THE CITY OF WATERTOWN

AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, NOVEMBER 11, 2026 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN, WI 53094

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1. **CALL TO ORDER**
2. **REVIEW AND APPROVE MEETING MINUTES**
   - A. Airport minutes from October 14, 2026
3. **REVIEW AND APPROVE BILLS**
4. **MANAGER REPORT**
   - A. Review: Monthly Use Report
   - B. Discuss: Upcoming Aviation activities & EAA updates
   - C. Review: Hangar updates
5. **OLD BUSINESS**
   - A. Review and Discuss: Runway 23/05 reconstruction project update
   - B. Review: Any updates on the stormwater plan
   - C. Review and Discuss: Continue to add & prioritize improvement plan
6. **NEW BUSINESS**
   - A. Review and Discuss: A Citizens complaint regarding aircraft noise & flying patterns
7. **ADJOURNMENT**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, October 14, 2026

Attendance:

Alderman Fred Smith	Present
Dr. Terry Turke	Present
Tom Finnel	Absent
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Tom Hahn	Absent
Eric Wegner	Present

Others:
Krys Brown, Wisconsin Aviation – Absent

1. Terry Turke called the meeting to order at 5:15 PM.

2. A motion to approve the minutes from September 9th was made by Tom JKlug and seconded by Eric Wegner. Motion carried.

3. A motion to approve the September bills in the amount of $5,776.14 was made by Sean Lapp and seconded by Eric Wegner. Motion carried.

4. Managers' Report:
   - Reviewed: Monthly use report.
   - Hangar updates – Tim Pooler has is waiting to complete the hangar door; EAA chapter is waiting for their hangar door; Brad Grooms hangar is waiting for the door to be installed; David Leikam is requesting tweaking the hangar lease to protect both City and lessor.
   - Fred Smith gave a report on what was changed on the proposed 2027 budget.
5. Old Business:
   - Review & Discussed: Nothing new to report.
   - Stormwater plan – Nothing new to report.
   - Discussed: Commission is continuing to prioritize the improvement plan.

6. Adjournment:
   - There being no further discussion, a motion for adjournment was made by Fred Smith and seconded by Tom Klug

Respectfully submitted by: Jeff Baum

Minutes are submitted unapproved

2025-2026 Services for Watertown RYV

	Instruction	Fuel/Oil	Restaurant	Maint.	Avionics	Aircraft Sales	Courtesy Car	Car Rental	Paint Shop	GPU	Lav/H20	Hangar/Tiedown	PlugIn/Preheat	Deice/TKS	Aircraft Rental	Takeoff/Landing	NSR	Tot & Landing	Board
Jan-25	95	47	29	19	0	0	5	1	0	0	0	225	7	0	169	359	89	1208	622
Feb-25	103	126	14	11	0	1	4	1	0	0	0	190	110	1	142	283	70	1013	509
Mar-25	141	141	45	9	0	0	3	0	0	0	1	274	2	0	200	436	110	1183	737
Apr-25	116	161	51	18	0	0	3	3	0	0	1	258	0	0	180	398	79	1145	669
May-25	144	260	53	23	0	0	3	2	0	0	0	341	0	0	240	514	109	1570	954
Jun-25	98	94	38	16	0	0	1	0	0	0	0	165	0	0	125	148	29	754	575
Jul-25	166	297	45	12	0	0	5	7	0	0	0	279	0	0	216	502	176	1605	1174
Aug-25	237	294	69	14	0	1	5	0	0	0	1	365	0	0	327	558	148	2027	1169
Sep-25	132	195	54	16	0	0	8	0	0	0	0	286	0	0	229	469	131	1577	891
Oct-25	149	192	37	20	0	0	2	1	0	0	0	346	1	0	259	485	105	1786	899
Nov-25	68	109	31	13	0	2	6	0	0	0	0	187	0	0	135	302	80	997	504
Dec-25	62	115	16	11	0	0	4	0	0	0	0	176	0	0	130	273	88	939	477
YTD TOTALS	1511	2031	482	182	0	4	49	15	0	0	3	3092	120	1	2352	4727	1214	15804	9180
Jan-26	76	127	6	13	0	0	0	0	0	0	1	182	0	0	147	269	74	1004	462
Feb-26		183	44	12	0	0	3	0	0	0	0	234	0	0	184	388	118	1366	680
Mar-26	102	173	36	15	0	0	0	0	0	0	0	199	0	0	154	331	92	1240	571
Apr-26	87	183	18	14	0	0	2	0	0	0	0	202	0	0	137	309	107	1078	608
May-26	135	250	30	9	0	0	5	0	0	0	0	288	0	0	212	452	166	1658	879
Jun-26	98	177	19	16	0	1	7	1	0	0	0	213	0	0	155	316	73	1128	573
Jul-26	69	287	25	20	0	0	11	0	0	0	0	227	0	0	96	554	163	1296	947
Aug-26	141	204	32	45	0	0	0	0	0	0	0	175	0	0	147	102	104	1220	697
Sep-26	124	182	8	20	0	0	0	0	0	0	0	160	0	0	152	388	90	1297	610
Oct-26	164	267	14	17	0	0	0	0	0	0	0	247	0	0	206	453	123	1774	758
Nov-26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dec-26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
YTD TOTALS	996	2033	232	181	0	1	28	1	0	0	1	2127	0	0	1590	3562	1110	13061	6785

nstruction - Flight Instruction originating at FBO, i.e. Flight School and private instructors

uel/Oil - any plane taking on fuel or oil

estaurant - any plane coming in for food In the area

PU

av/H20 - N/A at RYV & UNU

langar/Tiedown - Hangar customers as well as overnite transients

PlugIn/Preheat

Deice/TKS - Line can check TKS balance on plane/planes requiring deiceing

Aircraft Rental - Rentals originating at FBO and charters originating at FBO

Takeoff/Landing - **ALL** planes that take off or land (gives us a count of planes utilizing FBO

NSR - No service required, used for flyovers, low approach and parking only.

Total T/O & Landing - each count as one

From: shari Bolger <chtsab@hotmail.com>
Sent: Wednesday, October 7, 2026 5:40 PM
To: Wisav <wisav@wisav.com>; rstocks@watertownwi.gov; mdunneisen@watertownwi.gov; andrew.trimble@dot.wi.gov
Subject: Formal complaint and request for assistance regarding aircraft noise as well as low flying planes over my Watertown Wi home

Dear Sirs;

I am a Watertown resident at 1307 Allermann Drive, writing to formally document my ongoing concern about aircraft noise and constant aircraft activity over my home and neighborhood. Often times low flying.

I previously contacted Watertown Municipal Airport and was advised that there was nothing the airport could do. I therefore ask that this complaint be forwarded to the appropriate members of the Watertown Airport Commission and reviewed at the appropriate level.

The frequency and pattern of aircraft passing over my residence have become a significant quality-of-life concern. Some aircraft appear to be flying relatively low, and the noise is often particularly intrusive to the point I don't want to be at home.

I am not asking the airport to stop normal aviation operations. I am asking for help understanding the cause of this activity and whether anything can reasonably be done to reduce or redirect its noise impact on nearby residents.

Specifically, I would appreciate answers to the following:

1. What flight paths and procedures are currently used by aircraft arriving at and departing from Watertown Municipal Airport near Allermann Drive?

2. Are pilots using the airport expected or encouraged to follow any voluntary flight paths, altitude guidelines, or noise-abatement procedures?

3. Can the City or Airport Commission review the frequency, altitude, direction, or types of aircraft operating over my neighborhood?

4. If the City and airport lack authority to address this issue, which agency or authority does?

5. Please formally provide this complaint to the Watertown Airport Commission for consideration and inclusion in the appropriate meeting record.

6. Are there any programs that provide sound barrier windows?

Please provide a written response explaining the options available to residents and any additional information you need from me.