



COMMON COUNCIL MEETING AGENDA

TUESDAY, DECEMBER 16, 2025 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 965 279 3780 Passcode: 53094 One tap mobile

+16469313860 <https://us06web.zoom.us/j/9652793780?pwd=0glWdtrdiJJHznZXyVgAb9U8pNOstl.1>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Meeting minutes from December 2 and December 9, 2025

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. REPORTS

A. Licensing Board minutes from November 12, 2025

B. Parks, Recreation & Forestry minutes from November 17, 2025

C. WMSP Board of Directors minutes from November 18, 2025

D. Site Plan Review Minutes from November 24, 2025

E. Plan Commission minutes from November 24, 2025

F. Finance Committee minutes from November 24, 2025

G. Downtown Main Street minutes from November 25, 2025

H. Public Safety & Welfare minutes from December 3, 2025

I. Public Works minutes from December 9, 2025

7. COMMUNICATION & RECOMMENDATIONS

A. Employee Recognitions

8. NEW BUSINESS

A. Review and take action: Committee Appointments

B. Review and take action: Election Inspector, Special Voting Deputies, Municipal Canvasser Appointments for 2026-2027 election term

9. MISCELLANEOUS BUSINESS

A. Payroll Summary - November 12 through November 25, 2025

B. Cash and Investments - November 30, 2025

10. LICENSES

- A. Review and take action: application for a Temporary "Class B" Wine and Temporary Class "B" Beer license from St. Henry Church for Casino Night located at 300 E. Cady Street (school gym) on January 17, 2026 during the hours of 6:00 pm - 10:00 pm

11. ORDINANCES

- A. Ord. 25-24 - Adopt the Planned Development (PD) Overlay District - General Development Plan (GDP) for The Oxbow at 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) (Sponsor: Mayor Stocks From: Plan Commission, Second Reading)

12. RESOLUTIONS

- A. Exh. 9810 - Resolution to approve transit agency fare increase effective January 1, 2026 (Sponsor: Mayor Stocks From: Finance Committee)
- B. Exh. 9811 - Resolution to authorize a three-year contract with Glacier Ridge Landfill, LLC for solid waste disposal (Sponsor: Mayor Stocks From: Finance Committee)
- C. Exh. 9812 - Resolution for Surplus Energy Agreement Between Watertown Wastewater Treatment Plant and Wisconsin Electric Power Company (Sponsor: Alderperson Arnett From: Public Works Commission)
- D. Exh. 9813 - Resolution to enter into mutual aid services agreement with Waukesha Fire Department (Sponsor: Ald. Arnett From: Public Works)
- E. Exh. 9814 - Resolution to approve mechanical for wastewater primary pump installation (Sponsor: Ald. Arnett From: Public Works Commission)
- F. Exh. 9815 - Resolution to approve change order #1 with Mead-Hunt for engineering design and construction services for wastewater biosolids dryer project (Sponsor: Ald. Arnett From: Public Works Commission)

13. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

14. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

**Common Council Minutes
Tuesday December 2, 2025**

Section 4, Item A.

CALL TO ORDER

Mayor Stocks called the regular meeting of the City of Watertown Common Council to order at 7:01 p.m. on Tuesday, December 2, 2025. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Berg, Bartz, Blanke, Smith, Arnett, Wetzels and Moldenhauer (virtual). City staff present were Fire Chief Tanya Reynen, Police Chief David Brower, City Attorney Ali Panagopoulos, Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman (virtual), Public Works Director Andrew Beyer (virtual), Park and Rec Director Kristine Butteris (virtual), and Stormwater Manager Maureen McBroom.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor Stocks inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, November 18, 2025. There being none, Ald. Berg moved to approve, seconded by Ald. Arnett and carried by unanimous voice vote.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Luke Hensley, Louis Oetken of 1342 N 4th Street, Elizabeth Fritz of 112 N. Maple Street, Jamie Hernandez Watertown Library employee, Tina Peerenboom Watertown Library employee, Kerry Owens of 1402 Stoneridge Drive, Stephanie Curtis of 1407 Beacon Drive, Amy Martin of 1010 S. 10th Street, Heidi Zipfel of 1419 Stoneridge Drive, Greg Zipfel of 1416 Stoneridge Drive, Tom Kohls of 250 S. Concord, Peg Checkai Library Director, Francine Gies of 609 W. Main Street, Brianna Kreuser of 508 Oak Park Ave spoke on library funding.

REPORTS

(Complete minutes are open for public inspection in the Finance/Clerk Department.)

The following reports were received and filed: Transit Commission minutes from October 20, 2025, Plan Commission minutes from November 10, 2025, Site Plan Review Committee Minutes from November 10, 2025, Finance Committee minutes from November 10, 2025, Finance Committee minutes from November 18, 2025, RDA minutes from November 19, 2025.

COMMUNICATIONS & RECOMMENDATIONS - None

NEW BUSINESS

Ald. Wetzels made a motion to approve the appointment of Bill Maron – serving partial term expiring May 1, 2027 - replacing Cassandra Wagner to the Police and Fire Commission, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0

Jefferson County EMS Working Group Update provided by Chief Reynen.

Ald. Lampe made a motion to convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Waiver of Conflict from von Briesen & Roper, S.C.), seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Davis made a motion to reconvene into open session, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Lampe made a motion to execute the Waiver of Conflict, seconded by Ald. Wetzel and by roll call vote: Yes-9; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Payroll Summary - October 29 through November 11, 2025 was presented.

ORDINANCES

Ord. 25-23 - Amend Section 453-6(B) Acquisition of facilities; rates and charges (Sponsor: Mayor Stocks From: Finance Committee, Second Reading). Ald. Arnett moved for adoption of ordinance 25-23 on its second reading, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-1 (Berg); Abstain-0.

Ord. 25-24 - Adopt the Planned Development (PD) Overlay District - General Development Plan (GDP) for The Oxbow at 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) (Sponsor: Mayor Stocks From: Plan Commission, First Reading). Ald. Blanke moved for adoption of ordinance 25-24 on its first reading with the addition of an 11th condition to include an easement for the Riverwalk, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9801 - Resolution to Enter into a Lease for an Airport Hangar Pad Located at 1820 River Drive, PIN: 291-0815-0931-001 (Sponsor: Mayor Stocks From: Plan Commission). Ald. Wetzel moved to adopt resolution 9801 with the correction to PIN: 291-0815-0933-002, seconded by Ald. Arnett and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9802 - Resolution to participate in WEM Pre-Disaster Flood Resilience Grant for Westside Creek System Study (Sponsor: Mayor Stocks From: Finance Committee). Ald. Davis moved to adopt resolution 9802, seconded by Ald. Lampe and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9803 - Resolution to enter into contract with Passenger Transit Inc. for Shared-Ride Taxi Services January 1, 2026 - December 31, 2027 (Sponsor: Mayor Stocks From: Finance Committee). Ald. Smith moved to adopt resolution 9803, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9804 - Resolution enter into lease with Passenger Transit Inc. For Shared-Ride Taxi Service Vehicles January 1, 2026 - December 31, 2027 (Sponsor: Mayor Stocks From: Finance Committee). Ald. Lampe moved to adopt resolution 9805, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9805 - Resolution to apply for capital grant from Department of Transportation for 2026 fleet purchases for Shared-Ride Taxi Service (Sponsor: Mayor Stocks From: Finance Committee). Ald. Smith moved to adopt resolution 9806, seconded by Ald. Berg and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9806 - Resolution to apply for operating grant from Department of Transportation for 2026 Shared-Ride Taxi Service (Sponsor: Mayor Stocks From: Finance Committee). Ald. Moldenhauer moved to adopt resolution 9806, seconded by Ald. Smith and carried by roll call vote: Yes-9; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

John Katish of 204 W. Main Steet and Danielle Bailey Library Employee spoke on library funding.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Wetzel moved to adjourn, seconded by Ald. Bartz, and carried by unanimous voice vote at 8:25 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

CALL TO ORDER

Mayor Stocks called the special meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, December 9, 2025. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Berg, Bartz, Blanke, Smith, Arnett, Wetzel and Moldenhauer (virtual). City staff present were Fire Chief Tanya Reynen, City Attorney Ali Panagopoulos (virtual), Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman (virtual), Public Works Director Andrew Beyer (virtual), Health Director Carol Quest, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Amanda Cary Gallas of 400 S. Washington Street, Erin O'Neill of 209 Derby Lane, Sue Rupnow of 1213 Josephine Street, Greg Zipfel of 1416 Stoneridge Drive, Tom Kohls of 250 S. Concord Ave, Amy Weyes of 800 Fieldcrest Ct, Cari Gunderson of N. Montgomery Street, Emily Northey of 1015 S. 9th Street spoke on library funding.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Ald. Davis made a motion to rescind the November 18, 2025 motion to reduce account 01-55-11-46 (Library Contribution) in the General Fund by \$100,000.00, increase account 01-54-31-60 (Streets Capital Outlay) in the General Fund by \$100,000.00 and reduce account 05-58-11-69 (Annual Streets) in Fund 5 by \$100,000.00, seconded by Ald. Wetzel and failed on roll call vote: Yes-4 (Davis, Lampe, Bartz, Wetzel); No-5 (Berg, Blanke, Smith, Arnett, Moldenhauer); Abstain-0.

Ald. Berg made a motion to bring Exh. 9807 - Resolution to approve 2026 budgets for Funds 02, 03, 05, 07-20, 22-26, 30, 60, 65 (Sponsor: Mayor Stocks From: Finance Committee) and Exh. 9808 - Resolution to approve 2026 budgets for General Fund [1], Debt Service Fund [04], and corresponding levies and tax rates (Sponsor: Mayor Stocks From: Finance Committee) to the floor together, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9807 - Resolution to approve 2026 budgets for Funds 02, 03, 05, 07-20, 22-26, 30, 60, 65 (Sponsor: Mayor Stocks From: Finance Committee and Exh. 9808 - Resolution to approve 2026 budgets for General Fund [1], Debt Service Fund [04], and corresponding levies and tax rates (Sponsor: Mayor Stocks From: Finance Committee). Ald. Berg moved to adopt resolutions 9807 and 9808, seconded by Ald. Bartz. Ald. Arnett made a motion to amend the 2026 budget to increase account 01-55-11-46 (Library Contribution) and decrease account 01-51-81-56 (Contingency) by \$40,000.00, seconded by Ald. Berg and carried by roll call vote: Yes-9; No-0; Abstain-0. Motion carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9809 - 2026 Payroll Resolution (Sponsor: Mayor Stocks From: Finance Committee). Ald. Lampe moved to adopt resolution 9809, seconded by Ald. Smith and carried by roll call vote: Yes-9; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Cal Lewis of 301 S. 7th Street, John Katish of 204 W. Main Street spoke on library funding.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Blanke moved to adjourn, seconded by Ald. Lampe, and carried by unanimous voice vote at 9:05 p.m.

Respectfully Submitted,
Megan Dunneisen, City Clerk



LICENSING BOARD MEETING MINUTES

WEDNESDAY, NOVEMBER 12, 2025 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 2044 UPPER LEVEL

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor Stocks, Ald. Bartz, Cheri Martin, Erin Schroeder (virtually arriving at 4:17). Absent was Ald. Moldenhauer. Staff present was Police Chief David Brower, City Attorney Ali Panagopoulos, and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** - Mayor Stocks called the meeting to order at 4:16 pm.
2. **REVIEW AND APPROVE MINUTES**
 - A. Ald. Bartz made a motion to approve the Licensing Board minutes from October 8, 2025 with the correction to section 3. B motions, second by Martin and carried by unanimous voice vote.
3. **BUSINESS**
 - A. Martin made a motion to approve the application for a "Class B" Malt and Liquor license from JP Watertown Bowl LLC DBA Watertown Bowl North (Bakul Desai, Agent) located at 766 N Church Street for licensing year July 1, 2025 - June 30, 2026, second by Ald. Bartz conditioned on passed city inspections and surrender of the current issued license. Motion carried by unanimous voice vote.
 - B. Martin made a motion to approve the application for a "Class B" Malt and Liquor license from JP Watertown Bowl LLC DBA Watertown Bowl 18 (Bakul Desai, Agent) located at 102 W. Cady Street for licensing year July 1, 2025 - June 30, 2026, second by Schroeder conditioned on passed city inspections and surrender of the current issued license. Motion carried by unanimous voice vote.
 - C. Martin made a motion to approve the application for a "Class B" Malt and Liquor license from The Goose & Gander LLC DBA The Goose & Gander (Lydia Sobol, Agent) located at 200 N. Second Street for licensing year July 1, 2025 - June 30, 2026 (FKA Elias Inn) second by Schroeder conditioned on a Successor Condition Use Permit being filed and passed city inspections. Motion carried by unanimous voice vote.
 - D. Ald. Bartz made a motion to approve the application for a "Class B" Malt and Liquor license from CSP Enterprises LLC DBA Bismarck's Main Street Bar (Christopher Paulsen, Agent) located at 103/105 E. Main Street for licensing year July 1, 2025 - June 30, 2026 (FKA Bismarck's Main Street Bar & Grill) second by Martin conditioned on a Successor Conditional Use Permit being filed, EIN letter being submitted, passed city inspections, and surrender of the current issued license. Motion carried by unanimous voice vote.
4. **REPORTS**
 - A. Special Events List was presented.
 - B. Monthly Operator's List was presented.
 - C. Monthly Police Report was presented.
5. **ADJOURNMENT** – Martin made a motion to adjourn, second by Ald. Bartz and carried by unanimous voice vote at 4: 27 pm.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved

PARKS, RECREATION & FORESTRY COMMISSION**MINUTES**

Monday, November 17, 2025

1. Call to Order

The Watertown Parks, Recreation & Forestry Commission met in person and virtually on November 17, 2025. The meeting was called to order by Kerry Kneser at 4:33 p.m. Members present: Kerry Kneser, Julie Chapman, Ald. Jonathan Lampe, Brad Clark, Jennifer Clayton, Emily Lessner (arrived at 4:39 p.m.), Andrea Draeger, Kristine Butteris. Not present: Kyle Krueger.

Julie Chapman motioned to move Business Item B (Scout Troop 43 Fee Request) before Item A. Kerry Kneser seconded. Motion carried.

2. Review and Approval of Minutes

Brad Clark motioned to approve the October 20 PRF and October 21 Senior Center minutes. Julie Chapman seconded. Motion carried.

3. Review and Approval of Financial Reports

Brad Clark motioned to approve the financial reports. Jon Lampe seconded. Motion carried.

4. Citizens to Be Heard

There were none.

5. Business**B. Review and Take Action: Scout Troop 43 Event Fee Request**

Nikki Zimmerman, Treasurer for Troop 43, presented a request for a fee reduction for the troop's 75th Anniversary celebration and advancement ceremony, which will be open to the public. The troop has fundraised through brat fries and other methods, but may still face financial constraints. Discussion included whether special events should be treated differently from regular monthly troop meetings. Kristine noted that other groups in the same category are typically charged consistent fees. Ald. Jonathan Lampe motioned to refund the kitchen use fee and waive/refund the security deposit. Julie Chapman seconded. Motion carried.

A. Review and Take Action: outlet diamond 1 BQ

Kristine reviewed the memo regarding the backstop improvements at Outlet Diamond 1. The Watertown High School Softball Coach and United Electric would like to place an outlet at the backstop of Diamond One at the Brandt Quirk Softball Complex. They will need to dredge a line for electrical running from the outfield through to the exterior of the backstop. Emily Lessner motioned to approve moving forward with this project. Jennifer Clayton seconded. Motion carried.

C. Review and Take Action: 2026 Pool Pass Fees

Kristine presented proposals for incremental annual increases to pool pass rates, noting past stagnation and rising operational costs. Discussion included: the appropriate percentage increase, with concern about affordability, senior discount consideration, Kerry emphasized the need to review fees seriously given the current budget environment. A 17% increase (rounded to the nearest dollar) was proposed for residents, with non-resident rates remaining at 150% the adjusted resident rate. Ald. Jonathan Lampe motioned to approve the recommendation. Brad Clark seconded. Motion carried.

D. Review and Take Action: Facility Use Agreements – Storm

Kristine reviewed updates tied to the WYBA agreement, including current and planned contributions (countertop and sink updates, resurfacing). Jennifer Clayton motioned to approve the 2026 facility use agreement. Emily Lessner seconded. Motion carried.

E. Review and Take Action: Water Access Policy

Kristine presented updated reservation language to address increasing requests for water access at shelter rentals. There will not be a separate permit, and will be added to the rental form. Discussion included changing “i.e.” to “e.g.” for clarity. Ald. Jonathan Lampe motioned to approve the updated policy. Brad Clark seconded. Motion carried.

F. Review and Take Action: Chamberland tiles

Kristine reviewed the memo outlining options for deteriorating tiles stored at the park shop and remaining tiles still installed at Chamberland Park. Ald. Jonathan Lampe advocated for Option 3 in the memo (Remove the remaining tiles intact and keep to be transformed into a memorial for Chamberland. Remove towers.) Brad proposed an amendment to include photographing tiles and creating a historical thank-you or memorial board. Ald. Jonathan Lampe motioned to approve this recommendation. Jennifer Clayton seconded. Motion carried.

G. Review and Take Action: Softball Program Fees

Kristine shared background noting that fees had historically been based on “arbitrary numbers,” and the department is now evaluating direct and indirect costs to determine accurate program expenses. The recommendation is to begin charging consistent player fees similar to other communities, with small annual increases thereafter, as well as increase the registration fee. Ald. Jonathan Lampe motioned to approve this recommendation. Kerry Kneser seconded. Motion carried.

H. Review and Take Action: Hepp Heights – Edge Field Park (Loos Homes)

Kristine reviewed the Loos Homes request to dedicate park land at this time, with the next step being referral to the Plan Commission. Julie Chapman motioned to approve forwarding the item to the Plan Commission. Jennifer Clayton seconded. Motion carried.

6. Director's Report

A. Project Updates

- Administrative repair costs are over budget due to significant door repair needs.
- Brandt-Quirk restrooms (BQ bathrooms) continue to undergo updates.
- The park shop received an additional \$55,000 toward ventilation improvements and other upgrades.

B. Parks Updates

- Jeff Doyle retired on November 3.
- Hiring is underway for the Recreation Programmer position, to be followed by a parks hire.
- Mark Faltersack will retire at the end of the year.
- Stephanie Juhl will also leave the department by year-end.

C. Recreation Programming

Ongoing and upcoming programming includes school break activities, fall and Halloween event recaps, and aquatics programming.

D. Town Square Programming

Events continue as scheduled.

E. Senior and Enrichment Programming

Recent and upcoming activities include:

- Veterans Day recap, Birthday party event, Generations of Joy & Open House, Craft & Wrap Family Night, Senior Center Holiday Party, Badger Talk on aging, Tree Lighting Ceremony was a success. School break enrichment programming, to include family bingos, puzzle hustles, etc. will continue for Thanksgiving and winter breaks.

7. Adjournment

Brad Clark motioned to adjourn at 5:42 p.m. Ald. Jonathan Lampe seconded. Motion carried.
Next meeting date: December 15, 2025.

Watertown Main Street Program Board of Directors Meeting Minutes
Tuesday, November 18th 2025
Watertown Public Library Community Room

Members Present: Sandi Budewitz, Isabelle Eller, Fred Smith, Brian Konz, Steve Board, Kevin Clifford, Ron Counsell, Annie Wedl, Peg Checkai, Executive Director Stefanie Broere

Not Present: Nicole Smith, Ryan Beyer, David Paape, Brooke Hoida

Also Present: Robin Kaufmann, Deb Sybell

1. Call to Order

President Counsell called the meeting to order at 8:00 am.

2. Approval of minutes from the September meeting

- a. Motion by Konz, Second by Board to approve minutes as presented. Motion Carried.
- b. Discussion of Facade Grant fund allocations.

3. Financial Reports

- a. Motion by Konz to approve the financial reports. Second by Budewitz. Motion carries.

4. Promotions Committee

- a. Successful fall bingo event. Upcoming WOW weekend looking good. Main Street Locals card will be included in the swag bag.
 - i. Looking for Volunteer for Saturday at the raffle
- b. Two Santas will be working for Santa House this year. Hours will start after the Christmas parade. Santa payment is about \$25 / hour. Motion to approve up to \$600.00 total for Santa house - Motion by Konz. Second by Board.
- c. Currently signing business up for Window Wonderland
- d. Countdown to Christmas December 13th
 - i. Christmas Wrapping will be available this day
- e. Sweet Stroll - Carthage College student is working on marketing materials for this event - Tickets on sale December 15th

5. Facade and Sign Grants

- a. Chandler House, Bradow Jewelers and For the Love of Dogs, Badger State Hydrate all turned in finished facade grant paperwork. Motion by Board to pay out the following reimbursement grants. Second by Konz. Chandler House \$1,000, Bradow's \$1545, Steve Simpson \$2880. Motion Carries.
- b. We have a couple completed 2025 grant projects that have not turned in their final paperwork.

6. Chamber Update

- a. Chamber has mugs and Christmas ornaments for sale.

7. Tourism Update - Robin Kaufmann

- a. Winter Wonderland - Adding an extra award to encourage participation
- b. \$5,000 donated to Veteran's Wall - Grand opening date will be Memorial Day
- c. Tourism has engaged in a 2 year cellphone analytics program

8. City Update

- a. Deb Sybell with new Manager of Economic Development and Strategic Initiatives
- b. City Contract has been revised and sent to the Mayor
 - i. The City budget should be finalized in early December

9. Farmer's Market

- a. 3 Winter Markets scheduled at the Library in the Community Room
 - i. January 17, February 14, March 7

10. Director's Report

- a. Upcoming city meetings posted on the City Website
 - i. RDA meets 11/19
- b. Christmas Vouchers with School District will begin in December
- c. Stefanie and Robin will be at a Tourism conference on 11/19
- d. Erinn Welty will be the February meeting

11. Open Discussion

- a. New businesses entering the Main Street district - Photographer, Beauty Supply Store

12. Motion to Adjourn - Motion by Board, Second by Clifford

Next meeting will be held Tuesday December 16th, 2025

SITE PLAN REVIEW COMMITTEE
November 24, 2025

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Mayor Robert Stocks, Brian Zirbes –Zoning, Mike Jacek – Building Safety; Maureen McBroom – Stormwater, Nathan Williams – Engineering, Tanya Reynen – Fire; Mike Zitelman – Water/Wastewater, and Manager of Economic Development and Strategic Initiatives Deb Sybell.

Also in attendance were Nikki Zimmerman – Building Safety & Zoning; Chris Merklein of North Town Partners; Mathieu Stafford and Mark McClintock of Abacus Architects; and David Schroeder of Cady Emerald.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated November 10, 2025

Motion was made by Mike Zitelman and seconded by Tanya Reynen to approve the minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 100 E. Division Street Planned Development (PD) – General Development Plan (GDP)

Chris Merlein of North Town Partners and Mathieu Stafford and Mark McClintock of Abacus Architects were present to explain the proposed project. This is for a 65-unit multi-family structure with underground parking with 4 floors of residential units.

The following was presented by staff:

- | | |
|--------------|---|
| Fire: | <ul style="list-style-type: none"> -This building will be in two counties but will not be required to be separated by a fire wall or other divider as approved by myself, Brian Z., and DSPS. -There will be separate water and other utilities to each unit from their respective counties but no features from a fire side will be permitted to split. In our eyes, (FD), this is a single building like any other. -The fire alarm system will be a single alarm system throughout the entire structure, regardless of county. -The fire sprinkler system will be a single sprinkler system throughout the entire structure, regardless of county. -We have no preference on which county supplies the fire sprinkler system. -A Knox Box will be required. -Each apartment will need to be assigned an address. -A Fire Protection Permit will be required. |
| Building: | The Zoning Code does not allow for a building to be built over a lot line. The state will need to determine what will be allowed and something from the state will need to be submitted to the Building Inspector stating the determination. |
| Police: | Not present. |
| Mayor: | The dividing wall will need to be approved by the state. |
| Stormwater: | <ul style="list-style-type: none"> -Verified that the area of disturbance will be under 1 acre. If this should change, there will be additional items that need to be addressed. -An erosion control and stormwater permit will be needed. -There is existing city stormwater pipe on the property. Should anything be built above the pipe, an easement will be required on the Certified Survey Map (CSM). |
| Engineering: | The parking requirement exemption does apply. Note that the State and Federal ADA requirements will need to be shown on the plans. |

- Zoning:
- A letter from the state will have to be submitted regarding a determination on what type of wall will be required between the 2 buildings.
 - There will have be some type of design element in the hallway that clearly shows the separation between the 2 buildings.
 - Addressing will be needed for the 2 buildings that shows not just the unit number, but the street address as well.
 - The monument sign should be by Second Street, and the accessory sign should be further in. The plans that were submitted show the two signs in the incorrect locations.
- Parks & Rec: Not present.
- Water/Wastewater: No comments at this time but will have to review plans once they are completed.
- Streets/Solid Waste: Not present but submitted a note stating that this complex is not eligible for city garbage and recycling services.
- Econ. Development: No comments.

Motion made by Maureen McBroom and seconded by Tanya Reynen to approve this item and forward to Plan Commission with the following contingencies:

1. Knox Box installation.
2. Addresses assigned to each apartment unit.
3. Submittal and approval of a Fire Protection permit.
4. Submittal of letter from the state determining what type of wall is acceptable to connect the two structures.
5. Submittal and approval of an erosion control and stormwater permit.
6. Easements being depicted on the Certified Survey Map (CSM) for any city stormwater pipe being impacted.
7. State and Federal ADA requirements shown on plans.
8. A design element in the hallway that clearly shows the separation between the 2 buildings.
9. Signs being shown in their correct locations on plans.

Unanimously approved.

4. **Adjournment**

Motion was made by Tanya Reynen and seconded by Mike Zitelman to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**PLAN COMMISSION
MINUTES
November 24, 2025**

Section 6, Item E.

The Plan Commission met at 4:33p.m. on the above date in the Council Chambers.

The following members were present: Mayor Stocks, Alderman Blanke, Kneser, Krueger, Levi, Zirbes

Also in attendance: Chris Merklein of North Town Partners, Mark McClintock of Abacus Architects, Mathieu Stafford of Abacus Architects and Sandra Trego

1. Call to order (4:31pm)

2. Approval of Minutes

A. Site Plan Review minutes November 10, 2025

B. Plan Commission minutes November 10, 2025

Motion to approve Site Plan Review and Plan Commission minutes dated November 24th was made by Krueger and seconded by Levi, passed on unanimous voice vote.

3. Business

A. Public Hearing: 100 E. Division Street – request for a Planned Development (PD) – General Development Plan (GDP) under Sections § 550-141 and § 550-152F(2)

Sandra Trego spoke at the public hearing and spoke about the orientation of the building and wondered why the building on the north end of the plan could not be at the south end.

B. Review and take action: 100 E. Division Street – request for a Planned Development (PD) – General Development Plan (GDP) under Sections § 550-141 and § 550-152F(2)

The applicant and Brian Zirbes presented the request for a Planned Development for 100 E. Division Street. A brief summary of the flexibilities requested are as follows:

- Multifamily Residential Land Use in the Central Business Zoning District.
- First Floor Residential in the Central Business Zoning District - 17 units on the first floor above lower parking level.
- Two (2) Multifamily Apartment Buildings of 12 units or more on 2 separate lots with a zero lot line wall - one (1) 14-unit building & one (1) 51-unit building (65 units total).
- Maximum Gross Density 38.9 du /acre.
- Landscaping per Site Plan. (38% LSR)
- Minimum Lot Area 76,270 S.F. (46,311 S.F. & 28,154 S.F.)
- No buffer yard requirements.
- 108 total parking stalls.
- Direct access to a residential local or collector street, the lower parking level will have direct access to Cole Street. The surface parking lot will have direct access to Cole Street and Division Street. Vehicle traffic from both lots will utilize N Second Street.
- Off street driveway widths of 24'.
- Parking module widths of 42' single loaded & 60' double loaded.
- Dwelling Units per Acre 37.1
- Floor area ratio of 0.35
- Maximum building height not to exceed 63'-0".
- Minimum Waterway Overlay Zoning District setback of 58'.
- Zero Lot Line Access Points - Internal access points between 2 (two) zero lot line buildings (hallways on resident levels and within the parking level).

- Exceed the Exterior Lighting Standards for the southern lot line of Lot 2 - not exceed 1 footcandle above ambient lighting conditions on a cloudless night at the southern ROW line of Cole St.
- Additional signage per Site Plan. He noted that the CSM for the project had already been approved. is requesting to put a corrugated steel shed on their property and a CUP is required due to steel siding being prohibited in the city code. Levi had a question on the color, size and use of the shed. Blanke asked for clarification on the location of the shed on the property.

Furthermore, the following ten conditions were recommended by staff:

1. Knox Box installation.
2. Addresses assigned to each apartment unit.
3. Submittal and approval of a Fire Protection permit.
4. Submittal of letter from the state determining what type of wall is acceptable to connect the two structures.
5. Submittal and approval of an erosion control and stormwater permit.
6. All applicable easements must be shown on the Certified Survey Map (CSM).
7. State and Federal ADA requirements shown on plans.
8. A design element in the hallway that clearly shows the separation between the 2 buildings.
9. Signs being shown in their correct locations on plans.
10. Maximum building height shall not exceed 63'0".

Motion for positive recommendation of the PD with the 10 conditions as noted was made by Krueger, seconded by Blanke and passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/5330/Cow/52288dc2-e091-49d2-ab97-ffc3ec1349a8/November_24_2025_Plan_Commission_Meeting_Pack.pdf?disposition=inline

4. Adjournment

Motion to adjourn was made by Kneser and seconded by Levi and passed on a unanimous voice vote.
(5:05pm)

Respectfully Submitted,

Alderman Brad Blanke



FINANCE COMMITTEE MEETING MINUTES

MONDAY, NOVEMBER 24, 2025 AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor Stocks, Alderpersons Berg, Davis, Lampe (video), and Smith

Others present: Finance Director Stevens, Police Chief Brower (video), Maureen McBroom

1. Mayor Stocks **called the meeting to order** at 5:32 pm.
2. Ald. Berg, seconded by Ald. Smith to approve the **Finance Committee minutes from November 10, 2025 and from November 18, 2025**; unanimously approved.
3. OPENING FOR PUBLIC COMMENT - None
4. BUSINESS
 - A. A resolution for **Wisconsin Emergency Management Pre-Disaster Flood Resilience Grant application for culvert inventory, modeling and floodplain analysis relating to the westside creek system** was presented for review. Staff recommend applying for the grant to study the overall inter-connectedness of the flooding areas and the receiving creeks. Ald. Davis motioned to approve, seconded by Ald. Berg. Unanimously approved.
 - B. Chief Brower presented the **Union 2025 Leave Time Extension** request noting the carryover of time (up to 45 holiday hours and 90 vacations hours) to be extended until December 31, 2026. Ald. Davis motioned to approve, seconded by Ald. Berg. Unanimously approved.
 - C. Mayor Stocks gave an update that **future meeting locations** will vary to allow facility tours prior to the start meetings.
 - D. Mayor Stocks discussed **distribution of a citizen input survey**. Discussion included adding a citizen survey to the City Connection.
 - E. A **contract with Passenger Transit Inc. for Shared-Ride Taxi Services January 1, 2026 - December 31, 2027** was presented for review. Ald. Smith motioned to approve, seconded by Ald. Berg. Unanimously approved.
 - F. A **lease with Passenger Transit Inc. for Shared-Ride Taxi Service Vehicles January 1, 2026 - December 31, 2027** was presented for review. Ald. Smith motioned to approve, seconded by Ald. Berg. Unanimously approved.
 - G. A resolution to apply for **operating grant from Department of Transportation for 2026 Shared-Ride Taxi Service** was presented for review. Ald. Smith motioned to approve, seconded by Ald. Berg. Unanimously approved.
 - H. A resolution to apply for a **capital grant from Department of Transportation for 2026 fleet purchases for Shared-Ride Taxi Service** was presented for review. Ald. Smith motioned to approve, seconded by Ald. Berg. Unanimously approved.
 - I. **Watertown Transit fare increases** to include a \$3.00 increase to Agency Fares and a \$1.00 increase to Adult Fares was presented. Ald. Smith motioned to approve, seconded by Ald. Lampe. Unanimously approved.
 - J. Discussion took place on the **Fund 01 Income Statement through October 31, 2025**.
 - K. Ald. Davis, supported by Ald. Berg, motioned to **convene into closed session** per § 19.85(1)(e) when deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

require a closed session (**2026 PD Union Contract**). Motion unanimously approved through roll call vote.

* Ald. Lampe left the meeting.

L. The meeting reconvened into open session.

5. Finance Committee adjournment. Ald. Berg moved, seconded by Ald. Davis, to adjourn the Finance Committee at 6:43 p.m., and was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

md/MS

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

DOWNTOWN MAIN STREET RECONSTRUCTION TASK FORCE

Tuesday, Nov. 25, 2025

2:30 pm IN-PERSON/VIRTUAL MEETING

Room 2044, City Hall, 106 Jones St, Watertown, WI

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 525 709 8273

One tap mobile +16469313860

1. Call to order at 2:33 pm.
 - a. Attendance- Present: Deb Sybell, Andrew Beyer, Nathan Williams, Mayor Stocks, Stefanie Broere and Laurie Hoffman.
Also present: Steph Mazzoni, Lisa Famularo, and John Kadish (citizen)
Virtual: Ald. Arnett, Mike Trego, Steven Porter (DOT), Pedro Bautista (DOT), a citizen, and Ald. Moldenhauer at 2:40pm
Absent: Ryan Wagner Andy Grinwald Amber Smith
2. Approval of prior meeting minutes
 - a. Approval of Minutes 7.22.25
Motioned by Hoffman, seconded by Broere, carried unanimously.
3. Opening for public comment.
 - i. John Kadish (business owner of 204 W Main St.) asked what the liability of the laterals would be for the business owners. He would like to start budgeting. Andrew Beyer responded that staff were working on that and would get the information out as soon as they have an answer.
4. Old Business
 - a. Update, no action required: 2028 project streetscape amenities
 - i. Andrew Beyer gave an update that he hopes to have the list go to a PW December meeting for final approval.
 - b. Update, no action required: One/two-way traffic study
 - i. Final draft of the report to come out and then an ordinance will go to PSW and PW to formally adopt the transition of 3rd and 4th St to a two-way after the 2028 Main St. construction.
 - c. Update, no action required: future google map
 - i. Nathan updated the city will try this out in upcoming project season, and if it works will implement it during construction. There is no cost for this.
5. New Business
 - a. Introduction
 - i. Deb, Steve Porter, Pedro, and Mike Trego introduced themselves.
 - b. Update, no action required: 2028 project design status
 - i. Andrew updated that he is still meeting monthly with the DOT and the 60% design plan is being reviewed. There will be a larger meeting with WisDOT staff later this year and plans will be refined. The 90% plans will then come out. 60% plans will be shared by Andrew with the Task Force once they are finalized in December.
 - c. Newsletter planning
 - i. Lisa Famularo let Deb know there is a template in Canva.
 - ii. Starting with one in Jan of 2026. Email and print them.
 - iii. If you have new ideas or feedback, get to Deb.

- d. Downtown business meet-up planning
 - i. Stefanie Broere would like to get these rolled out again. She has an email list she works from.
 - ii. Some new ideas might be to have businesses host and tell their story, interview businesses and get on social media.
 - iii. Stef and Deb will coordinate the next one.
- 6. Discussion
 - a. Ald. Moldenhauer asked if the 3-story building owners would be able to have bigger pipes put in during the construction, and if the city would give money toward it. Andrew replied they are working through this as a staff. It will be a Public Works decision.
 - b. Stefanie Broere asked the DOT if orange safety barrels can be painted with art during the construction. The answer was no.
- 7. Confirm next meeting date:
 - a. Regular meeting date: Jan. 27, 2025, at 2:30pm
 - i. Email Deb with any topics
- 8. Adjournment at 2:59 pm **Motioned by Hoffman, seconded by Broere, carried unanimously**

PUBLIC SAFETY & WELFARE COMMITTEE

December 3, 2025

5:00 p.m.

1. CALL TO ORDER

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> Dana Davis, Chair Bob Wetzel Jonathan Lampe, <i>virtual</i> Myron Moldenhauer, <i>virtual</i> 	<ul style="list-style-type: none"> Police Chief Brower 	<ul style="list-style-type: none"> Zack Goodrow (virtual)

2. RECEIVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

- There were no comments from the public.

3. APPROVAL OF MINUTES

- Public Safety & Welfare minutes from November 5, 2025
 - [11.05.2025 Public Safety Minutes.pdf](#) (0.24 MB)
 - MOTION:** Approve the Public Safety Minutes from November 5, 2025. (Wetzel/Moldenhauer/Unanimous Approval)

4. BUSINESS

- Review and take action: Special Events - 2026 Town Square Series Events
 - [2026 BFTS SERIES 10-31.pdf](#) (0.09 MB)
 - [Signed Property Management Agreement - RDA - CITY - TOWN SQAURE.pdf](#) (0.16 MB)
 - MOTION:** Approve the Special Events – 2026 Town Square Series Events (Wetzel/Lampe/Unanimous Approval)
- Review and take action: Special Events - 2026 Town Square Single Events
 - [2026 BFTS SINGLE EVENTS 10-31.pdf](#) (0.09 MB)
 - MOTION:** Approve the Special Events – 2026 Town Square Single Events (Moldenhauer/Lampe/Unanimous Approval)

5.ADJOURN

Being no further business to discuss, a motion was made by Wetzel and seconded by Moldenhauer to adjourn. Motion was supported unanimously. Meeting ended at approximately 5:11 p.m.

Respectfully Submitted,

Dana Davis, Chair Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PUBLIC WORKS COMMISSION

Tuesday, December 9th, 2025

5:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Brad Blanke, Dan Bartz, Myron Moldenhauer, and Tony Arnett; Citizen member Pete Thompson. Also present: City Staff Andrew Beyer, Pete Hartz, Maureen McBloom, Staci Winkelman.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** None.
3. **Review and take possible action. Minutes of PWC meeting of October 28th, 2025.** Mr. Bartz moved to approve the minutes as presented, seconded by Mr. Thompson. Motion carried by unanimous voice vote.
4. **Review and discuss: Draft recommendations for the City-Wide Bicycle and Pedestrian Network Plan.** City staff and consultant Jody Rader gave a brief update on the City-Wide Bicycle and Pedestrian Network Plan. The final draft of the plan will be presented in Q1 of 2026. Mr. Arnett urged a prioritization on paths from the West St. neighborhood and the Meadowbrook/WRMC neighborhood.
5. **Review and take possible action: Weed ordinance dispute - 201 N. Concord Avenue.** There were questions about whether the property owner had been clearing the sidewalks of the recent snow. As they had not, this added to a general sense of lack of intent to properly maintain the property by the owner. Mr. Blanke moved to deny the reduction in the fee to the property owner for weed removal. Mr. Bartz seconded. Motion carried by unanimous voice vote.
6. **Review and take possible action: Enter into an agreement with Sabal Mechanical for the labor, materials, and equipment needed for the installation of new primary sludge pumps.** Three bids were received for this work. Sabal was the lowest and best bid. The total cost of the pumps (previously approved) and the installation will still be below the budgeted amount. Mr. Bartz moved to recommend the purchase to Council. Mr. Thompson seconded. Motion carried by unanimous voice vote.
7. **Review and take possible action: agreement with the City of Waukesha Fire Department and the City of Watertown Fire Department for specialized emergency response services.** This agreement was reviewed at the October 28th, 2025 meeting. Mr. Thompson moved to recommend the agreement to Council. Mr. Moldenhauer seconded. Motion carried by unanimous voice vote.
8. **Review and take action: Surplus Energy Purchase Agreement / Customer Generation CGSCU Wisconsin CO-GEN power less than 5-megawatt Solar Array Project with We Energies.** While the City does not anticipate having extra power to sell from the solar array installed at the Treatment plant, the State requires the City to have an agreement in place to cover the possibility. Mr. Blanke moved to recommend the agreement to Council. Mr. Bartz seconded. Motion carried by unanimous voice vote.
9. **Review and take possible action: Approve change order #1 for revised engineering design and construction related plans for biosolids dryer project provided by Mead - Hunt.** Changes to the design arose from the DNR review of the original design. Mr. Thompson moved to recommend the change order to Council. Mr. Blanke seconded. Motion carried by unanimous voice vote.

10. **Update for Commission on Solid Waste Utility Landfill Contract.** This contract went before Finance on December 8th. A new landfill vendor, GFL in Horicon, has been selected, at a substantial cost savings of \$71,000. While it is a longer drive, the savings are well beyond any additional cost in transportation. The contract is for 3 years, with a 3% increase in years 2 and 3.
11. **Update and discussion on Leaf Collection Program.** City staff presented an update on the pilot program using bags for leaf collection, seeking direction from the commission on next steps. Commission members expressed resistance to the bagging model due to the impact on homeowners. Staff recently viewed a new type of collection truck used in Jefferson that reduces collection time. There may be other collection models or vehicle types out there. Any vehicles would come at a significant cost. (The Jefferson truck cost \$400,000.) Commission members directed staff to investigate alternatives to the pilot bag program.
12. **Update, no action required: Wisconsin Emergency Management (WEM) Pre-Disaster Flood Mitigation Grant Application.** The City applied for and did not receive this grant last year. The City is re-applying this year. The study area is the westside creek system (the Brandt-Quirk Creek and High School Creek systems, which meet near the new fire station site.) Grant awards will be announced early next year.
13. **Convene into closed session per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Hart Street Drainage improvements.)** Mr. Moldenhauer moved to go into closed session for the reason stated in the agenda. Mr. Bartz seconded. Motion carried unanimously by roll-call vote at 6:15 pm.
Mr. Bartz moved to return to open session, seconded by Mr. Thompson. Motion carried unanimously by roll-call vote at 6:31 pm.
14. **Adjournment.** Mr. Bartz moved to adjourn at 6:31 p.m., seconded by Mr. Thompson. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these

December 2025

In appreciation of your years
of dedicated service
to the City of Watertown
and its citizens.

10 Years
Elizabeth Poteraske
Police Department

"There is no greater challenge, and there is no greater
honor than to be in public service."
Condoleezza Rice

Robert Stocks

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

Health Board

Patricia Gedemer – serving her second term expiring December 1, 2028

Thank you for your consideration.

Robert Stocks, Mayor

TO: COMMON COUNCIL
FROM: Megan Dunneisen, City Clerk
December 16, 2025

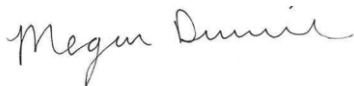
I would appreciate your consideration to appoint the following Election Inspectors, Chief Inspectors, Special Voting Deputies, and Municipal Board of Canvassers for a term to expire December 31, 2027. Special Voting Deputies are indicated by an asterisk*, Chief Inspectors are indicated by double asterisk**, Municipal Board of Canvassers are indicated by triple asterisk***

Applegarth	David	Guidotti	Debra	Meinhardt	Jennifer
Aschenbrener*	Chandra	Haase	Rita	Melvin	Gloria
Bartles**	Ron	Hahn	Tom	Menzia	Rose
Beckett	Beth	Hamann	Jennifer	Mireau-Stilp	Michele
Bessel	Diana	Hankins	Michelle	Moen	Richard
Bielke	Nancy	Hoffman	Laurie	Morken	Stephen
Bowers	Karen	Houchin	Cathy	Morstad	David
Brunner* **	Kim	Jaeger **	Joel (CHIEF)	Mueller	Donna
Buchanan *	Shelby	Janowak*	Julie	Mueller	Randall
Byrne	Amy	Kamrath	Christina	Mundt	Neal
Christianson	Jude	Kneser	Debra	Munyon	Rex
Clark	Jessie	Knieff	Sarah	Nelson	Crystal
Coisman	Rose	Kobleske**	Lois	O'Brien	Christopher
Cox	Dottie	Koeck	Debbie	Ouweneel	Linda
Ebert	Bev	Kohls	Tom	Patzer *	Mary
Ellenbecker	Patricia	Krueger*	Tina	Peters	Nicole
Farley	Kimberly	Kube**	Miranda	Polcyn	Rita
Fisk	Annette	Kuerschner*	Trisha	Polcyn	Kenneth
Fisk	Gary	Kugel	Robert	Polensky	Debra
Fullmer	Adam	Lapin **	Kate	Rantanen	Donna
Furrer	Marie	Ledbetter	Johnathan	Rantanen	Bill
Gajewsky **	Randy	Levi	Thomas	Riffel***	Christopher
Gerloff	John	Lingle	David	Roesch	Mark
Gerstner	Deb	Loggans	Robert	Rohr* **	Jon
Gleissner	Janet	Loniello	Peter	Ruder	Martin
Glisch	Amanda	Lublin	Theresa	San Diego	Anna
Goessner	Angela	Lueck	Rita	Sanchez	Elizabeth
Goodrich	Jean	Luepke	Gloria	Schaefer *	Barb
Goodrich	John	Luepke	Ron	Schauer *	Dale
Griffith	Lynda	Luxem	Lane	Schloesser	Lori
Grinwald	John	Marcum	Emma	Schommer **	John
		Mariani	Carinna	Schroeder	Lora
		Maron	Bill	Schultz	Marilyn

Schumacher	Rodger
Schwantes**	Michelle
Scola	Margaret
Scola	Anthony
Seamandel	Barbara
Sellers	Elizabeth
Shandor	MaryPat
Springsguth	Amy
Steinhorst	Dorthy
Stevens ***	Mark
Stille	Emily
Stilling	Randy
Stolar	Sarana
Stramara	Colleen(Candy)
Sylva	Linda
Talaga	Conrad
Trego Jr.	Michael
Trepte	Sue
Tubbs	Matthew
VanGundy	Christina
Villa-Rivera	Carlos
Wagner	Rich
Wagner	Keeleigh (Keels)
Wagner**	Kathy
Ward Sellers	Wendy
Wegner*	Becky
Witte* **	RoxAnne
Woerishofer **	Angela
Yaun**	Nathan
Zielsdorf	Arlene
Zuehlke	Kris

Thank you for your consideration.

Sincerely,



Megan Dunneisen, City Clerk

WATERTOWN PAYROLL SUMMARY

For the Period of: 11/12/2025 11/25/2025

Department	Employees		Regular	Regular	Y-T-D	Annual	Overtime	Overtime	Y-T-D	Annual
	FT	PT	Hours	this	Regular	Regular	Hours	this	Overtime	Overtime
				Pay Period	Actual	Budget		Pay Period	Actual	Budget
Administration	2	3	266	9,259	211,280	280,186	-	-	-	-
Alderpersons (2nd PR)	-	-	0	4,848	53,012	58,182	-	-	-	-
Attorney	2	1	220	7,929	166,980	206,154	-	-	-	-
Bldg. Inspection	3	3	293	10,007	238,027	273,519	-	-	-	-
Crossing Guards	-	8	124	1,204	21,122	36,855	-	-	-	-
Engineering	5	4	473	12,370	17,390	25,865	-	-	-	-
Finance	6	-	406	14,151	356,549	423,962	-	-	1,493	1,500
Fire	30	2	3305	93,106	2,094,752	2,360,550	259	18,243	293,450	170,000
Forestry	2	-	160	4,568	128,280	118,759	-	-	-	-
Health	8	3	740	25,166	616,075	771,408	-	-	-	3,000
Library	8	13	1044	25,136	562,970	703,546	-	-	57	-
Mayor	1	-	80	3,563	80,521	92,635	-	-	-	-
Media	2	3	188	4,997	112,729	243,156	-	-	-	-
Municipal Building	1	-	80	1,934	43,572	50,274	7	-	517	1,546
Municipal Court	1	1	100	3,359	75,029	89,701	-	-	-	-
Park	9	-	720	18,701	439,337	524,377	4	-	6,621	11,500
Park/Rec Admin	5	1	435	15,064	388,362	484,590	-	426	492	520
Police	54	1	4290	157,134	3,413,235	4,144,940	266	13,037	288,775	183,000
Police Reserve	-	2	4	-	15,025	10,000	-	-	-	-
Recreation and Pools	-	26	235	3,075	196,962	181,562	-	-	5,416	3,038
Solid Waste	8	-	640	16,009	310,897	418,283	3	-	1,557	3,000
Street / Storm Water	23	1	1708	57,935	1,348,733	1,670,526	1	16	11,182	35,500
Wastewater	11	-	880	27,923	601,830	748,287	25	684	17,363	19,000
Water Dept.	11	-	920	30,718	641,184	772,635	12	417	10,085	47,000
TOTALS	192	72	17309	\$548,157	\$12,133,852	\$14,689,951	576	\$32,823	\$637,007	\$478,604
	FT	PT								

CITY OF WATERTOWN

Cash & Investment Summary
11/30/2025

Available Cash on Hand		
11/1/2025	\$	1,971,749.70
November Receipts		<u>1,634,114.57</u>
Total Cash	\$	3,605,864.27
Disbursements		
Total Disbursements		<u>(3,322,356.48)</u>
TOTAL AVAILABLE CASH	\$	283,507.79
Cash on Hand (in bank) 11/30/25	\$	1,179,816.99
Less Outstanding Checks		<u>(896,309.20)</u>
TOTAL AVAILABLE CASH	\$	283,507.79

Total Invested Funds:

Local Government Investment Pool	\$	34,621,011.16
Ehlers Investment Partners		<u>11,088,048.85</u>
TOTAL INVESTED FUNDS	\$	45,709,060.01

Breakdown:

General	\$	8,443,313.40
Capital Projects		3,646,216.33
Library		427,903.05
TID #4		4,329,061.45
TID #5		1,390,047.72
ARPA		809,719.75
Developer Park Fees		315,728.39
Fire Station		529,551.58
Envrionmental Health		468,073.08
Wastewater Utility		13,634,899.48
Water Utility		7,753,914.48
Storm Water Utility		2,988,804.90
Solid Waste		<u>971,826.40</u>
TOTAL INVESTED FUNDS	\$	45,709,060.01

Interest YTD (net of fees)

Local Government Investment Pool	\$	1,687,491.91
Ehler's (does not include market depreciation/appreciation)		<u>329,329.87</u>
TOTAL INTEREST YTD (all funds)	\$	2,016,821.78

Temporary Alcohol Beverage License

Municipality

C. Watertown

Section 10, Item A.

License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$ 7.00
	Total Fees	\$ 17.00

pd.
11/21

Part A: Organization Information		
1. Organization Name St. Henry Church		
2. Organization Permanent Address 412 N. 4th Street		
3. City Watertown	4. State WI	5. Zip Code 53094
6. Mailing Address (if different from permanent address) 114 S. Church St. Watertown, WI 53094		
7. FEIN 39-0844646	8. Date of Organization/Incorporation 01/01/54	9. State of Organization/Incorporation WI
10. Phone (920) 261-7273	11. Email jwolf@watertowncatholic.org	
12. Organization type (check one) <input type="checkbox"/> Bona Fide Club <input checked="" type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary. Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Renz	Fr. Tim	Pastor	(920) 261-7273

Continued →

Part C: Event Information

1. Name of Event (if applicable) Casino Night			
2. Dates of Operation 1/17/2026		3. Hours of Operation 6:00pm - 10:00pm	
4. Premises Address 300 E Cady Street			
5. City Watertown		6. State WI	7. Zip Code 53094
8. County Jefferson	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Ashley Tracy		12. Email and/or Phone Number for Organizer of Event 920-253-5828	
13. Organizer Website www.watertowncatholic.org		14. Event Website www.watertowncatholic.org	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. We are hosting a fundraising event in our school gymnasium.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Renz		First Name TIM		M.I. J
Title Pastor	Email fr. timjrenz@gmail.com	Phone (608) 408-7445		
Signature Fr. Tim Renz			Date 1/11/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

**ORDINANCE TO
ADOPT THE PLANNED DEVELOPMENT (PD) OVERLAY DISTRICT – GENERAL
DEVELOPMENT PLAN (GDP)FOR THE OXBOW AT 100 E. DIVISION STREET (PIN:
291-0815-0412-029) AND 104 E. DIVISION STREET (PIN: 291-0915-3343-053)**

**SPONSOR: MAYOR STOCKS
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. That Chapter 550, Zoning., Attachment 1 – Appendix A, Zoning Map Amendments., of the Code of the City of Watertown is hereby amended as follows:

The following flexibilities have been identified by the City of Watertown Plan Commission in regard to The Oxbow’s Planned Development (PD) Overlay District - General Development Plan (GDP):

Flexibilities

- **Multifamily Residential Land Use in the Central Business Zoning District.**
- **First Floor Residential in the Central Business Zoning District - 17 units on the first floor above lower parking level.**
- **Two (2) Multifamily Apartment Buildings of 12 units or more on 2 separate lots with a zero-lot line wall - one (1) 14-unit building & one (1) 51-unit building (65 units total).**
- **Maximum Gross Density 38.9 du /acre.**
- **Landscaping per Site Plan. (38% LSR)**
- **Minimum Lot Area 76,270 S.F. (46,311 S.F. & 28,154 S.F.)**
- **No buffer yard requirements.**
- **108 total parking stalls.**
- **Direct access to a residential local or collector street, the lower parking level will have direct access to Cole Street. The surface parking lot will have direct access to Cole Street and Division Street. Vehicle traffic from both lots will utilize N Second Street.**
- **Off street driveway widths of 24’.**
- **Parking module widths of 42’ single loaded & 60’ double loaded.**
- **Dwelling Units per Acre 37.1**
- **Floor area ratio of 0.35**
- **Maximum building height not to exceed 63’-0”.**
- **Minimum Waterway Overlay Zoning District setback of 58’.**
- **Zero Lot Line Access Points - Internal access points between 2 (two) zero lot line buildings (hallways on resident levels and within the parking level).**
- **Exceed the Exterior Lighting Standards for the southern lot line of Lot 2 - not exceed 0.50 footcandle above ambient lighting conditions on a cloudless night at the southern ROW line of Cole St.**
- **Additional signage per Site Plan.**

The following conditions were identified by the City of Watertown Plan Commission and Site Plan Review Committee regarding The Oxbow Planned Development (PD) Overlay District - General Development Plan (GDP):

1. Knox Box installation.
2. Addresses assigned to each apartment unit.
3. Submittal and approval of a Fire Protection permit.

- 4. Submittal of letter from the state determining what type of wall is acceptable to connect the two structures.
- 5. Submittal and approval of an erosion control and stormwater permit.
- 6. All applicable easements must be shown on the Certified Survey Map (CSM)
- 7. State and Federal ADA requirements shown on plans.
- 8. A design element in the hallway that clearly shows the separation between the 2 buildings.
- 9. Signs being shown in their correct locations on plans.
- 10. Maximum building height shall not exceed 63’0”.
- 11. Create and record an easement for the riverwalk

SECTION 2. The Common Council of the City of Watertown approves The Oxbow Planned Development (PD) Overlay District - General Development Plan (GDP), inclusive of full and continuous compliance with the submittal documents, the list of flexibilities and conditions provided in the submittal, and with any conditions identified by City Staff and the Plan Commission

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	December 2, 2025		December 16, 2025	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR

100 E. Division Street & 104 E. Division Street November 24, 2025 Public Hearing Summary:

Sandra Trego of Trego Architects stated concerns about the proposed Oxbow structure and how it would affect privacy and shading of the backyards of the properties to the north.

**RESOLUTION TO APPROVE TRANSIT AGENCY FARE INCREASE
EFFECTIVE JANUARY 1, 2026**

Section 12, Item A.

**SPONSOR: MAYOR STOCKS
FROM: FINANCE COMMITTEE
WITH RECOMMENDATION FROM TRANSIT COMMISSION**

WHEREAS, a shared taxi service was established in the City of Watertown on July 1, 1990, to supplement local bus service; and,

WHEREAS, beginning January 1, 1994, the present shared-ride transit system was implemented and local bus service was discontinued; and,

WHEREAS, Agency Fares have been collected since 2019 at \$9.00 per ride; and

WHEREAS, Agency Fares are utilized by local human services / managed care organizations that use federal aid to provide required transportation services; and,

WHEREAS, to create synergy and financial efficiency of transportation services it is recommended that the Agency Fare rate be increased; and,

WHEREAS, Agency Fare rates are established by the City, and unlike individual fare rates, there is no need for a public hearing to increase these rates; and,

WHEREAS, the Transit Commission and Finance Committee have recommended a fare increase to \$12.00 effective January 1, 2026, for Agency Fares.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: That the Agency Fares for the City of Watertown shared-ride taxi service be increased to \$12.00 per ride and that the appropriate City officials are hereby authorized to implement the updated fare rate.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR

**RESOLUTION TO
AUTHORIZE A THREE-YEAR CONTRACT WITH GLACIER RIDGE
LANDFILL, LLC FOR SOLID WASTE DISPOSAL**

**SPONSOR: MAYOR STOCKS
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown has received proposals for a three-year contract for disposal of residential waste; and,

WHEREAS, Glacier Ridge Landfill, LLC proposed the lowest per ton price for the disposal of residential garbage, sweepings, and contaminated soils, and constitutes the lowest responsible bidder; and,

WHEREAS, this will be a three-year contract starting January 1, 2026, and ending December 31, 2028.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:
That the proper City Officials be and are hereby authorized to enter into this three-year contract with Glacier Ridge Landfill, LLC for solid waste disposal.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR



DISPOSAL AGREEMENT

This Disposal Agreement ("Agreement") is entered into this 1st day of January, 2026 Through December 31st 2028 (the "Effective Date") by and between The City of Watertown, located at 811 S First Street Watertown, WI 53094 ("Customer") and Glacier Ridge Landfill, LLC, located at N7296 County Road V, Horicon, WI 53032 ("Operator"). For valuable consideration the receipt and sufficiency of which is hereby acknowledged Operator and Customer agree as follows:

TERM. THE TERM OF THIS AGREEMENT COMMENCES ON THE EFFECTIVE DATE AND SHALL CONTINUE ☐ UNTIL FINAL COMPLETION OF THE PROJECT DESCRIBED ON EXHIBIT A; OR ☒ FOR A PERIOD OF 3 YEARS
RATES, FEES AND OTHER CHARGES ARE SUBJECT TO INCREASE DURING THE TERM PURSUANT TO THE TERMS OF THIS AGREEMENT. Operator may terminate this Agreement: (i) immediately upon Customer's breach; (ii) if Customer becomes insolvent, bankrupt, in receivership, reorganization, dissolution, or makes an assignment for the benefit of creditors; or (iii) upon 30 days notice.

DISPOSAL. Customer grants Operator the exclusive right to dispose of all Approved Waste (as defined below) generated, collected, or hauled by Customer. Customer shall deliver Approved Waste to the Disposal Site(s) identified on Exhibit A during Operator's hours and days of operation. Operator may suspend acceptance of Approved Waste or restrict access at Operator's sole discretion. With prior written notice to customer.

APPROVED WASTE. Customer represents and warrants that all materials tendered by or on behalf of Customer are nonhazardous solid waste or Special Waste (together "Approved Waste"). Special Waste is non-hazardous waste material consistent with an Operator approved Waste Profile (defined below), which may include treated or de-characterized wastes; petroleum or petroleum products; industrial process wastes; asbestos containing material; chemical containing equipment; demolition debris; incinerator ash; medical waste; off-spec chemicals; sludge; spill cleanup waste; or underground storage tank soil. Approved Waste does not include, and Customer shall not tender: (i) any hazardous, biohazardous, infectious, radioactive (including naturally occurring radioactive materials (NORM) or technologically enhanced naturally occurring radioactive material (TENORM) if not acceptable for disposal at the Disposal Site), flammable, explosive, biomedical, or toxic waste as defined by applicable laws or regulations, including, without limitation, any hazardous waste regulated under the Resource Conservation & Recovery Act, 42 U.S.C. §§6901 *et seq.*, and associated regulations, 40 C.F.R. Part 261; and the Toxic Substance Control Act, 15 U.S.C. §§2601 *et seq.*, and associated regulations, 40 C.F.R. Part 761; (ii) other materials that are inappropriate for disposal at the Disposal Site; or (iii) material that requires special handling, storage, management, transfer or disposal or because of its size, durability or composition cannot be disposed of at the Disposal Site or may adversely affect the Disposal Site (collectively "Excluded Waste"). Customer is responsible for any labeling, placarding, marking, manifest or other documentation required by applicable laws. Customer shall provide a representative sample and detailed written physical and chemical description of any Special Waste, including unique characteristics and safety precautions associated therewith ("Waste Profile"). Customer shall update the Waste Profile to reflect any changes and warrants that all Special Waste shall conform to the Waste Profile and no Excluded Waste shall be delivered by or on behalf of Customer. Customer represents and warrants that it has inspected all waste to ensure it constitutes Approved Waste. Operator may, but is not required to, inspect any load, provided the failure of Operator to inspect shall in no way relieve Customer of its obligations to deliver only Approved Waste. Operator may refuse any load it suspects contains Excluded Waste and may at any time require Customer to remove Excluded Waste and any materials contaminated therewith at Customer's sole expense. If such materials are not removed immediately Operator may arrange for lawful disposal at Customer's sole expense. Customer shall be responsible for all costs of any type in connection with its (a) failure to properly characterize waste; (b) tender of Excluded Waste, including, but not limited to costs of loading, preparing, transporting, storing, caring for, removing, decontaminating, remediating, testing, disposing or returning Excluded Waste and other material contaminated therewith; or (c) breach of this Agreement.

TITLE. Title to Approved Waste, including any value received in connection therewith, shall transfer to Operator at the time it is fully unloaded at the Disposal Site and Customer or its agent's vehicle has departed. Until title has transferred to Operator all risks and responsibilities shall remain with Customer. **At all times, title to and liability for Excluded Waste shall remain with Customer, including occasions in which waste is tendered as Approved Waste but is later found to be Excluded Waste.**

COMPLIANCE WITH LAW & OPERATING RULES. In its performance of this Agreement, Customer shall comply with all applicable laws and Operator rules and procedures. Customer shall adhere to all safety precautions to prevent accident or injury. Operator may provide assistance with any immobile vehicle or unloading of waste, without liability to Customer for damage or injury, except to the extent caused by Operator's gross negligence. Operator may charge a fee for such service. Customer's drivers shall sign load tickets for all loads delivered. The volume or weight of Approved Waste as determined at the Disposal Site shall be conclusive.

CHARGES & PAYMENT. Initial rates charged to Customer are set forth on Exhibit A. Customer agrees to pay all invoice charges within 10 days of the invoice date. If payment is not made when due Operator may charge a late fee in any amount up to the maximum allowed by law. Operator may suspend service if payment is late or for any other breach by Customer without prejudice to Operator's other rights and such suspension shall not constitute termination of this Agreement unless Operator elects. Customer shall pay fees related to suspension, reinstatement, non-sufficient funds, environmental, fuel, energy, administrative and other fees included on Customer's invoice whether implemented on or after the Effective Date. Operator may, in its sole discretion, increase rates and fees for any: (i) change in law, regulation, permit or approval, including any fees, taxes, franchise fees, tolls, host charges or similar charges related to Operator's business or whether affecting the construction, operation or maintenance of the Disposal Site; (ii) increase in disposal or transportation costs; (iii) increase in Consumer Price Index or successor index; (iv) change in composition or handling of Approved Waste; or (v) change in Operator's fee or rate programs. Operator may increase or impose

additional rates and fees for reasons other than those set forth above upon prior written notice (which may be given in an invoice) by Customer which may be evidenced in writing. Customer acknowledges and agrees that any rate or fee assessed or increased is not represented to be an offset or pass through of Operator's costs and may actually reflect an amount for gross profit or margin. Operator may assess a surcharge for non-hazardous contaminated soil that cannot be used for alternative daily cover. Operator may require Customer to pay a deposit or post payment security in an amount and type satisfactory to Operator to guarantee Customer's performance.

INSURANCE. Customer and any agent delivering Acceptable Waste on behalf of Customer shall procure and maintain during the Term of this Agreement, the following minimum insurance coverage: (i) Comprehensive general liability, including broad form liability of \$1,000,000 per occurrence and \$2,000,000 general aggregate; (ii) Vehicle liability, including coverage for owned, now-owned and hired vehicles, with a combined single limit of no less than \$1,000,000 and containing broad form pollution endorsement; (iii) Workers Compensation in the amount of state and federal statutory requirements; (iv) Employers liability of \$1,000,000; and (v) Pollution liability of \$2,000,000 including non-owned disposal site (NODS) coverage. Prior to the Effective Date, Customer shall provide Operator with certificates of insurance evidencing the same. Nothing herein shall waive, restrict or limit the liability of Customer whether or not the same are covered by insurance.

DISPUTES, JURY TRIAL & CLASS ACTION WAIVER. Proceedings shall be conducted in and governed by the laws of the state in which the Disposal Site is located. Customer shall notify Operator in writing of any alleged breach by Operator and allow Operator at least ten days to cure the same. Operator shall be entitled to recover legal fees and costs leading up to and incurred in any proceeding brought by Operator in addition to any other relief which it may be entitled. This paragraph and Customer's representations, warranties and indemnification shall survive termination.

CHANGE OF TERMS. Except as otherwise agreed herein or as may be prohibited by applicable law, Customer agrees that Operator may change the preprinted terms and conditions of this Agreement in the future.

LIMITATION OF MUNICIPAL LIABILITY. Nothing contained within this Agreement is intended to be a waiver or estoppel of City or its insurer to rely upon the limitations, defenses, and immunities contained within Sections 345.05 and 893.80, Wis. Stats. To the extent that indemnification is available and enforceable, City or its insurer shall not be liable in indemnity, contribution, or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin law.

MISCELLANEOUS. Customer shall not disclose any information regarding this Agreement or Operator's business, including, but not limited to pricing or customers. Subject to compliance with Wisconsin's public records laws, which customer is obligated to comply with. Customer will provide notice to Operator if it receives public records requests to Operator's information. Failure of Operator to exercise its rights shall not be construed as a waiver nor shall any prior waiver be construed as a future waiver. Operator shall be excused from performing if precluded or adversely affected by conditions beyond its reasonable control and may increase rates to the extent necessary to offset any increased costs associated with any force majeure event. If a conflict exists in this Agreement between terms which are preprinted and those which are handwritten, the handwritten language shall govern. As to conflicts between this Agreement and any other agreement between the parties, the terms of this Agreement shall control. This Agreement is binding on the parties and their successors and assigns provided that Customer may not assign or subcontract any rights or obligations without the prior written consent of Operator. An assignment by operation of law, merger or purchase of any portion of Customer's business shall be considered an assignment requiring consent of Operator. This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and supersedes all prior negotiations. The invalidity of any provision of this Agreement shall not invalidate the remaining provisions. This Agreement may be executed in counterparts and by electronic transmission.

Operator:
Glacier Ridge Landfill, LLC

Customer:
_____, LLC/INC.

Name & Title

Name & Title

EXHIBIT A

Customer shall deliver to the Disposal Site, the following types and quantities of materials:

Waste Type	Disposal Site	Disposal Rate	Volume Price Reduction	Volume Price Increase	Volume	Put or Pay
Municipal Solid Waste (MSW)	Glacier Ridge Landfill, LLC	\$34.00/Ton				
Construction & Demolition Waste (C&D)	Glacier Ridge Landfill, LLC	\$34.00/Ton				
Additional Comments:						
Above price includes current taxes and fees. Price locked for 1 year, 3% increase years 2-3.						

Waste Type	Disposal Site	Generator	Generating Site	Volume	Disposal Rate
Street Sweeping – Approved for Daily Cover	Glacier Ridge Landfill, LLC				\$9.00/Ton
Petroleum Contaminated Soils Approved for Bioremediation	Glacier Ridge Landfill, LLC				\$20.00
Contaminated Soils – Approved for Daily Cover	Glacier Ridge Landfill, LLC				\$15.00/Ton
Contaminated Soils or Street Sweepings – Approved for Direct Landfill	Glacier Ridge Landfill, LLC				\$34.00/Ton
Additional Comments:					
Above price includes current taxes and fees. An approval fee of \$150.00 will apply. Acceptance of waste is subject to review of a completed profile and analytical data and approval by GFL Environmental. Price locked for 1 year, 3% increase years 2-3.					

RESOLUTION FOR
SURPLUS ENERGY PURCHASE AGREEMENT
BETWEEN WATERTOWN WASTEWATER TREATMENT PLANT
AND WISCONSIN ELECTRIC POWER COMPANY

SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION

WHEREAS, Watertown Wastewater Treatment Plant (WWTP) has installed equipment on its property for the generation of electric energy for its own purpose with an aggregate rating of 5 MW or less; and

WHEREAS, the Wisconsin Electric Power Company (The Company) has authorized the WWTP to connect such equipment to the Company's electrical distribution system via a Company bidirectional meter; and

WHEREAS, the WWTP expects to generate electric energy, but does not anticipate nor desire to sell some of that energy to the Company, as it's extremely unlikely, yet possible; and

NOW, THEREFORE, in consideration of the above recitals, and other good and valuable consideration, the parties agree as follows:

1. The WWTP will sell and deliver to the Company the electric energy generated in excess of the WWTP's needs by its equipment located on its property at 800 Hoffmann Dr., Watertown, WI 53094. The technical characteristics of such equipment are shown on Exhibit 1, attached hereto and made a part hereof. The WWTP will indicate the aggregate nameplate capacity of its equipment on Exhibit 1.
2. The Company will receive and pay the WWTP or credit the WWTP's bill for such energy in accordance with the terms and conditions of the Company's Customer Generating Systems-Customer Use (CGS-CU) Rate Schedule presently on file with the Public Service Commission of Wisconsin and any changes in such rate as may become effective in the future. A copy of the current Rate Schedule and Conditions of Purchase are attached hereto as Exhibits 2 and 3 and made a part hereof.
3. The WWTP shall notify the Company at least 60 days prior to initiating any material changes to its generating equipment as required in PSC 119 rules. This notification is accomplished by submitting a revised standard application form as described on the Company's website. The WWTP further agrees not to commence any such changes until the Company has reviewed and approved the plans for interconnection purposes. The Company shall indicate its approval or rejection of proposed changes in accordance to the time specified in Wisconsin Administrative Code 119, Table 119.06-1. The WWTP agrees to submit a new application to the Company for changes to the equipment or nameplate capacity.

4. The Company shall have the right, without notice, to discontinue the WWTP's parallel generation capability to facilitate maintenance or repair of the Company's facilities and during system emergencies. The Company shall have the further right to require the WWTP to disconnect its equipment from the Company's system if, in its sole judgment, the WWTP has failed to maintain its equipment in safe and/or satisfactory operating condition; and in the event the WWTP fails to immediately disconnect its equipment, the Company may, without further notice, discontinue service to the WWTP until its equipment is either disconnected or restored to safe and/or satisfactory operating condition.
5. The Company allows the interconnection of WWTP's generation equipment with Company's interconnection equipment at the property described in paragraph 1 of this Agreement subject to the terms and conditions set forth in (1) the Wisconsin Administrative Code Chapter 119, (2) the completed Distributed Generation Application (PSC Forms 6031 and applicable technology supplement(s)) as approved by the Company, (3) the Distributed Generation Interconnection Agreement (PSC Forms 6029 or 6030) and (4) this Surplus Energy Purchase Agreement. A copy of the Distributed Generation Interconnection Agreement shall be attached hereto as Exhibit 4.
6. If the WWTP believes that this Agreement or any requirement hereunder is unreasonable, it may appeal the matter to the Public Service Commission of Wisconsin.
7. Upon execution of this Agreement and the Distributed Generation Interconnection Agreement, this Agreement shall become effective immediately hereunder and shall continue in effect until terminated by either party upon thirty (30) days prior written notice given to the other party.
8. Company notification shall be to the WWTP of record at the current listed mailing address on the billing account. WWTP notification shall be emailed to the Company's Central Group at co-non-design-central@we-energies.com, or mailed to We Energies Central Group, PO Box 2046, Milwaukee, WI 53201.
9. WWTP must remain on this rate for twelve (12) months from the date of this Agreement before they are able to switch to another Company's customer generation schedules.
10. In the event the WWTP opts to discontinue participation in this CGS-CU rate and terminates this Agreement, the WWTP will not be eligible to participate in the CGS-CU rate for a period of one (1) year from the date of termination of this Agreement.
11. This Agreement shall be binding upon the personal representatives, heirs, successors and assigns of the respective parties hereto. However, in the event the property described in paragraph 1 is sold, this Agreement shall terminate and the new owner must apply for service as described on the Company's website, WWTP agrees to provide thirty (30) days prior written notice to Company's Central Group as described in paragraphs 7 and 8 of any such sale of the property.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR

Exhibit 1

COGS EVAL REVIEW/ COMMISSIONING INFORMATION FORM

COGS EVAL REVIEW/COMMISSIONING INFORMATION

Section 12, Item C.

1. Work Request Number :	5071634		
2. Receipt Date of Application :	2/11/2025		
3. Customer Name :	CITY OF WATERTOWN		
4. Service Address :	800 HOFFMAN DR		
5. Service City :	WATERTOWN		
6. Service State :	WI		
7. Service Zip Code :	53094		
8. Mailing Address :	PO BOX 477		
9. Mailing City :	WATERTOWN		
10. Mailing State :	WI		
11. Mailing Zip Code :	53094		
12. Primary Phone Number :	920-262-4085		
13. Premise Phone Number :	920-262-4080 EXT2		
14. Job Owner :	C155482		
15. Account Number :	071747683500050		
16. Premise Number :	394703639		
17. Installer Name :	EAGLE POINT SOLAR		
18. Insurance Carrier :	LEAGUE OF WISCONSIN MUNICIPALITIES MUTUAL INS		
19. Insurance Amount :	\$ 6,000,000		
20. Size of Customer's Service :	<input type="checkbox"/> PRIMARY <input type="checkbox"/> Amps <input type="checkbox"/> Large C & I <input type="checkbox"/> Non-Service		
21. Account Type :	<input type="checkbox"/> Residential <input type="checkbox"/> Farm <input checked="" type="checkbox"/> Commercial		
22. New / Additional Generation :	<input type="checkbox"/> New Generation		
23. Related Work Request :	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
24. Anticipated Annual Electric Consumption :	2,962,702 kWh		
25. Anticipated Annual Electric Production :	617,361 kWh		
26. Is Customer currently on TOU ? :	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
27. If yes, what is their current TOU rate ? :	<input type="checkbox"/> 7am - 7pm <input type="checkbox"/> 8am - 8pm <input type="checkbox"/> 9am - 9pm <input type="checkbox"/> 10am - 10pm		
28. If no, are they interested in TOU rate ? :	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
29. If yes, which TOU rate ? :	<input type="checkbox"/> 7am - 7pm <input checked="" type="checkbox"/> 8am - 8pm <input type="checkbox"/> 9am - 9pm <input type="checkbox"/> 10am - 10pm		
30. Metering wired in Series or Parallel :	Bidirectional Series		
31. Owner :	Owner		
32. On Site use :	Yes		
Reason if No :	Reason if No :		
Reason if No :	Reason if No :		

List of Devices

Section 12, Item C.

Type	Unit	Count	watt/kW	Total kW-ac	Copied Device
------	------	-------	---------	-------------	---------------

Panel	Watts	900	550.000	381.150	
-------	-------	-----	---------	---------	--

Commissioning Info Type: Fixed, Direction: South, Angle: Tilted, Battery Backup: No

Inverter	kW	1	175.000	175.000	
----------	----	---	---------	---------	--

Commissioning Info Inverter for: Panel

Inverter	kW	1	200.000	200.000	
----------	----	---	---------	---------	--

Commissioning Info Inverter for: Panel

33. All AC excl. Inverters	381.150	Total New	381.150
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34. Base Rate from CGS :	WEECP10002
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35. CGS Tariff :	CGS-CU
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36. Physical Location of Disconnect :	BY XFMR#3 - NORTH EAST CORNER OF PROPERTY
---------------------------------------	---

37. Date one-line diagram was provided :	2/21/2025
--	-----------

38. Inverter kW AC	375.000	kW	All AC excl. Inverters	381.150	kW
--------------------	---------	----	------------------------	---------	----

39. Generator	<input checked="" type="checkbox"/> Intermittent	<input type="checkbox"/> Non Intermittent (continuous)
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40. Electric Service rate voltage	<input type="checkbox"/> <12,470 volts	<input checked="" type="checkbox"/> 12,470 - 138,000 volts	<input type="checkbox"/> >138,000 volts
-----------------------------------	--	--	---

41. Third Party Owned Generation :	<input type="checkbox"/> Yes	<input type="checkbox"/> No
------------------------------------	------------------------------	-----------------------------

42. Third Party Percent	%
-------------------------	---

43. Commissioning Date :	10/21/2025
--------------------------	------------

44. Other Information :

Exhibit 2

CGS-CU Rate Schedule

WISCONSIN ELECTRIC POWER COMPANY
Volume 19 - Electric Rates

Revision 3 Sheet 201.11
Amendment No. 805
Rate Schedule CGS-CU

Effective In All Areas Served In Wisconsin

CUSTOMER GENERATING SYSTEMS-CUSTOMER USE (CGS-CU)
5 MWOR LESS

R

AVAILABILITY

Available to customers who (1) purchase power from the Company under a time-of-use tariffed rate, (2) satisfy the requirements of "Qualifying Facility" status under Part 292 of the Federal Energy Regulatory Commission's regulations under the Public Utility Regulatory Policies Act of 1978, (3) generate electrical energy with total customer owned generating capacity of 5 MW or less, and (4) desire to sell electrical energy to Wisconsin Electric Power Company. The generating system must be located on the customer's premises with an aggregate rating of 5 MW or less. Customers on this rate are not eligible for budget billing.

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Customers must remain on this rate for 12 months before they are able to switch to another of the Company's available customer generation rate schedules.

CUSTOMER ELIGIBILITY

The generation capacity shall be determined by the aggregate nameplate capacity of the generator(s) and said nameplate capacity shall be stated in the customer's Generation Interconnection Agreement. The aggregate nameplate capacity shall be determined using one of the following methods:

- A) The AC Nameplate Rating of the generator(s).
- B) If the generating system is an inverter-based DC generating system, the conversion of the DC nameplate rating to an AC nameplate rating shall be accomplished by multiplying the DC rating by a factor of 0.77, to account for DC to AC conversion efficiency.
- C) If the customer's generating system is configured such that the AC nameplate rating of the generating system does not accurately reflect the output of the system, then the Company and the customer shall mutually agree on a method to determine the customer's generating capacity.

RATE

Deliveries from the Company to the Customer shall be billed in accordance with the standard applicable rate schedules of the Company.

Generation Customer Charge

Residential and non-demand Secondary Customers	\$0.05951 per day
Demand Secondary Customers	\$0.15255 per day
Primary Customers	\$3.14334 per day

This Generation Customer Charge is in addition to the customer charge required for the customer to purchase energy from the Company under a tariffed rate.

(Continued to Sheet No. 201.12)

Issued: 12-27-2024
Effective: For service furnished on and after 01-01-2025
PSCW Authorization: Docket No. 5-UR-111 Order dated 12-19-2024

Volume 19 - Electric Rates

Amendment No. 804

Rate Schedule CGS-CU

Effective In All Areas Served In Wisconsin

5 MW OR LESS

(Continued from Sheet No. 201.11)

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continued:
Telemetry Charge

Telemetry Change
The Company shall advise the customer of any communications requirements after a preliminary review of the proposed installation. Telemetry equipment will be installed when 1) the aggregate nameplate generation capacity is greater than or equal to 300 kW, and 2) it is anticipated that excess energy will be delivered to the Company. Applicable only to new customers after April 1, 2023, and when telemetry equipment is installed for measuring real-time power flows. The Company will not interact with, or control generating systems through the telemetry equipment.

Telemetry Charge	\$0.73071 per day
------------------	-------------------

The customer will receive a credit on their bill equal to the kilowatt-hours supplied to the Company multiplied by the customer's Avoided Energy Cost Rate (shown below). The customer's Avoided Energy Cost Rate is not subject to any adjustments, such as the adjustment for cost of fuel, or any other miscellaneous surcharges or adjustments. This tariff is intended to provide payment for energy sent to the Company.

Residential and secondary customers on a time-of-use rate:	<u>Summer</u>	<u>Non-Summer</u>	
All on-peak energy, per kWh	\$0.04064	\$0.03411	R
All off-peak energy, per kWh	\$0.02852	\$0.02931	R

		Equal to or Less than 12,470 volts	Greater than 12,470 volts and Less than 138,000 volts	Equal to or Greater than 138,000 volts	
Primary Customers:					
Summer Energy Rate					
	All on-peak energy, per kWh	\$.03978	\$.03933	\$.03895	R
	All off-peak energy, per kWh	\$.02792	\$.02760	\$.02734	R
Non-Summer Energy Rate					
	All on-peak energy, per kWh	\$.03339	\$.03302	\$.03270	R
	All off-peak energy, per kWh	\$.02869	\$.02837	\$.02809	R

Summer Avoided Energy Cost Rates apply from June 1 through September 30. Non-summer Avoided Energy Cost Rates apply from October 1 through May 31.

The Avoided Energy Cost Rate shall be updated on January 1 of each year and will be calculated as follows:

Avoided Energy Cost Rate= $Ax (1 + B)$, where

(Continued to Sheet No. 201.13)

Effective: For service furnished on and after 1-1-25

PSCW Authorization: Docket No. 6630-TE-2025 Order dated 12-23-2024

WISCONSIN ELECTRIC POWER COMPANY
Volume 19 - Electric Rates

Revision 3 Sheet 201.13
Amendment No. 805
Rate Schedule CGS-CU

Effective In All Areas Served In Wisconsin

CUSTOMER GENERATING SYSTEMS-CUSTOMER USE (CGS-CU)
5 MWOR LESS

(Continued from Sheet No. 201.12)

R

RATE (continued):

A = The forecasted January through December load weighted average Day-Ahead Locational Marginal Pricing for the WEC.S pricing load zone approved in the Company's annual fuel plan.

B = Applicable distribution losses. All energy deliveries to the Company will be grossed up to account for distribution losses. This loss factor may be updated, as appropriate, in the Company's future base rate cases.

Avoided Capacity Cost Rate:

The customer will receive a capacity credit equal to the amount of energy that is supplied to the Company during the designated on-peak period.

	Equal to or Less than <u>12,470 volts</u>	Greater than 12,470 volts and Less than <u>138,000 volts</u>	Equal to or Greater than <u>138,000 volts</u>
All on-peak excess energy, per kWh	\$0.04094	\$0.03968	\$0.03930

R

The Avoided Capacity Cost Rate will be updated each June 1 to reflect the current MISO Cost of New Entry (CONE) value for the applicable Local Resource Zone and Planning Year, and will be adjusted for distribution and transmission losses based on the most recently authorized values.

Avoided Transmission Cost Rate

The customer will receive a credit on their bill equal to the kilowatt-hours supplied to the Company multiplied by the Avoided Transmission Cost Rate (shown below).

All energy, per kWh \$0.00000

The on-peak and off-peak time periods will correspond to the tariffed rate schedule under which the customer purchases energy from the Company. Time-of-Use customer's on-peak kilowatt-hour purchases and sales will be netted separately from off-peak kilowatt hour purchaseRs and sales.

Customers will be paid by check whenever the accumulated value of their generation at the end of a billing period exceeds \$100. Until such time as the accumulated value exceeds \$100, the accumulated credit will be shown on the customer's bill.

(Continued to Sheet No. 201.14)

Issued: 1-17-2025
Effective: For service furnished on and after 1-1-25
PSCW Authorization: Docket No. 5-UR-111 order dated 12-19-2024

WISCONSIN ELECTRIC POWER COMPANY
Volume 19 - Electric Rates

Revision 1 Sheet 201.14
Amendment No. 805
Rate Schedule CGS-CU

Effective In All Areas Served In Wisconsin

CUSTOMER GENERATING SYSTEMS-CUSTOMER USE (CGS-CU)
5 MWOR LESS
(Continued from Sheet No. 201.13)

R

Minimum Charge
The monthly minimum charge is the Generation Customer Charge plus the Telemetry Charge where applicable.

Late Payment Charge
A one percent (1%) per month late payment charge will be applied to outstanding charges past due.

CONDITIONS OF PURCHASE
See Sheet Nos. 135 through 138.

Issued: 1-17-2025
Effective: For service furnished on and after 1-1-25
PSCW Authorization: Docket No. 5-UR-111 Order dated 12-19-2024

Exhibit 3

CGS Conditions of Purchase

CUSTOMER GENERATING SYSTEMS (CGS)

CONDITIONS OF PURCHASE

- (1) A customer operating electric generating equipment shall not connect it in parallel with the Company's electrical system unless the customer has entered into a standard Distributed Generation Interconnection Agreement with the Company and the customer has provided at customer's expense, protective and synchronizing equipment satisfactory to the Company.
- (2) The Customer must comply with the various applicable national, state and local electrical codes rules and regulations; the electric service rules and regulations of the Company, as well as the requirements of Wisconsin Administrative Code Chapter PSC 119, including the insurance requirements set out in PSC 119. The Company may request proof of such compliance prior to initiation of service. Proof of such compliance consists of a municipal inspection certificate, or in locations where there is not municipal inspection, an affidavit furnished by the contractor or other person doing the work.
- (3) The Customer shall operate its electric generating equipment in such a manner that does not unduly affect the Company's voltage waveform. The Company, at its sole discretion, will determine whether the Customer's generating equipment satisfies this criteria.
- (4) The customer shall permit the Company, at any time as it deems necessary, to install or modify any equipment, facility or apparatus to protect the safety of its employees or the accuracy of its metering equipment as a result of the operation of the customer's equipment. The customer shall reimburse the Company for the cost of such installation or modification upon receipt of a statement from the Company.
- (5) The customer shall permit Company employees to enter its property at any reasonable time for the purpose of inspecting and/or testing its equipment, facilities or apparatus to ensure its continued safe operation and the accuracy of the Company's metering equipment but such inspections shall not relieve the customer from its obligation to maintain the facilities in satisfactory operating condition.
- (6) Each of the parties shall indemnify and hold the other harmless against any and all liability for injuries or damages to persons or property caused, without the negligence of such other party, by the operation and maintenance by such parties of their respective electric equipment, lines and other facilities.
- (7) The customer may simultaneously purchase energy from and sell energy to the Company.

(Continued to Sheet No. 136)

WISCONSIN ELECTRIC POWER COMPANY
Volume 19 - Electric Rates

Revision 5 Sheet 136
 Amendment No. 776
 CGS Rate Schedules

Effective In All Areas Served In Wisconsin

R

CUSTOMER GENERATING SYSTEMS (CGS)

(Continued from Sheet No.135)

CONDITIONS OF PURCHASE

- (8) The customer is obligated to pay all costs to interconnect its generation facility to Company's electrical system. Interconnection costs include, but are not limited to, those specified in PSC 119.08 as well as transformer costs, line extension and upgrade costs, metering costs and the cost of a second meter if an additional meter is required.
- (9) A customer whose aggregate electrical generating capacity is rated above 20 kilowatts has the option of negotiating a facility-specified buy-back rate designed to meet the customer's needs and operating characteristics. The Company will respond to the customer's proposal for a negotiated rate within 30 days of receipt of such a proposal. If the Company is unable to respond to the customer's proposal within 30 days, the Company shall inform the customer of (a) specific information needed to evaluate the customer's proposal, (b) the precise difficulty encountered in evaluating the customer's proposal, and (c) the estimated date by which the Company will respond. If the Company rejects the customer's proposal it will make a counter offer relating to the specific subject matter of the customer's proposal
- (10) In order for a customer to sell energy to the Company, a Surplus Energy Purchase Agreement between the customer and the Company is required.
- (11) The customer has the right to appeal to the Public Service Commission if the customer believes that the contract for Surplus Energy Purchase or Distributed Generation Interconnection for customer generating systems is unreasonable.

(Continued to Sheet No. 137)

Issued: 12-23-19

Effective: For service furnished on and after 1-1-20

PSCW Authorization: Docket No. 05-UR-109 Order dated 12-19-19

WISCONSIN ELECTRIC POWER COMPANY
Volume 19 - Electric Rates

Revision 5 Sheet 137
Amendment No. 776
CGS Rate Schedules

Effective In All Areas Served In Wisconsin

R

CUSTOMER GENERATING SYSTEMS (CGS)

(Continued from Sheet No. 136)

CONDITIONS OF PURCHASE

- (12) Customers who wish to operate electric generation equipment in parallel with the Company's electrical system, and are using the bulk of the energy produced for their own purposes, but who do not wish to be placed on this or any other purchase tariff, nonetheless shall abide by these Conditions of Purchase (with the exception of Conditions of Purchase (7) and (9). In the case where the Company takes action to prevent existing Company metering facilities from recording any flow of energy from the customer's generation facilities into the Company's electrical system, the customer will receive no payment for any energy fed back into the Company's electrical system.
- (13) The customer may contract for supplementary, stand-by, and maintenance electrical service from the Company under the rate schedule corresponding to the customer's class of service. If a customer is billed on a rate schedule which has a separately identified demand charge, the demand charge assessed for maintenance service will be prorated to take into account the number of days the customer actually used Company service during the billing period.

(Continued to Sheet No. 138)

Issued: 12-23-19
Effective: For service furnished on and after 1-1-20
PSCW Authorization: Docket No. 05-UR-109 Order dated 12-19-19

CUSTOMER GENERATING SYSTEMS (CGS)

(Continued from Sheet No. 137)

CONDITIONS OF PURCHASE

- (14) For billing periods during which no energy was sold to the Company by a customer on Rate Schedule CGS 1 and the customer's bill would reflect only the customer charge, the billing of such charge may be deferred until the next billing period during which energy is sold. If six consecutive billing periods pass during which no energy is sold to the Company by the customer on Rate Schedule CGS 1 or if such customer terminates service under this rate schedule, the Company may bill the customer for the deferred customer charges.

For CGS 1 Customers

- (15) The Company shall have the right at any reasonable time to enter the customer's premises for the purpose of installation, inspection, repair, replacement or removal of software, computers, modems, printers, alarm equipment and/or any other equipment provided by the Company for this rate. The customer shall bear all risk of loss, damage, theft, or destruction of such equipment.
- (16) Title to equipment provided by the Company shall remain in the Company and such equipment shall not become a part of the realty or a fixture, but at all times shall be and remain in the personal property of the Company regardless of the manner of installation in or attachment to the premises. The Company shall have the right, but not the obligation, to remove such equipment if the customer is no longer served under this rate.
- (17) Customers will have the option of going off the CGS 1 rate at any time. However, once off, the customer will not be eligible for the CGS 1 rate for one year.

For CGS NM Customers

- (18) The metering configuration and billing for these customers shall be as follows: a) series metered customers with an import and an export meter, b) parallel metered customers with monthly consumption and generation kWh netted before applying pricing, or c) a single meter with monthly consumption and generation kWh netted before applying pricing.

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For CGS DS-FP Customers

- (19) The metering configuration and billing of these customers shall be as follows: parallel metered customers only. One generation meter and one use meter, priced separately, with one price for energy use and a different price for energy generated.

For CGS-CU Customers

- (20) The metering configuration and billing of these customers shall be as follows: a single meter with monthly consumption and generation kWh netted instantaneously before applying pricing.

Issued: 5-29-2025
Effective: For service furnished on and after 6-1-25
PSCW Authorization: Docket No. 5-UR-111 Order dated 12-19-2024

Exhibit 4

Distributed Generation Interconnection Agreement



Distributed Generation Interconnection Agreement (Greater than 20 kW)

Public Service Commission of Wisconsin
P.O. Box 7854
Madison, WI 53707-7854

Section 12, Item C.

*****SUBMIT COMPLETED AGREEMENT DIRECTLY TO YOUR ELECTRIC PROVIDER*****

(This completed agreement should **NOT** be sent to the Public Service Commission)

Electric Service Distributed By

Name and Address

We Energies
231 Michigan St.
Milwaukee, WI 53202

Form Supplied By

Name and Address

Public Service Commission of Wisconsin
P. O. Box 7854
Madison, WI 53707-7854

This Distributed Generation Interconnection Agreement (the "Agreement"), is made and entered

into this 21st (day) of October (month), 2025 (year) by and between

We Energies

hereinafter called "Public Utility"

and City of Watertown

hereinafter called "Applicant".

Public Utility and the Applicant are hereinafter collectively referred to as the "Parties" and individually as a "Party"

Recitals

- A. Public Utility is the owner of the electric distribution system serving 800 Hoffman Dr.
Watertown, WI 53094 [Insert legal description of property or address]
("Public Utility's Distribution System").
- B. Applicant desires to install a Distributed Generation (DG) facility or energy storage device with a capacity greater than 20 kW but no more than 15 MW, including related interconnection equipment (the "DG Facility") and to interconnect the DG Facility to the Public Utility's distribution system.
- C. Public Utility has previously reviewed and approved Applicant's DG Interconnection Application Form (PSC 6031), dated 02/11/2025 , and supporting materials (the "Application"). The completed Application is attached as Exhibit 1 and incorporated into this Agreement.
- D. Applicant wishes to interconnect the DG Facility to Public Utility's distribution system and Public Utility is willing to permit such interconnection subject to the terms and conditions set forth in: (1) Wisconsin Administrative Code Chapter PSC 119; (2) the completed Application approved by Public Utility; and (3) this Agreement.
- E. No agency or partnership is created with the interconnection of the applicants DG Facility.

Agreement

NOW THEREFORE, in consideration of the foregoing Recitals and for good and valuable consideration, the Public Utility and Applicant agree as follows:

1. Design Requirements.

The DG Facility shall be installed in compliance with Wisconsin Administrative Code Chapter PSC 119.

2. Applicant's Representations and Warranties.

Applicant represents and warrants that:

- The DG Facility is fully and accurately described in the Application;
- All information in the Application is true and correct;
- The DG Facility has been installed to Applicant's satisfaction;
- Applicant has been given warranty information and an operation manual for the DG Facility; and
- Applicant has been adequately instructed in the operation and maintenance of the DG Facility.

3. Interconnection Disconnect Switch.

The Public Utility may require that the Applicant furnish and install an interconnection disconnect switch that opens, with a visual break, all ungrounded poles of the interconnection circuit. The interconnection disconnect switch shall be rated for the voltage and fault current requirements of the DG Facility, and shall meet all applicable UL, ANSI, and IEEE standards, as well as applicable requirements of the Wisconsin Electrical Safety Code, Volume 2, Chapter Comm 16. The switch enclosure shall be properly grounded. The interconnection disconnect switch shall be accessible at all times, located for ease of access to Public Utility personnel, and shall be capable of being locked in the open position. The Applicant shall follow the Public Utility's recommended switching, clearance, tagging, and locking procedures.

4. Modifications to the DG Facility.

Applicant shall notify Public Utility of plans for any material modification to the DG Facility by providing at least forty (40) working days of advance notice for Category 2 or sixty (60) working days of advance notice for Categories 3 and 4. A "material modification" is defined as any modification that changes the maximum electrical output of the DG Facility or changes the interconnection equipment (e.g., changing from certified to non-certified devices or replacement of components with components of different functionality or UL listings). The notification shall consist of a completed, revised Application and such supporting materials as may be reasonably requested by Public Utility. Applicant agrees not to commence installation of any material modification to the DG Facility until Public Utility has approved the revised Application. The timetable for Public Utility's response to proposed material modification, after receiving proper notification, is described in Wisconsin Administrative Code § PSC 119.06 and shown below.

Category	Generation Capacity after Modification	Working Days for Public Utility's Response to Proposed Modifications
2	Greater than 20 kW to 200 kW	40
3	Greater than 200 kW to 1 MW	60
4	Greater than 1 MW to 15 MW	60

5. Insurance.

Throughout the term of this Agreement, Applicant shall carry a liability insurance policy that provides protection against claims for damages resulting from (i) bodily injury, including wrongful death; and (ii) property damage arising out of Applicant's ownership and/or operation of the DG Facility under this Agreement. The limits of such policy shall be at least one million dollars (or the level shown in Wisconsin Administration Code § PSC119.05) per occurrence or prove financial responsibility by another means mutually agreeable to the Applicant and the Public Utility.

The failure of the Applicant or Public Utility to enforce the minimum levels of insurance does not relieve the Applicant from maintaining such levels of insurance or relieve Applicant of any liability. Prior to execution of this Agreement applicant shall provide Public Utility with a certificate of insurance containing a minimum 30-day notice of cancellation. Applicant shall name the Public Utility as an additional insured in the liability insurance policy.

6. Indemnification.

Subject to the limitations set forth in this Section, and to the extent allowable by law, each Party to this Agreement shall indemnify, hold harmless and defend the other Party, its officers, directors, employees and agents from and against any and all claims, suits, liabilities, damages, costs and expenses resulting from the installation, operation, modification, maintenance, or removal of the DG facility, the liability of each party shall be limited to direct actual damages and all other damages at law or inequity shall be waived.

7. DG Facility Commissioning Testing.

Applicant shall notify Public Utility in writing that installation of the DG Facility is complete and that the interconnection equipment is available for testing by Public Utility at least fifteen (15) working days before Applicant interconnects the DG Facility with Public Utility's Distribution System. Public Utility shall thereupon have the right to test the DG Facility. Public Utility shall also have the right to witness any testing by Applicant of the DG Facility. Any Public Utility testing of the DG Facility shall be completed within twenty (20) working days. If Public Utility waives its right to test the installed DG Facility by notifying Applicant in accordance with this Section, Applicant may interconnect the DG Facility to Public Utility's Distribution System upon the earlier to occur of the following: (a) notification by Public Utility; or (b) ten (10) working days after Applicant has notified Public Utility that installation of the DG Facility is complete.

8. Access to DG Facility.

Applicant shall permit (and, if the land on which the DG Facility is located is not owned by Applicant, cause such land owner to permit) Public Utility's employees and agents to enter the property on which the DG Facility is located at any reasonable time for the purposes of inspecting and/or testing Applicant's DG Facility to insure its continued safe and satisfactory operation and the accuracy of Public Utility's meters. Such inspections shall not relieve Applicant from its obligation to maintain the DG Facility and any related equipment owned by Applicant in safe and satisfactory operating condition.

Public Utility shall have the right to witness any testing by Applicant of the DG Facility.

9. Disconnection of a DG Facility to Permit Maintenance and Repairs.

Upon reasonable notice by Public Utility, Applicant shall disconnect the DG Facility to permit Public Utility to perform routine repairs and maintenance to Public Utility's Distribution System, or to install modifications thereto.

10. Disconnection of a DG Facility.

When Public Utility so requests, Applicant shall discontinue operation of the DG Facility and Public Utility may isolate the DG Facility from Public Utility's Distribution System, upon any of the following

- a. Lack of approved standard application form or standard interconnection agreement.
- b. Termination of interconnection by mutual agreement.
- c. Noncompliance with technical or contractual requirements, including the Design Requirements and minimum protection requirements specified in Wisconsin Administrative Code §§ PSC 119.20 and PSC 119.25.
- d. Distribution system emergency.

In the event of such disconnection, pursuant to a, c, or d above, the DG Facility shall remain isolated from Public Utility's Distribution System until, in the reasonable judgment of Public Utility, the DG Facility meets the Design Requirements, Applicant has cured any Default, and Public Utility's Distribution System is functioning in a safe manner. If Applicant fails to cure a Default within sixty (60) working days, Public Utility shall further have the right to terminate this Agreement without liability to Applicant for such termination.

11. Disputes; Right to Appeal to PSCW.

Nothing in this agreement prevents Applicant from filing a petition with the Public Service Commission to appeal any requirement imposed by Public Utility as a condition to interconnection of DG Facility, that Applicant alleges is unreasonable. Applicant and Public Utility shall attempt to resolve all disputes arising out of the interconnection process using the process outlined in PSC 119.40.

12. Amendments; Non-Waiver.

Any amendment or modification to this Agreement must be in writing and executed by Applicant and Public Utility. The failure of Applicant or Public Utility to insist on performance by the other Party of any provision of this Agreement shall not waive the right of the Party who failed to insist on performance to enforce the same provision at a later time.

13. Term of Agreement.

This Agreement shall become effective immediately upon the execution, by the Parties, and shall continue in effect until terminated by any of the following:

- a. Mutual written agreement of the Parties;
- b. Abandonment or removal of the DG Facility by Applicant;
- c. By Public Utility pursuant to Section 10 of this Agreement;
- d. By Applicant upon thirty (30) working days prior written notice given to the Public Utility.

14. Successors and Assigns.

- a. Assignment by Applicant. Applicant shall not assign its rights and obligations under this Agreement in whole or in part without the prior written consent of Public Utility, which consent shall not be unreasonably withheld or unduly delayed. Public Utility may withhold its consent to any proposed assignment if the proposed assignee fails to assume the obligations of Applicant under this Agreement in writing.
- b. Assignment by Public Utility. The Public Utility shall have the right to assign this Agreement in whole upon written notification to the Applicant.
- c. Successors. This Agreement shall be binding upon the personal representatives, heirs, successors, and permitted assigns of the respective Parties.

15. Applicant and Public Utility Signature.

IN WITNESS WHEREOF, Applicant and Company have executed this Agreement as of
the year and date first set forth above.

Applicant Signature _____

Title _____ Date 10/21/2025

Public Utility Claire Rydzik

Title Energy Services Representative Date 10/21/2025

RESOLUTION TO
ENTER INTO MUTUAL AID SERVICES AGREEMENT
WITH WAUKESHA FIRE DEPARTMENT

SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION

WHEREAS, the City of Watertown owns and operates a municipal waterworks utility, and;

WHEREAS, The water utility currently utilizes pure gas chlorine to disinfect the drinking water at the three drinking water treatment plants, West Treatment Plant, Central Treatment Plant, and the Northeast Treatment Plant, and;

WHEREAS, Wisconsin Administrative Code Reference – NR 811.48(7) states that when chlorine gas is used, that requires respiratory protection equipment (NIOSH-approved gas masks with compressed air and at least 30-minute capacity) to be readily available outside chlorine storage rooms. The equipment must be compatible with that used by the local fire department, or that an agreement with the local fire department that has appropriate gas masks and capabilities, and;

WHEREAS, To maintain a safe workplace and ensure compliance with state safety requirements, it is necessary to establish specialized emergency response support in the event of a chlorine gas leak or a confined space rescue, and;

WHEREAS, due to the level of safety protection services needed, we determined that mutual aid was needed from the Waukesha Fire Department; and;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to enter into the agreement for support services and other specialty services with Waukesha Fire Department when needed and in emergencies. Said money to be charged to the following account: #03-99-23-18

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR

CLIENT CONTRACT AMENDMENT

October 22, 2025

Mr. Pete Hartz	Project Name: Watertown Biosolids Drying Final Design
City of Watertown, WI	Project Location: Watertown, WI
800 Hoffman Drive	Project Number: R4666751-242245.01
Watertown, WI 53094	Mead & Hunt Manager: Zachary Heis

Subject: Amendment No. 1

Dear Mr. Hartz

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the City of Watertown, WI (the “CLIENT”) and Mead and Hunt, Inc. (the “CONSULTANT”) dated January 17, 2025 (as previously amended, the “CONTRACT”).

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

Reason for Amendment
Design of the systems listed below was not included in Mead & Hunt’s October 2024 proposal.

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

- Detailed design of one (1) 5-station (224 lb/hr) biosolids bagging system and one (1) wet dust collection system in Building 80.

- Detailed design of the Building 80 fire protection system
- Detailed design of the final effluent (biosolids cooling water) pumping and forcemain system from Building 60 to Building 80.

Amended Schedule

None

Amended Compensation

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT an (increase/) of \$33,900 for the work performed under this Amendment. This Amendment results in a revised contract amount of \$377,900 for the total project.

Amended Responsibilities of the CLIENT

None

Authorization for Amendment

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT. may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,

Approved by: MEAD AND HUNT, INC.

By: _____ *Zachary Wise* _____
Author

By: **Manish Shrestha** Digitally signed by Manish Shrestha
DN: CN=Manish Shrestha
Date: 2025.10.22 16:56:26-05'00'

Authorized Signer Review

Name: Zachary Heis, PE

Title: Project Manager/Engineer

Date: October 22, 2025

Name:	Manish Shrestha, PE
Title:	Business Unit Leader – One Water
Date:	October 22, 2025

Attachment(s)

Accepted by: CITY OF WATERTOWN, WI

By: _____
The above person is authorized to sign for Client and bind the Client to the terms hereof.

Name: _____

Title: _____

Date: _____

**RESOLUTION TO
APPROVE MECHANICAL WORK FOR
WASTEWATER PRIMARY PUMP INSTALLATION**

**SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the City of Watertown wastewater utility owns and operates a treatment plant used in the recycling, cleaning, and disinfection of all wastewaters prior to discharge in the Rock River; and,

WHEREAS, The Wastewater Treatment Plant Facilities Plan completed and submitted to WDNR on December 30, 2024, identified the Primary Pumping System as an immediate need for upgrades due to the existing system age (23 years in service), coupled with discontinuance of support and parts from the manufacturer for air controls, and electrical components; and,

WHEREAS, Wastewater solicited contractors to remove the existing equipment and install the new equipment, including piping and mechanical work needed for operations of the new system, and received three quotes listed; and,

<u><i>Equipment Manufacturer</i></u>	<u><i>Total Cost</i></u>
Sabel Mechanical, LLC	\$54,283.71
Rhode Brothers, Inc	\$75,390
Lee Mechanical	\$79,000

WHEREAS, Sabel Mechanical LLC., has worked for Watertown on pumps and equipment in the past, and provided is qualified for this type of work; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to approve hiring Sabel Mechanical LLC. of Fond Du Lac, Wisconsin to complete the electrical and mechanical work associated with removal and installation of the new systems, for \$54,283.71.

The funding for said project to come from account #02-97-30-12

	<i>YES</i>	<i>NO</i>
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR



Quote No. Q11791 Version 2
Date: Nov 26, 2025

W 3150 Co Rd H, Fond du Lac, WI 54937
920-581-5810
www.sabelmechanical.com
Sabel Contact: Brad Parkhurst
Email: bparkhurst@sabelmechanical.com

Sabel Mechanical LLC

Customer Billing Information	Job Site Information	Contact and Other Information
Watertown WWTP 800 Hoffman Rd, Watertown, WI 53094	Watertown WWTP 800 Hoffman Rd, Watertown, WI 53094	Contact: Peter Hartz Phone: 920-285-4088 Email: phartz@ci.watertown.wi.us

Sabel Mechanical is pleased to submit this proposal for:

Scope of Work

Boerger Pump Installs \$54,283.71

Labor, Equipment, and Materials to perform the following:

- Demo existing (4) concrete pump bases (owner to demo pump and piping to isolation valves)
- Install (4) new 4" Boerger pumps provided by owner (2 will be installed at same time)
- Re-use existing expansion joints
- Re-use existing plug valves
- Install (4) new 4" check valves provided by owner
- Provide new concrete bases for pumps
- Install 4" 304 SS piping on suction and discharge to meet up to existing piping
- Install owner supplied iso rings w/ pressure switches
- Install two SS pipe stands for each pump

Excludes:

- Stripping forms on concrete bases
- Electrical Installation
- Demo of existing air lines

Quote Total: \$54,283.71
Estimate valid until: Dec 26, 2025
Terms of Payment: 30 days

Customer Signature: _____ Date _____

Customer Name (Print) _____

P.O. #: _____

Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day, Pricing may have
adjusted at time of purchase and will be reflected when project is invoiced

Section 12, Item E.

RESOLUTION TO
APPROVE CHANGE ORDER #1 WITH MEAD-HUNT
FOR ENGINEERING DESIGN AND CONSTRUCTION SERVICES
FOR WASTEWATER BIOSOLIDS DRYER PROJECT

SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION

WHEREAS, the City of Watertown owns and operates a municipal wastewater utility, and;

WHEREAS, the Public Works Commission previously awarded a contract with Mead-Hunt in the amount of \$344,000 on December 17, 2024, for the engineering, design and construction related services for the biosolids dryer project, and;

WHEREAS, after a Wisconsin DNR plan review it was determined that additional work was needed for the engineering and design to include a bagging system, EPA compliant dust control, a fire protection system, & cooling water to the process, and;

WHEREAS, the wastewater utility is reapplying for clean water fund loans in 2026, and included funds in the 2026 budget for this biosolids dryer project and recommends Mead-Hunt to continue with this project and system modifications, and;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to approve change order #1 for additional engineering services with Mead-Hunt based in Milwaukee, Wisconsin for \$33,900.

Said money to be charged to the following account: Wastewater 02-97-30-12

	<i>YES</i>	<i>NO</i>
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED December 16, 2025

CITY CLERK

APPROVED December 16, 2025

MAYOR

CLIENT CONTRACT AMENDMENT

October 22, 2025

Mr. Pete Hartz

Project Name: Watertown Biosolids Drying Final Design

City of Watertown, WI

Project Location: Watertown, WI

800 Hoffman Drive

Project Number: R4666751-242245.01

Watertown, WI 53094

Mead & Hunt Manager: Zachary Heis

Subject: Amendment No. 1

Dear Mr. Hartz

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the City of Watertown, WI (the "CLIENT") and Mead and Hunt, Inc. (the "CONSULTANT") dated January 17, 2025 (as previously amended, the "CONTRACT").

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

Reason for Amendment

Design of the systems listed below was not included in Mead & Hunt's October 2024 proposal.

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

- Detailed design of one (1) 5-station (224 lb/hr) biosolids bagging system and one (1) wet dust collection system in Building 80.

- Detailed design of the Building 80 fire protection system
- Detailed design of the final effluent (biosolids cooling water) pumping and forcemain system from Building 60 to Building 80.

Amended Schedule

None

Amended Compensation

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT an (increase/) of \$33,900 for the work performed under this Amendment. This Amendment results in a revised contract amount of \$377,900 for the total project.

Amended Responsibilities of the CLIENT

None

Authorization for Amendment

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT. may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,

MEAD AND HUNT, INC.

Approved by: MEAD AND HUNT, INC.

By: 
Author

By: Manish Shrestha

Authorized Signer Review

Name: Zachary Heis, PE
 Title: Project Manager/Engineer
 Date: October 22, 2025

Name: Manish Shrestha, PE
 Title: Business Unit Leader – One Water
 Date: October 22, 2025

Attachment(s)

Accepted by: CITY OF WATERTOWN, WI

By: _____
The above person is authorized to sign for Client and bind the Client to the terms hereof.

Name: _____
 Title: _____
 Date: _____