



## COMMON COUNCIL MEETING AGENDA

TUESDAY, JUNE 06, 2023 AT 7:00 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

**Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

*All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page:*

*<https://www.youtube.com/c/WatertownTV>*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. MINUTES OF COUNCIL MEETING HELD**

[A.](#) Minutes from May 16, 2023

**5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.*

**6. REPORTS**

[A.](#) Finance Committee minutes of May 8, 2023

[B.](#) Watertown Public Library meeting minutes from May 11, 2023

[C.](#) Committee of the Whole meeting minutes from May 16, 2023

[D.](#) RDA meeting minutes from May 17, 2023

[E.](#) Public Works meeting minutes from May 23, 2023

[F.](#) Downtown Main Street Task Force meeting minutes from May 24, 2023

**7. OLD BUSINESS**

[A.](#) Review and Approve: Appointment of District 3 Alderperson -Terry Bear, Steve Board, Tom Kohls, Nick McGriff

(Clerk will draw names for the order in which the applicants will speak)

**8. COMMUNICATION & RECOMMENDATIONS**

[A.](#) Welsh Road Highway Safety Improvement Program (HSIP) Project update and public information meeting

[B.](#) Presentation of Distinguished Service Award for Alders

**9. NEW BUSINESS**

[A.](#) Review and Approve: Committee Appointments

**10. ACCOUNTS PAYABLE**

[A.](#) Accounts Payable

**11. MISCELLANEOUS BUSINESS**

[A.](#) Payroll Summary - May 3, 2023 - May 16, 2023

## **12. LICENSES**

- A. Review and Approve: Temporary Secondary Location for Kellermeister Beverages LLC d/b/a BrewFinity Brewing at the Bentzin Family Town Square Sound of Summer Concert Series event on June 24, 2023 and August 26, 2023

## **13. ORDINANCES**

- A. Ord 23-17 - adopt the Planned Unit Development (PUD) - General Development Plan (GDP) under Section 550-152 for Areas A-D, C(b), G, H, and I of Bielinski Hunter Oaks Development Plan (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007) (Sponsor: Mayor Emily McFarland From: Plan Commission, 1st Reading)

## **14. RESOLUTIONS**

- A. Exh 9518 - Resolution for Approving EMS Contract with the Town of Milford (Sponsor: Mayor Emily McFarland From: Finance Committee)

## **15. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.*

## **16. ADJOURNMENT**

*Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), or by phone 920-262-4006.*

*“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”*

**Common Council Minutes  
Tuesday May 16, 2023**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, May 16, 2023. This meeting was open for attendance in the council chambers as well as virtually.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Bartz, Blanke, Smith (virtually), Schmid, Wetzel and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesch, Deputy Fire Chief Tony Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Assistant Police Chief Ben Olsen, Health Officer Carol Quest, Human Resource Director Lisa Schwartz, Utilities Superintendent Peter Hartz (virtually) and Deputy Treasurer/Clerk Sheri Larson.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

**MINUTES OF PRECEDING MEETING**

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, May 2, 2023. Ald. Blanke requested minutes for Ord. 23-14 to Amend Section 410-56 be corrected to state: "Ald. Schmid made a motion to table this ordinance to a later date, seconded by Ald Blanke and carried by roll call vote: Yes-6; No-2 (Lampe, Smith); Abstain-0."

**COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

**PUBLIC HEARING**

Mayor McFarland called the public hearing of Hunter Oaks Planned Unit Development (PUD) General Development Plan (GDP) to order at 7:02 p.m., no comments were given Mayor McFarland closed the public hearing at 7:02 p.m.

**REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Plan Commission Minutes from March 13, 2023; Watertown Housing Authority meeting minutes from March 16, 2023; Plan Commission Minutes from March 27, 2023; Board of Health Minutes from April 4, 2023; Plan Commission Minutes from April 10, 2023; Licensing Board minutes from April 12, 2023; Site Plan Review Minutes from April 24, 2023; Plan Commission Minutes from April 24, 2023; Site Plan Review Minutes from May 8, 2023; Public Works meeting minutes from May 9, 2023.

**COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland gave employee recognition to Christina Peerenboom for five years with the library. The Watertown Fire Department April Report was presented. Melissa Lampe gave an update on the Main Street Program. A reminder was given on the Southwest Side Neighborhood Plan Community Information Session.

**NEW BUSINESS**

Ald. Blanke made a motion to approve the reappointments of Kyle Krueger to Park, Rec, and Forestry – serving second three-year term ending May 2026, and Jim Schildbach to the Police and Fire Commission – serving third five-year term ending May 2028, second by Ald. Bartz and carried by unanimous voice vote.

**ACCOUNTS PAYABLE**

(Complete listing of accounts payable is open for public inspection in the Finance Department.)

Certified accounts were presented. Ald. Moldenhauer moved to pay all certified accounts, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

**MISCELLANEOUS BUSINESS**

Payroll Summary - April 19, 2023 through May 2, 2023 and Cash and Investments - April 30, 2023 were presented.

**LICENSES:**

Ald. Smith made a motion to approve the application for Temporary Class "B" License from Moose Lodge 830 for the Car Show Special Event on June 8, 2023, second by Ald. Lampe and carried by unanimous voice vote.

Ald. Lampe made a motion to approve the application for Temporary Class "B" License for Tour Da Goose Bike Ride on June 24, 2023, second by Ald. Smith and carried by unanimous voice vote.

Ald. Smith made a motion to approve the applications for Temporary Class "B" License for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for the following locations: Zoh! 2 Salon, Anthony's 511, Blush Hair Beautique, Bradrow Jewelers, Brown Shoe Fit Co., Central Block, Literatus & Co., Latte Donatte, and White Oak Builders, second by Ald. Blanke and carried by unanimous voice vote.

Ald. Lampe made a motion to deny the application for operator's license from Amanda Medina, second by Ald. Bartz and carried by unanimous voice vote.

**ORDINANCES**

Ord. 23-15 – Ordinance to Amend Chapter 428 Article IV Annual Riverfest Celebration of the City of Watertown General Ordinances (Sponsor: Mayor Emily McFarland From: Finance Committee, 2nd Reading). Ald. Moldenhauer moved for adoption of ordinance 23-15 on its 2nd reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-7; No-0; Abstain-1 (Lampe).

Ord. 23-16 – Ordinance to Amend Section 428-7(C) and Create Section 428-7(M) of the City of Watertown General Ordinances (Sponsor: Mayor Emily McFarland From: Finance Committee, 2nd Reading). Ald. Wetzel moved for adoption of ordinance 23-16 on its 2nd reading, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

**RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9510 - Resolution to accept bid for publication of council proceedings and city advertising and designate official city newspaper (Sponsor: Mayor McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9510, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9511 – Resolution for Adjustment to EMS Billing Rates (Sponsor: Mayor Emily McFarland From: Finance Committee). Fire Chief Teesch explained the reason and substantiation for proposed rates. Ald. Lampe moved to adopt resolution 9511, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9512 – Resolution for Wastewater Utility 2022 Compliance Maintenance Annual Report (Sponsor: Alderperson Wetzel From: Public Works Commission). Utilities Superintendent Hartz explained the reasoning behind the compliance report. Ald. Wetzel moved to adopt resolution 9512, seconded by Ald. Lampe and carried by unanimous voice vote.

Exh. 9513 – Resolution to Amend the Employee Handbook of Policies and Procedures Regarding Reasonable Accommodations, Timeline for Reviewing New and Changed Positions, Correcting Time Entry (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Blanke moved to adopt resolution 9513, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9514 – Resolution to Amend the Employee Handbook of Policies and Procedures regarding General Updates (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Molenhauer moved to adopt resolution 9514, seconded by Ald. Wetzel and carried by unanimous voice vote.

Exh. 9515 - Resolution to Enter into the Amendment to the MOU Between the City of Watertown and Local 877 of the International Association of Firefighters, AFL-CIO-CLC (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Bartz moved to adopt resolution 9515, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9516 - Resolution to Allow Replacement of Airport Perimeter Bridge (Sponsor: Mayor Emily McFarland From: Plan Commission). Ald. Moldenhauer moved to adopt resolution 9516, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9517 - Resolution to Approve Replacement of Airport Perimeter Bridge Agreement (Sponsor: Mayor Emily McFarland From: Plan Commission). Ald. Wetzel moved to adopt resolution 9517, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

#### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Blanke moved to adjourn, seconded by Ald. Schmid, and carried by voice vote at 7:20 p.m.

Sheri Larson, Deputy Treasurer/Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*



## FINANCE COMMITTEE MEETING MINUTES

MONDAY, MAY 08, 2023, AT 5:30 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Mark Stevens, Attorney Steven Chesebro, Streets Operations Manager Stacy Winkelman, Chief Robert Kaminski, Lisa Schwartz, Jon Lange (YMCA)

Video participant: Public Works Director Jaynellen Holloway

1. **Call to order.** Mayor McFarland called the meeting to order at 5:30 p.m.
2. Minutes from the **meeting of April 24** were presented. Ald Lampe moved, seconded by Ald Davis, to approve. Approved by voice vote.
3. The Parks, Recreation & Forestry director is requesting that **Peter Seibel be hired as Parks General Laborer** at Grade F Step 2 [\$20.11/hr]. Ald. Bartz made the motion, supported by Ald Moldenhauer, to approve as presented; all voted to approve the motion.
4. The Street Division Operations Manager is requesting to hire **Christopher LaCombe as Solid Waste Foreman** at Grade H Step 5 [\$26.15/hr]. Ald. Davis made the motion, seconded by Ald. Moldenhauer, to approve as presented; all voted to approve this hire.
5. Ms. Winkelman presented a memo of explanation that, due to a recent promotion within the Street Department, she is recommending **two employees have pay adjustments**:
  - a. **Keith Rein**: move from Grade H Step 3 [\$24.81/hr] to G/S H4 [\$25.48/hr]
  - b. **Lukas Saeger**: move from Grade H Step 2 [\$24.13] to G/S H3 [\$24.81/hr]

A motion was made by Ald. Lampe, seconded by Ald. Bartz, to approve as presented with a retroactive date of May 3 to coincide with the start date of the recent promotion. All approved.
6. Lisa Schwartz presented an **update for the employee handbook**:
  - a. **Addition of mental health** (with inclusion of definition) to workplace safety inclusion

A motion was offered by Ald. Davis, supported by Ald. Lampe, to approve as presented, and the committee approved via unanimous voice vote.
7. Attorney Chesebro presented an amendment to the **MOU between the City and Local 877 Firefighters Union** that clarifies the **vacation calculation and award process**. Ald. Lampe made the motion to approve to be retroactive to January 1, 2023 and that the changes be incorporated into the Collective Bargaining Agreement when it is renegotiated. This was seconded by Ald. Moldenhauer, and approved by unanimous voice vote.
8. The City Clerk has requested a resolution be recommended to the Council that designates the **Watertown Daily Times as the official city newspaper** until the third Tuesday of May 2024. Ald. Moldenhauer made this motion, supported by Ald. Davis, and all approved by voice vote.
9. Mayor McFarland described how the **allocation of \$400,000 ARPA funding towards addressing childcare needs** would aid in higher rates of pay for childcare employees, provide greater access to newborn/toddler care, and model an employer sponsored partial funding. An **agreement draft between City of Watertown and Watertown Area YMCA** was presented to lay out parameters

and expectations of the creation of a restricted fund at the Y. Questions were raised possible missing language that explains the Y's role as a manager of these funds for both its own use, but also other childcare facilities that work to meet the same parameters. A motion to table approval of the agreement until further clarifications can be added was made by Ald. Davis, supported by Ald. Moldenhauer. The motion carried on a 3/2 voice vote.

10. Ald. Bartz moved, seconded by Ald. Lampe, to move to **closed session** under Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (**100 Western Ave., Watertown, WI 53094**). All elected to approve this motion via roll call vote.
11. The finance committee reconvened to open session.
12. Adjournment. Ald. Lamp moved to approve adjournment at 6:25, seconded by Ald. Davis, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

WATERTOWN PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
MAY 11, 2023

1. Call to Order/Roll Call

The meeting was called to order by Board Resident Chris Koppes at 5:30pm.

Members present: Rahfaldt, Oudenhoven, O'Neill, Burke, Bob Wetzel (New City Council representative), Lapin, Rodriguez, Koppes.

Board member excused absence: Gerike.

Library Staff Members Present: Peg Checkai, Tina Peerenboom, Jamie Hernandez.

2. Review Correspondence

No correspondence.

3. Citizens to Be Heard

- a. Danielle Bailey, part time Library Assistant. Started June 22, 2022. Has looked at comparable jobs in the area for corresponding pay. The average is \$16.50/hour. West Allis pays \$23.98/hour. The Watertown Public Library pay is well below this. Danielle is asking for this pay to be reviewed.

4. Appearances

- a. Darren Shretter: Studio GC Review Library Expansion and Renovation project status.
  - i. Outdoor signage awaiting estimates from Pablocki, 2" depth of plastic.
  - ii. Lighting: 2 proposals, first linear lamp shining down from above sign, multiple colors of lamps, \$4,600.00 vs \$12,000.00 for monopoint lighting. looking at a 2-3 month time line.
  - iii. Interior Donor Wall is in production, likely installation in July
  - iv. Flag Plaza. Darren suggests getting bids from local landscaping company.
  - v. Reroofing, inspection letter being sent to make sure all items are completed.
  - vi. Miron is removing concrete sealer that has cause yellow discoloration, Darren will check on finish date.
  - vii. Window sealing being done.

**\*\*\*\* MOTION #1 Per Burke seconded per Rahfaldt to order linear lights to be ordered for two outdoor lights.**

**Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Burke, Wetzel, Lapin, Rodriguez, Koppes. Motion carried.**

5. New Business

- a. Review and take action on closing the library Easter Sundays.



Discussion follows

**\*\*\*\*MOTION #2 Per Koppes, seconded per Burke that Friday-Sunday be referred to Spring Holiday. This is a change from Good Friday/Easter Sunday. Examine holiday timing. Votes to approve: Rodriguez, Rahfaldt, Oudenhoven, O'Neill, Burke, Wetzel, Lapin, Koppes. Motion carried.**

- b. Review and discuss non-library use of facility and parking lot in regards to impact on library patrons and events.

Phone communication with Nick Patterson from T. Wall Enterprises who's company is building luxury apartments (Riverhouse on the Rock) next to Bentzen Town Square. He is asking to rent parking spaces, 10-42, from the library from 6pm to 9am for \$10.00/month/space for his tenants.

Discussion follows.

**\*\*\*\*Motion per Erin O'Neill that the board not move forward with letter of intent. Dropped per no second.**

The Board considered and took no action on a proposal from T. Wall Enterprises for the rental of library parking spaces but invited T. Wall Enterprises back to the Library Board of Trustees with an alternative proposal.

- c. Recognition of Jonathon Lampe and his service on the library Board of Trustees. Peg Checkai presents the resolution and thanks Jonathon for his service.

**\*\*\*\*MOTION #3 per O'Neill, seconded per Rodriguez to move item 5D to the end of the Agenda. Motion to approve per voice acclimation.**

- f. Review and take action on library employee compensation for the 2024 budget request.

Peg Checkai notes that the library Part Time Staff is being paid approximately \$2.00/hour less than other city employees with comparable responsibilities.

**\*\*\*\*MOTION #4 per Koppes, seconded per Rahfaldt that Peg Checkai to review Job Description Questionnaire and then be reviewed by Carlson Detman (approx. \$1,500.00), third party HR consultant, to review job descriptions and wages.**

**Votes to approve: Oudenhoven, O'Neill, Burke, Wetzel, Lapin, Rodriguez, Rahfaldt, Koppes. Motion carried.**

#### 6. Unfinished Business

- a. Review approved MOU from City Attorney and discuss with possible action on next steps.

City Attorney (Chesbro) has approved and was signed by Koppes for MOU. Peg Checkai to connect with Police Chief, IT and City Attorney for next steps.

- b. Discuss and take action on Library Meeting Room Policy and access to restrooms after library has closed
  - i. Library wants to cooperate with the city re: restrooms. Who will secure space at the end of the evening?
  - ii. No action today, awaiting modifications on policy.
  - iii. Should other room spaces be open after library is closed (band members looking for space to change clothes).
  - iv. Peg Checkai to price IT system to control doors to Community Room and Main St doors.

**\*\*\*\*MOTION #5 per Koppes, seconded per Rahfaldt to direct Library Director to investigate the logistics of after-hours restroom access including city responsibility of monitoring restrooms and clean-up.**

**Approved per voice acclimation.**

**\*\*\*\*MOTION #6 per Koppes seconded per Rodriguez to direct Library Director to investigate pricing for electronic access to Community Room and Main St. doors.**

**Approved per voice acclimation.**

- c. Review and take action on investing remaining expansion/renovation donations
  - i. Koppes recommends hiring law firm to put into trust the monies that had been donated for construction

**\*\*\*\*MOTION #7 per Rahfaldt seconded per Oudenhoven to direct Library Director to investigate hiring of law firm to develop trust fund for purposes of expansion/renovation donations**

**Approved per voice acclimation.**

- 7. Director's Report
  - a. Peg notes that caulking was finished 5/11/2023. South side expansion joints needed to be caulked as well. Peg approved this action as lift truck and construction staff was there to complete the job (\$1,200-\$1,500.00)
  - b. Tina Peerenboom celebrated her 5 year anniversary.
  - c. Pipes leaked in the boiler room and have been repaired
  - d. Starting flower planting.
- 8. President's Report
  - a. Patrons reaching out to Policy and Procedure
  - b. Traveled to LaCrosse for WEDC Award for expansion.

9. Review and Take Action on consent Agenda Items
  - a. Review and take action on minutes: Library Board of Trustees – April 13, 2023
  - b. Review and take action on minutes: Library Board-Finance Committee – April 25, 2023. Meeting canceled, no quorum.
  - c. Review and take action on library expenditures and finances
  - d. Review and take action on library expansion expenditures.

**\*\*\*\*MOTION #8 per Lapin seconded by Rahfaldt to approve Consent Agenda.**

**Votes to approve: O'Neill, Lapin, Rodriguez, Rahfaldt, Oudenhoven, Koppes, Wetzel abstains, Burke absent.**

**Motion carries.**

5. New Business

**\*\*\*\*MOTION #9 per Oudenhoven seconded per Rodriguez to go into closed session under Exemption 19.85(1)c for the purpose of “considering employment, promotion, or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility. Library Director’s request for an employee’s leave of absence.**  
**Approved per voice acclamation.**

**\*\*\*\*MOTION # 10 per Lapin seconded per Rahfaldt to return to open session.**  
**Approved per voice acclamation.**

**\*\*\*\*MOTION #11 per Koppes, seconded per Lapin to approve a Part Time Employee’s 5 week leave of absence at no cost to the library.**  
**Approved per voice acclamation.**

**\*\*\*\*MOTION #12 per Rodriguez, seconded per Oudenhoven to adjourn meeting.**  
**Approved per voice acclamation.**

Meeting adjourned.

These minutes are uncorrected and stand as such until approved at the next Board of Trustees Meeting.

Respectfully submitted,  
Kate Lapin, Secretary

**Committee of the Whole – Education Session minutes  
Tuesday May 16, 2023**

Section 6, Item C.

Mayor McFarland called the Committee of the Whole meeting to order at 5:35 p.m. on Tuesday, May 16, 2023. This meeting was open for attendance in the council chambers.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Bartz, Blanke, Schmid, Wetzel and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Police Chief Robert Kaminski, Fire Chief Travis Teesch, Finance Director Mark Stevens, IT Coordinator Andrew Day, Assistant Police Chief Ben Olsen, Assistant Engineer Andrew Beyer, Zoning Administrator Brian Zirbes, Health Officer Carol Quest, Street/Solid Waste Employee Adam Quest, Media Director Lisa Famularo, SIDC Mason Becker, and Deputy Treasurer/Clerk Sheri Larson.

**BUSINESS**

Mayor McFarland briefs attendees on the City Leadership Team, Structure, and Strategy to segue into session details.

Mayor McFarland briefs and updates attendees on the City's current topics and projects.

Mayor McFarland briefs and updates attendees on the City's Infrastructure investments.

Mayor McFarland briefs attendees on the City's Access to Government/Transparency.

Mayor McFarland briefs attendees on the City Preparing for Long Term scenarios.

SIDC Mason Becker briefs attendees on the City's Economic Development plans.

SIDC Mason Becker briefs attendees on the City's Housing plans.

SIDC Mason Becker briefs attendees on the City's Redevelopment Authority plans and the Revolving Loan Fund.

SIDC Mason Becker briefs attendees on what is next for the City's Redevelopment Authority.

**ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Schmid moved to adjourn, seconded by Ald. Moldenhauer and carried by voice vote at 6:18 p.m.

Sheri Larson, Deputy Treasurer/Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department.*



**Redevelopment Authority for the City of Watertown**  
Turning Opportunity into Results

**Wednesday, May 17, 2023**

5:33 pm

In-PERSON/VIRTUAL MEETING

Room 0041, City Hall

**By Phone or GoToMeeting:**

<https://global.gotomeeting.com/join/471703029>

For the Public, Members of the media and the public may attend by calling: (US) +1 (872) 240-3412

Access Code: 471-703-029

All public participants' phones will be muted during the meeting except during the public comment period where applicable.

#### **RDA STRATEGIC PRIORITIES**

- 1) ~~100 W. Main St. block demolition, Town Square design etc., and publicizing town square project for possible funding from sources other than the City.~~
- 2) Facilitating quality development in downtown, and
- 3) Creating an approach and working to attract development projects downtown.

#### **AGENDA**

1. Pledge of Allegiance
2. Roll Call
  - a. Present: Becker, Salas, Zimmermann, Zastrow, Bartz, Kuenzi, Lampe, and Wagner
  - b. Absent: None
  - c. Also Present: Jeanne Mueller, Melissa Lampe, Barb Phelps, Stephanie Juhl, John Katsich, and Peg Checkai
3. Determination of Quorum and Call to Order at 5:40 pm
4. **Review/Approve:** Minutes of Previous Meetings – April 19, 2023 and April 20, 2023
  - a. **Kuenzi motioned to approve April 19. Zastrow seconded the motion.**
  - b. **Salas motioned to approve April 20. Zastrow seconded the motion.**
  - Both minutes were unanimously approved.**
5. Public Comment
  - a. Phelps is asking for a follow-up community Q & A conversation (and nearby residents) to hear concerns after the Town Square is open for a while. She cautioned, be very protective of the Library and all that was put into creating that building.
6. Introduction of Stephanie Juhl, Town Square Programming Director
7. Status Reports
  - a. Mueller reported on website, social media, Town Square Q & A, and showed final Town Square video.
  - b. Bartz reported Town Square commission was approved.  
Lampe reported Becker provided the Council with a report on what the RDA and Executive Director do.  
Lampe requested updates on Town Square funding sources and Future Fund balance.  
Lampe reported a no smoking policy for parks and Town Square is in process.
  - c. Executive Director Update - Becker
    - a. Town Square – Construction
      1. Punch list walk through this week with CM Tony Meyers, Mason, Stephanie, and Kristine.
      2. Update on History Wall – received a sketch which needs to be approved by Barton. Proceeding as fast as we can.

3. Town Square Ribbon Cutting and Grand Opening this Saturday, May 20.
  4. T Wall – Parking briefly discussed.
  5. Revolving Loan Fund report by Zastrow. Will have \$220,000 to lend.  
RDA will reopen applications June 1 with deadline July 15. Interest rate possibly 4.95% w/\$50 application fee.
  6. DNR is nominating the Town Square for a Brownfields award.
8. Salas Report
1. Discussed the Bethesda property. Suggests the RDA partner with Watertown Health Foundation and THRIVE to amplify their message/efforts by developing/deploying a communication program.
9. Beltz Community Grants
- i. Dr. John Beltz Foundation donated \$50,000/year for 3 years (2023-2025 with renewal option). Business Grant Program and Event Grant. Decision makers (sub-group of RDA board members and Dr. Beltz) Possible to layer with the Main Street Program and RDA Revolving Loan Fund.  
**Salas motioned to accept the Dr. John Beltz Business and Event Grant Programs contingent on review by City Attorney. Wagner seconded the motion. Motion carried unanimously.**
8. Future Agenda Focus: None
9. Adjournment at 6:46 pm  
**Kuenzi motioned to adjourn, Bartz seconded the motion. Motion carried unanimously. Meeting adjourned.**

**PUBLIC WORKS COMMISSION MEETING AGENDA**  
**TUESDAY, MAY 23, 2023 AT 5:30 PM**

Commission members present: Alders Bartz, Smith, Wetzel and Comm'r Thompson  
 City employees present:  
 Public Works Director/City Engineer Jaynellen Holloway  
 Assistant City Engineer Andrew Beyer  
 Engineering Project Manager Ritchie Piltz

**1. CALL TO ORDER**

Meeting called to order at 5:32 p.m.

**2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

NONE

**3. REVIEW AND APPROVE MINUTES**

Public Works Commission meeting minutes from May 9, 2023

Motion to approve Ald. Bartz

2nd Ald. Smith

Motion carried by unanimous voice vote

**4. BUSINESS**

D. (Moved to beginning as citizens were present to speak)

Review and discuss: additional 2023 street resurfacing

BACKGROUND:

In discussions with the City's Finance Department, additional funding is available for street resurfacing in the Annual Street Reserve Account due to favorable 2023 bids, and carryover funding. Conservatively, about \$450,000 is available for additional resurfacing projects. Good resurfacing candidates have water main in good condition, good drainage, curb and gutter in good condition, pavement condition just beyond point of seal coat, and good base material. Below is a list of potential resurfacing candidates to add to this year's contract. Cost estimates are approximate and will be refined following discussion. Engineering is proposing to take Commission input and come back to the Commission for change order approval.

Project	LF	Cost	Paser rating
<b>N. Fourth Street - STH 16 to Carl Schurz Dr.</b>	320	\$23,911	5
<i>*Crestview Drive - Benton St. to Bittersweet Ln.</i>	2465	\$184,191	3-5
<i>*Meadowbrook Dr. - N. 4th St to Memorial Dr</i>	2424	\$181,127	3-6
<i>Oakwood Lane - Maple Crest Ln. to Deer Tr.</i>	1100	\$82,195	5
<i>Oakwood Lane - Bittersweet Ln. to Milford St.</i>	930	\$69,492	3-4
<i>*Liberty Lane - South St. to Termini</i>	820	\$61,272	2
<i>*Woodbridge Trail - Crestview Dr. to Briar Ct.</i>	1260	\$94,150	3-4
<i>*Fieldcrest Court - Woodbridge Ct. to Termini</i>	575	\$42,965	3
<i>*Sunnyfield Court - Elm St. to Termini</i>	800	\$59,778	2
<i>*Colonial Drive - Welsh Rd. to Votech Dr.</i>	1320	\$98,634	3-4

**Bold** indicates arterial street w/high traffic count

*Italics* Indicates Residential collector w/moderate traffic count

\*indicates resident requested street repair

Four residents addressed the commission concerning the condition of the streets in front of their respective houses.

Andrew Beyer presented that the cost would be closer to \$350,000.

Ald. Smith commended Engineering for their initiative in bringing this so quickly to the Commission's attention and stated that he is in full support of helping these citizens and their request.

Ald Bartz shared his complete support of Ald Smith's comments

The Commission proposed that the last five streets (above) be completed this year. This includes the following: Liberty Lane, Woodbridge Trail, Fieldcrest Court, Sunnyfield Court and Colonial Drive.

Andrew Beyer stated that Engineering will take input given by the Commission and come back to the June 13 Public Works meeting for change order approval.

A. Review and take possible action: Review preliminary assessment report and set public hearing for the Edgewater Court curb and gutter replacement assessment

Background

The property owners of 904 Edgewater Court had previously petitioned the City to replace settled curb and gutter in 2022. The project was bid in 2023 as an alternate and was awarded to the contractor. Approximately 86' of curb and gutter in need of replacement fronting 904 Edgewater Court. The scope of the curb and gutter replacement project would also include pavement restoration and driveway restoration. State Statute dictates the curb and gutter to be a "special assessment" if the City requires either partial or full reimbursement. City policy currently is a one half/one half cost share between the City (1/2) and the property owner (1/2) for resident-requested curb and gutter replacement projects. Part of the special assessment process is to hold a public hearing at City Council to receive public comment. Engineering is seeking approval to set a public hearing for the Edgewater Court Curb and Gutter Replacement Project for Tuesday, June 20, 2023.

In 2018 the street was redone however, the curb and gutter were not as it was deemed there was no need. Shortly thereafter the said curb and gutter at his address began to deteriorate. Because of this

Motion by Ald Smith to waive the assessment process and include this in the project set forth and added the following ammendment: acknowledging that the City will make a one time repair until the next street repair project. (A letter will be sent to the property owners). Ald Smith will provide the current owners name to Engineering.

2nd Ald Bartz

Motion carried by unanimous voice vote

B. Review and take possible action: Approve Change Order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of \$89,413.75

BACKGROUND:

The City's 2023 crack sealing contractor, Thunder Road, has completed scheduled work. Change Order No. 1 increases the contract price by \$13,965.25 to a final contract price of \$89,413.75 to reflect additional flex patch work completed at the Watertown Municipal Airport runway and reflect final crack sealing quantities completed by Thunder Road. The added work at the Airport was accounted for in the 2023 Capital Improvement Program Budget and there is adequate funding available in the Seal Coat Reserve account for said change order.

Motion to approve change order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of 89,413.75. made by Ald Smith

2nd Comm'r Thompson

Motion carried by unanimous voice vote



C. Review and take possible action: Sidewalk repair orders for 802 N Church St, 806 N Church St, 812 N Church St, 815 N Church St, 818 N Church St, 821 N Church St, 824 N Church St, and 919 Harvey Ave

BACKGROUND:

The Engineering Division received sidewalk complaints regarding sidewalk condition at the following property addresses:

Site Address	Estimated cost not to exceed
802 N Church St	\$433.50
806 N Church St	\$910.35
812 N Church St	\$867.00
815 N Church St	\$2670.36
818 N Church St	\$850.00
821 N Church St	\$3366.00
824 N Church St	\$425.00
919 Harvey Ave	\$7303.20

Engineering is seeking approval to send letters via certified mail per Wisconsin State Statute noticing property owners to repair sidewalk.

Motion to approve Engineering to send letters via certified mail per Wisconsin State Statute noticing property owners of repairs Comm’r Thompson

2nd Ald Bartz

Carried by unanimous voice vote

5. ADJOURNMENT

Motion to approve Ald Bartz

2nd Ald Smith

Carried by unanimous voice vote

Meeting adjourned at 6:29 p.m.

Respectfully submitted,  
Bob Wetzel  
Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**DOWNTOWN MAIN STREET RECONSTRUCTION TASK FORCE****Wednesday, May 24, 2023****2:30 pm IN-PERSON/VIRTUAL MEETING****Lower Level, Room 0041, City Hall, 106 Jones St, Watertown, WI****By Phone or GoToMeeting:** <https://global.gotomeeting.com/join/471703029>

For the Public, Members of the media and the public may attend by calling: (US)+1 (224) 501-3412

Access Code: 619-906-421

1. Call to order at 2:34pm.
  - a. Attendance- Present: McFarland, Holloway, Becker, Lampe, Hoffman, Beyer, Moldenhauer, Beyer, Grinwald, Board, & Steph Mazzoni. Absent: Pliska, Smith & Salas. Virtual: Michelle Elias joined at 2:41. Amber Smith joined at 3:16 in-person.
2. Approval of prior meeting minutes
  - a. Approval of Minutes 4.26.23. Motioned by Board, seconded by Hoffman, carried unanimously.
3. Opening for public comment
  - a. None present
4. Old Business
  - a. Update on landscape architect status
    - i. Communications process
      1. Holloway explained the scope of work. Discussion followed.
      2. Holloway shared amenity ideas.
      3. City staff will work with Vandewalle on ideas and bring back to the group as a whole.
    - b. Review and potential action:
      - i. Design of logo
        1. Drop "Keep Downtown Thriving"
        2. Minor printing lineups fixed
        3. Motion to accept by McFarland, Seconded by Hoffman, carried unanimously with small line adjustments and fonts in branding standards.
      - ii. Magnet info discussion
        1. Logo and basic contact info sticker
        2. "Planned for 2028" should also be included
5. New Business
  - a. Review and potential action: Task Force visits and topics
    - i. Magnet and newsletter in hand for first visit
    - ii. Set expectations and let them know you're their person
  - b. Review June newsletter draft
    - i. Add logo
    - ii. Minor edits spacing/titles/write out Street and Avenue with no number/change photo to sunnier/highlight the important dates
    - iii. Mayor McFarland potentially on Wakeup Watertown to share information
    - iv. Discussed social media posts/newspaper including agenda for meeting for business input.
    - v. Discussion on the communication coming from the city and what to let people know about as far as reconstruction.
  - c. Review lamppost add-on options
    - i. Wireless lighting control important
    - ii. GFI's to plug in lights

- iii. Conduit for cameras-Motioned by Hoffman, seconded by Moldenhauer, carried unanimously.
  - iv. Good quality brackets that match for the banners
  - v. Quote speaker for music
  - vi. Quality of glass around the light.Textured so easier to clean.
  - vii. Becker will get quotes on these items.
6. Next meeting date: June 28, 2023, 2:30 PM Mayor McFarland will run this meeting, Becker will be on vacation
- a. Discussion of possible meetings schedule in July
    - i. Set at next meeting
7. Group photo for newsletter
- a. Next meeting
8. Adjournment
- a. Motion to adjourn by Moldenhauer, seconded by Grinwald, motion carried unanimously at 3:50.



## ENGINEERING DIVISION

Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920-206-4264

Ritchie

Section 8, Item A.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 25, 2023

TO ALL PROPERTY OWNERS CONCERNED:

SUBJECT: Project ID. 3997-00-60  
City of Watertown, Welsh Road  
WIS 26 Overpass  
Dodge County

There will be a public involvement opportunity for the above referenced project at the City's upcoming City Council Meeting on 6/6/2023 at 7:00 PM. This meeting will be held at the City Hall at 106 Jones Street in Watertown, WI 53094, and will have virtual access also through the City's website. The purpose of this meeting is to review the proposed plan for the safety improvements along Welsh Road at the WIS 26 Overpass structure. All interested parties are invited to attend and provide input or ask questions.

The project activities will involve installing guardrail and energy absorbing terminals along Welsh Road in front of the bridge columns on the WIS 26 overpass structure. Chevron signs will be installed for both northbound and southbound traffic along Welsh Road. Construction of the project is scheduled for the summer of 2024.

Representatives of the consulting firm the Robert E. Lee & Associates and the City of Watertown will be available to answer questions about the proposed project. Being a property owner adjacent to the construction area, we would appreciate your attendance.

Sincerely,

Ashley Nelson, P.E., Project Manager  
Robert E. Lee & Associates, Inc.  
(920) 662-9641  
[anelson@releeinc.com](mailto:anelson@releeinc.com)

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk's Office at the Municipal Building, phone (920) 262-4000, giving as much advance notice as possible.

Emily McFarland

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

***Town Square Programming Commission***

Dan Bartz, Alderperson

*Serving a one-year term ending April 2024*

Bonnie Hertel, Chamber of Commerce

*Serving a one-year term ending May 1, 2024*

Dave Zimmermann, Redevelopment Authority

*Serving a one-year term ending May 1, 2024*

Robin Kaufmann, Tourism

*Serving a two-year term ending May 1, 2025*

Brian Konz, Park and Recreation

*Serving a two-year term ending May 1, 2025*

Melissa Lampe, Watertown Main Street Program

*Serving a two-year term ending May 1, 2025*

Katie Keepman, Mayor's appointment of a member who resides in the boundaries of the Watertown Unified School District

*Serving a three-year term ending May 1, 2026*

Thank you for your consideration.

Sincerely,



Emily McFarland  
Mayor

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 06/06/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>10-33 VEHICLE SERVICES LLC</b>						
910	10-33 VEHICLE SERVICES LLC	2740	PD - SQUAD SET UP	05/14/2023	6,577.58	05-52-11-70 CAPITAL PROJECTS
Total 910:					6,577.58	
910	10-33 VEHICLE SERVICES LLC	2752	PD - SQUAD SET UP	05/17/2023	6,588.09	05-52-11-70 CAPITAL PROJECTS
Total 910:					6,588.09	
<b>AIR ONE EQUIPMENT INC</b>						
1423	AIR ONE EQUIPMENT INC	194269	GAS MONITOR, CHARGER, DAT	05/30/2023	940.00	05-52-31-70 CAPITAL PROJECTS
Total 1423:					940.00	
<b>ALSCO INC</b>						
1512	ALSCO INC	IMIL1842708	MATT SERVICE AT CITY HALL	09/23/2022	65.26	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1842708	SHIRTS AND COVERALLS MEC	09/23/2022	79.13	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1842708	COVERALLS STORM WATER T	09/23/2022	39.57	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1842708	COVERALL SERVICE FOR SOLI	09/23/2022	4.84	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					188.80	
1512	ALSCO INC	IMIL1911310	MATT SERVICE AT CITY HALL	05/12/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1911310	SHIRTS AND COVERALLS MEC	05/12/2023	83.09	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1911310	COVERALLS STORM WATER T	05/12/2023	37.20	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1911310	COVERALL SERVICE FOR SOLI	05/12/2023	5.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					192.57	
1512	ALSCO INC	IMIL1913358	MATT SERVICE AT CITY HALL	05/19/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1913358	SHIRTS AND COVERALLS MEC	05/19/2023	50.55	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1913358	COVERALLS STORM WATER T	05/19/2023	25.27	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1913358	COVERALL SERVICE FOR SOLI	05/19/2023	5.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					148.10	
1512	ALSCO INC	IMIL1915409	MATT SERVICE AT CITY HALL	05/26/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1915409	SHIRTS AND COVERALLS MEC	05/26/2023	70.28	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1915409	COVERALLS STORM WATER T	05/26/2023	30.80	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1915409	COVERALL SERVICE FOR SOLI	05/26/2023	5.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					173.36	
<b>APG OF SOUTHERN WISCONSIN</b>						
1003	APG OF SOUTHERN WISCONSI	21406-0223	PUBLISHED NOTICES	02/28/2023	1,321.16	01-51-11-20 OFFICIAL PUBLICATIONS
1003	APG OF SOUTHERN WISCONSI	21406-0223	PUBLISHED NOTICES	02/28/2023	507.30	01-51-41-18 SUPPLIES & EXPENSE
1003	APG OF SOUTHERN WISCONSI	21406-0223	PUBLISHED NOTICES - CREDIT	02/28/2023	528.66	01-51-11-20 OFFICIAL PUBLICATIONS
Total 1003:					1,299.80	
1003	APG OF SOUTHERN WISCONSI	21406-0323	PUBLISHED NOTICES	03/31/2023	2,641.84	01-51-11-20 OFFICIAL PUBLICATIONS

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
1003	APG OF SOUTHERN WISCONSI	21406-0323	PUBLISHED NOTICES	03/31/2023	587.40	01-51-41-18 SUPPLIES & EXPENSE
1003	APG OF SOUTHERN WISCONSI	21406-0323	CITY CONNECTION	03/31/2023	822.66	03-99-21-18 SUPPLIES & EXPENSE
1003	APG OF SOUTHERN WISCONSI	21406-0323	CITY CONNECTION	03/31/2023	822.67	16-58-16-19 MISC. STREET SUPPLIE
1003	APG OF SOUTHERN WISCONSI	21406-0323	CITY CONNECTION	03/31/2023	822.67	17-58-17-18 SUPPLIES
Total 1003:					5,697.24	
<b>ASSOCIATED TRUST CO</b>						
1752	ASSOCIATED TRUST CO	24198	ANNUAL ADMIN FEE	05/11/2023	475.00	03-50-42-83 DEBT PROCESSING FEE
Total 1752:					475.00	
<b>AT&amp;T MOBILITY-FIRSTNET</b>						
552664	AT&T MOBILITY-FIRSTNET	287310587104	PD - MODEMS	05/07/2023	1,315.14	01-52-11-32 TELEPHONE
Total 552664:					1,315.14	
<b>ATLAS OUTFITTERS</b>						
554708	ATLAS OUTFITTERS	14843	INFLATABLE RESCUE BOAT WI	05/08/2023	5,030.00	24-48-12-02 FIRE DEPT DONATIONS
Total 554708:					5,030.00	
<b>AURELLA METZGER</b>						
55339	AURELLA METZGER	53023	PARK RENTAL REFUND	05/30/2023	60.00	01-44-62-64 RENTAL OF PARKS & FO
Total 55339:					60.00	
<b>BADGER PEST CONTROL LLC</b>						
552514	BADGER PEST CONTROL LLC	52736	MUNI BLDG - PEST CONTROL	05/20/2023	500.00	01-51-71-26 MAINTENANCE CONTRA
Total 552514:					500.00	
<b>BECKY HOLLAND</b>						
554827	BECKY HOLLAND	53023	MUSIC CLASS INSTRUCTOR	05/30/2023	336.00	01-55-21-17 CONTRACTED SPORTS
Total 554827:					336.00	
<b>BRISC PLUMBING</b>						
554348	BRISC PLUMBING	72	TOILET RPR-312 N 4TH - WTR	04/25/2023	295.00	03-66-75-18 SUPPLIES-MAINT. SERVI
Total 554348:					295.00	
<b>BUSS ELECTRICAL CONTRACTING LLC</b>						
2963	BUSS ELECTRICAL CONTRACTI	4710	CONDUIT REPAIR AT MAIN/WAT	05/17/2023	213.00	01-54-24-20 REPAIRS
Total 2963:					213.00	
<b>CELLEBRITE INC</b>						
3240	CELLEBRITE INC	INVUS255617	PD - OPERATIONS	05/13/2023	3,850.00	24-58-11-15 POLICE ACCREDITATION
Total 3240:					3,850.00	
<b>CHARLES SMITH</b>						
554819	CHARLES SMITH	2927 0118	EMS BILL OVERPAYMENT REFU	05/16/2023	67.48	01-44-21-25 EMS CHARGES - WTTN
Total 554819:					67.48	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
554819	CHARLES SMITH	2927 0218	EMS BILL OVERPAYMENT REFU	05/16/2023	87.78	01-44-21-25 EMS CHARGES - WTTN
Total 554819:					87.78	
554819	CHARLES SMITH	2927 0418	EMS BILL OVERPAYMENT REFU	05/16/2023	68.89	01-44-21-25 EMS CHARGES - WTTN
Total 554819:					68.89	
554819	CHARLES SMITH	2927 0917	EMS BILL OVERPAYMENT REFU	05/16/2023	65.50	01-44-21-25 EMS CHARGES - WTTN
Total 554819:					65.50	
<b>CHERYL MALLOW</b>						
554813	CHERYL MALLOW	2742	EMS BILL OVERPAYMENT REFU	05/16/2023	271.09	01-44-21-25 EMS CHARGES - WTTN
Total 554813:					271.09	
<b>CHRISTOPHER J NEWBERRY</b>						
554712	CHRISTOPHER J NEWBERRY	NEWBERRY 0	SEMINAR LUNCH REIMBURSE	05/11/2023	15.00	16-58-16-41 SAFETY EQUIPMENT
Total 554712:					15.00	
<b>CORE &amp; MAIN LP</b>						
3784	CORE & MAIN LP	S707424	PVC WYE(2)-STREET WORK -	05/22/2023	126.00	02-97-30-11 SEWER REHABILITATION
Total 3784:					126.00	
3784	CORE & MAIN LP	S832604	2023 PROJECT MATERIAL - WT	05/11/2023	114.60	03-99-99-99 CAPITAL OUTLAY
Total 3784:					114.60	
3784	CORE & MAIN LP	S845772	2023 PROJECT MATERIAL - WT	05/12/2023	130.83	03-99-99-99 CAPITAL OUTLAY
Total 3784:					130.83	
3784	CORE & MAIN LP	S845773	2023 PROJECT MATERIAL - WT	05/12/2023	265.00	03-99-99-99 CAPITAL OUTLAY
Total 3784:					265.00	
3784	CORE & MAIN LP	S845774	2023 PROJECT MATERIAL - WT	05/15/2023	27.22	03-99-99-99 CAPITAL OUTLAY
Total 3784:					27.22	
3784	CORE & MAIN LP	S894840	2023 PROJECT MATERIAL - WT	05/22/2023	825.00	03-99-99-99 CAPITAL OUTLAY
Total 3784:					825.00	
<b>CORNERSTONE ENVIRONMENTAL GROUP LLC</b>						
3785	CORNERSTONE ENVIRONMEN	52020458	OLD LANDFILL MONITORING	01/27/2023	2,259.64	17-58-17-26 OLD LANDFILL EXPENSE
Total 3785:					2,259.64	
<b>CORPORATE BUSINESS SYSTEMS</b>						
3794	CORPORATE BUSINESS SYSTE	340936	COPIER MAINT FEE	05/23/2023	29.14	17-58-17-18 SUPPLIES
3794	CORPORATE BUSINESS SYSTE	340936	COPIER MAINT FEE	05/23/2023	29.14	01-54-21-18 SUPPLIES & EXPENSE



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 3794:					58.28	
3793	CORPORATE BUSINESS SYSTE	34126366	COPIER LEASE FEE HR	05/26/2023	100.80	01-51-60-18 SUPPLIES & EXPENSE
3793	CORPORATE BUSINESS SYSTE	34126366	COPIER LEASE FEE MAYOR	05/26/2023	14.40	01-51-31-18 SUPPLIES & EXPENSE
3793	CORPORATE BUSINESS SYSTE	34126366	COPIER LEASE FEE IT	05/26/2023	14.40	01-51-86-18 IT SUPPLIES & EXPENSE
3793	CORPORATE BUSINESS SYSTE	34126366	COPIER LEASE FEE SIDC	05/26/2023	14.40	60-51-05-18 SUPPLIES SIDC COORD
Total 3793:					144.00	
3793	CORPORATE BUSINESS SYSTE	34141125	COPIER LEASE FEE-CA	05/29/2023	146.43	01-51-61-18 SUPPLIES & EXPENSE
Total 3793:					146.43	
<b>CYNTHIA SERRANO</b>						
554796	CYNTHIA SERRANO	53023	REFUND SECURITY DEPOSIT	05/30/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554796:					100.00	
<b>DAN DOTY</b>						
554260	DAN DOTY	53123	TOWN SQUARE ENTERTAINME	05/31/2023	4,750.00	26-55-43-41 EVENTS EXPENSES
Total 554260:					4,750.00	
<b>DIGICORP INC</b>						
4468	DIGICORP INC	346193	SERVER UPGRADE-ARCGIS UP	04/27/2023	1,655.50	02-85-00-60 COMPUTER MAINTENAN
4468	DIGICORP INC	346193	SERVER UPGRADE-ARCGIS UP	04/27/2023	1,655.50	03-99-21-18 SUPPLIES & EXPENSE
4468	DIGICORP INC	346193	SERVER UPGRADE-ARCGIS UP	04/27/2023	1,655.50	16-58-16-20 SOFTWARE MAINTENAN
Total 4468:					4,966.50	
4468	DIGICORP INC	346236	SENTINELONE LICENSE - COM	05/15/2023	830.00	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	APPRIVER CLOUD BACKUP	05/15/2023	490.00	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	MICROSOFT 365 LICENSE - AU	05/15/2023	3.30	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	MICROSOFT 365 LICENSE - BU	05/15/2023	15.00	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	MICROSOFT 365 LICENSE - AP	05/15/2023	1,425.60	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	MICROSOFT OFFICE 365 LICEN	05/15/2023	3,841.00	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	MICROSOFT OFFICE 365 LICEN	05/15/2023	776.00	01-51-86-44 SOFTWARE SUPPORT/S
4468	DIGICORP INC	346236	MICROSOFT TEAMS LICENSE -	05/15/2023	139.20	01-51-86-44 SOFTWARE SUPPORT/S
Total 4468:					7,520.10	
<b>DNR</b>						
4287	DNR	128066510-20	ENVIRONMENTAL FEES FOR W	05/21/2023	165.00	17-58-17-25 DNR PERMITS
Total 4287:					165.00	
<b>DONALD HENSCH</b>						
554817	DONALD HENSCH	1012	EMS BILL OVERPAYMENT REFU	05/16/2023	91.13	01-44-21-25 EMS CHARGES - WTTN
Total 554817:					91.13	
<b>EMERGENCY STARTING &amp; TOWING LLC</b>						
5560	EMERGENCY STARTING & TOW	32831	TOWING-POLICE	05/11/2023	90.00	01-52-11-49 TOWING
Total 5560:					90.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>EMILY MCFARLAND</b>						
13218	EMILY MCFARLAND	050423	MILEAGE REIMBURSEMENT-MA	05/23/2023	74.05	01-51-31-24 TRAVEL
Total 13218:					74.05	
<b>ENERGENECS INC</b>						
5591	ENERGENECS INC	0045739-IN	WASHERS-CTP SUPERIOR TAN	05/11/2023	104.38	03-64-52-18 SUPPLIES-MAINT.TREAT
Total 5591:					104.38	
<b>ENVIRONMENTAL SYSTEMS</b>						
5636	ENVIRONMENTAL SYSTEMS	94486804	ARC GIS SOFTWARE SERV - ST	05/15/2023	5,536.66	16-58-16-20 SOFTWARE MAINTENAN
5636	ENVIRONMENTAL SYSTEMS	94486804	ARC GIS SOFTWARE SERV - W	05/15/2023	5,536.67	03-99-23-18 OUTSIDE SERVICES EXP
5636	ENVIRONMENTAL SYSTEMS	94486804	ARC GIS SOFTWARE SERV - W	05/15/2023	5,536.67	02-85-00-61 SOFTWARE MAINTENAN
Total 5636:					16,610.00	
<b>ERVIN KUCKKAN</b>						
554818	ERVIN KUCKKAN	2549	EMS BILL OVERPAYMENT REFU	05/16/2023	87.63	01-44-21-25 EMS CHARGES - WTTN
Total 554818:					87.63	
<b>FEHR GRAHAM ENGINEERING &amp; ASSOCIATES</b>						
6094	FEHR GRAHAM ENGINEERING	115047	FINALIZE 2023 NEW SAFETY P	04/30/2023	350.00	02-82-00-20 SAFETY EQUIPMENT
Total 6094:					350.00	
<b>FIRE SERVICE INC</b>						
6371	FIRE SERVICE INC	WI-5300	TRK 71 GASKET REPAIR FIRE	02/16/2023	690.90	01-52-31-42 APPARATUS MAINTENAN
Total 6371:					690.90	
6371	FIRE SERVICE INC	WI-6196	TRK 71 FIRE PUMP REPAIR, SW	04/13/2023	447.70	01-52-31-42 APPARATUS MAINTENAN
Total 6371:					447.70	
<b>FISCHER BROS LLC</b>						
554508	FISCHER BROS LLC	1955-745	WAC SLIDE REPAIR	05/22/2023	33,740.00	05-55-22-70 CAPITAL OUTLAY
Total 554508:					33,740.00	
554508	FISCHER BROS LLC	1955-746	WAC SLIDE REPAIRS	05/22/2023	20,742.80	05-55-22-70 CAPITAL OUTLAY
Total 554508:					20,742.80	
554508	FISCHER BROS LLC	1955-747	WAC SLIDE REPAIRS	05/22/2023	1,592.50	05-55-22-70 CAPITAL OUTLAY
Total 554508:					1,592.50	
554508	FISCHER BROS LLC	1955-748	WAC SLIDE REPAIRS	05/22/2023	18,850.00	05-55-22-70 CAPITAL OUTLAY
Total 554508:					18,850.00	
<b>FOREST LANDSCAPING &amp; CONSTRUCTION INC</b>						
6647	FOREST LANDSCAPING & CON	8-23PR2	#8-23 UTILITY & STREET RECO	05/17/2023	148,685.92	24-58-11-75 SANITARY SEWER

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 6647:					148,685.92	
<b>FOX VALLEY TECHNICAL COLLEGE</b>						
6697	FOX VALLEY TECHNICAL COLL	TPB000082956	CDL REFRESHER	05/22/2023	200.00	17-58-17-59 SAFETY EQUIPMENT
Total 6697:					200.00	
<b>GARY HALTERMAN</b>						
554815	GARY HALTERMAN	4785	EMS BILL OVERPAYMENT REFU	05/16/2023	176.38	01-44-21-25 EMS CHARGES - WTTN
Total 554815:					176.38	
<b>GRINWALD FORD INC</b>						
7675	GRINWALD FORD INC	79515	PD - SQUAD MAINT	05/11/2023	97.19	01-52-11-44 VEHICLE REPAIRS & MAI
Total 7675:					97.19	
<b>HOLLY SCHMID</b>						
554816	HOLLY SCHMID	4888	EMS BILL OVERPAYMENT REFU	05/16/2023	576.35	01-44-21-25 EMS CHARGES - WTTN
Total 554816:					576.35	
<b>HYDROCORP</b>						
8994	HYDROCORP	0072610-IN	CROSS CONNECTION PROGRA	05/30/2023	1,207.00	03-99-23-18 OUTSIDE SERVICES EXP
Total 8994:					1,207.00	
<b>IRIDIANA MARTINEZ</b>						
554405	IRIDIANA MARTINEZ	0014319	REUND GIRLS FASTPITCH	05/18/2023	80.00	01-44-62-10 REC DEPT. REVENUE
Total 554405:					80.00	
<b>J&amp;L TIRE INC</b>						
10009	J&L TIRE INC	108613	GRANDSTAND MOWER TIRE	04/20/2023	27.50	01-55-41-42 EQUIPMENT REPAIRS
Total 10009:					27.50	
<b>JANKE GENERAL CONTRACTORS INC</b>						
10103	JANKE GENERAL CONTRACTO	1 - 2023	CADY STREET BRIDGE BIRD N	03/31/2023	9,300.00	05-58-11-40 BRIDGES
Total 10103:					9,300.00	
<b>JASON HELLER</b>						
553918	JASON HELLER	HELLER 05112	SEMINAR LUNCH REIMBURSE	05/11/2023	15.00	16-58-16-41 SAFETY EQUIPMENT
Total 553918:					15.00	
<b>JEFFERSON FIRE AND SAFETY INC</b>						
10300	JEFFERSON FIRE AND SAFETY	IN302822	MED 53 LIFE LINE ROTARY EXT	05/15/2023	46.11	01-52-31-42 APPARATUS MAINTENAN
Total 10300:					46.11	
10300	JEFFERSON FIRE AND SAFETY	IN303059	FIRE ARMOR GLOVES FIRE	05/18/2023	508.85	24-58-11-05 FIRE 2% DUES
Total 10300:					508.85	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
10300	JEFFERSON FIRE AND SAFETY	IN303252	SCBA REPAIR FIRE	05/18/2023	255.50	01-52-31-20 EQUIPMENT REPAIRS/RE
Total 10300:					255.50	
<b>JEFFREY OTTO</b>						
554812	JEFFREY OTTO	4872	EMS BILL OVERPAYMENT REFU	05/22/2023	821.93	01-44-21-25 EMS CHARGES - WTTN
Total 554812:					821.93	
<b>JEREMY LINGLE</b>						
12380	JEREMY LINGLE	LINGLE0524	PD - TRAINING-LINGLE	05/24/2023	10.33	01-52-11-56 TRAINING
Total 12380:					10.33	
<b>JOHNS RECYCLING INC</b>						
10496	JOHNS RECYCLING INC	21054	SINGLE STREAM MIX RECYCLI	04/30/2023	5,853.08	17-58-17-41 OUTSIDE RECYCLING S
Total 10496:					5,853.08	
<b>JOHNSONS NURSERY INC</b>						
10504	JOHNSONS NURSERY INC	MO-13731-1	TREES FOR ROESELER PLANTI	05/26/2023	230.00	05-58-11-10 PARK REC FORESTRY D
Total 10504:					230.00	
<b>JX ENTERPRISES INC</b>						
1094	JX ENTERPRISES INC	13199740P	DIESEL FUEL CAP VEH #21	05/24/2023	116.99	17-58-17-20 REPAIRS
Total 1094:					116.99	
<b>KELBE BROS EQUIPMENT CO INC</b>						
11257	KELBE BROS EQUIPMENT CO I	P08036	MOUNT ASSEMBLY VEHICLE 14	05/09/2023	636.72	01-54-11-20 REPAIRS
Total 11257:					636.72	
11257	KELBE BROS EQUIPMENT CO I	P24213	BLOCK MOUNT FOR VEHICLE 1	05/08/2023	371.63	01-54-11-20 REPAIRS
Total 11257:					371.63	
<b>KIMBALL MIDWEST</b>						
11383	KIMBALL MIDWEST	101045651	STOCK SHOP SMALL PARTS	05/12/2023	677.39	01-54-11-20 REPAIRS
Total 11383:					677.39	
11383	KIMBALL MIDWEST	101099412	STOCK SMALL PARTS SUPPLY	05/26/2023	1,679.14	01-54-11-20 REPAIRS
Total 11383:					1,679.14	
<b>LAKESIDE INTERNATIONAL TRUCKS</b>						
12048	LAKESIDE INTERNATIONAL TR	8268887P	HARNESS FOR SOLID WASTE V	05/09/2023	39.00	17-58-17-20 REPAIRS
Total 12048:					39.00	
12048	LAKESIDE INTERNATIONAL TR	8268949P	HOSE ASSEMBLY VEHICLE #13	05/09/2023	20.74	16-58-16-22 MAINTENANCE
Total 12048:					20.74	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>LANGE ENTERPRISES</b>						
12110	LANGE ENTERPRISES	83617	WHITE WITH BLACK BORDER B	05/19/2023	167.00	01-54-41-18 SUPPLIES & EXPENSE
Total 12110:					167.00	
12110	LANGE ENTERPRISES	83643	AMBER FLASHING BARRICADE	05/23/2023	1,498.50	01-54-42-20 REPAIRS
Total 12110:					1,498.50	
<b>LEAVES INSPIRED TREE NURSERY</b>						
12281	LEAVES INSPIRED TREE NURS	953	ROESELER TREE GRANT	04/26/2023	1,038.00	05-58-11-10 PARK REC FORESTRY D
Total 12281:					1,038.00	
12281	LEAVES INSPIRED TREE NURS	954	EAB TREES	04/26/2023	1,778.00	01-56-11-19 UF GRANT EXP: TREES/
Total 12281:					1,778.00	
<b>LINCOLN CONTRACTORS SUPPLY INC</b>						
12372	LINCOLN CONTRACTORS SUP	146352	CONCRETE SUPPLIES	05/16/2023	1,095.91	16-58-16-19 MISC. STREET SUPPLIE
Total 12372:					1,095.91	
<b>LIZBETH GOMEZ</b>						
554798	LIZBETH GOMEZ	53023	REFUND SECURITY DEPOSIT	05/30/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554798:					100.00	
<b>LUKAS SAEGER</b>						
552558	LUKAS SAEGER	SAEGER 0510	SAFETY BOOT REIMBURSEME	05/10/2023	100.00	01-54-31-59 SAFETY EQUIPMENT
Total 552558:					100.00	
<b>LYCON INC</b>						
553951	LYCON INC	0370375-IN	CONCRETE CLEAR COAT	05/09/2023	372.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 553951:					372.00	
553951	LYCON INC	0370376-IN	EXPANSION FOAM	05/09/2023	79.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 553951:					79.00	
553951	LYCON INC	0370747-IN	SUPER DIAMOND CLEAR	05/18/2023	372.00	16-58-16-19 MISC. STREET SUPPLIE
Total 553951:					372.00	
553951	LYCON INC	0985887-IN	COCNRETE - PARK	05/14/2023	748.00	05-58-11-20 PARK EXPANSION
553951	LYCON INC	0985887-IN	COCNRETE - FOURTH ST	05/14/2023	544.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 553951:					1,292.00	
553951	LYCON INC	0985888-IN	CONCRETE - FOURTH ST	05/14/2023	1,292.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 553951:					1,292.00	
553951	LYCON INC	0986599-IN	CONCRETE - FOURTH ST	05/21/2023	1,292.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
553951	LYCON INC	0986599-IN	CONCRETE - 2ND AND CADY	05/21/2023	1,292.00	05-58-11-20 PARK EXPANSION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 553951:					2,584.00	
<b>MADISON AREA TECHNICAL COLLEGE</b>						
13041	MADISON AREA TECHNICAL CO	CORP-000000	PD - TRAINING LENSKE	03/23/2023	135.00	01-52-11-56 TRAINING
13041	MADISON AREA TECHNICAL CO	CORP-000000	PD - TRAINING ACHILLI	03/23/2023	135.00	01-52-11-56 TRAINING
Total 13041:					270.00	
<b>MARIA FLORES</b>						
554799	MARIA FLORES	53023	REFUND SECURITY DEPOSIT	05/30/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554799:					100.00	
<b>MARK HADY</b>						
8066	MARK HADY	05162023	REIMBURSEMENT FOR WI CHA	05/16/2023	250.00	01-52-41-24 TRAVEL
8066	MARK HADY	05162023	REIMBURSEMENT FOR LODGIN	05/16/2023	195.30	01-52-41-24 TRAVEL
8066	MARK HADY	05162023	MILEAGE REIMBURSEMENT FO	05/16/2023	85.28	01-52-41-24 TRAVEL
Total 8066:					530.58	
<b>Marshfield Clinic Health System Inc</b>						
554669	Marshfield Clinic Health System In	3764-7135	DOT DRUG SCREEN SEIBEL	05/03/2023	40.00	01-55-41-18 SUPPLIES & EXPENSE
Total 554669:					40.00	
<b>MARTELLE WATER TREATMENT</b>						
13099	MARTELLE WATER TREATMEN	25157	CL2 CYL(7) - WTR	05/22/2023	1,584.00	03-64-41-40 OPERATION CHEMICALS
Total 13099:					1,584.00	
<b>MEAD AND HUNT INC</b>						
554744	MEAD AND HUNT INC	348549	PROJ R4667475-231187.01 MAS	05/15/2023	2,700.00	05-58-11-40 BRIDGES
Total 554744:					2,700.00	
554744	MEAD AND HUNT INC	348668	FORESTRY GIS	05/15/2023	4,263.00	01-56-11-60 CAPITAL OUTLAY
Total 554744:					4,263.00	
<b>MENARDS INC</b>						
13384	MENARDS INC	52128	RETURNED TOILETS(2) - WW	05/15/2023	516.18-	02-83-10-40 GENERAL PLANT STRUC
Total 13384:					516.18-	
13384	MENARDS INC	52136	RPLMNT TOILETS(2) - WW	05/15/2023	579.98	02-83-10-40 GENERAL PLANT STRUC
13384	MENARDS INC	52136	MISC SUPPLIES - WW	05/15/2023	55.08	02-82-00-18 SUPPLIES & EXPENSE
Total 13384:					635.06	
13384	MENARDS INC	52138	HARDWARE-COLL SYS BAY ST	05/15/2023	18.76	02-82-00-18 SUPPLIES & EXPENSE
Total 13384:					18.76	
13384	MENARDS INC	52157	POSTS FOR SIGNS	05/15/2023	53.94	01-55-41-18 SUPPLIES & EXPENSE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 13384:					53.94	
13384	MENARDS INC	52366	TOOLS FOR CL-MAINT - WTR	05/19/2023	433.39	03-99-32-18 SUPPLIES-MAINT.OF GE
Total 13384:					433.39	
13384	MENARDS INC	52630	COMPOSITE BOARD-SOLIDS B	05/24/2023	34.79	02-83-10-42 PROCESSING EQUIPME
Total 13384:					34.79	
13384	MENARDS INC	52917	MAIL BOX RPLMNT-1205&1209	05/30/2023	126.16	03-99-21-18 SUPPLIES & EXPENSE
Total 13384:					126.16	
<b>MID-AMERICAN RESEARCH CHEMICAL</b>						
13423	MID-AMERICAN RESEARCH CH	0790452-IN	CHEMICALS	05/05/2023	712.58	01-51-71-18 SUPPLIES & EXPENSE
Total 13423:					712.58	
<b>MIDDLETON FARMERS COOPERATIVE COMPANY</b>						
554035	MIDDLETON FARMERS COOPE	253	FUEL	05/18/2023	21,434.82	01-54-11-40 GASOLINE
Total 554035:					21,434.82	
<b>MILWAUKEE AREA TECHNICAL COLLEGE</b>						
13514	MILWAUKEE AREA TECHNICAL	65084	KYLE ESMEIER CRIMINAL INVE	05/11/2023	180.23	01-52-31-48 TRAINING TUITION
Total 13514:					180.23	
<b>MSA PROFESSIONAL SERVICES INC</b>						
13015	MSA PROFESSIONAL SERVICE	R00069055.0-1	OLD LANDFILL MONITORING	05/16/2023	6,960.65	17-58-17-26 OLD LANDFILL EXPENSE
Total 13015:					6,960.65	
<b>MT POCKETS CORNHOLE LLC</b>						
554825	MT POCKETS CORNHOLE LLC	23	CORNHOLE BOARD	05/30/2023	165.88	24-58-11-07 SR. CENTER FUNDRAISI
Total 554825:					165.88	
<b>MULCAHY SHAW WATER INC</b>						
13870	MULCAHY SHAW WATER INC	325084	REAGENT-CTP CONT MONITOR	05/16/2023	1,397.55	03-64-41-40 OPERATION CHEMICALS
Total 13870:					1,397.55	
13870	MULCAHY SHAW WATER INC	325087	LEVEL SENSOR-DIGESTOR - W	05/16/2023	2,105.75	02-83-10-40 GENERAL PLANT STRUC
Total 13870:					2,105.75	
<b>OFFICE PRO</b>						
15275	OFFICE PRO	0482801-001	SHRED SERVICES	05/31/2023	50.00	01-51-40-18 SUPPLIES & EXPENSE
Total 15275:					50.00	
<b>PASSENGER TRANSIT INC</b>						
16165	PASSENGER TRANSIT INC	1319	TAXI RIDES-SR CTR	05/08/2023	30.00	24-58-11-07 SR. CENTER FUNDRAISI

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 16165:					30.00	
<b>RENNHACK CONSTRUCTION CO INC</b>						
18430	RENNHACK CONSTRUCTION C	1883	FOURTH STREET CONCRETE J	05/16/2023	4,074.04	16-58-16-39 STREET REPAIRS
Total 18430:					4,074.04	
<b>RHYME BUSINESS PRODUCTS</b>						
4092	RHYME BUSINESS PRODUCTS	33955212	COPIER MAINT FEE-	05/01/2023	287.69	01-54-10-26 MAINTENANCE CONTRA
Total 4092:					287.69	
4092	RHYME BUSINESS PRODUCTS	34060571	COPIER MAINT FEE-BS&Z	05/16/2023	200.02	01-52-41-26 MAINTENANCE CONTRA
Total 4092:					200.02	
<b>RICOH USA INC</b>						
18509	RICOH USA INC	5067367449	COPIER CONTRACT-	05/19/2023	509.26	01-55-20-17 CONTRACT SERVICES
Total 18509:					509.26	
<b>RNOW INC</b>						
552807	RNOW INC	2023-66109	PROXIMITY SWITCH AND WIRE	05/17/2023	885.17	17-58-17-20 REPAIRS
Total 552807:					885.17	
552807	RNOW INC	2023-66140	VEH #19 ACCIDENT REPAIRS	05/19/2023	52,965.41	17-58-17-20 REPAIRS
Total 552807:					52,965.41	
<b>ROCK RIVER COALITION INC</b>						
18690	ROCK RIVER COALITION INC	RRSG2037	RAIN BARREL WORKSHOP	05/25/2023	2,500.00	16-58-16-45 EDUCATION & OUTREAC
Total 18690:					2,500.00	
<b>SAFETY KLEEN SYSTEMS INC</b>						
19061	SAFETY KLEEN SYSTEMS INC	91879089	OIL AND FILTER SERVICE	05/16/2023	380.00	17-58-17-41 OUTSIDE RECYCLING S
Total 19061:					380.00	
<b>SAMANTHA MAASS</b>						
554797	SAMANTHA MAASS	53023	REFUND SECURITY DEPOSIT	05/30/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554797:					100.00	
<b>SEILER INSTRUMENT &amp; MFG CO INC</b>						
19459	SEILER INSTRUMENT & MFG C	INV6465	ANNUAL ENG MAINTENANCE S	05/11/2023	1,632.40	01-54-10-26 MAINTENANCE CONTRA
Total 19459:					1,632.40	
<b>SHORT ELLIOTT HENDRICKSON INC</b>						
19563	SHORT ELLIOTT HENDRICKSO	445658	(3.96% OF \$547,580.00) LESS P	05/08/2023	12,430.07	05-52-31-70 CAPITAL PROJECTS
Total 19563:					12,430.07	



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>SPARLING INSTRUMENTS LLC</b>						
19745	SPARLING INSTRUMENTS LLC	6227501	6" METER-WELL 9 - WTR	05/12/2023	5,556.25	03-66-63-18 SUPPLIES-METERS
Total 19745:					5,556.25	
<b>STATEWIDE SERVICES INC</b>						
19790	STATEWIDE SERVICES INC	JUHL CLAIM R	JUHL CLAIM PAYMENT	05/11/2023	1,000.00	01-52-11-55 CRIME PREVENTION
Total 19790:					1,000.00	
<b>STEPHANIE JUHL</b>						
554820	STEPHANIE JUHL	53023	TOWN SQUARE GRAND OPENI	05/30/2023	17.60	26-55-43-41 EVENTS EXPENSES
Total 554820:					17.60	
554820	STEPHANIE JUHL	530230	TOWN SQUARE GRAND OPENI	05/30/2023	460.54	26-55-43-41 EVENTS EXPENSES
Total 554820:					460.54	
<b>STEPHANIE MAZZONI</b>						
554005	STEPHANIE MAZZONI	050923	MILEAGE REIMBURSEMENT FD	05/09/2023	60.92	01-51-31-24 TRAVEL
Total 554005:					60.92	
<b>STOIC MEDIA LLC</b>						
19840	STOIC MEDIA LLC	53123	TOWN SQUARE ENTERTAINME	05/31/2023	3,500.00	26-55-43-41 EVENTS EXPENSES
Total 19840:					3,500.00	
<b>STRAND ASSOCIATES INC</b>						
19850	STRAND ASSOCIATES INC	0196855	PROJECT 1550.007-ON-DEMAN	05/11/2023	1,279.85	03-99-23-18 OUTSIDE SERVICES EXP
Total 19850:					1,279.85	
<b>SYLAS SWANK</b>						
554814	SYLAS SWANK	4916	EMS BILL OVERPAYMENT REFU	05/22/2023	464.93	01-44-21-25 EMS CHARGES - WTTN
Total 554814:					464.93	
<b>THE EXPEDITERS INC</b>						
554090	THE EXPEDITERS INC	3565	CLN SNTRY SWR TRBLSPT-FIS	05/22/2023	1,687.50	02-85-00-20 OUTSIDE SERVICES EM
Total 554090:					1,687.50	
<b>TIRE-RIFIK INC</b>						
20560	TIRE-RIFIK INC	1278631	REPAIR BRAKE LINES AND HOS	05/18/2023	892.12	01-52-31-42 APPARATUS MAINTENAN
Total 20560:					892.12	
<b>TRACY JESTER</b>						
554194	TRACY JESTER	53023	TOWN SQUARE OPENING ENT	03/28/2023	3,240.00	26-55-43-41 EVENTS EXPENSES
Total 554194:					3,240.00	
<b>TRI-COUNTY MAINTENANCE SUPPLY</b>						
20796	TRI-COUNTY MAINTENANCE S	09377	HEALTH - CLEANING SUPPLIES	05/12/2023	189.91	01-53-12-26 MAINTENANCE CONTRA
20796	TRI-COUNTY MAINTENANCE S	09377	ENVIRO - CLEANING SUPPLIES	05/12/2023	189.91	14-53-13-18 SUPPLIES

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 20796:					379.82	
<b>TRITECH SOFTWARE SYSTEMS</b>						
20825	TRITECH SOFTWARE SYSTEM	381300	CONTRACT NO. Q-124074 TRITECH.COM BILLING BASIC BASE - ANNUAL SUBSCRIPTION FEE	05/02/2023	460.00	01-52-31-56 EMS BILLING EXPENSE
Total 20825:					460.00	
<b>UNITED INDUSTRIAL AUTOMATION</b>						
21496	UNITED INDUSTRIAL AUTOMATI	1988	TRBLSHT CENTRIFUGAL 1 FLO	05/10/2023	1,050.00	02-85-00-20 OUTSIDE SERVICES EM
Total 21496:					1,050.00	
<b>VERONA SAFETY SUPPLY INC</b>						
552483	VERONA SAFETY SUPPLY INC	78112	COWHIDE SAFETY GLOVES	05/22/2023	47.49	01-54-31-59 SAFETY EQUIPMENT
552483	VERONA SAFETY SUPPLY INC	78112	COWHIDE SAFETY GLOVES	05/22/2023	47.48	16-58-16-41 SAFETY EQUIPMENT
552483	VERONA SAFETY SUPPLY INC	78112	COWHIDE SAFETY GLOVES	05/22/2023	47.48	17-58-17-59 SAFETY EQUIPMENT
Total 552483:					142.45	
<b>VET PEST CONTROL LLC</b>						
554266	VET PEST CONTROL LLC	0445	PEST CONTROL - 811 S FIRST	05/30/2023	90.00	01-54-12-18 SUPPLIES & EXPENSE
Total 554266:					90.00	
<b>WATER WELL INVESTMENTS LLC</b>						
23121	WATER WELL INVESTMENTS LL	WI23-04-100	INSTALL TEMP MOTOR-WELL 7	04/06/2023	5,000.00	03-99-99-98 CAPITAL OUTLAY ITEMS
Total 23121:					5,000.00	
<b>WATERTOWN REGIONAL MEDICAL CENTER LLC</b>						
23400	WATERTOWN REGIONAL MEDI	030723 GROV	DRUG SCREEN AND COLLECTI	03/07/2023	75.00	17-58-17-59 SAFETY EQUIPMENT
Total 23400:					75.00	
23400	WATERTOWN REGIONAL MEDI	030723 JONES	DRUG SCREEN KAM JONES	03/07/2023	30.00	01-54-31-59 SAFETY EQUIPMENT
Total 23400:					30.00	
<b>WATERTOWN ROTARY CLUB</b>						
554805	WATERTOWN ROTARY CLUB	REFUND SPE	REFUND SPECIAL EVENT FEE	05/12/2023	25.00	01-43-11-22 SPECIAL EVENTS-POLIC
Total 554805:					25.00	
<b>WCS SCRIP</b>						
23021	WCS SCRIP	5102023-01	BIKE RODEO GIFT CERTIFICAT	05/10/2023	1,560.00	24-58-11-13 POLICE DEPT. DONATIO
Total 23021:					1,560.00	
<b>WELDERS SUPPLY COMPANY</b>						
23581	WELDERS SUPPLY COMPANY	10360149	YEARLY TANK RENTALS	05/09/2023	180.00	01-54-11-20 REPAIRS
Total 23581:					180.00	
<b>WESTERN CULVERT &amp; SUPPLY INC</b>						
23587	WESTERN CULVERT & SUPPLY	068159	FLARED END SECTION	05/22/2023	125.40	16-58-16-46 EXCAVATE/REPAIR/INSTA

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 23587:					125.40	
<b>WHITAKER BROTHERS BUSINESS MACHINES INC</b>						
554824	WHITAKER BROTHERS BUSINE	INV0299144	NEW BURSTER FOR UTILITY BI	05/24/2023	8,374.00	03-90-30-18 SUPPLIES-CUSTOMER R
Total 554824:					8,374.00	
<b>WI DEPT OF AG TRADE</b>						
552457	WI DEPT OF AG TRADE	115-000003026	ANNUAL WEIGHTS & MEASURE	05/08/2023	4,000.00	01-51-40-23 WEIGHTS & MEASURES
Total 552457:					4,000.00	
<b>WOLFF PACK APPAREL &amp; PROMOTIONS</b>						
23904	WOLFF PACK APPAREL & PRO	2639	EMPLOYEE SHIRTS JUHL	05/18/2023	26.50	01-55-20-18 SUPPLIES & EXPENSE
23904	WOLFF PACK APPAREL & PRO	2639	EMPLOYEE SHIRTS MOLDENH	05/18/2023	29.50	01-51-11-18 SUPPLIES & EXPENSE
23904	WOLFF PACK APPAREL & PRO	2639	EMPLOYEE SHIRTS BLANKE	05/18/2023	28.50	01-51-11-18 SUPPLIES & EXPENSE
Total 23904:					84.50	
23904	WOLFF PACK APPAREL & PRO	2646	DAY CAMP T-SHIRTS	05/22/2023	2,079.90	01-55-21-18 SUPPLIES & EXPENSE
Total 23904:					2,079.90	
<b>WP BEVERAGES LLC</b>						
554281	WP BEVERAGES LLC	91991372	WAC CONCESSIONS	05/22/2023	2,037.60	01-55-22-46 CONCESSION SUPPLIES
Total 554281:					2,037.60	
<b>XYLEM WATER SOLUTIONS USA INC</b>						
24125	XYLEM WATER SOLUTIONS US	3556C08184	2022 MIXER REBUILD - WW	01/25/2022	3,297.90	02-97-30-12 REPAIR OR REPLACE
Total 24125:					3,297.90	
<b>ZBM INC</b>						
26005	ZBM INC	28906	MUNI BLDG - CLEANING	05/10/2023	2,300.00	01-51-71-26 MAINTENANCE CONTRA
Total 26005:					2,300.00	
Grand Totals:					501,652.57	

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 06/06/2023

# PAYROLL SUMMARIES

For the Period of: 5/3/2023 5/16/2023

Section 11, Item A.

Department	Employees FT PT	Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
Police	45 -	3,478.50	178.25	8,505.22	37,244.91	83,000.00	123,557.73
Police Dispatch	7 1	666.50	35.00	1,381.40	13,768.60	31,000.00	18,515.42
Fire	25 -	2,646.00	189.25	6,624.30	61,384.40	150,000.00	73,301.46
Municipal Court	1 1	100.00	-	-	-	-	3,024.88
Mayor	1 -	80.00	-	-	-	-	3,294.08
Bldg. Inspection	3 3	308.50	-	-	(47.44)	1,000.00	12,702.93
Attorney	2 1	220.00	-	-	-	-	7,375.41
Finance	6 -	480.00	-	-	699.28	1,500.00	14,328.80
Watertown TV	2 2	190.00	-	-	-	-	4,657.40
Administration	3 1	280.00	-	-	-	-	8,866.04
Engineering	6 2	501.50	-	-	-	-	11,916.05
Health	9 2	799.50	-	-	-	10,500.00	25,189.42
Library	8 17	1,123.25	-	-	75.40	-	23,892.25
Municipal Building	1 -	80.00	-	-	740.10	1,000.00	1,787.20
Solid Waste	7 -	560.00	-	-	814.73	3,000.00	13,133.00
Street	23 -	1,785.00	8.00	330.46	24,359.06	39,200.00	50,708.69
Park	8 1	648.00	8.75	307.91	4,357.82	18,000.00	22,244.71
Forestry	2 -	160.00	-	-	-	-	4,416.00
Park/Rec Admin	6 1	505.00	-	-	-	400.00	8,204.00
Recreation and Pools	- 33	357.50	-	-	450.00	500.00	5,794.51
Wastewater	11 -	880.00	5.50	233.64	3,545.48	18,000.00	24,944.74
Water Dept.	11 -	880.00	31.75	1,245.05	6,666.18	23,500.00	27,677.85
Crossing Guards	- 10	136.00	-	-	-	-	1,530.00
Police Auxiliary	- 3	19.75	-	-	-	-	311.26
Alderpersons (2nd PR)	- 8	8.00	-	-	-	-	4,166.68
<b>TOTALS</b>	<b>187 FT 86 PT</b>	<b>16,893.00</b>	<b>456.50</b>	<b>18,627.98</b>	<b>154,058.52</b>	<b>380,600.00</b>	<b>495,540.51</b>



THE CITY OF  
**WATERTOWN**

---

## MEMO

TO: Common Council  
FROM: Kristine Butteris, Director of Parks, Recreation, & Forestry  
DATE: May 31, 2023  
RE: Bentzin Family Town Square Business Vending Approval

---

Council members,

The Bentzin Family Town Square Sounds of Summer Concert Series will be hosting Beats and Brews one Saturday each month throughout the summer. We would like to invite Kellermeister Beverages LLC d/b/a BrewFinity Brewing to sell beer on Saturday, June 24<sup>th</sup> and Saturday, August 26<sup>th</sup>.

BrewFinity Brewing is located at N58W39800 Industrial Road, Suite D, Oconomowoc, WI 53066. They have provided second operation locations in Sussex and Oconomowoc as well as private events at Berres Bros. and Kramers Cheese in Watertown.

BrewFinity Brewing has requested an approval letter for a Temporary Second Operation Location from the City of Watertown City Clerk.

We are looking for your approval to move forward with BrewFinity Brewing.



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [cgriffiths@villagesussex.org](mailto:cgriffiths@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

March 8, 2019

Via Email

Erin.North@wisconsin.gov  
Special Agent Erin Dorn  
Wisconsin Department of Revenue  
819 North 6<sup>th</sup> St. Rm 408  
Milwaukee, WI 53203

Re: Kellermeister Beverages, LLC d/b/a BrewFinity Brewing Company-  
Temporary Second Operation Locations

Dear Special Agent Dorn:

Kellermiester Beverages currently holds a Brewery Permit issued by the State of Wisconsin, and is located at N58W39800 Industrial Road, Suite D, Oconomowoc, WI 53066. State law allows for a secondary location for the sale of Fermented Malt Beverages so long as the local governing body agrees.

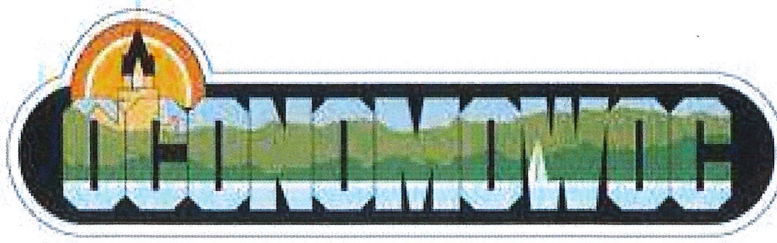
The Village of Sussex Board of Trustees approved at their regular meeting on Tuesday, February 26, 2019 the request of Kellermeister for temporary secondary locations at the following dates and times:

Saturday, June 1	Madeline Park; N64W23284 Elm Avenue	3pm- 9pm
Thursday, July 25	Prides Crossing Park, N70W23483 Prides Road	5pm- 9pm
Sunday, August 18	Sussex Civic Center, N64W23760 Main Street	11am – 3pm
Thursday, August 29	Armory Park, W239N5730 Maple Ave	5pm – 9pm
Friday, September 27	Village Park, N63W24459 Main Street	5pm – 9pm

Please feel free to contact me with any questions or concern

Sincerely,

Casen J. Griffiths  
Clerk-Treasurer



June 16, 2021

Wisconsin Department of Revenue  
Excise Tax Unit/ Enforcement  
819 N. 6<sup>th</sup> Street, Room 408  
Milwaukee, WI 53203  
ATTN: Erin Dorn

RE: Brewfinity Brewing Company Location Extension

Dear Erin:

The City of Oconomowoc Common Council has granted permission for Brewfinity Brewing Co., N58 W39800 Industrial Rd, Suite D, Oconomowoc, WI 53066 to operate as a temporary second location at Fowler Park, 500 N. Oakwood Avenue on July 3, 2021 throughout the day for the City's annual 4<sup>th</sup> of July festivities.

Cordially,  
CITY OF OCONOMOWOC

Diane Coenen, City Clerk

**TO ADOPT THE PLANNED UNIT DEVELOPMENT (PUD) – GENERAL DEVELOPMENT PLAN (GDP) UNDER SECTION 550-152 FOR AREAS A-D, C(b), G, H, AND I OF BIELINSKI HUNTER OAKS DEVELOPMENT (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007)**

**Sponsor: Mayor McFarland**  
**From: Plan Commission (Positive Recommendation)**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

**SECTION 1.** The following flexibilities have been identified by the City of Watertown Plan Commission in regards to the Bielinski Hunter Oaks Planned Unit Development – General Development Plan:

\* \* \*

Within areas A-D, B and C(b):

1. Minimum Lot Area requirements shall be reduced from 4,350 sq. ft. per dwelling unit to 2,600 sq. ft. per dwelling unit.
2. Minimum Street Yard requirements shall be reduced from 40 ft. to 25 ft.
3. All roadways will be private with a minimum width of 27 ft. and a maximum width of 30 ft.

\* \* \*

**SECTION 2.** The following conditions have been identified by the City of Watertown Plan Commission & Site Plan Review Committee in regards to the Planned Unit Development – General Development Plan & Precise Implementation Plan for 704 West Madison Street:

\* \* \*

1. Bielinski Homes shall cause the dedication of the Neighborhood Park (Area I) and Pond Area (Area K) to the City of Watertown along with the dedication of the required rights-of-way which will be further defined in the Developer's Agreement for the Single-Family H2-PH1.
2. Bielinski Homes shall not be required to improve nor pay for the improvement of the Neighborhood Park (Area I) more than would be required by City ordinance under "Parkland" dedication. Bielinski Homes shall make improvements to the +/- 300' of rights-of-way located in Area H2-2 (Phase 1) prior to park & pond dedication. Improvements would include but not be limited to grading, utility installation, asphalt roads and sidewalks. Any improvement needed for future phases of the Hunter Oaks Neighborhood will be addressed at the time the Precise implementation Plan for that area is approved and development of aid area occurs.

\* \* \*

**SECTION 3.** The Common Council of the City of Watertown approves the Bielinski Hunter Oaks General Development Plan, inclusive of full and continuous compliance with the submittal documents, the list of flexibilities and conditions provided in the submittal, and with any conditions identified by City Staff and the Plan Commission



**SECTION 4.**

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed

Section 13, Item A.

**SECTION 5.**

This ordinance shall take effect and be in force the day after its passage and publication.

DATE:				
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
VACANT				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED \_\_\_\_\_

\_\_\_\_\_

CITY CLERK

APPROVED \_\_\_\_\_

\_\_\_\_\_

MAYOR

WATERTOWN EMS  
IN THE TOWN OF MILFORD

Commencing at the Northeast  $\frac{1}{4}$  corner of Section 4, Township 8 North, Range 14 East, thence Westerly along the North Section line of Sections 4, 5, and 6 to the centerline of the Crawfish River, Southerly along the centerline of the Crawfish River to the East/West line of Section 31, Township 8 North, Range 14 East, thence East to the E $\frac{1}{4}$  corner of Section 31, East to the Southeast corner of the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 32, North to the Southwest corner of Certified Survey Map Number 6293, in Volume 37, on Page 90, in Document Number 1463577, N89°46'43"E 220.69 feet, S02°58'08"E 104.38 feet, S90°00'00"E 105 feet, N00°00'00"W 78.79 feet, N84°27'55"E 89.77 feet, N02°41'53"W 185.55 feet, N88°51'57"W 64.82 feet, N00°27'23"W 135.67 feet, S89°31'52"W 94.29 feet, S00°30' 13"E 56.72 feet, S89°29' 47"W 238.84 feet, North to Northwest corner of Southeast  $\frac{1}{4}$  of Northwest  $\frac{1}{4}$  of Section 32, Town 8 North, Range 14 East, E to centerline of County Road Q, North to Northwest corner of Certified Survey Map Number 2732, in Volume 10, Page 227, in Document Number 903206, Easterly along North line of said Certified Survey Map to the Northeast corner of said Certified Survey Map, North to Northwest corner of Southeast  $\frac{1}{4}$  of Northeast  $\frac{1}{4}$  of Section 33, East to the West line of Certified Survey Map Number 2881, in Volume 11, on Page 182, in Document Number 921000, North to Northwest corner of said Certified Survey Map, East along the north line of said Certified Survey Map to Northeast corner of said Certified Survey Map, South to the Southwest corner of the Northeast  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 34, Town 8 North, Range 14 East, East to the Southeast corner of the Northeast  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of said Section 34, South to the North line of Certified Survey Map 5437 in Volume 30, on Page 36, in Document Number 1315550, East to the Northeast corner of said Certified Survey Map, South to the South line of the Northwest Quarter of Section 35, Town 8 North, Range 14 East, East to West line of Certified Survey Map 6169, in Volume 36, on Page 117, in Document Number 1445290, South to the Southwest corner of said Certified Survey Map, S89°44'26"E 1326.37 feet, S89°41'25"E 1021.58 feet, N00°24'17"E 286.50 feet, S89°41'25"E to centerline of County Road N, North on centerline of

County Road N to South line of Certified Survey Map 1055, in Volume 3, on Page 581, in Document Number 746428, East to Southeast corner of said Certified Survey Map, N132 feet, East to the Southeast corner of the Northeast  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 25, Town 8 North, Range 14 East, North to the Northeast corner of Section 24, Town 8 North, Range 14 East, West to the Northwest corner of Section 22, Town 8 North, Range 14 East, North to point of beginning.



# Watertown Fire Department

106 Jones Street, Watertown, WI 53094 • 920-261-3610 • 920-261-7527 fax  
www.watertownfiredept.com

## Contract for the Provision of Additional EMS Coverage for the Township of Milford

1. The City of Watertown Fire Department will provide EMS coverage to the portions of the Township of Milford **as described in Appendix “A”** by providing one ambulance staffed with two personnel that will be dispatched from the Watertown Fire Department for EMS calls.
2. The City’s Fire Department will bill separately for emergency medical transport and paramedic services rendered under this contract in the same manner as are billed to City of Watertown residents, and any other recovery cost as allowed by law.
3. Patients will be transported to the closest, most appropriate hospital.
4. In the event the Watertown Fire Department is committed to previously received requests for the service and is unable to respond, mutual aid agencies will be contracted and dispatched for the call and will not be considered a breach of contract.
  - a. **The Township of Milford will pay the City of Watertown a fee of \$7,080 for EMS coverage for the area as described in Appendix “A” from July 1, 2023, to December 31, 2023.**
5. This contract may be canceled at any time with sixty (60) days written notice to the other party.
6. The township shall make payment for the contract before October 1, 2023.
7. This contract will begin on July 1, 2023.

Signed

\_\_\_\_\_

Emily McFarland, Mayor

\_\_\_\_\_

Date

\_\_\_\_\_

Steve Kube, Chairperson

\_\_\_\_\_

Date

City of Watertown

Town of Milford



**RESOLUTION TO  
APPROVE THE JULY 1, 2023, TO DECEMBER 31, 2023 CONTRACT FOR  
EMS COVERAGE FOR PORTIONS OF THE TOWNSHIP OF  
MILFORD.**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS**, the Watertown Fire Department provides contracted EMS coverage to portions of the Township of Milford; and,

**WHEREAS**, the EMS services that were covering a substantial portion of Town of Milford has dissolved; and,

**WHEREAS**, the Watertown Fire Department has been requested to provide EMS Coverage for an additional portion of the Township of Milford.

**WHEREAS**, the EMS coverage agreement for the additional area is attached as Exhibit A and has been deemed appropriate; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to enter into agreement with the Township of Milford, to allow the Watertown Fire Department to provide EMS coverage to the designated portions of the Township starting July 1, 2023, in the amount of \$7,080.00

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
VACANT		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED Type meeting date

CITY CLERK

APPROVED Type meeting date

MAYOR

