



AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, JANUARY 14, 2026 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN, WI 53094

Join Zoom Meeting:

<https://us02web.zoom.us/j/4983065761?pwd=VG04Wk1oMWZRREw1NWtsK1VyZitGdz09>

Meeting ID: 498 306 5761 **Passcode:** 36061741

1. CALL TO ORDER

2. REVIEW AND APPROVE MEETING MINUTES

A. Minutes from December 10, 2025

3. REVIEW AND APPROVE BILLS

4. MANAGER REPORT

A. Review: Monthly Use Report

B. Discuss: Upcoming Aviation Activities & EAA Updates

C. Review: Progress on the Vietnam Veterans Memorial Wall

5. OLD BUSINESS

A. Review and discuss: Runway 23/05 reconstruction project update

B. Review: Any updates on the Stormwater plan

C. Review: Any updates on the UPS Parking Lot

6. NEW BUSINESS

7. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, December 10th, 2025

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Absent
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Tom Hahn	Present
Eric Wegner	Present

Others:

Krys Brown, Wisconsin Aviation – Present
Tom David, Wisconsin Aviation/UNU
Jeremy Roberts, MSA Engineering

1. Dr. Terry Turke called the meeting to order at 5:15 PM.
2. A motion to approve the minutes from November 12th was made by Tom Hahn and seconded by Tom Finnel. Motion carried.
3. A motion to approve the November bills in the amount of \$6,421.61 was made by Tom Klug and seconded by Tom Hahn. Motion carried.
4. Managers' Report:
 - Reviewed: The Monthly Airport Use report and noticed activity was better than last year at this time.
 - Wisconsin Aviation has their customer appreciation party this Saturday in the main hangar.
 - Nothing to report from the EAA chapter
 - The Vietnam Veterans Memorial Wall - getting closer to their financial goal. They have started to backfill the foundation.
 - Wisconsin Aviation has a Citation XL arriving next week and will be put on our leaseback inventory.
5. Old Business:
 - Review: Runway 23/05 reconstruction project – RPZ (runway protective zone) alternatives analysis is not needed. A pavement analysis has shown that if the runway is not reconstructed before 2030, it will be a 6 which indicates it will not be useable. 50 or below is bad and Watertown is now in the 30's.
 - Discussed: Due to the cold and snowy weather, nothing has been done with the 3 hangars with the exception of the EAA chapter pouring their concrete floor.
 - Discussed: The stormwater plan is still on hold until the hangar development is complete off Taxiway C and will be updated when we revise the ALP (airport layout plan). According to the City, we have maxed out developing more hangars without having a stormwater pond.
6. Adjournment:
 - There being no further discussion, a motion for adjournment was made by Eric Wegner and seconded by Tom Hahn.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved

2024-2025 Services for Watertown RYV

Instruction		Fuel/Oil	Restaurant	Maint.	Avionics	Aircraft Sales	Courtesy Car	Car Rental	Paint Shop	GPU	Lav/H20	Hangar/Tiedown	Plugin/Preheat	Deice/T KS	Aircraft Rental	Takeoff/Landing	NSR	Section 4, Item A.	
Jan-24	49	75	9	22	0	0	4	1	0	0	0	97	0	2	88	185	50	639	331
Feb-24	94	159	33	19	0	0	8	2	0	0	0	247	1	1	155	390	92	1256	659
Mar-24	141	166	37	22	0	0	5	0	0	0	0	283	0	0	221	435	89	1504	751
Apr-24	119	199	54	24	1	0	4	1	0	0	0	266	0	0	190	452	116	1567	819
May-24	148	227	81	27	0	1	5	2	0	0	0	316	0	0	229	568	149	2108	1038
Jun-24	180	323	25	30	0	0	4	2	0	0	0	364	0	0	275	543	134	2132	986
Jul-24	127	389	84	22	0	0	4	11	0	0	0	377	0	0	208	725	178	2046	1249
Aug-24	150	284	85	16	0	1	4	0	0	0	0	309	0	0	226	523	123	1740	922
Sep-24	188	315	74	29	0	0	5	1	0	0	0	335	0	0	256	548	118	1862	942
Oct-24	109	212	55	26	0	1	6	2	0	0	0	241	8	0	163	432	117	1389	755
Nov-24	100	175	32	20	1	3	4	0	0	0	0	204	0	0	160	313	62	933	559
Dec-24	82	135	20	7	0	0	1	0	0	0	0	198	11	1	145	273	51	733	496
YTD TOTALS	1487	2659	589	264	2	6	54	22	0	0	0	3237	20	4	2316	5387	1279	17909	9507
Jan-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feb-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jun-25	98	94	38	16	0	0	1	0	0	0	0	165	0	0	125	148	29	754	575
Jul-25	166	297	45	12	0	0	5	7	0	0	0	279	0	0	216	502	176	1605	1174
Aug-25	237	294	69	14	0	1	5	0	0	0	1	365	0	0	327	558	148	2027	1169
Sep-25	132	195	54	16	0	0	8	0	0	0	0	286	0	0	229	469	131	1577	891
Oct-25	149	192	37	20	0	0	2	1	0	0	0	346	1	0	259	485	105	1786	899
Nov-25	68	109	31	13	0	2	6	0	0	0	0	187	0	0	135	302	80	997	504
Dec-25	62	115	16	11	0	0	4	0	0	0	0	176	0	0	130	273	88	939	477
YTD TOTALS	912	1296	290	102	0	3	31	8	0	0	1	1804	1	0	1421	2737	757	9685	5689

Instruction - Flight Instruction originating at FBO, i.e. Flight School and private instructors

Plugin/Preheat

Fuel/Oil - any plane taking on fuel or oil

Deice/TKS - Line can check TKS balance on plane/planes requiring deicing

Restaurant - any plane coming in for food in the area

Aircraft Rental - Rentals originating at FBO and charters originating at FBO

GPU

Takeoff/Landing - ALL planes that take off or land (gives us a count of planes utilizing FBO

Lav/H20 - N/A at RYV & UNU

NSR - No service required, used for flyovers, low approach and parking only.

Hangar/Tiedown - Hangar customers as well as overnight transients

Total T/O & Landing - each count as one