



COMMON COUNCIL MEETING AGENDA

TUESDAY, JUNE 20, 2023 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

Access Code: 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Minutes from June 6, 2023

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. PUBLIC HEARING

A. Amend Section 550-25F(2)(b) - reduce the lot width requirements for Twin Homes to 50 feet to recognize the zero lot line and the need for only one side yard.

B. Amend Section 550-53C(1)(d) & 550-53C(1)(d)[1] - to restrict how close personal storage facilities can be located from one another within the General Business (GB) Zoning District

C. Amend Section 550-105J(1) - to transfer the decision-making approval of driveway curb openings to the Public Works Director, with appeals of the Public Works Director's decision to be heard before the Plan Commission.

D. Amend Section 550-132A(3) - add Permanent Misc. Sign Group since they were unintentionally omitted from a recent update of the city sign regulations.

7. REPORTS

A. Parks, Recreation, and Forestry Minutes from April 17, 2023

B. HP Design Minutes from April 26, 2023

C. Plan Commission Minutes from May 8, 2023

D. Licensing Board meeting minutes from May 10, 2023

E. Tourism meeting minutes from May 11, 2023

F. Plan Commission Minutes from May 22, 2023

G. HP Design Minutes May 24, 2023

H. Public Safety Minutes June 7, 2023

I. Site Plan Review Minutes from June 12, 2023

J. Public Works Minutes June 3, 2023

8. COMMUNICATION & RECOMMENDATIONS

- A. Next council meeting date is July 5, 2023 (Wednesday)
- B. 2024 Budget Timeline
- C. June Employee Recognition
- D. Presentation from Jefferson County Economic Development/ThriveED Executive Director, Deb Reinbold
- E. Watertown Fire Department May Monthly Report

9. NEW BUSINESS

- A. Review and Approve: Committee Appointments
- B. Committee Assignments
- C. Closed Session: Pursuant to Exemption 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (M.D.)
- D. Reconvene into Open Session

10. ACCOUNTS PAYABLE

- A. Accounts Payable

11. MISCELLANEOUS BUSINESS

- A. Payroll Summary - May 17-30, 2023
- B. Cash and Investments - May 31, 2023

12. LICENSES

- A. Memo to Common Council
- B. Review and take action: Application for Temporary Class "B" and Temporary "Class B" license for American Legion Pitterle-Beaudoin Post 189 at River Side Park for the 4th of July Celebration July 3, 2023 - July 4, 2023
- C. Review and take action: Application for Temporary Class "B" License for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for Morgan Ashley Lynn Photography
- D. Review and take action: Application for Temporary Class "B" license from Watertown Main Street Program for the Bentzin Family Town Square Concert on June 22, 2023 from 6:00pm-10:00pm
- E. Review and Take Action: Application for Temporary Class "B" license from Watertown Rotary Club for the Bentzin Family Town Square Concert on June 24, 2023 from 6:00pm-9:30pm
- F. Review and take action: Application for "Class B" Malt and Liquor, Rock River LLC DBA The River Tap (Frank Orcholski, Agent) 1022 N Fourth Street
- G. Review and take action: Renewals of the following (Exhibit A):
 - "Class B" Combination Malt and Liquor Licenses
 - "Class A" Malt Licenses
 - "Class B" Malt Licenses
 - "Class C" Wine Licenses
 - "Class A" Combination Malt and Liquor Licenses
- H. Review and take action: Renewals of Secondhand Article / Jewelry Licenses (Exhibit B)
- I. Review and take action: Application for operator's license from Damien Chagoya

13. ORDINANCES

- A. Ord 23-17 - adopt the Planned Unit Development (PUD) - General Development Plan (GDP) under Section 550-152 for Areas A-D, C(b), G, H, and I of Bielinski Hunter Oaks Development Plan (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007) (Sponsor: Mayor Emily McFarland From: Plan Commission, 2nd Reading)

14. RESOLUTIONS

- A. Exh 9519 - Resolution to approve budget amendment to increase Interest-Investments Account 05-48-11-10 by \$18,500 and increase Bridge Repairs Reserve Account 05-58-11-40 by \$18,500
- B. Exh 9520- Approve Environmental Access Agreement with Johnson Controls to perform certain environmental activities on Watertown Municipal Airport property
- C. Exh 9521 - Resolution to Transfer Up to 58.996 Acres of Land from the Wastewater Department to General City Fund (Sponsor: Alderperson Wetzol From: Public Works Commission and Plan Commission positive recommendation)

15. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

16. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@watertownwi.gov, or by phone 920-262-4006.

"Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker."

**Common Council Minutes
Tuesday June 6, 2023**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, June 6, 2023. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Bartz (virtual), Blanke, Smith, Schmid, Wetzel and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesch, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Assistant Police Chief Ben Olson, Streets Superintendent Stacy Winkelman, Assistant Engineer Andrew Beyer (virtual), Zoning Administer Brian Zirbes (virtual), Parks Director Kristine Butteris, Town Square Programmer Stephanie Juhl, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, May 16, 2023. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Ken Burg of 1201 Richards Ave, James Romlein of 1942 Richards Ave, Marty Voigt of 319 Rivera Ln, Tom Levi of 132 Harding St, Tom Murphy of 103 Herman St, Jene Schmidt of 303 E Haven St, John Schloemer of 500 Hall St, and Joe Kallas of 1217 Douglas St all spoke on the District 3 Alderperson appointment.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Finance Committee minutes of May 8, 2023, Watertown Public Library meeting minutes from May 11, 2023, Committee of the Whole meeting minutes from May 16, 2023, RDA meeting minutes from May 17, 2023 – Ald. Lampe commented how the City Council has the ability to "veto" the Bentzin Family Town Square History Wall, Mayor McFarland stated that there has not been a request to veto by any Council members, Public Works meeting minutes from May 23, 2023, Downtown Main Street Task Force meeting minutes from May 24, 2023.

OLD BUSINESS

Appointment of District 3 Alderperson -

Discussion on how to proceed on the voting of District 3 Alderperson, Ald. Schmid called for the order of the day, Ald. Davis made a motion to add in council to comment on the candidates for District 3 Alderperson into the written recommendation given by the City Attorney with a second from Ald. Lampe. Further motion to amend by Ald. Moldenhauer to allow for the candidates nominated with a 1st and 2nd to be placed in a pool and then voted upon, second by Ald. Smith and carried by roll call vote: Yes-5 (Lampe, Blanke, Smith, Wetzel, Moldenhauer); No-3 (Davis, Bartz, Schmid); Abstain-0. Ald. Lampe makes a motion to further amend to state if no one receives five votes the highest vote receiver is not the winner, the highest two candidates will have a runoff and if resulting in a tie, the Mayor will break the tie, seconded by Ald. Wetzel and carried by roll call: Yes-8; No; 0; Abstain-0. Original motion carried by roll call: Yes-7; No-1 (Schmid); Abstain 0.

Clerk Dunneisen then drew names for the order in which the applicants would come up and speak as to why they are wanting to serve as Alderperson for the Third District. Names were called in the following order and candidates were given five minutes to present: Steve Board, Nick McGriff, Terry Bear, and Tom Kohls. After presentations, Ald. Davis and Ald. Lampe asked a question for the candidates to each answer, everyone was given 1 minute to give their response. After, Mayor McFarland opened the floor to comments from the Alders. Each Alder made a

comment and who they were in favor of. The floor was open for nominations. Ald. Molden made a motion for Nick McGriff with a second from Ald. Blanke, Ald. Lampe made a motion for Steven Board with a second from Ald. Davis, Ald. Schmid made a motion for Tom Kohls with a lack of a second. Clerk Dunneisen then took the roll and each Alder voted for their top candidate. Davis – Board, Lampe – Board, Bartz – Board, Blanke – McGriff, Smith – McGriff, Schmid – Board, Wetzel – Board, Moldenhauer – McGriff. Steven Board was successfully voted in with five votes to take the seat as District 3 Alderperson. Clerk Dunneisen then administered the Oath of Office and Ald. Board took his seat with the Council.

COMMUNICATIONS & RECOMMENDATIONS

City Consultant Ashley Nelson, project manager for the Welsh Road Highway Safety Improvement Program (HSIP) Project, gave an update and public information. The project includes guard rails in front of four bridge columns and signs along the road to improve safety. Construction is projected to start in 2024, the road will remain open to traffic with shoulder with potential of lane closures. Currently going through environmental process with a design completion of August 2023.

Mayor Emily gave a presentation of Distinguished Service Award for past Alders. Former Ald. Romlein was present to receive.

NEW BUSINESS

Ald. Blanke moved to approve the committee appointments to the Town Square Committee, second by Ald. Wetzel and carried by voice vote with Ald. Lampe abstaining.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Moldenhauer moved to pay all certified accounts, seconded by Ald. Schmid and carried by roll call vote: Yes-9; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Payroll Summary for May 3, 2023 - May 16, 2023 was presented.

LICENSES:

Ald. Schmid moved to table the license for a temporary secondary location for Kellermeister Beverages LLC d/b/a BrewFinity Brewing at the Bentzin Family Town Square Sound of Summer Concert Series event on June 24, 2023 and August 26, 2023 until 410-52 of the Watertown Code can be reviewed further by the Public Safety and Welfare Committee, second by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-1 (Blanke); Abstain-0.

ORDINANCES

Ord 23-17 - adopt the Planned Unit Development (PUD) - General Development Plan (GDP) under Section 550-152 for Areas A-D, C(b), G, H, and I of Bielinski Hunter Oaks Development Plan (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007) (Sponsor: Mayor Emily McFarland From: Plan Commission, 1st Reading). Ald. Blanke moved for adoption of ordinance 23-17 on its 1st reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh 9518 - Resolution for Approving EMS Contract with the Town of Milford (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9518, seconded by Ald. Lampe. Fire Chief Teesch noted that there was an error on the number listed on the resolution and that it should state \$2,660.00. Ald. Schmid made a motion to amend the resolution to include the correct amount, second by Ald. Wetzel and carried unanimous voice vote. Motion carried by a roll call vote: Yes-9; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Section 4, Item A.

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Lampe moved to adjourn, seconded by Ald. Schmid, and carried by unanimous voice vote at 9:21 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

NOTICE OF PUBLIC HEARING

In compliance with Wis. Admin. § NR 116.05(4) & Wis. Admin. § NR 116.21(6), notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 20th day of June 2023 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, for the amending of Chapter 550, Zoning Code. The proposed amendments are as follows:

Section §550-25F(2)(b) will reduce the lot width requirements for Twin Homes to 50 ft to recognize the zero lot line and the need for only one side yard.

Sections § 550-53C(1)(d) & § 550-53C(1)(d)[1] will restrict how close Personal Storage Facilities can be located from one another within the General Business (GB) Zoning District.

Section §550-105J(1) will transfer the decision-making approval of driveway curb openings to the Public Works Director, with appeals of the Public Works Director's decision to be heard before the Plan Commission.

Section §550-132 Table 550-132A(3) will add the Auxiliary Freestanding Signs and Auxiliary Wall Signs to Table 550-132A(3): Permanent Misc. Sign Group since they were unintentionally omitted from a recent update of the City sign regulations.

A copy of the proposed amendments are on file at the City Clerk’s Office for review 8:00 a.m. to 4:30 p.m., Monday through Friday.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN
Brian Zirbes
Zoning & Floodplain Administrator

BZ/nmz

PUBLISH:
June 6, 2023
and
June 13, 2023

(BLOCK AD)

Amendment #1: Amend Section §550-25F(2)(b) to read:*F. Regulations applicable to residential uses.**(2) Residential bulk requirements.*

- (a) Minimum lot area: 9,000 square feet (except for twin homes at 4,500 square feet per dwelling unit).*
- (b) Minimum lot width: 85 feet unless Principal Land Use is a Twin Home. Twin Home Minimum Lot width: 50 feet.*

Amendment #2: Amend Section § 550-53C(1) to read:*C. Personal storage facility. Description: Personal storage facilities are land uses oriented to the indoor storage of items entirely within partitioned buildings having an individual access to each partitioned area. Such storage areas may be available on either a condominium or rental basis. Also known as "mini warehouses."**(1) Regulations.*

- (a) Facility shall be designed so as to minimize adverse visual impacts on nearby developments. The color, exterior materials, and orientation of proposed buildings and structures shall complement surrounding development.*
- (b) Facility shall provide a bufferyard with a minimum opacity of 0.80 along all property borders abutting residentially zoned property (see § 550-99).*
- (c) Shall comply with § 550-142, standards and procedures applicable to all conditional uses.*
- (d) Within the General Business (GB) Zoning District, no Personal Storage Facility shall be located within 3,500 feet of another Personal Storage Facility in any Zoning District.*

[1] Standards of measurement. The distances identified in this subsection shall be measured in a straight line, from the closest point of the parcel of property proposed for use by a Personal Storage Facility to the nearest point of the parcel of property from which the proposed land use is to be separated.

Amendment #3: Amend Section § 550-105J(1) to read:*J. Width of driveways. All access drives shall have a minimum width of 10 feet for one- and two-family dwellings and 18 feet for all other land uses. All curb openings for access drives shall have a maximum width of 25 feet for a one- or two-car garage or 30 feet for a three-car garage for all residential uses and 35 feet for all nonresidential uses, as measured at the right-of-way line. Access drives may be flared between the right-of-way line and the roadway up to a maximum of five additional feet. [Amended 7-19-2016 by Ord. No. 16-8]*

- (1) ~~Conditional use permit required.~~ Exceeding Maximum Width of Driveways. Curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, may be approved by the Public Works Director/City Engineer. Appeals of the Public Works Director/City Engineer's decision may be heard before the Plan Commission.*
- ~~(a) All residential curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, will require the granting of a conditional use permit which specifically states the maximum permitted width of the proposed driveway at the right-of-way line.~~*
- ~~(b) All nonresidential curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, will require the granting of a conditional use permit which specifically states the maximum permitted width of the proposed driveway at the right-of-way line.~~*

Amendment #4: Amend Section § 550-132A(3) to read:

A. Signs shall be allowed on private property in the City of Watertown in accordance with Tables 550-132A(1) through 550-132A(4), which addresses permitted signage as it relates to permits, quantity, area, location, lighting, and zoning districts. The requirements set forth in Tables 550-132A(1) through 550-132A(4) shall be declared to be part of this chapter. Figure 550-132A illustrates the specific sign types.

(1) The rules for permanent signs are located in Table 550-132A(1).

(2) The rules for temporary signs are located in Table 550-132A(2).

(3) The rules for permanent miscellaneous signs are located in Table 550-132A(3).

(4) The rules for temporary miscellaneous signs are located in Table 550-132A(4).

Table 550-132A(3): Permanent Misc. Sign Group ¹						Sign Area & Height Maximums for Zoning Districts		
Sign Categories & Sign Types	Sign Permit Needed	Number of Signs Allowed	Sign Area Formula (each side)	Sign Location Requirements	Sign Lighting Allowed	ER, CR, SR, TR, MR, SNR	RH, NO, NB	PO, PB, GB, CB, PI, GI, HI
B. Optional Miscellaneous Sign Category: *								
1. Plaque Sign	Sign Permit required for each new sign	Up to 3 per designated historic property, site, or district.	None needed. Use max area limit.	On-Building, within 10 ft of the main entrance.	Ambient only	6 sf max area per sign 8 ft max height per sign		
2. Permanent Plat Sign		Per Final Plat or Certified Survey Map		In Plat or Certified Survey Map Outlot		100 sf max area per sign 8 ft max height per sign		
<u>3. Auxiliary Freestanding Sign</u>		<u>Not to exceed the total number of required parking stalls</u>		<u>3 ft from any street, side, or rear lot line</u>		<u>2 sf max area per sign</u> <u>8 ft max height per sign</u>		
<u>4. Auxiliary Wall Sign</u>				<u>0 ft for parcels located within the CB Zoning District</u>		<u>6 sf max area per sign</u>		
* = Refer to Section § 550-131C for definition and rules for each Sign Category (lettered) and each Sign Type (numbered).								
1: Available to all land uses.								
2: "Standard" means the following forms of sign lighting: ambient, backlit, internal character or cabinet, and gooseneck								

NOTICE OF PUBLIC HEARING

In compliance with Wis. Admin. § NR 116.05(4) & Wis. Admin. § NR 116.21(6), notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 20th day of June 2023 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, for the amending of Chapter 550, Zoning Code. The proposed amendments are as follows:

Section §550-25F(2)(b) will reduce the lot width requirements for Twin Homes to 50 ft to recognize the zero lot line and the need for only one side yard.

Sections § 550-53C(1)(d) & § 550-53C(1)(d)[1] will restrict how close Personal Storage Facilities can be located from one another within the General Business (GB) Zoning District.

Section §550-105J(1) will transfer the decision-making approval of driveway curb openings to the Public Works Director, with appeals of the Public Works Director's decision to be heard before the Plan Commission.

Section §550-132 Table 550-132A(3) will add the Auxiliary Freestanding Signs and Auxiliary Wall Signs to Table 550-132A(3): Permanent Misc. Sign Group since they were unintentionally omitted from a recent update of the City sign regulations.

A copy of the proposed amendments are on file at the City Clerk's Office for review 8:00 a.m. to 4:30 p.m., Monday through Friday.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN
Brian Zirbes
Zoning & Floodplain Administrator

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(BLOCK AD)

Amendment #1: Amend Section §550-25F(2)(b) to read:*F. Regulations applicable to residential uses.**(2) Residential bulk requirements.*

- (a) Minimum lot area: 9,000 square feet (except for twin homes at 4,500 square feet per dwelling unit).*
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- (c) Shall comply with § 550-142, standards and procedures applicable to all conditional uses.*
- (d) Within the General Business (GB) Zoning District, no Personal Storage Facility shall be located within 3,500 feet of another Personal Storage Facility in any Zoning District.*

[1] Standards of measurement. The distances identified in this subsection shall be measured in a straight line, from the closest point of the parcel of property proposed for use by a Personal Storage Facility to the nearest point of the parcel of property from which the proposed land use is to be separated.

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- (1) ~~Conditional use permit required.~~ Exceeding Maximum Width of Driveways. Curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, may be approved by the Public Works Director/City Engineer. Appeals of the Public Works Director/City Engineer's decision may be heard before the Plan Commission.*
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C. Personal storage facility. Description: Personal storage facilities are land uses oriented to the indoor storage of items entirely within partitioned buildings having an individual access to each partitioned area. Such storage areas may be available on either a condominium or rental basis. Also known as "mini warehouses."

(1) Regulations.

- (a) Facility shall be designed so as to minimize adverse visual impacts on nearby developments. The color, exterior materials, and orientation of proposed buildings and structures shall complement surrounding development.
- (b) Facility shall provide a bufferyard with a minimum opacity of 0.80 along all property borders abutting residentially zoned property (see § 550-99).
- (c) Shall comply with § 550-142, standards and procedures applicable to all conditional uses.
- (d) Within the General Business (GB) Zoning District, no Personal Storage Facility shall be located within 3,500 feet of another Personal Storage Facility in any Zoning District.

[1] Standards of measurement. The distances identified in this subsection shall be measured in a straight line, from the closest point of the parcel of property proposed for use by a Personal Storage Facility to the nearest point of the parcel of property from which the proposed land use is to be separated.

Amendment #3: Amend Section § 550-105J(1) to read:

J. Width of driveways. All access drives shall have a minimum width of 10 feet for one- and two-family dwellings and 18 feet for all other land uses. All curb openings for access drives shall have a maximum width of 25 feet for a one- or two-car garage or 30 feet for a three-car garage for all residential uses and 35 feet for all nonresidential uses, as measured at the right-of-way line. Access drives may be flared between the right-of-way line and the roadway up to a maximum of five additional feet. [Amended 7-19-2016 by Ord. No. 16-8]

- (1) ~~Conditional use permit required.~~ Exceeding Maximum Width of Driveways. Curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, may be approved by the Public Works Director/City Engineer. Appeals of the Public Works Director/City Engineer's decision may be heard before the Plan Commission.
 - ~~(a) All residential curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, will require the granting of a conditional use permit which specifically states the maximum permitted width of the proposed driveway at the right-of-way line.~~
 - ~~(b) All nonresidential curb openings for access drives that exceed the maximum width, as measured at the right-of-way line, will require the granting of a conditional use permit which specifically states the maximum permitted width of the proposed driveway at the right-of-way line.~~

Amendment #4: Amend Section § 550-132A(3) to read:

A. Signs shall be allowed on private property in the City of Watertown in accordance with Tables 550-132A(1) through 550-132A(4), which addresses permitted signage as it relates to permits, quantity, area, location, lighting, and zoning districts. The requirements set forth in Tables 550-132A(1) through 550-132A(4) shall be declared to be part of this chapter. Figure 550-132A illustrates the specific sign types.

(1) The rules for permanent signs are located in Table 550-132A(1).

(2) The rules for temporary signs are located in Table 550-132A(2).

(3) The rules for permanent miscellaneous signs are located in Table 550-132A(3).

(4) The rules for temporary miscellaneous signs are located in Table 550-132A(4).

Table 550-132A(3): Permanent Misc. Sign Group ¹						Sign Area & Height Maximums for Zoning Districts		
Sign Categories & Sign Types	Sign Permit Needed	Number of Signs Allowed	Sign Area Formula (each side)	Sign Location Requirements	Sign Lighting Allowed	ER, CR, SR, TR, MR, SNR	RH, NO, NB	PO, PB, GB, CB, PI, GI, HI
B. Optional Miscellaneous Sign Category: *								
1. Plaque Sign	Sign Permit required for each new sign	Up to 3 per designated historic property, site, or district.	None needed. Use max area limit.	On-Building, within 10 ft of the main entrance.	Ambient only	6 sf max area per sign 8 ft max height per sign		
2. Permanent Plat Sign		Per Final Plat or Certified Survey Map		In Plat or Certified Survey Map Outlot		100 sf max area per sign 8 ft max height per sign		
<u>3. Auxiliary Freestanding Sign</u>		<u>Not to exceed the total number of required parking stalls</u>		<u>3 ft from any street, side, or rear lot line</u>		<u>2 sf max area per sign</u> <u>8 ft max height per sign</u>		
<u>4. Auxiliary Wall Sign</u>				<u>0 ft for parcels located within the CB Zoning District</u>		<u>6 sf max area per sign</u>		
* = Refer to Section § 550-131C for definition and rules for each Sign Category (lettered) and each Sign Type (numbered).								
1: Available to all land uses.								
2: “Standard” means the following forms of sign lighting: ambient, backlit, internal character or cabinet, and gooseneck								

NOTICE OF PUBLIC HEARING

In compliance with Wis. Admin. § NR 116.05(4) & Wis. Admin. § NR 116.21(6), notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 20th day of June 2023 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, for the amending of Chapter 550, Zoning Code. The proposed amendments are as follows:

Section §550-25F(2)(b) will reduce the lot width requirements for Twin Homes to 50 ft to recognize the zero lot line and the need for only one side yard.

Sections § 550-53C(1)(d) & § 550-53C(1)(d)[1] will restrict how close Personal Storage Facilities can be located from one another within the General Business (GB) Zoning District.

Section §550-105J(1) will transfer the decision-making approval of driveway curb openings to the Public Works Director, with appeals of the Public Works Director's decision to be heard before the Plan Commission.

Section §550-132 Table 550-132A(3) will add the Auxiliary Freestanding Signs and Auxiliary Wall Signs to Table 550-132A(3): Permanent Misc. Sign Group since they were unintentionally omitted from a recent update of the City sign regulations.

A copy of the proposed amendments are on file at the City Clerk's Office for review 8:00 a.m. to 4:30 p.m., Monday through Friday.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN
Brian Zirbes
Zoning & Floodplain Administrator

BZ/nmz

PUBLISH:

June 6, 2023
and
June 13, 2023

(BLOCK AD)

Amendment #1: Amend Section §550-25F(2)(b) to read:*F. Regulations applicable to residential uses.**(2) Residential bulk requirements.*

- (a) Minimum lot area: 9,000 square feet (except for twin homes at 4,500 square feet per dwelling unit).*
- (b) Minimum lot width: 85 feet unless Principal Land Use is a Twin Home. Twin Home Minimum Lot width: 50 feet.*

Amendment #2: Amend Section § 550-53C(1) to read:*C. Personal storage facility. Description: Personal storage facilities are land uses oriented to the indoor storage of items entirely within partitioned buildings having an individual access to each partitioned area. Such storage areas may be available on either a condominium or rental basis. Also known as "mini warehouses."**(1) Regulations.*

- (a) Facility shall be designed so as to minimize adverse visual impacts on nearby developments. The color, exterior materials, and orientation of proposed buildings and structures shall complement surrounding development.*
- (b) Facility shall provide a bufferyard with a minimum opacity of 0.80 along all property borders abutting residentially zoned property (see § 550-99).*
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PARKS, RECREATION & FORESTRY COMMISSION

MINUTES

Monday, April 17, 2023

1. Call to order

The Watertown Parks, Recreation & Forestry Commission in person on April 17, 2023. The meeting was called to order by Brian Konz. Members present were: Julie Chapman, Brad Clark, Ald. William Licht, Brian Konz, Jennifer Clayton, Emily Lessner and Kyle Krueger. Also present were: Kristine Butteris, Jeff Doyle, Steven Chesebro, Andrea Draeger, Kyle Fowler, Jacie Schmidt, Joe Juergella, Ali Nicholson, Carol Quest, Jonathan Lampe, John Kliebe, Emma Anderson, and Steve Zillmer.

2. Review and approval of minutes:

Emily Lessner motioned to approve the March 20, 2023 Parks, Recreation & Forestry Commission meeting minutes as written. Ald. William Licht seconded. Motion carried.

3. Review and approval of financial reports

There were no financial reports for 2023, as of yet, to approve.

4. Citizens to be heard

John Kliebe was present to express concerns regarding Sharp Corner Park parking lot area, food truck placement, and items left on the curb. Proper signs should be erected for park needs.

5. Business

a. Review and take possible action on Ordinance to Amend Section 410-56(A) Smoking in Prohibited Places

Carol Quest discussed an existing ordinance which is proposed to be updated to include designated areas in parks where smoking is allowed. She has worked with the city attorney and board of health for guidance. Changes would be implemented beginning in September 2023 to allow time for community education and signage. Ald. William Licht motioned to approve the Ordinance to Amend Section 410-56(A) Smoking in Prohibited Places. Julie Chapman seconded. Motion carried.

b. Review and make recommendation on Community Gardens at Lincoln Park

Kristine was asked to suggest a park area for the use of community garden plots. Raised gardens are proposed along with ADA ones (6 total). There will be a nominal rental fee of approximately \$25 and an application. Community citizen Emma Anderson was present in support of this effort and would be interested in assisting with raising funds to develop. To be started in May. There will be a contract regarding upkeep, responsibilities, etc. Brad Clark motioned to approve Lincoln Park for community garden use. Julie Chapman seconded. Motion carried.

c. Review and take possible action: Property Management Agreement between the City of Watertown and the City of Watertown Redevelopment Authority

Questions were raised regarding any unfinished contract work and current funds available. Kristine indicated the new Programming Event Coordinator would be tasked with engaging funders and sponsors. A special meeting will occur next week to appoint a person from this committee to the Town Square committee. Emily Lessner motioned to approve the agreement as written. Ald. William Licht seconded. Motion carried.

d. Review and approve Memorial Bench and Tree Donation BQ – Matt M Johnson

Section 7, Item A.

Ald. William Licht motioned to approve a bench and two tree memorials at Brandt-Quirk Park. Brad Clark seconded. Motion carried.

e. Review and possible approval of increasing the Office Aide position wage

The department is currently evaluating seasonal and part-time wages. We will be looking to potentially increase the Office Aide position wage from 412/hr to \$14/hr. Jennifer Clayton motioned to table this item for a future meeting. Julie Chapman seconded. Motion carried.

f. Review and take possible action on Jefferson County League at Grinwald Park

The Jefferson County League utilizes Grinwald Park on Sundays; they rent equipment with fields, including portable toilets, and their facility use agreement needs to be approved for 2023. Brad Clark motioned to approve the agreement. Emily Lessner seconded. Motion carried.

g. Review and take possible action on waiving park rental fees for the American Legion 4th of July Event

Steve Zillmer spoke on behalf of the American Legion. He provided information about what they do and their current financial struggles. In the last couple of years they have attempted to increase attendance and add different features (wrestling, car show, etc.) and would like to make it more family-friendly and bring folks to the park (horseshoe/bean bag tournaments), etc. Steve came to suggest waiving half the park and equipment rental fees (roughly \$500) for this event. Brad Clark motioned to approve a \$500 park rental fee for the 2023 event. Emily Lessner seconded. Motion carried.

6. Director's Report:

a. Project updates:

i. Aquatic Center updates

The pool has been drained and the slides are currently being repaired. The 5-year inspection will occur in June.

ii. Parks Updates –

- a. Town Square – the grand opening will occur on May 20 with bands, speakers, Kart Park, kids' activities, and a beer garden with food vendors, etc.
- b. Programming Event Coordinator – hired Steph Juhl hopefully starting May 1.
- c. Riverside Restrooms update – currently working on reducing scope with architects and back out for bid, and hoping to have permits by August to begin construction.

iii. Recreation Updates

Soccer starts this Saturday with expanded teams for Little Kickers due to popularity, due to improvements and revamp with equipment, etc. Baseball and softball starting in May. Kyle will be leaving this month; over the last year he has shown us how a consistent, reliable person can dramatically improve our programs and services.

iv. Senior & Community Center Updates

The parking lot will be redone this summer and we are working on plans for alternate parking, etc. The original entrance will also be reconstructed.

v. Forestry Updates

Arbor Day is April 29 with a tree planting ceremony and social media enrichment activities.

b. Update on programming:**i. Recreation programming**

Soccer and baseball registrations are live along with new sessions of dance, fitness classes, adult softball, etc. Plans are continuing for summer programs including Kart Park, day camp, tree climbing, kickball, etc.

ii. Senior and enrichment programming

A Senior Care Fair will occur on May 10. The annual Senior Center Volunteer Recognition Event will occur May 16.

A Bright Light, Neon Night family dance party will occur May 12. Spring break activities were popular and well received. The 2023 Park Passport Program will run until May 5.

iii. Aquatics update

Ali is working on revamping and adding aquatic fitness programs. Summer swim lessons were live on April 3.

7. Adjournment – Next meeting date May 15, 2023

Brad Clark motioned to adjourn the meeting. Emily Lessner seconded. Motion carried.

City of Watertown Historic Preservation
& Downtown Design Commission
Meeting Minutes
April 26, 2023

Section 7, Item B.

Members present: Steven Board, Melissa Lampe, Barry Ashenfelter, Mike Trego, Jill Nadeau, and Tim Little. Members not present: Jacob Maas. Also present: April Chandler and Charity Chandler.

1. Call to Order.
Chairperson Board called the meeting to order at 6 p.m.
2. Review and approve minutes from March 15, 2023 meeting.
Motion by Trego, second by Ashenfelter, to approve as presented. Motion carried.
3. Election of officers for 2023 – Chair, Vice-Chair, and Recording Secretary
Board called for nominations for Chair, Vice-Chair, and Recording Secretary. Motion by Trego, second by Ashenfelter to elect Board as Chair - motion carried. Motion by Lampe, second by Trego, to elect Ashenfelter as Vice-Chair - motion carried. Motion by Trego, second by Little, to elect Lampe as Recording Secretary - motion carried.
4. Conduct design review of 2023 Façade Grant Projects and make recommendations.
Lampe presented the façade and sign grant projects for 2023. She explained that while a sub-committee of the Main Street Program would make funding determinations for each project, the commission's role is to ensure the work proposed meets current design standards.

Far Horizons Imports, 413 E. Main St.

Installation of new storefront awning. Motion by Nadeau, second by Trego, to approve as presented.

Tri-Star Co., 222 W. Main St.

Installation of three new commercial storefront doors. Motion by Trego, second by Ashenfelter, to approve as presented. Motion carried.

Ernest Inn, 11 E. Main St.

Tuck-pointing of second-story brick façade. Motion by Nadeau, second by Little, to approve as presented. Motion carried.

Pine Hill Farm, 200 W. Main St.

Creation and installation of new mural to hang on N. Water Street side of building. Mural will depict the Octagon House and America's First Kindergarten with children playing. Motion by Nadeau, second by Ashenfelter, to approve the mural in concept. Motion carried.

American Family Insurance, 114 W. Main St.

Installation of new storefront. Motion by Trego, second by Little, to approve as presented. Motion carried.

Deerfield Properties, 118 N. Water St.

Installation of two historically accurate replacement windows facing O'Connell Street. One window opening will be reduced and filled in with brick to match opening on other side of entranceway. Motion by Little, second by Trego, to approve as presented. Motion carried.

Chandler House Bakery, 411 E. Main St.

Creation/installation of new exterior projecting sign. Motion by Nadeau, second by Trego, to approve as presented. Motion carried.

Pine Hill Farm, 200 W. Main St.

Installation of new sign for The Wellness Spa with entrance along N. Water Street. Motion by Nadeau, second by Trego, to approve as presented while noting the lettering proposed may be difficult to read from a distance. Motion carried.

5. Discuss creation of local landmark designation for the Masonic Temple building, 2. E. Main St. Lampe shared that building owner Bill Lindborg has requested the commission designate the Masonic Temple building as a locally designated landmark “on its own merits” as it did for the Schempf Building several years ago. While all properties downtown are locally landmarked as part of a district by ordinance, this request is to apply a high level of distinction to this particular property. Based on the ordinance language for local landmark designation, the Masonic Temple building would qualify for individual listing. Lampe said she would prepare the nomination paperwork.
6. Discuss and review the design for commercial building historical markers.
The commission reviewed the design and color options for the proposed historical markers. Motion by Ashenfelter, second by Trego, to approve as presented with the recommendation to move forward with the background color in black or navy blue. Motion carried.
7. Adjournment
Motion by Ashenfelter to adjourn, second by Nadeau. Motion carried.

Respectfully submitted,
Melissa Lampe
Commission Secretary

MINUTES

MAY 08, 2023

The Plan Commission met at 4:30 p.m. on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Holloway, Konz, Krueger, Lampe, Talaga, and Zirbes.

Also in attendance were: Eric Wegner and Trav Hardy from EAA Chapter 320, Sarah Walter for Michael R + Sarah S Walter Trust, and James Songhurst.

1. Call to order

2. Approval of Minutes

A. Site Plan Review minutes April 24, 2023

Motion to approve made by Lampe and seconded by Holloway, passed on unanimous voice vote.

B. Plan Commission minutes April 10, 2023

Motion to approve made by Konz and seconded by Lampe, passed on unanimous voice vote.

C. Plan Commission minutes April 24, 2023

Motion to approve made by Lampe and seconded by Holloway, passed on unanimous voice vote.

3. Business

A. Conduct public hearing: 1309 River Drive – Conditional Use Permit (CUP) request for an Accessory dwelling unit under under Section 550-25C(2)(b)

Mayor McFarland opened the public hearing at 4:32pm and invited public comment.

Hearing none, the public hearing was closed.

B. Review and take action: 1309 River Drive – Conditional Use Permit (CUP) request for an Accessory dwelling unit under under Section 550-25C(2)(b)

Brian Zirbes (Zoning Administrator) presented the request for a CUP for 1309 River Drive. James Songhurst was present to answer questions.

Motion to approve with the condition that the primary building be completed within one year of pulling building permit for the accessory dwelling and that the CUP be recorded was made by Lampe, and seconded by Holloway, passed on a unanimous voice vote.

C. Review and take action: 1748 River Drive – 64' x 84' Airplane Hangar

Brian Zirbes presented the request for approval to construct a new hangar at the Watertown Municipal Airport.

Eric Wegner and Trav Hardy were present to answer questions on the project.

Motion to approve with the condition that all appropriate permits are met, fire department guidelines for group type and roof height are met, and that a lease with the city is in place prior to occupancy was made by Holloway and seconded by Lampe, passed on a unanimous voice vote.

D. Review and take action: N8449 Baurichter Lane – Township Preliminary Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for the referenced property.

Sarah Walter was present to answer questions on this request.

Motion to approve with the condition that the 66' right of way is maintained on Baurichter Lane and Naven Road is maintained made by Holloway and seconded by Krueger, passed on a unanimous voice vote.

E. Review and take action: Hilltop Road – Township Preliminary Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for the referenced property.

Sarah Walter was present to answer questions on this request.

Motion to approve with the condition that the 33' right of way is maintained on Hilltop Road is maintained made by Krueger and seconded by Holloway, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://mccmeetings.blob.core.usgovcloudapi.net/watertwnwi-pubu/MEET-Packet-7cb4501e86b644fb8429b2071ce1c023.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Talaga passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke



LICENSING BOARD MEETING MINUTES

WEDNESDAY, MAY 10, 2023 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Smith (by phone), and Erin Schroeder. Absent was Cheri Martin and Ald. Blanke. Staff present were: Police Chief Robert Kaminski, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen

1. **CALL TO ORDER** Mayor McFarland called the meeting to order at 4:43 p.m.
2. **REVIEW AND APPROVE MINUTES**
 - A. Schroeder moved to approve the Licensing Board minutes from April 12, 2023, second by Mayor McFarland and carried by unanimous voice vote.
3. **BUSINESS**
 - A. Schroeder motion to approve the application for Temporary Class "B" License from Moose Lodge 830 for the Car Show Special Event on June 8, 2023, second by Mayor McFarland. Discussion that the two licensed premises will not cross. Motion carried by unanimous voice vote.
 - B. No Action taken on application for Temporary Premises Amendment from Moose Lodge 830 for the Car Show Special Event on June 8, 2023
 - C. Schroeder motion to approve the application for Temporary Class "B" License for Tour Da Goose Bike Ride on June 24, 2023, second by Mayor McFarland and carried by unanimous voice vote.
 - D. Schroeder motion to approve the application for Temporary Class "B" Licenses for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for the following locations: 2oh! 2 Salon, Anthony's 511, Blush Hair Beautique, Bradow Jewelers, Brown Shoe Fit Co., Central Block, Literatus & Co., Latte Donatte, and White Oak Builders, second by Mayor McFarland and carried by unanimous voice vote.
 - E. Schroeder motion to Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Amanda Medina, second by Mayor McFarland and carried by roll call vote: Yes-3 (Schroeder, Mayor McFarland, Ald. Smith); No-0.
 - F. Schroeder motion to Reconvene to open session, second by Ald. Smith and by roll call vote: Yes-3 (Schroeder, Mayor McFarland, Ald. Smith); No-0.
 - G. Schroeder motion to deny the application for an operator's license from Amanda Medina due to omission on operator's license and Cat V of the Watertown Licensing Guidelines, second by Ald. Smith and carried by unanimous voice vote.
 - H. Discussion on next meeting date- due to conflicts in scheduling the next Licensing Board meeting will be June 6, 2023, at 6:00 p.m.

- I. Review Special Events from Clerk's Office- report presented
 - J. Review Open Container Applications- report presented
 - K. Review Operator's List from Clerk's Office- report presented
 - L. Review Police Report from Police Department- report presented
4. Ald. Smith motion to adjourn, second by Schroeder at 5:02 p.m. and carried by unanimous voice vote.

Respectfully Submitted,

Megan Dunneisen, City Clerk

The following Tourism Commission members were present via Zoom Meeting or in person at Watertown City Hall: Aaron David, Conrad Talaga, Kristine Butteris, Cheryl Mitchell, Steven Board and Peter Wright
Also present; Robin Kaufmann Tourism Manager, Chamber of Commerce Executive Director Bonnie Hertel, Historical Society President Melissa Lemke, Leadership Watertown members Courtney Krause and Stacey Johnson

1. The meeting was called to order by Aaron David at 8:00 am.
2. Review & Approve March Minutes. Steven Board made a motion to approve the minutes and Peter Wright seconded the motion. The Commission voted to approve the minutes.
3. Old Business:
 - a. Financial Report: Robin Kaufmann reported Month to Date information as of April 30, 2023
Motion to approve the financials was made by Peter Wright and seconded by Conrad Talaga. The Commission voted to approve the financials.
 - b. Marketing Plan – review and take possible action on marketing plan.
 1. 2023 Visitor Guides: The distributor has the Watertown and Jefferson County guides and is reporting 1200-1300 have been placed at locations. The Bike Trail guides are out for distribution. The Dodge County guide is not available for distribution as of now.
 2. Ad opportunities – Nothing new to report
 3. Video production - Nothing new to report
 - c. Review and take possible action on Mural Restoration projects: The business Pine Hill Farms is requesting A grant for a mural to be painted on panels and attached to their building. See action on grant approval under new business.
 - d. Hotel Stay updates:
March end occupancy for local hotels (Watertown, J. Creek, Jefferson, Fort Atkinson) was 39-41%
April occupancy for local hotels is estimated at 55% and nationwide is estimated at 65%
May occupancy is forecasted to be higher than 2022
Weekend and leisure business continues to drive occupancy and weekday corporate business has still not returned to pre-covid levels.
 - e. Discuss and take possible action on Watertown Riverfest objectives:
The event is 3 months away. Raffle Tickets and Marketing Supplies are being printed and distributed. The Craft Fair is full.
4. New Business
 - a. Discuss and take possible action on Midwest Masters Grant: John Luetzow submitted a grant requesting \$750 for the Midwest Masters Disc Golf Event on May 27-28. The event is for participants 40 and older. 100 participants are expected.
A motion to approve the grant was made by Cheryl Mitchell and seconded by Steven Board. The Commission voted to approve the grant.
 - b. Discuss and take possible action on Leadership Watertown grant. Leadership Watertown is requesting a grant in the amount of \$3000 to partially fund a bicycle rental program. The program would be administered by Surf Shack LLC and 10% of the revenues would be returned to the City of Watertown. A motion to table the action on this grant until we have more details on the potential contract with Surf

Shack LLC was made by Kristine and seconded by Conrad. The Commission voted to table the action until the May meeting.

Section 7, Item E.

- c. Discuss and take possible action on Watertown Historical Society Grant: Watertown Historical Society is requesting a grant of \$1000 to help repair the existing Octagon House Museum billboard on Hwy 19. Peter Wright requested a motion to approve the funds. Conrad Talaga seconded the Motion. The Commission voted to approve the grant with Steven Board and Aaron David abstaining.
- d. Discuss and take possible action on Pine Hill Farm Mural Grant. The business Pine Hill Farm has commissioned an artist to create a mural on their building. They are requesting a grant of \$1000 to help cover the cost of the mural. Steven Board made a motion to approve the grant and Conrad Talaga seconded the motion. The Commission voted to approve the motion.
- e. Discuss and take possible action on 4th of July Parade Sponsors
The Watertown 4th of July Parade Committee is seeking sponsorships for the 2023 parade.
Steven Board made a motion to approve at the \$250 level and Kristine Butteris seconded the motion. The Commission voted to approve the motion.
- f. Review Manager's report: See attached
- g. Commission Member's report – Discuss upcoming and past events
Luther Prep Graduation weekend May 19-20th
Maranatha Graduation weekend May 4 – 5
Maranatha Golf Classic June 12
Disc Golf – May 27

Adjournment – Motion to adjourn the meeting made at 916 am made by Steven Board and seconded by Conrad Talaga

Agenda items:

A reminder from Robin to have all requests for additions to the next meeting's agenda to her by the Tuesday the week before the meeting.

The next meeting will be at 8:00 am June 8, via Zoom or you may attend in person at Watertown City Hall

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,

Cheryl Mitchell, Secretary

Manager's Report – April

Social Media Report

Facebook: 82 new followers (Post reach 113,476)

Visitwatertownwi.com: 624 Users

Instagram: (1044 followers)

- Regularly posted to social media (Watertown, Jefferson County, Watertown Riverfest)
- Represented Tourism at Wake up Watertown
- Continued Tourism Guide distribution
- Attended Bentzin Family Town Square Grand Opening planning meetings
- Attended Watertown Riverfest weekly meetings
- Completed 2022 annual report for Department of Revenue
- Coordinated check passing photo with Watertown Riverfest
- Represented Tourism at Collaboration Group meeting
- Attended Main Street Promotions Committee meeting
- Visited businesses/events to take photos for future promos:
 - o Sake House
 - o Ready to Dance
 - o Watertown Greenhouse
 - o Ebert's Greenhouse Village

MINUTES

MAY 22, 2023

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Holloway, Konz, Lampe, Talaga, Zirbes.

Also in attendance were: Brittany Soto, Emily Bublite, Allen Thorrow, Mike Thorrow, John Donovan, and Mike Gross.

1. Call to order

2. Approval of Minutes

A. Site Plan Review minutes May 8, 2023

Motion to approve made by Holloway and seconded by Konz, passed on unanimous voice vote.

B. Plan Commission minutes May 8, 2023

Motion to approve made by Holloway and seconded by Lampe, passed on unanimous voice vote.

3. Business

A. Conduct public hearing: 1722 S. Church Street – Conditional Use Permit (CUP) request for a double drive through In-vehicle sales or service under Section 550-33B(2)(f)

Mayor McFarland opened the public hearing at 4:34pm and invited public comment.

Hearing none the public hearing was closed.

B. Review and take action: 1722 S. Church Street – Conditional Use Permit (CUP) request for a double drive through In-vehicle sales or service under Section 550-33B(2)(f)

Brian Zirbes (Zoning Administrator) presented the request for a CUP for 1722 S. Church Street. The proposed menu board is 48 sq. ft. and current ordinance allows for a maximum of 24 sq. ft. The proposed sign is the same size as the existing sign on the property. Emily Bublite was present representing Culver's. Motion to approve with the condition that the menu board gain compliance through one of three ways; either altering the design, through a variance, or by a zoning ordinance amendment was made by Holloway, and seconded by Lampe, passed on a unanimous voice vote.

C. Review public hearing comments and make recommendation to Common Council: Hunter Oaks Planned Unit Development Plan (PUD) General Development Plan (GDP)

Brian Zirbes presented the request for changes to the Hunter Oaks PUD/GDP. Blanke made a motion for a positive recommendation to the council seconded by Lampe, passed on a unanimous voice vote.

D. Review and take action: 2002 Airport Road – Preliminary Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for the referenced property.

Motion to approve with no conditions made by Holloway and seconded by Konz, passed on a unanimous voice vote.

E. Review and take action: 1046 Meadow Street and 1048 Meadow Street – Condominium Plat

Brian Zirbes presented the request for a Condominium Plat for the referenced property.

Motion to approve with no conditions made by Holloway and seconded by Blanke, passed on a unanimous voice vote.

F. Initial review and schedule public hearing: Zoning Ordinance Text Amendments

Holloway wanted to commend Brian Zirbes for his work on the zoning ordinances.

Motion was made by Holloway and seconded by Lampe to set hearing date for June 20th, passed on a unanimous voice vote.

- G. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.** (100 Western Ave., Watertown, WI 53094)

Motion by Lampe and seconded by Konz to convene to closed session per Wis. Stat. Sec. 19.85(1)(g), passed on a unanimous roll call vote.

H. Reconvene into open session

Motion was made to reconvene to open session by Lampe and seconded by Konz, passed on a unanimous vote.

- I. Review and take possible action:** transfer up to 58.996 acres of land from the Wastewater Department to General City Fund

The transfer has already received a positive recommendation from Public Works, and needs action from the Plan Commission.

Motion was made by Holloway and seconded by Lampe to move forward with the transfer, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://files4.revize.com/watertownwi/May%2022,%202023%20PC%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Konz passed on a unanimous voice vote at 5:17pm.

Respectfully Submitted,

Alderman Brad Blanke

City of Watertown Historic Preservation
& Downtown Design Commission
Meeting Minutes
May 24, 2023

Section 7, Item G.

Members present: Steven Board, Melissa Lampe, Mike Trego, Jill Nadeau, and Tim Little. Members not present: Jacob Maas and Barry Ashenfelter.

1. Call to Order.
Chairperson Board called the meeting to order at 6 p.m.
2. Review and approve minutes from April 26, 2023 meeting.
Motion by Nadeau, second by Little, to approve as presented. Motion carried.
3. Review and approve: sign for Grego Tax & Accounting, 216 N. Fourth St.
Motion by Trego, second by Little, to approve as presented with the note that the thin text may be difficult to read from street level. Motion carried.
4. Review and approve: sign for Doug Hoffmann Studio, 219 N. Fourth St.
Motion by Nadeau, second by Trego, to approve sign design as presented with the recommendation that lettering on window be white or bright yellow to make it more visible.
Motion carried.
5. Adjournment
Motion by Nadeau to adjourn, second by Little. Motion carried.

Respectfully submitted,
Melissa Lampe
Commission Secretary

PUBLIC SAFETY & WELFARE COMMITTEE

June 7, 2023

1. Roll Call

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> Dana Davis Brad Blanke Eric Schmid 	<ul style="list-style-type: none"> Police Chief Robert Kaminski Assistant City Engineer Andrew Beyer 	<ul style="list-style-type: none"> Chris Lehne Shelley Lehne Lynly Gray

2. **Receive Comments from the Public** – No person chose to speak at this opportunity in the agenda.
3. **Approval of Minutes:** The minutes for the April 5, 2023 meeting have been presented to the Common Council without correction, so those minutes are simply noted at this point on this agenda.

Agenda item C, without objection, was moved up for the convenience of those attending the meeting.

4C. Review and take possible action: handicap parking space adjacent to 1502 N. Second Street.

The property owner of 1502 N. Second Street has requested that a temporary handicap parking space be designated adjacent to their property to accommodate a family member. The concerned citizen explained that their home has no driveway and their elderly mother has mobility issues. The mother needs to park on the street in front of the sidewalk leading to the front door of their home so that she can safely make her way into the home without assistance. If someone is already parking on the street in front of the sidewalk that leads to their front door, the mother has difficulty getting back to the house due to challenging hills, terrain, and distance.

The Engineering Division is recommending that the handicap parking space request be denied because sidewalk or curb ramps don't currently exist on the 1500 block of N. Second Street – a requirement of the Public Right-of-Way Accessibility Guidelines.

The citizen explained that this wouldn't be an issue if they had a driveway. They have explored that option, but according to the Zoning requirements, they can't put in a driveway without also being required to put in a sidewalk – which would make the project very expensive.

Alderman Blanke asked Assistant City Engineer Beyer if this would be something the citizen could bring before the Zoning Board of Appeals. Since there is currently no sidewalk on the 1500 block on N. Second Street, perhaps the Zoning Board would allow an exception so that they could put in a driveway without also putting in a sidewalk. Beyer agreed that this would be a good next step and explained that if they proved hardship, they may be granted a waiver. Beyer offered to connect the citizen with the Zoning administrator.

ACTION: None is required other than for Mr. Beyer to provide the citizen with the Zoning Administrator contact information. The committee may revisit this in the future if the homeowner is not able to find a positive resolution after pursuing the Zoning appeal process.

4A. Public hearing for proposed structure within N. Water Street public right-of-way.

Davis opened the hearing for public comment. There were no citizens present to comment on the proposed structure. The public hearing was closed.

4B. Review and take possible action: Proposed structure within N. Water Street public right-of-way.

Engineering received a request from the property owner of 200 W. Main Street to place a seating platform over an existing open staircase that encroaches within the N. Water Street public right-of-way. The property owner explained that they want to build the platform to provide their customers with a seating area. Because the seating platform will be built over an existing encroachment (the open staircase well), a variance is requested.

Although the steps have been removed, there is still an exit door from the basement into the staircase well. Davis asked if that has been inspected and met Fire Code. The property owner said that the building was inspected before it was purchased, but to her knowledge the door has not been opened. The basement is not currently being used.

Blanke spoke enthusiastically about the creative use of space. Blanke made a motion, seconded by Schmid, to approve the project with the following stipulations:

1. The applicant work with the Engineering Division on the drafting of a revocable occupancy permit. The applicant will have the permit recorded with the Jefferson County prior to the issuance of a building permit.
2. City of Watertown to be named as additional insured on contractor's certificate of insurance.
3. The City's Historic Preservation Committee review the project and issue a certificate of appropriateness per Section 324-7A of the City's Code
4. A building permit be issued with the structure by the City's Building, Safety & Zoning Division.
5. Request that the Fire Department weigh in on fire code.
6. Optional: Consider getting guidance from the Licensing Board as to what your business is permitted to serve on the deck and what customers are permitted to drink on the deck.

Motion was passed unanimously.

ACTION: No further action is required of the Committee. The Engineering Division will meet with the property owner to complete and file the revocable occupancy permit.

There being no additional business to come before the Committee, a motion was made by Alderperson Blanke, seconded by Alderperson Schmid, to adjourn. The motion carried unanimously.

Respectfully Submitted - Dana Davis, Chairperson

SITE PLAN REVIEW COMMITTEE
June 12, 2023

Section 7, Item I.

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Doug Zwieg of Building, Safety & Zoning; Maureen McBroom of Stormwater Utility; Andrew Beyer of Engineering; Strategic Initiatives and Development Coordinator Mason Becker; Kristine Butteris of Park & Rec; Matt Willmann of Streets; Ben Olsen of the Police Department; Tim Hayden of the Water Department; and Anthony Rauterberg and John Duvernell of the Fire Department. Also in attendance were: Recording Secretary Nikki Zimmerman; Jennifer Getz of St. Jude Academy, Inc.; and Watertown Fire Chief Travis Teesch. Joining virtually were Trevor Frank and Mark Zvitkovits of Short Elliott Hendrickson (SEH).

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated May 8, 2023

Motion was made by Doug Zwieg and seconded by Tim Hayden to approve the May 8, 2023 Site Plan Review minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 111 S. Montgomery Street – proposed St. Jude Academy, Inc.

Jennifer Getz was present to describe the proposed project. St. Jude Academy, Inc. is looking to utilize up to 3 out of the 4 classrooms in the upper level of the older portion of the St. Bernard School for a private Catholic high school.

The following was presented by staff:

Building:	Verified that there will not be any remodeling done to the rooms and that the bathrooms will be suitable for teenagers and adults.
Fire:	Verified that the proper exit signs are already in place.
Stormwater:	As long as nothing is being done with the parking lot area or exterior, there is nothing.
Parks:	No comments.
Police:	No comments.
Streets:	No comments.
Water:	No comments.
Engineering:	No comments.

Motion was made by Doug Zwieg and seconded by Maureen McBroom to recommend approval of this proposal to Plan Commission as submitted.

Unanimously approved.

B. Review and take action: Proposed new fire station

Watertown Fire Chief Travis Teesch was present to explain the proposed new fire station. This will be off of Bernard Street and Johnson Street. 2 parcels will be combined into one. The proposed tower has been moved so it will be 75 feet away from the main building.

The following was discussed by staff:

Building:	Plans will need to go to state for review.
Fire:	No comments.
Stormwater:	There is a storm easement for Johnson Street. The Engineering Department will work with proper individuals on this. Stormwater plans will need to be submitted as well as a stormwater permit.
Parks:	There are maintenance items which will need to be discussed.
Police:	No comments.
Streets:	There are maintenance items which will need to be discussed.
Water:	There is a 6" main on both Bernard Street and Johnson Street that could be tied into.

Engineering: The cold storage is pretty close to the storm easement along Johnson Street. The cold storage structure may need to be shifted. Driveway widths will have to meet codes. Section 7, Item I.

Motion was made by Anthony Rauterberg and seconded by Doug Zwieg to recommend approval of this proposal to Plan Commission contingent on the items discussed above.

Unanimously approved.

C. Review and take action: 1901 Market Way – fireworks sales

There was not a representative present at this meeting. Since TNT Fireworks has completed sales at this location (Walmart parking lot) in previous years, discussion proceeded.

The following was discussed by staff:

Building:	No comments.
Fire:	Exit signs will need to be present, fire extinguishers need to be in place and an inspection will have to be completed prior to opening.
Stormwater:	No comments.
Parks:	No comments.
Police:	Adherence must be made to City of Watertown Code Section 410-13F(1) and Wisconsin State Statutes 167.10
Streets:	No comments.
Water:	No comments.
Engineering:	No comments.

Motion was made by Doug Zwieg and seconded by Tim Hayden to approve this item contingent upon the requirements from the Fire Department and Police Department mentioned above.

Unanimously approved.

4. Adjournment

Motion was made by Doug Zwieg and seconded by Tim Hayden to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PUBLIC WORKS COMMISSION MEETING AGENDA**TUESDAY, JUNE 13, 2023 AT 5:30 PM**

Commission members present: Alders Bartz, Lampe, Smith, Wetzel and Comm'r Thompson

City employees present:

Wastewater Treatment Plant Manager Peter Hartz

Public Works Director/City Engineer Jaynellen Holloway

Assistant City Engineer Andrew Beyer

1. CALL TO ORDER

Meeting called to order at 5:31 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Two residents of the Silver Creek Condominium neighborhood shared their thoughts about the developers agreement with Insight.

Mac McPherson of Insight spoke of the developers intent to complete the paving of the streets by Nov. 1, 2023.

3. REVIEW AND APPROVE MINUTES

Public Works Commission meeting minutes from May 23, 2023

Motion to approve Comm'r Thompson

2nd Ald. Bartz

Motion carried by unanimous voice vote

4. BUSINESS

1. Review and take possible action: environmental access agreement with Johnson Controls to perform certain environmental activities on Watertown Municipal Airport property

The Wisconsin Department of Natural Resources (WDNR) is requesting that Johnson Controls place two additional monitoring wells on Watertown Municipal Airport property. The purpose of the wells is to monitor shallow groundwater contamination associated with the former Johnson Controls building at 1007 S. Twelfth Street. Whereas the City can ultimately deny the request, monitoring wells are placed for public safety purposes to monitor contaminants that are harmful to public health. It is recommended that the two additional monitoring wells on airport property be approved. It should be noted that Johnson Controls is responsible for maintenance of the wells and GZA would want to be notified if damage occurred so that it could be repaired.

The wells placement is approved by Engineering and the Airport management as they represent a matter of public health. Ald Bartz asked the number of wells at the airport. Comm'r. Thompson shared that there are three monitoring wells in place at the airport.

Ald Bartz asked the number of wells off site from the airport.

CE/PWD Holloway stated that there are 2 other wells.

A resolution was presented to approve two additional monitoring wells on Watertown Municipal Airport Property to be presented to the Council at its June 20 meeting.

Motion to approve Comm'r Thompson

2nd Ald Bartz

1. Review and discuss: Wastewater Facilities Plan update proposal from Applied Technologies

Bill Erickson of Applied Technologies shared that the last study was begun in 2000. This planning document was to run from 2004-2024. Leo Kaseck of Applied Technologies shared that this will give the City guidelines from 2024-2045. The DNR requires planning documents to be updated every 20 years. Comm'r Thompson asked the timeline to complete the draft plan and was told 6-9 months. It would be extremely helpful if the City has a comprehensive plan to which Jaynellen stated that there is a plan in place.

1. Review and approve: Water Department; Change order #1 & Change order #2– for Contract #5364-23-01 (Fourth St.) Water Contract to Forest Landscape and Construction Co. for a total of \$35,150

The pay application to date and quantity list for the 2023 water & sewer contract differed from the agreement quantities. Change order #1 (+\$4,900) was requested by the Engineering Dept. for a full road closure, and change order #2 (+\$30,250) was requested by the Water Dept. to complete the water service replacement work to include the new curb stop valve. These change orders reflect the current quantities completed through pay request #3 and increase the approved contract price (\$853,260) by \$35,150 for a revised contract price of \$885,410.

There are two change orders. The first is for full closure of the road so the City and contractor could fully work on the road. The second was for two sanitary main repairs, a main and a lateral repair.

Motion to approve Comm'r Thompson

2nd Ald Bartz

Carried by unanimous voice vote

1. Review and approve: Wastewater Department; Change Order 1 - for Contract #08 – 2023 for Sanitary Sewer bursting work and water and sanitary sewer extension work to Forest Landscaping and Construction Co. for \$26,662

The pay application and quantity list for the contract differed from the agreement quantities. Change order #1 reflects the actual quantities completed in the approved scope of work and increases the contract by \$26,662 for a revised contract price of \$585,702.

This has to do with construction on West Main St (near MATC). Issues were found with the elevation of some of the sanitary laterals.

Motion to approve Ald Bartz

2ns Comm'r Thompson

Carried by unanimous voice vote

1. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Silver Creek Condominiums LLC)

Motion to approve convening into closed session Ald Bartz

2nd Comm'r Thompson

Carried by unanimous voice vote

1. Reconvene into open session

Motion made by Ald Bartz

2nd by Comm'r Thompson

Meeting adjourned at 6:45p.m.

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Watertown 2024 Budget and Tax Calculation Timeline

Date	Participants	Activity
May 2 (LT mtg)	Leadership Team	Update Capital Improvements Projects (CIP) 5-Year Requests List
May 15	Leadership Team	CIP due to Finance Director
May 25	Leadership Team	Review CIP requests
May 31	Leadership Team	Submit requests for position additions and any dept reorganization to Mayor
June 26 (2nd FinCom mtg)	Finance Com	Initial CIP 5-Year Requests List presented
June 26 (2nd FinCom mtg)	Finance Com	Dept heads submit requests for position additions and any dept reorganization approved by Mayor to Finance Committee. (Approved changes will be sent to Carlson Dettmen for grade rating for inclusion in payroll estimates.)
June Weeks 3-4	Mayor, Finance Dir	Review & modify annual goals
July 11 (LT mtg)	Leadership Team	Review & modify annual goals
Aug 1 (LT mtg)	Leadership Team	Finance Director distributes budget submission forms with direction for creation expectations
Aug 7 (1st FinCom mtg)	Finance Com	Review annual goals, initial compensation estimates, guidance on COLA/pay table changes
Aug Weeks 2-3	Dept Head, Mayor, Finance Director	Department discussion: highlights, new initiatives, changes in process, capital outlay requests
Aug 15	WI DOR	Final equalized values, TID values, net new construction, personal property aid estimates released
Sept Week 1	Finance Department	Issue payroll estimates (incorporating personnel additions, pay table & COLA, known benefits changes)
Sept 5	WI DOR	Levy limit worksheet is posted
Sept 8	Leadership Team	Budget submissions due to Finance Director
Sept 14	Finance Director	Initial budget provided to Mayor
Sept 15	WI DOR	Shared Revenue estimate is posted
Sept 20	WI DOR	State certifies CPI percent change for calculation of Expenditure Restraint
Sept Week 3-4	WI ETF	Health insurance premium rates released
Sept 15-22	Mayor	Reviews and modifies budget
Sept 26	Finance Director	Initial budget delivered to Finance Com and Common Council
Sept 29	WI DOR	Expenditure restraint budget limit notice, Computer Aid, and Video Service Provider Aid released
Oct 3 (before Council mtg)	Finance Com	Mayor presents budget proposal
Oct 4-6	Finance Com	Submit questions to Dept Heads (cc Finance Director) for information to be presented in dept presentation
Oct Week 2	WI DOR	Transportation Aid estimate issued
Oct 9, 11, 12	Dept Head, FinCom	Department presentations to Finance Committee
Oct 16	FinCom	Department follow-up; finalize decisions
Oct Week 4	Finance Director	Proposed city portion of tax rate calculated
Oct 26	City Clerk	Published budget sent to newspaper for 11/1 publication
Oct 31	Madison College	MATC certifies its levy
Nov 1	WI DOR	ERP budget limit notice issued
Nov 7 (1st Council mtg)	Common Council	Budget Public Hearing
Nov 10	WUSD, Counties	Taxing entities provide levies
Nov 20	WI DOR	School levy tax credit, lottery credit, and first dollar credit information released
Nov 21 (2nd Council mtg)	Common Council	Final budget is adopted
Dec no later than 12/18	Finance Department	Tax rates including all taxing entities and credits are calculated; bills are created and mailed

2024 Budget Presentation Schedule

Mtg	Date	Time	Topics
1	10/03 Tues	6:00	Budget Proposal with Changes Highlighted Debt [04] Capital Improvements [05] TIDs
2	10/09 Mon	4:30	General Government Common Council, Human Resources, Employee Benefits Cable TV IT Municipal Court, Attorney Finance, Elections, Assessor, Audit, Prop/Liab Ins Misc Other Funds Economic Development [60] Non-recurring Grants (incl ARPA) [24], CDB Housing [65], Fiber Optic [25], Transit [13] Tourism [22]
3	10/11 Wed	4:30	Health Public Health Environmental Hlth [14], Health ER Preparedness [15], Seal-a-Smile [18] Humane Society Public Safety Police, Crossing Guards, Dispatch Center Municipal Building, master planning Fire, Emergency Gov't Culture, Education, Recreation Library, Library Operations [11], Library Trust [20] Recreation, Pools, Senior/Com Ctr, Parks Forestry Parks Development [7], Town Square Future Fund [26]
4	10/12 Thur	4:30	Public Works Bldg/Safety/Zoning Engineering Annual Infrastructure [part of 05] Street Division Solid Waste Division [17] Stormwater Utility [16] Airport Water Utility [3] Wastewater Utility [2]
5	10/16	5:00	Follow-up

Mon Finalize Decisions

2023
YEARS OF SERVICE
RECOGNITION

JUNE

ANGELA HOFFMAN
POLICE AUXILIARY

5

TYLER KUBICEK
HEALTH DEPARTMENT

5

ANN FRENCH
WATER/WASTEWATER DEPT.

10

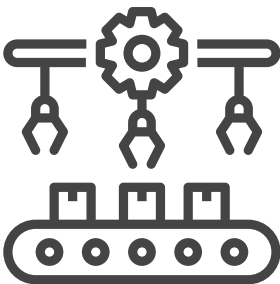
JACOB REITZ
POLICE DEPARTMENT

10

Our Strategic Focus



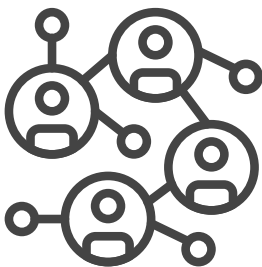
Diverse Housing



Thriving Businesses



Activated Workforce



Trust & Partnerships



Diverse Housing

Section 8, Item D.

Heartland Housing Initiative

ThriveED partnered with a team of experts to provide eligible municipalities in Jefferson and Dodge counties with housing development-focused consulting services. Due to funding provided by Jefferson County, Dodge County, Wisconsin Economic Development Corporation and the Greater Watertown Community Health Foundation, consulting services were available at no cost to communities. Two rounds of funding were offered in 2022. Seven communities were awarded funding that resulted in market studies and other technical assistance to help them address housing challenges: Palmyra, Randolph, Whitewater, Waterloo, Lake Mills, Beaver Dam and Kekoskee. ThriveED is the program administrator, coordinating with the communities and consultants to develop the scope of services and timelines.

Smart Growth Greater Madison Networking Event

Smart Growth principals include developers of mixed-use buildings, multi-family housing, industrial buildings and residential subdivisions. The group invited Jefferson County municipalities to attend their annual clay shooting event in October 2022. Tear sheets prepared for the event highlighted multiple sites in the county and raised awareness among residential developers.



Thriving Businesses

2022 Highlights

Nestle Purina announced an expansion to their Jefferson facility, which brings 100 new jobs and more than \$100 million investment.

Twice Baked Pottery moved from Racine to downtown Jefferson. Scott Obernberger, owner and potter, has become actively involved in the Jefferson business community.

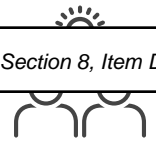
ThriveED/JCEDC manages two Revolving Loan Funds, one for Jefferson County and the other for Fort Atkinson. **Pete's Tire**, which opened in 1975 in Whitewater and also has a location in Elkhorn, utilized both RLF programs, opening a location in the former Powers Tire and Auto Service in downtown Fort Atkinson in July.

Tim Brunk, head baker at the Pine Cone Restaurant in Johnson Creek for 25 years, and his wife, Jill, opened **Papa Brunk's Bakery** in Fort Atkinson's in mid-October. The business was assisted by a loan from the Fort Atkinson Capital Catalyst Revolving Loan Fund.



Top: Twice Baked Pottery owner Scott Obernberger addresses attendees at his opening celebration.

Lower: JCEDC Executive Director, Fort Atkinson staff and Papa Brunk's Bakery owners Jill and Tim Brunk holding the check presentation for the Fort Atkinson R



Career Fair with the Latino Academy of Workforce Development



On November 17, 2022, 36 employers in the greater Watertown region showcased their businesses and career opportunities at Watertown's inaugural *Tapping the Untapped Workforce Career Fair* at the YMCA in Watertown. The event was coordinated and presented by the Latino Academy of Workforce Development, ThriveED and the Watertown Area Chamber of Commerce.

Tapping the Untapped Workforce Career Fair is an innovative workforce event model developed by the Latino Academy to draw attendees by providing free childcare, children's activities and food for all participants. The targeted starting wage for career fair opportunities is \$15/hr or more plus family-sustaining benefits. ThriveED will partner with the Latino Academy for career fairs in Watertown and Whitewater in 2023.

Trust and Partnerships



Education Sessions & Presentations

- Project LEAD (Fort Atkinson) - presentation
- Kiwanis Club (Fort Atkinson) - presentation
- Rotary Club (Watertown) - presentation
- Madison College - presentation
- *The Relationship Between Community Development and Economic Development* - education session
- Leadership Watertown - presentation
- *Winning the War for Talent* workshop - education session
- *Promoting Your Community's Assets* - education session
- Community Development Authority (Waterloo) - presentation
- *ED101 for Local Leaders* - education session
- Rotary Club (Whitewater) - presentation

Events

- Strategic Planning retreat
- Three Conversations with ThriveED networking events

Tours

- MadREP tour of Jefferson County
- Developer tours

Participation

- Every Child Thrives retreat hosted by Greater Watertown Community Health Foundation
- Rural Partnership Board of Directors
- Bread Basket Board of Directors
- Jefferson County Literacy Council Board of Directors
- Rock River Community Clinic Marketing Committee

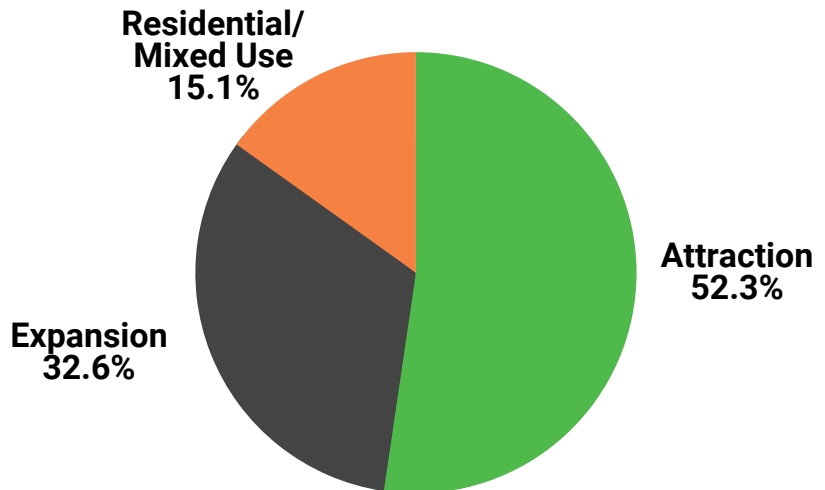


The staff of Madison Region Economic Partnership (MadREP) toured Jefferson County and ended the day with a Conversations with ThriveED networking event.

2022 Business Development Activity & Outcomes

Section 8, Item D.

PROJECTS
86



Staff provided assistance for 86 projects in 2022, with slightly more than half of them involving new businesses or businesses new to Jefferson County. Of these 86 projects, 11 of them resulted in new investment and/or jobs to Jefferson County, including the businesses highlighted in the headlines below.

City of Jefferson Nestle Purina plans \$100 million expansion

By Steve Sharp steves@dailymunion.com Jul 15, 2022 0

Papa Brunk's Bakery takes part in Fort Atkinson loan program

By Steve Sharp steves@dailymunion.com Sep 14, 2022 0

BUSINESS CITY COUNCIL GOVERNMENT

City kicks off capital catalyst loan program with Pete's Tire

EDITOR AUGUST 5, 2022 1555 VIEWS 0



The staff of Madison Region Economic Partnership (MadREP) toured Jefferson County and visited businesses with county and JCEDC staff. One visit took them to Red Line BBQ in Jefferson, a recipient of the Main Street Bounce Back Grant.



JCEDC Executive Director Deb Reinbold and County Administrator Ben Wehmeier present a check to Jefferson County Revolving Loan Fund recipients Pete's Tire Services, which expanded into the county with a new location in Fort Atkinson.

Deb Reinbold, Executive Director
RoxAnne Witte, Program Specialist
Julie Olver, Marketing Manager

864 Collins Rd Ste 111 | Jefferson, WI 53549
thriveED.org | 920-674-8711



Watertown Fire Department

Monthly Report May 2023

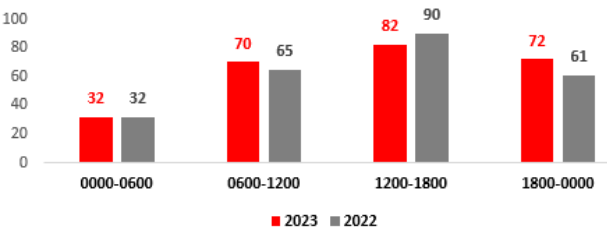




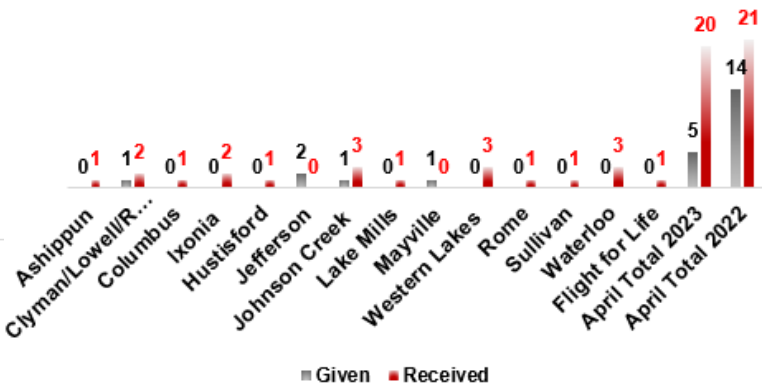
Watertown Fire Department Monthly Report

Operational Statistics

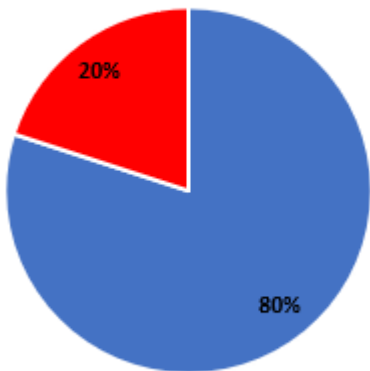
May Number of Calls
Between the Hour of:



May Mutual Aid Calls



May Simultaneous
Calls Breakdown



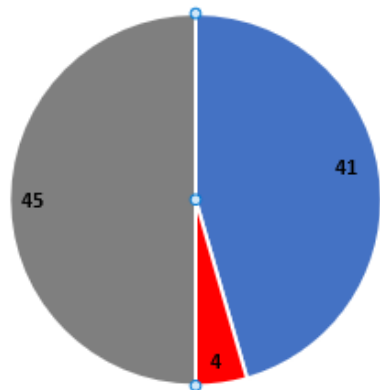
■ Medical ■ Fire

18% of the time we had multiple calls

2022 Simultaneous Calls	
2 nd out calls	42
3 rd out calls	11
4 th out calls	2
Total	55

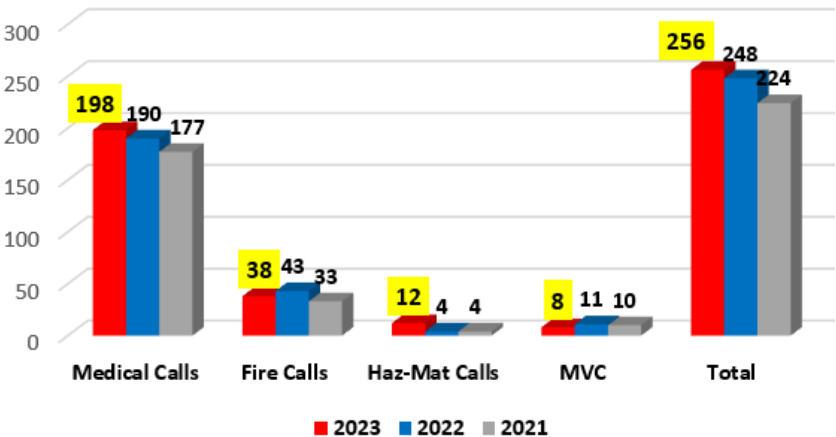
22% of the time we had multiple calls

May Simultaneous Calls



■ 2nd outs ■ 3rd outs ■ Total

3-year Comparison of May Calls





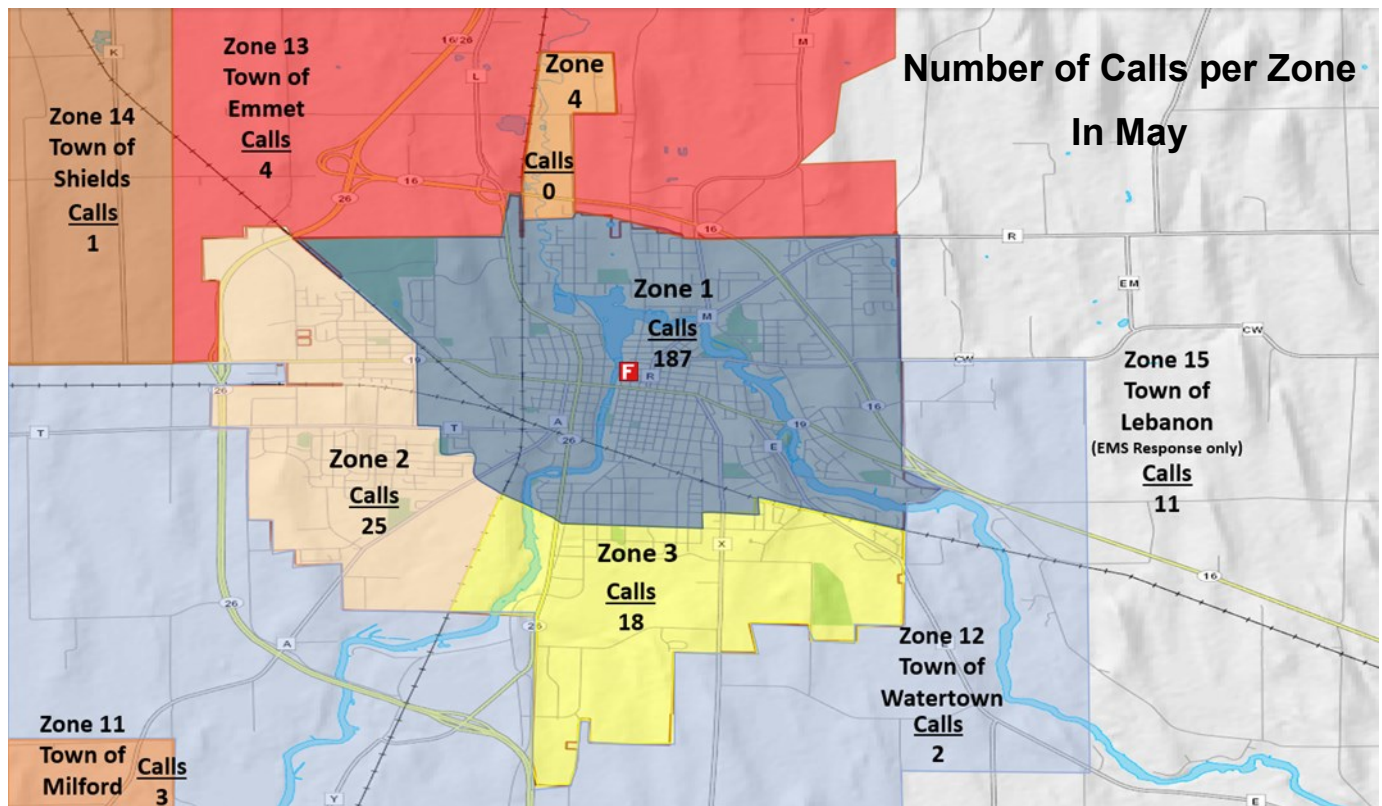
Watertown Fire Department Monthly Report

Operational Statistics

Section 8, Item E.

May Response Times

May Response Times						
Zone	Turnout Time			Response Times		
	Time from alarm to out the door			Time from alarm to arrival		
	EMS	Fire	Combined	EMS	Fire	Combined
Zone-1	1:17	1:21	1:18	4:55	5:30	5:02
Zone-2	1:11	:59	1:09	6:48	5:40	6:35
Zone-3	1:03	1:21	1:06	6:14	3:53	5:57
Zone-4	-	-	-	-	-	-
Zone- 11 Milford	1:35	-	1:35	13:50	-	13:50
Zone- 12 Town of Watertown	:49	-	:49	8:45	-	8:45
Zone- 13 Emmet	:07	-	:07	7:03	-	7:03
Zone- 14 Shields	1:48	-	1:48	8:44	-	8:44
Zone- 15 Lebanon	1:10	N/A	N/A	9:32	N/A	N/A
Delay due to Simultaneous Calls	3:00			8:32		
Department Standards- Turnout - 60 sec EMS/80 Sec Fire- Response- Fire & EMS 6 minutes						



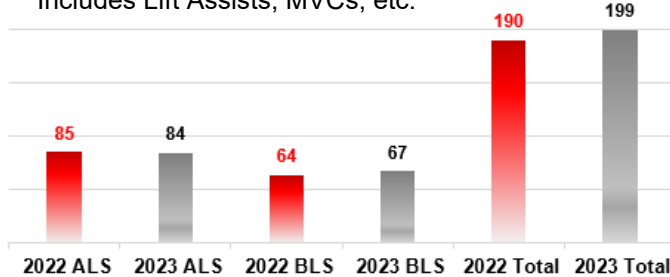


Watertown Fire Department Monthly Report

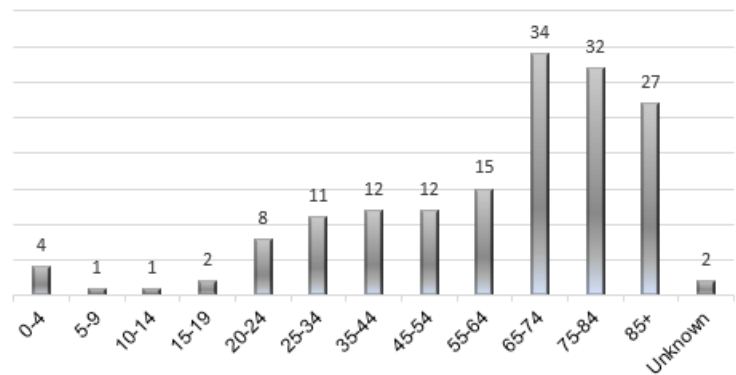
Emergency Medical Services

May Emergency Medical Advanced/Basic Life Saving Calls

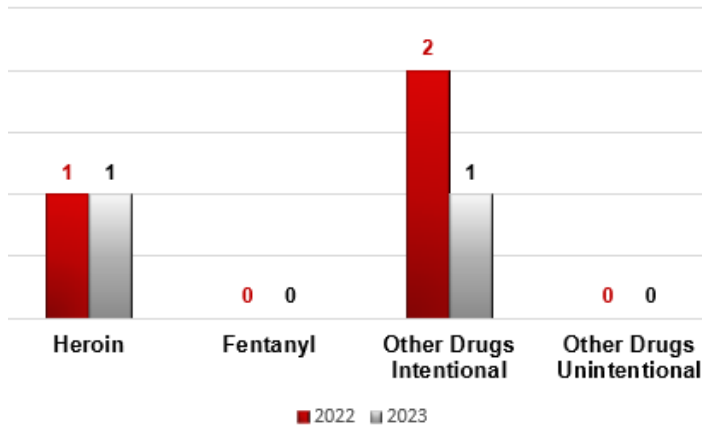
*Includes Lift Assists, MVCs, etc.



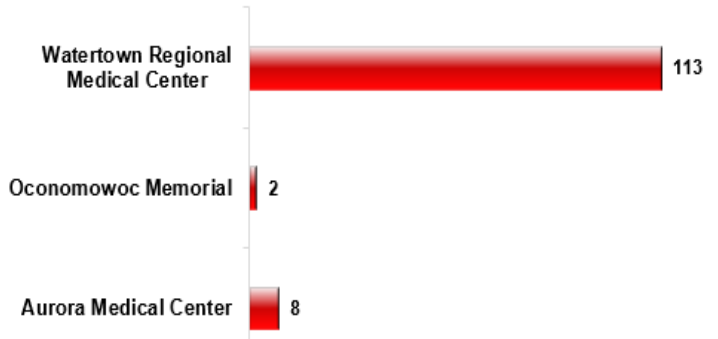
May Patient Contact by Age



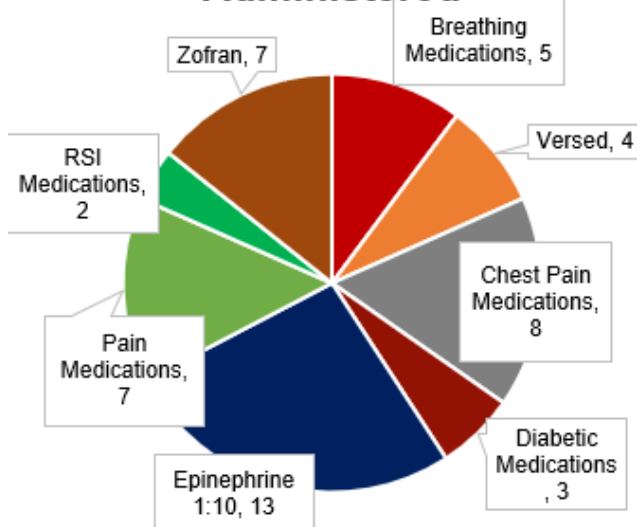
May Overdoses



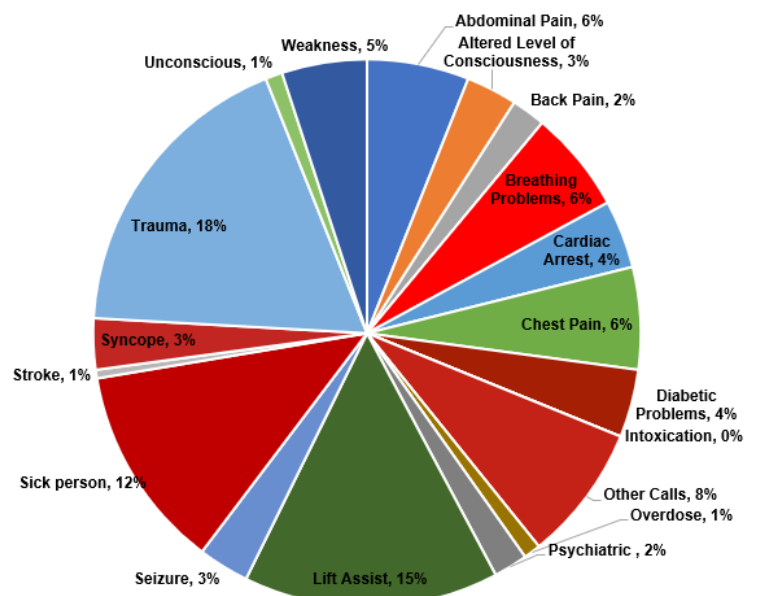
May Hospital Transports



May Medications Administered



May EMS Call Purpose by Provider Primary Impression



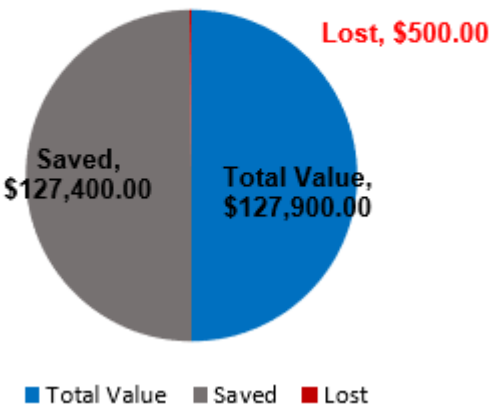


Watertown Fire Department Monthly Report

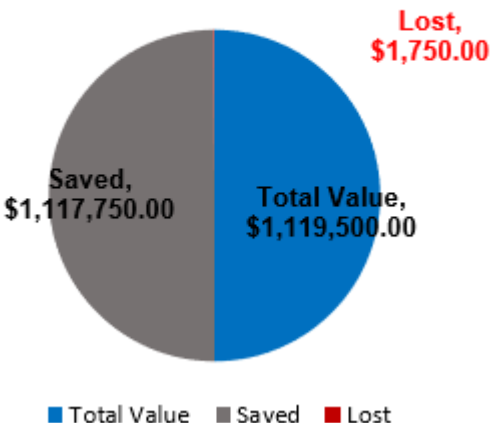
Fire Incidents

Section 8, Item E.

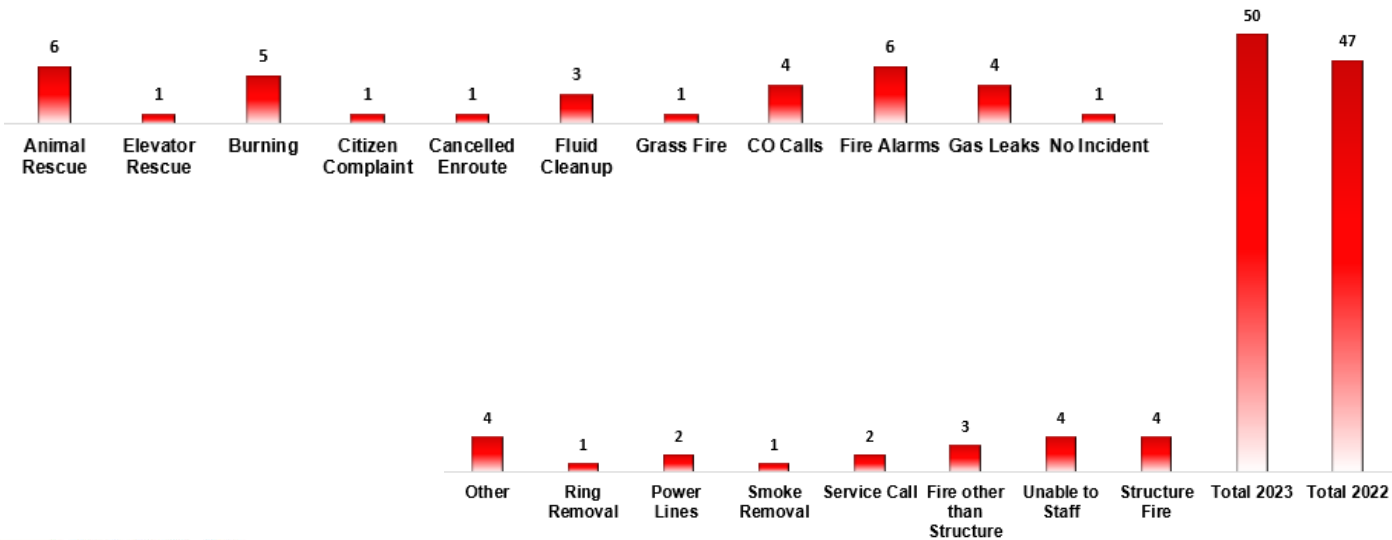
May 2022
Fire Dollar Saved vs. Loss



May 2023
Fire Dollar Saved vs. Loss



May Fire/Haz-Mat Calls





Watertown Fire Department Monthly Report

Department Training

For the month of May department members trained on the following:

Engine Company

Proactive MPO Tasks

Reverse & 2 1/2 Speedlay Deployments

Rescue Company

FAST Board

Ladder Victim Removal

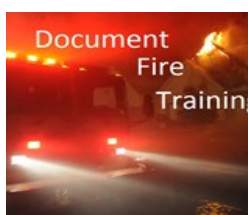
Truck Company

Elevated Streams

Ground Ladders

EMS Training

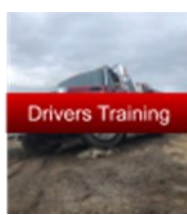
Review of Case Studies with WRMC



208.25 Hours



55 Hours



30 Hours



42.5 Hours



22.5 Hours



29 Hours

Total A Shift Training Hours - 144.75

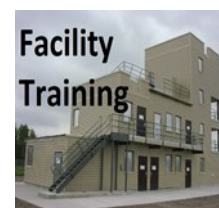
Total B Shift Training Hours - 101

Total C Shift Training Hours - 126.5

Total Shift Training Hours - 372.25

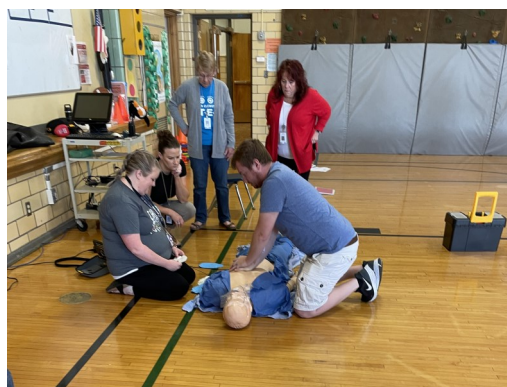
Total Department
Training Hours

414.25



27 Hours

The crew along with hospital personnel trained with the Lincoln STEM Elementary School Medical Response Team on cardiac arrest.



The crews demoed extrication equipment that the department is looking to purchase.

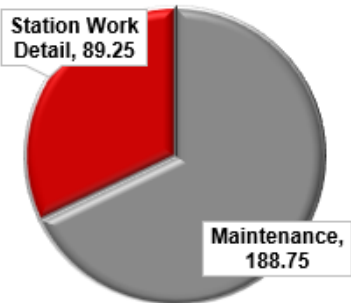


Watertown Fire Department Monthly Report

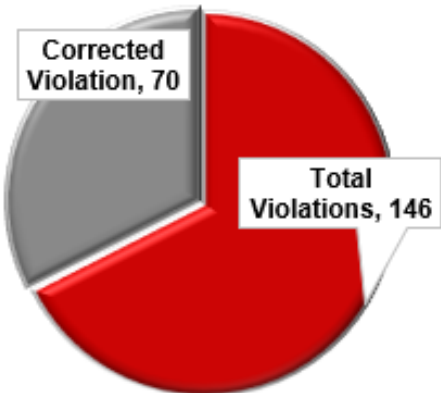
Community Risk Reduction



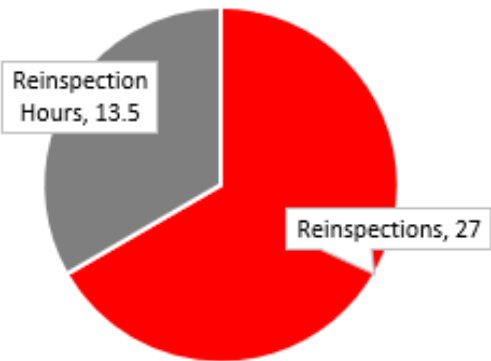
May Maintenance & Station Work Hours



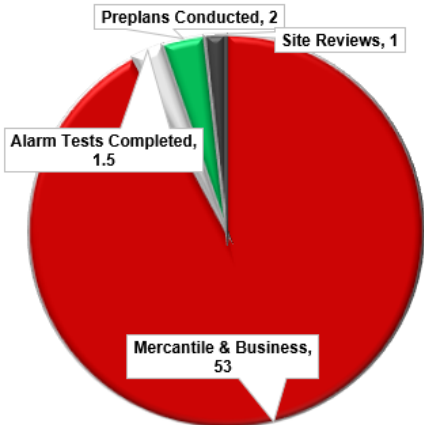
May Violations



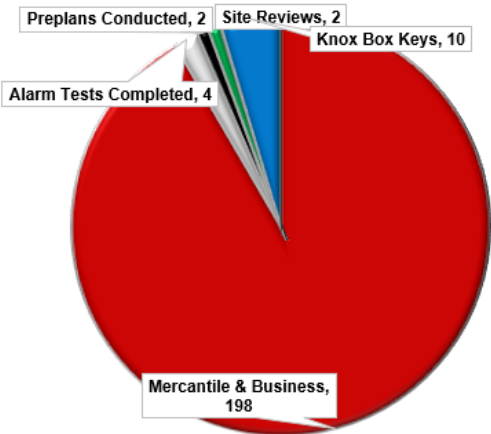
May Reinspections



May Inspection/Test Hours



May Inspections/Alarm Tests





Watertown Fire Department Monthly Report

Community Risk Reduction

2022	2023	May
1457	814	Outreached Citizens
77	69.5	Contact Hours



1 Community Resource Referral



**3 Smoke
Detector
Installations**



**1 Residential
Lock
Box**



**5 Student &
Public Riders**

2 Vile of Life Forms Given



**4 Smoke
Detector
Battery
Changes**



**1 Fire Drills
Conducted**



**19 Public
Relations
Events**

No Unsafe Assessments



**3 Bike
Helmets
Given**



**1 CPR
Class**



**7 Station/On-
location
Tours**



Watertown Fire Department Monthly Report

Department Incidents

May 10th—Marsh Fire

1422 N Second St., Watertown

Engine 61, 4101 & 4102, Brush Truck, and Med 54 responded to a marsh fire caused by a neighbor burning branches that got out of hand. Mutual aid was requested. The fire was extinguished. Total on- scene



time was about 2 hours. Thanks to Ashippun, CLR, Columbus, Ixonia, Johnson Creek, Juneau, Lake Mills, Rome, Sullivan, Waterloo, Western Lakes Fire Departments and Watertown PD for assisting.

May 24th-Structure Fire

N4656 Cty. Rd. G., Jefferson

Engine 61 & 4102 responded to a mutual aid request from Jefferson Fire Dept. for a trailer that was fully engulfed. Crews were on-scene for about 2 hours.



May 13th – Kitchen Fire

1153 Boughton St., Watertown

Engine 61 & Med 54 responded to a call reporting the cabinets and kitchen counter were on fire. The fire was out prior to arrival. The apartment and surrounding hallways were ventilated.

May 17th-Structure Fire

W7430 State Hwy 16, Watertown

Truck 71 & 4102 were requested for Mutual Aid by Clyman/Lowell/Reeseville FD for a structure fire. Once on-scene, WFD was notified we were not needed and cleared the scene.

May 21st-Stove Fire

221 Airpark Dr., Watertown

Engine 61, Med 54, & 4102 responded for a stove fire that had been extinguished before arrival. The apartment was ventilated.

May 22nd-Structure Fire

1501 River Dr, Watertown

Engine 61, Med 54, and 4102 responded to a structure fire with flames showing from a bedroom. Mutual Aid was requested. The fire was extinguished. Total on-scene time was around 1 hour. Thanks to CLR, Hustisford, Ixonia, Johnson Creek, Lebanon, Waterloo, and Western Lakes Fire Departments for assisting.





Watertown Fire Department Monthly Report

Department Happenings, & Public Relations

May 8th-Station Tour

Watertown Fire Department

The crew showed children from Good Shepherd the apparatus and gear during a station tour.



May 9th-Leadership Training

Madison Area Technical College, Watertown

WFD Officers along with other city leaders attended a Leadership training at MATC.



May 9th-Fire Department Tour

Kaukauna Fire Dept.

Watertown Fire Department staff toured Kaukauna Fire Dept.



May 9th-Safety Talk

1045 Hill St., Watertown

The crew gave a “strategies for getting around the community” safety talk to the residents of Marquardt Village.

May 10th-Senior Care Fair

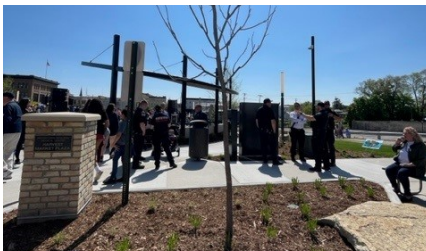
514 S. 1st St., Watertown

Deputy Chief Rauterberg talked to seniors at the Senior Center about Fire & EMS Safety.

May 20th-Town Square Opening

Bentzin Town Square, Watertown

The crew and other staff attended the Town Square Opening.



May 17th-Food Fest/Fly in

1741 River Dr., Watertown

The crew provided apparatus for viewing during a fly in at the airport honoring Veterans and First Responders.

May 29th-Memorial Day Service

Veterans Park, Watertown

The crew attended the Memorial Day Service at Veterans Park.

The crew used the ladder truck to replace an American flag at the American Legion in town.



Watertown Fire Department Monthly Report

Section 8, Item E.

You've Been Caught Doing an Outstanding Job!



EMS WEEK

Where **Emergency Care** Begins
May 21-27, 2023

Lunch was brought in for the crews this week
by the hospital.



Good Morning,

Today, on International Firefighters Day, and really every day, I'm so thankful for the commitment and sacrifice each one of you chooses to make every time you step into our station. I'm grateful for the work you do and the critical services you provide our community. So on behalf of our community, thank you!

Emily McFarland
Mayor | City of Watertown

Emily McFarland

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

Library Board

Mariela Rodriguez

Thank you for your consideration.

Sincerely,



Emily McFarland
Mayor

Memo

To: Common Council
From: Mayor McFarland
Date: June 20, 2023
Re: Committee Appointments

I would appreciate your consideration of the following appointments:

Public Works Commission

Ald. Steven Board

Public Safety Committee

Ald. Steven Board

Tourism Committee

Ald. Steven Board

Bike & Pedestrian Path Task Force

Ald. Steven Board

Thank you for your consideration,
Mayor McFarland

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 06/20/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ACCURATE APPRAISAL LLC						
553816	ACCURATE APPRAISAL LLC	4237	2023 ASSESSMENT SEASON	05/30/2023	85,053.00	01-51-52-46 CONTRACT SERVICES/R
Total 553816:					85,053.00	
ACUITY SPECIALTY PRODUCTS INC						
26300	ACUITY SPECIALTY PRODUCTS	9008633501	DEODORIZER	06/05/2023	261.78	17-58-17-18 SUPPLIES
Total 26300:					261.78	
AJ ANICH LUMBER CORP						
554840	AJ ANICH LUMBER CORP	92392S	BRIDGE STEEL PLATE	04/10/2023	3,550.00	05-58-11-40 BRIDGES
Total 554840:					3,550.00	
ALSCO INC						
1512	ALSCO INC	IMIL1917427	MATT SERVICE AT CITY HALL	06/02/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1917427	SHIRTS AND COVERALLS MEC	06/02/2023	72.86	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1917427	COVERALLS STORM WATER T	06/02/2023	36.43	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1917427	COVERALL SERVICE FOR SOLI	06/02/2023	5.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					181.57	
1512	ALSCO INC	IMIL1919452	MATT SERVICE AT CITY HALL	06/09/2023	67.22	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1919452	SHIRTS AND COVERALLS MEC	06/09/2023	56.80	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1919452	COVERALLS STORM WATER T	06/09/2023	24.06	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1919452	COVERALL SERVICE FOR SOLI	06/09/2023	5.06	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					153.14	
APG OF SOUTHERN WISCONSIN						
1003	APG OF SOUTHERN WISCONSI	21988-0523	YOUNG AT HEART AD	05/31/2023	156.00	24-58-11-07 SR. CENTER FUNDRAISI
Total 1003:					156.00	
ASSOCIATED TRUST CO						
1752	ASSOCIATED TRUST CO	24236	SERVICE CHARGE ON DEBT: 20	06/06/2023	39.60	02-86-00-20 PAYING AGENT FEES
1752	ASSOCIATED TRUST CO	24236	SERVICE CHARGE ON DEBT: 20	06/06/2023	39.60	03-50-42-83 DEBT PROCESSING FEE
1752	ASSOCIATED TRUST CO	24236	SERVICE CHARGE ON DEBT: 20	06/06/2023	39.55	04-59-45-40 SERVICE CHARGES-PAY
Total 1752:					118.75	
1752	ASSOCIATED TRUST CO	24239	SERVICE CHARGE ON DEBT: 20	06/06/2023	118.75	04-59-45-40 SERVICE CHARGES-PAY
Total 1752:					118.75	
AXLEY BRYNELSON LLP						
1985	AXLEY BRYNELSON LLP	932488	CITY ATTORNEY COVERAGE 20	05/25/2023	5,950.32	01-51-61-16 ADDITIONAL LEGAL EXP
1985	AXLEY BRYNELSON LLP	932488	HERING LITIGATION	05/25/2023	518.50	01-51-61-16 ADDITIONAL LEGAL EXP
1985	AXLEY BRYNELSON LLP	932488	QUINT DEATH BENEFIT CLAIM	05/25/2023	804.00	01-51-61-16 ADDITIONAL LEGAL EXP

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 1985:					7,272.82	
BADGER POPCORN & CONCESSION SUPPLY INC						
2038	BADGER POPCORN & CONCES	502923	CONCESSIONS-AQUATIC CENT	05/26/2023	1,977.80	01-55-22-46 CONCESSION SUPPLIES
Total 2038:					1,977.80	
BADGER WELDING SUPPLIES INC						
2043	BADGER WELDING SUPPLIES I	3772144	CYLINDER RENTAL FIRE	05/31/2023	6.20	01-52-31-54 EMS SUPPLIES
Total 2043:					6.20	
BAKER TILLY US LLP						
2051	BAKER TILLY US LLP	BT2446220	AUDIT SERVICES - STORM WAT	05/30/2023	1,150.00	16-58-16-28 AUDIT FEES
2051	BAKER TILLY US LLP	BT2446220	AUDIT SERVICES - WTR	05/30/2023	2,070.00	03-99-23-18 OUTSIDE SERVICES EXP
2051	BAKER TILLY US LLP	BT2446220	AUDIT SERVICES - WW	05/30/2023	1,380.00	02-84-00-10 ACCOUNTING & AUDIT
2051	BAKER TILLY US LLP	BT2446220	GASB 87 EVALUATION(2) - WW	05/30/2023	118.33	02-84-00-10 ACCOUNTING & AUDIT
2051	BAKER TILLY US LLP	BT2446220	GASB 87 EVALUATION(4) - WTR	05/30/2023	236.67	03-99-23-18 OUTSIDE SERVICES EXP
Total 2051:					4,955.00	
2051	BAKER TILLY US LLP	BT2448660	AUDIT SERVICES - MAY 2023	05/30/2023	4,910.00	01-51-57-42 ACCOUNTING & AUDIT
Total 2051:					4,910.00	
BROOKS TRACTOR INC						
2775	BROOKS TRACTOR INC	S35510	PARTS FOR VEH 132B	06/06/2023	69.74	16-58-16-22 MAINTENANCE
Total 2775:					69.74	
BRUCE WILLIAMS						
23623	BRUCE WILLIAMS	WILLIAMS 052	SAFETY BOOT REIMBURSEME	05/26/2023	100.00	01-54-31-59 SAFETY EQUIPMENT
Total 23623:					100.00	
BUREAU VERITAS NATIONAL ELEVATOR INSPECT						
14147	BUREAU VERITAS NATIONAL E	RI23016167	ELEVATOR MAINTENANCE-SR	06/06/2023	80.00	01-55-20-17 CONTRACT SERVICES
Total 14147:					80.00	
CAPITAL DETAILING SUPPLY						
3121	CAPITAL DETAILING SUPPLY	20788	APPARATUS CLEANING SUPPL	05/31/2023	331.29	01-52-31-42 APPARATUS MAINTENAN
Total 3121:					331.29	
CARRICO AQUATIC RESOURCES INC						
3129	CARRICO AQUATIC RESOURCE	20232422	CHEMICALS-AQUATIC CENTER	05/09/2023	8,276.91	01-55-22-40 CHEMICALS
Total 3129:					8,276.91	
CENTURY FENCE COMPANY						
3300	CENTURY FENCE COMPANY	235006901	AIRPORT FENCING REPAIR	06/12/2023	1,780.00	01-54-53-20 REPAIRS
Total 3300:					1,780.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
CENTURYLINK						
3301	CENTURYLINK	644488659	PHONE SERVICE - LONG DISTA	06/01/2023	6.27	01-51-71-32 TELEPHONE
Total 3301:					6.27	
CHERRY PIE LLC						
554836	CHERRY PIE LLC	2023-106	TOWN SQUARE ENT	04/26/2023	4,000.00	26-55-43-41 EVENTS EXPENSES
Total 554836:					4,000.00	
CONSTRUCTION FABRICS & MATERIALS CORP						
3755	CONSTRUCTION FABRICS & MA	204227	RIV DIA 2 TERRACE STEP	05/16/2023	752.00	01-55-41-18 SUPPLIES & EXPENSE
Total 3755:					752.00	
CORNERSTONE ENVIRONMENTAL GROUP LLC						
3785	CORNERSTONE ENVIRONMEN	52077591	OLD LANDFILL MONITORING	06/05/2023	2,395.60	17-58-17-26 OLD LANDFILL EXPENSE
Total 3785:					2,395.60	
CORNERSTONE OF GRACE INC						
554131	CORNERSTONE OF GRACE INC	061223	2023 SUBSIDY	06/12/2023	2,000.00	01-57-11-63 CORNERSTONE OF GRA
Total 554131:					2,000.00	
554131	CORNERSTONE OF GRACE INC	61423	REFUND SECURITY DEPOSIT	06/14/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554131:					100.00	
CORPORATE BUSINESS SYSTEMS						
3793	CORPORATE BUSINESS SYSTE	34089377	ENVIRO - COPIER LEASE & CO	05/22/2023	219.63	14-53-13-18 SUPPLIES
3793	CORPORATE BUSINESS SYSTE	34089377	HEALTH - COPIER LEASE & CO	05/22/2023	219.63	01-53-12-26 MAINTENANCE CONTRA
Total 3793:					439.26	
3794	CORPORATE BUSINESS SYSTE	341339	COPIER OVERAGE HR	06/01/2023	16.93	01-51-60-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	341339	COPIER OVERAGE ADMIN	06/01/2023	25.03	01-51-31-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	341339	COPIER OVERAGE MAYOR	06/01/2023	5.09	01-51-31-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	341339	COPIER OVERAGE IT	06/01/2023	2.04	01-51-86-18 IT SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE	341339	COPIER OVERAGE SIDC	06/01/2023	12.49	60-51-05-18 SUPPLIES SIDC COORD
Total 3794:					61.58	
3793	CORPORATE BUSINESS SYSTE	34187962	COPIER LEASE FEE	06/05/2023	69.50	17-58-17-18 SUPPLIES
3793	CORPORATE BUSINESS SYSTE	34187962	COPIER LEASE FEE	06/05/2023	69.50	01-54-21-18 SUPPLIES & EXPENSE
Total 3793:					139.00	
CTW CORPORATION						
553218	CTW CORPORATION	40894	WELL #1 MTR RMVL & REPLMN	05/17/2023	3,803.00	03-99-99-98 CAPITAL OUTLAY ITEMS
Total 553218:					3,803.00	
DEB WHOLESALE AND DISTRIBUTING						
4190	DEB WHOLESALE AND DISTRIB	950305	PARK BATHROOM SUPPLIES	05/09/2023	4,640.74	01-55-41-18 SUPPLIES & EXPENSE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 4190:					4,640.74	
4190	DEB WHOLESALE AND DISTRIB	951350	CONCESSIONS-AQUATIC CENT	05/29/2023	1,752.03	01-55-22-46 CONCESSION SUPPLIES
Total 4190:					1,752.03	
DESIGN BUILD FIRE PROTECTION						
4294	DESIGN BUILD FIRE PROTECTI	24062	ANNUAL FIRE SPRINKLER INSP	05/29/2023	262.50	01-54-31-59 SAFETY EQUIPMENT
4294	DESIGN BUILD FIRE PROTECTI	24062	ANNUAL FIRE SPRINKLER INSP	05/29/2023	131.25	16-58-16-41 SAFETY EQUIPMENT
4294	DESIGN BUILD FIRE PROTECTI	24062	ANNUAL FIRE SPRINKLER INSP	05/29/2023	131.25	17-58-17-59 SAFETY EQUIPMENT
Total 4294:					525.00	
EMERGENCY STARTING & TOWING LLC						
5560	EMERGENCY STARTING & TOW	053101	TOWING-POLICE	05/31/2023	100.00	01-52-11-49 TOWING
Total 5560:					100.00	
5560	EMERGENCY STARTING & TOW	32805	WARMING HOUSE TOWING	05/02/2023	200.00	01-55-41-42 EQUIPMENT REPAIRS
Total 5560:					200.00	
EMERGENCY SVCS MARKETING CORP						
5559	EMERGENCY SVCS MARKETIN	23-10656	I AM RESPONDING SUBSCRIPT	04/19/2023	660.00	01-52-31-28 COMPUTERS AND SOFT
Total 5559:					660.00	
ENVIROTECH EQUIPMENT						
5635	ENVIROTECH EQUIPMENT	22-0021045	STREET SWEEPER CABLE	05/12/2023	234.00	16-58-16-22 MAINTENANCE
Total 5635:					234.00	
EZ PROMOTION & APPAREL LLC						
554285	EZ PROMOTION & APPAREL LL	8197607	TS STADIUM CUPS	05/31/2023	1,380.00	26-55-43-41 EVENTS EXPENSES
Total 554285:					1,380.00	
554285	EZ PROMOTION & APPAREL LL	P-2300199	PD - K9 TSHIRTS	06/14/2023	1,437.00	24-58-11-12 POLICE CANINE UNIT
Total 554285:					1,437.00	
FASTENAL COMPANY						
6079	FASTENAL COMPANY	WIJOH175064	1/4X2 CTRLESS CLEVIS	05/22/2023	3.00	01-52-31-20 EQUIPMENT REPAIRS/RE
Total 6079:					3.00	
FEILS CATERING						
6093	FEILS CATERING	H230531	BIRTHDAY MEALS-SR CENTER	05/31/2023	85.05	24-58-11-07 SR. CENTER FUNDRAISI
6093	FEILS CATERING	H230531	VOLUNTEER MEALS-SR CENTE	05/31/2023	567.00	01-55-21-18 SUPPLIES & EXPENSE
Total 6093:					652.05	
FIRE SERVICE INC						
6371	FIRE SERVICE INC	WI-7085	DEF FLUID FIRE	05/31/2023	167.40	01-52-31-42 APPARATUS MAINTENAN

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 6371:					167.40	
6371	FIRE SERVICE INC	WI-7236	E61 FIRE PUMP PRIMER MOTO	06/09/2023	1,903.89	01-52-31-42 APPARATUS MAINTENAN
Total 6371:					1,903.89	
FOREST LANDSCAPING & CONSTRUCTION INC						
6647	FOREST LANDSCAPING & CON	5364-23-01 PR	5364-23-01 4TH ST WTRMN IMP	06/06/2023	144,860.95	03-99-99-99 CAPITAL OUTLAY
Total 6647:					144,860.95	
FORMS+SURFACES						
554847	FORMS+SURFACES	D167173-00	REFLECTION PARK BENCH	06/05/2023	6,145.00	05-58-11-20 PARK EXPANSION
Total 554847:					6,145.00	
FRAWLEY OIL COMPANY INC						
6728	FRAWLEY OIL COMPANY INC	7756332	HYD FLUID PARKS	05/12/2023	719.60	01-55-41-42 EQUIPMENT REPAIRS
Total 6728:					719.60	
6728	FRAWLEY OIL COMPANY INC	83389	BULK OIL FOR STREET/SW VE	05/05/2023	1,580.00	01-54-11-40 GASOLINE
Total 6728:					1,580.00	
GENERAL RENTAL CENTER INC						
52576	GENERAL RENTAL CENTER INC	011533	TS GRAND OPENING EXPENSE	05/19/2023	557.00	26-55-43-41 EVENTS EXPENSES
Total 52576:					557.00	
GREGORY WEST						
554772	GREGORY WEST	050323	TS ENTERTAINMENT	05/03/2023	3,125.00	26-55-43-41 EVENTS EXPENSES
Total 554772:					3,125.00	
554772	GREGORY WEST	61423	TS ENTERTAINMENT	05/03/2023	3,125.00	26-55-43-41 EVENTS EXPENSES
Total 554772:					3,125.00	
HUSTY LAWN & SERVICES LLC						
554848	HUSTY LAWN & SERVICES LLC	1627	PARK COMPOST	06/07/2023	360.00	01-55-41-18 SUPPLIES & EXPENSE
Total 554848:					360.00	
INSIGHT FS						
9415	INSIGHT FS	16015797	GASOLINE - WW	06/06/2023	2,165.53	02-82-00-40 GASOLINE
Total 9415:					2,165.53	
INTERSTATE BILLING SERVICE INC						
9490	INTERSTATE BILLING SERVICE	X101065554:0	AIR HOSE 1/2	05/17/2023	30.32	01-54-11-20 REPAIRS
Total 9490:					30.32	
9490	INTERSTATE BILLING SERVICE	X101067646:0	BATTERY CORE RETURN	05/11/2023	78.00-	01-54-11-20 REPAIRS

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 9490:					78.00-	
9490	INTERSTATE BILLING SERVICE	X101067677:0	BRAKE PADS, CRANKCASE AN	05/12/2023	412.90	01-54-11-20 REPAIRS
Total 9490:					412.90	
9490	INTERSTATE BILLING SERVICE	X101067677:0	AIR FILTERS (4)	05/15/2023	292.36	01-54-11-20 REPAIRS
Total 9490:					292.36	
9490	INTERSTATE BILLING SERVICE	X101067677:0	AIR FILTER 12.33	05/16/2023	90.06	01-54-11-20 REPAIRS
Total 9490:					90.06	
9490	INTERSTATE BILLING SERVICE	X101068392:0	FENDER KIT	06/01/2023	362.81	01-54-11-20 REPAIRS
Total 9490:					362.81	
J&L TIRE INC						
10009	J&L TIRE INC	108902	SQUAD REPAIRS-POLICE	05/08/2023	387.81	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					387.81	
10009	J&L TIRE INC	108922	SQUAD REPAIRS-POLICE	05/09/2023	144.00	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					144.00	
10009	J&L TIRE INC	108972	SQUAD REPAIRS-POLICE	05/11/2023	39.95	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					39.95	
10009	J&L TIRE INC	108998	SQUAD REPAIRS-POLICE	05/12/2023	233.58	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					233.58	
10009	J&L TIRE INC	109095	SQUAD REPAIRS-POLICE	05/18/2023	836.95	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					836.95	
10009	J&L TIRE INC	109139	SQUAD REPAIRS-POLICE	05/22/2023	285.92	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					285.92	
10009	J&L TIRE INC	109244	SQUAD REPAIRS-POLICE	05/26/2023	44.95	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					44.95	
10009	J&L TIRE INC	109260	SQUAD REPAIRS-POLICE	05/30/2023	44.95	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					44.95	
10009	J&L TIRE INC	109294	SQUAD REPAIRS-POLICE	05/31/2023	44.95	01-52-11-44 VEHICLE REPAIRS & MAI
Total 10009:					44.95	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
JANI-KING OF MILWAUKEE						
10100	JANI-KING OF MILWAUKEE	MIL06230164	CLEANING SERVICE AT AIRPOR	06/01/2023	642.75	01-54-53-18 SUPPLIES & EXPENSE
Total 10100:					642.75	
JEREMY LINGLE						
12380	JEREMY LINGLE	20230613 Well	WELLNESS GRANT REIMBURS	06/12/2023	50.00	01-51-60-18 SUPPLIES & EXPENSE
Total 12380:					50.00	
JOHNS RECYCLING INC						
10496	JOHNS RECYCLING INC	21389	SINGLE STREAM MIX RECYCLI	05/31/2023	6,783.41	17-58-17-41 OUTSIDE RECYCLING S
Total 10496:					6,783.41	
JX ENTERPRISES INC						
1094	JX ENTERPRISES INC	13201507P	SOLENOID VALVE VEH 23	06/05/2023	57.99	17-58-17-20 REPAIRS
Total 1094:					57.99	
KWIK TRIP BUSINESS PLUS						
11973	KWIK TRIP BUSINESS PLUS	V1926 060123	FUEL-FIRE	06/01/2023	16.04	01-52-31-40 FUEL
Total 11973:					16.04	
KWIK TRIP EXTENDED NETWORK						
11971	KWIK TRIP EXTENDED NETWO	NP64510829	PD - CAR WASH/FUEL	06/05/2023	127.46	01-52-11-40 FUEL
Total 11971:					127.46	
LAKESIDE INTERNATIONAL TRUCKS						
12048	LAKESIDE INTERNATIONAL TR	5174556P	RESERVOIR FOR VEH FLUIDS	06/02/2023	235.82	01-54-11-20 REPAIRS
Total 12048:					235.82	
LANGUAGE LINE SERVICES						
12115	LANGUAGE LINE SERVICES	11013356	OVER THE PHONE INTERPRET	05/31/2023	596.79	01-52-11-17 OUTSIDE SERVICES
Total 12115:					596.79	
LRS						
554437	LRS	0003723648	TRASH DISPOSAL-JUNE	05/31/2023	102.00	01-54-53-18 SUPPLIES & EXPENSE
Total 554437:					102.00	
LYCON INC						
553951	LYCON INC	0370989-IN	EXPANSION FOAM	05/25/2023	76.00	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 553951:					76.00	
553951	LYCON INC	0371163-IN	CLEAR STONE	05/31/2023	278.00	16-58-16-19 MISC. STREET SUPPLIE
Total 553951:					278.00	
MAAS BROS CONSTRUCTION CO						
13028	MAAS BROS CONSTRUCTION	12	RDA TOWN SQUARE: PAYMENT	05/31/2023	114,549.49	05-95-11-70 RDA TOWN SQUARE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 13028:					114,549.49	
Marshfield Clinic Health System Inc						
554669	Marshfield Clinic Health System In	3764-7668	NON-DOT DRUG SCREEN-MUF	05/30/2023	24.00	01-52-11-17 OUTSIDE SERVICES
554669	Marshfield Clinic Health System In	3764-7668	MRO-ND-ALL - MUFFLER	05/30/2023	12.00	01-52-11-17 OUTSIDE SERVICES
Total 554669:					36.00	
MARTIN CASTILLO						
553579	MARTIN CASTILLO	050123	JURY DUTY MIEAGE REIMB	05/01/2023	3.06	01-27-19-20 TREASURER'S TRUST
Total 553579:					3.06	
MASON BECKER						
554555	MASON BECKER	060523 BECK	TUITION REIMBURSEMENT SID	06/05/2023	500.00	60-51-05-24 TRAVEL/EDUCATION
Total 554555:					500.00	
MCHS HOSPITALS, INC						
554660	MCHS HOSPITALS, INC	3764-7996	DRUG COLLECTION SOLID WA	05/30/2023	40.00	17-58-17-59 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-7996	DRUG COLLECTION SOLID WA	05/30/2023	40.00	17-58-17-59 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-7996	DRUG COLLECTION SOLID WA	05/30/2023	80.00	17-58-17-59 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-7996	DRUG COLLECTION SOLID WA	05/30/2023	40.00	17-58-17-59 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-7996	DRUG COLLECTION STREET- S	05/30/2023	187.00	01-54-31-59 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-7996	DRUG COLLECTION STREET- F	05/30/2023	40.00	01-54-31-59 SAFETY EQUIPMENT
Total 554660:					427.00	
MEAD AND HUNT INC						
554744	MEAD AND HUNT INC	349595	FORESTRY GIS	06/09/2023	2,685.00	01-55-41-60 CAPITAL OUTLAY
Total 554744:					2,685.00	
554744	MEAD AND HUNT INC	349596	R4666751-222874.01-SEWER &	06/09/2023	3,122.00	03-99-99-98 CAPITAL OUTLAY ITEMS
554744	MEAD AND HUNT INC	349596	R4666751-222874.01-SEWER &	06/09/2023	3,041.00	02-97-30-00 CAPITAL OUTLAY
Total 554744:					6,163.00	
554744	MEAD AND HUNT INC	349726	R4666751-222127.01-SLUDGE D	06/12/2023	1,140.00	02-85-00-20 OUTSIDE SERVICES EM
Total 554744:					1,140.00	
554744	MEAD AND HUNT INC	349825	PROJ R4667475-231187.01 MAS	06/12/2023	6,341.23	05-58-11-40 BRIDGES
Total 554744:					6,341.23	
MENARDS INC						
13384	MENARDS INC	53083A	MAINT TOOLS - WW	06/02/2023	61.33	02-82-00-18 SUPPLIES & EXPENSE
Total 13384:					61.33	
MID-STATE EQUIPMENT						
13424	MID-STATE EQUIPMENT	114642	RENTAL: BUSHCAT & SKIDSTE	09/26/2022	1,000.00	01-54-53-18 SUPPLIES & EXPENSE
Total 13424:					1,000.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
13424	MID-STATE EQUIPMENT	114657	CREDIT: BRUSHCAT & SKIDSTE	09/26/2022	500.00-	01-54-53-18 SUPPLIES & EXPENSE
	Total 13424:				500.00-	
13424	MID-STATE EQUIPMENT	114779	RENTAL: 11/3/22 SKIDSTEER &	11/03/2022	525.00	01-54-53-18 SUPPLIES & EXPENSE
	Total 13424:				525.00	
13424	MID-STATE EQUIPMENT	D52465	JOHN DEERE TRACTOR PARTS	06/07/2023	52.19	01-54-53-20 REPAIRS
	Total 13424:				52.19	
MUNICIPAL WELL & PUMP						
13960	MUNICIPAL WELL & PUMP	20819	WELL 4 REHAB - WTR	05/31/2023	9,940.00	03-99-99-98 CAPITAL OUTLAY ITEMS
	Total 13960:				9,940.00	
PASSENGER TRANSIT INC						
16165	PASSENGER TRANSIT INC	1344	TAXI RIDES-SR CTR	06/05/2023	33.00	24-58-11-07 SR. CENTER FUNDRAISI
	Total 16165:				33.00	
16165	PASSENGER TRANSIT INC	1345	HEALTH - TAXI VOUCHERS FOR	06/05/2023	20.00	01-53-12-18 SUPPLIES & EXPENSE
	Total 16165:				20.00	
16165	PASSENGER TRANSIT INC	1362	CAB SERVICE-EXPENSE	06/06/2023	75,953.89	13-57-11-46 PURCHASED TRANSPOR
16165	PASSENGER TRANSIT INC	1362	CAB SERVICE-REVENUE	06/06/2023	28,787.50-	13-42-73-75 CAB REVENUE
	Total 16165:				47,166.39	
PAYNE & DOLAN, INC.						
16185	PAYNE & DOLAN, INC.	APPLICATION	BITUMINOUS SURFACING CON	06/01/2023	43,138.29	05-58-11-69 STREETS
	Total 16185:				43,138.29	
PETER HARTZ-PETTY CASH						
8199	PETER HARTZ-PETTY CASH	061323PTYCS	PETTY CASH RECEIPTS - WW	06/13/2023	50.00	02-85-00-23 TRAINING
8199	PETER HARTZ-PETTY CASH	061323PTYCS	PETTY CASH RECEIPTS - WW	06/13/2023	46.34	02-82-00-18 SUPPLIES & EXPENSE
	Total 8199:				96.34	
PIONEER RIM & WHEEL						
554045	PIONEER RIM & WHEEL	03CS7892	PARTS FOR VEH #102	06/07/2023	449.88	01-54-11-20 REPAIRS
	Total 554045:				449.88	
R&R INSURANCE SERVICES INC						
18005	R&R INSURANCE SERVICES IN	2850931	WORK COMP INSURANCE	06/01/2023	26,000.00	01-51-94-46 WORKMAN'S COMPENS
	Total 18005:				26,000.00	
18005	R&R INSURANCE SERVICES IN	2850932	LIABILITY PACKAGE - LWMMI	06/01/2023	17,539.00	01-51-94-40 PUBLIC LIABILITY
	Total 18005:				17,539.00	

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RAUL SOSA						
60287	RAUL SOSA	BH261440-4	TRANSLATE-MUNI COURT	06/07/2023	25.00	01-51-21-43 INTERPRETER FEE
Total 60287:					25.00	
RAY O HERRON CO INC						
15450	RAY O HERRON CO INC	2276087	PD - AMMO	06/08/2023	745.50	01-52-11-56 TRAINING
Total 15450:					745.50	
REDFORD DATA SERVICES LLC						
18371	REDFORD DATA SERVICES LLC	393	RAS CTRLS & UNITRENDS BCK	06/05/2023	917.73	02-85-00-20 OUTSIDE SERVICES EM
18371	REDFORD DATA SERVICES LLC	393	WELL 1/SCADA/EMOR/UNITREN	06/05/2023	635.36	03-99-23-18 OUTSIDE SERVICES EXP
Total 18371:					1,553.09	
REGISTRATION FEE TRUST						
18383	REGISTRATION FEE TRUST	06132023	REPLACE LICENSE PLATE-STR	06/13/2023	4.00	01-54-21-18 SUPPLIES & EXPENSE
Total 18383:					4.00	
RHYME BUSINESS PRODUCTS						
4092	RHYME BUSINESS PRODUCTS	34162602	COPIER MAINT FEE-	05/31/2023	617.32	01-52-11-20 MAINTENANCE CONTRA
Total 4092:					617.32	
RICHTER HEATING & AC INC						
18503	RICHTER HEATING & AC INC	22240	AC UNIT MOVE FOR CONST	05/23/2023	600.00	01-55-20-20 REPAIRS
Total 18503:					600.00	
RIVER CITY TRUCK REPAIR INC						
18522	RIVER CITY TRUCK REPAIR INC	39662	16 FORD F250 REPAIRS	05/31/2023	1,080.00	01-55-41-42 EQUIPMENT REPAIRS
Total 18522:					1,080.00	
RJ THOMAS MFG CO INC						
18009	RJ THOMAS MFG CO INC	259969	MEMORIAL BENCH	02/06/2023	1,300.00	05-58-11-20 PARK EXPANSION
Total 18009:					1,300.00	
18009	RJ THOMAS MFG CO INC	260369	MEMORIAL BENCH	02/28/2023	1,551.00	05-58-11-20 PARK EXPANSION
Total 18009:					1,551.00	
RNOW INC						
552807	RNOW INC	2023-66158	PARTS FOR VEH 21	05/19/2023	7,218.23	17-58-17-20 REPAIRS
Total 552807:					7,218.23	
552807	RNOW INC	2023-66242	STREET SWEEPER - NEW 2023	05/26/2023	282,774.50	16-58-16-60 CAPITAL OUTLAY
Total 552807:					282,774.50	
RUEKERT MIELKE INC						
18891	RUEKERT MIELKE INC	146745	PROJ 79-10035 ANNUAL ST SA	05/23/2023	164.44	05-58-11-69 STREETS
18891	RUEKERT MIELKE INC	146745	PROJ 79-10035 ANNUAL ST SA	05/23/2023	164.44	16-58-16-60 CAPITAL OUTLAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
18891	RUEKERT MIELKE INC	146745	PROJ 79-10035 ANNUAL ST SA	05/23/2023	164.44	03-99-99-98 CAPITAL OUTLAY ITEMS
18891	RUEKERT MIELKE INC	146745	PROJ 79-10035 ANNUAL ST SA	05/23/2023	164.43	02-97-30-11 SEWER REHABILITATION
Total 18891:					657.75	
18891	RUEKERT MIELKE INC	146746	PROJ 79-10042 MS4 MODELING	05/23/2023	1,711.34	16-58-16-47 OUTSIDE SERVICES EM
Total 18891:					1,711.34	
SCHAEFER SOFT WATER INC						
19255	SCHAEFER SOFT WATER INC	0005181	MUNI BLDG - WATER SOFTENE	06/07/2023	471.38	01-51-71-18 SUPPLIES & EXPENSE
Total 19255:					471.38	
SCHINDLER ELEVATOR CORP						
19271	SCHINDLER ELEVATOR CORP	8106272132	MUNI BLDG - ELEVATOR CONT	06/14/2023	1,434.00	01-51-71-26 MAINTENANCE CONTRA
Total 19271:					1,434.00	
19271	SCHINDLER ELEVATOR CORP	8106272133	SENIOR CENTER ELEVATOR	06/13/2023	716.79	01-55-20-17 CONTRACT SERVICES
Total 19271:					716.79	
19271	SCHINDLER ELEVATOR CORP	8106272134	SENIOR CENTER ELEVATOR	06/14/2023	716.79	01-55-20-17 CONTRACT SERVICES
Total 19271:					716.79	
SHEILA ZGONC						
554841	SHEILA ZGONC	61423	REFUND SECURITY DEPOSIT	06/14/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554841:					100.00	
SHORT ELLIOTT HENDRICKSON INC						
19563	SHORT ELLIOTT HENDRICKSO	447496	FIRE STATION DESIGN FIRE	06/12/2023	10,130.23	05-52-31-70 CAPITAL PROJECTS
Total 19563:					10,130.23	
STANS INDUSTRIAL WOODWORK INC						
19767	STANS INDUSTRIAL WOODWO	2881	SIGN STAKES	05/17/2023	287.66	16-58-16-46 EXCAVATE/REPAIR/INSTA
Total 19767:					287.66	
STEPHANIE MAZZONI						
554005	STEPHANIE MAZZONI	061323 SM	TUITION REIMBURSEMENT SP	06/13/2023	422.85	01-52-31-48 TRAINING TUITION
Total 554005:					422.85	
STEVEN CHESEBRO						
554202	STEVEN CHESEBRO	06052023	MILEAGE REIMBURSEMENT JE	06/05/2023	21.03	01-51-61-24 TRAVEL
Total 554202:					21.03	
TANNER HANSON						
554563	TANNER HANSON	061323 HANS	BOAT ED COURSE FIRE	06/13/2023	43.19	01-52-31-48 TRAINING TUITION
554563	TANNER HANSON	061323 HANS	PALS RECERT FIRE	06/13/2023	139.00	01-52-31-48 TRAINING TUITION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 554563:					182.19	
TAPCO INC						
20135	TAPCO INC	1754697	SERVICE PER SIGNAL CONTRA	05/31/2023	325.00	01-54-24-20 REPAIRS
Total 20135:					325.00	
TOP NOTCH AWARDS LLC						
20630	TOP NOTCH AWARDS LLC	2023-110	ALDER PLAQUE LICHT	05/31/2023	29.16	01-51-11-18 SUPPLIES & EXPENSE
20630	TOP NOTCH AWARDS LLC	2023-110	ALDER PLAQUE RUETTEN	05/31/2023	29.16	01-51-11-18 SUPPLIES & EXPENSE
20630	TOP NOTCH AWARDS LLC	2023-110	ALDER PLAQUE ROMLEIN	05/31/2023	29.16	01-51-11-18 SUPPLIES & EXPENSE
Total 20630:					87.48	
TRAVIS BERNHARDT						
554842	TRAVIS BERNHARDT	61423	REFUND SECURITY DEPOSIT	06/14/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554842:					100.00	
TREETOP EXPLORER						
20783	TREETOP EXPLORER	22-493	TREE CLIMBING PROGRAM FE	05/31/2023	175.00	01-55-21-17 CONTRACTED SPORTS
Total 20783:					175.00	
TRITECH SOFTWARE SYSTEMS						
20825	TRITECH SOFTWARE SYSTEM	384182	SOFTWARE SUBSCRIPTION-FI	06/05/2023	460.00	01-52-31-56 EMS BILLING EXPENSE
Total 20825:					460.00	
TRUCK COUNTRY OF WI						
20845	TRUCK COUNTRY OF WI	X201813100:0	SENSOR (X2) FOR STORM WAT	05/03/2023	622.45	16-58-16-22 MAINTENANCE
Total 20845:					622.45	
20845	TRUCK COUNTRY OF WI	X201813916:0	SENSOR RETURN	05/08/2023	150.00-	16-58-16-22 MAINTENANCE
Total 20845:					150.00-	
20845	TRUCK COUNTRY OF WI	X201817118:01	OIL PAN, GASKET AND RAD HO	05/30/2023	226.31	01-54-11-20 REPAIRS
Total 20845:					226.31	
20845	TRUCK COUNTRY OF WI	X201817118:02	COOLANT TUBE, RAD AND HO	06/05/2023	200.56	01-54-11-20 REPAIRS
Total 20845:					200.56	
UNITED COOPERATIVE						
21528	UNITED COOPERATIVE	37348	LP FUEL-RECYCLING	06/13/2023	259.31	01-54-11-40 GASOLINE
Total 21528:					259.31	
UNITED ELECTRIC INC						
21526	UNITED ELECTRIC INC	80107	BLOWER PROJECT - WW	05/03/2023	38,744.75	02-97-30-12 REPAIR OR REPLACE
Total 21526:					38,744.75	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
21526	UNITED ELECTRIC INC	80162	AIRPORT: SHOP LIGHTS	05/10/2023	205.64	01-54-53-20 REPAIRS
Total 21526:					205.64	
21526	UNITED ELECTRIC INC	80360	INSTALL OLD MOTOR STRTR-W	05/25/2023	244.25	03-62-33-18 SUPPLIES-MAINT.PUMPI
Total 21526:					244.25	
21526	UNITED ELECTRIC INC	80465	BLOWER PROJECT-FINAL - WW	06/01/2023	3,020.25	02-97-30-12 REPAIR OR REPLACE
Total 21526:					3,020.25	
UNIVERSAL RECYCLING TECHNOLOGIES LLC						
21538	UNIVERSAL RECYCLING TECH	ARINV201126	APPLIANCE AND ELECTRONIC	05/26/2023	300.00	17-58-17-41 OUTSIDE RECYCLING S
Total 21538:					300.00	
21538	UNIVERSAL RECYCLING TECH	ARINV201574	APPLIANCE AND ELECTRONIC	06/02/2023	661.00	17-58-17-41 OUTSIDE RECYCLING S
Total 21538:					661.00	
US POSTAL SERVICE-WATERTOWN						
21522	US POSTAL SERVICE-WATERT	SF060123	PRE-PMT FOR MAILING WATER	06/01/2023	2,500.00	03-90-30-18 SUPPLIES-CUSTOMER R
Total 21522:					2,500.00	
USIC LOCATING SERVICES LLC						
553098	USIC LOCATING SERVICES LLC	589901	DIGGERS HOTLINE TICKET LO	05/31/2023	70.43	01-54-31-18 SUPPLIES & EXPENSE
553098	USIC LOCATING SERVICES LLC	589901	DIGGERS HOTLINE TICKET LO	05/31/2023	3,571.05	16-58-16-32 DIGGER'S LOCATE FEES
553098	USIC LOCATING SERVICES LLC	589901	DIGGERS HOTLINE TICKET LO	05/31/2023	3,571.06	03-99-23-18 OUTSIDE SERVICES EXP
553098	USIC LOCATING SERVICES LLC	589901	DIGGERS HOTLINE TICKET LO	05/31/2023	3,571.06	02-85-00-20 OUTSIDE SERVICES EM
Total 553098:					10,783.60	
VET PEST CONTROL LLC						
554266	VET PEST CONTROL LLC	0447	PARK PEST CONTROL	05/31/2023	65.00	01-55-41-18 SUPPLIES & EXPENSE
Total 554266:					65.00	
554266	VET PEST CONTROL LLC	0448	PARK PEST CONTROL	05/31/2023	80.00	01-55-41-18 SUPPLIES & EXPENSE
Total 554266:					80.00	
WATERTOWN DAILY TIMES						
23189	WATERTOWN DAILY TIMES	ACCOUNT WD	ANNUAL SUBSCRIPTION	06/12/2023	113.77	01-54-10-22 DUES, FEES & SUBS
23189	WATERTOWN DAILY TIMES	ACCOUNT WD	ANNUAL SUBSCRIPTION	06/12/2023	113.78	01-52-41-22 DUES, FEES & SUBS
Total 23189:					227.55	
23189	WATERTOWN DAILY TIMES	WDT-218851	SENIOR CENTER SUB	06/14/2023	100.00	01-55-20-22 DUES, FEES & SUBS
23189	WATERTOWN DAILY TIMES	WDT-218851	SENIOR CENTER SUB	06/14/2023	100.00	24-58-11-07 SR. CENTER FUNDRAISI
Total 23189:					200.00	
WATERTOWN UNIFIED SCHOOL DISTRICT						
23485	WATERTOWN UNIFIED SCHOOL	1032	WHS AUDITORIUM BALLET REC	06/06/2023	135.00	01-55-21-18 SUPPLIES & EXPENSE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 23485:					135.00	
WI DEPT OF JUSTICE						
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS SOLID WAS	05/31/2023	7.00	17-58-17-18 SUPPLIES
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS LIBRARY- R	05/31/2023	14.00	11-58-12-18 SUPPLIES
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS ENGINEERI	05/31/2023	7.00	16-58-16-18 OFFICE SUPPLIES
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS WW/WATE	05/31/2023	14.00	02-82-00-18 SUPPLIES & EXPENSE
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS PARK-TEE	05/31/2023	28.00	01-55-41-59 SAFETY EQUIPMENT
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS STREET- F	05/31/2023	7.00	01-54-21-18 SUPPLIES & EXPENSE
23731	WI DEPT OF JUSTICE	G3488 202306	RECORDS CHECKS FIRE- KIMB	05/31/2023	49.00	01-52-31-19 HIRING EXPENSES
Total 23731:					126.00	
WI DEPT OF NATURAL RESOURCES						
23770	WI DEPT OF NATURAL RESOUR	128002490-20	ANNUAL ENVIRONMENTAL FEE	05/21/2023	22,849.13	02-85-00-22 DUES, FEES & SUBS
Total 23770:					22,849.13	
23763	WI DEPT OF NATURAL RESOUR	WU103018	ANNUAL WATER USE FEES - W	05/15/2023	125.00	03-60-03-18 SUPPLIES - MISC. EXPE
Total 23763:					125.00	
WI DEPT OF TRANSPORTATION						
23795	WI DEPT OF TRANSPORTATION	395-00003079	PROJ ID 39530500108 MAIN ST	06/01/2023	378.76	16-58-16-60 CAPITAL OUTLAY
23795	WI DEPT OF TRANSPORTATION	395-00003079	PROJ ID 39530500108 MAIN ST	06/01/2023	1,136.28	05-58-11-69 STREETS
Total 23795:					1,515.04	
23795	WI DEPT OF TRANSPORTATION	395-00003081	N FOURTH STREET PROJ 3953	06/01/2023	5.05	05-58-11-69 STREETS
Total 23795:					5.05	
23795	WI DEPT OF TRANSPORTATION	395-00003081	PROJ ID 39539970030 WELSH R	06/01/2023	19.90	05-58-11-69 STREETS
Total 23795:					19.90	
23795	WI DEPT OF TRANSPORTATION	395-00003081	PROJ ID 39539970078 N. FOUR	06/01/2023	243.83	05-58-11-69 STREETS
Total 23795:					243.83	
23795	WI DEPT OF TRANSPORTATION	395-00003081	CADY ST BRIDGE PROJ 395399	06/01/2023	780.53	05-58-11-40 BRIDGES
Total 23795:					780.53	
23795	WI DEPT OF TRANSPORTATION	395-00003081	PROJ ID 39539970109 DEWEY A	06/01/2023	10.55	16-58-16-60 CAPITAL OUTLAY
23795	WI DEPT OF TRANSPORTATION	395-00003081	PROJ ID 39539970109 DEWEY A	06/01/2023	31.63	05-58-11-69 STREETS
Total 23795:					42.18	
WISCONSIN AVIATION INC						
23646	WISCONSIN AVIATION INC	RYV23-194484	BIRD SCREAMERS, MONUMEN	05/31/2023	718.28	01-54-53-18 SUPPLIES & EXPENSE
23646	WISCONSIN AVIATION INC	RYV23-194484	MOWERS & TRUCKS	05/31/2023	119.03	01-54-53-28 FUEL
Total 23646:					837.31	
23646	WISCONSIN AVIATION INC	RYV23-194812	AIRPORT MANAGER FEE - JUN	05/31/2023	4,536.00	01-54-53-10 AIRPORT MANAGERS FE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 23646:					4,536.00	
23646	WISCONSIN AVIATION INC	RYV23-194984	AIRPORT MOWING	05/31/2023	2,478.00	01-54-53-36 MOWING
23646	WISCONSIN AVIATION INC	RYV23-194984	NAV, AIDS LIGHT CHECK, REPAI	05/31/2023	945.00	01-54-53-38 NAVIGATIONAL AIDS
Total 23646:					3,423.00	
23646	WISCONSIN AVIATION INC	RYV23-195120	AIRPORT ELECTRIC GATE, AW	05/31/2023	83.46	01-54-53-30 ELECTRIC
Total 23646:					83.46	
WOLFF PACK APPAREL & PROMOTIONS						
23904	WOLFF PACK APPAREL & PRO	2658	YOUTH BASEBALL SHIRTS	06/02/2023	2,554.99	01-55-21-18 SUPPLIES & EXPENSE
Total 23904:					2,554.99	
WP BEVERAGES LLC						
554281	WP BEVERAGES LLC	91995050	WAC CONCESSIONS	06/05/2023	892.70	01-55-22-46 CONCESSION SUPPLIES
Total 554281:					892.70	
ZBM INC						
26005	ZBM INC	28947	PAPER PRODUCTS	05/19/2023	89.98	01-54-53-18 SUPPLIES & EXPENSE
Total 26005:					89.98	
Grand Totals:					1,010,766.52	

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 06/20/2023

PAYROLL SUMMARIES

For the Period of: 5/17/2023 5/30/2023

Section 11, Item A.

Department	Employees FT PT	Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
Police	45 -	3,626.00	122.50	6,974.98	46,237.43	83,000.00	122,001.51
Police Dispatch	7 2	531.00	73.00	1,726.57	13,978.45	31,000.00	18,910.56
Fire	24 -	2,560.00	226.25	8,055.85	63,178.11	150,000.00	76,646.29
Municipal Court	1 1	100.00	-	-	-	-	3,024.88
Mayor	1 -	80.00	-	-	-	-	3,294.08
Bldg. Inspection	3 3	292.25	-	-	(47.44)	1,000.00	12,114.67
Attorney	2 1	220.00	-	-	-	-	7,375.42
Finance	6 -	480.00	-	-	984.03	1,500.00	14,328.81
Watertown TV	2 2	195.00	-	-	-	-	4,719.90
Administration	3 1	280.00	-	-	-	-	8,845.93
Engineering	6 3	625.25	-	-	-	-	11,914.01
Health	9 2	798.50	-	-	-	10,500.00	25,159.22
Library	8 17	1,086.50	-	-	75.40	-	23,317.54
Municipal Building	1 -	80.00	10.25	343.48	647.12	1,000.00	2,130.68
Solid Waste	8 -	600.00	0.25	9.81	608.43	3,000.00	14,195.33
Street	23 -	1,792.00	2.75	122.20	12,474.91	39,200.00	52,948.08
Park	8 4	848.00	22.50	791.78	4,268.53	18,000.00	25,392.59
Forestry	2 -	160.00	-	-	-	-	4,416.00
Park/Rec Admin	6 1	520.00	-	-	-	400.00	8,384.00
Recreation and Pools	- 45	405.50	-	-	450.00	500.00	6,310.55
Wastewater	11 -	880.00	6.00	272.32	3,335.73	18,000.00	23,184.48
Water Dept.	11 -	880.00	6.75	245.84	8,141.45	23,500.00	27,110.29
Crossing Guards	- 9	118.00	-	-	-	-	1,327.50
Police Auxiliary	- 5	39.50	-	-	-	-	622.52
Alderspersons (2nd PR)	- -	-	-	-	-	-	-
TOTALS	187 FT 96 PT	17,197.50	470.25	18,542.83	154,332.15	380,600.00	497,674.84

CITY OF WATERTOWN

Cash & Investment Summary
05/31/2023

Available Cash on Hand		
5/1/2023	\$	3,281,859.76
May Receipts	\$	25,717,199.57
Total Cash	\$	28,999,059.33
Disbursements		
Total Disbursements	\$	(27,411,249.58)
TOTAL AVAILABLE CASH	\$	1,587,809.75
Cash on Hand (in bank) 05/31/2023	\$	1,615,588.36
Less Outstanding Checks	\$	(27,778.61)
TOTAL AVAILABLE CASH	\$	1,587,809.75

Total Invested Funds:		
Local Government Investment Pool	\$	32,456,349.74
Ehlers Investment Partners	\$	11,385,579.93
TOTAL INVESTED FUNDS	\$	43,841,929.67

Breakdown:		
General	\$	8,782,321.69
Capital Projects	\$	5,990,864.85
Library	\$	90,236.20
TID #4	\$	3,967,265.61
TID #5	\$	1,773,300.29
ARPA	\$	2,091,610.09
Developer Park Fees	\$	158,960.12
Riverfest	\$	5.57
Envrionmental Health	\$	599,237.49
Wastewater Utility	\$	9,599,365.78
Water Utility	\$	6,252,917.51
Storm Water Utility	\$	3,793,215.12
Solid Waste	\$	742,629.35
TOTAL INVESTED FUNDS	\$	43,841,929.67

Interest YTD (net of fees)		
Local Government Investment Pool	\$	721,752.02
Ehler's (does not include market depreciation/appreciation)	\$	66,000.07
TOTAL INTEREST YTD (all funds)	\$	787,752.09

June 16, 2023

TO: Members of the Common Council

The following applications have been recommended for approval by the Licensing Board:

Application for Temporary Class "B" and Temporary "Class B" license for American Legion Pitterle-Beaudoin Post 189 at River Side Park for the 4th of July Celebration July 3, 2023 - July 4, 2023

Application for Temporary Class "B" License for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for Morgan Ashley Lynn Photography

Application for Temporary Class "B" license from Watertown Main Street Program for the Bentzin Family Town Square Concert on June 22, 2023 from 6:00pm-10:00pm

Application for Temporary "Class B" license from Watertown Rotary Club for the Bentzin Family Town Square Concert on June 24, 2023 from 6:00pm-9:30pm

Application for "Class B" Malt and Liquor, Rock River LLC DBA The River Tap (Frank Orcholski, Agent) 1022 N Fourth Street

Renewals of the following (Exhibit A):

"Class B" Combination Malt and Liquor Licenses – Conditional approval recommendation for Local Waters who needs to provide updated COI

"Class A" Malt Licenses

"Class A" Liquor License

"Class B" Malt Licenses – Conditional approval recommendation for Dollar General has not provided proper agent Certificate

"Class C" Wine Licenses

"Class A" Combination Malt and Liquor Licenses

Renewals of Secondhand Article / Jewelry Licenses (Exhibit B)

Conditional approval recommendation based on full application and fee being turned in by June 30, 2023 for

ecoATM LLC, 1901 Market Way (Hunter Bjorkman) Secondhand Article

ecoATM LLC, 624 S. Church St. (Hunter Bjorkman) Secondhand Article

The following application has been recommended for denial by the Licensing Board:

Operator's license from Damien Chagoya – recommendation based on Cat. I in the Watertown Licensing Guidelines.

Respectfully submitted, Megan Dunneisen, City Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

Section 12, Item B.

MAY 10 2023

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 05/10/2023

☐ Town ☐ Village ☒ City of Watertown

County of Jefferson

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/03/2023 and ending 07/04/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name American Legion Pitterle-Beaudoin Post 189

(b) Address 206 S First St, PO Box 22, Watertown, WI 53094

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 07/01/1919

(d) If corporation, give date of incorporation 10/10/1935

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Commander: Robert Hamburg, N55W35210 Coastal Ave., Oconomowoc, WI 53066

Vice President

Secretary Adjutant: Kirk Grill, W5369 County Hwy T, Watertown, WI 53094

Treasurer Finance Officer: Roger Herbert, 1502 Utah St, Watertown, WI 53094

(g) Name and address of manager or person in charge of affair:

Steve Zillmer, N8074 County Hwy Y, Watertown, WI 53094 920-960-9111

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Riverside Park, Labaree St, Watertown, WI

(b) Lot Block

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Upper pavilion, Celebration Shelter

3. Name of Event

(a) List name of the event July 4th Celebration

(b) Dates of event 07/03/2023 AND July 4, 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Roger W. Herbert 5/10/2023
(Signature / Date)

American Legion Pitterle-Beaudoin Post 189
(Name of Organization)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.⁰⁰

Application Date: 5-26-2023

☐ Town ☐ Village ☒ City of Watertown

County of Jefferson

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club☐ Church☐ Lodge/Society☐ Veteran's Organization☐ Fair Association or Agricultural Society☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Watertown Main Street Program

(b) Address 519 E. Main St. Watertown WI 53094
(Street)☐ Town ☐ Village ☒ City

(c) Date organized April 2000

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Ron Counsell 1319 W. Main St. Watertown WI 53094

Vice President Kevin Clifford 108 S. 6th St. Watertown WI 53094

Secretary Melissa Lampe 519 E. Main St. Watertown WI 53094

Treasurer Brian Konz 118 W. Main St. Watertown WI 53094

(g) Name and address of manager or person in charge of affair: Melissa Lampe
519 E. Main St. Watertown, WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 202 S. Third St. Watertown WI 53094 Morgan Ashley Lynn Photography

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Even limited to first floor retail space

3. Name of Event

(a) List name of the event Downtown Watertown Craft Beer Walk

(b) Dates of event Thursday, July 13 5-8 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Melissa Lampe
(Signature / Date)Watertown Main Street Program
(Name of Organization)

Date Filed with Clerk 05-26-23

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



AMENDED PROPOSAL

The Watertown Main Street Program is planning to host the 6th annual Downtown Watertown Craft Beer Walk on Thursday, July 13 from 5-8 p.m. We are proposing to have ~~15~~ 16 craft beer tasting locations, with 11 stops at retail businesses and five stops at bar/restaurant locations. One craft beer sample would be available at each location, and a maximum of 300 tickets would be sold for the event. The Main Street Program would purchase the craft beer for the retail establishments direct from a distributor. The establishments with the existing licenses would provide their own craft beer sample in conjunction with the event.

All tasting locations within the businesses will be clearly defined. The Main Street Program has purchased a liquor liability policy for the event, and will provide bartenders for each location. The entrance and exit points will also be monitored to ensure all alcohol consumption remains inside each building. All participants are required to wear a wristband throughout the duration of the event. Wristbands will be provided only to adults who present tickets for the event and have their IDs checked by a Main Street Program representative.

Retail businesses participating in the event include (temp. licenses required):

2 oh! 2 Salon Suites, 202 W. Main St.

Anthony's 511, 511 E. Main St.

~~Blush Hair Beautique, 207 E. Main St. (Can no longer participate)~~

Bradow Jewelers, 217 E. Main St.

Brown's Shoe Fit Co., 212 E. Main St.

Central Block Kitchen & Designs, 300 E. Main St.

Latte Donatte, 500 E. Main St.

Literatus & Co., 401 E. Main St.

Morgan Ashley-Lynn Photography Studio, 202 S. Third St. (Added)

White Oak Builders, 14 E. Main St.

Retail businesses participating with existing liquor license:

Pine Hill Farm, 200 W. Main St.

The Chic Boutique, 113 E. Main St.

Bars participating in the event include:

Amado Jr.'s, 403 E. Main St.

Local Waters, 109 S. Third St.

Lyons Irish Pub, 201 E. Main St. (Added)

The Drafty Cellar, 110 S. Third St.

Uptown Bar, 416 E. Main St.

All proceeds from the event will be used to support downtown revitalization and beautification projects. For more information, please contact Melissa Lampe, Main Street Program executive director, at 920-342-3623 or email watertownmainstreet@gmail.com.

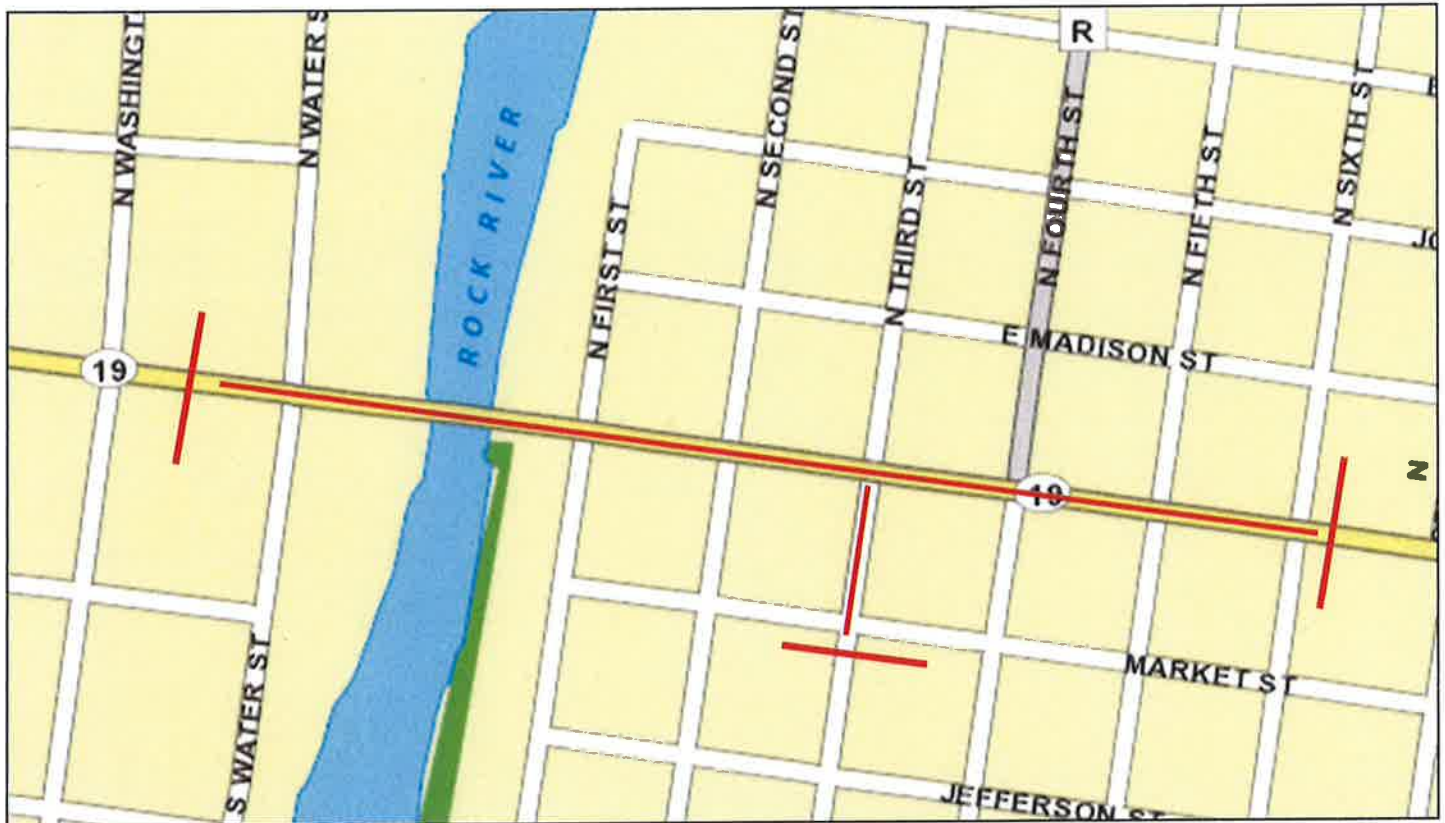
Downtown Watertown Craft Beer Walk

Thursday, July 13, 2023

5-8 p.m.

Presented by the Watertown Main Street Program

Perimeter Boundary



Contact: Melissa Lampe

(920) 342-3623

watertownmainstreet@gmail.com

Application for Temporary Class "B" / "Class B" Retailer's License

Section 12, Item D.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Application Date: 5-31-23
☐ Town ☐ Village ☒ City of Watertown County of _____

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6:00 AM and ending 10:00 P.M. and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Watertown Main St. Program
(b) Address 519 East Main Street Watertown WI 53094
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized April 2000

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President RON Counsell 1319 West Main St Watertown WI
Vice President Kevin Clifford 108 South Sixth St Watertown WI
Secretary Melissa Lampe 519 East Main St Watertown WI
Treasurer Brian Konz 118 West Main St Watertown WI

(g) Name and address of manager or person in charge of affair:
Brian Konz 118 West Main St. Watertown WI.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1 West Main St. Watertown Town Square
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Alcohol on Town Square premises only

3. Name of Event

(a) List name of the event Bentzin Family Town Square - Concert Series
(b) Dates of event June 22-2023 Thursday

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer E. D. Konz
(Signature / Date)

Watertown Main St. Program
(Name of Organization)

Date Filed with Clerk 5-31-2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10Application Date: 6/7/23☐ Town ☐ Village ☒ City of WatertownCounty of Jefferson

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.at the premises described below during a special event beginning 6pm 6/24/23 and ending 6/24/23 9:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Watertown Rotary Club(b) Address PO Box 34 Watertown, WI 53094
(Street) ☐ Town ☐ Village ☐ City(c) Date organized 1923(d) If corporation, give date of incorporation n/a(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Glenn MathewsVice President n/aSecretary Dave LangTreasurer Bill Oswald(g) Name and address of manager or person in charge of affair: Bonnie Nordel
612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1 West Main Street

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: within the perimeter of the Town Square

3. Name of Event

(a) List name of the event Sounds of Summer Concert Series(b) Dates of event June 24th 6pm to 9:30pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer David Lang 6-7-23
(Signature / Date)Watertown Rotary Club
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



CERTIFICATE OF LIABILITY INSURANCE

Section 12, Item E.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Ali Sulita	
	PHONE (A/C, No, Ext): 1-833-3ROTARY E-MAIL ADDRESS: rotary@ajg.com FAX (A/C, No): 630-285-4062	
INSURED All Active US Rotary Clubs & Districts Watertown Rotary Club ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Westchester Surplus Lines Insurance Company	10172
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 899307648

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		G73578917 001	7/1/2022	7/1/2023	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			G73578917 001	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

City of Watertown
106 Jones Street
Watertown, WI 53094

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia L. DeMonte

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2023 ending: 06/30/2024
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } WATERTOWN

County of DODGE Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's P 456103143135404	
FEIN Number 35-2793060	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 450
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 175
TOTAL FEE	\$ 725

Section 12, Item F.

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

ROCK RIVER LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
LA LICATA	DINO	DAVID	W217 N5422 TAYLOR'S WOODS DR, MEN FALLS, WI
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ORCHOLSKI	FRANK	JAMES	1617 E IRVING PL, MILWAUKEE, WI 53202
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ORCHOLSKI	FRANK	JAMES	1617 E IRVING PL, MILWAUKEE, WI 53202
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name THE RIVER TAP Business Phone Number 920-262-0543

2. Address of Premises 1022 N FOURTH ST Post Office & Zip Code WATERTOWN 53098

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

THE ENTIRE 1st FLOOR BAR AREA, THE 1st FLOOR OFFICE, ALL 1st FLOOR STORAGE AREAS, THE ADJACENT 1st FLOOR BANQUET HALL/PARTY ROOM, BASEMENT COOLERS AND ALL THE REMAINING USABLE BASEMENT SPACE.

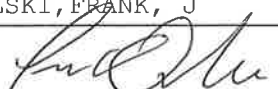
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? WATER TRAP LLC dba RIVERVIEW WATER TRAP

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) ORCHOLSKI, FRANK, J	Title/Member MEMBER/AGENT	Date 05/01/23
Signature 	Phone Number 414-719-2528	Email Address 1022rockriver@gmail

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

June 6, 2023

EXHIBIT A

- * Indicates change in Agent
- ** Indicates Premises change

"CLASS B" MALT AND LIQUOR

Amado Jr's – Amado JR's LLC (Amado Fuentes Jr, Agent)	403 E. Main St.
American Legion Post 189 – American Legion Pitterle-Beaudoin Post #189 (Robert Hamburger, Agent)**	206 S. First St.
Bigg's Bar and Grill – KPP LLC (Karah N Pugh, Agent)**	1217 River Dr.
Bismarck's Main St Bar & Grill -- Craig and Jeff Perschke LLC (Craig A Perschke, Agent)	103/105 E. Main St.
D&J Sports Bar – JDTH (Jerry R Heller, Agent)	215 S. Third St.
	1002 W. Main St.
	1027 N. Fourth St.
Dew Drop Inn – M1027D LLC (Zivko Buzdum, Agent)	200 S. Third St.
DNR's Pour House LLC (Rebecca L Williams, Agent)*	501 N. Fourth St.
Don's Corner Pub – Dons Corner Bar LLC – (Donald A Frank, Agent)	1694 S. Church St.
El Mariachi Mexican Restaurant – El Mariachi Mexican Restaurant II LLC (Mario Hernandez, Agent)	200 N. Second St.
Elias Inn – Powers Inc (Lydia Sobel, Agent)	1500 Bridge St.
Gasthaus – Wade Creek Investments LLC (John Ashworth, Agent)	1512 S. Church St.
Fiesta Las Margaritas – Cresenciana Sanchez (Cresenciana Sanchez, Agent)	814 N. Church St.
Kathy B's LLC (Kathy J Blaeske, Agent)	107 E. Main St.
Kiss My Axe – The Range LLC (Jorge Monterrey, Agent)	1173 N. Fourth St.
Kraemer Wisconsin Cheese Ltd (Richard J Kraemer, Agent)	1413 Oconomowoc Ave.
Lindberg's by the River -- Jeory, Inc. (Josephine Lindberg, Agent)**	
Local Waters – Local Waters LLC (Karah N Pugh, Agent)** (need updated COI)	109 S. Third St.
	111 S. Third St.
Lyons Irish Pub – Lyons Irish Pub LLC, (James L Baade, Agent)	201/203 E. Main St.
Marquardt Village Towne Centre – Moravian Homes Inc (Jennifer K Johnson, Agent)	1045/1035 Hill St.
	1043/1042 Perry St.
Moose Lodge 860 – Watertown Lodge No 830 Loyal Order Of Moose Inc (Thomas J Godfrey, Agent)**	1222 Juneau St.
Plattddeutscher Hall -- Plattddeutscher Hall LLC (Samuel B Stangler, Agent)	115 S. Second St.
River Tap - Rock River LLC (Frank Orcholski, Agent)	1022 N Fourth St.
Rock River Pizza Co. – RMT Restaurants LLC (Randall Trella, Agent)	100 E. Madison St.
Run-Inn Erin's – MEEGI 5 LLC (Erin L Schroeder, Agent)	700 N. Fourth St
Rose Garden & Pizzeria – Sarasota Inc (Fatmir Suloja, Agent)	500 Bernard St.
Rusty Nail – J&B Rusty Nail LLC (Betty J Schoechert, Agent)	625 N. Church St.
Silver Eagle Saloon – Silver Eagle Saloon LLC (Kathy S Profit, Agent)	207 S. Second St.
Maria's Mexican Restaurant – El Tamaulipeco, LLC (Luis Saldivar, Agent)	311 S. First St.
The Drafty Cellar – The Drafty Cellar LLC (Joshua J Mueller, Agent)	110 S. Third St.
The Firecracker Pub – KM Carlin LLC (Kenneth Carlin, Agent)	516 E. Main St.
The Topsy Goose – The Topsy Goose LLC (Karah N Pugh, Agent)	601 N. Second St.
Turner Hall -- Watertown Gymnastic Association Inc (Sheldon S Stangler, Agent) *	301 S. Fourth St.
Uptown Bar – Uptown of Watertown LLC (Nicole M Smith, Agent)	416 E. Main St.
Watertown Bowl 18 – Watertown Bowl Inc (Diane K Mallow, Agent)	102 W. Cady St.
Watertown Bowl North – Watertown Bowl Inc (Diane K Mallow, Agent)	766 N. Church St.
Watertown Country Club (Christopher J Giese, Agent)	1340 N. Water St.
Watertown Elks Lodge – BPO of the Elks of the USA (Annette Regele, Agent)	117 N. First St.
Yangers Pub – Yang & Yang (Cheng Yang & Xao Yang, Agents)	300 N. Fourth St.

CLASS "A" MALT

Section 12, Item G.

Dollar General Store #6887 – Dolgencorp LLC (Kelli Van Bendegom, Agent)* Has not turned in proper agent certification	105 S. Eighth St.
Sherry Gas LLC (Gurpreet Singh Bajwa, Agent)	1000 S. Third St.
Speedway #4178 – Speedway LLC (Kevin J Conley, Agent)	104 N. Church St.
Walgreens #05136 – Walgreen Co (Krystle Armentrout, Agent)*	301W. Main St.

"CLASS A" LIQUOR

The Chic Boutique – Amber Smith (Amber K Smith, Agent)	113 E. Main St.
--	-----------------

CLASS "B" MALT

Harvest Market – Watertown Medical Center LLC (Charles K Jilek, Agent)	125 Hospital Dr.
Phil's Pizza Palace – Phil's Pizza Palace Inc (Heidi K Theder, Agent)	112 S. Second St.
Sake House – Sake House Watertown LLC (Wei Wei Chen, Agent)	1506 S. Church St.

"CLASS C" WINE

Domani Salon & Spa – Domani Salon & Spa LLC (Tricia J Voigt, Agent)	1149C Boughton St.
Harvest Market – Watertown Medical Center LLC (Charles K Jilek, Agent)	125 Hospital Dr.
Sake House – Sake House Watertown LLC (Wei Wei Chen, Agent)	1506 S. Church St.
Watertown Archers – Watertown Archers Inc (Cristopher M Harris, Agent)	214 ½ Market St

"CLASS A" MALT AND LIQUOR

BP – A One Oil LLC (Rajwinder Singh, Agent)	821 N. Church St.
Aldi #26 – Aldi Inc. (Wisconsin) (Megan Turnes, Agent)	1520 S. Church St.
Bajwa Gas LLC (Gurpreet Singh Bajwa, Agent)	1429 E. Main St.
Church Street Shell LLC (Inderjeet Singh, Agent)	423 S. Church St.
Draeger's Floral – Draeger's Floral LLC (Julianne T Wedl, Agent)	616 E. Main St.
Justmann's Liquor – Sheetal LLC (Arvinder, Khasria, Agent)*	200 S. Fourth St.
Kwik Trip 354 – Kwik Trip Inc (Linda K. Lippens, Agent)	1731 S. Church St.
Kwik Trip 658 – Kwik Trip Inc (Anne M Swisher, Agent)	900 W. Main St.
Kwik Trip 444 – Kwik Trip Inc (Kyle J Kunert, Agent)	1184 N. Fourth St.
Mercadito La Rosita – La Rosita of Watertown LLC (Alondra V Perez, Agent)	309 S. Third St.
Pick N Save #888 -- Mega Marts LLC (Erin M Davison, Agent)	624 S. Church St.
Pine Hill Sustainable Farm LLC (Jacalyn Phillips, Agent)	200 W. Main St.
Walmart #1776 -- Wal-Mart Stores East LP (Michael Rupnow, Agent)	1901 Market Way
Watertown BP Mart – PNJ Enterprises LLC (Gurprit S Brar, Agent)	330 Summit Ave.
Watertown Piggly Wiggly – Christian Brothers of Watertown LLC (Brian A Wohlfeil, Agent)	1330 Memorial Dr.

PREMISES CHANGE **

American Legion Post 189	<u>From:</u> 1st floor of 2-story brick building with basement storage <u>To:</u> First floor of 2-story building with basement. Also storage area in detached shed behind said building.
Lindberg's by the River	<u>From:</u> 1st floor of brick building <u>To:</u> one story brick bldg with 2 dining rooms, 2 bars and a lounge area
Bigg's Bar and Grill	<u>From:</u> Entire upper level of building, bar/dining area, lower level used for small groups and storage. <u>To:</u> The entire building upper level: kitchen, dining area, bar area, lower level: party room, back storage, walk in cooler
Local Waters	<u>From:</u> 11am-11pm premises to include City owned parking lot directly behind Local Waters that will be fully enclosed

Moose Lodge 860

To: All of 109 S Third St, Basement – storage/cooler, Main level – bar area, patio/access front; All of 111 S Third St, Mail level – seating, Lower level – s
(These addresses are connected by a conjoining door)
From: Entire building
To: All of building bar room and dining room. Also outside patio 20x40 fenced in area.

Section 12, Item G.

Respectfully submitted,

Megan Dunneisen, City Clerk



Office of the
Clerk
106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

June 6, 2023

EXHIBIT “B”

The following have made applications for secondhand dealer licenses for the licensing year of July 1, 2023 through for the year ending June 30, 2024:

Bradow Jewelers, 217 E. Main St.(Paul Bradow)	Secondhand Jewelry
Gamestop, 1905 Market Way Ste. K (Diana Saadeh-Jajeh)	Secondhand Article
Watertown Trade & Auctions, 204 N. Water St. (Chad Haase)	Secondhand Article Secondhand Jewelry
Watertown Gold & Trade, 1402 S. Church St. (Kevin Mitchell)	Secondhand Article Secondhand Jewelry
A to Z Vendors Market, 320 Summit Ave. Ste. A (Jett Kolodzne-Nehls)	Secondhand

Not submitted as of 06-15-2023

ecoATM LLC, 1901 Market Way (Hunter Bjorkman)	Secondhand Article
ecoATM LLC, 624 S. Church St. (Hunter Bjorkman)	Secondhand Article

Respectfully submitted,

Megan Dunneisen, City Clerk

TO ADOPT THE PLANNED UNIT DEVELOPMENT (PUD) – GENERAL DEVELOPMENT PLAN (GDP) UNDER SECTION 550-152 FOR AREAS A-D, C(b), G, H, AND I OF BIELINSKI HUNTER OAKS DEVELOPMENT (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007)

Sponsor: Mayor McFarland
From: Plan Commission (Positive Recommendation)

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. The following flexibilities have been identified by the City of Watertown Plan Commission in regards to the Bielinski Hunter Oaks Planned Unit Development – General Development Plan:

* * *

Within areas A-D, B and C(b):

1. Minimum Lot Area requirements shall be reduced from 4,350 sq. ft. per dwelling unit to 2,600 sq. ft. per dwelling unit.
2. Minimum Street Yard requirements shall be reduced from 40 ft. to 25 ft.
3. All roadways will be private with a minimum width of 27 ft. and a maximum width of 30 ft.

* * *

SECTION 2. The following conditions have been identified by the City of Watertown Plan Commission & Site Plan Review Committee in regards to the Planned Unit Development – General Development Plan & Precise Implementation Plan for 704 West Madison Street:

* * *

1. Bielinski Homes shall cause the dedication of the Neighborhood Park (Area I) and Pond Area (Area K) to the City of Watertown along with the dedication of the required rights-of-way which will be further defined in the Developer's Agreement for the Single-Family H2-PH1.
2. Bielinski Homes shall not be required to improve nor pay for the improvement of the Neighborhood Park (Area I) more than would be required by City ordinance under "Parkland" dedication. Bielinski Homes shall make improvements to the +/- 300' of rights-of-way located in Area H2-2 (Phase 1) prior to park & pond dedication. Improvements would include but not be limited to grading, utility installation, asphalt roads and sidewalks. Any improvement needed for future phases of the Hunter Oaks Neighborhood will be addressed at the time the Precise implementation Plan for that area is approved and development of aid area occurs.

* * *

SECTION 3. The Common Council of the City of Watertown approves the Bielinski Hunter Oaks General Development Plan, inclusive of full and continuous compliance with the submittal documents, the list of flexibilities and conditions provided in the submittal, and with any conditions identified by City Staff and the Plan Commission

SECTION 4.

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed

Section 13, Item A.

SECTION 5.

This ordinance shall take effect and be in force the day after its passage and publication.

DATE:				
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
VACANT				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED _____

CITY CLERK

APPROVED _____

MAYOR

**RESOLUTION FOR
A BUDGET AMENDMENT TO INCREASE INTEREST-INVESTMENTS
ACCOUNT #05-48-11-10 BY \$18,500 AND INCREASE BRIDGE REPAIRS
RESERVE ACCOUNT #05-58-11-40 BY \$18,500 FOR PROFESSIONAL
DESIGN SERVICES WITH MEAD & HUNT**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the basement of 2 E. Main Street encroaches into the public right-of-way and is in conflict with the 2024 design of the Main Street (Cole Memorial) Bridge eastern abutment; and,

WHEREAS, the City has contracted with Mead & Hunt for structural engineering services to determine if the basement encroachment is critical to the stability of 2 E. Main Street; and,

WHEREAS, Mead & Hunt has determined that the basement encroachment is not critical to the stability of 2 E. Main Street; and,

WHEREAS, Mead & Hunt has determined that the removal of the basement encroachment and subsequent excavation for the conflicting eastern bridge abutment results in a high probability of undermining the foundation of 2 E. Main Street; and,

WHEREAS, underpinning at 2 E. Main Street is required to mitigate the high probability of undermining the building foundation; and,

WHEREAS, the quote to prepare the design and construction documents is \$96,240.00; and,

WHEREAS, this work is not in the 2023 budget; and,

WHEREASE, the quote to perform bidding services and construction administration services is \$21,894.00 and \$121,853.00 respectively; and,

WHEREAS, funding for bidding services and construction administration services with Mead & Hunt will be requested in the 2024 budget; and,

WHEREAS, the Finance Department and Engineering Division are requesting an increase in the Interest-Investments Account [05-48-11-10] in the amount of \$18,500 and an increase in the Bridge Repairs Reserve Account [05-58-11-40] in the amount of \$18,500 in the 2023 Budget to fully fund design and construction document work to be performed by Mead & Hunt; and

WHEREAS, this budget amendment requires a resolution be adopted by the Common Council; and,

WHEREAS, the Finance Committee has considered this budget amendment and recommends the adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the budget amount of Interest-Investments (account #05-48-11-10) be increased in the amount of \$18,500.00 and that the budget amount of Bridge Repairs Reserve (account #05-58-11-40) be increased in the amount of \$18,500.00 for the 2023 budget year.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED June 20, 2023

CITY CLERK

APPROVED June 20, 2023

MAYOR

**RESOLUTION TO
APPROVE TWO ADDITIONAL MONITORING WELLS ON
WATERTOWN MUNICIPAL AIRPORT PROPERTY**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, The Wisconsin Department of Natural Resources (WDNR) is requesting that Johnson Controls place two additional monitoring wells on Watertown Municipal Airport property the purpose of the wells to monitor shallow groundwater contamination associated with the former Johnson Controls building at 1007 S. Twelfth Street; and,

WHEREAS, Monitoring wells are placed for public safety purposes to monitor contaminants that are harmful to public health; and,

WHEREAS, WDNR’s request for two additional monitoring wells has been reviewed by the Public Works Commission and it recommends that the two additional monitoring wells on airport property be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to approve adding two additional monitoring wells on Watertown Municipal Airport property to monitor shallow groundwater contamination associated with the former Johnson Controls building at 1007 S. Twelfth Street.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED June 20, 2023

CITY CLERK

APPROVED June 20, 2023

MAYOR

**RESOLUTION TO TRANSFER
UP TO 58.996 ACRES OF LAND FROM THE WASTEWATER
DEPARTMENT TO GENERAL CITY FUND**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION AND
PLAN COMMISSION POSITIVE RECOMMENDATION**

WHEREAS, on or about July 31, 2020 the Wastewater Utility closed on the purchase of two parcels comprising of approximately 172.45 acres of land for \$1,900,000; and,

WHEREAS, included in the purchase of land was PIN 291-0815-0831-000 comprised of 169.418 acres of land (hereinafter the “Parcel”); and,

WHEREAS, of the funds used to purchase the land \$650,000 was unrestricted funds from the Wastewater Department’s account # 02-01-12-60, which means that approximately 58.996 acres of the land was purchased with unrestricted funds; and,

WHEREAS, the City is interested in pursuing development opportunities with the land that is not currently used for water quality trading and was purchased with unrestricted funds by the Wastewater Department.

WHEREAS, the City believes that approximately 58.996 acres would provide substantial opportunity for the creation of three to four industrial parcels or a substantial number of residential properties for the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the proper City Officials be and are hereby authorized to obtain a CSM for the purposes of dividing PIN 291-0815-0831-000 into two separate parcels, one of which would be suitable for development and shall substantially comply with the draft attached hereto as Exhibit A. One of the parcels may be up to 58.996 acres and the second parcel shall be the remaining portion of the Parcel.

BE IT FURTHER RESOLVED, that the proper City Officials may then divide the parcels accordingly and transfer the smaller of the two parcels from the Wastewater Utility to the City of Watertown. The City of Watertown shall pay for the CSM and any associated costs with dividing the parcels or transferring the parcel from the Wastewater Utility to the City of Watertown from account # 60-51-05-18 Supplies. The City of Watertown shall not be obligated to pay any additional amount to the Wastewater Utility for the transfer.

BE IT FURTHER RESOLVED, that upon the City receiving the parcel from the Wastewater Utility the proper City Officials are instructed to begin marketing the newly created parcel for sale and development or may submit a Request for Proposal regarding the development and sale of the newly created parcel.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED June 20, 2023

CITY CLERK

APPROVED June 20, 2023

MAYOR



Parcels



THE CITY OF
WATERTOWN
Cape Breton Regional Municipality

City of Watertown Geographic Information System

Scale: 1 inch = 340 feet Printed on: March 20, 2023

SCALE BAR = 1" Author: Private User

DISCLAIMER: This map is not a substitute for an official title survey or similar investigation. The accuracy of this map is limited to the accuracy of the source data from which it was derived.

