbs)	NC TP (lbs)	TP (lbs)	Reduction	Reduction	(%)	(%)
76	Stormwater Practice	James St SW	48,112	0.2912	0.08	0.1005	51.1%	33.1%	61.0%
81	Stormwater Practice	James St SW	28,310	0.2316	0.17	0.1607	54.3%	13.1%	61.0%
82	BioFilter	James St SW	10,000	0.0013	0.001	0.001	99.1%	99.1%	61.0%
83	BioFilter	East Main St SW	100,000	1,000.00	17.0000	77.00%	52.00%	61.0%	61.0%
84	Stormwater Practice	Washington Park	1,778	0.0068	0.001	0.001	56.3%	48.3%	61.0%
85	Stormwater Practice	Washington Park	15,148	0.0012	0.001	0.1488	92.41%	82.41%	61.0%
86	Stormwater Practice	Wagon Wheel	100,000	0.0008	0.0008	0.0008	100.0%	100.0%	61.0%
87	BioFilter	Washington Court	1,000	0.0008	0.0008	0.0008	100.0%	100.0%	61.0%
88	BioFilter	Washington St. East	100,000	1,000.00	2.0000	1.0000	48.48%	100.0%	61.0%
89	BioFilter	Washington St. East	100,000	1,000.00	1.0000	1.0000	48.48%	100.0%	61.0%
90	BioFilter	Franklin Highway	1,000	0.0008	0.0008	0.0008	100.0%	100.0%	61.0%
91	BioFilter	Franklin Highway	1,000	0.0008	0.0008	0.0008	100.0%	100.0%	61.0%
92	BioFilter	Franklin Highway	1,000	0.0008	0.0008	0.0008	100.0%	100.0%	61.0%
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98	BioFilter	Franklin Highway	1,000	0.0008	0.0008	0.0008	100.0%	100.0%	61.0%
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18									

## Delegation of Signature Authority (DSA) WPDES General Permit Discharge

**Notice:** This Delegation of Signature Authority (DSA) form is authorized by s. NR 205.07(1)(g), Wis. Adm. Code, to delegate signature authority for a Wisconsin Pollutant Discharge Elimination System (WPDES) submittal, which may include a Notice of Intent (NOI or request for coverage), Notice of Termination (NOT), or other permit compliance document. To delegate signature authority, submittal of this completed DSA form to the Department of Natural Resources (Department) is mandatory for any permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor as specified in s. 283.37(3), Wis. Stats., to be regulated under a WPDES general permit.

Submission of this DSA constitutes notice that the permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor identified in Section II has authorized the person identified in Section III as a duly authorized representative to sign the WPDES submittal for the landowner, responsible executive or municipal officer, manager, partner, or proprietor. The completed DSA form shall be submitted as an attachment to the WPDES submittal or when there are any changes to the authorized representative with the permitted facility or activity.

**Note:** Submission of a DSA form is not required when the permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor signs the WPDES submittal.

**Please read all instructions before completing this form, and type or clearly print the information. All necessary information must be provided on this form. Submission of this DSA constitutes notice that the permittee identified in Section II has authorized the person identified in Section III to sign the WPDES submittal on behalf of the permittee. Failure to complete this form correctly will result in the Department's rejection of the WPDES submittal.** Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records law (ss. 19.31 - 19.39, Wis. Stats.).

**Section I: WPDES Submittal Information**

- WPDES Permit Type:
- Concentrated Animal Feeding Operation (CAFO) General Permit No. WI-0063274
  - Concentrated Animal Feeding Operation (CAFO) Individual Permit No. \_\_\_\_\_
  - Storm Water Construction Site General Permit No. WI-S067831
  - Storm Water Industrial General Permit No. \_\_\_\_\_
  - Storm Water Municipal (MS4) Permit No. WI - S050075 - 3
  - Storm Water Transportation Construction Activities General Permit No. WI-S066796
  - Storm Water Transportation TS4 General Permit No. WI-S066800
  - Wastewater General Permit No. \_\_\_\_\_

- WPDES Submittal Type:
- MS4 or TS4 Annual Report or other permit compliance document
  - Notice of Intent (NOI)/Permit Application
  - Notice of Termination (NOT)
  - Wastewater Electronic Discharge Monitoring Report (eDMR)
  - CAFO Plans and Specifications
  - Nutrient Management Plans
  - Other: \_\_\_\_\_

**Section II: WPDES Permittee Responsible for Pollutant Discharge**

WPDES Permittee (first and last name, title) Andrew Beyer, Director of Public Works/City Engineer	Individual, Company, Municipality, Organization, or Entity Name City of Watertown		
Mailing Address 106 Jones Street	City Watertown	State WI	ZIP Code 53094
Email Address abeyer@watertownwi.gov	Phone Number (area code) 920-262-4050	Alternative Phone Number 920-262-4060	

**Section III: Delegated Signatory Information**

Signatory Name (first and last name, title) Maureen McBroom, Stormwater Project Manager	Individual, Company, Municipality, Organization, or Entity Name City of Watertown		
Mailing Address 106 Jones Street	City Watertown	State WI	ZIP Code 53094
Email Address mmcbroom@watertownwi.gov	Phone Number (area code) 920-206-4264	Alternative Phone Number 920-262-4060	

# Delegation of Signature Authority (DSA) WPDES General Permit Discharge

Form 3400-220 (R 06/19)

Page 2 of 4

## Section IV: Certification & Signature

This is to notify the Department that as the landowner, responsible executive or municipal officer, manager, partner, or proprietor, I delegate signature authority to the person identified in Section III for signature of the WPDES submittal under a WPDES general permit. I authorize the person identified in Section III pursuant to the delegation of signature authority process set forth in s. NR 205.07(1)(g), Wis. Adm. Code, as a duly authorized representative.

As required by s. NR 205.07(1)(g)2, Wis. Adm. Code, this form should be submitted to the Department with the WPDES submittal. I understand that if there are any changes to this authorization, a new complete DSA form shall be submitted to the Department. I understand that the landowner, responsible executive or municipal officer, manager, partner, or proprietor regulated under a WPDES general permit is the permittee, and as such, I am responsible for compliance with the WPDES General Permit. Further, I authorize the person identified in Section II to create a Wisconsin Management System (WAMS) ID and electronically sign an electronic WPDES submittal on my behalf and submit all required information and attachments, if electronic application or reporting is available.

For this DSA form, the WPDES submittal and all required information and attachments, I certify under penalty of law that these documents and all attachments were prepared under my direction or supervision with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**NOTE:** This form must be signed by a permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor as described in the instructions of page 3. Failure to properly complete and sign this form will result in its rejection.

Andrew Beyer  
Printed Name of WPDES Permittee

  
Signature of WPDES Permittee

Director of Public Works/City Engineer  
Title

03/07/24  
Date Signed

**RESOLUTION TO  
AUTHORIZE SUBMITTAL OF 2025 ANNUAL STORMWATER REPORT**

**SPONSOR: ALDERPERSON ARNETT, CHAIR  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the City of Watertown is required to submit an annual stormwater report to the Wisconsin Department of Natural Resources (WDNR); and,

**WHEREAS**, the City of Watertown Engineering Division has completed said report and included all necessary information to be submitted with said report; and,

**WHEREAS**, the City of Watertown Public Works Commission has reviewed said report and recommends submittal to the WDNR.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:**

That the proper City officials are hereby authorized to submit the attached 2025 Annual Stormwater Report under Municipal Separate Storm Sewer System (MS4) General Permit Number WI-S050075-3 to the WDNR.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED March 17, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED March 17, 2026

\_\_\_\_\_  
MAYOR

**RESOLUTION TO  
ADOPT CITY-WIDE BICYCLE AND PEDESTRIAN NETWORK PLAN**

**SPONSOR: ALDERPERSON ARNETT, CHAIR  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the City of Watertown has many segments of bicycle and pedestrian routes but does not have a comprehensive bicycle and pedestrian path network plan; and,

**WHEREAS**, the City of Watertown Engineering Division applied for and was awarded an \$80,000 Transportation Alternatives Program Grant by the Wisconsin Department of Transportation for the development of a city-wide bicycle and pedestrian network plan; and,

**WHEREAS**, the City of Watertown Engineering Division, with support from HKGi, Inc., and with input and recommendations from the Bicycle and Pedestrian Path Task Force, Dodge County, Jefferson County, Watertown Unified School District, Luther Preparatory School and interested members of the public, has developed a comprehensive bicycle and pedestrian network plan, Public Works Commission has reviewed said plan and recommends adoption by the Common Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the Watertown City-wide Bicycle and Pedestrian Network Plan be adopted, for the City to consider and use as a guide to developing, connecting and improving bicycle and pedestrian routes throughout the City as appropriate when opportunities and funding allow.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED March 17, 2026

\_\_\_\_\_  
CITY CLERK

APPROVED March 17, 2026

\_\_\_\_\_  
MAYOR

# MEMO

## Engineering Division

**To:** Mayor Stocks and Common Council Members  
**From:** Andrew Beyer, P.E., Director of Public Works/City Engineer  
**Date:** 3/12/2026  
**Subject:** Bicycle and Pedestrian Network Plan

### Background

The City of Watertown, with assistance from HKGi, Inc., has developed a city-wide Bicycle and Pedestrian Network Plan (Plan), funded in part with a Transportation Alternatives Program (TAP) Grant from Wisconsin Department of Transportation. The Bicycle and Pedestrian Path Planning Task Force members and partners served as the Advisory Committee for this plan and have reviewed and provided comments during the plan development. The Public Works Commission has weighed in on the plan and is forwarding the plan to the Common Council for review & adoption.

The city-wide Bicycle and Pedestrian Network Plan will guide future installations and connections of bicycle and/or pedestrian routes, initiatives and other measures to promote safe access and travel around the city and to connect Watertown to the larger region, via non-vehicular transportation modes. The plan is designed to be an important piece in future grant applications, project selection and budget discussions.

### Budget Goal

1. Create a community where all can feel safe and strive for economic success.
2. Maintain indoor and outdoor recreational facilities to enhance safety, overall health, and quality of life.
3. Involve those who are impacted before making decisions.
4. Encourage community growth by assessing opportunities, involving ALL stakeholders, environmental needs, modern code and policy priorities.

### Financial Impact

The city-wide Bicycle and Pedestrian Network Plan was funded in part with a TAP Grant through the Wisconsin Department of Transportation. Future implementation of the plan will be

# MEMO

considered as opportunities and funding allow, including but not limited to future grant opportunities, budget, program and policy updates and other location-specific route improvements that can be completed as standalone projects or as part of larger construction projects within the capital improvement program.

## Recommendation

The Bicycle and Pedestrian Path Planning Task Force has reviewed the draft plan and recommends adoption. Engineering Division staff and HKGi, Inc., presented and discussed the Bicycle and Pedestrian Network Plan with Public Works Commission on March 10, 2026. The plan has been revised to address comments from Public Works Commission, and is now ready for review & adoption by Common Council.

# EXECUTIVE SUMMARY

## PLAN AND PURPOSE



The City of Watertown has been incrementally building a network for pedestrians and bicyclists over the last 20+ years. Through collaborative efforts across multiple City departments (Public Works, Parks, Recreation & Forestry), along with coordination with both Jefferson and Dodge Counties, and the Bicycle and Pedestrian Path Task Force, projects such as the Interurban Trail have expanded the City's options for walking and biking, both as a means of transportation and for recreation. Over the last few years, it has become apparent that a long-range plan is needed to clearly create a guide to develop a fully-connected network, which the City can work to implement in phases. A long-term plan like this is ambitious and will require continued collaboration across City departments, support from the City Council, and stewardship from non-profit and advocacy organizations.

The purpose of this planning process is:

- 1 To create a plan that addresses the future of a city-wide bicycle and pedestrian network, building off the existing network.
- 2 To gather and incorporate community feedback and desires to address safety and a future vision for active transportation in Watertown.
- 3 To identify best practices and guide the City in future facility and network investments.
- 4 To guide policy and programming improvements, such as wayfinding, bike parking, and educational and encouragement activities.
- 5 To build awareness of and enthusiasm for expanding multimodal transportation opportunities in and around Watertown.

## WHY PLAN FOR BIKING AND WALKING IN WATERTOWN?

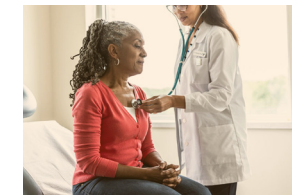
The following are some key reasons for planning for the future of biking and walking in Watertown. To learn more, see **Chapter 1: Introduction, page 6.**



» Safety



» Livability



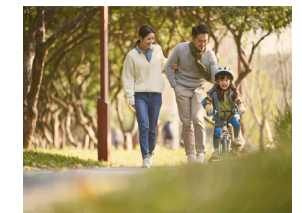
» Health



» Prosperity



» Air Quality



» Recreation



» Parking and Transportation Networks



» Tourism

# PLAN OBJECTIVES

Early in the planning process, the following objectives were identified to holistically address bicycle and pedestrian issues within the plan. The Plan Objectives focus on physical infrastructure improvements, programs, and policies.



## Address a Variety of Users

Define a cohesive, connected walking and biking network in Watertown that meets the needs of

- » Commuters
- » Recreational bicyclists and hikers
- » People with disabilities
- » People who don't have the ability or interest in driving
- » People who use public transportation
- » Children and young people
- » Seniors
- » Families
- » Visitors



## Encourage and Educate

- » Identify programs and initiatives to support biking and walking in Watertown
- » Promote ways to make passive forms of exercise, such as biking and walking, a part of daily routines for residents
- » Develop or identify programs or initiatives to educate bicyclists, pedestrians, and drivers about safety and etiquette



## Address Facilities and Infrastructure

- » Fill network gaps and address difficult intersection crossings and barriers to walking and biking circulation within the city
- » Find ways to make biking and walking safe, convenient, and easy
- » Define trail, sidewalk, and facility standards that are reasonable, feasible to build, and sustainable for the City of Watertown



## Make Connections

Better connect residents and visitors to:

- » Schools
- » Community Destinations
- » Commercial Centers
- » Employment Centers
- » Neighborhoods
- » Medical Destinations
- » Parks



## Prioritize and Implement

- » Define community goals and vision for the future of walking and biking in Watertown
- » Create a plan that will assist with future grant-writing and fund-seeking efforts
- » Identify projects that can be started in the near-term
- » Recommend strategies for phasing and implementation of the plan
- » Identify champions or stewards for projects or initiatives that can't be implemented by the City alone

## PLANNING TIMELINE

 **Winter 2025**  
Project Kick-off

 **Spring 2025**  
Information Gathering

 **Summer 2025**  
Public Involvement  
• Open Houses  
• Pop-up Events  
• Advisory Group Meetings

 **Fall 2025**  
Develop Recommendations

 **Winter 2025 - 2026**  
Finalize the Plan

 **Implement the Plan**

# WATERTOWN TODAY

Today, there are **6.4 miles of paved shared use paths**, and **97.9 miles of sidewalks within the City of Watertown**. As part of the planning process, a thorough review was conducted to build an understanding of the conditions and connectivity of the existing network of facilities (sidewalks, shared use paths, and on-street bikeways). The Downtown Core of Watertown is fairly well connected with a consistent sidewalk network; however many neighborhoods throughout the city do not have sidewalks. The bike network has grown over the last few years with targeted projects throughout the City. These short segments of trail lack connectivity with each other to create a fully linked network that takes people where they need to go.

Along with the physical inventory, a review of demographic information and previous planning efforts were also conducted to understand who will benefit most from the plan, as well as what decisions have already been made. Today, not very many people in Watertown choose to walk or bike to work or school. In contrast, nearly 9% of households in Watertown do not have access to a personal vehicle or cannot drive on their own.

To learn more about the analysis work, see **Chapter 2: Existing Conditions**.

## Other Analysis Completed:

- » Roadway Functional Classification
- » Hydrology
- » Slope Analysis
- » Future Land Uses and Development
- » City Ordinance Review

of households in W  
have no vehicles

Section 12, Item C.

11%



Carpool to work



Work from home

0.5%



Bike to work



4%

Walk to work



0% Public transit

77%



Drive to work alone

Transportation to Work in Watertown and Household Vehicle Ownership (2023 ACS Data)



Existing alleyway



Riverwalk



Existing bike lane



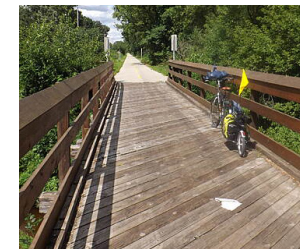
Existing sidewalk



Interturban Trailhead



Rock River Trail



Glacial River Trail

Figure 0.1 Existing Bicycle and Pedestrian Facilities in Watertown

# COMMUNITY INPUT

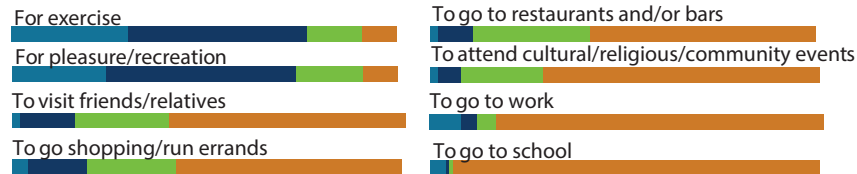
## EVENTS

- » Bike Rodeo Pop-up
- » Riverfest Pop-up
- » Community Open House
- » Bike and Pedestrian Path Task Force + Community Advisory Committee Meetings
- » Stakeholder Meetings

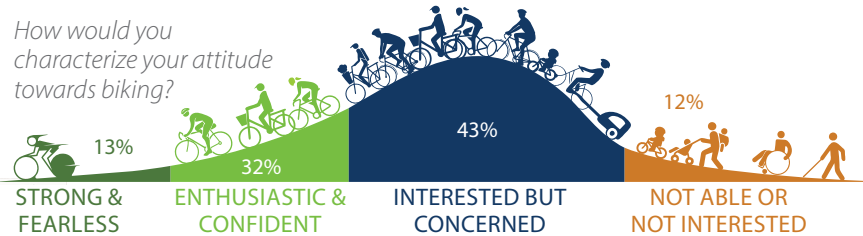
## OUTREACH

Gathering feedback, ideas, and concerns from the community was an integral component to the creation of this plan. During the planning process, the City hosted a project website to share information about events, and linked to online survey tools. Information about the plan was shared through the Chamber of Commerce Newsletter, and direct invitations to events were sent via email to a growing list of community stakeholders throughout the project. See Chapter 3 for more details on the process and feedback collected.

*During the warmer months of the year, how often do you walk or bike for the following reasons?*



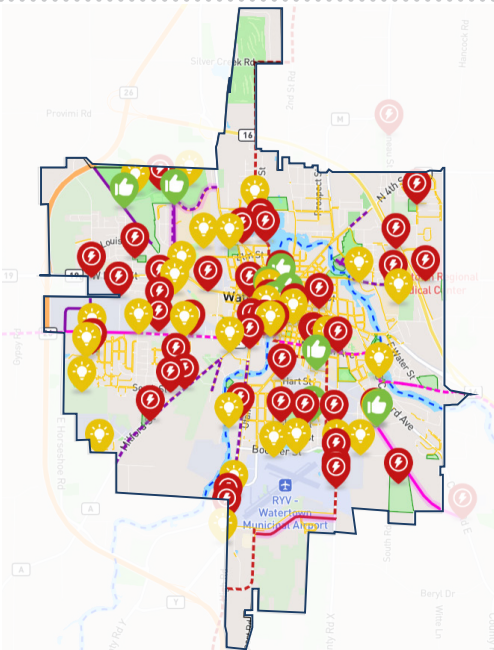
*How would you characterize your attitude towards biking?*



## COMMUNITY SURVEY

A community survey was conducted over a 4-month period of time to gather information from the community about how they currently bike and walk, as well as what they'd like to see in the future.

**371 responses gathered!**



## SOCIAL PINPOINT

Social Pinpoint is a map-based interactive online tool that allows participants to leave comments on a map of the city.

### ⚡ Top Concerns:

- » Crosswalk and intersection safety
- » Biking and walking along roadway shoulders
- » Need for bike lanes, bollards or separated trails
- » Lack of bike facilities Downtown
- » Biking on narrow bridges
- » Incomplete sidewalk connections

### 💡 Top Ideas:

- » Fill gaps in the existing network
- » Improve sidewalk conditions
- » Enforcement / etiquette / education for drivers and bikers
- » Do not allow parking in bike lanes
- » Increase amount of separated trails
- » Add protected bike lanes

### 👍 Places People Like:

- » Storywalk at Brandt-Quirk Park
- » Library
- » Interurban Trail and Trailhead
- » Riverwalk

## ! BARRIERS AND CHALLENGES

- » Lack of interconnected facilities that link to all areas of Watertown, as well as within the region.
- » Physical barriers, such as rail lines, highways, and the Rock River impact where facilities are easy or convenient to build.
- » Need for upgrades at specific intersections and mid-block crossings for safety.
- » Need for consistent, well-defined facilities for bicyclists to travel across the City.
- » One-way streets in downtown are difficult for bicyclists to navigate and impede connectivity.

## ★ KEY OPPORTUNITIES

- » Create a network of well-connected bikeways and sidewalks that make choosing to bike or walk to work, school, or other common destinations a viable option for most residents.
- » Celebrate the Rock River with improved connections to parks, the Riverwalk, and water access locations for biking and walking.
- » Create a network that is safe and comfortable with considerations for young people, families, seniors, and people who are visiting or new to Watertown.
- » Promote Watertown as a biking destination by highlighting existing regional trail and route connections that run through Watertown.
- » Develop and support programs for education and awareness around road etiquette for all roadway users.

# NETWORK PLAN

The Network Plan shows the existing and proposed bicycle and pedestrian facilities to build out a well-connected network in the future. Each facility type in the proposed Network Plan is detailed in the **Facility Design Guidance** Section 12, Item C. Additionally, Chapter 4 contains specific guidance on intersection treatments.

## A VISION FOR THE FUTURE

A set of goals were developed to guide the future bicycle and pedestrian network.



### Goal 1

Increase the opportunities for residents and visitors of Watertown to choose multimodal transportation to travel throughout the city to get to school, work, or run daily errands.



### Goal 2

Provide comfortable routes to connect all areas of Watertown for pedestrians and bicyclists of all ages and abilities, including seniors, young people, and people who depend on mobility devices.



### Goal 3

Provide appropriate facilities for pedestrians and bicyclists with consideration for data and context that support improvements.



### Goal 4

Prioritize connections for biking and walking to the Rock River, schools, parks, businesses, churches, community centers and libraries, retail, and medical locations, as well as regional destinations outside of Watertown.



Figure 0.2 Network Plan

## Shared Use Paths



**Shared use paths** are paved trail segments, located off-street and physically separated from vehicle traffic by a boulevard and raised curb. They are generally located in parallel to a roadway but can also be located independently.

## Two-Way Protected Bike Lanes



There are three segments within downtown Watertown where **two-way protected bike lanes** are proposed. This facility provides a single area for bicyclists to travel within the road (in both directions) with a physical barrier that separates vehicle traffic from bicycle traffic.

## Bike Lanes



**Bike lanes** are designated areas within the roadway for bicycle travel. Generally, bicycle lanes are located on both sides of the roadway and are designated with a solid white stripe marking with bike lane markings at intersections.

## Neighborhood Bikeways



**Neighborhood bikeways** are proposed areas with shared lane markings (also known as sharrows) to indicate an on-street bicycle facility that overlays with an existing vehicle travel lane.

## Sidewalks



Proposed **sidewalks** are shown on the Network Plan in primarily residential areas where none exist today. Sidewalks are concrete walkways intended for use by pedestrians.

# SYSTEM RECOMMENDATIONS

Section 12, Item C.

**Chapter 5: System Recommendations** provides detailed guidance on dimensions, materials, applicability, and placement for trailheads and trail access points, bike parking, wayfinding, bridge and railroad crossings, and best management practices for landscaping and stormwater management as the network plan is implemented.

## TRAIL ACCESS POINTS

Trail access points are designated public access locations for a trail or path, often located at the endpoints of a path as well as at key locations along the way. The map to the right outlines ten trail access point locations within Watertown, most of which are in alignment with existing trailheads, parks, or open spaces. Many of these access points are within existing City parks that have some on- or off-street parking available currently. As the network is built-out, consideration for upgraded amenities at the trail access points should be folded into the design.

Below are potential amenities to consider at trail access points. **Note that not every amenity listed below is required at every location.** A combination of amenities should be considered that fit the existing context, available space, and need. **Table 5.1 on page 60** outlines suggested amenities at each trail access location.



**ADA Vehicle Parking**



**Bike Racks and Repair Stations**



**Kiosks and Wayfinding**



**Restrooms**



**Drinking Fountains**



**Seating and Shade**



**Interpretive Elements and Public Art**



**Electricity / Charging Stations**

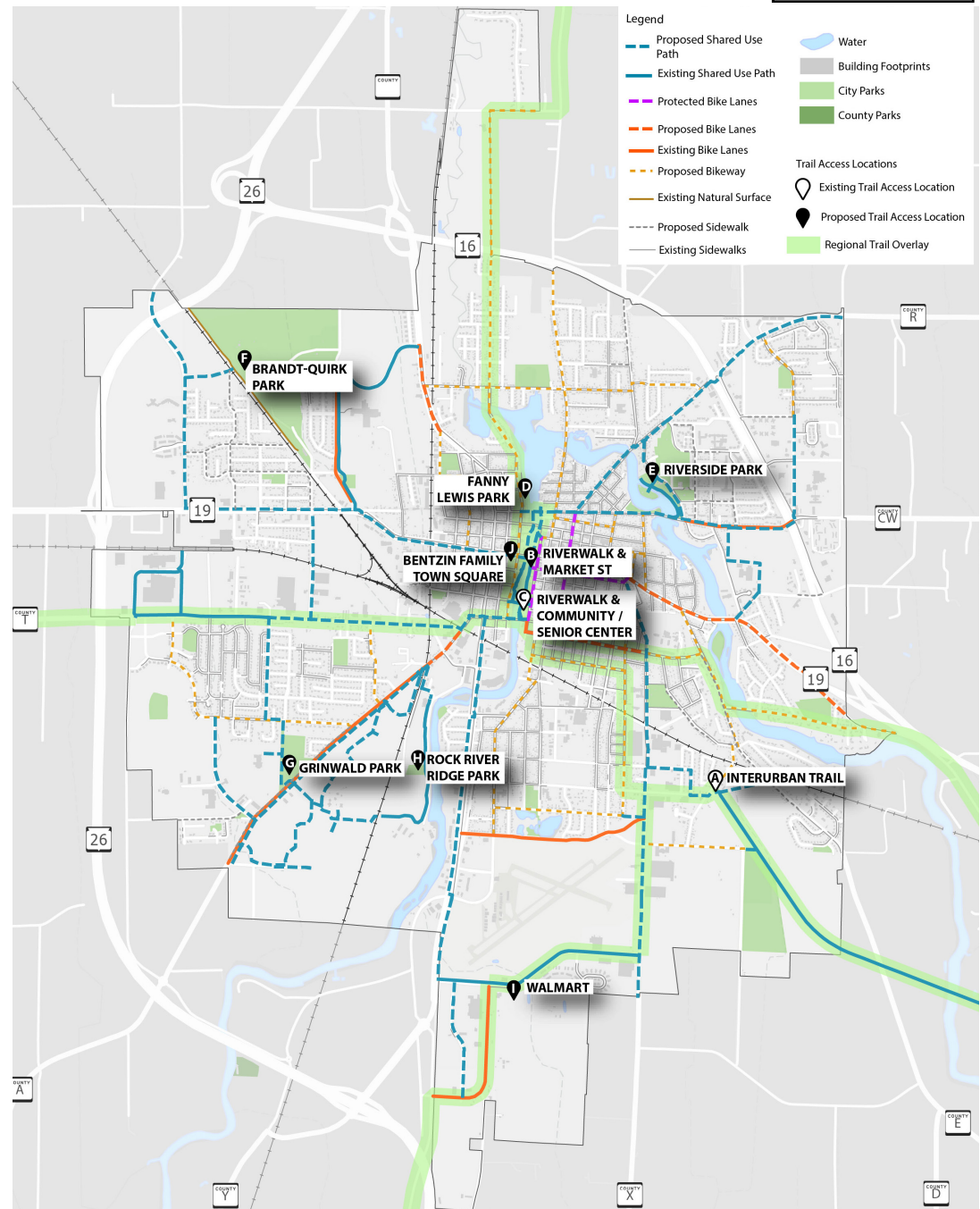


Figure 0.3 Trail Access Plan

## WAYFINDING

Clear, consistent, and visible wayfinding is an essential component for a bike and pedestrian network. Wayfinding helps people navigate throughout a system, utilizing a variety of signage types and, in some cases, with online mapping. A Wayfinding Framework has been developed for Watertown, which outlines a series of signage types linked to the facility types shown in the Network Plan. **It is recommended that the City develops a full wayfinding and signage plan with design and construction-level graphics that can be implemented consistently throughout the City as new trail, sidewalk, and bikeway projects are constructed.**

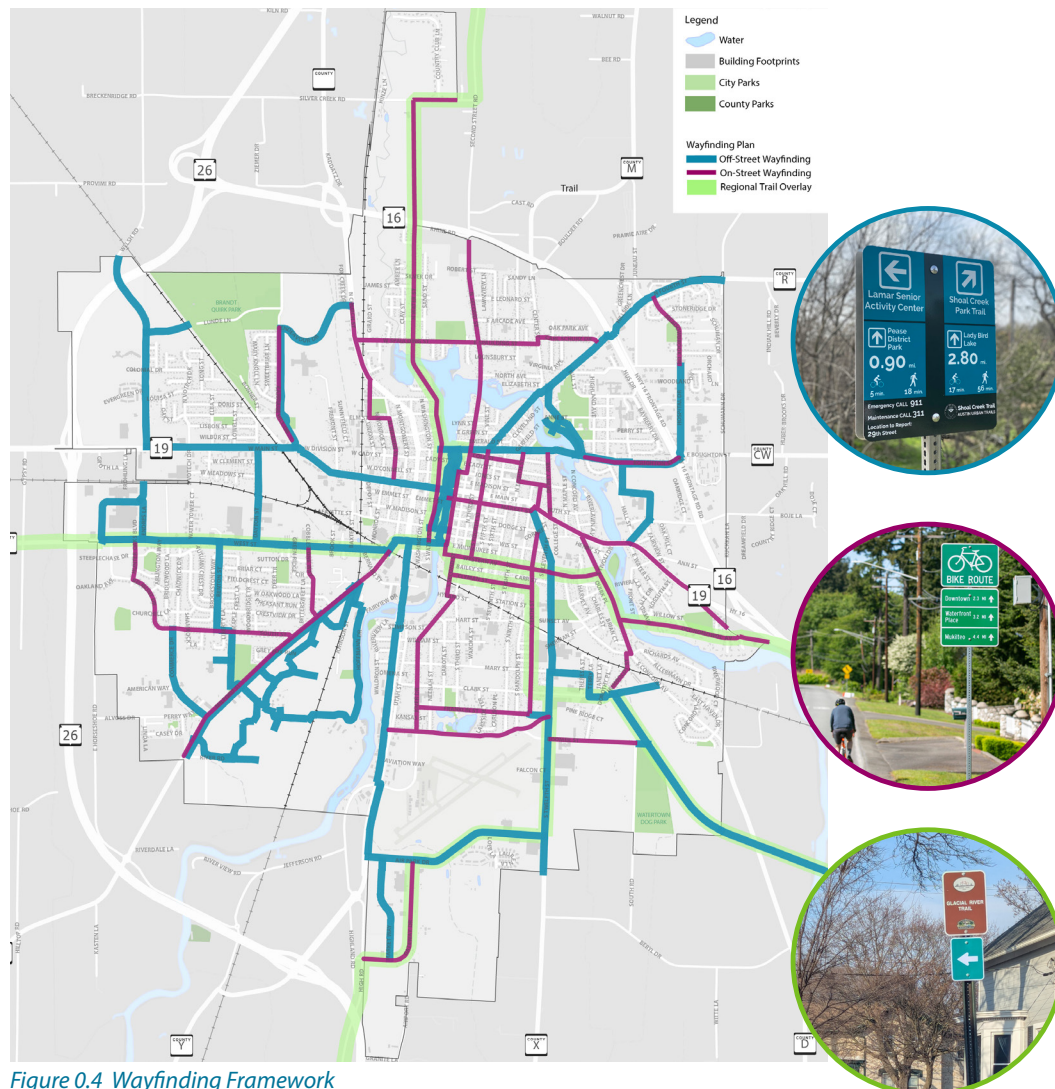


Figure 0.4 Wayfinding Framework

See **Chapter 5: System Recommendations** for additional guidance related to :

- » Bike Parking
- » Railroad Crossing
- » Bridge Crossings and Other Constrained Areas
- » Landscaping and Stormwater Management

See **Chapter 6: Policy Recommendations** for guidance related to:

- » Subdivision Code Considerations
- » E-Bike and E-Scooter Policies

### Off-Street Wayfinding (Shared Use Path Network)

- » Directional signage at trail access points and at decision points, with approximate distances called out to nearby community destinations.
- » Trail crossing signage at intersection crossings.
- » Directional signage at alleyways that have been improved for pedestrian use throughout Downtown Watertown.

### On-Street Wayfinding (Bikeways and Bike Lanes)

- » BIKE ROUTE and BIKE LANE signage along routes, visible to vehicles and meeting MUTCD standards.
- » SHARE THE ROAD signs, visible to vehicles and meeting MUTCD standards.
- » Directional signage at decision points with approximate distances called out to nearby community destinations.

### Regional Trail Overlays

- » Branded signage consistent with County or Regional Trail branding.
- » Additional signs or badges to accompany the On- and Off-Street Wayfinding

# IMPLEMENTATING THE PLAN

This plan will require the City and partner organizations to stay connected and focused on the goals, ready as opportunities and funding comes along to implement. Four Implementation Recommendations (below) provide guidance on how to build and keep momentum for the plan. A detailed Phasing Plan has been developed, with prioritized projects identified, alongside lower-lift projects to be implemented incrementally over time. See **Chapter 7: Implementation** for a full set of tables outlining projects, costs, priorities, and costs.

Additional information on Operations and Maintenance and Grant Funding Sources are in Chapter 7.

## 1 Bicycle & Pedestrian Path Task Force

The Bicycle and Pedestrian Path Task Force should **continue to meet and work in tandem with City staff to support implementation of the plan**, evaluation of projects and priorities on an annual basis, education and community engagement, coordination with regional and agency collaborators, and assisting the City with grant and fund-seeking efforts.

## 3 Evaluation, Monitoring & Tracking

- The following actions are recommended to keep the City's information up-to-date and accessible as the network develops:
- » Continue to **maintain a GIS geodatabase** with existing bicycle and pedestrian facilities. As facilities are built, update this information, along with reviewing inventory on an annual basis.
  - » Continue to **conduct annual or multi-year condition assessments** of trails, sidewalks, and on-street facilities, in order to budget for annual maintenance.
  - » **Develop a public-facing ArcGIS Online map** that shows existing trails, sidewalks, and bikeways.
  - » **Collect annual user counts** on trails and on future pilot projects.
  - » **Conduct a community-wide survey** on an annual or biennial basis. This way, information can be compared year-over-year to understand if concerns are being addressed and to help prioritize projects for inclusion in the City's CIP.

## 2 Agency & County Coordination

Implementation of many projects will require ongoing coordination and collaboration with WisDOT, Dodge County, Jefferson County, Watertown School District, and other local agencies and non-profit organizations. **Convening annual or quarterly meetings with City, agency and County staff to review potential project collaborations is recommended.**

## 4 Encouragement & Education

- Programs and initiatives are recommended to promote a culture of biking and walking in Watertown, as well as to educate and inform residents about best practices:
- » Continue to **support the Watertown Police Department's annual Bicycle Rodeo and educational events** to teach young people (and adults!) how to safely maneuver a bicycle and learn the rules of the road.
  - » Develop a **guidebook of the City's general bicycle, pedestrian and driver etiquette** and rules of the road ordinances.
  - » Develop a program to **share in the cost for installing city-branded bike racks at businesses** throughout Watertown.
  - » **Develop a city-wide wayfinding plan** with specific brand design for directional signage for the On- and Off-Street Network and Regional Overlays.
  - » Re-apply to be certified as a **Bicycle Friendly Community** through the League of American Cyclists.

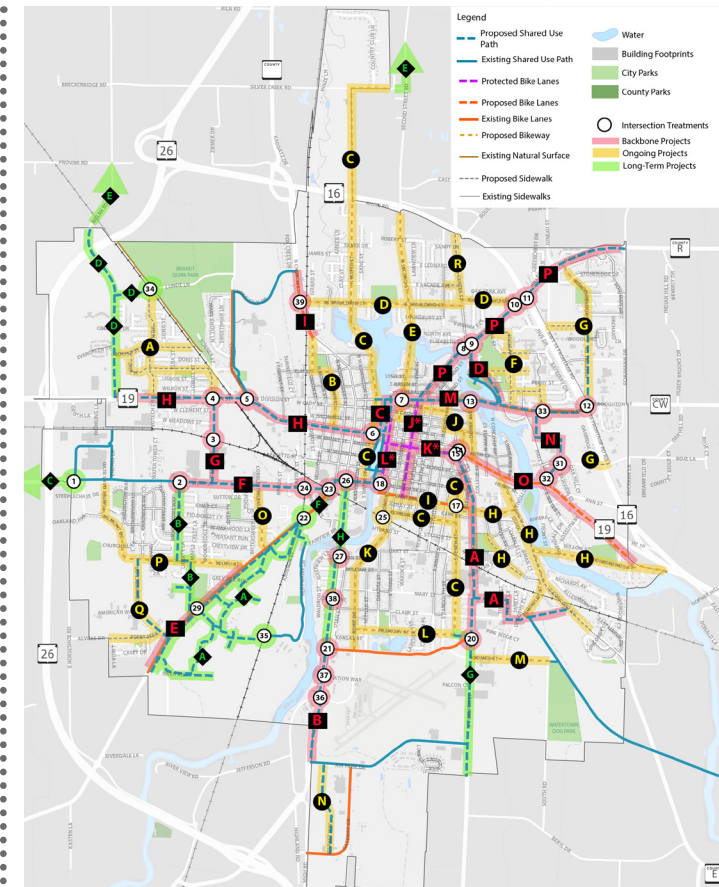


Figure 0.5 Phasing Plan

**Backbone Projects** are generally larger projects that have been identified as vital to create a well-connected network.

**Ongoing Projects** are generally smaller, lower-cost projects or projects that can be more easily folded into the City's Capital Improvement Program.

**Long-Term Projects** will generally require more planning and collaboration with regional agencies to implement or are intended to be initiated and completed as part of future.

# WATERTOWN BICYCLE + PEDESTRIAN NETWORK PLAN

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FINAL DRAFT March 2026



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### **Watertown Mission:**

*To provide for, protect, and serve the citizens and businesses of Watertown in an efficient, strategic, and measured manner, while creating a community culture where close knit connections are key, that is rich in small town values balanced with modern conveniences, that is poised for development, and is an idyllic community that leverages location and outdoor opportunity.*

---

Section 12, Item C.



# ACKNOWLEDGMENTS

## WATERTOWN STAFF

**Andrew Beyer**, PW Director / City Engineer  
**Maureen McBroom**, Stormwater Project Manager  
**Ritchie Piltz**, Engineering Project Manager  
**Nathan Williams**, Staff Engineer  
**Kristine Butteris**, Parks, Recreation and Forestry Director  
**Lisa Famularo**, Media and Communications Director  
**Evan Hisey**, Media Productions Manager  
**Carol Quest**, Health Officer/Director  
**Deb Sybell**, Manager of Economic Development and Strategic Initiatives

## WATERTOWN COMMON COUNCIL

**Dana Davis**, District 1  
**Jonathan Lampe**, District 2  
**Ken Berg**, District 3  
**Dan Bartz**, District 4  
**Brad Blanke**, District 5  
**Fred Smith**, District 6  
**Tony Arnett**, District 7  
**Bob Wetzel**, District 8  
**Myron Moldenhauer**, District 9

## CITY WIDE BICYCLE AND PEDESTRIAN PATH TASK FORCE

**Dale Oestreich**  
**Jason Widiker**  
**Joseph Kallas**  
**Carol Quest**, Health Officer/Director  
**Bob Wetzel**, Alder  
**Fred Smith**, Alder  
**Rod Laudenslager**  
**Robert Stocks**, Mayor  
**Andrew Beyer**, PW Director / City Engineer  
**David Brower**, Police Chief  
**Maureen McBroom**, Stormwater Project Manager

## COMMUNITY ADVISORY GROUP

**Luke Hensley**, Police Officer  
**Bill Ehlenbeck**, Dodge County Director of Land Resources and Parks  
**Kevin Wiesman**, Jefferson County Director of Parks  
**Jarred Burke**, Watertown Unified School District Superintendent

## PUBLIC WORKS COMMISSION

**Brad Blanke**, Alder  
**Dan Bartz**, Alder  
**Myron Moldenhauer**, Alder  
**Tony Arnett**, Alder and Chair  
**Pete Thompson**, Citizen Member

## WATERTOWN MAYOR

**Robert Stocks**

## CONSULTANT TEAM



*Approved by the City of Watertown on \_\_\_\_\_.*



# INTRODUCTION

# 1

## PLAN & PROJECT PURPOSE

The City of Watertown has been incrementally building a network for pedestrians and bicyclists over the last 20+ years. Through collaborative efforts across multiple City departments (Public Works, Parks, Recreation & Forestry), along with coordination with both Jefferson and Dodge Counties, projects such as the Interurban Trail have expanded the City's options for walking and biking, both as a means of transportation and for recreation. Over the last few years, it has become apparent that a long-range plan is needed to guide the development of a fully-connected network, which the City can work to implement in phases. A long-term plan like this is ambitious and will require continued collaboration across City departments, support from the City Council, and stewardship from non-profit and advocacy organizations.

The purpose of this planning process is multi-faceted:

- 1 To create a plan that addresses the future of a city-wide bicycle and pedestrian network, building off the existing network.
- 2 To gather and incorporate community feedback and desires to address safety and a future vision for active transportation in Watertown.
- 3 To identify best practices and guide the City in future facility and network investments.
- 4 To guide policy and programming improvements, such as wayfinding, bike parking, and educational and encouragement activities.
- 5 To build awareness of and enthusiasm for expanding multimodal transportation opportunities in and around Watertown.

## CREATING CONNECTIONS

In Watertown, **8.5% of residents do not have a vehicle available for their household.** Bicycle and pedestrian networks provide alternative ways for people who do not have access to vehicles to reach destinations.



## WHY PLAN FOR BIKING AND WALKING TODAY?

Over time, the purposes for biking and walking have evolved. Walking is the original form of transportation and has always been the most economical and environmentally friendly way of getting around (albeit potentially the slowest means of transportation!). The introduction of the bicycle in the early 1800s carried many of the same benefits and allowed people to travel more efficiently, faster, and over longer distances. After the advent of the personal automobile and its increased popularity in the 1920's and 1930's, biking and walking for transportation purposes began to decline as it was seen mostly for sport, exercise, or recreation. As cities became more sprawling with suburban development, distances grew between homes, places of work, schools, and other community destinations. Today, the car is the most dominant means of transportation, and many people depend solely on their personal vehicle for all trips.

Meanwhile, biking and walking are growing in popularity as people recognize the importance of living an active and healthy lifestyle. The modern reality is that the costs for owning and maintaining a personal vehicle are high, and many people simply cannot afford it. People who cannot or choose not to drive (seniors, people with disabilities, young people) are seeking more ways to independently get from one place to another. Even in communities with great public transportation networks, we have to remember that we are always pedestrians at the beginning and end of any trip we take, even if just walking through a parking lot.



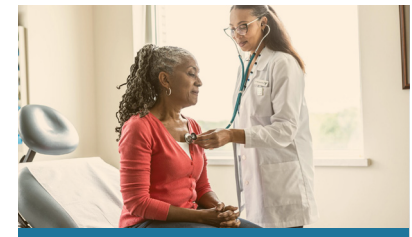
The following are some key reasons for planning for the future of biking and walking in Watertown:



» **Safety:** Evidence suggests that cities with high levels of bicycle mode share are not only safer for bicyclists, but also for all road users. Further, bike facilities themselves can act as “calming” mechanism for traffic, slowing cars and reducing fatalities.



» **Livability + Mobility:** Fifty percent of US residents say that walkability is a top priority or high priority when considering where to live. Bicycling has become the country's fastest growing form of transportation for commuters.



» **Health:** Walking and biking can improve a variety of health outcomes for both mental health and physical health, benefitting individuals and the broader community. For example, **obesity costs the State of Wisconsin around \$598 million in annual healthcare costs**. Improving conditions for biking and walking ensures that all community members have access to low-cost methods for exercise and getting outdoors.



» **Household and Community Prosperity:** Not all households can afford to own a car and some lower-income households who do own a car may be sacrificing other basic needs to pay for insurance, gas, and maintenance. *In Watertown, 8.5% of residents do not have a vehicle available for their household.* Bicycle and pedestrian networks provide alternative ways for people who do not have access to vehicles to reach destinations, including community destinations like the library, swimming pool, or parks, and commercial destinations like movie theaters and shopping centers.



» **Air Quality and Greenhouse Gas Emissions:** *The transportation sector generates a large share of greenhouse gas emissions (28.9% as of 2017).* Walking or cycling could substitute many short car trips (less than 3 miles), significantly reducing CO2 emissions from car travel.



» **Recreation:** Trails, bikeways, and sidewalks provide facilities for recreational purposes that serve a wide range of the community population to connect to parks and natural areas.



» **Parking and Transportation Networks:** As more people bike and walk to retail, restaurants, entertainment, work and school destinations, the demand for vehicle parking decreases, which allows for urban spaces to be developed and utilized more compactly. Encouraging active transportation and providing safe routes for pedestrians and bicyclists alleviates traffic congestion as well.



» **Regional and Economic Competitiveness / Tourism:** Communities with strong and active bicycle and pedestrian networks support local businesses and workers. Employee retention, increasing the draw for residents to the Watertown area, and economic development are all potential outcomes of a successfully implemented plan for biking and walking.



## PLAN OBJECTIVES

Early in the planning process, the following objectives were identified to holistically address bicycle and pedestrian issues within the plan. The Plan Objectives focus on physical infrastructure improvements, programs, and policies.



### Address Facilities and Infrastructure

- » Fill network gaps and address difficult intersection crossings and barriers to walking and biking circulation within the city
- » Find ways to make biking and walking safe, convenient, and easy
- » Define trail, sidewalk, and facility standards that are reasonable, feasible to build, and sustainable for the City of Watertown



### Address a Variety of Users

Define a cohesive, connected walking and biking network in Watertown that meets the needs of:

- » Commuters
- » Recreational bicyclists and hikers
- » People with disabilities
- » People who don't have the ability or interest in driving
- » People who use public transportation
- » Children and young people
- » Seniors
- » Families
- » Visitors



### Make Connections

Better connect residents and visitors to:

- » Schools
- » Community Destinations
- » Commercial Centers
- » Employment Centers
- » Neighborhoods
- » Medical Destinations
- » Parks



## Project Timeline

In 2024, the City of Watertown received a Transportation Alternative Program (TAP) grant from the Wisconsin Department of Transportation (WisDOT) to develop a City-wide Bicycle and Pedestrian Plan. The grant provided 80% of the cost to complete the plan and the City of Watertown matched the remaining 20%. After soliciting proposals from qualified planning firms, the City contracted with HKGi, a private consulting firm with expertise in multimodal planning. The project commenced in January of 2025 and was organized into five major tasks. Public involvement occurred throughout the planning process (see Chapter 3 for more information). **The City of Watertown approved the final plan in 2026.**



### Encourage and Educate

- » Identify programs and initiatives to support biking and walking in Watertown
- » Promote ways to make passive forms of exercise, such as biking and walking, a part of daily routines for residents
- » Develop or identify programs or initiatives to educate bicyclists, pedestrians, and drivers about safety and etiquette



### Prioritize and Implement

- » Define community goals and vision for the future of walking and biking in Watertown
- » Create a plan that will assist with future grant-writing and fund-seeking efforts
- » Identify projects that can be started in the near-term
- » Recommend strategies for phasing and implementation of the plan
- » Identify champions or stewards for projects or initiatives that can't be implemented by the City alone



**Implement the Plan**



## BICYCLE AND PEDESTRIAN PATH TASK FORCE + COMMUNITY ADVISORY GROUP

The City of Watertown has a standing advisory committee that is dedicated to identifying and implementing bicycle and pedestrian programmatic and infrastructure projects, titled the Bicycle and Pedestrian Path Task Force. This group was formed in 2016 and meets quarterly. The committee is comprised of residents who are interested in advocating for biking and walking, along with the City's Health Officer, a few City Alders, the Mayor, the Public Works Director, the Police Chief, City Engineers, and the City's Parks, Recreation & Forestry Director.

For the duration of the process to develop the city-wide Bicycle and Pedestrian Network Plan, the Bicycle and Pedestrian Path Task Force was joined by additional stakeholder representatives, such as Dodge and Jefferson County Parks and Recreation staff, as well as Watertown School District administrators. The broader committee was named the Community Advisory Group, although colloquially the committee was referred to as the 'Task Force' throughout the planning process.

The Community Advisory Group served as the lead committee to steer the direction of the plan and met five times over the course of the project.

Member roles included:

- » Provided technical and organizational guidance
- » Served as decision-makers for the plan
- » Provided guidance on preferred recommendations
- » Reviewed draft materials
- » Recommended the plan to the City's Public Works Commission
- » Supported engagement and outreach efforts

# EXISTING CONDITIONS

## 2

### WATERTOWN IN CONTEXT

#### LOCATION AND DESCRIPTION OF AREA

Watertown is located in southern Wisconsin and straddles the border of Jefferson County and Dodge County. It is approximately 35 miles east of Madison and 45 miles west of Milwaukee. The city has an area of approximately 12.5 square miles. A key feature shaping the city's physical geography and historical development pattern is the Rock River. From the east, the river first flows north where it crosses into the city from the southeastern side, then flows south as it passes through downtown and out the southwestern boundary of the city.

Watertown developed due to the Rock River and its potential for power. Early industry evolved around sawmills that used the river's power, later the construction of two hydroelectric dams along the Rock River and construction of rail lines through Watertown cemented early economic development in the area.



## EXISTING TRAVEL BEHAVIOR AND CHARACTER

The following section paints a picture of how Watertown residents are currently getting around the city and to other destinations. Analyzing data that signifies potential for walking and biking, such as zero-car households or households in poverty, also helps us understand how much demand may exist for better walking and biking facilities. The data summarized below is from the US Census, including the 2020 Decennial Census, the 2023 5-year American Community Survey (ACS), and On the Map census tool, unless otherwise stated.

With demographics, it is also important to consider the high number of schools in Watertown. In addition to the public school system and multiple private grade schools serving local residents, the presence of a boarding school and a college in Watertown is noteworthy. These schools serve populations that are less likely to have access to personal vehicles (due to age and school policies) and thus rely on alternative modes of transportation.

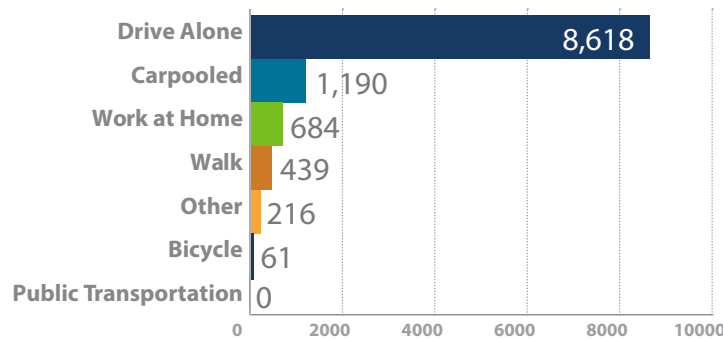


Figure 2.1 Bike and Walk Mode Share in Watertown

### BIKING AND WALKING MODE SHARE

Because trips to work make up a large majority of daily transportation, analyzing how residents get to work provides a good snapshot of typical mode share in Watertown. **Mode share is the percentage of travelers using a particular type of transportation** (e.g. a personal vehicle, public transit, bicycle, or walking). Figure 2.1 highlights how Watertown residents get to work most days of the year.



## American Community Survey

### ACS DATA

#### HOW IT WORKS

The American Community Survey (ACS) is an on-going survey that provides data every year, providing information between decennial census years. The 5-year ACS estimates are based on larger data samples than the 1-year ACS estimates and are more accurate for smaller areas, which is why this report references the 2023 5-year estimates, which is the most recent 5-year estimate at the time of writing. On the Map is a census tool that provides location-based data on where people live and work, providing insights on how far and to/from where people travel for work.



In most American cities, many residents drive to work alone. According to the 2023 5-year ACS, an estimated **77% of Watertown residents aged 16 or older drive to work alone**, which is slightly higher than the rate of 75% for the State of Wisconsin. **Approximately 11% of Watertown residents carpool to work, and an additional 4% walk to work. Less than 1% (0.5%) of residents bicycle to work.** No residents reported using public transportation to get to work.

The rates of carpooling and walking to work in Watertown are slightly higher than the statewide rates, which are 7.6% and 2.5% respectively (see Table 2.1). Six percent of residents in Watertown work from home.

	Watertown	Wisconsin
Drove Alone	77%	76%
Carpooled	11%	7%
Public Transit	0%	1%
Walked	4%	3%
Other Means	2%	2%
Work at Home	6%	12%

Table 2.1 Transportation to Work in Watertown and Wisconsin (2023 ACS Data)



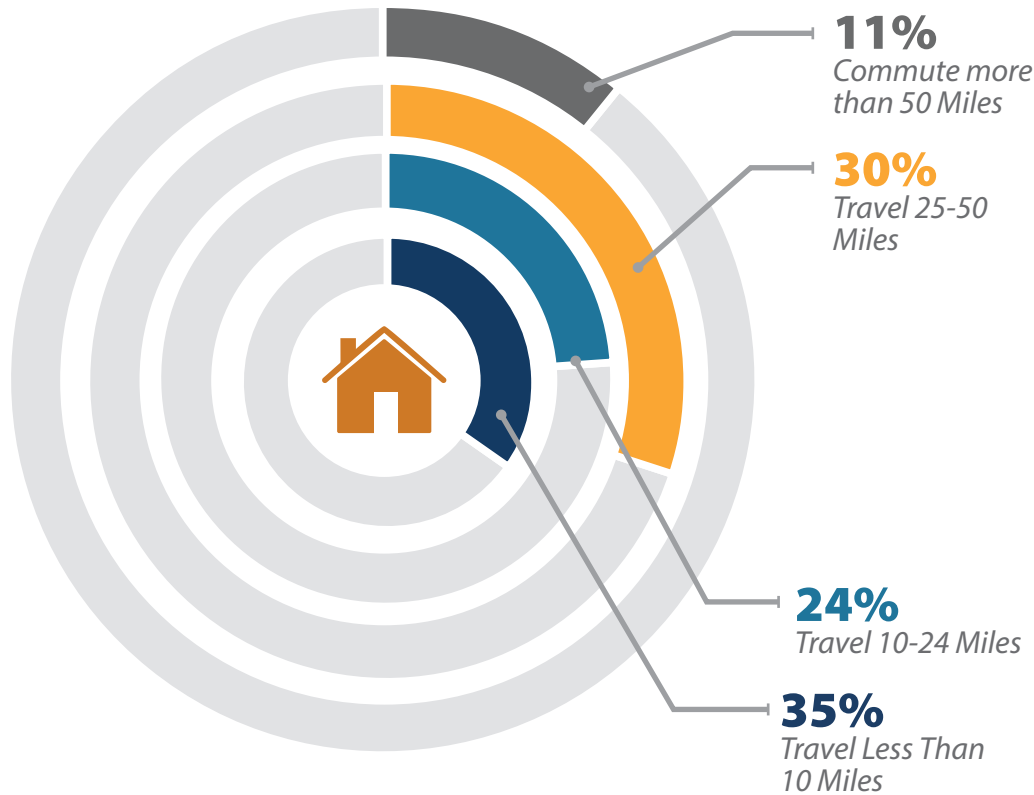
\*Public transit is not available in Watertown

One significant note about travel is that every person, regardless of their main travel mode, is a pedestrian at one point in time whether it's walking (or rolling) from their car to their work entrance or walking to a neighbor's house to carpool to work.

As seen in Table 2.2, modes of transportation to work have shifted over time in Watertown, with the number of people walking and biking to work decreasing overall. Promotion of walking and biking will require efforts from a variety of partners, including the City, schools, organizations, and employers, with investments in infrastructure and facilities, along with education and programmatic elements.

	2015	2020	2023
Bicycle	0.8%	0.3%	0.5%
Walk	4.4%	5.1%	3.9%

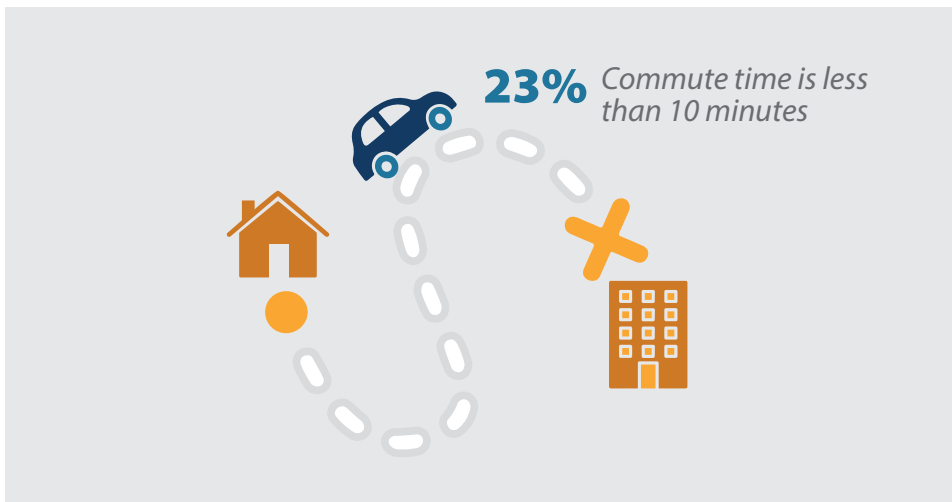
Table 2.2 Transportation to Work in Watertown Over the Years



### COMMUTE DISTANCES AND TIME

When a person is less than three miles from their destination, the chance that they choose to bike to their destination is more likely. Similarly, when a person is less than a half mile away from their destination, they are more likely to walk. Even if individuals don't choose to bike or walk to their destination, they are more likely to consider it as an option if the distance is short, and high-quality biking and walking facilities are present.

\*Of residents who commute to work in Watertown, **35% travel less than 10 miles, 24% travel 10 to 24 miles, and 30% of residents travel 25 to 50 miles. 11% of Watertown residents commute more than 50 miles to work** (2023 5-year ACS). While Watertown residents, workers, and visitors may not currently be choosing to bike or walk for all their trips, there is great potential to change behaviors because many distances are generally short.



**Approximately 2,600 (23%) Watertown residents have a commute that takes them less than 10 minutes to get to work** (2023 5-year ACS). According to the [On the Map US Census Tool](#), of the 12,000 workers that live in Watertown, there are around 3,100 that work within the city limits. These numbers show us that there is great potential to increase the non-motorized transportation mode share with improved facilities, encouragement and education.

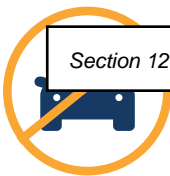
*\*Source for data in this paragraph: U.S. Census Bureau, U.S. Department of Commerce. "Means of Transportation to Work." American Community Survey, ACS 5-Year Estimates Detailed Tables, Table B08301*

## HOUSEHOLD CHARACTERISTICS

Vehicle competitive households are defined as those having more people than vehicles available within a household. When faced with conflicting travel situations, some people decide to work alternative work schedules, while others shift to a different means of transportation such as carpooling, public transit (where available), walking, or biking. Figure 2.2 highlights the number of vehicle competitive households in Watertown. This data indicates how many workers could potentially benefit from a more connected bicycle and pedestrian network. It also highlights the fact that not every eligible driver within a household in Watertown needs to own a car, if they can supplement some trips by walking or biking to nearby destinations.

There are an estimated 627 households with more workers than vehicles in Watertown, and an estimated **758 households with no vehicles. Zero-vehicle households account for 8.5% of all Watertown households** (2023 5-year ACS). These households must rely on other modes of transportation, such as walking, biking, public transit (where available), or carpooling to get around.

**8.5%**  
Of households in Watertown have no vehicles



Section 12, Item C.

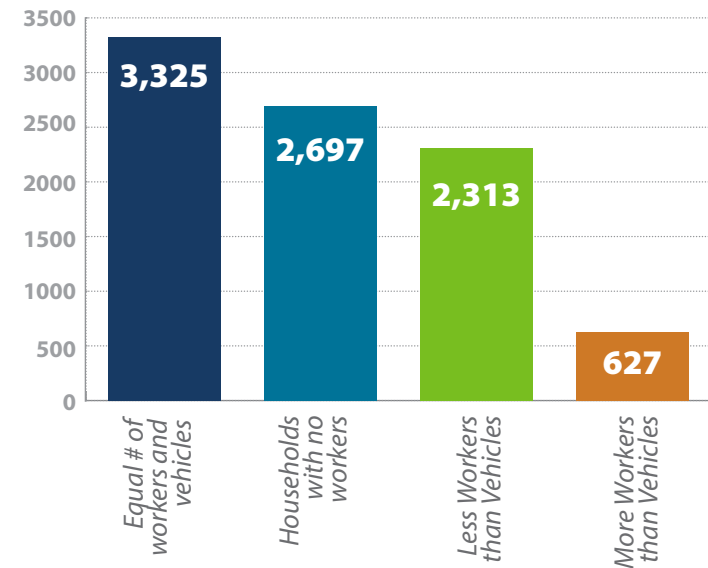
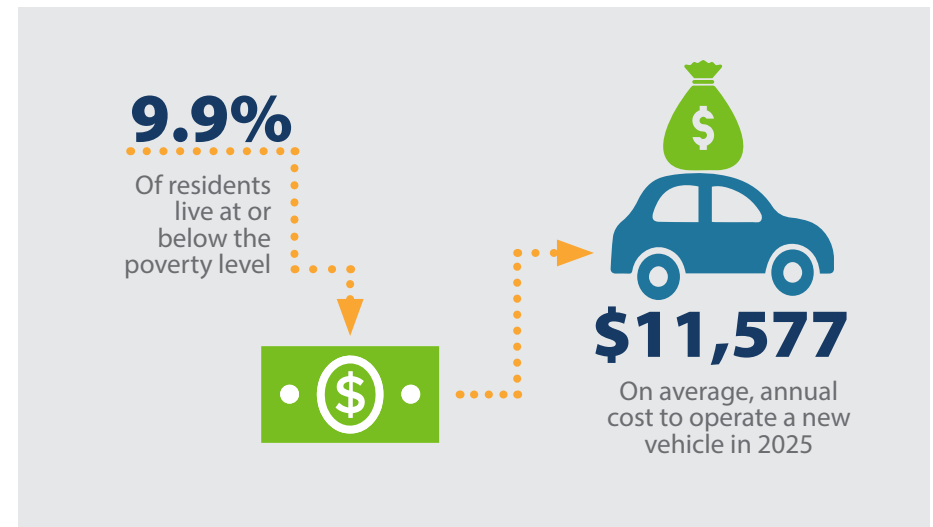


Figure 2.2 Number of Vehicle Competitive Households in Watertown

In Watertown, **9.9% of residents live at or below poverty level** (2023 5-year ACS). A disproportionate level of minority populations live below the poverty level in Watertown. According to AAA, **it costs an average of \$11,577 annually to operate a new car in 2025**, or about \$965 per month. This amount factors in all costs of auto ownership, including depreciation, finance, fuel, insurance, maintenance, and taxes and registration. For those living at or below the poverty level, vehicle ownership can be a significant cost burden. This cost burden can be eliminated or significantly lowered if a safe and convenient non-motorized transportation network exists.

*Source citation: U.S. Census Bureau, U.S. Department of Commerce. "Selected Economic Characteristics." American Community Survey, ACS 5-Year Estimates Data Profiles, Table DP03.*





## RELEVANT PLAN REVIEW

Section 12, Item C.

Numerous existing planning documents support the continued development and enhancement of the city's bicycle and pedestrian network. Some of the most recent and relevant documents are highlighted in the following pages.



### CITY OF WATERTOWN COMPREHENSIVE PLAN (2019)

The Watertown Comprehensive Plan, adopted in 2019, provides the City with a vision and a plan for the next 20 years. The Comprehensive Plan offers guidance on sustainable growth and development and recommendations on how to bring the city towards its vision across a variety of topic areas. The areas covered in the plan include agricultural resources, natural resources, historic and cultural resources, community character and design, land use, transportation, utilities and community facilities, housing and neighborhood development, economic development, and intergovernmental cooperation.

The transportation section of the plan is of particular relevance to this plan as it identifies goals and policies that prioritize the development of bicycle and pedestrian facilities, encourage collaborative bicycle and pedestrian planning, and prioritize aesthetic improvements that improve the experience of walking and biking in the City.

#### TRANSPORTATION

##### Goals

- » Provide a safe and efficient multi-modal transportation system that meets the needs of pedestrians, bicyclists, motorists, trucks, trains, and transit users.
- » Develop and maintain a comprehensive system of on-street and off-street bicycle and pedestrian facilities in the Watertown area.

##### Objectives:

- » Provide safe and convenient access between neighborhoods, employment centers, schools, service centers, and recreational centers
- » Consider pedestrian and bicycle accessibility when selecting new sites for public facilities such as schools, parks, libraries, and community centers.

**Policies:**

- » Prioritize the future interconnection of the City's on-street bicycle facilities system within the City, in addition to connections to the Downtown Riverwalk, Interurban Trail, Glacial River Trail, and Wild Goose State Trail.
- » Partner with the Watertown Bicycle Task Force and local public health partners to better plan and implement a comprehensive and safe network of sidewalks and bicycle routes to connect neighborhoods with schools, parks, and shopping.
- » Use the Jefferson County Bicycle and Pedestrian Plan and Dodge County Bicycle and Pedestrian Plan as the foundation to create a customized City-wide Bicycle and Pedestrian Plan to further prioritize active transportation facilities, connections, and utilization.
- » Actively participate and engage in the update of the Jefferson County Bicycle and Pedestrian Plan and Dodge County Bicycle and Pedestrian Plan.
- » Require all new developments to be served with sidewalks or pedestrian/bicycle paths.
- » Support a comprehensive community-wide wayfinding signage system in order to better direct travelers to key destinations in the community.
- » Encourage aesthetic improvements such as canopy shade trees along terraces, pedestrian scale theme lighting, landscaped boulevards, traffic circles, banners, or benches in all arterial and collector street construction and reconstruction projects.
- » Adopt a Complete Streets Policy that requires multi-modal elements as part of every roadway infrastructure project. Integrate United States Department of Transportation (USDOT), Federal Highway Administration (FHA), National Association of City Transportation Officials (NACTO), American Association of State Highway and Transportation Officials (AASHTO), and Wisconsin Department of Transportation (WisDOT) guidelines, best practices, and performance measures into the policy to facilitate true complete streets.
- » Continue bicycle and pedestrian educational programs like the Police Department's bicycle rodeo and other trainings to increase safety and utilization of trails, paths, sidewalks, and streets.
- » Continue to enforce the Sidewalk Infill Policy.

**HOUSING AND NEIGHBORHOOD DEVELOPMENT****Objectives:**

- » Encourage pedestrian and bicycle-oriented neighborhood designs as new developments are platted and existing neighborhoods are revitalized.

**Policies:**

- » Design livable neighborhoods that are well-served by sidewalks, bicycle routes, and other non-motorized transportation facilities and located within a ten-minute walk (approximately 1/3 mile) of a public park or open space area.
- » Continue to enforce the City Sidewalk Infill Policy to increase the interconnectedness of the pedestrian network within existing neighborhoods.



# WATERTOWN PARKS & OPEN SPACE PLAN

DRAFT JUNE 2025



## CITY OF WATERTOWN COMPREHENSIVE PARKS AND OPEN SPACE PLAN

(2019 AND 2025)

Watertown adopts a Parks and Open Space Plan every 5 years that serves as a guiding document for Watertown’s Parks, Recreation, and Forestry Department. The most recent plan was adopted in 2025, during the planning process for this Bicycle and Pedestrian Network Plan, so both the 2025 and previous 2019 Parks and Open Space Plan were reviewed. Generally, the Parks and Open Space Plan provides an overview of existing conditions, analysis of future parks and recreation needs, and recommendations on how the City can meet these future needs through improvements to existing facilities and acquisition or development of new facilities. The Plan also provides calculations and information regarding Watertown’s park dedication fees.

### 2025 PARKS AND OPEN SPACE PLAN

*The 2025 Plan update identified four overarching goals, which were modified from the 2019 Plan:*

- » Goal #1: Provide inclusive, safe, and active places for all. Provide a sufficient number of parks, recreational facilities, and open space areas to support active living, and to enhance the health and quality of life for City of Watertown residents and visitors. Such facilities should be diverse in accommodating people of many different ages and abilities, such as the elderly, people with disabilities, adults, youth, and children. Parks should be welcoming, safe, and accessible for all.
- » Goal #2: Maintain and improve parks with community support. Continue to manage and maintain existing parks, open space facilities, and recreational programming in response to community interest and needs. Leverage partnerships, grants, and agency programs to implement initiatives and to secure funding for projects.
- » Goal #3: Foster a resilient future. Preserve, manage, and plan for the City’s natural resources and outdoor amenities to create a resilient, sustainable park system that works for the benefit of current and future residents.
- » Goal #4: Connect parks and open spaces to the City’s multi-modal network. Ensure that parks, recreational facilities, and open space areas are connected to the City’s multi-modal network for driving, biking, walking, and rolling.

### *Recommendations in the plan relating to bicycle and pedestrian facilities include:*

- » Utilize the sidewalk and trail system to better connect people to parks
- » Continue to expand and maintain trails within parks to create longer routes and more loop trails
- » Clear trails for use throughout the winter months
- » Improve safety and the perception of safety along trail facilities, including through improving lighting
- » Maintain the trail networks regularly
- » Consider how trails are used beyond walking, running, and biking.
- » Continue to work with county and regional partners to connect into regional trail systems and routes

# DOWNTOWN MAIN STREET RECONSTRUCTION TASK FORCE RECOMMENDATION REPORT (2022)

The Downtown Main Street Reconstruction Task Force Recommendation Report details the recommendations from the Task Force, which was convened in response to the anticipated replacement of the Cole Bridge (completed in 2025) and reconstruction of 11 blocks of Main Street (currently planned for 2028). The report provides design guidelines based on community feedback for the Main Street reconstruction and wider downtown area. There are two sets of recommendations – one specific to the Main Street reconstruction project, and one set applicable to the entire downtown area. The recommendations fall into four categories: Aesthetic Improvements; Infrastructure Improvements; Pedestrian-oriented Improvements; and Planning Recommendation; and three time frames: before, during, or after reconstruction.

## RELEVANT POINTS

### Main Street Recommendations:

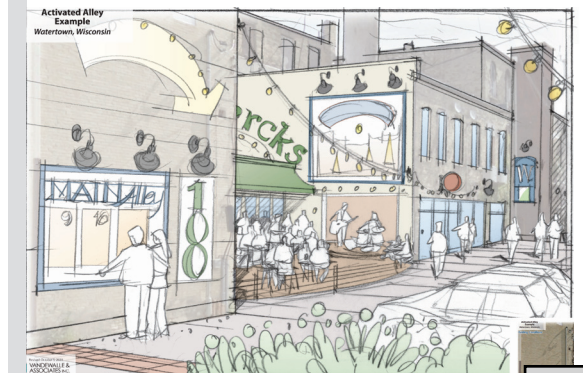
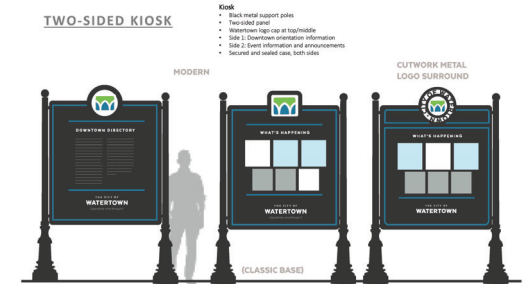
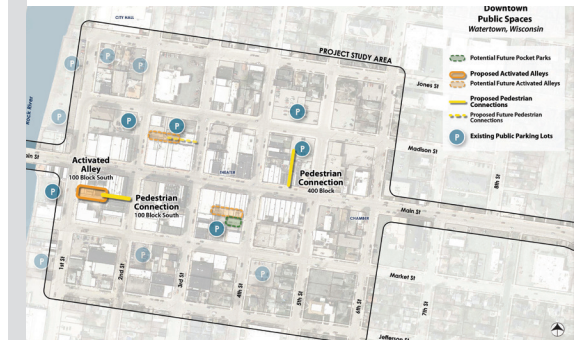
Recommendations related to pedestrian travel along Main Street include streetscape improvements to create a pedestrian-scale environment, address safety and experiences.

Below are a few key recommendations:

- » Install traffic lights that allow for pedestrians to stop traffic.
- » Widen sidewalks.
- » Install well-designed wayfinding signage.
- » Install curb bump-outs to improve traffic calming measures.
- » Relocate crosswalks for improved pedestrian flow and safety.
- » Incorporate features for the blind and deaf into crosswalks.
- » Create continental crosswalks for improved pedestrian safety.

### Downtown Recommendations:

- » Perform transportation network evaluation in the Downtown, with the intention of redesigning one-way streets and planning for bike usage.
- » Create implementation plan for developing the Riverwalk north of the Cole Bridge.



## CITY OF WATERTOWN PARKING STUDY

The City of Watertown conducted a parking study in 2022 (an update to the parking study completed in 2018), which considered the parking utilization rates of on- and off-street public and private parking. The main objectives of this study were to review the existing parking utilization within the project area, document any supply issues that exist, and plan for potential future parking opportunities as redevelopment is expected to occur. The study identified low, medium, and high-cost options for implementing the study's objectives and recommendations.

### RELEVANT POINTS

#### Conclusions

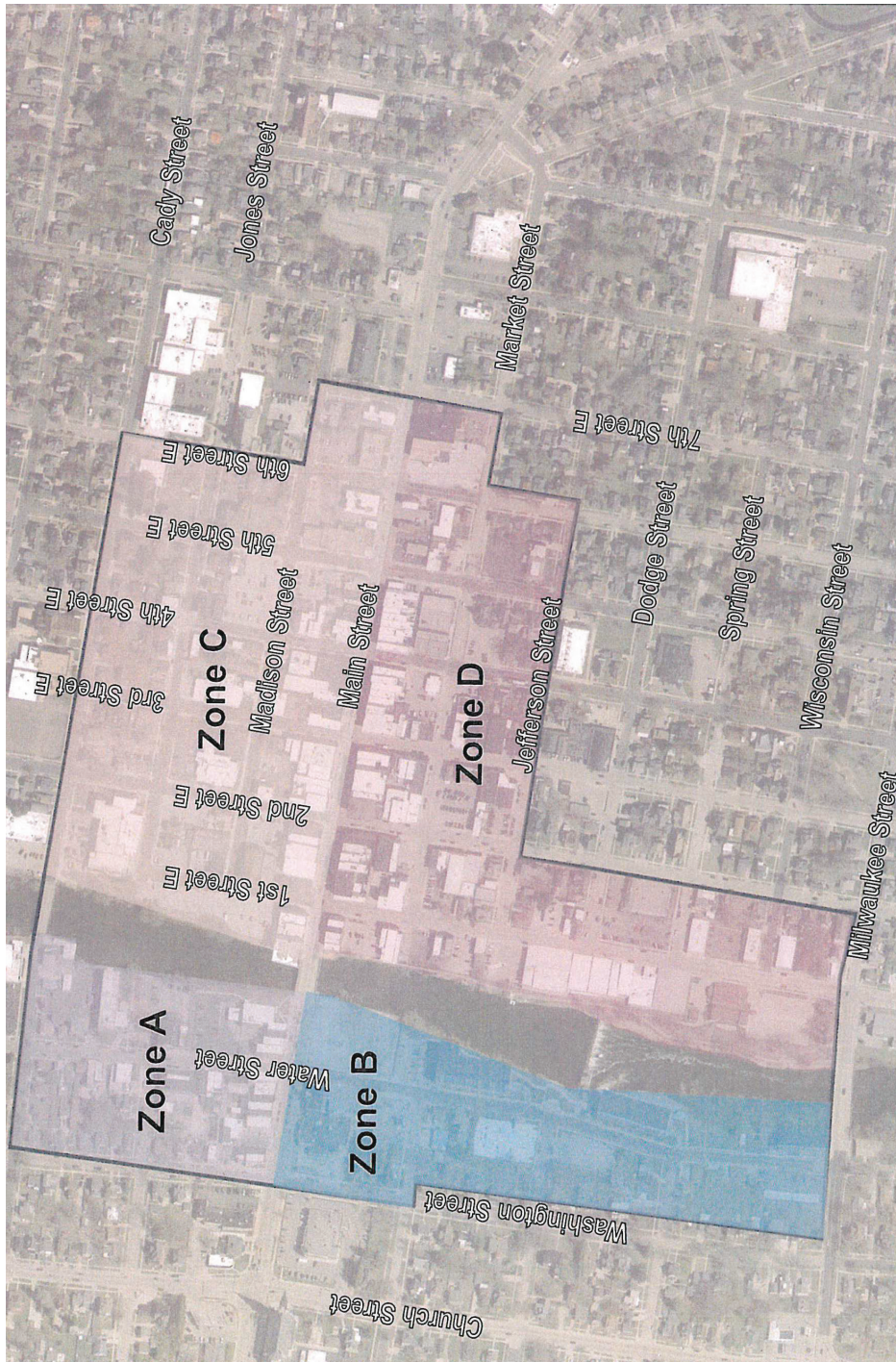
- » The peak parking period in downtown Watertown is generally identified as Saturday afternoons, with a peak utilization of approximately 45% of all spaces in the study area.
- » **Overall, there is a public parking surplus of 597 spaces.**
- » Potential deficits may occur in Zones A and B (west side of the Rock River) during programmed events on Saturday afternoons.

#### Medium-Cost Implementation

- » Promoting Walking/Biking Downtown: To encourage higher usage of public parking lots on the fringe of the Downtown core, the City can encourage walking through the core and encourage residents who live within a bikeable distance (typically within 1 - 2 miles) to bike to Downtown to reduce reliance on automobiles.

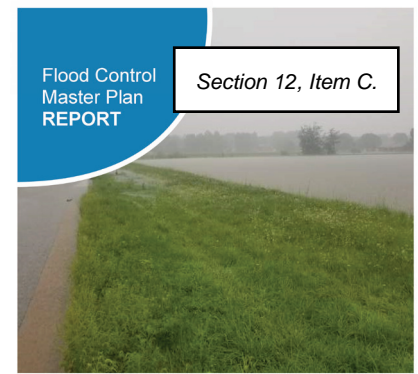
#### The plan identifies strategies to encourage walking and biking, including:

- » Installing bike racks and bike lanes
- » Designating bike routes
- » Ensuring sidewalks are appropriate widths, maintained in good condition, and clear of snow and ice
- » Ensure adequate lighting for safety
- » Install wayfinding oriented to pedestrians and cyclists, including distances and walk times and information about nearby destinations



## CITY-WIDE FLOOD STUDY (2024)

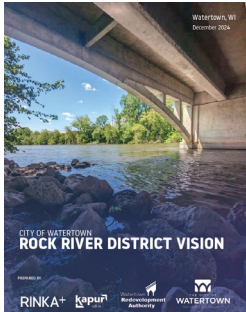
The 2024 Watertown Flood Study Report provides flood risk projections for 10-, 100-, and 500- year flood events and details mitigation and management practices to decrease flooding risks in Watertown. The focus of the plan is on flooding in low-lying developed areas, primarily related to older undersized storm sewer systems, as opposed to riverine flooding. The plan identifies focus areas with tailored recommendations to reduce flooding and provides regional best management practices for stormwater management.



Flood Control  
Master Plan  
REPORT

Section 12, Item C.

Flood Control Master Plan Report  
February 1-31, 2024



## ROCK RIVER DISTRICT VISION REPORT (2025)

This report outlines a vision and accompanying principles to guide redevelopment and shape the future of the Downtown River Corridor. The plan states desired outcomes and includes an overview of public participation and existing conditions analysis that offer direction for the vision in this corridor. The purpose of the plan is to promote cohesive and thoughtful redevelopment that expands public access and activates public spaces along the riverfront in downtown Watertown.

### RELEVANT POINTS

#### *Desired Outcomes*

- » Establish publicly accessible spaces on both sides of the river for use as gathering spaces, recreational opportunities (walking, running, biking), and for fostering social interaction
- » The Riverwalk seeks to enhance walkability, connect key public nodes (including South First Street Park, Watertown Dam pocket park, Bentzin Family Town Square, and Fannie P Lewis Park), and connect into newly developed and planned areas, including the Globe multifamily housing development.
- » The Riverwalk is intended to be a key link in a cohesive network of parks and public spaces in downtown, which include planned and recently developed areas and trails
- » Public Participation

#### *Framework*

- » Pedestrian Connectivity: the plan recognizes that adding to existing pedestrian infrastructure and connecting into the Glacial River Trail and Interurban Trail provides an opportunity to create a pedestrian hub in downtown.
- » Parks & Open Space: the plan proposes integrating existing green spaces along the riverfront through improved pedestrian connections and green infrastructure – the vision is to offer an expanded recreational network that offers active and passive recreational opportunities; integrating these green spaces also promotes ecological preservation, another goal of the existing parks and open space plan.

#### *Placemaking Strategy*

- » The goal of a continuous Riverwalk is to integrate existing parks and other fragmented community spaces.
- » Streetscape design should include complete streets.
- » Riverwalk should integrate infrastructure improvements such as bike-friendly amenities and signage to enhance accessibility and wayfinding.

## RIVERSIDE MIDDLE SCHOOL TRAFFIC AND PEDESTRIAN SAFETY STUDY (2016)

The Riverside Middle School Traffic and Pedestrian Safety Study reviewed crashes near the middle school between 2011-2016, conducted a survey of school parents, and engaged staff and local stakeholders to identify safety and traffic flow issues near the school. Key problems identified include inadequate pedestrian facilities, insufficient signage and pavement markings, and uncontrolled traffic flow and operation. Recommendations identified in the plan covered short- and long-term recommendations that address both the area immediately around Riverside Middle School and the broader city streets around the school.

### RELEVANT POINTS

**Short-term recommendations that focus on pedestrian safety include:**

- » Constructing additional sidewalks
- » Improving intersections for pedestrians using:
  - Raised crosswalks
  - Additional school crossing signage and pavement markings
  - Rectangular Rapid Flashing Beacons (RRFBs) at intersections
  - Adding mid-block crossings with crossing islands
- » Adding additional signage and pavement markings throughout the area, including speed feedback signs and school crossing signs

**Long-term recommendations include:**

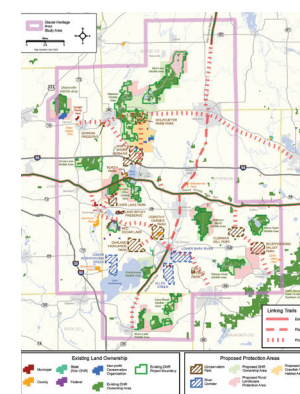
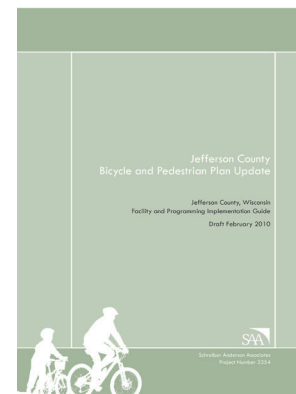
- » Redesigning the intersection of E Main Street and the school driveway and cemetery roadway to improve pedestrian access and safety

## JEFFERSON COUNTY BICYCLE AND PEDESTRIAN PLAN (2010)

This document was an update to the 1996 Jefferson County Bikeway and Pedestrianway Plan and was meant to build upon the 1996 plan while reassessing the current bicycling culture and the extent to which conditions for pedestrians and bicyclists have changed since the adoption of the original plan.

### RELEVANT POINTS

This plan provides strategies intended to increase transportation safety for pedestrians, bicyclists, and motorists. Infrastructure improvements such as sidewalks, marked crosswalks, designated bikeways, bike lanes, paved shoulders, multi-use trails, and informational signs are among the types of facilities recommended to improve conditions for the non-motorized public. Opportunities to educate bicyclists about safety and promote bicycling as a viable mode of transportation are also discussed. Additionally, recommendations to improve enforcement and education regarding traffic laws affecting bicyclists and pedestrians and to promote bicycling and walking as viable modes of transportation are also included. This plan focuses on multi-modalism and the idea that transportation systems should offer not only choices among travel modes for specific trips, but more importantly, present these options so that they are viable choices that meet the needs of individuals and society as a whole.



Loop No.	Most often	Often	Not very often	Least often	N/A	Rating Average	Response Count
Loop 1 - Watertown/Lake Mills	26.7% (31)	32.4% (39)	16.1% (19)	6.9% (8)	31.4%	2.82	105
Loop 2 - Watertown/Jefferson Creek	8.7% (10)	17.3% (21)	22.1% (27)	17.3% (21)	34.6%	2.28	104
Loop 3 - Rural/Highways	4.2% (5)	18.8% (23)	17.8% (22)	14.3% (17)	44.6%	2.21	103
Loop 4 - Cambridge/Lake Mills	11.8% (14)	14.7% (18)	25.8% (32)	11.8% (14)	36.2%	2.42	102
Loop 5 - Fort Atkinson/Jefferson	24.2% (29)	32.1% (39)	15.8% (19)	9.2% (11)	38.2%	2.63	107
Loop 6 - Park to Park	10.2% (12)	16.0% (19)	18.8% (23)	11.7% (14)	40.2%	2.47	94
Loop 7 - Jefferson/Jefferson Creek	11.8% (14)	16.8% (20)	18.7% (23)	11.8% (14)	42.2%	2.53	102
Loop 8 - Suburban/Parkto	6.2% (8)	4.2% (5)	14.6% (18)	22.2% (27)	53.1%	1.87	98
Loop 9 - Tour de Fort Howard	11.8% (14)	9.8% (12)	23.8% (29)	9.2% (11)	48.8%	2.42	101
Loop 10 - Tour de Fort Glacial River	16.2% (19)	11.4% (14)	21.0% (26)	11.4% (14)	49.8%	2.54	103
Loop 11 - Park to Park	12.8% (15)	12.8% (15)	18.8% (23)	17.7% (21)	47.8%	2.26	99
Loop 12 - Glacial/Devon State Trail	28.2% (34)	25.0% (30)	23.2% (28)	5.8% (7)	17.8%	2.82	100

Is there another area in Jefferson County that you ride more often? (please describe approximate location)

answered question 148  
aligned question 83

## DODGE COUNTY PARKS, OUTDOOR RECREATION AND OPEN SPACE PLAN (2023)

This plan provides an overview of existing parks and open space facilities, projects future parkland needed to serve county residents, and provides recommendations for improving existing park facilities, developing new parks, and recommendations for trails, open space areas, and special use facilities. The plan identifies a number of recommendations for existing county and regional trails, these recommendations are relevant to Watertown's Bicycle and Pedestrian plan as they are critical for building regional connections. Below are selected points that pertain specifically to improvements within or immediately adjacent to Watertown that tie into city infrastructure or programming.

### RELEVANT POINTS

- » The plan provides a map of recommended trail connections to future planned parks
- » Glacial River Trail Recommended Site Improvements and Expansion Opportunities
  - Install bike route signage along trail and road connections to Watertown and the Wild Goose State Trail
  - Seek opportunities for off-road trail connections to replace the current road routes where feasible. The railroad corridor from Clyman Junction to Watertown may hold some opportunities in some sections.
  - Acquire lands that may become available and suitable for development of an off-road path to close the gap between the Wild Goose State Trail and the City of Watertown. The railroad corridor from Clyman Junction to Watertown could hold opportunities for trail development upon abandonment or upon consideration of a trail alongside the active line in some areas.

## WATERTOWN SOUTHWEST SIDE CONCEPT NEIGHBORHOOD PLAN

The purpose of this plan is to provide a framework for developing the Southwest Side neighborhood in Watertown with a focus on providing diverse housing types. In addition to centering housing as a key principle, the plan emphasizes developing a sustainable neighborhood that incorporates multi-modal transportation, employs a walkable community design, and preserves environmental systems.

### RELEVANT POINTS

The plan proposes using traditional neighborhood design principles. Relevant principles of this design style include:

- » Provide a variety of land uses and walkability: integrate neighborhood-scaled destinations within walking distance of residents such as parks and community institutions
- » Blend multi-modal transportation options into neighborhood design: facilitate pedestrian neighborhood within and between neighborhoods; provide sidewalks along all streets and multi-use trails in environmental corridors and parks; Interconnect streets within neighborhood and to existing and future adjoining neighborhoods

The plan also includes a draft conceptual neighborhood plan that identifies a potential trail network. The trail network would include key shared use paths providing access throughout the development with smaller feeder trails and/or pedestrian and bicycle infrastructure providing access to the shared use paths from all parts of the development.



# EXISTING BICYCLE AND PEDESTRIAN NETWORK

## EXISTING FACILITIES

The existing bicycle and pedestrian network in Watertown is comprised of a combination of sidewalks, off-street bikeways (referred to as shared use paths in this plan), and on-street bikeways (referred to as bike lanes in this plan), as shown in Figure 2.3. This network includes components developed and maintained by the City of Watertown, agency collaborations, Jefferson and Dodge Counties, and the State of Wisconsin. The City currently maintains 5.4 miles of on-street bike lanes, 6.4 miles of shared use paths, and 9.8 miles of trails within City parks, a majority of which are soft surface trails. There are 97.9 miles of sidewalk in the City, most of which are maintained by residential property owners.

While there are many high-quality trails in Watertown today, facility segments are not connected to each other. This can make it difficult and stressful for bicyclists or pedestrians to get around town or travel through the city.

## OFF-STREET NETWORK FACILITIES

### SHARED USE PATHS (BIKEWAYS)

Sometimes referred to as bikeways, trails, off-road trails, separated paved trails, shared-use trails or shared-use paths, these facilities are paved paths physically separated from roadway traffic and are intended to be used by bicyclists, pedestrians, and other non-motorized travel.

Shared use path is the term preferred for the purposes of this plan, as it indicates intended users (bicyclists and pedestrians), the type of facility (paved) and location (off-street). City code uses the term 'bikeways' to refer to these facility types. Standard City Specification dictates bikeways shall be constructed of bituminous pavement with a minimum width of 8'.

The recently constructed Interurban Trail is an example of a shared use path. Segments of the Glacial River Trail and a few City-owned trails make up the remainder of shared use paths today in Watertown. The current network of shared use paths is disconnected, with many gaps in the overall network.

## WATERTOWN BIKING AND WALKING FACILITIES TODAY

- » **5.4 Miles** of On-Street Bike Lanes
- » **6.4 Miles** of Shared Use Paths
- » **9.8 Miles** of Trails within City Parks
- » **97.9 miles** of Sidewalks in the City

**119.5 miles of total facilities!**



Riverwalk



Interurban Trail

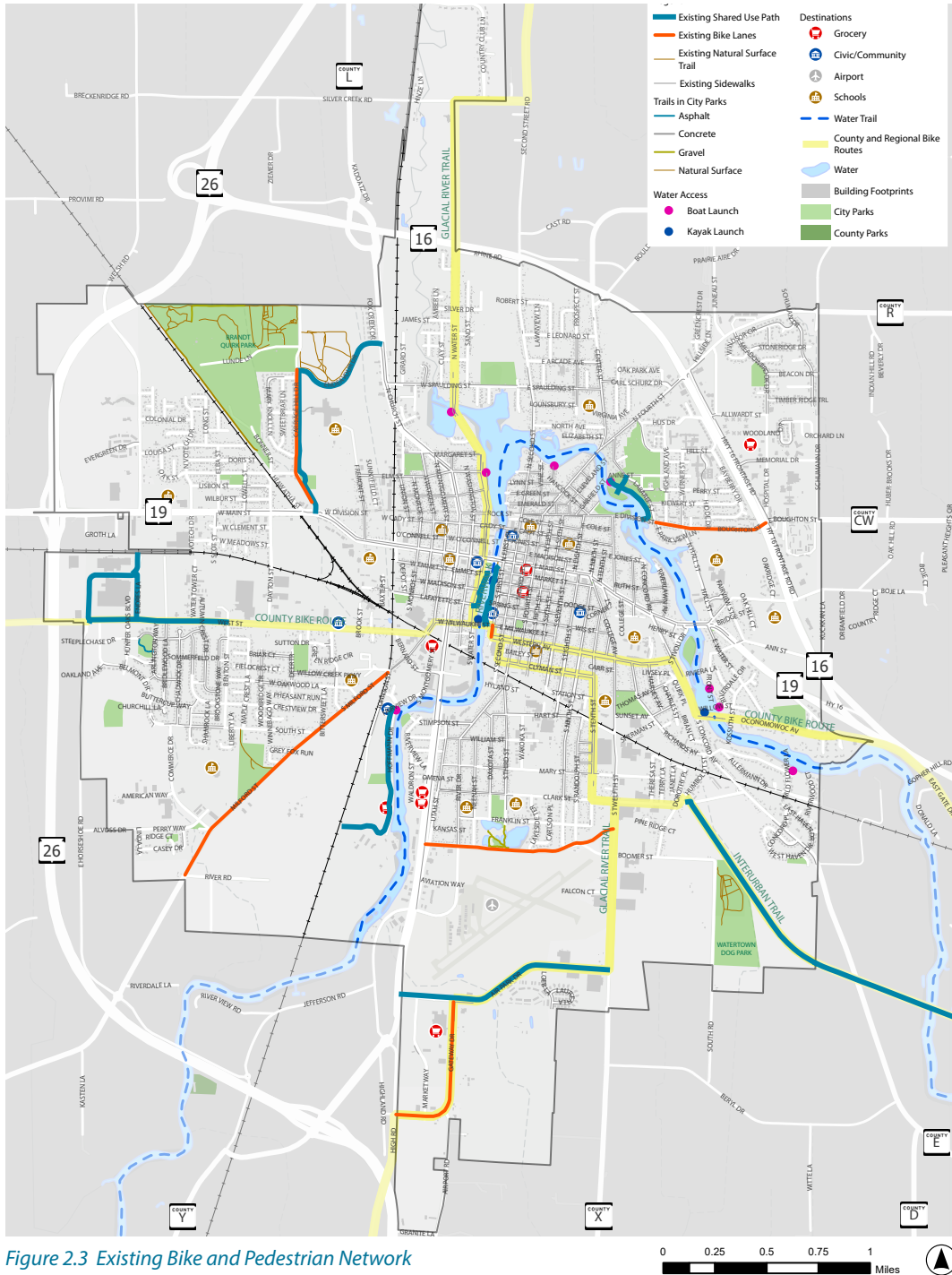


Figure 2.3 Existing Bike and Pedestrian Network



Existing shared use path



Existing alleyway with sidewalk



Existing sidewalk



Riverwalk



## RIVERWALK

The Riverwalk is a shared use path and boardwalk that loops around the Rock River in downtown Watertown. As planned in the Rock River District Plan, the Riverwalk will extend from Milwaukee Street to the south and Fannie Lewis Park (west side of river) and Division Street (east side of river) to the north. The Riverwalk links parks and public spaces in downtown, which includes planned and recently developed areas and trails. Future connections will include South First Street Park, Watertown Dam pocket park, Bentzin Family Town Square, and Fannie P Lewis Park. Other planned amenities will expand the Riverwalk further north along the Rock River, improve stormwater management, and increase amenities along the Riverwalk.

## SIDEWALKS

Sidewalks are paved paths primarily intended for pedestrians.

According to City Code, sidewalks are to be constructed of concrete and should be at least five feet wide. Sidewalks shall be located as far from the traffic lane as is possible but not closer than six inches within the right-of-way line.

Sidewalks in downtown Watertown are typically wider, some up to 10 feet in width, and provide walk-up access to business entrances. Sometimes decorative concrete or other urban design elements are included along the pathway. Neighborhood sidewalks are generally 4-6 feet wide, made of concrete, and are separated from the roadway by a planted boulevard.

Watertown has a consistent and connected network of sidewalks throughout downtown and the adjacent residential neighborhood. The network of sidewalks is inconsistent outside of the downtown core, with some neighborhoods (primarily in the south, west, and northeast areas of the city) lacking connected sidewalks.



Existing sidewalks



## ON-STREET NETWORK FACILITIES

### BIKE LANES

Bike lanes are designated marked lanes within the roadway intended solely for use by bicyclists. They are generally marked with a solid white line on one or both sides of a roadway, sometimes with additional 'bike lane' symbols.

Watertown has added a number of bike lanes in the last 10 years, such as those along West St, Milford St, Church St, Boughton St, and Fourth St. There are a few areas in the city where bike lanes and on-street parking are allowed in the same area of the roadway. This has been identified as a conflict to be addressed as the future shared use path and on-street network is implemented.

### SHARED LANE MARKINGS

Sometimes referred to as 'sharrows,' shared lane markings indicate routes where bicyclists and vehicles share a lane of traffic. It should be noted that bicyclists are allowed on all local roadways and by state law can take a full lane of traffic, even if shared lane markings or bike lanes are not provided.

### REGIONAL TRAILS

Regional trails refer to shared use paths and bike routes that connect users across a region. They are often maintained by the county or through partnerships across multiple jurisdictions, including counties and cities. There are several regional trails that connect through Watertown. These routes are largely on-street or overlay shared use paths and rely on branded signage to indicate the route. The Glacial River Trail and the Rock River Trail are examples of Regional Trails in Watertown.



*Existing bike lane*



*Glacial River Trail in Watertown*



Intertuban Trail

### INTERURBAN RECREATION TRAIL

The Interurban Recreation Trail is a planned 11-mile recreation trail between Oconomowoc and Watertown, built on an old rail corridor. The trailhead in Watertown is in the southeast quadrant of the City along Clark St. The Interurban Trail is currently open with 7+ miles of paved shared use path completed from Watertown to Ixonia. The final phase of the project has a planned completion in the fall of 2025, includes a bridge over the Rock River, and an additional 3+ miles of paved trail connecting to Oconomowoc.

### ROCK RIVER TRAIL

The Rock River Trail is a 320-mile system of recreational trails on and along the Rock River that travel through 11 counties in Wisconsin and Illinois. This route can be hiked, bicycled, paddled, or driven and begins at the headwaters of the Rock River in Fond du Lac County, Wisconsin, going all the way to the Mississippi River at Rock Island, Illinois. The route runs through the center of Watertown north/south and is primarily an on-road bike route with occasional paved segments. The Rock River Trail and the Glacial River Trail follow the same route through Watertown, coming into town on Water Street from the north, and exiting town on High Road to the south.

### GLACIAL RIVER TRAIL

The Glacial River Trail spans 52 miles, featuring a mix of separated paved bike paths and on-road connections between Janesville and the Wild Goose Trail in Dodge County. The trail includes 15.9 miles of paved, off-road paths and 17 miles of marked on-road sections, primarily running alongside Hwy 26.

### JEFFERSON COUNTY BIKE ROUTE

Jefferson County has identified a primarily on-road bike route going east/west through the City. To the west, this route connects to Waterloo. The County has identified a connection trail between Waterloo and Watertown as Priority #4 in their Bicycle and Pedestrian Plan from 2010.

### STATE TRAILS

There are no state trails within the City. However, the Glacial River Bike Route, which runs north/south through the City, connects Watertown to the Glacial Drumlin State Trail to the south and the Wild Goose State Trail to the north. The Glacial Drumlin State Trail connects to the metro areas of Madison and Milwaukee and the Wild Goose State Trail runs northeast to Fond du Lac.

### EXISTING TRAIL REVIEW

An existing trail review evaluated the potential for integrating bikeways within the City of Watertown, using established best practices to assess feasibility and constraints. The evaluation considered spatial attributes such as location, connections to community destinations, right of way limitations, and the presence of physical barriers. It also incorporated quantitative data including roadway speeds, existing facility types, and AADT to help determine potential comfort levels for bicycle users, as well as qualitative characteristics such as urban or rural context. Together, these factors informed system wide recommendations for future bikeway facilities. The network was further segmented to identify appropriate facility types for each corridor, and more detailed guidance was developed for individual segments.

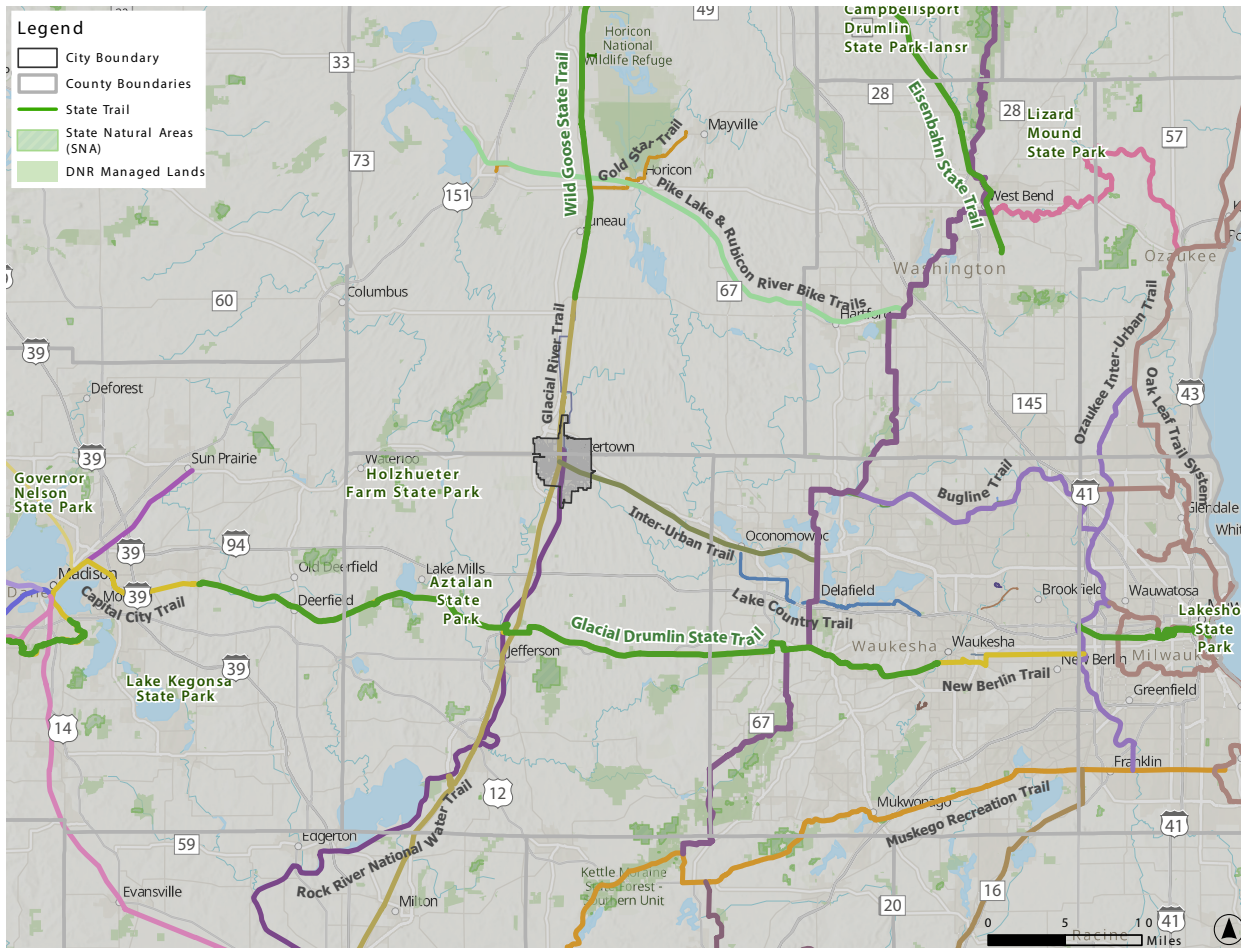


Figure 2.4 Regional and State Trails around Watertown



Figure 2.5 Screenshot of the Existing Trail Review Map



Interturban Trailhead



Rock River Trail



Glacial River Trail



# TRAFFIC, SAFETY, AND ROADWAY INFORMATION

## ROADWAY FUNCTIONAL CLASSIFICATION

Traditional definitions for roadways in a city refer to arterials (principal and minor), collectors, and local roads. These terms come from National Functional Classification (NFC), a transportation planning tool. All public roads are classified according to the function they serve within the overall roadway network.

Arterials serve as major traffic routes within and through the community and see heavier traffic usage compared to other road types. Arterials are primarily designed for the movement of traffic, with a secondary goal of serving adjacent land uses. In Watertown, examples of principal arterial roadways include Church St, W Main St and Summit Ave, and State Road 16. Due to traffic speeds and volumes, arterial roadways are usually high-stress areas for bicycles and pedestrians.

Collector roads serve key community destinations and provide a way for community traffic to access the regional roadway system. Examples of collector roads in Watertown include N Second St, Water St, Concord Ave, and Clark St. These roads provide a greater level of access to individual property and will carry more moderate levels of traffic. Depending on roadway speeds, these roads may create high or moderately high stress experiences for pedestrians and bicyclists. Any on-street bicycle facilities on collector roads should generally be buffered or protected with bollards, curbs, or other physical separation, especially where posted speeds are higher than 35mph.

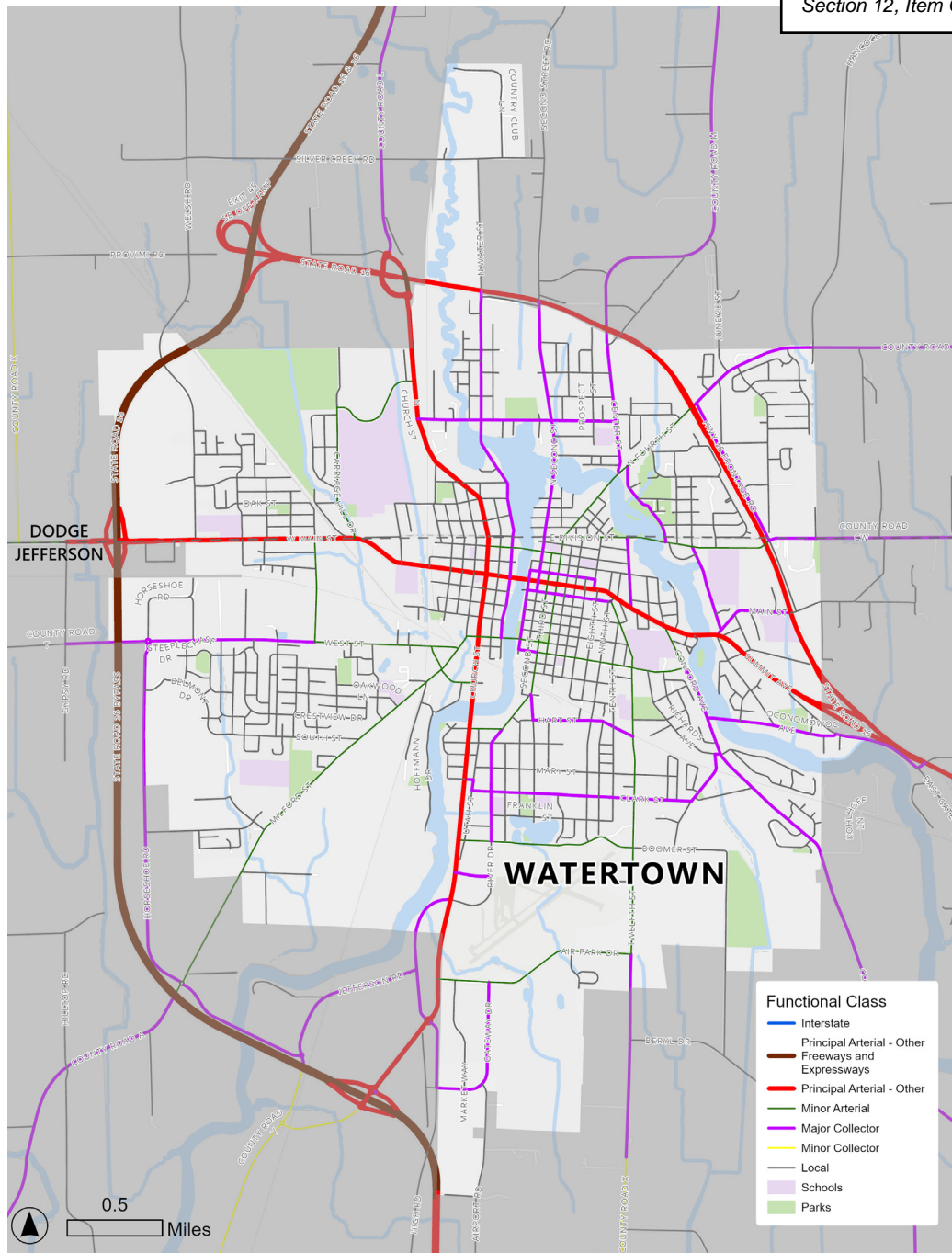


Figure 2.6 Roadway Functional Classifications

Local streets provide the greatest degree of access to private property and generally carry the lowest traffic volume. Because they provide the greatest level of access, local streets make up the most street mileage in the system. Local roadways are often lower stress roadways for pedestrians and bicyclists as traffic speeds are lower, there are often traffic calming interventions or parked cars that slow cars down. Lower traffic volumes also reduce stress for pedestrians and bicyclists.



**TRAFFIC VOLUMES**

Traffic volumes, measured using average annual daily trips (AADT), are highest on the main north-south and east-west thoroughfares through Watertown. Church St has the highest traffic volumes (more than 10,000 AADT), followed by Main St (5,001 to 10,000 AADT). Highway 26, in the northwestern corner of the city, and State Highway 16 in the northern part of the city also have high traffic volumes. Collector roads within Watertown have lower traffic volumes, with AADT counts between 1,501 and 5,000.

Generally, on-street facilities (such as bike lanes and on-street bikeways) are best paired with roadways that have lower traffic volumes (less than 5,000 per day). Off-street facilities (shared use paths) are recommended along roadways with higher traffic volumes.

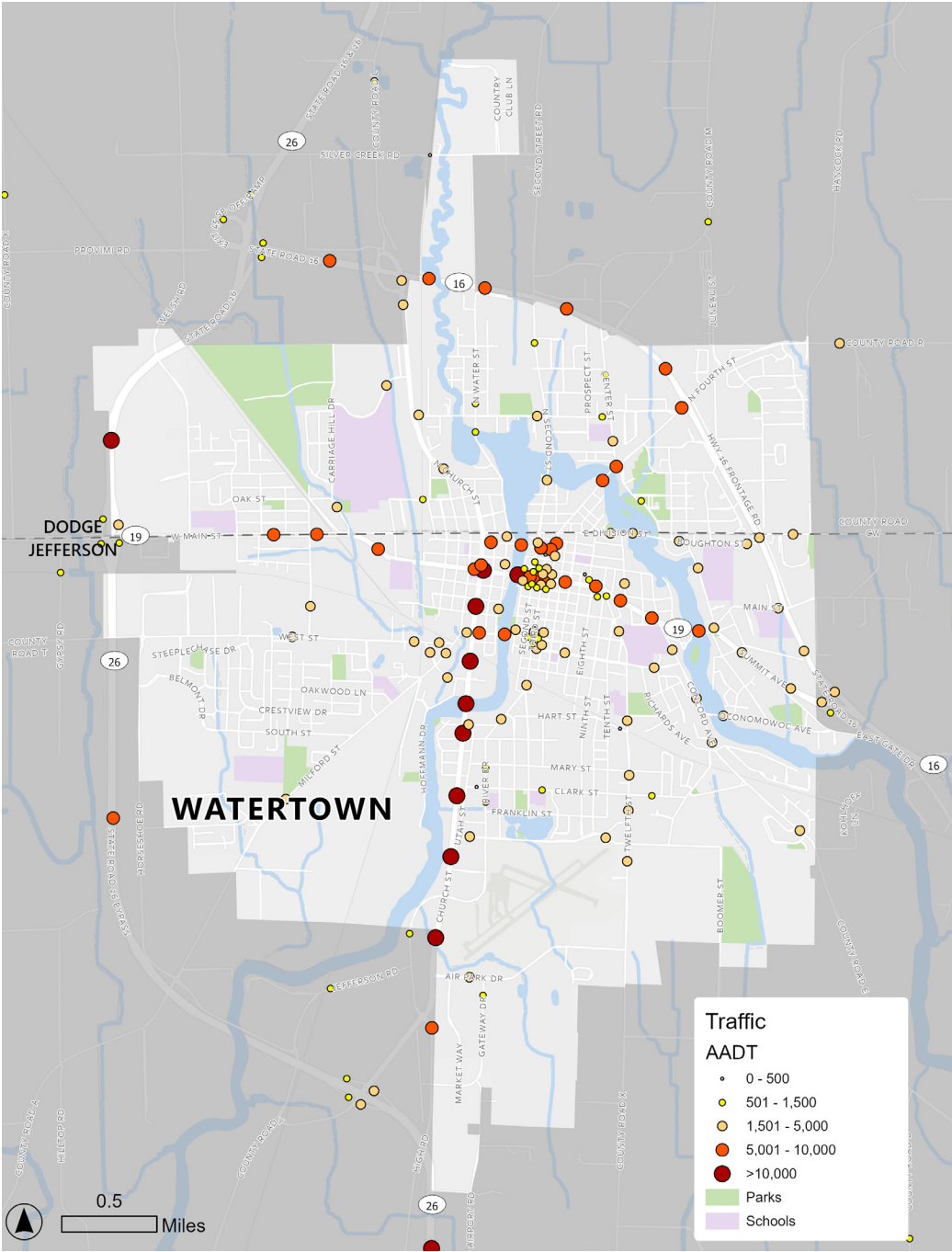


Figure 2.7 AADT Map

## BIKE AND PEDESTRIAN CRASHES

Between 2019 and 2025, there have been 49 crashes involving a bicycle or pedestrian. Of the 49 crashes, 28 have involved pedestrians and 21 have involved bicyclists. The majority of crashes have occurred in the downtown area along or close to Main St. Figure 2.8 shows the locations and types of crashes. Many of the identified crashes occur at intersections. One fatality and eight suspected serious injuries were results of these crashes, with an additional 24 incidents with suspected minor injury.

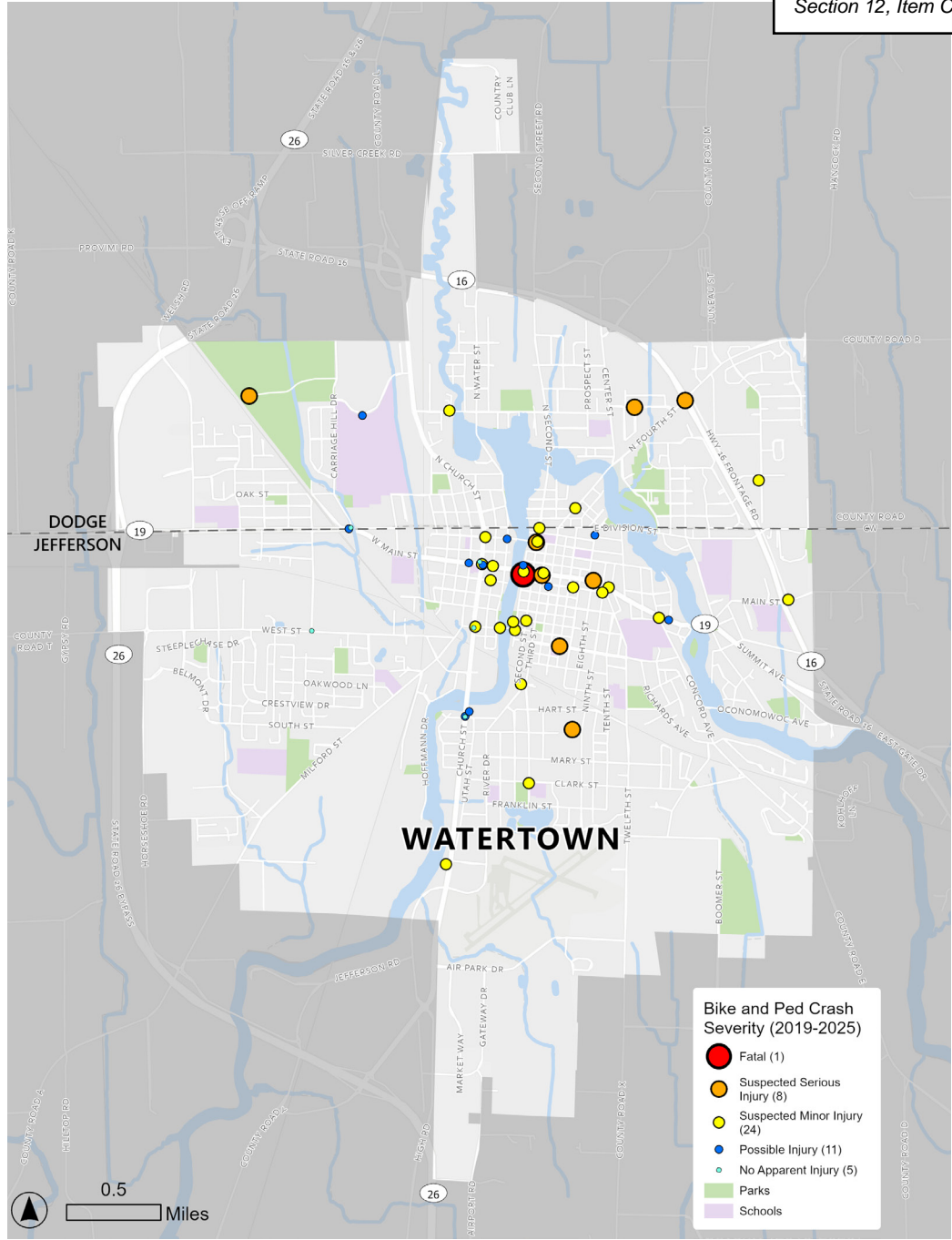


Figure 2.8 Crash History and Severity (Wisconsin DOT)

# HYDROLOGY

Figure 2.9 shows the slope analysis for Watertown. The entire detailed planning area is located within the Rock River Basin portion of the Mississippi River system. The dominant feature of the area is the Rock River corridor. The Rock River runs from the east side of the planning area, through the City, and exits the planning area to the southwest. Silver Creek, which empties southward into the Rock River on the north side of the City, drains the majority of the lands to the north and northwest. Minor tributaries of the Rock drain south to north on the west, northeast, and east side of the planning area.

Finally, the headwaters of Johnson Creek drain the extreme southeast and southern parts of the planning area. The Rock River creates a significant challenge in planning a connected pedestrian and bicycle network as river crossing infrastructure is costly. Combining bicycle and pedestrian facilities with existing road bridges is an option, but often results in on-street facilities or limited space for bicycles and pedestrians.

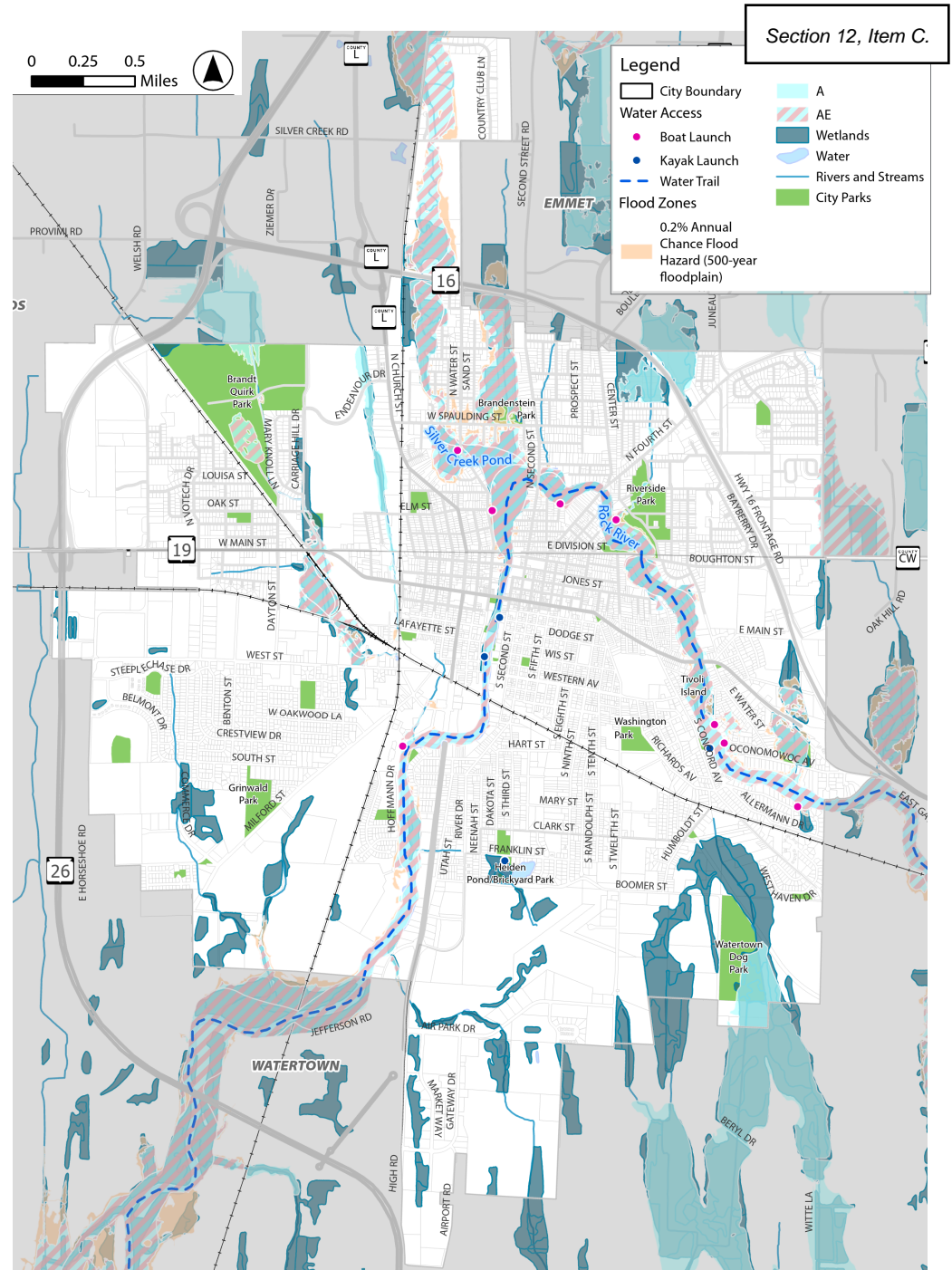
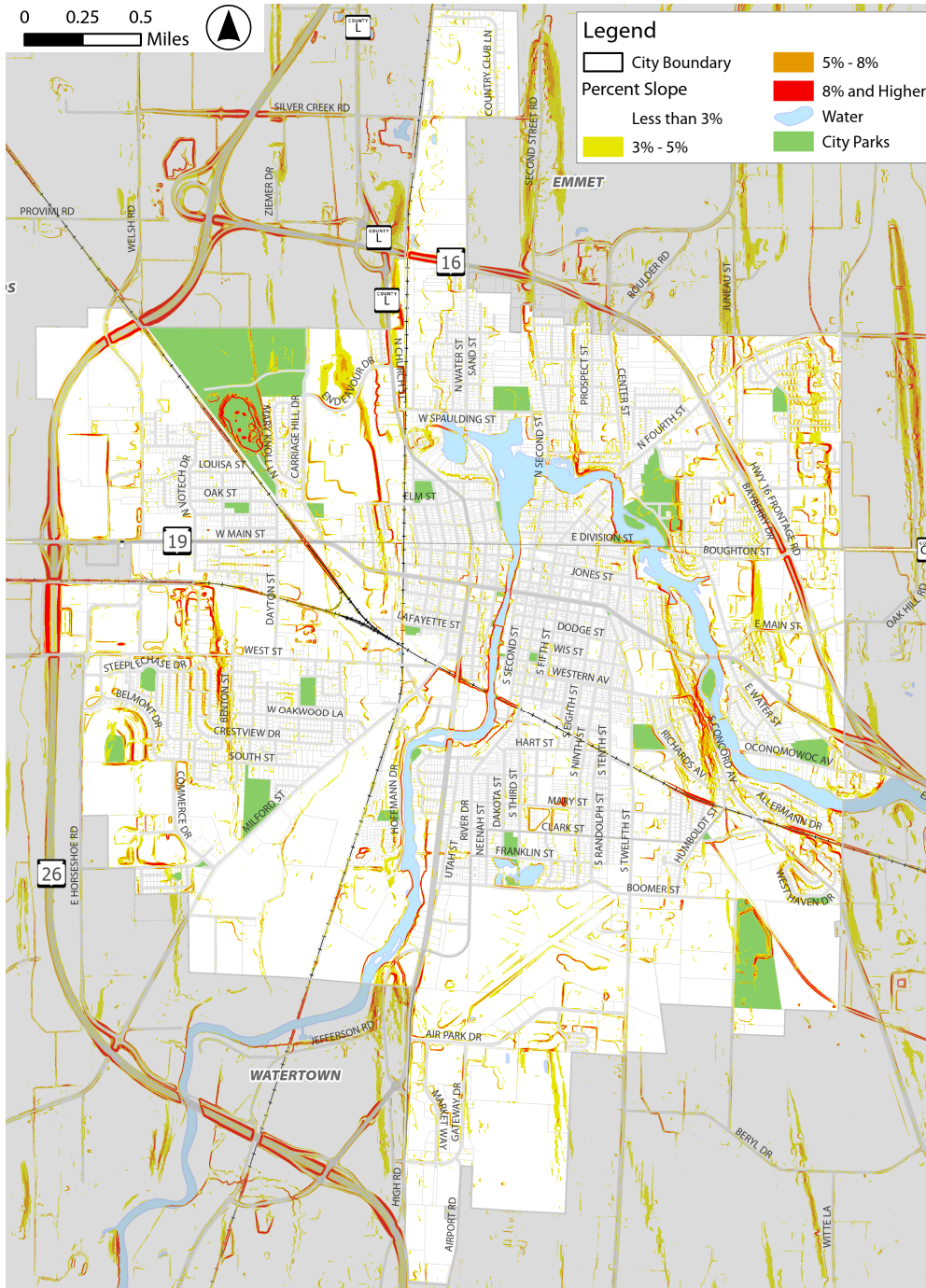


Figure 2.9 Hydrology



Rock River - Lower Dam



## SLOPE ANALYSIS

Watertown is relatively flat with no major topographical challenges (Figure 2.10). There are some riverbank areas with slopes of 8% or higher and a few parks contain more steep areas than other areas of the city.



Figure 2.10 Slope Analysis

Riverbanks at Heron View Park

# FUTURE LAND USES AND DEVELOPMENT

Watertown's 2019 Comprehensive Plan provides detailed information on projected land needs, growth, and development in Watertown. The plan identifies a projected need for 980 acres of new development over the life of the plan, which runs through 2040. The future land use map identifies a number of residential and land use categories. Many of the identified expansion areas within and beyond the City's current boundaries are planned for residential uses. As these areas develop, incorporating bicycle and pedestrian infrastructure will be critical for ensuring well-connected, multi-modal transportation networks.

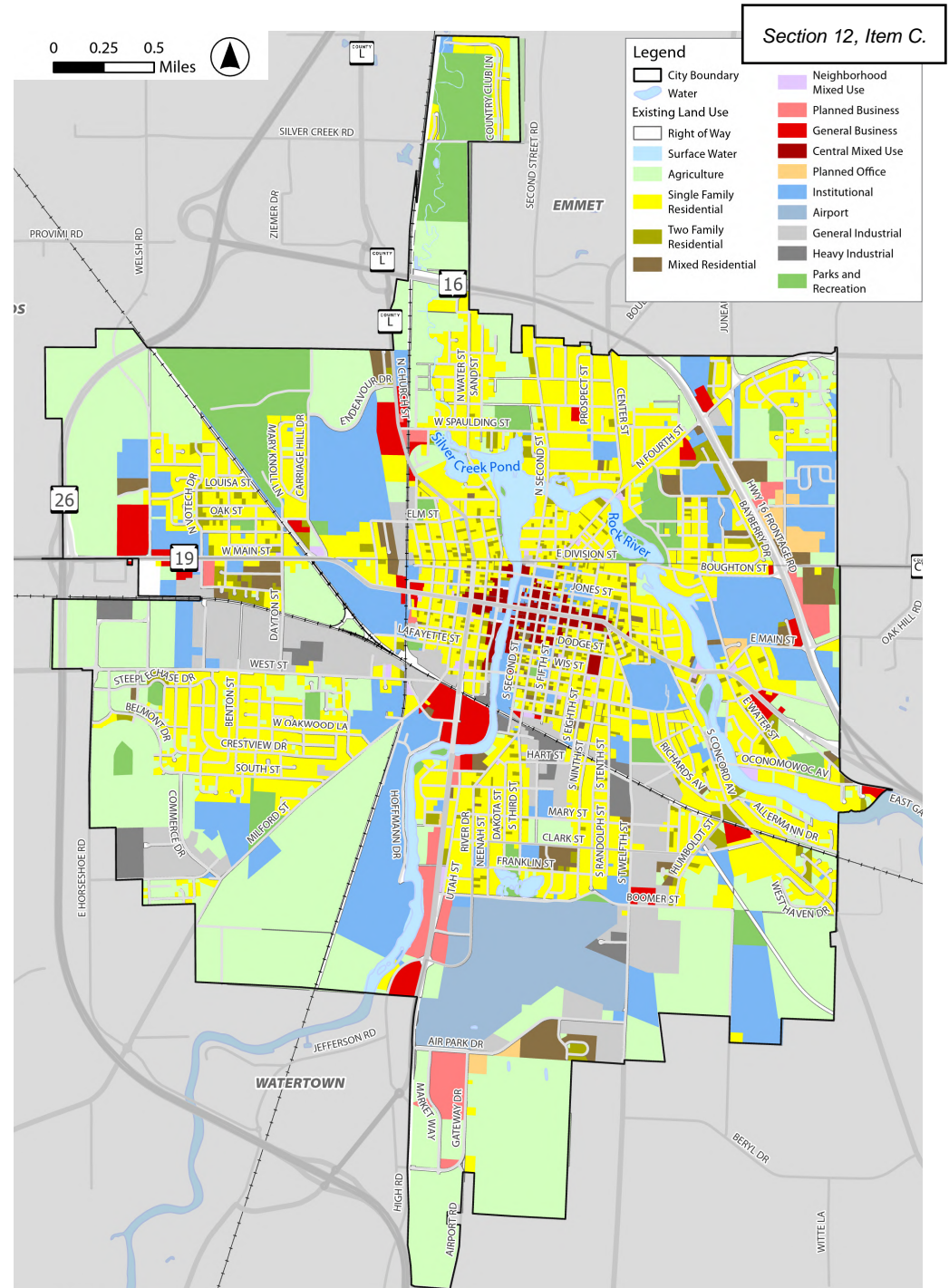


Figure 2.11 Future Land Use Map

# CITY ORDINANCE REVIEW

Sec. 545 of the Watertown Subdivision Code lists the general requirements for subdivisions. Per the code, subdivisions shall conform to the policies agreed to in the Comprehensive Plan, Parks and Open Space Plan, Zoning Code and other planning documents. Specifically, the subdivision code identifies several policies relating to multi-modal transportation and pedestrian and bicycle infrastructure, including:

- » To develop a system of interior open spaces within existing environmental corridors to delineate neighborhoods, control stormwater drainage, and provide circulation for pedestrian and bicycle traffic.
- » To ensure that development locates and coordinates safely and efficiently with transportation facilities.
- » To favor development intensities and patterns that are supportive of alternative modes of transportation.



Article III of the Watertown Subdivision Code outlines the required improvements and design standards for subdivisions in Watertown. As part of this section ([Sec. 545-37](#)), the code requires developers to install sidewalks on both sides of all major and arterial streets and on local streets that provide access to businesses, schools churches, neighborhood parks, multi-family residential, restaurants, and other destinations. The code also identifies the requirements for design and construction of sidewalks. Section 545-37 also provides the following definition for bikeways:

“*Bikeways shall serve both pedestrian and bicycle traffic in areas where the majority of the adjoining lots do not have frontage or access to a street. In general, those lots which do not front or have access on the street in question are not the generating or terminating point for the pedestrian or bicycle traffic. Bikeways shall be designed to transport the majority of pedestrian or bike traffic through the area as opposed to serving the adjoining lots as a sidewalk does. Bikeways shall be constructed of bituminous pavement at least eight feet in width according to City specifications.*”

[Watertown Code Section 545-37](#)

[Section 545-29\(M\)](#) states that in the design of the plat, the developer shall make provisions for pedestrian ways and bikeways for transport and recreation as required by the Plan Commission on recommendation of the Park, Recreation and Forestry Commission and the Public Works Commission, based upon recommendations contained within the Comprehensive Plan and formally adopted sub-plans and policies. Required pedestrian ways and bikeways shall adhere to city specifications as required in Chapter 545.

# Community Engagement

# 3

## INTRODUCTION

Public engagement relies on community voices to influence and shape the planning process. A robust community engagement process paves the way for community support for the final plan and makes implementation of plan elements easier. It also ensures the plan reflects the challenges, ideas, and experiences of community members. The Bicycle and Pedestrian Network Plan process included a variety of engagement methods, consisting of online and in-person events. This chapter highlights the feedback collected from community members as they participated in the variety of engagement opportunities throughout the planning process.

## OUTREACH AND COMMUNICATIONS

Communication is a key component of good engagement, and providing consistent information about the project timeline, process, and outcomes throughout the process goes a long way. During the planning process, the City hosted a webpage dedicated to the project that was updated periodically with input opportunities, findings, and the project timeline. Social media posts shared information about upcoming community events and linked to survey and interactive mapping tools. Information about the plan was included in the Chamber of Commerce newsletter and direct invitations to the open house, stakeholder meetings, and other engagement events were sent via email.



# EVENTS

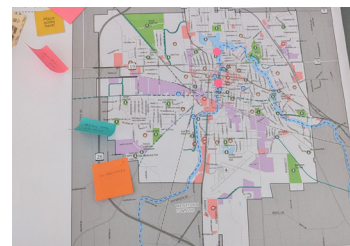
Engagement events included pop-up events (the team shares project information and gathers input at existing community events), a community-wide open house, meetings with the Bicycle and Pedestrian Path Task Force and meetings with different stakeholder groups, such as educators in Watertown. Below is a summary of the engagement events conducted over the course of the planning process.

## POP-UP EVENTS

### BIKE RODEO

The Watertown Bike Rodeo is an annual event that teaches kids bike riding skills and safety, including hand signals and bicycle courses to practice on. It is a community event with prizes and raffles for bicycle helmets, and kids' bicycles. At the June 21, 2025 event, the project team set up a booth with information and asked for input. The team interacted with approximately 20 people and heard:

- » Concerns about sidewalk gaps, specifically along Water Street
- » Interest in expanding the Riverwalk
- » General safety concerns
- » Interest in additional bike lanes downtown



### RIVERFEST

Riverfest is an annual community festival featuring activities and music, taking place in Riverside Park every August. The project team attended on August 8, 2025 and spoke with approximately 25 people. Most conversations were with families, many of whom were visiting Watertown from out of town, rather than residents of the city. Conversations with people who stopped by the table centered on:

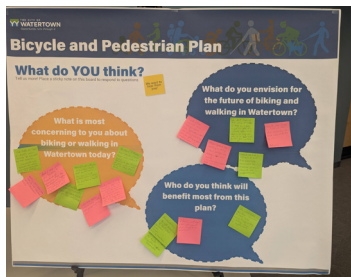
- » Interest in regional trail connections
- » Appreciation that the City was engaging with and seeking input
- » Popularity of the Interurban Trail



## COMMUNITY OPEN HOUSE

A community open house was held on August 7, 2025. Between 20 and 30 people attended. Most attendees were enthusiastic or frequent bicyclists, runners, and hikers. Themes and topics covered in comments and conversations at the open house included:

- » A need for trail connections, specifically in areas around 12th Street, the Interurban Trail, and Western & Concord
- » Concern about crossings, specifically crossing Hwy 16, Meadowbrook Drive (the hospital area)
- » Barriers to cyclists posed by one-way streets downtown
- » Lack of bike parking
- » Interest in making downtown better for biking (business draw, Riverwalk)
- » Soft shoulders on newer paved roads are difficult for bicyclists
- » Lots of interest in regional trail connections to the west and finishing the Interurban Trail
- » Interest in bike lanes, neighborhood sidewalks, natural surface trails, and shared use paths
- » Wayfinding for the Glacial River Trail bike route



## COMMUNITY ADVISORY COMMITTEE

Watertown has a standing Bicycle and Pedestrian Path Task Force that was created in 2016 to oversee, delineate, and update the plans to reflect the most advantageous locations for bicycle and pedestrian paths that will bring the biggest benefit to the City. Building off the existing Task Force, the Community Advisory Committee was formed as a steering committee for the Bicycle and Pedestrian Network Plan, providing input and direction throughout the planning process. The Community Advisory Committee included the Bicycle and Pedestrian Task Force members and representatives from Dodge and Jefferson Counties and the school district. Over the course of the project, there were five Community Advisory Committee meetings held to share findings and seek direction on plan goals and recommendations.

## STAKEHOLDER ENGAGEMENT

Stakeholder engagement involved outreach to specific groups organized around individual topics. Outreach included a virtual meeting with stakeholders from the schools in Watertown, including the superintendent of the Watertown School District and a representative from Luther Preparatory School, a boarding school. Additional outreach was conducted with the business community through the Chamber of Commerce.

# COMMUNITY SURVEY

A community-wide survey was available online from April 22 – August 28, 2025. The survey was advertised on the City website, through social media posts, and at in-person community events (such as the Bike Rodeo and Riverfest). The survey consisted of 11 questions focused on individual preferences regarding biking and walking as well as what respondents thought of Watertown’s current and future biking and walking network.



The survey *was open for four months* from April 22 – August 28, 2025

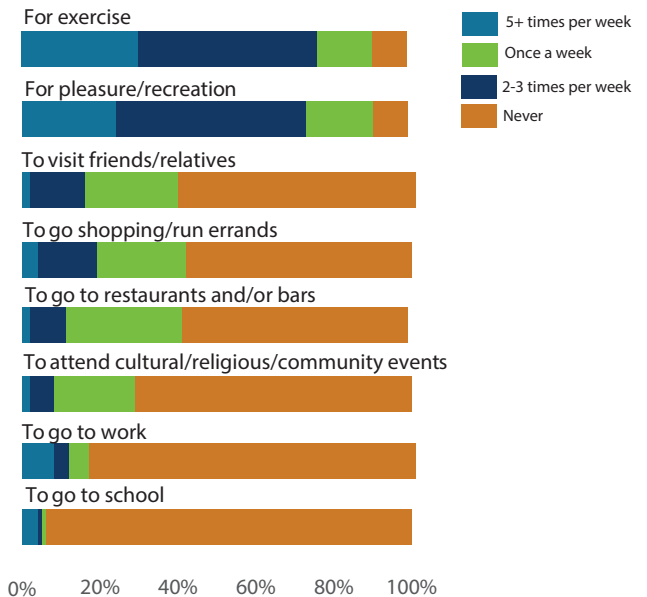


*371 total responses recorded*

## SUMMARY OF RESULTS

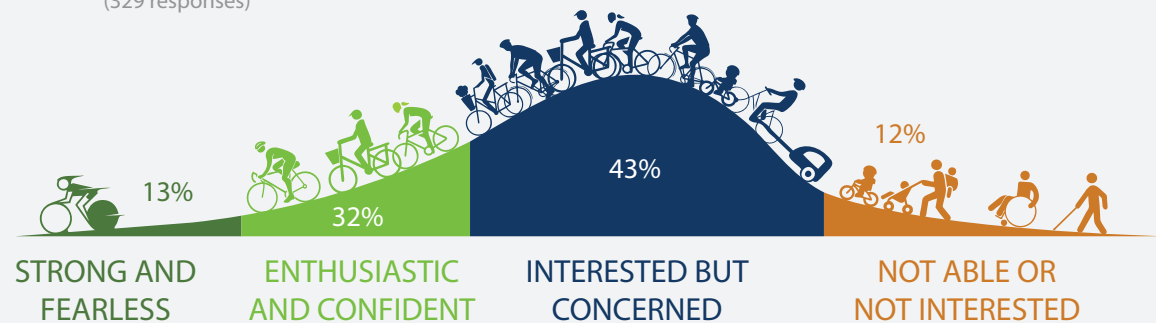
- » When asked how frequently they bike for different reasons, 50% of respondents said they walk or bike for pleasure/recreation, 2-3 times per week.
- » Additionally, 47% of respondents walk or bike for exercise 2-3 times per week.
- » 60% of respondents say they never bike or walk to go shopping/run errands or to visit friends or relatives.
- » 8% of respondents stated they bike or walk to work 5 or more times per week and 4% say they bike or walk to work 2-3 times per week. 83% of respondents say they never bike or walk to work.
- » 83% of respondents said that parks and trails are the most important destinations to be able to walk or bike to, with residential areas ranked second most important.

During the warmer months of the year, how often do you walk or bike for the following reasons? (329 responses)



Respondents were provided with descriptions of attitudes towards biking. 43% of respondents identified their attitude as “interested but concerned” and 32% said they were “enthusiastic and confident.”

How would you characterize your attitude towards biking? (329 responses)



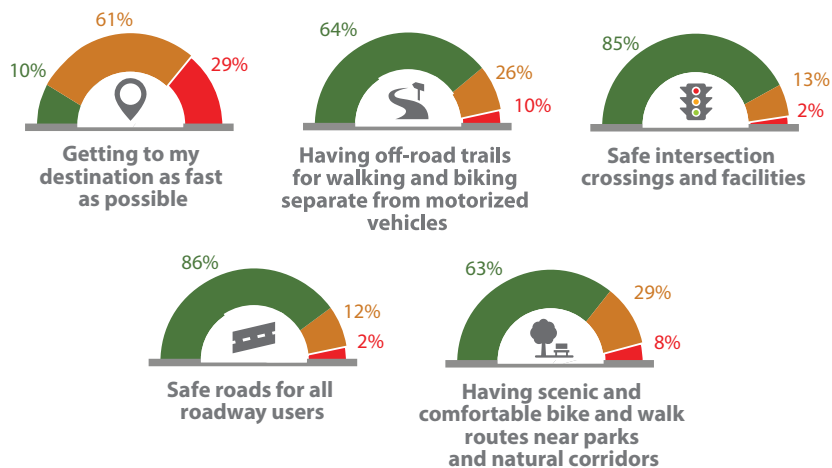
The top three responses to the question “what keeps you from walking or biking more in Watertown?” were:

- » Lack of bicycle and pedestrian facilities (trails and sidewalks)
- » I don't feel safe walking or biking near motorized traffic
- » I don't feel safe crossing busy intersections

**Similarly, 86% of respondents said that safe roads for all roadway users is very important when planning for the future of Watertown's bicycle and pedestrian network and 85% of respondents said safe intersection crossings and facilities are very important.**

How important are each of the following to you when planning for the future bicycle and pedestrian network?  
(322 responses)

● **Very important**    ● **Somewhat important**    ● **Not important**



There were 177 responses to the open-ended question for ideas to improve conditions for biking, walking, and rolling in Watertown. Many comments showed strong support for protected bike lanes, with suggestions for bike lanes along Dewey Ave, Main St, 12th St, Dayton Rd, and connections to the Interurban Trail, Walmart, and the KwikTrip on Church St. Similarly, there was significant concern around safety crossing busy intersections, with several intersections identified as priority areas, including Church and Main St around the high school, KwikTrip on 4th St, Western Ave, and Hwy 26 and Church St Downtown. Additional ideas shared in the open response section of the survey included:

- 1 Interurban Trail Connections
- 2 Wayfinding to local destinations from the Interurban Trail
- 3 Wayfinding at Riverside Park
- 4 Extend Riverwalk and make it more bike-friendly
- 5 Mountain bike trails at Brandt-Quirk and Watertown Dog Park
- 6 Fill sidewalk gaps where needed
- 7 Replace on-street trails with separated paved trails

*"I wish that there were more natural areas in Watertown. Watertown is really short on them and natural areas are not encouraged in Watertown- it seems that local people don't care about trees, nature paths, etc. Watertown is really lacking in concern for the environment."*

*"I wish the parks that are biked to were in better shape. Like the Skate Park. I see so many kids that bike there in the summer but that park is in need of an update."*

*"One of my major concerns has always been the lack of sidewalks in certain parts of town, or sidewalks that discontinue in areas."*

*"There should be more dedicated, separated bike lanes. Major roads such as Main are dangerous to bike on"*

*"With how wide our roads are in many areas, particularly the one-way streets, it would be very easy to reduce traffic down to one lane (helps with speeding) that has a protected bike lane."*



# SOCIAL PINPOINT

Social Pinpoint is a map-based online engagement tool that allows community members to leave comments on specific areas of the city using a map. Participants are then able to interact with each other, by 'liking' or 'disliking' other comments, or replying directly into a comment thread. Social Pinpoint was used in conjunction with the community survey to learn more about places like, ideas, and concerns respondents have related to biking and walking in Watertown.

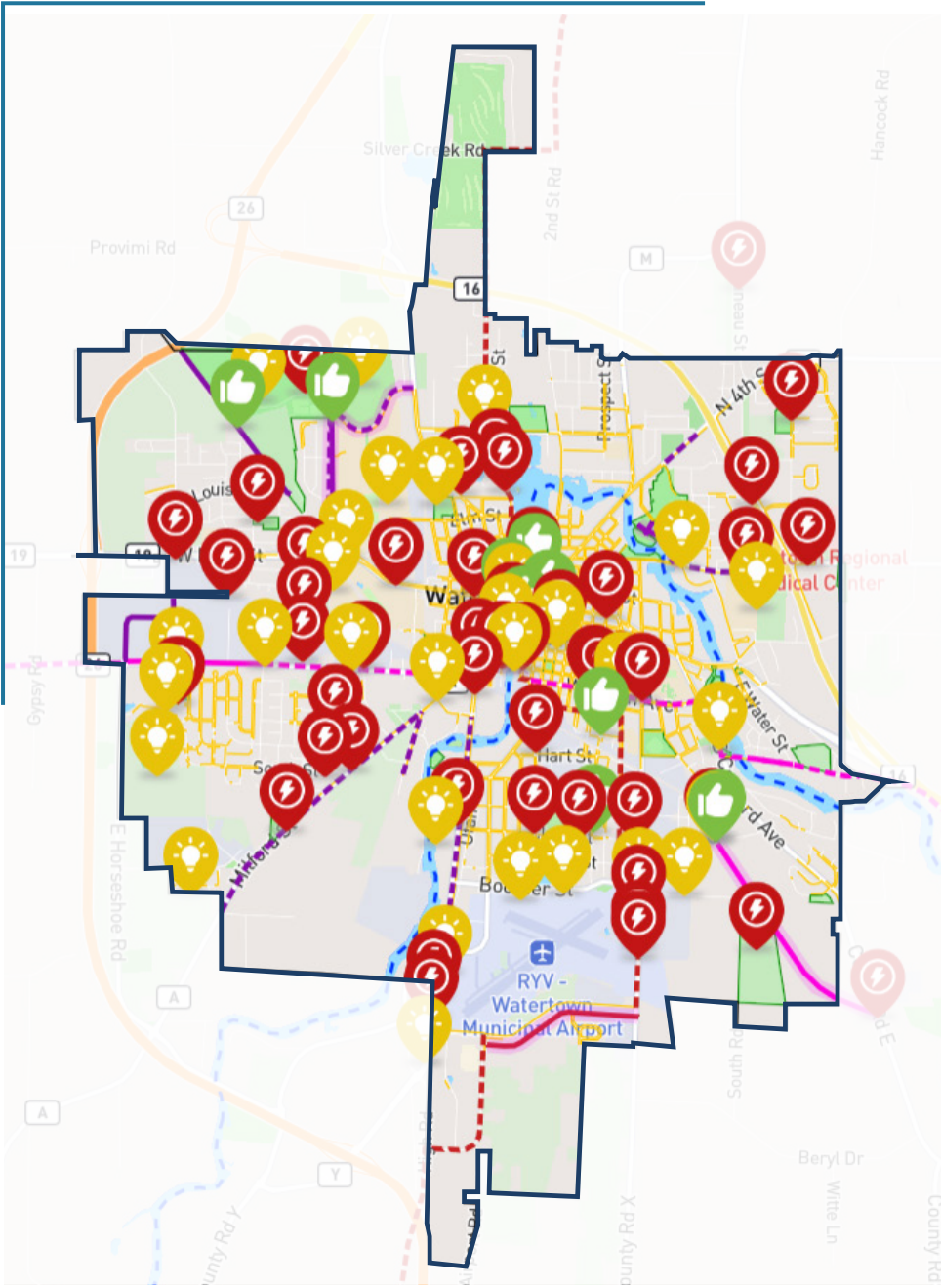


Figure 3.1 Social Pinpoint Results



### Places People Like:



## **Top Concerns:**

- » Crosswalk and intersection safety
- » Biking and walking along roadway shoulders
- » Need for bike lanes, bollards or separated trails
- » Lack of bike facilities downtown
- » Biking on narrow bridges
- » Incomplete sidewalk connections throughout Watertown



## **Top Ideas:**

- » Fill gaps in the existing network
- » Improve sidewalk conditions
- » Enforcement / etiquette / education for drivers and bikers
- » Do not allow parking in bike lanes
- » Increase amount of separated trails
- » Add protected bike lanes



## ISSUES & OPPORTUNITIES

Identifying the issues and opportunities within Watertown's bicycle and pedestrian network is an essential step in crafting goals and recommendations and developing an implementation strategy that meets the needs of the community, building from where Watertown is today. The issues and opportunities listed below were identified based on the existing conditions analysis and community input, which is critical in understanding the lived experience of the residents and visitors who use Watertown's bicycle and pedestrian network.



### BARRIERS AND CHALLENGES

- » Lack of interconnected facilities that connect to all areas of Watertown.
- » Physical barriers, such as rail lines, highways, and the Rock River impact where facilities are easy or convenient to build. These barriers have shaped the placement of the existing facilities today.
- » Need for upgrades at specific intersections and mid-block crossings for better visibility of pedestrians and bicyclists.
- » Need for consistent facilities for bicyclists to travel across the City that are more defined.
- » Lack of facilities to connect to destinations beyond Watertown.
- » One-way streets downtown are difficult for bicyclists to navigate and impede connectivity.



### KEY OPPORTUNITIES

- » Create a network of well-connected bikeways and sidewalks that make choosing to bike or walk to work, school, or other common destinations a viable option for most residents.
- » Celebrate the Rock River with improved connections to parks, the Riverwalk, and water access locations for biking and walking.
- » Create a network that is safe and comfortable, with considerations for young people, families, seniors, and people who are visiting or new to Watertown.
- » Promote Watertown as a biking destination by highlighting existing regional trails and route connections that run through Watertown.
- » Develop and support programs for education and awareness around road etiquette for all roadway users.

# Network Plan

4

## GOALS: A VISION FOR THE FUTURE

### INTRODUCTION

A set of goals were developed to guide the future bicycle and pedestrian system in Watertown. These goals were developed based on feedback collected from the community and vetted through the Bicycle and Pedestrian Plan Task Force and staff review. These goals are broad statements that express public priorities and are intended to guide decision-making in the coming years as projects and conditions change. The goals can be considered as a reminder of the overall vision of this plan and planning process.



GOAL 1

Increase the opportunities for residents and visitors of Watertown to choose multimodal transportation to travel throughout the city to get to school, work, or run daily errands. This means prioritizing safety for pedestrians and bicyclists through facility design, as well as implementing education and etiquette messaging to build a culture that is welcoming to multimodal transportation.



GOAL 2

Provide comfortable routes to connect all areas of Watertown for pedestrians and bicyclists of all ages and abilities, including seniors, young people, and people who depend on mobility devices.



GOAL 3

Provide appropriate facilities for pedestrians and bicyclists with consideration for data and context that support improvements. This information could include traffic volumes, traffic speeds, cost to implement, available right-of-way, parking, roadway circulation, opportunities to collaborate with agencies or funding sources, and community feedback.



GOAL 4

Prioritize connections for biking and walking to the Rock River, schools, parks, businesses, churches, community centers and libraries, retail, and medical locations, as well as regional destinations outside of Watertown.

# NETWORK PLAN

The Network Plan in Figure 4.1 shows corridors with recommended future improvements and additions to the bicycle and pedestrian network. The Network Plan is based on a list of objectives that were developed over the course of the planning process, influenced by feedback collected through community engagement. Each facility type shown in the proposed Network Plan is detailed in the Facility Design Guidance section.

Facilities included in the Network Plan:

## SHARED USE PATHS



## TWO-WAY PROTECTED BIKE LANES



## BIKE LANES



## NEIGHBORHOOD BIKEWAYS



## SIDEWALKS



## NETWORK PLAN OBJECTIVES

- » Focus on connections to and through downtown Watertown, with additional use and consideration for the future of the Riverwalk.
- » If bike lanes are to be installed, find ways to show that they are protected bike lanes as much as possible (bike lanes with painted buffers or physical barriers such as concrete curb or flexible bollards).
- » Seek ways to connect to employment destinations (Walmart, KwikTrip, hospital, industrial areas).
- » Seek ways to create 'loop' trails – routes that circle back for recreational bike riding or walking.
- » Connect to the Rock River.
- » Connect the Interurban Trail to downtown Watertown.
- » Make the existing designated regional trails more visible.
- » Address lack of connection across Hwy 16 in the Meadowbrook Area.

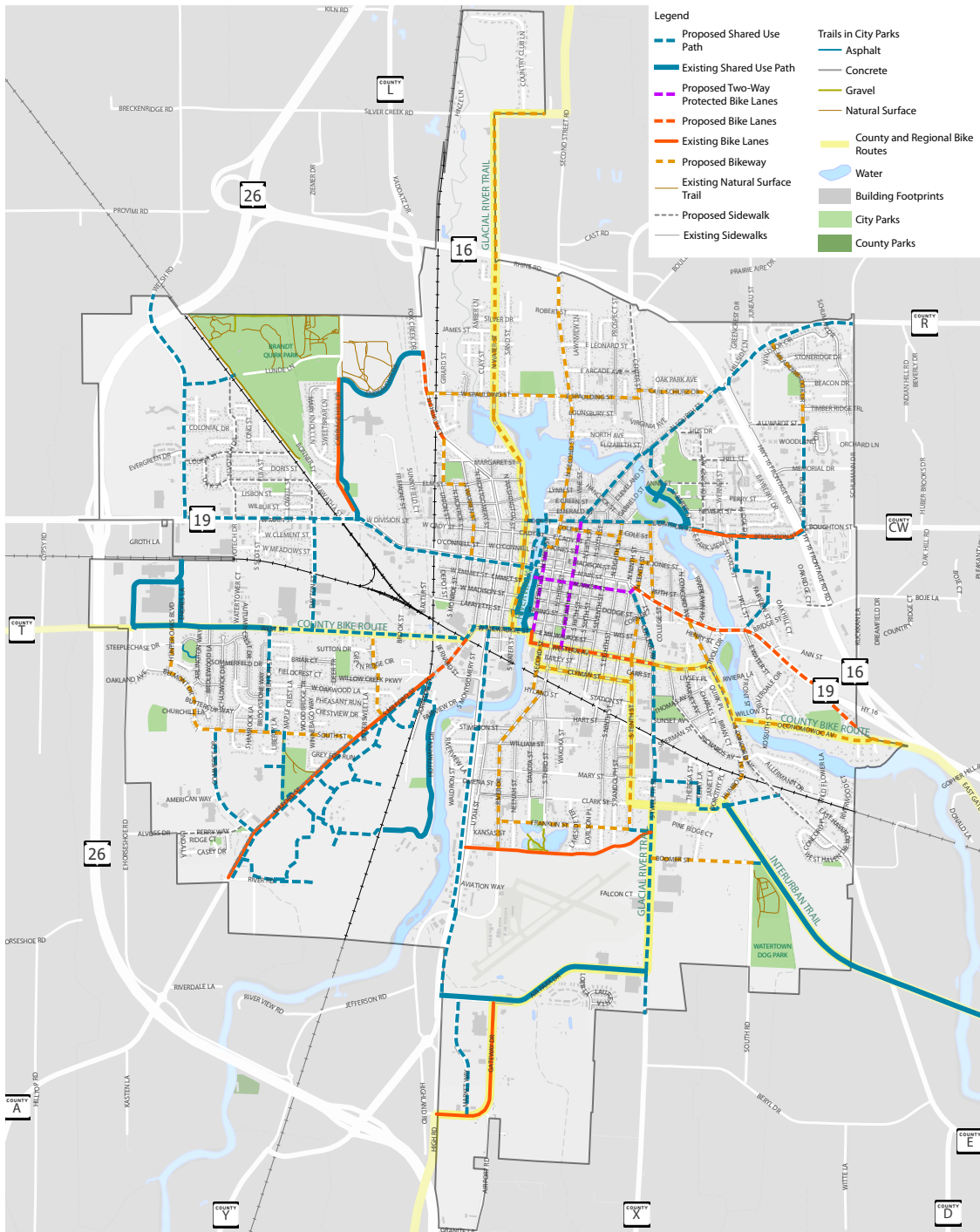
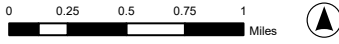


Figure 4.1 Network Plan



# FUTURE OF THE RIVERWALK

The Riverwalk in Watertown today is a path that consists of a combination of shared use path (asphalt surfacing), concrete, and elevated boardwalk (wood deck surfacing). The Rock River District Plan proposed elevating the design and expanding the Riverwalk to the north and south. Watertown’s Redevelopment Authority (RDA) is taking the lead on implementation of the Rock River District Plan. Future redevelopment sites will have expanded access and pathways for the Riverwalk.

The goal is to provide a continuous, enjoyable circuit for walking and biking. Clear access points, widening of the path to accommodate bicycle traffic, and ensuring continuity with the path alignment are all options for the future of the Riverwalk. As future segments of the Riverwalk are added, it is recommended to build to a width of no less than 8’, with 10’ or 12’ as a preferred width. There are some preliminary plans to widen the existing Riverwalk path near the Community and Senior Center. Other ideas include integrating wayfinding specific to the Riverwalk to direct downtown visitors to the destination walk, or including interpretive signage or a storywalk along the loop (similar to what exists at Brandt-Quirk Park today).

In addition to providing a riverfront destination and leisurely place to stroll, the Riverwalk can also serve as an important connection within the overall bicycle and pedestrian network. The fully built-out network may take years to implement; in the interim, the Riverwalk can serve as a north-south connector for longer-distance biking and walking across the city. **Pilot or temporary projects to encourage one-way travel can alleviate conflicts between bicyclists and pedestrians in the near-term. Future re-routing of the Glacial River Trail should consider use of the Riverwalk as the trail is expanded.**

# FACILITY DESIGN GUIDANCE

The following facility design guidance describes the facility types recommended within the Network Plan, along with guidance on design and applicability. Overall, the City should work towards implementation of consistent facility design through Standard Specifications within each facility type.

## SHARED USE PATHS

Proposed shared use paths are paved trail segments, located off-street and physically separated from vehicle traffic by a boulevard and raised curb. They are generally located in parallel to a roadway but can also be located independently.

- » Preferred min. width: 8'; preferred width of 10' - 12' where possible
- » Preferred surface: concrete or bituminous/asphalt surface
- » Preferred separation from roadway: 4'-0" minimum
- » Generally located along roadways with higher vehicle volumes (AADT 5,000 or above) or higher speed limits (above 35mph)
- » Intended for bicyclists and pedestrians to share the path
  - In areas with heavy traffic, striping to indicate direction or separation of bicyclists from pedestrians may be necessary. Widening of the path may also alleviate congestion.
- » E-bicycles, E-scooters, and personal mobility devices are allowed, with recommended speed limits
  - Faster-moving users should yield to pedestrians and slower-moving users
- » Unless an alternate agreement is in place, property owners adjacent to shared use paths are responsible for keeping the path clear of debris, ice and snow (similar to a sidewalk)
- » In newly developed areas of Watertown, shared use paths should be constructed by the developers as shown on the Network Plan and/or as required by local ordinance
  - In developed neighborhoods with existing sidewalks, a shared use path can replace an existing sidewalk
- » Where possible, shade trees should be planted or protected along shared use paths, with consideration for species selection and available soil volume to ensure adequate area for tree root zones
- » There may need to be additional right-of-way allocated or an easement granted to construct a new shared use path
- » This is the most preferred facility for biking and walking, according to feedback collected through community engagement
- » Shared use paths are more expensive to build and maintain than other on-street facilities (such as bike lanes), but also provide the most comfortable facility for most users
- » Where shared use paths cross roadways, there should be:
  - Concrete pedestrian ramps with truncated dome detection surface
  - Green or white high visibility crosswalk markings
  - Rapid Flashing Beacons at mid-block crossings across high volume roadways (above 3,000 ADT)
    - Mid-block crossings are not recommended to be paired with this facility type in areas with speed limits over 35mph

### Examples of Shared Use Paths



Shared Use Paths



The figure to the right depicts a design concept to show what a potential shared use path could look like, if implemented along Fourth St in Watertown. As shown, the existing sidewalk along the west side of Fourth St has been converted to an 8' wide shared use path. Construction of the shared use path is within the existing right-of-way (ROW).

Note that these are concept-level explorations and implementation of this type of facility will require further engineering analysis to determine specific dimensions and feasibility, along with impacts to trees, yards, and utilities.

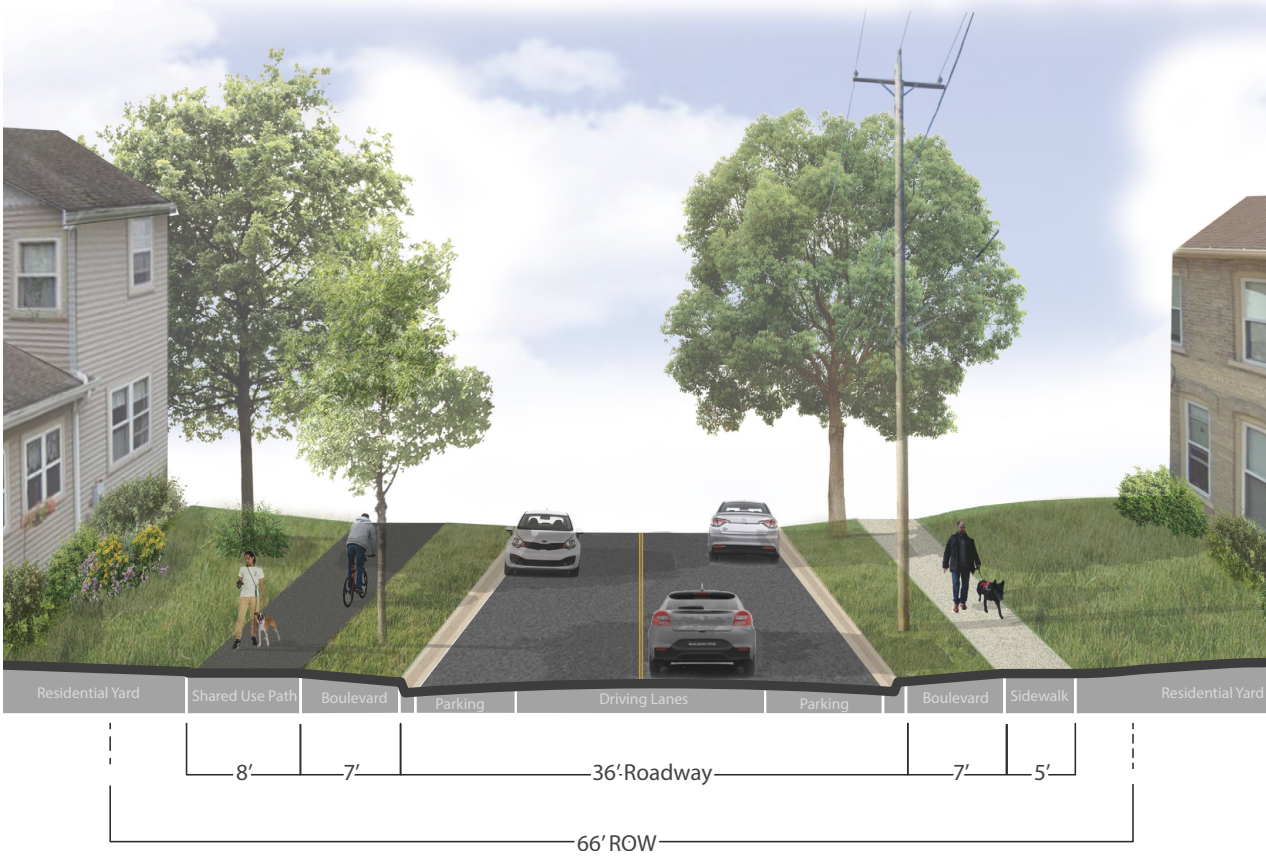


Figure 4.2 Cross section and plan view study of a shared use path along Fourth St.

## Examples of Two-Way Protected Bike Lanes



## TWO-WAY PROTECTED BIKE LANES

There are three segments within downtown Watertown where two-way protected bike lanes are proposed. This facility provides a single area for bicyclists to travel within the road (in both directions) with a physical barrier that separates vehicle traffic from bicycle traffic to provide protection. A physical barrier can be a raised curb, jersey barrier, or flexible bollard.

- » Preferred width (total): 8 - 10' (where possible)
  - Width may be determined by the width of snow plowing equipment
- » Preferred surface: concrete or bituminous/asphalt surface as part of the roadway
- » Preferred separation from vehicles: 1 – 2' minimum (where possible)
- » Generally located along roadways with higher vehicle volumes (ADT 5,000 or above) or higher speed limits (above 35mph)
- » Intended for bicyclists only, although future expansion of this type of facility could be considered for shared use by pedestrians in lower-volume roadway areas
- » All state and local rules of the road pertain to two-way protected bike lane users
- » Snow and ice to be cleared as part of roadway plowing
- » Two-way protected bike lanes are proposed for areas where space is too constrained to build a shared use path
- » Preferred location along two-way vehicle roadways
- » Markings should follow MUTCD guidance
  - Solid green paint enhances visibility
- » Two-way protected bike lanes may be used in combination with shared use paths where there space is constrained (for example: along Fourth St at the Cemetery)
- » Where proposed in Watertown, this facility will most likely require removal of on-street parking along the side of the road where the two-way protected bike lane is proposed
  - This type of facility still allows for on-street parking to remain on the opposite side of the road, serving as a compromise for space allocation of different modes of transportation
- Count of parking spaces affected by the proposed Network Plan, as shown in Figure 4.1:
  - First St: approximately 44 on-street spaces (east side of street)
  - Fourth St: approximately 32 on-street spaces (west side of street)
  - Market St: approximately 61 spaces (either north or south side of street)
  - Note that the 2022 Parking Study showed capacity for on-street parking within downtown (see page 20)
- » A raised curb to separate the two-way bike lane from on-coming traffic is preferred at the intersection approach with solid green paint
- » Wide green high-visibility crosswalk markings are recommended at crossings

The figure to the right depicts a design concept to show what a potential two-way protected bike lane could look like, if implemented along Market St in Watertown. As shown, the parking lane on the south side of the road has been converted to a protected bike lane with markings to separate direction of travel, green paint to further highlight bicycle use, a buffer stripe and flexible bollard to separate bicycle travel from vehicles.

Note that these are concept-level explorations and implementation of this type of facility will require further engineering analysis to determine specific dimensions and feasibility.



Figure 4.3 Cross section and plan view study of two-way protected bike lane on Market St.

## Examples of Bike Lanes



*Bike Lane Example*



*Bike Lane Example with buffered stripe markings*

## BIKE LANES

Bike lanes are designated areas within the roadway for bicycle travel. Generally, bicycle lanes are located on both sides of the roadway and are designated with a solid white stripe marking with bike lane markings at intersections.

- » Preferred width (total): 3' minimum, 5' preferred (where possible)
  - » Preferred surface: concrete or bituminous/asphalt surface as part of the roadway
  - » Preferred separation from vehicles: solid white stripe
    - Where possible, an additional white diagonal striped buffer 1 – 2' wide is preferred to further separate vehicle traffic from bicyclists
  - » Generally located along roadways with low to medium (ADT 3,000 – 6,000) with speed limits not to exceed 45mph
  - » Intended exclusively for bicyclists only; on-street parking should be prohibited within bike lanes
  - » All state and local rules of the road pertain to bike lane users
- » At intersections:
    - Green high visibility crosswalk markings
    - Bike Lane markings at block ends and intermittently along long block segments
  - » Lower cost to implement than a shared use path
    - Could be implemented as part of a mill/overlay roadway improvement
  - » Need to consider availability of boulevard or ditch alongside the roadway for snow storage and/or stormwater management
  - » Additional coordination will be required with Jefferson and Dodge counties, and WisDOT, on a handful of proposed segments



## NEIGHBORHOOD BIKEWAYS

Neighborhood bikeways are proposed areas with shared lane markings (also known as sharrows) to indicate an on-street bicycle facility that overlays with an existing vehicle travel lane.

- » Generally located along lower volume roadways (ADT 3,000 and below) with low speed limits not to exceed 25mph
- » Intended for bicyclists
- » All state and local rules of the road pertain to neighborhood bikeway users
- » Existing on-street parking can remain along these roadways
- » Marked with stand-alone bikeway pavement markings at intersections and 'SHARE THE ROAD' signage per MUTCD
- » Bicyclists are encouraged to 'take the lane' on bikeways
- » Neighborhood bikeways have low costs to implement and could be accomplished as a stand-alone project or as part of a mill/overlay project
- » Additional coordination will be required with Jefferson County on a few proposed segments
- » See **wayfinding guidance in Chapter 5**



## Examples of Sidewalks



Downtown sidewalk



Curb ramp with crosswalk markings



Neighborhood sidewalk

## SIDEWALKS

Proposed sidewalks are shown on the Network Plan primarily in residential areas where none exist today. Sidewalks are concrete walkways intended for use by pedestrians.

- » Preferred width: 4' minimum, 6' (where possible);
- » Preferred surface: concrete
- » Preferred separation from roadway: 4'-0" minimum boulevard
- » Generally located along roadways of all vehicle volumes and speed limits
  - With higher vehicle volumes (AADT 3,000 or above) or higher speed limits (above 35mph), a wider separation is recommended.
- » Intended for pedestrians; children younger than 12 are also permitted to ride bicycles on sidewalks (yielding to pedestrians)
- » E-bikes, E-scooters should not be permitted on sidewalks
- » Personal mobility devices travelling less than 15mph should be permitted on sidewalks
- » Sidewalks on both sides of the roadway should be built as part of all new developments within Watertown, unless shown as a future shared use path (in which case, the shared use path should be constructed as part of the development in lieu of one side of sidewalk along roadway)
- » ADA accessibility is required as part of the design (slope, pedestrian ramps, minimum widths and surface design should comply with US Accessibility Board standards)
  - Watertown is currently focusing on upgrading curb ramps throughout the city to meet WisDOT and ADA standards. Sites near schools and parks are priority projects.
- » Unless an alternate agreement is in place, property owners adjacent to sidewalks are responsible for keeping the path clear of debris, ice and snow
- » Where possible, shade trees should be planted or protected along sidewalks, with consideration for species selection and available soil volume to ensure adequate area for tree root zones
- » The proposed sidewalk locations on the Network Plan are focused on existing neighborhoods where gaps in the overall network exist today for pedestrians
  - Future sidewalk improvements have been located along streets that connect to collector or arterial roads (through streets) and have been informed through input from Watertown residents



## RECOMMENDED TREATMENTS

#	Location	High Visibility Crosswalk Markings	Bike Crosswalks	Ped Ramps	RRFB	Curb Extension	Trail Xing Sign	Share the Road Sign	Signal Timing/ LPI	Grade Separated Crossing (Tunnel)	Ped Refuge Island	Raised Crosswalk	RR Crossing
1	West St and Horseshoe Rd	x		x			x						
2	West St and Benton St	x		x	x	x	x						
3	Dayton St RR Xing north of West St.												x
4	Dayton St and W Main St	x		x	x	x							
5	W Main St and W Division St	x		x	x								
6	Water St and W Main St	x				x			x				
7	N Second St and E Division St	x					x						
8	N Fourth St at Center St	x		x	x	x							
9	Labaree St at 4th St	x	x	x									
10	N Fourth St at Carl Schurz Dr	x	x	x	x	x	x					x	
11	N Fourth St at STH 16	x							x	x	x		
12	Boughton St and STH 16 Frontage Rd	x		x	x						x		
13	Dewey Ave and E Division St	x	x	x									
14	Market St and Main St and 10th St	x	x	x									
15	10th St and Market St	x	x	x									
17	10th St and Western Ave	x	x	x									
18	1st St and Milwaukee St	x	x	x									

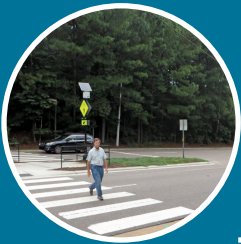
Table 4.1 Recommended Intersection and Crosswalk Treatments

## RECOMMENDED TREATMENTS

#	Location	High Visibility Crosswalk Markings	Bike Crosswalks	Ped Ramps	RRFB	Curb Extension	Trail Xing Sign	Share the Road Sign	Signal Timing/ LPI	Grade Separated Crossing (Tunnel)	Ped Refuge Island	Raised Crosswalk	RR Crossing
20	12th St and Boomer St	x	x	x								x	
21	Church St and Boomer St	x	x	x		x	x		x		x		
22	Milford St and Johnson St	x	x	x									x
23	Milford St and West St												x
24	West St near Bernard St												x
25	2nd St under RR							x					
26	Church St and Milwaukee St	x	x	x		x			x				
27	Church St and Simpson St	x	x						x				
29	Milford St at Grinwald Park	x	x		x	x						x	
31	E Main St and Riverside MS	x											
32	E Main and Hall St	x											
33	Boughton St and Hidde Dr	x	x		x	x						x	
34	Lunde Ln / Brandt-Quirk Park												x
35	Hoffman Dr and RR												x
36	Church St and Jefferson Rd	x		x		x	x		x		x		
37	Church St and Aviation Way	x		x	x	x	x				x		
38	Church St and Omena St	x		x	x	x	x				x		
39	Church St and Spaulding St	x		x	x	x		x					

Table 4.1 Recommended Intersection and Crosswalk Treatments (continued)

# INTERSECTION TREATMENTS



**High Visibility Crosswalk Markings:** Pavement marking patterns at crosswalks that are visible to both the driver and pedestrian from farther away. Recommended pattern: continental.



**Bike Crosswalks:** Pavement marking patterns at crosswalks that are specific for bicycle travel and usually painted green.



**Raised / Tabletop / Speed Table Crosswalks:** Crosswalk design that maintains the sidewalk or path elevation for the pedestrian, providing more visibility to motorists.



**Pedestrian Ramps:** Concrete ramps designed for ADA accessibility to connect sidewalks and paved paths to roadway intersections. Detectable warning surfaces with truncated domes are recommended to be included in pedestrian ramp design.



**Rapid Flashing Beacon (also known as RRFB – Rectangular Rapid Flashing Beacon):** Active warning beacon that uses rapid, irregular flashes of light to alert motorists to yield to pedestrians and bicyclists at crossings and intersections.



**Curb Extensions:** Sometimes called bump-outs, curb extensions narrow the roadway at intersections and mid-block crossings to shorten crossing distances for pedestrians and make pedestrians more visible to drivers. Curb extensions also provide an opportunity to integrate landscaping, stormwater management, or site furnishings into the streetscape.



**Trail Crossing Sign:** Diagonal yellow sign alerting motorists that a trail crossing is nearby.



**Share the Road Sign:** Signage reminding motorists to share the road with bicyclists. This type of signage pairs with on-street bikeways.



**Signal Timing / Leading Pedestrian Interval:** Adjustment of pedestrian crosswalks signal timing that provides a head start for pedestrians to cross an intersection while all vehicles are at a stop. This type of signal timing works well paired with 'no turn on red' signage.



**Grade Separated Crossing:** A bridge or a tunnel dedicated for pedestrian or bicycle crossing of a busy roadway. These treatments require significant space allocation and are expensive to build; however they provide the most separation for pedestrians and bicyclists at crossings.



**Pedestrian Refuge Island:** Protected island, usually made with a raised concrete curb, centered on a crosswalk to shorten the distance that pedestrians are exposed to traffic.

# System Recommendations

# 5



## INTRODUCTION

To support the bicycle and pedestrian Network Plan, a series of system recommendations are provided in this section that address facility amenities. The following recommendations provide guidance on dimensions, materials, applicability, and placement for trailheads and trail access points, bike parking, wayfinding, bridge and railroad crossings, and best management practices for landscaping and stormwater management. These amenities should be included or considered with projects as the Network Plan is implemented.



# TRAIL ACCESS POINTS

Trail access points are designated public access locations for a trail or path, often located at the endpoints of a path as well as at key locations along the way. The trail access points, sometimes referred to as trailheads, provide a spot for people to meet when heading out to use a trail, or provide a place to rest with park-like amenities to support longer-distance trail users. The map below outlines ten trail access point locations within Watertown, most of which are in alignment with existing trailheads, parks, or open spaces. Many of these access points are within existing City parks that have some on- or off-street parking available currently. As the shared use path network is built-out, consideration for upgraded amenities at the trail access points should be folded into the design.

The following lists recommended amenities and definitions. **Note that not every amenity listed below is required at every trail access point.** A combination of amenities should be considered that fit the existing context, available space, and need. Table 5.1 outlines suggested amenities at each location shown on Figure 5.1

Tag	Location	Amenities									Public Art	Electricity
		Vehicle Parking	Bike Parking	Bike Repair Station	Kiosk / Wayfinding	Restrooms	Drinking Fountain	Seating & Shade	Interpretive Elements			
A	Interurban Trail	Existing	Existing	Existing	Existing	Existing	Existing	Existing	Existing	Existing	Existing	Existing
B	Riverwalk and Market St	Existing: Designate for Trail	Recommended	Recommended	Recommended		Recommended	Recommended	Recommended: Storywalk	Recommended	Recommended	Recommended
C	Riverwalk and Community /Senior Center	Existing: Designate for Trail	Existing	Recommended	Recommended	Existing Access	Existing Access	Existing	Recommended: Storywalk	Recommended	Existing Access	
D	Fanny Lewis Park	Existing: Designate for Trail	Recommended	Recommended	Recommended	Existing: Portable	Recommended	Existing	Recommended	Recommended	Recommended	
E	Riverside Park	Existing: Designate for Trail	Recommended	Recommended	Recommended	Existing	Existing	Existing	Recommended	Recommended	Existing	
F	Brandt-Quirk Park	Existing: Designate for Trail	Recommended	Recommended	Existing: Update	Existing	Recommended	Recommended	Existing: Storywalk	Recommended		
G	Grinwald Park	Existing: Designate for Trail	Recommended	Recommended	Recommended		Recommended	Recommended	Recommended	Recommended		
H	Rock River Ridge Park		Recommended	Recommended	Recommended		Recommended	Recommended	Recommended	Recommended		
I	Walmart	Existing: Designate for Trail	Recommended	Recommended	Recommended	Existing	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended

Table 5.1 Recommended Trail Access Points and Amenities

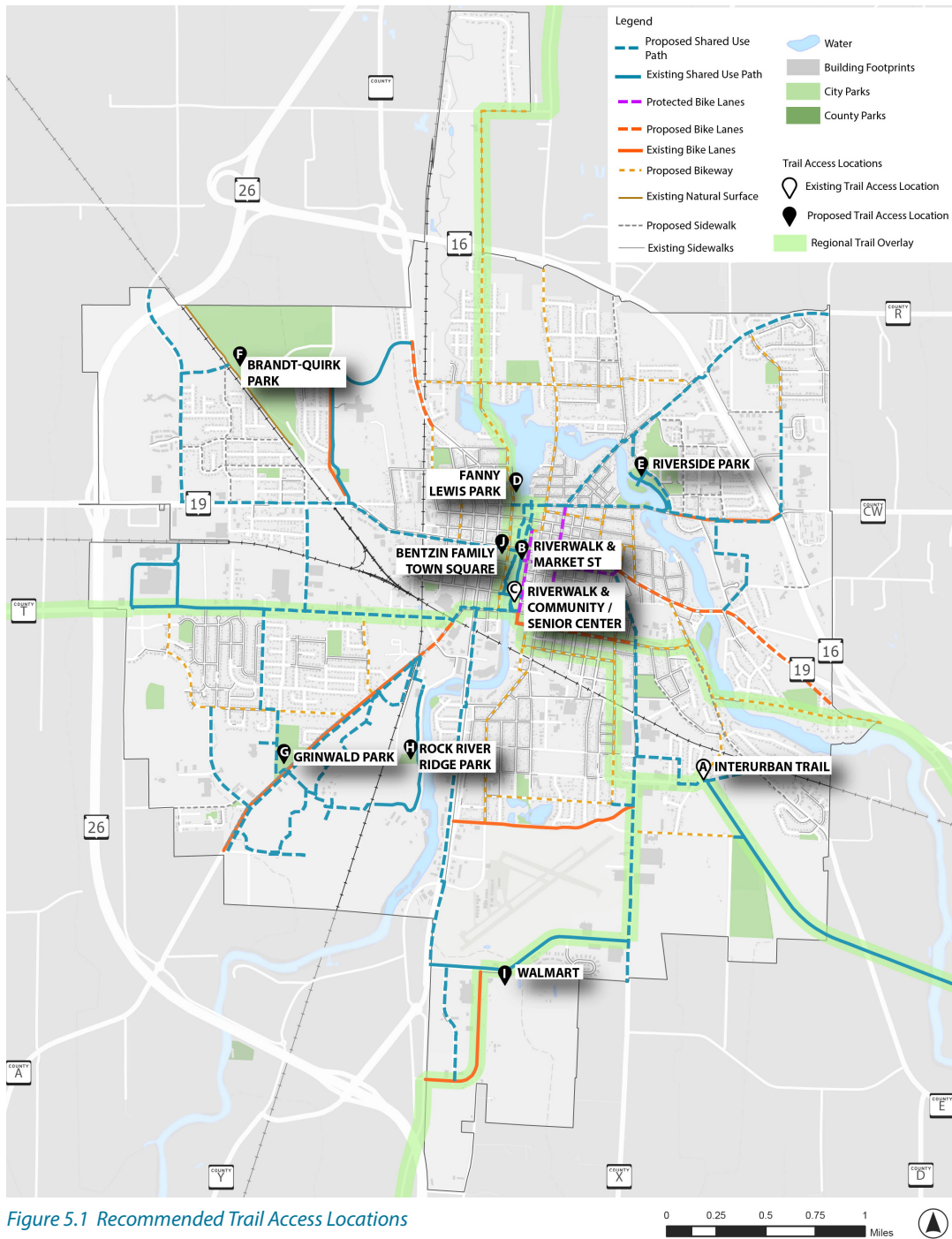


Figure 5.1 Recommended Trail Access Locations





## VEHICLE PARKING

Parking stalls provide a means for visitors traveling from further regional or statewide distances away to park and access the trail network. Additionally, people who rely on mobility devices or who have disabilities can use nearby accessible parking stalls to easily access the trail network. For trail access points, it is recommended to provide 1 to 2 ADA accessible parking stalls at a minimum.



## BIKE RACKS AND BIKE REPAIR STATIONS

Bike racks are useful to provide a means to dismount and walk to a nearby destination or use other trailhead facilities. Bike repair stations (sometimes called Fix-it Stations) can be handy if one needs to pump up tires or make minor repairs to their bicycle while using a trail. It is recommended to provide bike racks at all trail access points. See the section on Bike Parking for bike parking design recommendations.



## KIOSK / WAYFINDING

Directional signage and maps are commonly found at trailhead locations to orient trail users who are exiting or entering the trail network. Wayfinding signage can also be placed in the vicinity of a trail or route to direct people to the trail corridor, or to other nearby destinations. A stand-alone kiosk with a map of the city is a useful tool for visitors coming to Watertown. Today, the Interurban Trailhead has a kiosk sign with maps and posted community information. Other potential locations for a kiosk include Fanny Lewis Park, Bentzin Family Town Square, Riverwalk & Market St, and Walmart. It should be noted that a long-term project identified in the Watertown Parks and Open Space Plan is to implement kiosks in all City parks.



## RESTROOMS

At heavily used trailheads, or in combination with other recreational facilities, restrooms can be a great amenity along a trail, providing individuals and families an option for making a day out of biking, walking, or rolling along the City's network. Future restroom facilities require consideration for regular maintenance and security. Many of the identified future trail access locations already have public access permanent or portable restrooms (Interurban Trailhead, Fanny P Lewis Park, Grinwald Park, Riverside Park and Brandt-Quirk Park) or public restrooms very near (Bentzin Family Town Square near the Watertown Library and the Riverwalk location near the Community and Senior Center) and may just require simple wayfinding signage at the trail access location to direct people to the facilities. Future permanent or portable restroom facilities should be considered at the Walmart and Riverwalk/Market St locations, both of which will require coordination with private property owners.



## DRINKING FOUNTAINS

Staying hydrated is an important part of a comfortable trail user experience, and drinking fountains should be considered where possible at locations with utility access. Today, there are drinking fountains at the Interurban Trailhead, Bentzin Family Town Square, and Riverside Park.

## SEATING AND SHADE

Placing benches and other seating at trail access points is a great way to provide amenities to serve elderly people. Seating that is durable, protected from the sun, and distanced from vehicle traffic is generally preferred. Picnic tables and places to gather and eat food are also encouraged at trailhead locations. Shade trees near trails are vital for providing a cool and comfortable trail experience. Where possible, incorporate shade trees on the south side of trail access areas and rest locations.



## INTERPRETIVE ELEMENTS AND/OR PUBLIC ART

Beyond serving a primary function of providing access to a trail network, a trail access point can also serve as a means for placemaking or celebrating the local character and identity of the City of Watertown. Small areas planted with native, hardy plants or integrated public art showcasing local artists can activate these small public spaces and serve as landmarks within the network. Interpretive elements describing historical, cultural, or ecological information about the area can also be incorporated into a trailhead location.

## ELECTRICITY / CHARGING STATION

Electrical receptacles, either as a part of a lighting fixture, or as a stand-alone solar-powered station, can provide a place for people to charge cell phones and batteries for power-assisted mobility devices. This amenity can make it possible for people who use mobility devices to take longer trips via the network. City-operated charging stations for electrical vehicle at trailhead parking areas is also an amenity to consider.





**INVERTED U**

Common style appropriate for many uses; two points of ground contact. Can be installed in a series on rails to create a free-standing parking area in variable quantities. Available in many variations.

**BIKE PARKING**

Bike Parking is an essential component for people wanting to use bicycling as a means of transportation to school, work, community destinations, shopping and errands. Bicycle parking for short-term use is also a low-cost outdoor furnishing that can be easily installed in most locations throughout Watertown. The best locations for bike parking are along streets in commercial areas (Main Street, for example) and near business entry locations. Single, stand-alone racks are best when located along a street, while corals or racks with the ability to store multiple bicycles together are better paired with parking lots at business entries. Most racks need to be installed on a concrete, level surface and require adequate clear space around them for maneuvering a bicycle. Other considerations are sightlines and overall visibility, ADA pathways connecting from sidewalks and trails, and lighting.

Currently, the City of Watertown has metal-coated City-branded bicycle racks located throughout downtown and within City parks. Overall, these bike racks have not been very successful: many people do not recognize them as bicycle parking, they are difficult to attach a lock to for many bicycle styles, and many are rusting and deteriorating from salt spray. This plan recommends selecting a new style for a City-branded bike rack and installing / replacing new racks incrementally throughout the city over the next 5 years. Additionally, the City could consider implementing a cost-share program with businesses to provide bike racks at low-cost for participation in the program. Below are examples of bike rack styles recommended for this application [From APBP Essentials of Bike Parking, September 2015].



**POST & RING**

Common style appropriate for many uses; one point of ground contact. Compared to inverted-U racks, these are less prone to unintended perpendicular parking. Products exist for converting unused parking meter posts.



**WHEELWELL - SECURE**

Includes an element that cradles one wheel. Design and performance vary by manufacturer; typically contains bikes well, which is desirable for long-term parking and in large-scale installations (e.g. campus); accommodates fewer bicycle types and attachments than the two styles above.



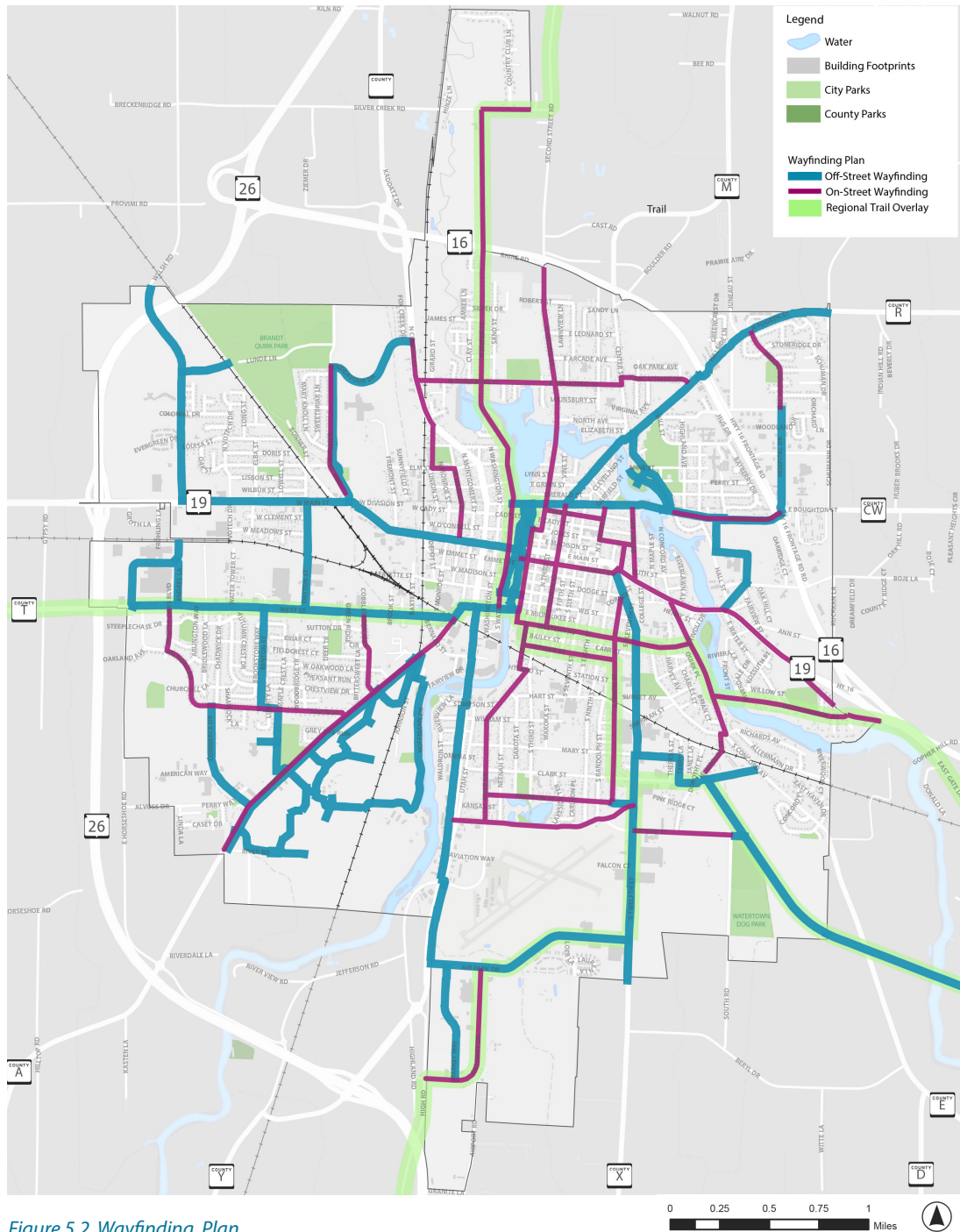


Figure 5.2 Wayfinding Plan

## WAYFINDING

Clear, consistent, and easy to understand wayfinding is an essential component for a bike and pedestrian network. Wayfinding helps people navigate throughout a system, utilizing a variety of signage types and sometimes in combination with online mapping. Basic principles of wayfinding are listed below (based on the NACTO Urban Bikeway Design Guide):

- » Clarity and Consistency: Wayfinding should be easy to read and understand, even briefly, and for everyone, including people with limited literacy or whose primary language is not English.
- » Consistency: Wayfinding should use consistent symbols, colors, and fonts.
- » Visibility: Wayfinding should be visible to pedestrians and bicyclists, which may require locating it in different places, depending on the situation.

A Wayfinding Framework has been developed for Watertown, which outlines a series of signage types linked to the facility types shown in the Network Plan. **It is recommended that the City develops a full wayfinding and signage plan with design and construction-level graphics that can be implemented consistently throughout the City as new shared use paths, sidewalks, and bikeway projects are constructed.**

### OFF-STREET WAYFINDING (SHARED USE PATH NETWORK)

- » Directional signage at trail access points and at decision points, with approximate distances called out to nearby community destinations.
- » Trail crossing signage at intersection crossings.
- » Directional signage at alleyways that have been improved for pedestrian use throughout Downtown Watertown.



### ON-STREET WAYFINDING (BIKEWAYS AND BIKE LANES)

- » BIKE ROUTE and BIKE LANE signage along routes, visible to vehicles and meeting MUTCD standards.
- » SHARE THE ROAD signs, visible to vehicles and meeting MUTCD standards.
- » Directional signage at decision points with approximate distances called out to nearby community destinations.



### REGIONAL TRAIL OVERLAYS

- » Branded signage consistent with County or Regional Trail branding.
- » Additional signs or badges to accompany the On- and Off-Street Wayfinding



# RAILROAD CROSSINGS

A safe at-grade rail trail crossing depends on clear signs, strong safety messages, and a surface that lets people walking or biking move comfortably across the rails and flangeways. It also requires selecting crossing designs that match the specific type of crossing and the surrounding environment, ensuring the treatment fits the conditions on the ground. The strategies in this section are common approaches used in typical situations. Before any of them can move forward, they'll need more detailed engineering review and coordination with the railroad. These ideas are meant to offer options and help support those conversations.

Figure 8E-5. Example of a Crossbuck Assembly at a Pathway or Sidewalk Grade Crossing

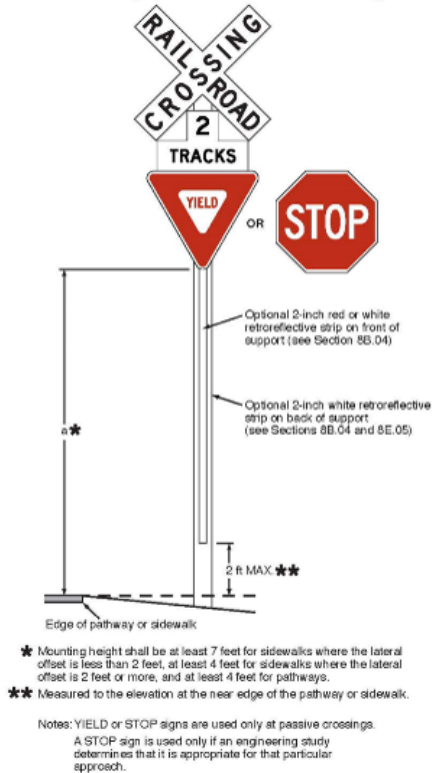


Figure 5.3 WMUTCD, Fig 8E-5

## PASSIVE WARNING DEVICES

Passive warning signs for railroad crossings are non-electronic, non-active signs and markings that alert people to approach the tracks, but don't use lights, gates, or bells. They rely entirely on the trail user or driver noticing the sign and acting accordingly. When considering passive signs, the Wisconsin Manual on Uniform Traffic Control Devices (WMUTCD) should be used as a reference since it provides clear examples of regulatory and warning signs and plaques for crossings, along with short explanations of when each is intended to be used. In general, the signs follow standard WMUTCD guidance.

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Trail users being cautioned at a trail crossing in Chattanooga, Tennessee.



Signage and trail surface shown, along with an angled crossing in Chattanooga, Tennessee



Signage that warns trail users of the railroad angle crossing the trail, Minneapolis Cedar Lake Regional Trail.

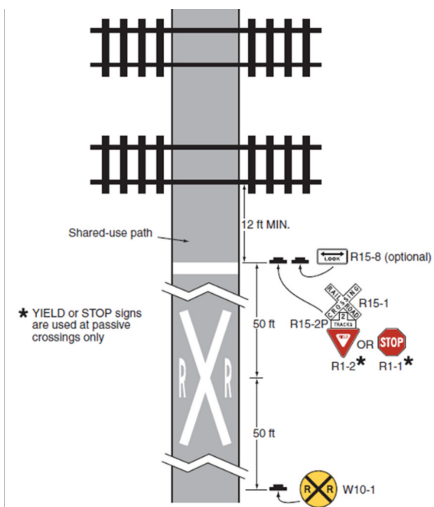


Figure 5.4 WMUTCD, Fig 8D-1

## PAVEMENT MARKINGS

Pavement markings are another form of passive signage. However, the WMUTCD does not require pavement markings at trail-rail crossings, but states if users travel faster than pedestrians (such as bicyclists, scooter-users, skaters), using warning signs and pavement markings in advance of the pathway grade crossing should be considered.

Pavement markings may include an “X”, the letters “RR”, and/or a stop bar line. For unpaved trails, consider paving the crossing approach to install the appropriate pavement marking and to provide a smooth crossing. If paving the approach is not possible, installing additional devices is appropriate.

The WMUTCD also includes additional notes on standard pavement markings (see Figure 5.4), specifically for situations where LOOK (R15 8) signs aren’t used or where a stop line is used instead of a yield line.

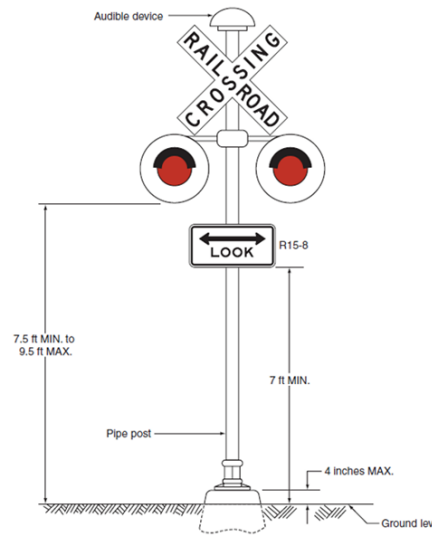


Figure 5.5 Flashing light signal for pedestrian crossings, WMUTCD Fig 8C-4

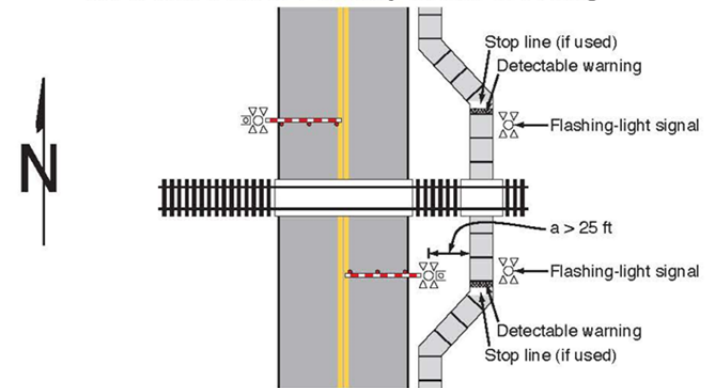
## ACTIVE WARNING DEVICES

Active warning devices differ from passive ones because they change their appearance when a train is approaching. This gives trail users a clear indication that a train is near or already present. Examples include bells, flashing light signals, automatic gates, and similar equipment.

The WMUTCD offers guidance for pedestrian and bicycle signals at pathway and rail crossings, although the recommendations are not highly detailed. The FHWA Railroad–Highway Grade Crossing Handbook provides additional information. For example, flashing light signals paired with swing gates are generally suitable when trains operate at high speeds, when sight distance is limited, when multiple tracks are present, or when temporary obstructions such as stopped freight cars affect visibility.

The WMUTCD also notes that sidewalks and recreational trails typically function as two way facilities. Because of this, gates can trap users within the track zone if no escape route is available. Thus, automatic gates should not be placed across sidewalks, multi use trails, or bike paths unless they are specifically designed to allow users to exit safely, as stated in WMUTCD section 8E.09.

Figure 8E-2. Example of an Active Traffic Control System for a Sidewalk or Pathway Grade Crossing



Notes: The dimension “a” is the distance from the edge of the sidewalk grade crossing to the center of the traffic control warning devices at the grade crossing. If  $a \leq 25$  feet, flashing-light signals may be omitted at a pathway or sidewalk grade crossing (see Section 8E.07).

Figure 5.6 WMUTCD Fig 8E-2



## LIGHTING

Lighting can help improve visibility at crossings, but it should be aimed at the trail surface rather than toward a train engineer's line of sight. While lighting is not strictly required, it can be added along the approach to the crossing or at the crossing itself if it would enhance visibility or user safety.

Figure 8E-1. Illustration of the Difference between a Pathway Grade Crossing and a Sidewalk Grade Crossing

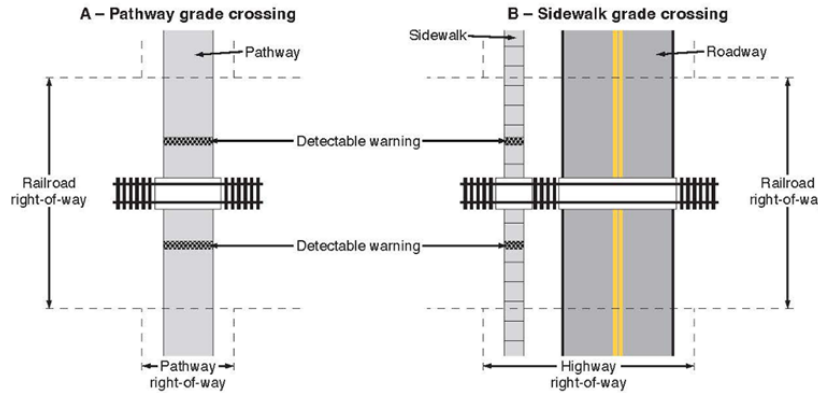


Figure 5.7 WMUTCD Fig 8E-1

## APPROACH GRADES AND ANGLED CROSSINGS

When designing trail approaches at rail crossings, both grade and crossing angles play an important role in user safety and comfort.

General guidance calls for grades of five percent or less, but greater grades are allowed for short distances and in specific circumstances. The trail approach should be at the same elevation as the track, steep grades on either side could cause bicyclists to lose control, may distract trail users from crossing conditions, and block sight lines.

Another issue, particularly for bicyclists and people with disabilities, is the angle of a crossing. Crossing at right angles to the tracks avoids the hazard of bike tires getting caught in the flangeway grooves. The AASHTO Guide states that the likelihood of falls decreases when the roadway or shared use path crosses the tracks at 90 degrees (Rails with Trails, AASHTO).

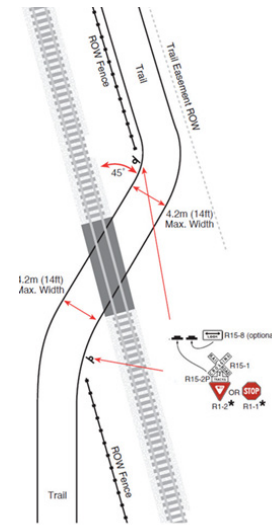


Figure 5.8 A 45-degree rail-trail crossing, Rails with Trails

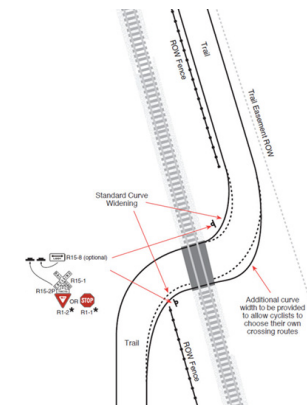


Figure 5.9 A 45-degree rail-trail crossing, Rails with Trails

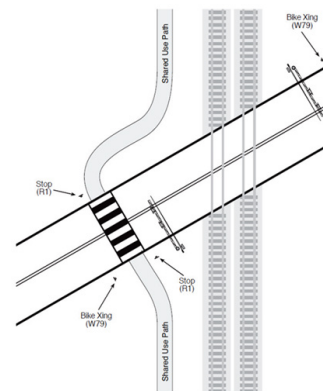


Figure 5.10 Angled intersection of a rails-trails-road crossing, Transportation Research Board, 2018

## SIGHT DISTANCE

Clear visibility of a rail crossing is essential to help trail users recognize and react to it in time. Maintaining advance notice of the crossing with adequate sight distance is crucial. In highway intersection design, the stopping sight distance is usually twelve feet clear of the nearest rail. On trails, these points are typically marked with pavement markings placed in advance of the crossing. Traffic control devices such as crossbuck signs also need to be installed ahead of the crossing, following WMUTCD standards.



Quiet Zone Signage



Quiet Zone Signage

## QUIET ZONES

Federal Rail Administration (FRA) is committed to reducing grade crossings while establishing a consistent standard for communities that opt to maintain quality of life for residents by establishing quiet zones where routine use of train horns at crossings is prohibited. Communities must comply with FRA standards and safety measures, which often means substantial infrastructure upgrades such as installing additional gates, medians, and signage to maintain public safety. This is especially important for pedestrian and bicycle crossings, because removing train horns requires additional safety measures to ensure users are properly warned when a train is approaching.

Minimum standards include:

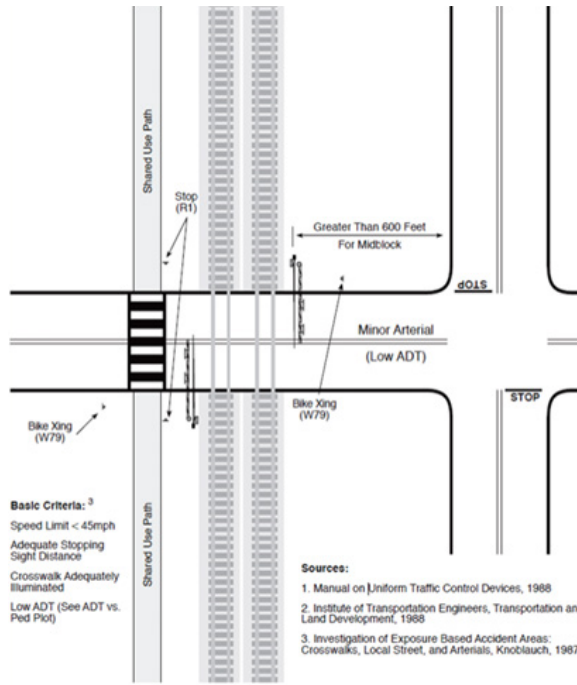
- » Each crossing within the desired Quiet Zone must have gates, flashing lights and bells, constant warning time devices, and power-out indicators.
- » The Quiet Zone can include one crossing or multiple crossings but must be at least ½ mile long.
- » Warning signs of the crossing alert drivers that they're entering a quiet zone.

The WMUTCD requires a "NO TRAIN HORN" sign or plaque in each direction at highway-rail grade crossings in a quiet zone, this feature should be considered at trail-rail grade crossings too. In Quiet Zones, adequate approach angle and sight distances are critically important, and lighting may be recommended more at these crossings.

## TRAIL CROSSING SURFACE MATERIALS

The smoothness of the crossing surface plays a major role in the safety and comfort of trail users. Uneven surfaces or bumps can cause cyclists to lose control and can be especially challenging for wheelchair users. When the surface is in poor condition, users often focus on finding the smoothest path through the crossing, which can distract them from warning devices or oncoming trains.

According to AASHTO, the four most common materials used at grade crossings are concrete, rubber, asphalt, and timber. Concrete generally performs the best, even in wet conditions, because it provides the smoothest ride. Rubber surfaces can be comfortable when new, but they tend to become slippery when wet and degrade over time. Asphalt offers a smooth surface initially, but it can heave or settle and requires maintenance to prevent buildup along the tracks. Timber wears down quickly and becomes slick when wet, making it the least reliable option.



Unsignalized crossing type, Transportation Research Board.



Crushed rock is used between the rails as trail surface, which could be a cheaper option. Poudre River Trail, Colorado, Transportation Research Board.



An example of a pedestrian trail-rail crossing with sufficient surface materials, Transportation Research Board.

# BRIDGE CROSSINGS AND CONSTRAINED AREAS

Designing new pedestrian or bicycle facilities can be challenging when space is limited. Too often, pedestrian or bicycle elements are the first to be reduced or eliminated within a roadway project, resulting in no meaningful improvements for bicyclists and pedestrians. Although these decisions can be difficult, a range of design strategies can help ensure streets support all modes and users of all abilities. Many of these design strategies are explained in the MUTCD and other resources.

When space constraints prevent full width bicycle lanes or fully separated pathways, several adaptable treatments can still be applied to enhance safety, visibility, and user comfort. The strategies that follow offer practical options for improving multimodal access within tight right of way conditions.

- » Convert existing sidewalk to serve as a narrow shared use path where there is not enough room for separate on-street facilities. Removal of sidewalk on one side and widening opposite side sidewalk to create a shared use path will depend on the structural components of the bridge.
  - This is a prevalent scenario today in Watertown along the (11) bridges that cross the Rock River within the City limits. Most bridges today have sidewalks installed on both sides of the roadway crossing.
  - To convert an existing sidewalk to accommodate pedestrians and bicyclists for short segments, curb ramps (from on-street bike lanes) will need to be installed.
- » Signage is needed to direct route for bicyclists.
- » Potential for a 'dismount' zone for bicyclists in areas with heavy pedestrian traffic.
- » Solid white striped bike lane is recommended, with flexible bollards and/or diagonal striped buffer (if there is room) within the roadway.
- » Future bridge reconstruction or renovations should include width for separated bicycle and pedestrian facilities.
- » Additional pedestrian bridges have been recommended as part of the Rock River District Plan, which will enhance pedestrian and bicycle connectivity throughout downtown Watertown. The planned pedestrian and bicycle bridge linking Division St (east) and Rock St (west) coincides with the Network Plan in this chapter.

## Precedent Images

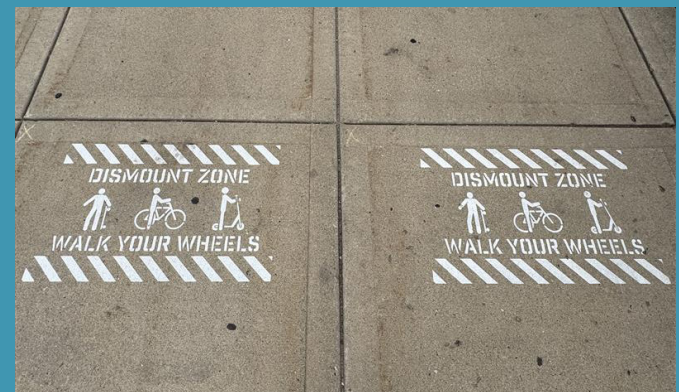
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*Bicycle and pedestrian bridge addition to a roadway bridge*



*Curb ramp from on-street bike lane*



*"Walk Your Wheels" dismount zone markings*

## Precedent Imagery



Rainwater garden and curb cuts



Native plants as a protected bike lane buffer



Permeable paver paths

## LANDSCAPING AND STORMWATER MANAGEMENT

As new shared use paths, sidewalks, and intersection improvements are implemented, there are opportunities to incorporate landscaping and Best Management Practices to address stormwater management. Each project should be considered for pairing with treatments such as:

- » Native, hardy and salt-tolerant landscaping at crosswalk extensions and medians, potentially with curb inlets and integrated catch basins.
- » Native, hardy and salt-tolerant landscaping as a potential vertical element for a protected bike lane.
- » Linear landscaping with native, hardy, and salt-tolerant species and shade trees along walkways for interest, comfort, and pollinator habitat.
- » Native landscaping featured as part of the site design for trail access locations, paired with public art or interpretive elements.
- » Permeable pavers along pedestrian walkways and potentially as surfacing for shared use paths.
- » Raingardens and biofilters can be integrated into linear landscapes along shared use paths, sidewalks, and adjacent to parking lots.

For more information about how to integrate green infrastructure into the future network, see the **City of Watertown's Green Infrastructure Practices for Low Impact Development** – a guide for planning and installing stormwater features that mimic natural processes within the urban environment.

# Policy Recommendations

## 6

### INTRODUCTION

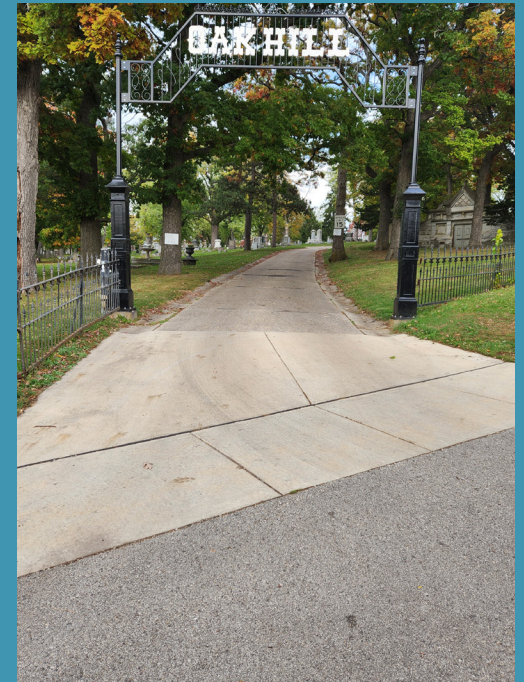
Over the course of the development of this plan, the project team reviewed the City's existing ordinances related to community development, street development, and electric bicycle use. Suggested updates to ordinance language have been provided to City staff for further review. Below is a summary of suggested ordinance and policy changes to explore.

### STANDARD CITY SPECIFICATIONS

Standard City Specifications should reflect the guidance provided in this plan for shared use paths. **It is recommended to update the Standard City Specifications as needed to reflect preferred width and placement of shared use paths, as well as work towards a consistently implemented design for sidewalks, shared use paths, and on-street bike facilities.**

### SUBDIVISION CODE

Today, the subdivision code (§ 545-29 Streets.) within Part III: Land Use Legislation of Watertown's Code requires developers to make provisions for pedestrian ways and bikeways for transport and recreation as required by the Planning Commission, based on recommendations from the Park, Recreation and Forestry Commission and the Public Works Commission, which base their recommendations on the formally adopted subplans and policies, including this Bicycle and Pedestrian Plan at adoption.





## SIDEWALKS

As currently written within the City's subdivision code ([§ 545-37 Sidewalks and bikeways.](#)), sidewalks are required along both sides of all major streets and arterial streets and those local streets where access needs are further defined and described. To simplify the requirement and remove the potential for misinterpretation of where sidewalks are needed or not needed for access, **it is recommended that the language be amended to exclude the additional provisions and simply require sidewalks along both sides of all roadways unless otherwise recommended by the Planning Commission or Public Works Commission.**

**Other suggested edits include addition of written policy language to require that sidewalks are to be installed for each lot prior to occupancy, with entire sidewalk network within a development to be installed within two years of final plat record (the two-year requirement exists already in the code language as part of the building permit process). This will ensure a complete sidewalk network at the onset of development.**



## BICYCLES

Today, City policies regarding bicycle use and rules of the road are found in [Part II: General Legislation Ch 240](#) of the Watertown City Code. To align with this plan, the State of Wisconsin and with accepted national standards, the following revisions are suggested.

### RULES OF THE ROAD

In [§ 240-8 Rules of road](#), it is stated that the rider of a bicycle upon a roadway carrying two-way traffic shall ride as near as practicable to the right edge of the unobstructed traveled roadway. **It is recommended to add 'unless an alternate on-street bicycle facility, such as a bike lane or shared lane marking, is provided.' This aligns more closely with this plan's network recommendations where bikeways and bike lanes are to be implemented.**

**Additionally, it is recommended to remove section D from the code language, which prohibits anyone riding a bicycle upon any public roadway abreast of another person operating a bicycle except when passing such bicycle.** Wisconsin Statute 346.80 (3) (a) allows for bicycles (along with electric scooters, and personal assistive mobility devices) may ride 2 abreast if it does not impede the normal and reasonable movement of traffic. Removing the Watertown prohibition of riding abreast aligns more closely with the implementation of the Network Plan, as shared lane markings and bikeways are facilities that encourage bicyclists to ride within the roadway and there is not a safety reason to limit the number that can ride abreast.

## ELECTRIC BICYCLES, SCOOTERS, AND ASSISTIVE MOBILITY DEVICES

Within [Chapter 240](#) of the City's ordinances, there are no definitions listed for Electric Bicycles, Scooters or Electric Assistive Mobility Devices. **It is recommended to amend the City code to include a set of definitions for Electric Bicycles, including the state-aligned definition of Class 1, 2, and 3 types, as well as Electric Personal Assistive Mobility Device, Electric Scooters, and Non-Classed Bicycles and Scooters (also known as E-Motos).**

### It is also recommended to:

- » **Consider prohibiting the use of non-classed bicycles and scooters on City sidewalks and shared use paths or trails, as these vehicles are not regulated for speed. At a minimum, consider prohibiting their use on sidewalks.**
- » **Require owners of electric bicycles and scooters to register with the City under the same regulations set forth in the code relating to bicycles.**
- » **Prohibit the operation of any bicycle, electric bicycle or electric scooter on any sidewalk within the City, except bicycles operated by children 12 years or less, or bicycles operated by a responsible person over the age of 12 accompanying a child.**
- » **Continue to allow all personal assistive mobility devices on all City sidewalks but limit speeds over 15mph.**
- » **Prohibit operation of any vehicle--bicycle, electric scooter, personal assistive mobility device, non-classed bicycles or scooters (if allowed) above 20mph on any shared use path or trail within the City limits.**
- » **Consider requiring helmets for all bicycle, electric bicycle and electric scooter users.**

Note that the above are recommendations. A full process to amend City ordinances will be necessary to enact any of these policies.

## ELECTRIC BICYCLES IN WISCONSIN

The Wisconsin State legislature defines an electric bicycle (also known as an e-bike) as follows:

### WISCONSIN STATE STATUTE

#### **2019 WISCONSIN ACT 34 SECTION 4. 340.01**

*"Electric bicycle"* means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and that meets the requirements of any of the following classifications:

- Class 1 electric bicycle is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
- Class 2 electric bicycle is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
- Class 3 electric bicycle is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

*"Electric scooter"* means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

*"Electric personal assistive mobility device"* means a self-balancing, 2-nontandem-wheeled device that is designed to transport only one person and that has an electric propulsion system that limits the maximum speed of the device to 15 miles per hour or less.



### **SECTION 13. 346.806 SPECIAL RULES APPLICABLE TO ELECTRIC BICYCLES.**

- An electric bicycle shall be considered a vehicle to the same extent as a bicycle.
- A person operating an electric bicycle is not subject to the provisions relating to financial responsibility, operator's licenses, registration, or certificates of title.
- No person under the age of 16 years may operate a class 3 electric bicycle.
- A person under the age of 16 years may ride as a passenger on a class 3 electric bicycle that is designed to accommodate passengers.



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### **OTHER WISCONSIN STATE STATUTES**

- Within the e-bike market, in addition to the three classes of e-bike noted above, there are also unclassified/classless e-bikes available for sale. Other e-bikes that don't fall under any class in the system (for example, those without pedals, those with a throttle that can assist up to 28 mph, and those with motors over 750W). As they fall outside of the three classifications, these bikes are still in use but not considered e-bikes by the state of Wisconsin.
  - With all e-bikes, but especially with unclassified bikes, fires can start when e-bike and e-scooter batteries are stored, charged, or disposed of incorrectly.
- Wisconsin allows local municipalities to enact stricter rules concerning e-bike usage.
- Electric bicycles used without the motor engaged are allowed on all bicycle trails unless specifically prohibited.
  - NO e-bike capable of more than 30 MPH is permitted on any state trails that do not specifically allow motorcycles (these would technically not be considered e-bikes by state law).
- Signage is used in many places rather than, or in addition to, policy to identify specific locations where some types of e-bikes are not allowed (ex. sign stating that no e-bikes with a throttle are allowed on a trail)
- E-bike policy can be difficult to enforce due to the difficulty of identifying the type of e-bikes without close inspection.





## STATE TRAILS AND THE WISCONSIN DNR

State Trails in Wisconsin are regulated by the Wisconsin DNR. The following are policies that affect these trails or areas within Wisconsin DNR jurisdiction:

- Class 1 and Class 3 electric bicycles (defined in s. 340.01 (15ph), Wis. Stats. [exit DNR]) are allowed on many bicycle trails, but must observe a 15-mile-per-hour speed limit. Electric bicycles are not allowed on any other bicycle trails other than a few designate trails. Electric bicycles used without the motor engaged are allowed on all bicycle trails.
- There are currently two hard surface trails in state parks, forests, and wildlife areas where e-bikes are not allowed: Kettle Moraine State Forest - Northern Unit and Point Beach State Forest.
- E-bikes are not allowed on the majority of soft-surface (unsurfaced or woodchip surfaced) trails.



## POLICIES IN OTHER WISCONSIN COMMUNITIES

“Many communities do not regulate e-bikes beyond how they are regulated by state law. The following Wisconsin communities have additional ordinances of policies enacted to address safety concerns:

- Milwaukee: e-Bikes are allowed on most trails and bike lanes, but Class 3 e-Bikes may face restrictions in certain parks or on nature trails.
- Madison: e-Bikes, including Class 3, are allowed on city streets and bike lanes, but may not be permitted on all recreational trails due to the potential for higher speeds.
- Manawa: City code states that while riders do not need a driver’s license to operate e-bikes, riders 16 and under are only allowed to operate e-bikes at speeds no higher than 20 miles an hour.
- Wausau: All three classes of e-bikes are allowed on roads, bike lanes, and most shared-use paths. They are not allowed on sidewalks unless there are signs that specifically state otherwise. Only class 1 e-bikes are allowed on park trails.
- Johnson’s Creek: Does not address e-bikes specifically but does require registration for all bikes and electric motor scooters
- Oconomowoc: does not make any mention of e-bikes in their current City Code or website; they have a business in town that rents e-bikes



## (POLICIES IN OTHER WISCONSIN COMMUNITIES CONTINUED)

Section 12, Item C.

- Fort Atkinson: All bikes, e-bikes, and e-scooters owned by residents of the City of Fort Atkinson are required to be registered with the City. Generally, the City applies the same regulations to bicycles as e-bikes and scooters; however, these regulations are more specific and exhaustive than they are in many communities regarding riding etiquette. City definitions:
  - E-Scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.
  - e-Bike means a bicycle with a motor attached. It must have pedals that are operational, an electric motor that is less than 750w and have a maximum speed of 20 mph on level ground.
- Jefferson County: The County defines e-bikes as a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts in addition to the definition for e-bikes from Wisconsin Statute. All Jefferson County bike paths are considered multi-use paths and open to pedestrians, bicycles, e-bicycles, inline skates, play vehicles, and electric scooters
- Dodge County: The County does not reference e-bikes or other e-devices in its code or ordinances
- Waukesha County: Allows the Operation Of Class 1 Electric Bicycles On All Waukesha County Recreational Trails And Designated Waukesha County Park Mountain Bike Trails, all other motor vehicles are prohibited.

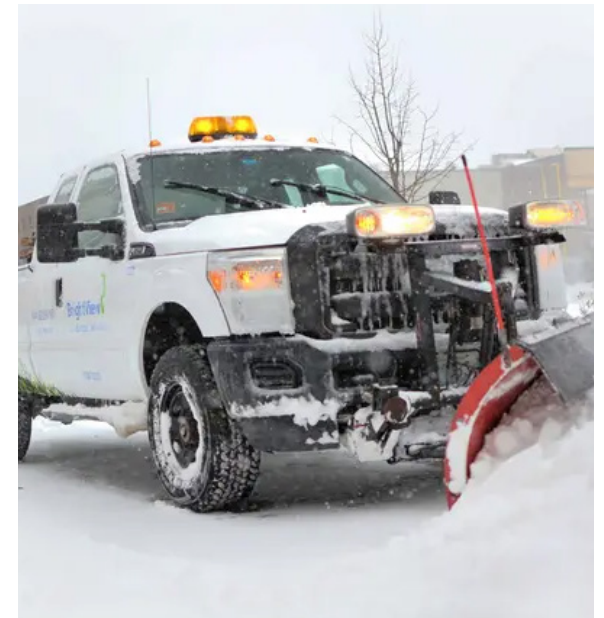


# Implementation

## INTRODUCTION

This plan outlines goals, projects, and recommendations for improving the biking and walking network in Watertown for the next few generations. This chapter focuses on how to transform the plan components into reality. First, a series of general Implementation Recommendations are listed; these are intended to provide guidance for policy and coordination of implementation efforts. Next, a phasing strategy is outlined in a table, which breaks projects down into Backbone Projects, Ongoing Projects, and Long-Term projects. The table provides guidance on anticipated costs, extents, and related projects that could be implemented together.

As community goals and other projects are implemented as cross-departmental initiatives, it is imperative to keep this plan in discussions, to identify projects that could support realizing components of this plan. This chapter also provides recommendations for future evaluation and monitoring to keep the plan relevant as conditions change. Additional guidance on maintenance, pavement preservation, and potential grant funding sources are provided at the conclusion of the chapter.



## » Implementation Recommendations

The following recommendations have been developed to assist with guiding policy and implementation of the plan:

## 1

## BICYCLE & PEDESTRIAN PATH TASK FORCE

Since its inception in 2016, the city-wide Bicycle and Pedestrian Path Task Force has been working to identify and improve conditions for biking and walking in Watertown. **This plan recommends that the group continues to convene as a committee** and should continue to provide recommendations to the Public Works Commission (PWC), along with continuing to forward meeting minutes to the PWC.

The role of this committee will change slightly moving forward into the future. With the approval of this Plan, there is now a clear road map for upcoming projects. **The primary role of the Task Force will be to support implementation of the plan, evaluation of projects and priorities on an annual basis, education and community engagement, coordination with regional and agency collaborators, and assisting the City with grant and fund-seeking efforts.**

The make-up of the Bicycle and Pedestrian Task Force may need to expand to include residents and advocates that are more representative of network users (youth, seniors, families), as well as include agency representatives and people who are enthusiastic and excited to connect with community members and serve as champions for the Bicycle and Pedestrian Network Plan.

## 2

## AGENCY & COUNTY COORDINATION

Many of the Network Plan and facility recommendations are located along roadways that are County or State-owned or located on property owned by the Watertown School District. Implementation of these projects will require ongoing coordination and collaboration with WisDOT, Dodge County, Jefferson County, Watertown School District, and other local agencies and non-profit organizations (Main Street or Chamber of Commerce are examples). **With City staff as a lead for this effort, convening annual or quarterly meetings with agency and County staff to review potential project collaborations is recommended.** Additionally, inclusion of representatives from these entities as part of the Bicycle and Pedestrian Task Force is also recommended.

The Network Plan shown in Chapter 4 shows a few locations where regional trail alignments, such as the Rock River Trail and the Glacial River Trail, may need to be modified within Watertown as shared use paths and other segments of the future network are constructed. Specifically, the City should work together with Jefferson and Dodge County to update regional trail maps.

Expansion of the regional network, such as constructing a trail west towards Waterloo, or continuing to expand regional trails north, should also include the participation of Watertown City staff and/or members of the Bicycle and Pedestrian Path Task Force.

### 3 EVALUATION, MONITORING & TRACKING

Consistent and documented data collection plays an increasingly vital role in understanding baseline inventory of City multimodal facilities, as well as serve as information that is often required or useful in grant writing or fund-seeking efforts. The following actions are recommended to keep the City's information up-to-date and accessible as the network develops:

- » **Continue to maintain a GIS geodatabase** with shapefiles of roadway information, along with existing bicycle and pedestrian facilities. As facilities are built, update this information, along with reviewing inventory on an annual basis.
- » **Continue to conduct annual or multi-year condition assessments** of trails, sidewalks, and on-street facilities, in order to budget for annual maintenance.
- » **Develop a public-facing ArcGIS Online map** that shows existing trails, sidewalks, and bikeways, or integrate this data into the existing City of Watertown Public GIS Viewer. Update this data with future/planned/funded projects as they come on board and include trail access points and other network features.
- » **Collect annual user counts** on trails and as part of future pilot projects. Examples include conducting manual or automated counting on the Interurban Trail or along other regional routes to understand how trails are used seasonally. Visitor intercept surveys could also be conducted to understand where people are coming from, as well as potential amenities or concerns to address.
- » **Conduct a community-wide survey** on an annual or biennial basis, similar (or identical) to the community survey used for the development of the Bicycle and Pedestrian Plan. This way, information can be compared year-over-year to understand if concerns are being addressed and to help prioritize projects for inclusion in the City's CIP.

### 4 ENCOURAGEMENT & EDUCATION

The following programs and initiatives are recommended to promote a culture of biking and walking in Watertown, as well as to educate and inform residents about best practices:

- » Continue to support the Watertown Police Department's annual **Bicycle Rodeo and educational events** to teach young people (and adults!) how to safely maneuver a bicycle and learn the rules of the road.
- » **Develop a guidebook of the City's general bicycle, pedestrian and driver etiquette and rules of the road** ordinances or state statutes. This guidebook could be in the form of a StoryMap or other interactive website to serve as a resource for residents and educators in the community, as well as to communicate potential upcoming changes in the City's policies regarding E-bikes and other multimodal topics.
- » Develop a program to **share in the cost for installing city-branded bike racks at businesses** throughout Watertown.
- » **Develop a city-wide wayfinding plan** with specific brand design for directional signage for the On- and Off-Street Network and Regional Overlays.
- » Re-apply to become certified as a **Bicycle Friendly Community** through the League of American Cyclists.
  - In 2017, the City of Watertown received an Honorable Mention for their application to be recognized as one of five levels of award (diamond, platinum, gold, silver and bronze). The award designation recognizes communities that are making demonstrated progress towards the goals of Bicycle Friendly Communities through planning, policies, systems, and partnerships.



# PHASING PLAN FOR IMPLEMENTATION

Implementation of the Network Plan and Intersection Treatments detailed in Chapter 4, and with further guidance provided in Chapter 5, will need to be accomplished in phases based on community-identified priorities, balanced with available funding, feasibility of construction and alignment with related projects (such as roadway improvements).

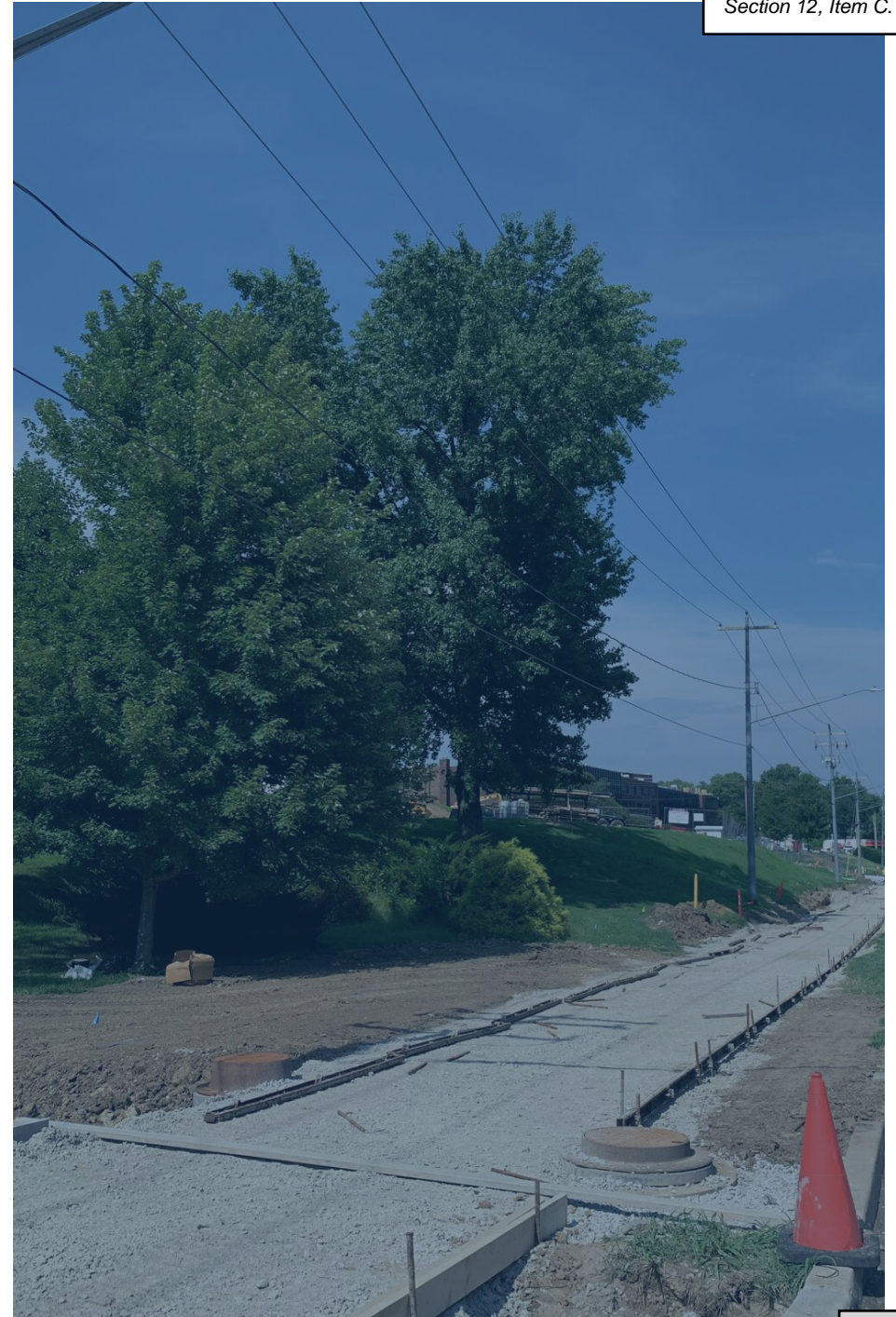
The projects have been split into three categories:

- Backbone Projects**
- Ongoing Projects**
- Long-Term Projects**

Each project listed in Tables 7.1, 7.2, and 7.3 lists the project name, location, project type (New Facility, Facility Conversion, Facility Upgrade), estimated cost, collaborating agency, associated intersection treatments, associated projects, and wayfinding strategies.

**The following are steps that will need to be completed prior to construction or implementation of any improvement can occur (not all steps may be necessary for every project):**

- » Feasibility and engineering analysis, including potential analysis for economic impact, archaeological/historical/natural/cultural resource review with other agencies with jurisdiction.
- » Funding sources will need to be identified and secured.
- » Potential land surveying, negotiation with any property owners (as necessary) for easements if additional right-of-way is needed. Note that state statute prohibits the use of eminent domain to establish or extend recreational trails, bicycle ways, bicycle lanes or pedestrian ways (Act 59, 2017).
- » Detailed design and engineering of new facilities.
- » Coordination with other roadway, trail, or capital improvement project.



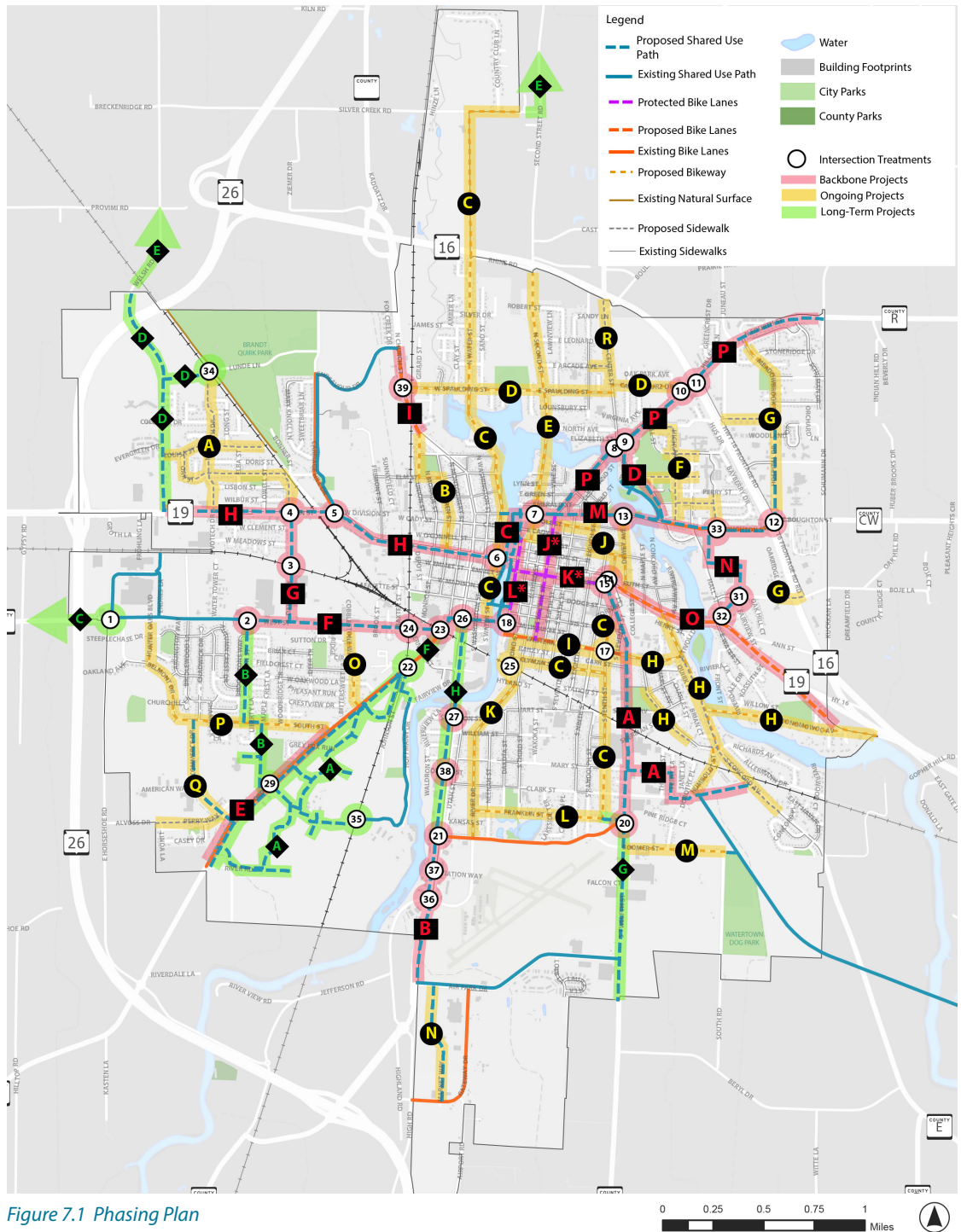


Figure 7.1 Phasing Plan

**Backbone Projects** are generally larger projects that have been identified as vital to create a well-connected network. You can think of these projects as the ‘spine’ of the City’s network. Many of these projects involve the construction of shared use paths as new facilities and will require time and significant effort to secure funding through grants and collaborative efforts. These projects should be the primary focus for grant seeking and implementation for the coming years.

**Ongoing Projects** are generally smaller, lower-cost projects or projects that can be more easily folded into the City’s Capital Improvement Program, although this does not prevent the City from collaborating or seeking grant-funding for implementation. These projects are primarily sidewalk and on-street bikeway projects.

**Long-Term Projects** will generally require more planning and collaboration with regional agencies to implement or are intended to be initiated and completed as part of future.

*\*Note that Backbone Projects J, K, and L (two-way protected bike lanes in downtown) should be considered as future/possible projects; other facility types such as traditional bike lanes or shared use paths may be considered for implementation.*

## BACKBONE PROJECTS

Tag	Location	Extents	Planned Facility	Project Type	Length	Unit Cost*	Estimated Cost	Collaborators
A	12th St / Interurban Trail	Interurban Trail to Market St	Shared Use Path	New Facility	9961	\$80	\$796,880	
B	S Church St	Air Park Dr to Boomer St	Shared Use Path	New Facility	1840	\$80	\$147,200	WisDOT
C	Riverwalk Extension	Rock River (east and west sides) Main St to Division St	Shared Use Path	New Facility	4125	\$80	\$330,000	
D	Labaree St	Fourth St to Division St	Shared Use Path	New Facility	2418	\$80	\$193,440	
E	Milford St	Western City Limits to South St	Sidewalk	New Facility	4555	\$35	\$159,425	
F	West St / Milwaukee St	Benton Ln to Milford, Milwaukee St to 1st St	Shared Use Path	New Facility	6354	\$80	\$508,320	
G	Dayton St	West St to Main St	Shared Use Path	New Facility	2815	\$80	\$225,200	
H	W Main St	Welsh St to S 1st St	Shared Use Path	Sidewalk to SUP Conversion	9266	\$80	\$741,280	WisDOT
I	N Church St	Endeavour Dr to Union St	Bike Lanes	New Facility	2325	\$20	\$46,500	
J	Fourth St**	Western Ave to Division St	Two-Way Protected Bike Lanes	New Facility	3244	\$60	\$194,640	
K	Market St**	Riverwalk Trailhead to Sharp Corner Park	Two-Way Protected Bike Lanes	New Facility	2617	\$60	\$157,020	
L	First St**	Western Ave to Jones St	Two-Way Protected Bike Lanes	New Facility	2172	\$60	\$130,320	
M	Division St / Boughton St	Fourth St to SH 16	Shared Use Path	New Facility	5834	\$80	\$466,720	WisDOT, Dodge Co
N	Riverside Middle School	Main St to Boughton St	Shared Use Path	New Facility	3563	\$80	\$285,040	
O	E Main St / Summit Ave	Sharp Corner Park to Oconomowoc Ave	Bike Lanes	New Facility	7020	\$20	\$140,400	WisDOT, Jefferson Co
P	Fourth St	Division St to Schuman Dr	Shared Use Path	Conversion	9565	\$80	\$765,200	WisDOT, Dodge Co
							<b>\$5,287,585</b>	

Table 7.1 Backbone Projects (generally listed in order of priority)

\*Unit costs do not include costs related to engineering, mobilization, contingency, or other extenuating site conditions that may require retaining walls or earthwork to significantly change grades. Unit costs are based on 2026 pricing of typical projects in similarly-sized communities in the Upper Midwest.

\*\*Future/possible facility recommendations. Other dedicated bicycle facilities (shared use path or traditional bike lanes) should be considered for implementation.

Tag	Location	Implementation Notes	Associated Intersection Treatments	Other Associated Projects	Wayfinding
A	12th St / Interurban Trail		20, 15		Off-Street
B	S Church St	Air Park Dr to Boomer St is already under design and funded	36, 37, 21,		Off-Street
C	Riverwalk Extension	Rock River District Plan	7	Trailheads at Riverwalk and Market St, Bentzin Family Town Square, Fanny Lewis Park	Off-Street / Regional Trail Branding
D	Labaree St	In design (2026)	9	Riverside Park Trailhead	Off-Street
E	Milford St				
F	West St / Milwaukee St		2, 24, 23, 26, 18	Bridge Crossing	Off-Street - County Trail
G	Dayton St		3, 4		Off-Street
H	W Main St		4, 5, 6	Bentzin Family Town Square Trailhead	Off-Street
I	N Church St		39		On-Street
J	Fourth St	Explore option for shared use path or traditional bike lane at time of implementation			On-Street
K	Market St	Explore option for shared use path or traditional bike lane at time of implementation		Riverwalk Trailhead	On-Street
L	First St	Explore option for shared use path or traditional bike lane at time of implementation	18	Riverwalk Trailhead	On-Street
M	Division St / Boughton St		7, 13, 33, 12		Off-Street
N	Riverside Middle School	Collaboration with Watertown School District	32, 31		Off-Street
O	E Main St / Summit Ave	Collaboration with WisDOT as part of upcoming roadway improvements	14, 15		Off-Street
P	Fourth St	Will require collaboration with WisDOT	8,9, 10, 11	Grade Separated Crossing at SH 16	Off-Street

ONGOING PROJECTS

Section 12, Item C.

Tag	Location	Extents	Planned Facility	Project Type	Length	Unit Cost*	Estimated Cost	Collaborators
A	Northwest Neighborhood	Louisa St, Votech Dr, Oak St	Sidewalks	New Facility	9925	\$35	\$347,375	
B	Lincoln Park Area	Union St / Elm St / Warren St	Bikeway	New Facility	3610	\$6	\$21,660	
C	Glacial River Trail	S Tenth St, Clyman St, 2nd St, S Water St, N Water St, Silver Creek Rd	Bikeway - Regional Trail Network	Facility Upgrade	22200	\$10	\$222,000	
D	Spaulding St / Carl Schurz Dr	N Church St to Center St, Carl Schurz Dr	Bikeway	New Facility	7487	\$6	\$44,922	
E	N Second St	Division St to Robert St	Bikeway	New Facility	7282	\$6	\$43,692	
F	Riverside Neighborhood	Hus Dr, Highland Ave, Hill St, Anne St, Kiewert St, Hidde Dr	Sidewalks	New Facility	7032	\$35	\$246,120	
G	Meadowbrook / Mary Rose Park Neighborhood	Meadowbrook Dr, Hospital Dr, Allwardt St, E Main St	Sidewalk, Bikeway, Shared Use Path	New Facility	n/a	n/a	n/a	
H	Concord Ave Neighborhood	S Concord Ave, Oconomowoc Ave, Western Ave east of Twelfth St, Richards Ave	Sidewalk, Bikeway	New Facility	n/a	n/a	n/a	Jefferson Co (Western Ave)
I	Western Ave	First St to Twelfth St	Bike Lanes	New Facility	3184	\$20	\$63,680	Jefferson Co
J	Downtown Bikeways	Cole St, Eighth St, Jones St, Dewey Ave, 10th St	Bikeway	New Facility	5996	\$6	\$35,976	
K	River Dr / Second St	Boomer St to Second St to Western Ave	Bikeway	New Facility	5255	\$6	\$31,530	
L	Franklin St	River Dr to Tenth St	Bikeway	New Facility	3369	\$6	\$20,214	
M	Boomer St	Twelfth St to Watertown Dog Park	Bikeway	New Facility	2648	\$6	\$15,888	
N	Market Way	Gateway Dr to Air Park Dr	Shared Use Path	New Facility	3016	\$80	\$241,280	
O	Cobblestone Way	Milford St to West St	Bikeway	New Facility	2124	\$6	\$12,744	
P	South St/Belmont Dr / Hunter Oaks Rd	South St/Belmont Dr / Hunter Oaks Rd	Bikeway	New Facility	6888	\$6	\$41,328	
Q	Commerce Dr / Perry Way	Commerce Dr and Perry Way	Shared Use Path and Sidewalk	New Facility	n/a	n/a	n/a	
R	Center St and East Arcade Ave	Arcade Ave to City Limits	Sidewalk	New Facility	1891	\$35	\$66,185	

**\$1,454,594**

Table 7.2 Ongoing Projects

Tag	Location	Implementation Notes	Associated Intersection Treatments	Other Associated Projects	Wayfinding
A	Northwest Neighborhood	Implement with roadway improvements	34 - future railroad crossing at Lunde Ln / Brandt QuirkPark		
B	Lincoln Park Area				On-Street
C	Glacial River Trail				On-Street Glacial River Trail
D	Spaulding St / Carl Schurz Dr		39, 10		On-Street
E	N Second St		7		On-Street
F	Riverside Neighborhood		33		
G	Meadowbrook / Mary Rose Park Neighborhood		12		On- Street and Off-Street
H	Concord Ave Neighborhood			Priority Project A (Interurban Trail Connections)	On-Street
I	Western Ave		17		On-Street
J	Downtown Bikeways		13, 7, 14		On-Street
K	River Dr / Second St		25 - Railroad Crossing		On-Street
L	Franklin St			Priority Project A (Interurban Trail Connections)	On-Street
M	Boomer St			Shared Use Path connection from Watertown Dog Park Trailhead to Interurban Trail	On-Street
N	Market Way				Off-Street
O	Cobblestone Way				On-Street
P	South St/Belmont Dr / Hunter Oaks Rd				On-Street
Q	Commerce Dr / Perry Way				Off-Street
R	Center St and East Arcade Ave				

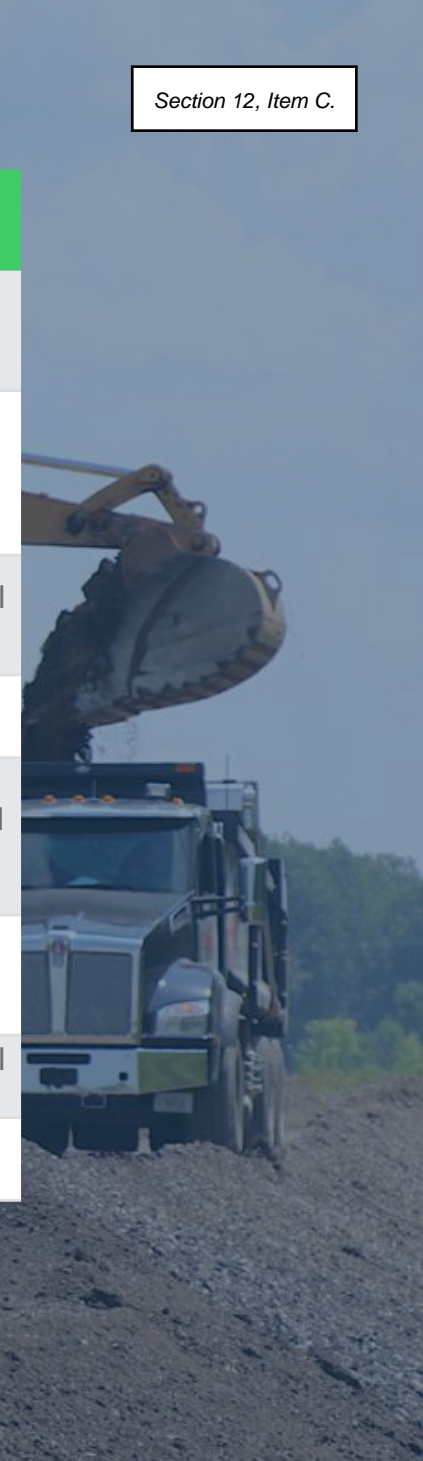
\*Unit costs do not include costs related to engineering, mobilization, contingency, or other extenuating site conditions that may require retaining walls or earthwork to significantly change grades. Unit costs are based on 2026 pricing of typical projects in similarly-sized communities in the Upper Midwest

Tag	Location	Extents	Planned Facility	Project Type	Length	Unit Cost*	Estimated Cost	Collaborators
A	Southwest Side Neighborhood	Southwest Side Neighborhood Phase II	Shared Use Path	New Facility	22675	\$80	\$1,814,000	Developer
B	Grinwald Park and Hunter Oaks Neighborhood	Milford St to South St, Benton St to West St	Shared Use Path	New Facility	5080	\$80	\$406,400	
C	County T	Regional Trail Connection to Waterloo	Shared Use Path	New Facility	n/a	\$80		Jefferson Co
D	Main St / Welsh Rd	Main St west of Dayton St to Welsh Rd to northern City limits	Shared Use Path	New Facility	7248	\$80	\$579,840	WisDOT, Dodge Co
E	Welsh Rd / Second St	Regional Trail Connection	Shared Use Path	New Facility	n/a	\$80		Dodge Co
F	Milford St	Johnson St to West St	Bike Lanes	New Facility	1357	\$20	\$27,140	
G	12th St (south of Boomer St)	South of Boomer St to City Limits	Shared Use Path	New Facility	4652	\$80	\$372,160	Jefferson Co
H	S Church St	Boomer St to Milwaukee St	Shared Use Path	New Facility	5752	\$80	\$460,160	WisDOT
							<b>\$3,199,540</b>	

Table 7.3 Long-Term Projects

\*Unit costs do not include costs related to engineering, mobilization, contingency, or other extenuating site conditions that may require retaining walls or earthwork to significantly change grades. Unit costs are based on 2026 pricing of typical projects in similarly-sized communities in the Upper Midwest.

Tag	Location	Implementation Notes	Associated Intersection Treatments	Other Associated Projects	Wayfinding
A	Southwest Side Neighborhood	Trails to be implemented as neighborhood is developed, including Shared Use Path along Milford St	22, 29, 35	H - Bike Lane extension on Milford St to West St	Off-Street
B	Grinwald Park and Hunter Oaks Neighborhood		2, 29		Off-Street
C	County T	Long-term collaboration to plan and build a regional trail connection per Jefferson County long-range plans.	1		Off-Street / Regional Trail Branding
D	Main St / Welsh Rd		34	Railroad crossing at Lunde Ln	Off-Street
E	Welsh Rd / Second St	Long-term collaboration to build a regional trail connection to a destination north of Watertown.			Off Street / Regional Trail Branding
F	Milford St	Implement with Southwest Side Neighborhood Phase II trails	22, 23	A - Southwest Side Neighborhood Phase II	On-Street
G	12th St (south of Boomer St)		20		Off-Street / Regional Trail Branding
H	S Church St	Boomer St to Milwaukee St	21, 38, 27, 26		Off-Street



# OPERATIONS AND MAINTENANCE

## SNOW/ICE REMOVAL

Snow and ice removal are key to providing safe access to trails, sidewalks, and on-street facilities year-round. In Watertown, residents are responsible for maintaining clear paths for sidewalks adjacent to or within their property that are used by the public. The City of Watertown Parks, Recreation, and Forestry Department clear some shared use paths, some trail segments within parks, and a handful of sidewalks as part of development agreements.

This plan recommends the following for clearing responsibilities:

- » The City should continue to clear existing and future shared use paths and sidewalks that are not adjacent to residential units, with an emphasis on paths that are near schools.
- » Residents should be responsible for clearing sidewalks adjacent to their property.
- » The City should clear bike lanes and protected bike lanes as part of existing roadway clearing protocol.

With the addition of more shared use paths, sidewalks, and on-street facilities, the City's Park, Recreation and Forestry Department may need to increase staffing levels to accommodate the additional mileage for clearing. It should be noted that some grants may require that the City continues to clear new facilities that are funded through their sources.



## PAVEMENT MANAGEMENT

Regular maintenance of trails and sidewalks will extend the life of the surface and reduce the overall long-term costs of total reconstruction of facilities. Regular maintenance also keeps pedestrians and cyclists safe from hazards, allows the facilities to be used by people with a wide variety of abilities, and provides a welcoming and high-quality experience. People are more likely to use facilities that are in good physical condition, and having a maintenance plan in place is sometimes a requirement to receive state or federally funded grants.

A typical asphalt surfaced trail has a life expectancy of 20 – 25 years if constructed correctly with adequate depth of aggregate base and regular maintenance. Concrete sidewalks tend to have more variable durability, with a life expectancy of upwards of 30 years. Generally, less annual/ongoing maintenance is required for concrete sidewalks, as the cost and effort to replace segments as needed is lower. Factors that affect the longevity of facilities include seasonal or annual maintenance, weather and climate, exposure to ultraviolet light, use by heavy vehicles, poor soils, and drainage. Annual condition inventory and budgeting for maintenance will extend the life of any trail or sidewalk surface.

According to the Local Roadway Research Board, deferred maintenance can lead to a shorter service life and result in earlier needs for major rehabilitation or replacement needs. Preventative maintenance actions are typically applied to trails while they are in “good” or “fair” condition to keep them in a usable state.



- » **Crack Filling:** Crack filling is a common practice applied to asphalt trails when cracks are wider than 3/8". Crack sealing is a flexible latex product that is pumped into cracks to prevent water intrusion and damage to the sub-grade. Crack filling provides safety benefits for all users but does not fully address pavement quality or distress issues. Crack filling should be viewed as a short-term preventative maintenance technique.
- » **Thin Overlay:** An overlay consists of a thin layer of asphalt that is applied to the top of the surface of the trail. Application of a thin overlay is a costly technique but can extend the service life of the pavement by 5 to 10 years and improve riding quality.
- » **Mill and Overlay:** A mill and overlay is also a common technique for major rehabilitation and reconstruction projects. This technique builds structural capacity by milling the existing pavement and adding a new layer of asphalt. A mill and overlay can extend the life of a trail by 10 to 25 years, depending on the trail's structural base and depth of the mill and overlay.
- » **Mastic Products:** Mastic products are seal coating materials that are applied to larger cracks that cannot be addressed with traditional crack filling treatments. Mastic products serve as a joint sealer without jeopardizing the ride quality of the trail. These products are designed to dry quickly (within one hour) and can extend the life of a trail by 3 – 5 years. This technique is both a preventative maintenance measure and a minor rehabilitation practice.
- » **Slurry Seal:** A slurry seal is a preventative maintenance procedure that provides a protective surface to the existing asphalt trail. More advanced applications are known as micro-surfacing. This treatment includes a blend of oil and small aggregate that is applied to the trail in 1/8" depths. By sealing the trail, the base is protected from water damage, and the surface is protected from weather and wear. This treatment can extend a trail's life by 3 – 5 years, while a micro-surfacing treatment can last more than 7 years. Slurry sealing and micro-surfacing require a longer period to dry (6 – 8 hours).

Table 7.6 outlines recommended maintenance activities and suggested frequencies for application.

Maintenance Activity	OPTIMAL FREQUENCY							Notes
	Weekly	Monthly	Quarterly	Annually	Spring/Fall	After Storm	Other	
<b>General Maintenance</b>								
1	Safety inspection	X					X	
2	General debris and trash pickup	X					X	
3	Vandalism inspection	X						
4	Encroachments							Ongoing
<b>Pavement</b>								
1	Pavement survey					X		Conduct Spring and Fall surveys
2	Crack sealing							Reactionary
3	Fog seal							As Needed
4	Seal coat							As Needed Lifespan approximately 4-6 years
5	Slurry seal							As Needed Lifespan approximately 6-10 years
6	Overlay							As Needed Lifespan approximately 8-10 years
7	Reconstruct							As Needed Lifespan approximately 20 years
8	Inspect pavement markings				X			As Needed
9	Repaint pavement markings							As Needed
<b>Vegetation</b>								
1	Mowing- clear zones, trailhead areas	X	X					
2	Brush trimming/ overhead trimming				X			Spring activity
3	Clear zone weed control							As Needed Noxious weed removal
4	Sight line trimming at intersections		X					Roads, other trails, driveways, etc.
5	Tree removal						X	As Needed Storm cleanup
6	Rain garden maintenance		X				X	
7	Trail sweeping/ blowing					X	X	As Needed Up to weekly frequency in Fall
8	Seeding				X	X		Spring activity
9	Root cutting							Monitor root activity along trail

Table 7.4 Recommended Maintenance

Maintenance Activity	OPTIMAL FREQUENCY							Notes
	Weekly	Monthly	Quarterly	Annually	Spring/Fall	After Storm	Other	
<b>Drainage</b>								
1	Erosion repair			X		X	X	After spring snow melt, storm cleanup
2	Culvert/ catch basin clearing			X			X	Storm cleanup
3	Ditch maintenance (clear of debris, trash, branches)				X		X	Spring activity
4	Standing water repair				X		X	
<b>Structures</b>								
1	Bridge inspection (non-structural inspection)				X			
2	Tunnel inspection (non-structural inspection)				X			
3	Boardwalk inspection				X			
4	Railroad crossing inspection				X			Notify owner (railroad) of problems
5	Retaining walls				X			

## MAINTENANCE COSTS

The table below outlines the existing and proposed shared use path and sidewalk network in Watertown, along with anticipated annual operations and maintenance costs, as well as the capital costs associated with replacement of facilities. Anticipated costs are based on consultant experience developing facilities in similar communities across the Upper Midwest. Local costs may vary and are subject to inflation or other changes over time.

	Qty (Miles)	Qty (LF)	Annual O+ M Cost	Total O+M Annual Cost	Capital Cost	Total Projected Capital / Replacement Costs	Estimated Life
Existing Shared Use Paths (Asphalt)	6.4	33,792	\$1,500 / mi	\$9,600	\$80/LF	\$2,703,360	20 - 25 years
Proposed Shared Use Paths (Asphalt)	22.1	116,795	\$1,500 / mi	\$33,180	\$80/LF	\$9,343,600	20 - 25 years
Existing Sidewalks (Concrete)	97.9	516,912	\$400/ mi	\$39,160	\$35/LF	\$18,091,920	30+ years
Proposed Sidewalks (Concrete)	6.0	31,778	\$400/ mi	\$2,407	\$35/LF	\$1,112,230	30+ years

Table 7.5 Estimated Maintenance Operation Costs

## FUNDING SOURCES

Achieving the vision for a well-connected bicycle and pedestrian network in Watertown will take significant funding, not only for construction of new facilities, but also for ongoing maintenance and operations of existing and future facilities.

There are several potential funding sources available to help finance implementation, including state and federal grant programs. Funds from any of these grant programs are subject to change due to fluctuations in federal, state, and local budgets and legislation. The network improvements recommended in this plan should be incorporated into the City-wide Capital Improvement Plans and Programs, with Ongoing Projects and matching funds for projects with grant funding as a priority. Additionally, the city of Watertown should continue to utilize the existing framework through the City's subdivision ordinance to ensure that new developments include bike and pedestrian facilities as planned.

The City of Watertown should also consider coordinating efforts with other units of government, such as Dodge and Jefferson Counties, as well as other public agencies and non-profit organizations to help fund projects and pursue grant funding. The following table outlines potential state and federal funding sources that could be used to implement projects in Watertown.



Grant Name	Source	Grant Goal/Purpose	Eligible Applicants	Eligible Projects/ Example Projects	Grant Amount/ Range/Limit	Deadlines/ Grant Cycle	Watertown Projects	Section 12, Item C.
Wisconsin DNR Grants								
Knowles-Nelson Stewardship Local Assistance Grant Program	Wisconsin DNR	The Knowles-Nelson Stewardship Fund was created in 1989 to preserve important natural communities, protect water quality and fisheries, and expand opportunities for outdoor recreation.		[NEED TO VERIFY - RECENT 2026 LEGISLATION OMITTED LAND ACQUISITION]				<a href="https://dnr.wisconsin.gov/topic/Stewardship">https://dnr.wisconsin.gov/topic/Stewardship</a>
Aids for the Acquisition and Development of Local Parks (ADLP)	Wisconsin DNR	Helps communities and organizations acquire and develop land for public nature-based outdoor recreation and improve community recreation areas.	Towns, villages, cities, counties, tribal governments, and NCOs.	Land acquisition and development projects that provide opportunities for nature-based outdoor recreation are eligible for ADLP grants.	50% match; Funds are allocated on regional basis proportional to population, projects compete against other projects in their region	Annual May 1 deadline	Riverwalk Extension, Riverside Park, Trailhead development	<a href="https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG">https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG</a>
Urban Green Space Program (UGS)	Wisconsin DNR	Supports acquisition of land for open natural areas and community gardens within or near urban areas.	"Towns, villages, cities, counties, tribal governments, NCOs, sanitary districts, and public inland lake protection and rehabilitation districts"	Projects that acquire land within or in proximity to urban areas that provides open space, protects unique natural features, and/or provides opportunities for community gardening are eligible to apply for UGS grants. Development projects are not eligible for UGS grants.	50% match; projects compete state wide	Annual May 1 deadline	Shared Use Paths that have associated pollinator pathways, landscaping or best management stormwater infrastructure included in the scope, Trailhead development.	<a href="https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG">https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG</a>
Urban Rivers Grant Program (URGP)	Wisconsin DNR	Helps restore and preserve the character of urban river corridors through the acquisition and development of land adjacent to rivers.	Towns, villages, cities, counties, tribal governments, and NCOs	Projects that acquire land within or in proximity to urban areas that provides open space, protects unique natural features, and/or provides opportunities for community gardening are eligible to apply for UGS grants. Development projects are not eligible for UGS grants.	50% match; no applicant can receive more than 20% of allocated funds in any fiscal year; projects compete statewide	Annual May 1 deadline	Riverwalk Extension, Riverside Park, Trailhead development	<a href="https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG">https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG</a>
Acquisition of Development Rights	Wisconsin DNR	Protect natural, agricultural, and forest lands that provide nature-based outdoor recreation by purchasing development rights and compensating landowners for limited future development on their land.	Local/tribal government, lake sanitary districts/public lake inland protection and rehab districts; conservation non-profits	Projects that acquire development rights to support nature-based outdoor recreation.	50% match; projects compete state wide	Annual May 1 deadline		<a href="https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG">https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG</a>

Table 7.6 Grants - Wisconsin DNR

Grant Name	Source	Grant Goal/Purpose	Eligible Applicants	Eligible Projects/ Example Projects	Grant Amount/ Range/Limit	Deadlines/ Grant Cycle	Watertown Projects	Section 12, Item C.
Wisconsin DOT								
Local Roads Improvement Project (LRIP)	WisDOT	The Local Roads Improvement Program (LRIP) assists local governments in improving seriously deteriorating county highways, town roads, and city and village streets.	Local units of government		Reimbursement program, 50% match for entitlement and discretionary projects; 10% match for supplemental projects	LRIP projects are awarded every two years on a biennial budget cycle. The current biennial program cycle is from July 1, 2025, through June 30, 2027.		<a href="https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/lrip.aspx">https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/lrip.aspx</a>
Surface Transportation Program - Urban	WisDOT	The objective of the STP-Urban Program is to improve transportation on Wisconsin's federal-aid eligible roads and streets in urban areas.	"Counties, towns, cities, villages and certain public authorities located within urban and urbanized areas..."	Federal funding is provided for a wide range of transportation-related activities, including projects on higher function local roads not on the State Trunk Highway system, and local safety improvements.		TBD		<a href="https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-urban.aspx">https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-urban.aspx</a>
2026-2030 Transportation Alternative Program (TAP)	WisDOT	The Transportation Alternatives Program (TAP) is the State of Wisconsin's program for what is now the federal Transportation Alternatives (TA) set-aside Program. Wisconsin used to have separate Bicycle and Pedestrian Facilities Program and Safe Routes to School Program, now any projects eligible under these programs are funded through the TAP program.	Local governments, Regional transportation authorities, Transit agencies, Natural resource or public land agencies (see description below), School districts, local education agencies, or schools, Tribal governments, etc.	Projects that upgrade the condition of streets, highways, and bridges making them safe for all users, while simultaneously modernizing them so that the transportation network is accessible for all users.	Projects are reimbursed up to 80%	2026-2030 program applications were due in 2025; keep an eye on website for future funding cycles	Intersection treatments that address safety concerns, shared use paths, on-street facilities, sidewalk improvements.	<a href="https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/tap.aspx">https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/tap.aspx</a>
Highway Safety Improvement Project (HSIP)		The Highway Safety Improvement Program (HSIP) is a core Federal-aid program with an objective to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads and roads on Tribal lands	local government units	The HSIP requires a data-driven and strategic approach to fund highway safety projects at sites that have experienced a high crash history. The program has an emphasis on low-cost projects that can be implemented quickly, ideally within four years.	90% federal funds, 10% local match required	Mid-cycle deadline was 2025.		<a href="https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/hsip.aspx">https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/hsip.aspx</a>

Table 7.7 Grants - Wisconsin DOT

Grant Name	Source	Grant Goal/Purpose	Eligible Applicants	Eligible Projects/ Example Projects	Grant Amount/ Range/Limit	Deadlines/ Grant Cycle	Watertown Project	Section 12, Item C.
Federal Grants								
Recreational Trails Program (RTP)	Federal program administered by Wisconsin DNR	The RTP program provides funds to develop and maintain recreational trails and trail related facilities for both motorized and non-motorized recreational trail uses. RTP grants are to be used on trail projects that further a specific goal or are included in the State Comprehensive Recreation Plan (SCORP) or a local plan referenced in the SCORP.	Towns, villages, cities, counties, tribal governing bodies, school districts, state agencies, federal agencies or incorporated organizations are eligible to apply for funds.	Eligible RTP projects, in order of priority, are: • Rehabilitation and maintenance of existing trails and trailhead facilities; • Development of new trails, trail linkages and trailhead facilities (some restrictions apply on federal lands); and • Acquisition of property for trails in areas with limited trail opportunities. Note: applications for acquisition projects are not being accepted for State Fiscal Year 2025. "	Applicants can receive up to 80% reimbursement; individual projects cannot exceed \$100,000 (for 2025-2026 application cycle)	March 1, 2026 deadline (March 1 every year)	Regional trail connections, shared use paths (links to the Interurban Trail and other longer segments of shared use paths as shown on the network plan).	<a href="https://dnr.wisconsin.gov/aid/RTP.html">https://dnr.wisconsin.gov/aid/RTP.html</a>
Land and Water Conservation Fund (LWCF) Program	Federal program administered by Wisconsin DNR	The federal LWCF program supports land acquisition and development of high-quality outdoor recreation amenities in local communities.	Towns, villages, cities, counties, tribal governments, school districts or other state political subdivisions	Generally, all acquisition and development projects that are eligible under the ADLP, UGS, and UR Stewardship subprograms are also eligible for LWCF grants. In addition, projects that provide outdoor recreation facilities that are not exclusively nature-based, such as active sports facilities, are eligible for LWCF grants.	Funds allocated proportional to population; compete against projects within your region		Riverwalk Extension, Riverside Park, Trailhead development, shared use path improvements.	<a href="https://dnr.wisconsin.gov/topic/Stewardship/FederalLUG">https://dnr.wisconsin.gov/topic/Stewardship/FederalLUG</a>
Better Utilizing Investments to Leverage Development (BUILD) Grant Program	US DOT	The U.S. Department of Transportation's (USDOT) Better Utilizing Investments to Leverage Development (BUILD) grant program provides grants for surface transportation infrastructure projects with significant local or regional impact.	States, local units of government, public agencies, public transportation authority, transit agency, multi-jurisdictional group of entities that are separately eligible	Highway or bridge projects, public transportation projects, passenger and freight rail transportation projects, projects to replace or rehabilitate a culvert or prevent stormwater runoff for the purpose of improving habitat, inter modal projects	Minimum award: \$1 million for rural capital projects; \$5 million for urban capital projects; Planning projects do not have a minimum award size; Maximum award: \$25 million; 20% match	Feb 24 2026 (annual notice of funding opportunity released, that determines deadline)		<a href="https://www.transportation.gov/BUILDgrants">https://www.transportation.gov/BUILDgrants</a>
Safe Streets and Roads for All (SS4A)	US DOT	The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway fatalities and serious injuries.	Metropolitan planning organizations; local units of government; transit agencies; tribal governments	Planning and Demonstration Grants, Implementation Grants, Action Plans to address a roadway safety problem. Eligible projects and strategies can be infrastructural, behavioral, and/or operational activities.	Approximately \$1 billion is still available for the next funding round.	Notice of Funding Opportunity has not been released for FY 2026 yet; 2025 was due in June		<a href="https://www.transportation.gov/grants/SS4A">https://www.transportation.gov/grants/SS4A</a>

Table 7.8 Grants - Federal Grants

Grant Name	Source	Grant Goal/ Purpose	Eligible Applicants	Eligible Projects/ Example Projects	Grant Amount/ Range/Limit	Deadlines/ Grant Cycle	Watertown Projects	U <span style="border: 1px solid black; padding: 2px;">Section 12, Item C.</span>
Non-Profit and Private Grants								
Community Change Grants	America Walks and CDC	This program funds projects related to creating healthy, active, and engaged places to live, work, and play.		Projects that demonstrate increased physical activity and active transportation	Funds 6 projects at \$2,000 each	Feb 10 2026		<a href="https://docs.google.com/forms/d/e/1FAIpQLSfl3LYjU0Uai9xueDUudIP_cPWR5z-8ur0fa1XqBH-QCTeyg/viewform">https://docs.google.com/forms/d/e/1FAIpQLSfl3LYjU0Uai9xueDUudIP_cPWR5z-8ur0fa1XqBH-QCTeyg/viewform</a>
AARP Community Change Grants	AARP	A grant program to make communities more livable for people of all ages with tangible improvements that jump-start long-term change	Government entities, non-profit organizations	Projects that expand or improve safety of transportation and mobility options, including biking and walking. May be tangible (crosswalks, benches, bike lanes, etc.) or used to leverage additional support from other sources	Flagship grant average is between \$10,000-12,000; Capacity-building grant is up to \$2,500; Demonstration grants are typically between \$10,000-20,000	March 4 2026		<a href="https://www.aarp.org/livable-communities/community-challenge/info-2026/2026-challenge.html">https://www.aarp.org/livable-communities/community-challenge/info-2026/2026-challenge.html</a>
Greater Watertown Community Foundation		The Foundation equips community change leaders with the tools they need to build strong families and thriving communities.		Not a defined grant program, but a community organization that offers funding -- write-in with a grant application				<a href="https://watertownhealthfoundation.com/GetInvolved.html#ApplyForFunding">https://watertownhealthfoundation.com/GetInvolved.html#ApplyForFunding</a>

Table 7.9 Grants - Non-Profit and Private Grants

**RESOLUTION TO  
AWARD CONTRACT FOR CONSTRUCTION INSPECTION FOR PHASES II &  
III OF THE ROCK RIVER RIDGE SUBDIVISION TO ROBERT E. LEE &  
ASSOCIATES FOR \$53,650**

**SPONSOR: ALDERPERSON ARNETT, CHAIR  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the Rock River Ridge Subdivision is being developed within the City of Watertown and requires construction inspection services to ensure that public infrastructure improvements are constructed in accordance with City standards and specifications; and,

**WHEREAS**, Phases II & III of the Rock River Ridge Subdivision include the installation of storm sewer and sanitary sewer infrastructure that will ultimately become part of the City’s public utility systems; and,

**WHEREAS**, the Public Works Department sought quotes from qualified engineering firms to perform construction inspection services for Phases II & III of the Rock River Ridge Subdivision; and,

**WHEREAS**, Robert E. Lee & Associates, Inc., submitted a proposal to provide construction inspection services for sanitary sewer & storm sewer infrastructure for a total cost of \$53,650.00; and,

**WHEREAS**, pursuant to the subdivision development agreement and City code, the City is authorized to recover construction inspection costs associated with subdivision improvements, and the developer will reimburse the City for fifty percent (50%) of the construction inspection costs associated with this work; and,

**WHEREAS**, the Public Works Department presented Robert E. Lee & Associates, Inc.’s proposal to the Public Works Commission for their review and possible approval; and,

**WHEREAS**, the Public Works Commission reviewed, approved, and recommends Common Council approval of the construction inspection services contract with Robert E. Lee & Associates, Inc. for \$53,650.00; and,

**WHEREAS**, funding for the City’s portion of this project will come from the following accounts: Storm Water Utility Outside Services 16-58-16-47 and Wastewater Sewer Rehab 02-97-30-11.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to award to Robert E. Lee & Associates, Inc., construction inspection services for Phases II & III of the Rock River Ridge Subdivision for a total not to exceed cost of \$53,650.00, with funding to come from Storm Water Utility Outside Services 16-58-16-47 and Wastewater Sewer Rehab Account 02-97-30-11, with fifty percent (50%) of the cost to be reimbursed to the City by the developer.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED March 17, 2026

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CITY CLERK

APPROVED March 17, 2026

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MAYOR

**RESOLUTION  
2026 ANNUAL SIDEWALK REPAIR PROGRAM AREA**

**SPONSOR: ALDERPERSON ARNETT  
FROM: PUBLIC WORKS COMMISSION**

**BE IT RESOLVED** by the Common Council of the City of Watertown that the City Engineer, through the designated Sidewalk Inspector, be and is hereby authorized to cause the repaired or replaced any defective or unsafe sidewalk within the City, commencing with and directly abutting the described areas and properties in 2026 in accordance with the State Statute 66.0907(3), and herein described as follows:

- Both sides of Meadowbrook Drive – Alwardt Street to N. Fourth Street
- North side of Wedgewood Drive – #1406 to Schuman Drive
- North side of Timber Ridge Trail – Meadowbrook Drive to Schuman Drive
- North side of Stoneridge Drive – #1402 to Schuman Drive
- Both sides of Schuman Drive – Termini to N. Fourth Street
- Both sides of Prospect Street – E. Spaulding Street to E. Leonard Street
- Both sides of E. Spaulding Street – N. Second Street to Center Street
- East side of Randolph Street – Clark Street to Mary Street
- West side of Randolph Street – #1410 to #1406
- Both sides of S. Third Street – Clark Street to Mary Street

**BE IT FURTHER RESOLVED** THAT SAID Sidewalk Inspector shall notify the property owners in writing, with defective or unsafe sidewalk to repair or replace the sidewalk. In compliance with the requirements of the City policy governing such construction. Property owner is given fourteen (14) days from the date of notice to notify City of how repairs will be completed, and that if not so repaired or replaced within the said says, as set in the written notice, the City of Watertown shall cause such sidewalk to be repaired or replaced and charge the cost thereof to the abutting property. Said money is to be charged to the 2026 Sidewalk Capital Account Number 05-58-11-73.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED March 17, 2026

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CITY CLERK

APPROVED March 17, 2026

\_\_\_\_\_  
MAYOR

**RESOLUTION TO  
MODIFY 2026 ECONOMIC DEVELOPMENT BUDGET**

Section 12, Item F.

**SPONSOR: MAYOR STOCKS  
FROM: FINANCE COMMITTEE**

**WHEREAS**, the budgeted amount for the Economic Development Coordinator has been determined not to be sufficient; and,

**WHEREAS**, the demand for this position requires more hours to help ensure the growth of the city; and,

**WHEREAS**, the approved budget affords 18 hours per week and 27 hours has been determined to be a more accurate number; and,

**WHEREAS**, the additional wages and required benefits total \$17,170.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the 2026 City of Watertown Budget be amended as detailed below:

Account #	Name	Curr Bdgt	+ / -	Modified
<b>60 Economic Development</b>				
60-51-05-10	Wages	36,540	14,950	51,490
60-51-05-33	WRS	2,631	1,076	3,707
60-51-05-34	Social Security	2,265	927	3,192
60-51-05-35	Medicare	530	217	747
	Impact on Fund Balance		(17,170)	

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED March 17, 2026

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CITY CLERK

APPROVED March 17, 2026

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MAYOR