



COMMON COUNCIL MEETING - AMENDED AGENDA

TUESDAY, MARCH 07, 2023 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122
Access Code: 153-925-469 or <https://www.gotomeet.me/EMcFarland>*

*All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page:
<https://www.youtube.com/c/WatertownTV>*

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Meeting minutes from February 20, 2023

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. REPORTS

A. Plan Commission minutes from November 14, 2022

B. Site Plan Review minutes from December 12, 2022

C. Plan Commission minutes from December 12, 2022

D. Site Plan Review minutes from January 23, 2023

E. Plan Commission minutes from January 23, 2023

F. Library Board of Trustees meeting minutes from January 12, 2023

G. Site Plan Review minutes from February 13, 2023

H. Plan Commission minutes from February 13, 2023

I. Library Board of Trustees meeting minutes from February 9, 2023

J. Public Works Commission meeting minutes from February 28, 2023

K. Airport Minutes from February 8, 2023

7. COMMUNICATION & RECOMMENDATIONS

8. NEW BUSINESS

A. Appointment of Election Inspector

9. ACCOUNTS PAYABLE

A. Accounts Payable

10. MISCELLANEOUS BUSINESS

A. Payroll Summary - February 8-21, 2023

11. RESOLUTIONS

- A. Exh. 9491 - Resolution to authorize the Issuance and Sale of \$3,995,000 General Obligation Promissory Notes (Sponsor: Mayor Emily McFarland)
- B. Exh. 9492 - Resolution to award 2023 Pavement Marking Contract #1-23 to Century Fence Co. for \$26,254.00 (Sponsor: Ald Wetzel From: Public Works Commission)
- C. Exh. 9493- Resolution to award 2023 Rout & Crack Sealing Contract #2-23 to Thunder Road LLC for \$75,448.50 (Sponsor: Ald Wetzel From: Public Works Commission)
- D. Exh. 9494 - Resolution to award 2023 Seal Coating Contract #3-23 to Scott Construction, Inc. for \$66,750.00 (Sponsor: Ald Wetzel From: Public Works Commission)
- E. Exh. 9495 - Resolution to award 2023 Street and Utility Reconstruction Contract #4-23 to Dorner Inc. for \$2,354,426.41 (Sponsor: Ald Wetzel From: Public Works Commission)
- F. Exh. 9496 - Resolution to award 2023 Storm Sewer Cleaning and Televising Contract #5-23 to Green Bay Pipe & TV, LLC for \$192,062.25 (Sponsor: Ald Wetzel From: Public Works Commission)
- G. Exh. 9497 - Resolution to award 2023 Bituminous Surfacing Contract #6-23 to Payne & Dolan, Inc. for \$293,088.40 (Sponsor: Ald Wetzel From: Public Works Commission)
- H. Exh. 9498 - Resolution to award 2023 Utility & Street Reconstruction Contract #8-23 to Forest Landscaping & Construction, Inc. for \$559,080.00 (Sponsor: Ald Wetzel From: Public Works Commission)
- I. Exh. 9499- Resolution to award 2023 N Fourth Street Watermain Improvements Project Contract to Forest Landscaping & Construction, Inc. for \$853,260.00 (Sponsor: Ald Wetzel From: Public Works Commission)

12. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

13. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@cityofwatertown.org, or by phone 920-262-4006.

“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”

**Common Council Minutes
Monday February 20, 2023**

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Monday February 20, 2023. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Ruetten, Licht, Schmid, Wetzel and Romlein. Absent: Ald. Bartz and Smith. City staff present: City Attorney Steven T. Chesebro, Fire Chief Travis Teesh, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Health Officer Carol Quest, and City Clerk Megan Dunneisen. Virtually attending was Assistant Engineer Andrew Beyer.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, February 7, 2023. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: A. Plan Commission Minutes from November 14, 2022, Transit meeting minutes from December 12, 2022, Site Plan Review Minutes from December 12, 2022, Plan Commission Minutes from December 12, 2022, Site Plan Review Minutes from January 23, 2023, Plan Commission Minutes from January 23, 2023, Finance Committee minutes from January 23, 2023, Public Welfare and Safety meeting minutes from February 1, 2023, Tourism meeting minutes from February 9, 2023, Public Works Commission meeting minutes from February 14, 2023.

COMMUNICATIONS & RECOMMENDATIONS

McFarland gave employee recognition to Julia Paulowske with the Police Department for five years, Nora Achilli with the Police Department for ten years, Jodi Buska with the Water Department for ten years, Brad Fox with the Fire Department for fifteen years, Kim Hiller with the Health Department for twenty-five years, and Mark Faltersack with the Park Department for thirty-five years. Health Officer Carol Quest also gave recognition to Kim Hiller.

Assistant Engineer, Andrew Beyer, and Mayor McFarland gave an update on the Main Street Bridge repair. Media Director, Lisa Famularo, gave information on the sunseting of TextMyGov due to low participation. Hopes are to use a different avenue in the future.

Town Square Status Update and the Watertown Fire Department January Report were also discussed.

NEW BUSINESS

Ald. Romlein moved appoint Jim Freres and Steve Jones to the Zoning Board of Appeals for three-year terms ending February 2026, seconded by Ald. Ruetten, and carried by unanimous voice vote.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Romlein moved to pay all certified accounts, seconded by Ald. Wetzel, and carried by roll call vote: Yes-7; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Payroll Summary for January 25, 2023 – February 7, 2023 and Cash and Investments for January 31, 2023 were presented.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9479 - Resolution to Allocate Fund 12 (Riverfest Funds) to Watertown Riverfest Inc (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Ruetten moved to adopt resolution 9479 as presented, seconded by Ald. Licht. Resolution has returned to council for housekeeping clarity. Motion carried by roll call vote: Yes-6; No-0; Abstain-1 (Lampe).

Exh. 9486 - Resolution to approve transit system (taxi service) fare changes effective April 1, 2023 (Sponsor: Mayor McFarland From: Finance Committee). Ald. Licht moved to adopt resolution 9486, seconded by Ald. Davis and carried by roll call vote: Yes-7; No-0; Abstain-0.

Exh. 9487 - Resolution to submit Urban Nonpoint Source & Storm Water Management Construction Grant for 2023 Annual Street & Utility Program Stormwater Improvements (Sponsor: Mayor McFarland From: Finance Committee). Ald. Ruetten moved to adopt resolution 9487, seconded by Ald. Lampe and carried by unanimous voice vote.

Exh. 9488 - Resolution to submit Urban Nonpoint Source & Storm Water Management Construction Grant for biofilter construction at Yardwaste Site (Sponsor: Mayor McFarland From: Finance Committee). Ald. Wetzel moved to adopt resolution 9488, seconded by Ald. Romlein and carried by unanimous voice vote.

Exh. 9489 - Resolution to submit Vibrant Spaces Grant for downtown alley infrastructure improvements (Sponsor: Mayor McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9489, seconded by Ald. Lampe and carried by roll call vote: Yes-7; No-0; Abstain-0.

Exh. 9490 - Resolution to Enter into the Supplemental Letter Agreement for Professional Services Between the City of Watertown and Short Elliott Hendrickson Inc. (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Ruetten moved to adopt resolution 9490, seconded by Ald. Lampe. Resolution for new Fire Station Design. Motion carried by roll call vote: Yes-7; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Wetzel moved to adjourn, seconded by Ald. Schmid, and carried by unanimous voice vote at 7:21 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

**PLAN COMMISSION
November 14, 2022**

The Plan Commission met on the above date at 4:30 p.m. in lower-level room 0041 of the Municipal Building.

The following members were present: Mayor Emily McFarland (Chair), Jaynellen Holloway (Director of Public Works/City Engineer), Nick Krueger and James Romlein (Recording Secretary).

Others present: Steven T. Chesebro (City Attorney)

Others online: Ms. Sonja Kruesel joined the meeting in progress.

Citizens Present: Vicente Flores-Martinez, Summer Coley

1. CALL TO ORDER

Mayor McFarland opened the Commission meeting at 4:30 p.m.

2. APPROVAL OF MINUTES

A. Plan Commission minutes dated October 24, 2022

Motion by Krueger to accept, second by Holloway

Ms. Sonja Kruesel joined
Unanimous by voice vote.

3. BUSINESS

**A. Conduct public hearing: 205 S. Third Street – Conditional Use Permit (CUP) request for Indoor commercial entertainment under Sections 550-34B(2)(f) and 550-52H
205 S. Third Street – Indoor Commercial Entertainment CUP**

Background:

Summer Coley, applicant, and Dan Rahfaltd, property owner, are proposing to operate a 24-hour fitness gym at 205 S. Third Street. 205 S. Third Street is zoned Central Business (CB).

Mayor McFarland opened the public hearing, called for citizen comments and when hearing none, closed the public hearing and opened the associated action item.

B. 205 S. Third Street – Conditional Use Permit (CUP) request for Indoor commercial entertainment under Sections 550-34B(2)(f) and 550-52H

Mayor McFarland introduced the packet materials, advised Ms. Sonja Kruesel (online) that the owner was present in the room and asked for her description and considerations of the matter.

Ms. Kruesel provided a summary of the following information:

Relevant Information:

The following information has been identified by the City of Watertown as pertinent to this action:

1. Under Section § 550-34B(2)(f)
 - (2) Principal land uses permitted as conditional use (per § 550-45B):
 - (a) Clear-cutting.

- (b) Indoor institutional.
 - (c) Outdoor institutional.
 - (d) Institutional residential.
 - (e) In-vehicle sales or service.
 - (f) Indoor commercial entertainment.
 - (g) Outdoor commercial entertainment.
 - (h) Commercial indoor lodging.
 - (i) Bed-and-breakfast establishments.
 - (j) Group day-care center (nine or more children).[1]
- [1]Editor’s Note: Former Subsection B(2)(k), Boardinghouse, which immediately followed, was repealed 6-19-2018 by Ord. No. 18-4.
- (k)Central business apartments (greater than 12 dwelling units).
[Added 6-1-2021 by Ord. No. 21-24]

2. Under Section § 550-52H:

H. Indoor commercial entertainment. Description: Indoor commercial entertainment land uses include all land uses which provide entertainment services entirely within an enclosed building. Such activities often have operating hours which extend significantly later than most other commercial land uses. Examples of such land uses include restaurants, taverns, theaters, health or fitness centers, all forms of training studios (dance, art, martial arts, etc.), small-scale alcoholic beverage production, bowling alleys, arcades, roller rinks, and pool halls.

(1) Regulations:

- (a) If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet, or as far as possible, of a residentially zoned property.
- (b) Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting residentially zoned property (see § 550-99).
- (2) Parking requirements. One space per every three patron seats or lockers (whichever is greater) or one space per three persons at the maximum capacity of the establishment (whichever is greater).

Decision:

Under 2017 Wisconsin Act 67:
62.23 (7) (de) Conditional use permits.

1. In this paragraph:

- a. *“Conditional use” means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a city, but does not include a variance.*
- b. *“Substantial evidence” means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.*

- 2. a. *If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the city ordinance or those imposed by the city zoning board, the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.*

- b. *The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit's duration, transfer, or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city's decision to approve or deny the permit must be supported by substantial evidence.*
- 3. *Upon receipt of a conditional use permit application and following publication in the city of a class 2 notice under ch. 985, the city shall hold a public hearing on the application.*
- 4. *Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the city may impose conditions such as the permit's duration, transfer, or renewal, in addition to any other conditions specified in the zoning ordinance or by the city zoning board.*

Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
	Yes	No	Yes	No	Yes	No
<i>If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet,</i>	Yes	No	Yes	No	Yes	No

Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
	Yes	No	Yes	No	Yes	No
<i>Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting</i>	Yes	No	Yes	No	Yes	No

Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
	Yes	No	Yes	No	Yes	No
<i>One space per every three patron seats or lockers (whichever is greater) or one space per three persons at the maximum capacity of the</i>	Yes	No	Yes	No	Yes	No

If Plan Commission answers "no" to the last of the questions, above, the CU permit must be denied. Otherwise, proceed to the condition of approval.

- 5. *If a city denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in par. (e) 10*

Recommendation:

Review and Approve 205 S. Third Street – Conditional Use Permit (CUP) request for Indoor commercial entertainment under Sections 550-34B(2)(f) and 550-52H

Mayor McFarland asked for questions of the applicant or questions in general.

A brief discussion on the nature of the recommended action followed.

**Motion for approval as recommended by Romlein, Second by Krueger
Unanimous by voice vote.**

C. 771 N. Church Street – Review of Conditional Use Permit request for exterior storage under Section 550-109D – location of dumpster

Mayor McFarland opened the item and called for Ms. Kruesel for her review and considerations of the matter.

Sonja Kruesel provided the following information:

The Planning Commission already approved the conditional use permit for the restaurant itself at this location, and this item is returning to clarify the dumpster location. Dumpsters are not allowed within the street yard or the front yard of the building. The property lines on the north side of the building do not allow a dumpster to be located there. Therefore, the dumpster would have to be placed on the south side of the building.

The dumpster cannot be placed at the very southern portion of the property, however it could be placed behind the line that runs parallel to the to the front of the building with the street. The dumpster should then be surrounded by a fence and gate. In addition, where there's planting space available, some really simple evergreens should be installed to provide some additional screening.

Motion was made by Jaynellen Holloway and seconded by Nick Krueger to approve the conditional use permit with the conditions that the dumpster is behind the front facing part of the building and is enclosed and screened properly.

Motion unanimously approved.

Ms. Kruesel exited the meeting.

6. Review and take action: Parcel Number 291-0815-0624-004 (5.340 acres) - Discuss sale of land proposal from BASO Gas Products LLC

Mayor McFarland opened the item and asked City Attorney to provide the setup information.

Attorney Steven T. Chesebro summarized the following information:

Parcel No. 291-0815-0624-004 (5.34 Acres)

Background:

The City has received a request for the City to consider selling Parcel No. 291-0815-0624-004. The parcel is located on E. Horseshoe Rd. immediately south of the BASO Gas Products building and includes approximately 5.34 acres. The lot currently has a Right of First Refusal which permits BASO Gas Products to purchase the building for \$10.00 or \$10.00 more than any offer the City intends to accept provided BASO Gas Products enters into a development agreement for the parcel within 180 days of purchasing the property. The Right of First Refusal is set to expire in July 2024. Development of the property under the development agreement would likely require

completing the development within about 2 (two) years of entering into the development agreement.

Relevant Information:

The land is zoned Planned Industrial and as it is currently vacant land could be developed for any of the following purposes such as cultivation, selective cutting, passive outdoor public recreation, active outdoor public recreation, indoor institutional, public services and utilities, office, personal or professional services, indoor maintenance service, indoor storage or wholesaling, light industrial and several other potential uses under a conditional use permit. At this time, the City does not have any plans for use of the parcel, beyond transferring it to private parties for development. The City has not received any offers or interest in developing the parcel, except limited discussions from BASO Gas Products about potential future development of the lot. The City of Watertown's policies require Plan Commission approve the sale or listing of any real estate prior to the City entering into such an agreement.

Recommendation:

Approve the land to be eligible for sale.

A map of the area was opened and the specific of the property were discussed

The use of the property options and purchase options were discussed along with the right of first refusal were further examined a consensus was developed to support the recommended action.

Motion by Holloway to approve the recommendation, second by Krueger.

It was noted that the land sale would be an action by the finance committee.

Mayor McFarland called for any other discussion, hearing none, called the question. Unanimous by voice vote.

Mayor McFarland call for a motion to adjourn.

Motion to Adjourn by Romlein, Second by Holloway
Meeting closed at 4:52 p.m.

Respectfully Submitted,
James W. Romlein Sr. PE
Recording Secretary

Note: These meeting notes are uncorrected, and any corrections made will thereto be noted in the proceedings at which these minutes are approved.

**SITE PLAN REVIEW COMMITTEE
December 12, 2022**

Section 6, Item B.

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes, Ben Olsen, Kristine Butteris, Mike Zitelman, Maureen McBroom, Anthony Rauterberg, and Stacy Winkelman. Also in attendance were Nikki Zimmerman, Sonja Kruesel of Vandewalle & Associates, Stephanie Pirkel, and Kyle Pirkel.

1. Call to Order

The meeting was called to order by Acting Chairperson Sonja Kruesel.

2. Review and approve Site Plan Review Committee Minutes Dated November 14, 2022

Motion was made by Anthony Rauterberg and seconded by Stacy Winkelman to approve the November 14, 2022 Site Plan Review minutes as submitted. Unanimously approved.

3. Review and take action: 208 S. Third Street – Rage rooms, arcade, escape rooms

Kyle and Stephanie Pirkel were present to discuss the proposed use of rage rooms, arcade equipment, and a paint splatter room with the potential for escape rooms at some point in the future. There will not be alcohol allowed on site.

The following was presented by city staff:

Fire:	A Knox Box will be required. An inspection will be required prior to opening. If escape rooms are implemented in the future, the Fire Department should be contacted to discuss the sprinkler system requirements associated with that use.
Police:	Verified the hours of operation. The applicants stated they will be done by 10 p.m. on Friday and Saturday and no later than 7 p.m. on Sunday.
Building:	If any structural work is being completed, architectural plans will need to be submitted.
Street:	Asked about the disposal of the wrecked equipment. The applicants stated the company they will be using will be a private company. Whatever can be recycled will be and whatever cannot, will be placed in the garbage.
Stormwater/Engineering:	If there is ever any work that occurs on the exterior of the property, be sure to check in with these departments (Stormwater and Engineering).
Zoning:	The current zoning is CB, Central Business and this will require a conditional use permit approval by the Plan Commission. This item is going before the Plan Commission on this same date (December 12 th).

Motion was made by Maureen McBroom and seconded by Kristine Butteris to recommend approval to the Plan Commission for this item as submitted with the following conditions:

- A) Knox Box shall be installed on the building.
- B) Inspection will have to be completed by the Fire Department before the business opens.
- C) Ensure any structural alterations or signage is discussed with the Building, Safety & Zoning Department.
- D) Hours of operation shall stay within the compliance of the Police Department.
- E) Discuss the sprinkler system with the Fire Department at the time the escape rooms are installed.

Unanimously approved.

4. Adjournment

Motion was made by Kristine Butteris and seconded by Stacy Winkelman to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

The Plan Commission met on the above date at 4:30 p.m. in the Council Chambers, second floor of the Municipal Building.

The following members were present: Mayor Emily McFarland (Chair), Jaynellen Holloway (Director of Public Works/City Engineer), Nick Krueger, Brian Konz, Brian Zirbes, Alyse Talaga, Sonya Kruesel, and James Romlein (Recording Secretary).

Citizens Present: Mark Tomashek, Ruth Mack, Stephanie Bartz, Kyle with Stephanie Pirkel, and Chris Leisure.

1. **Call to order**

Mayor McFarland opened the meeting at 4:31 and introduced the new technology to the members.

Mayor McFarland introduced Brian Zirbes as a new member of the Commission and our new Zoning Administrator. He provided an overview of his family, employment history, and expressed delight with the welcoming staff and the community.

2. **Review and take action: Site Plan Review minutes dated November 14, 2022**

Motion to approve Konz, Second by Holloway, no discussion
Unanimous by voice vote.

3. **Business**

A. **Conduct public hearing: 208 S. Third Street – Conditional Use Permit (CUP) request for Indoor commercial entertainment under Sections 550-34B(2)(f) and 550-52H**

Background:

Stephanie & Kyle Pirkel, applicant, and Loeb and Company, LLP, property owner, are proposing to operate rage rooms, an arcade, splatter painting, and escape rooms at 208 S. Third Street. 208 S. Third Street is zoned Central Business (CB).

Mayor McFarland opened the public hearing, invited any interested parties wishing to comment to approach the microphone and speak. After no one spoke, the Mayor closed the public meeting.

B. **Review and take action: 208 S. Third Street – Conditional Use Permit (CUP) request for Indoor commercial entertainment under Sections 550-34B(2)(f) and 550-52H**

The following information has been identified as pertinent to this action and was summarized by Sonya Kruesel.

A summary of the applicant's business deployment stages was provided as well as a summary of the legislative track and departmental approvals received, future submittal requirements based on future plans and other matters.

a. Under Section § 550-34B(2)(f)

(2) *Principal land uses permitted as conditional use (per § 550-45B):*

(a) *Clear-cutting.*

(b) *Indoor institutional.*

(c) *Outdoor institutional.*

(d) *Institutional residential.*

(e) *In-vehicle sales or service.*

(f) Indoor commercial entertainment.

(g) *Outdoor commercial entertainment.*

(h) *Commercial indoor lodging.*

(i) *Bed-and-breakfast establishments.*

(j) *Group day-care center (nine or more children).[1]*

[1]Editor’s Note: Former Subsection B(2)(k), Boardinghouse, which immediately fo
repealed 6-19-2018 by Ord. No. 18-4.
(k)Central business apartments (greater than 12 dwelling units).
[Added 6-1-2021 by Ord. No. 21-24]

b. Under Section § 550-52H:

H. *Indoor commercial entertainment. Description: Indoor commercial entertainment land uses include all land uses which provide entertainment services entirely within an enclosed building. Such activities often have operating hours which extend significantly later than most other commercial land uses. Examples of such land uses include restaurants, taverns, theaters, health or fitness centers, all forms of training studios (dance, art, martial arts, etc.), small-scale alcoholic beverage production, bowling alleys, arcades, roller rinks, and pool halls.*

(1) *Regulations:*

(a) *If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet, or as far as possible, of a residentially zoned property.*

(b) *Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting residentially zoned property (see § 550-99).*

(2) *Parking requirements. One space per every three patron seats or lockers (whichever is greater) or one space per three persons at the maximum capacity of the establishment (whichever is greater).*

Decision:

Under 2017 Wisconsin Act 67:

62.23 (7) (de) *Conditional use permits.*

1. *In this paragraph:*

a. *“Conditional use” means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a city, but does not include a variance.*

b. *“Substantial evidence” means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.*

2. a. *If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the city ordinance or those imposed by the city zoning board, the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.*

b. *The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit’s duration, transfer, or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city’s decision to approve or deny the permit must be supported by substantial evidence.*

i. *Upon receipt of a conditional use permit application and following publication in the city of a class 2 notice under ch. 985, the city shall hold a public hearing on the application.*

4. *Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the city may impose conditions such as the permit’s*

Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
	Yes	No	Yes	No	Yes	No
<i>If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet, or as far as possible, of a residentially zoned property</i>	Yes	No	Yes	No	Yes	No

If Plan Commission answers "no" to the last of the questions, above, the CU permit must be denied.

Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
	Yes	No	Yes	No	Yes	No
<i>Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting residentially zoned property (see § 550-99).</i>	Yes	No	Yes	No	Yes	No

If Plan Commission answers "no" to the last of the questions, above, the CU permit must be denied.

Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
	Yes	No	Yes	No	Yes	No
<i>One space per every three patron seats or lockers (whichever is greater) or one space per three persons at the maximum capacity of the establishment (whichever is greater).</i>	Yes	No	Yes	No	Yes	No

If Plan Commission answers "no" to the last of the questions, above, the CU permit must be denied. Otherwise, proceed to the condition of approval.

duration, transfer, or renewal, in addition to any other conditions specified in the zoning ordinance or by the city zoning board.

- If a city denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in par. (e) 10*

Recommendations:

Approve the Conditional Use Permit without conditions, based on successfully providing substantial evidence of regulatory compliance.

Engineer Holloway asked if the recommendation included any time limits for the hours of operation. Sonja Kreusel: No

Mayor McFarland observed that, should there be any plans to change the hours of operation, advice of the proposed changes would need to be provided to public safety to permit adjusting the conditional use permit.

Romlein commented on the inviting anticipation of the venue and moved for approval as recommended, Second by Holloway

Mayor McFarland also expressed a welcome to the facility which will support the ongoing development of a vibrant downtown with diverse entertainment and provided a brief snippet on the planned "Rage Room".

Mayor McFarland summarized a meeting with Ruth Mack and expressed her excitement to welcome the facility.

C. Review and take action: 1209 Lisbon Street – Preliminary certified survey map (CSM)

Sonja Kruesel provided a summary of the preliminary CSM request which proposed to divide a single property into four individual parcels.

The location is Lisbon Street, west of town in the vicinity of Votech Drive. The property is zoned PR-6 two family residential, and the primary concern is compliance with the minimum lot size and road right of way dedications requirements.

This request meets all the requirements.

Mayor McFarland opened Graphic Information System (GIS) rendering of the property on the Council Room display(s) allowing the Members and the Proposer to review and discuss the specifics of the proposal

Mayor McFarland summarized the project, expressed support for the future of the action which could facilitate housing, and asked for a motion to approve without conditions.

**Motion by Holloway, Second by Krueger
Unanimous by voice vote.**

Mayor McFarland executed the effecting documentation for the petitioner.

D. Review and take action: W4451 River Road – Township preliminary certified survey map (CSM) request

Mayor McFarland opened the CSM request and Sonja Kruesel provided the item setup noting that this action is in the Township of Watertown and our actions is an ETJ (Extra Territorial Jurisdiction) with limited specific comment authority for the City of Watertown .

Using the GIS graphic system, Sonja Kruesel explained the project in detail and showed the location of the dedicated turn around at the end of the road which is included in the plan.

Background:

Karen A. Kerr is looking to split one 91.5-acre parcel into two parcels; parcel 1 being 48.9-acres and parcel 2 being 42.6-acres. This parcel is located within the Town of Watertown.

Relevant Information:

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator as pertinent to this action:

- i. Roadway dedication. Applicant is dedicating required cul-de-sac turn at extension of River Road to ensure parcel has property road frontage.
- ii. Airport Approach Protection Zone elevation information. Development of any structures shall comply with the maximum elevation for the City of Watertown Airport Approach Protection Zone.

Recommendation

Approve the preliminary extra territorial CSM with conditions as identified by the City of Watertown Plan Commission and include a Note in the CSM stating that any structures will comply with the City of Watertown Airport Approach Protection Zone max elevation.

Mayor McFarland summarized the CSM elements and asked for a motion to approve the CSM with the provision of the Airport Approach Protection Zone requirements.

**Motion by Konz, Second by Talaga
Unanimous by voice vote.**

4. Adjournment

Motion to Adjourn by Romlein, Second by Holloway
Unanimous approval by Voice Vote
Meeting closed at 4:45 p.m.

Respectfully Submitted,
James W. Romlein Sr. PE
Recording Secretary

Note: These meeting notes are uncorrected, and any corrections made will thereto be noted in the proceedings at which these minutes are approved.

SITE PLAN REVIEW COMMITTEE
January 23, 2023

Section 6, Item D.

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Mayor Emily McFarland; Brian Zirbes of Building, Safety & Zoning; Doug Zwieg of Building, Safety & Zoning; Jeff Meloy of the Police Department; Kristine Butteris of Parks, Recreation & Forestry; Tim Hayden of the Water Department; Maureen McBroom of Stormwater Utility and Engineering; Anthony Rauterberg of the Fire Department; and Matt Willmann of the Street Department. Also in attendance were Nikki Zimmerman of Building, Safety & Zoning; Mason Becker of Strategic Initiatives and Development; Evan Reis-Green of Hearing Protection, LLC; Tracy Brown of JSD Professional Services, Inc.; and David O'Brien of Bayland Buildings.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Review and approve Site Plan Review Committee Minutes Dated December 12, 2022

Motion was made by Doug Zwieg and seconded by Kristine Butteris to approve the December 12, 2022 Site Plan Review minutes as submitted. Unanimously approved.

3. Review and take action: 801 S. Twelfth Street – Building addition and new parking lot construction

David O'Brien explained the proposed project. Griffin Armament is proposing an addition consisting of manufacturing and offices. There will also be a second floor with offices and a breakroom. The exterior of the building will match the existing building.

The following was presented by city staff:

Stormwater/Engineering: Regarding the new entrances on Twelfth Street, some curb cut permits and sidewalk permits will be required through the Engineering Department. If any staging occurs within the public right of way, a Permit to Occupy the Right of Way would be required through the Engineering Department as well. A stormwater permit application and packet must be submitted to Maureen McBroom of the Engineering Department. There is a stormwater utility credit program available.

Police: Asked about the firing range and if it would be open to the public. It was confirmed that the firing range will not be open to the public and is for testing and demonstrative purposes only.

Fire: A Knox Box will be required. An inspection, including a sprinkler test will be required.

Building: Plans will have to go to state for review and the subcontractors will have to pull their permits.

Mayor: Voiced support

Motion was made by Doug Zwieg and seconded by Maureen McBroom to recommend approval to the Plan Commission for this item as submitted with the following conditions:

- A) Approval of a stormwater permit.
- B) Installation of a Knox Box.
- C) Appropriate permits being pulled through the Building, Safety & Zoning Department.

Unanimously approved.

4. Adjournment

Motion was made by Emily McFarland and seconded by Maureen McBroom to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**PLAN COMMISSION MINUTES
January 23, 2023 at 4:30 p.m.**

The Plan Commission met on the above date and time in the Council Chambers.

The following members were present: Mayor Emily McFarland (Chair), Jaynellen Holloway PE (Director of Public Works/City Engineer), Brian Zirbes (Zoning), Alyse Talaga (Citizen Member), Brian Konz (Park & Rec. Rep), Melissa Lampe (Citizen Member), Nick Krueger (Citizen Member), and James Romlein PE (Recording Secretary).

Others Present: Andrew Beyer PE (Assistant City Engineer), Evan Reis-Green, and David O'Brien.

1. Call to order

Mayor McFarland opened the meeting at 4:31 p.m.

2. Approval of Minutes

A. Review and take action: Site Plan Review minutes dated December 12, 2022

Mayor McFarland opened the item and called for an action.
Motion to approve by Holloway, Second by Konz

Mayor McFarland asked for comments or questions - hearing none, called the question.
Unanimous by voice vote.

B. Review and take action: Plan Commission minutes dated November 14, 2022

Mayor McFarland opened the item and called for an action.
Motion to approve by Konz, Second by Holloway

Mayor McFarland asked for comments or questions - hearing none, called the question.
Unanimous by voice vote.

C. Review and take action: Plan Commission minutes dated December 12, 2022

Mayor McFarland opened the item and called for an action.
Motion to approve by Holloway, Second by Tolaga

Mayor McFarland asked for comments or questions - hearing none, called the question.
Unanimous by voice vote.

3. Business

A. Introduction of new Plan Commission member - Melissa Lampe

Mayor McFarland introduced the new Plan Commission member, Melissa Lampe and invited her to introduce herself.

Melissa Lampe serves as the Main Street Director, served on the City Historic Preservation committee since 2008, is the President of the Watertown Historical Society, and is a frequent participant at City Hall activities.



B. Review and take action: 801 Twelfth Street -Building Addition

Mayor McFarland opened the action item and called on Mr. Zirbes for an overview of the project.

Mr. Zirbes provided a summary of the Site Plan review of December 12 shown below.

David O'Brien from Bayland Buildings is the agent for the building addition proposal.

SITE DETAILS:

Acres: 2.03

Current Zoning: GI General Industrial

Existing Land Use: Industrial

Future Land Use Designation: Mixed Industrial. No identified conflicts with Comprehensive Plan.

BACKGROUND & APPLICATION DESCRIPTION:

Applicant is proposing an approximately 38,755 sq. ft. addition to the existing building, formerly Watertown Packaging. Site plan modifications include removing and relocating the existing parking lot and storm sewers, as well as additional landscaping improvements. Existing exterior building materials include stone veneer and metal panel siding. The stone veneer is to be removed with the building addition. Proposed new building materials include aluminum composite material panels (AMC), steel wall panels, and precast concrete panels. Applicant has submitted a color rendering of the proposed exterior building materials for review. A new entrance and several new windows on two floors are proposed on the west elevation (S.12th St.). The loading dock will remain in its current location.

Land Use and Zoning:

Within the GI General Industrial zoning district 'Light Industrial' as a principal land use and 'On-site Parking Lot' as an accessory use are permitted by right. The property is subject to Airport Height Limitations with all parts of the structure being below the maximum height 924 feet above mean sea level allowed at this location.

Site Layout and Design:

The proposed addition meets building and pavement setbacks, as well as the maximum building height limits for the GI General Industrial zoning district. The west elevation (S.12th Street.) is the front lot line, per zoning code definitions, with a required setback of 25ft. The north elevation (Mary St.) is a street-side lot line also requiring a 25ft setback. The south elevation is a non-residential side lot line requiring a 20ft setback. The east elevation is the rear lot line requiring a 30ft setback. The required pavement setback is 10ft for the front and street-side lot lines, and 5ft for side and rear lot lines. The height of the proposed addition is 31ft, below the 35ft maximum building height in the GI General Industrial zoning district.

Vehicle Access and Circulation

The proposed vehicle access moves the main parking lot access to the south end of the property off Clark Street, while also maintaining the Mary Street access on the north end of the property. A separate double driveway loop is being added from South 12th Street.

Landscaping: The proposal meets minimum landscaping requirements. Landscape point calculations have been provided by the applicant in the site plan. The project has a LSR (Landscape Surface Area Ratio) of 22% meeting and exceeding the minimum LSR of 15%.

Parking:

Parking requirements in the GI General Industrial zoning district require one space per each employee on the largest work shift. Applicant has indicated that the largest work shift at the facility will be 40 employees. Site Plan includes 62 parking stalls meeting and exceeding the one stall per employee requirement.

Lighting:

An exterior lighting plan that includes shielded lighting fixtures and the required lighting for parking, loading, and circulation areas has been submitted by the applicant.

Mayor McFarland noted that, at the Site Plan Review, the Committee also approved a stormwater plan which had been approved by engineering, a Knox Box, and all the appropriate permits be submitted for this project.

Engineer Holloway also noted that at Site Plan meeting, the Committee also approved a possible modification to one of the Twelfth street entrances to serve special parking. Mayor McFarland explained that, during a discussion with the interested parties before the meeting, it was agreed that this matter would remain as proposed and brought forward in the future, when relevant. Mayor McFarland complimented the comprehensive plan summary delivered by Mr. Zirbes and asked the interested parties if they wished to add anything to the summary. They declined.

The Mayor then asked for a motion to approve with the condition that the applicant will obtain sign permits for any proposed on-building or onsite signage.

Motion to approve by Romlein, Second by Holloway

Mayor McFarland expressed her appreciation for the extra effort and resources that will be incorporated in the exterior aesthetically pleasing design of the structure, noted the significant tax base contribution on Twelfth Street, and that this is the first fruits of our focus initiative in TID #7.

The Mayor then asked for comments or questions - hearing none, called the question.

Unanimous by voice vote.

4. Adjourn

Motion to Adjourn by Holloway, Second by Lampe

Unanimous approval by Voice Vote

Meeting closed at 4.52 p.m.

Respectfully Submitted,
James W. Romlein Sr. PE
Recording Secretary

Note: These meeting notes are uncorrected, and any corrections made will thereto be noted in the proceedings at which these minutes are approved.

**WATERTOWN PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
JANUARY 12, 2023**

1. Call to Order/Roll Call

The meeting was called to order by Board President Chris Koppes at 5:30pm
Members present: Rahfaldt, Oudenhoven, O'Neill, Lampe (7:45), Lapin, Rodriguez,
Gerike, Koppes.

Members absent: Burke

Staff members present: Checkai, Peerenboom, Antonopoulos, Hernandez

2. Review Correspondence

Peg shared a note she received from patron complementing the staff.

3. Citizens to Be Heard

*****MOTION #1 per Koppes, seconded per Oudenhoven to move agenda item 6. F up on agenda.
Motion approved per voice acclimation.**

6. New Business

F. Review and take action on patron's request to reinstate computer privileges.
Peg shares with Board letter submitted by a patron requesting his revocation of
computer privileges imposed in November 2022 be reversed. Board discusses same.

*****MOTION #2 per Oudenhoven, seconded per Lapin to affirm Library Director's 6 month revocation
of patron's access to the library computers, internet, and Wifi.
Votes to approve: Oudenhoven, Rahfaldt, O'Neill, Lapin, Rodriguez, Gerike.
Votes to disapprove: Koppes
Motion carried.**

4. Appearances

A. Darren Schretter, Studio GC: Review library expansion/renovation project status.
The warranty on the building project ended 12/16/2022.

1. The punch list confirmed.
2. ADA lift (Miron rejected replacement of same. They stated that it was being used incorrectly (not true). The threshold is 500#. Darren to respond to this and ask for research and a response. DME has already been to the library 7-8 times for repairs in the past year.
3. Metal railing maintenance information provided.
4. Radiant heater, gaps in connections points. Darren working on solution.

5. Mechanical System. Many issues with malfunctioning system. There are ongoing discussions, Darren working towards solution. Extension of warranty? Consider hiring commissioning agent?
6. PCO115 – OPEN -Revised to show a credit for base contraction work. This has to do with pendulum lights on second floor, not able to find more. Negotiating credit.
7. Intercom installation. There is a buzzing noise. Double grounding? Darren working on.
8. Crack in NE corner of skylight. Have fixed
9. LVT/Stair nosing. Tiles have gaps, Miron will take care of this with no additional cost.
10. Railing weld – OPEN – Two replacement arcs are being fabricated for reinstall.
11. North Lobby Door. Supplemental hardware needed, adjustments will be made. Close this punch item.
12. Teen Room/Maker Space Closer – OPEN – Hardware ordered.
13. Water resistant coating, appears to be structural cracks along the penthouse allowing water to infiltrate building. Structural cracks should be repaired to avoid deterioration of water-resistant coating. Darren handling.
14. Hole in ductwork. Miron to fix.
15. Downspout at front entry – OPEN – Miron to install shroud over downspout.
16. Concrete flatwork. Darren handling.
17. Planting, requesting deduction. Library will do replacement/planting.

Currently holding retainage. Darren will go through line items with Miron to recommend payout. Finalize at next meeting.

Exterior Signage. City has approved. Watertown to be added to sign as desired by the Board. Darren to finalize.

Flag pole plaza. Darren to finalize proposal for next meeting.

5. New Business

- A. Review and take action. Resolution 2023-3 to award additional vacation time. Resolution to make whole staff vacation time following change with city in accruing vacation time.

*****MOTION #3 per Koppes, seconded per Gerike to approve Resolution 2023-3.**

Votes to approve: O’Neill, Lapin, Rodriguez, Gerike, Rahfaldt, Oudenhoven, Koppes.

Motion carried.

6. Unfinished Business

A. Review status of request from Watertown Police Department

This request deals with the Police Department to direct access to library video cameras. Koppes working on draft with Checkai and Personnel and Policy Committee.

B. Discuss with possible action to approve City of Watertown Employee Handbook.

*****MOTION #4 per Rahfaldt, seconded per Rodriguez to approve pending resolution to approve the resolution to be added to the City Handbook**

Votes to approve: Rodriguez, Gerike, Rahfaldt, Oudenhoven, O'Neill, Lapin, Koppes.

*****MOTION #5 per Oudenhoven, seconded per Rodriguez to move into closed session**

Passed per voice acclimation.

C. Consider employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Library Director compensation.

*****MOTION #6 per Rahfaldt, seconded per Lapin to move into open session.**

Passed per voice acclimation.

*****MOTION #7 per O'Neill, seconded per Lapin.**

The Library Board will award a vacation payout to the Library Director, at the Director's hourly 2022 pay rate, based on the verification of vacation hours remaining at the end of 2022 from the Finance Department. Payout will not exceed 300 vacation hours and will be subject to applicable withholdings. Going forward, the Director's vacation hours and carryover will follow the city handbook's vacation guidelines beginning in 2023.

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Lapin, Rodriguez, Koppes.

Votes to disapprove: Gerike.

Motion carried.

7. Director's Report

A. Review monthly highlights, budget figures and statistics.

Peg reviews her Director's Report noting that she will close the Library on Friday January 27, 2023 for a staff in-service day. She also reviews budget highlights and attendance statistics.

Governor Evers toured Watertown Public Library and was very impressed by the remodel and addition.

8. President's Report

A. Review contacts in official capacity.

Chris shares that he was in attendance when Governor Evers visited the library last week. He has also met with representatives of the police department and with Peg regarding her vacation hours.

9. Personnel and Policy

A. Review and take action on Resolution 2022-10: to hire John Hackbarth: PT Custodian

*****MOTION #8 per Rahfaldt, seconded per Oudenhoven to approve Resolution 2022-10 to hire John Hackbarth to the part time position of Library Custodian.**

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Lampe, Lapin, Rodriguez, Gerike, Koppes.

Motion carried.

B. Review and take action on Resolution 2023-1 to hire Amy Hiracheta: Library Assistant.

*****MOTION #9 per Lapin, seconded per Rodriguez to approve Resolution 2023-1 to hire Amy Hiracheta as a part time Library Assistant.**

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Lampe, Lapin, Rodriguez, Gerike, Koppes.

Motion carried.

C Review and take action on Resolution 2023-2 to hire Jeanette Ivie: Library Assistant.

*****MOTION #10 per Lapin, seconded per Rahfaldt to approve Resolution 2023-2 to hire Jeanette Ivie as a part time Library Assistant.**

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Lampe, Lapin, Rodriguez, Gerike, Koppes.

Motion carried.

D. Review and take action on Resolution 2023-4 to hire Carly Brennecke: Library Assistant.

*****MOTION #11 per Koppes, seconded per Rahfaldt to approve Resolution 2023-4 to hire Carly Brennecke as part time Library Assistant.**

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Lampe, Lapin, Rodriguez, Gerike, Koppes.

Motion carried.

9. Consent Agenda

A. Review and take action on Minutes: Library Board of Trustees – December 8, 2022.

B. Review and take action on library expenditures and finances.

C. Review and take action on library expansion expenditures.

*****MOTION #12 per Rahfaldt, seconded per Gerike to approve consent agenda.**

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Lampe, Lapin, Rodrigues, Gerike, Koppes.

Motion carried.

*****MOTION #13 PER Oudenhoven, seconded per Rahfaldt to adjourn meeting at 8:05pm.**

Motion carries per Voice Acclimation.

These meeting minutes stand as corrected, approval by Board of Trustees.

Respectfully submitted,
Kate Lapin

SITE PLAN REVIEW COMMITTEE
February 13, 2023

Section 6, Item G.

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Jeff Meloy of the Police Department; Kristine Butteris of Parks, Recreation & Forestry; Tim Hayden of the Water Department; Maureen McBroom of Stormwater Utility and Engineering; Anthony Rauterberg of the Fire Department; and Stacy Winkelman of the Street Department. Also in attendance were Jerimie Sanders, Crystal McDaniels, and Dean Landowski.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Review and approve Site Plan Review Committee Minutes Dated January 23, 2023

Motion was made by Kristine Butteris and seconded by Tim Hayden to approve the January 23, 2023 Site Plan Review minutes as submitted. Unanimously approved.

3. Review and take action: 210 S. Water Street – Proposed BBQ Restaurant

The applicants were present to describe the proposed request. This is a faith-based business specializing in Midwest, southern style barbeque & cuisine. Bringing good nature, good style to Watertown. They are proposing to use the facility at 210 S. Water St. Suite D. Since there are no similar restaurants in Watertown, they've decided to locate here. The prep time/smoking time may be 2:00 a.m – 11:00 a.m. Actual operation time for customers would be 11:00 a.m., Mon-Fri., off on Saturday and Sunday. The applicants would like to offer outdoor seating in addition to indoor seating and closing time for the outdoor seating area would be 9 p.m. They may have some outdoor entertainment which would adhere to the noise ordinance. The smoker would be located outside in the gated area and would be at least 10 feet or more from the building for safety. The smoker would start with charcoal, then will be burning oak wood, hickory wood, etc. In the future, the days open may change to Tuesday – Saturday, with Sunday and Monday off, depending on how the business grows. They would like to upgrade to an indoor hickory pit in the future, such as an electric pit.

The following was presented by city staff:

Fire: An inspection will have be completed by the Fire Department prior to opening. Tarps will not be allowed above the burn pit. Additional information on an electrical indoor burn pit shall be supplied to the Fire Department.

Street: Businesses need to have a private waste collection company to provide a dumpster. Stacy will provide some contact numbers for the applicant.

Motion was made by Anthony Rauterberg and seconded by Tim Hayden to recommend approval to the Plan Commission for this item as submitted.

Unanimously approved.

4. Adjournment

Motion was made by Tim Hayden and seconded by Stacy Winkelman to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PLAN COMMISSION MINUTES
February 13, 2023 | 4:30 p.m.

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor Emily McFarland (Chair), Jaynellen Holloway PE (Director of Public Works/City Engineer), Brian Zirbes (Zoning), Alyse Talaga (Citizen Member), Brian Konz (Park & Rec. Rep), Melissa Lampe (Citizen Member), Nick Krueger (remote) (Citizen Member), and James Romlein PE (Recording Secretary).

Others Present: Andrew Beyer PE (Assistant City Engineer)

Citizens Present: M. Chellelamke, Noah Schultz, Dean Landowski, Jerimie Sanders, Hanette Wohler.

1. Call to order

Mayor McFarland called the meeting to order at 4:32 p.m. and opened item 2 for questions, comments or a motion.

2. Review and take action: Site Plan Review minutes dated January 23, 2023

Motion by Konz to approve, Second by Holloway

Approved by unanimous voice vote

3. Review and take action: Plan Commission minutes dated January 23, 2023

Mayor McFarland opened and called for comments, discussion or a motion.

Motion to approve by Lampe, Second by Holloway

A correction to the minutes is required to correctly spell Ms. Tolaga in item C.

Unanimous by voice vote to approve as amended

Mayor McFarland explained that the next two items refer to actions on the same property which will consist of a public hearing followed by an item to review and take action. Persons wishing to speak to the issue were invited to speak.

4. Conduct public hearing: 210 S. Water Street– Conditional Use Permit (CUP) request for Indoor commercial entertainment under Section 550-34B(2)(f)

No person spoke and Mayor McFarland closed the public hearing.

5. Review and take action: 210 S. Water Street – Conditional Use Permit (CUP) request for Indoor commercial entertainment under Sections 550-34B(2)(f) – C&J BBQ and Soul Food

Mayor McFarland opened the item and called Mr. Zirbes to present the matter under consideration.

Mr. Zirbes summarized the information shown below on the Site Plan Review/ Plan Commission document.

SITE DETAILS:

Acres: 0.73

Current Zoning: CB Central Business

Existing Land Use: Commercial

Future Land Use Designation: Central Mixed Use. No identified conflicts with Comprehensive Plan.

BACKGROUND AND APPLICATION DESCRIPTION:

Applicant is seeking approval of a conditional use permit to operate a barbeque restaurant within a section of an existing building at 210 South Water Street. The restaurant will operate Monday thru Friday 11am to 10:30pm and will initially be closed Saturdays and Sundays. The operation will offer both indoor and seasonal outdoor seating, with the outdoor seating ending service at 9pm. Live or recorded music may be played on occasion during regular business hours in either indoor or outdoor spaces. No alcoholic

beverages will be served at the restaurant. The barbeque smoker will be operated in the d between the hours of 2am and 11am. A business operation plan is attached.

STAFF EVALAUATION:

Site Plan Review Committee:

See Minutes of February 13, 2023.

Land Use and Zoning:

- Within the Central Business (CB) Zoning District, 'no requirements for on-site landscaping or parking are required' [per § 550-34A].
- Also, within the Central Business (CB) Zoning District' Indoor Commercial Entertainment 'is a principal land use permitted as a Conditional Use [per § 550-34B(2)(f)]. 'Indoor Commercial Entertainment 'includes restaurants among the allowed uses [per § 550-52H].

Applicable regulations for 'Indoor Commercial Entertainment 'land uses include the following:

- 'If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet, or as far as possible, of a residentially zoned property '[per § 550-52H(1)(a)].
- The 'facility shall provide a bufferyard with minimum opacity of 0.60 along all borders of the property abutting residentially zoned property '[per § 550-52H(1)(b)].
- Also, within the Central Business (CB) Zoning District, 'Outdoor Commercial Entertainment incidental to Indoor Commercial Entertainment 'is an accessory use permitted by right [per § 550-34C(1)(n)]. 'Outdoor Commercial Entertainment 'uses include those 'which provide entertainment services partially or wholly outside of an enclosed building '[per § 550-52].

Applicable regulations for 'Outdoor Commercial Entertainment 'land uses include the following:

- The 'activity areas shall not be located closer than 50 feet to a residentially zoned property '[per § 550-52I(1)(a)(1)].
- The 'facility shall provide a bufferyard with minimum opacity of 0.80 along all borders of the property abutting residentially zoned property '[per § 550-52I(1)(b)].

WISCONSIN ACT 67:

Under 2017 Wisconsin Act 67: Section 16. 62.23 (7) (de) *Conditional Use Permits*.

1. 62.23 (7) (de)(1) *In this paragraph:*

- a. "Conditional use" means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a city, but does not include a variance.
- b. "Substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

i. 62.23 (7) (de)(2)

- a. If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the city ordinance or those imposed by the city zoning board, the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.
- b. The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit's duration, transfer, or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city's decision to approve or deny the permit must be supported by substantial evidence.

PLAN COMMISSION DECISION:

Indoor Commercial Entertainment Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
<i>If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet, or as far as possible, of a residentially zoned property</i>	Yes	No	Yes	No	Yes	No
Indoor Commercial Entertainment Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
<i>Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting residentially zoned property (see § 550-99).</i>	Yes	No	Yes	No	Yes	No
Outdoor Commercial Entertainment Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
<i>Within the Central Business (CB) Zoning District, outdoor activity areas shall not be located closer than 50 feet to a residentially zoned property.</i>	Yes	No	Yes	No	Yes	No
Outdoor Commercial Entertainment Criteria	Applicant Provided Substantial Evidence		Opponent Provided Substantial Evidence		PC Finds Standards Met	
<i>The outdoor facility shall provide a bufferyard with minimum opacity of 0.80 along all borders of the property abutting residentially zoned property</i>	Yes	No	Yes	No	Yes	No

If Plan Commission answers “no” to any of the questions, above, the CU permit must be denied. Otherwise, proceed to the condition of approval.

- i. 62.23 (7) (de)(3)
Upon receipt of a conditional use permit application and following publication in the city of a class 2 notice under ch. 985, the city shall hold a public hearing on the application.
- ii. 62.23 (7) (de)(4)
Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the city may impose conditions such as the permit’s duration, transfer, or renewal, in addition to any other conditions specified in the zoning ordinance or by the city zoning board.
- iii. 62.23 (7) (de)(5)
If a city denies a person’s conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in par. (e) 10.

Recommendation:

These are the following options, but not limited to, for the Plan Commission based on the information received by the City of Watertown Zoning & Floodplain Administrator:

- i. Deny the Conditional Use Permit, based on failure to provide substantial evidence to meet one or more of the regulatory standards.
- ii. Approve the Conditional Use Permit without conditions, based on successfully providing substantial evidence of regulatory compliance.
- iii. Approve the Conditional Use Permit with conditions as identified by the Plan Commission.

Mayor McFarland opened the item for questions, discussion, comments and advised that the owner and available.

Opening the discussion, Mayor McFarland observed that there was some concern and discussion warranted on the 50-foot matter.

Applicable regulations for Outdoor Commercial Entertainment land use include the following:

-The activity areas shall not be located closer than 50 feet to a residentially zoned property per Section 550-52I(1)(a)(1).

-The facility shall provide a bufferyard with a minimum opacity of 0.80 along all borders of the property abutting residentially zoned property per Section 550-52I(1)(b)

Mr. Jerimie Sanders, owner, spoke to the question and summarized the physical layout, noting the steel barrier between the entertainment area and the private property, the plans for the entertainment area, and answered many other questions about the specific other elements of the operations.

After some time, the frank and detailed explanation by Mr. Sanders was rewarded by a visible consensus by the members in support of applicants compliance with the regulation.

Mayor McFarland explained that Conditional Use Permits are governed by state law and that, as long as applicant meet the conditions, this body has very little capacity to deny a Conditional Use Permit.

The mayor further explained that City has amended the requirements in the downtown area and now allow outdoor entertainment incidental to indoor entertainment. In the downtown business district, if you have Indoor Entertainment, you also have Outdoor Entertainment by right.

Mayor McFarland opened the graphic of the property and reviewed all the issues and entrances of the site and advised Mr. Sanders to check with us when considering signage.

Members visited issues of cooker-smoke, smell, noise at night, and outdoor music ending at nine. p.m. and Mr. Sanders provided a comprehensive review of their consideration for the neighbors in their operating practices and injected a bit of humor to complete his well-received responses to Commissioners. Mayor McFarland encouraged Mr. Sanders, expressed her strong support and welcomed him to the business community.

Motion for approval, noting the 50-foot and 9 p.m. sound requirements, was made by Jaynellen Holloway and seconded by Melissa Lampe. Unanimous by voice vote.

6. Adjournment

**Motion to Adjourn by Lampe, Second by Holloway
Unanimous approval by Voice Vote**

Meeting closed at 4.52 p.m.

**Respectfully Submitted,
James W. Romlein Sr. PE
Recording Secretary**

Note: These meeting notes are uncorrected, and any corrections made will thereto be noted in the proceedings at which these minutes are approved.

WATERTOWN PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
FEBRAURY 9, 2023

1. Call to order/Roll Call

The meeting was called to order by Board President Chris Koppes at 5:30 pm
Members present: Rahfaldt, Oudenhoven, O'Neill, Lapin, Rodriguez, Gerike, Koppes.
Staff members present: Checkai, Peerenboom, Antonopoulos, Hernandez

2. Review Correspondence

Peg shares a letter from a patron and a thank you note from Governor Evers following his visit to the library.

Peg also shares a concern from a patron re: why a restroom is labeled "transgender neutral". No restroom is labeled this way.

3. Citizens To Be Heard

None

4. Appearances

- A. Darren Shretter: Studio GC Review library expansion/renovation project status.
Payment of \$596,232.96 payment approved, \$77,934.06 retainage secondary to line item disagreement.
Flag Plaza, general consensus of Board to change plaza to more of a green space, Darren will submit rendering at next meeting.

******MOTION #1 per Koppes, seconded per Jarrod to endorse Studio GC'S recommendation to pay application 022.**

Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Jarrod, Lapin, Rodriguez, Gerike, Koppes.

Motion carried.

5. New Business

- A. Review and take action on Pay Application 022, motion carried per above.
B. Review and take action on Unacceptable Conduct Policy
Discussion per board.

******MOTION #2 per Gerike, seconded per Lapin to approve modified Unacceptable Conduct Policy.**

Motion approved per voice acclimation.

- C. Review and take action on Library Internet Policy
Discussion per board.

******MOTION #3 per Jarrod, seconded per Rahfaltdt to approve modified Library Internet Policy for Adults.**

Motion approved per voice acclimation.

D. Review and take action on 2022 state annual report.
Year end \$480,681.79 fund balance.
Budget deadline 3/1/2023. Carol from Bridges still needs to review. Board to have Zoom meeting 2/23/2022 at 4:30 to approve Library 2022 State Annual Report.
Peg will send Zoom meeting reminder to Board.

6. Review status of request from Watertown Police Department

A. This pertains to video camera sharing and Chris Koppes is continuing to work on it.

7. Director's Report

A. Review monthly highlights, budget figures and statistics.

Peg reports that there are good numbers of patrons attending the library. The library has received \$10,000.00 grant from the Greater Watertown Community Health Foundation. Heating system is still being worked on. Coffee sponsors needed. On 2/28/2023 John Hart will be at the library for a program highlighting his photography.

8. President's Report

A. Review contacts in official capacity.

Chris has met with Tim Fick (President of Fort Atkinson Library) and they shared ideas, specifically closing out project billing.

Peg and Chris will host the League of Municipalities Meeting to be held at the Library.

9. Personnel and Policy

A. Take action on Resolution 2023-5: Cindy Krynski, 20 years service.

Discussion per board

******MOTION #3 per Lapin, seconded per Oudenhoeven to approve Resolution 2023-5.**

Motion approved per voice acclimation.

10. Consent Agenda

Items were reviewed per Board. One highlight to designate a quiet area in Library.

******MOTION #5 per Lapin, seconded per Rodriguez to approve Consent Agenda.**

Votes to approve: Oudenhoeven, O'Neill, Jarrod, Lapin, Rodriguez, Gerike, Rahfaltdt, Koppes.

Motion carried.

11. Adjournment

******MOTION TO ADJOURN per Lapin, seconded per O'Neill.**

Motion approved per voice acclimation.

Meeting adjourned at 6:30pm

These minutes are uncorrected and stand as such until approved at next Board Meeting.

Respectfully submitted,

Kate Lapin

Zoom meeting via Zoom on 2/23/2023 at 4:30pm.

Next Board Meeting on 3/9/2023 at 5:30pm at Watertown Public Library.

**PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, FEBRUARY 28, 2023 AT 5:30 PM**

Section 6, Item J.

Commission members present: Alders. Bartz, Ruetten, Wetzel, Comm'r. Thompson

City employees present:

Public Works Director/City Engineer Jaynellen Holloway

Stormwater Utility Manager Maureen McBroom

Assistant City Engineer Andrew Beyer

Water Department Manager Pete Hartz

City Attorney Steven Chesebro

Engineering Project Manager Ritchie Piltz

1. CALL TO ORDER

Meeting called to order at 5:32 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

3. REVIEW AND APPROVE MINUTES

Public Works Commission meeting minutes from February 14, 2023

The following corrections were made:

Alder Bartz was absent

Alders Romlein and Ruetten were present

4. BUSINESS

Agenda items S, T and U were moved to the beginning to accommodate the number of residents in attendance.

S. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Silver Creek Condominiums LLC)

Motion to approve Ald Bartz

2nd Ald Ruetten

Carried by unanimous voice vote

T. Reconvene into open session

Motion to approve Ald Ruetten

2nd Comm'r Thompson

Carried by unanimous voice vote

U. Review and take possible action: status and enforcement of Development Agreement (Silver Creek Condominiums LLC)

The following motion was made by Ald. Ruetten:

Table this agenda item to the June 13th Public Works meeting, in order to provide the developer time to provide a signed contract with a paving company, or an agreement between the developer, and the condo association that provides a timeline for paving. Further action by the city may be taken at that time.

Motion to approve Ald. Ruetten

2nd Comm'r Thompson

A. Review and approve: 2022 Water bill write-offs of 'dead' accounts to the respective property tax bill (Comprised of unpaid charges for water, sewer, garbage, and stormwater)

As required by the auditing firm for the Water and Wastewater Departments, this is an annual item for the Public Works Committee to review for accounting and bookkeeping. Most of these "write-offs" are for property owners with unpaid balances at the end of November of the previous year. These unpaid balances are "written off" from the utility bills and placed on the property tax bill for collection by the City of Watertown 2022 total is \$32,456.73 which is composed of 242 separate accounts.

Motion to approve Ald Ruetten

2nd Comm'r Thompson

Carried by unanimous voice vote

B. Review and approve: Entering into a professional services agreement with Applied Technologies for \$53,000 related to the ultraviolet equipment upgrade project.

We solicited three engineering firms (all of whom have worked for the City in the past) for a services proposal with a defined scope of work:

Equipment review

Final design

Preparation of construction drawings and plans (including mechanical and electrical)

Final set of drawings and plans

Bidding

Construction support services

DNR plan review submittal if deemed necessary

We received two proposals (1 firm having interest but not time to take on such a project):

Applied Technologies - \$53,000

Symbiont/Mead-Hunt - \$76,700

Recommendation is to enter into an agreement with Applied Technologies.

Motion to approve Comm'r Thompson

2nd Ald Bartz

Carried by unanimous voice vote

C. Review and approve (should read discuss): Entering into a professional services agreement with VMC Inc. for \$8,200 for a new cellular upgrade project with AT&T at the O'Connell water tower

VMC \$8,200

SEH \$10,450

All the associated expenses are reimbursable to the Water Department from the cellular company per the terms of the respective leases.

Hartz explained that VMC was started by former SEH employees. He is very comfortable with the new company.

D. Review and approve: Entering into a professional services agreement with Mead-Hunt for the Geographical Informational System (GIS) annual asset mapping conducted each year on an as-needed basis.

Water and wastewater divisions have utilized Symbiont Engineering for support and updates to the geodatabase used for all our assets in the City. Symbiont has merged with Mead-Hunt.

Ald Ruetten asked if the City is pleased with Symbiont to which Hartz, Holloway and Beyer all agreed. Beyer said they have been very agreeable. Ruetten is very pleased with his own business dealings with Symbiont and commended the GIS of WTTN.

Motion to approve Ald Ruetten

2nd Ald Bartz

Carried by unanimous voice vote

E. Review and update: Completion of the corrosion control treatment study report

Hartz shared that the study was over \$8,000. DNR recommendation is for the City to continue its practice of replacing the lead water lines. The original goal was 10 years, but our progress has made this attainable in five. The City is planning on completing 103 lines in 2023.

F. Review and take action: Repeal Watertown Municipal Code of Ordinances Chapter 341 Impact Fees and Article IV Excess Capacity Sewer Service Charge of Chapter 508 Wastewater Facilities

Ald Ruetten asked if the City is at a loss, or do we have another mechanism.

Pete Hartz stated that we will be able to move forward in 2024.

PWDCE Holloway stated that we have sufficient fund balance for the near future. Attorney Chesebro said that a new fee can be established in the future.

Ald Ruetten asked if/how we can advertise "no impact" fees

PWDCE Holloway said there are numerous outlets

Comm'r Thompson asked about current building permits having paid impact fees, could these fees be held until passed by City Council.

Motion to approve Ald Ruetten

2nd Ald Bartz

Carried by unanimous voice vote

G. Review and take possible action: Amend Watertown Municipal Code of Ordinances Chapter 356, Landscaping

As part of the WDNR Urban Nonpoint Source and Storm Water Grant project, proposed revisions to Chapter 356, Landscaping have been made. These proposed revisions will eliminate barriers to using native plantings for stormwater management by creating exemptions from the Natural Landscape Permit process for:

Stormwater BMP's

Rain Gardens

Wetlands

Shorelines/Streambanks

Area less than 50% of a property not occupied by buildings, pavement or other structures

Storm Water Utility Manager McBroom presented Power Points for agenda items G, H and I. Comm'r Thompson asked what the ultimate "hammer" is for the City and was answered with "if the City does the work, the citizen pays."

Motion to approve Ald Ruetten
2nd Comm'r Thompson
Carried by unanimous voice vote

H. Review and take possible action: Amend Watertown Municipal Code of Ordinances Chapter 288, Erosion and Sediment Control
As part of the WDNR Urban Nonpoint Source and Stormwater Grant project, proposed revisions to Chapter 288, Erosion Sediment Control Ordinance have been made. These proposed revisions will streamline and simplify the City's Erosion Control and Stormwater Runoff Permit program, which is required by the WDNR Municipal Separate Storm Sewer System (MS4) Permit. Highlights of these proposed changes include:

- Increasing the size of a construction site that requires post -construction stormwater management from 3,000 sq. ft. to 21,780 sq. ft. (1/2) acre
- Updating the erosion control inspection frequency to match MSr Permit requirements
- Minimizing the area on redevelopment sites that requires phosphorus control to match the area that requires tSS control
- Clarifying how/where sump groundwater drainage may be discharged to
- Clarifying maintenance agreement requirements to match the City's maintenance agreement template

Motion to approve Comm'r Thompson
2nd Ald Ruetten
Carried by unanimous voice vote

I. Review and take possible action: Create Watertown Municipal Code of Ordinances Chapter 453 Stormwater Ordinance - Article 3, Stormwater Maintenance

As part of the WDNR Urban Nonpoint Source and Storm Water Grant project, Article iii of Chapter 453 has been drafted to address Stormwater Maintenance. Stormwater BMP maintenance is necessary for the systems to function as designed, which was meant to minimize local flooding and to capture stormwater pollutants. The City can take credit for the total suspended solids (TSS) and phosphorus removal from teh stormwater BM{s to meet the Rock River total maximum daily load (TMDL) requirements if we can demonstrate the legal authority to ensure maintenance will be completed. Highlights of these proposed changes include:

- Inspections
- Maintenance
- Drainage easements

Motion to approve Ald Bartz
2nd Comm'r Thompson
Carried by unanimous voice vote

J. Update, no action required: 2023 Annual Street & Utility Work

K. Review and take possible action: Award Pavement Marking Contract #1-23 Base Bids A & B to Century Fence for \$26,254.00
Bids were publicly opened for the 2023 Pavement Marking contract on February 21, 2023. One bid was received. The Engineering Department is recommending awarding the following Base Bids to Century Fence Co.:

- Base Bid A: Pavement marking removal prior to seal coating: \$2,938.00
- Base Bid B: Pavement marking \$23,316.00

Citizens in the areas of reconstruction are sent a letter about the plans. All detour signage is the responsibility of the contractor.
Comm'r Thompson asked about tree removal on S. Washington.
PWDCE Holloway shared that the citizens on S. Washington wish to maintain the street's identity i.e. narrow street, coach step, trees, etc. Engineering Project Manager Piltz shared that only two trees need to be removed.
ACE Beyer said that all work is within budget.

Motion to approve Comm'r Thompson
2nd Ald Ruetten
Carried by unanimous voice vote

L. Review and take possible action: Award Rout and Crack Sealing Contract #2-23 Base Bids A, B, C & F to Thunder Road for \$75,448.50

Bids were publicly opened for the Rout and Crack Sealing contract on February 21, 2023. Three bids were received. The Engineering Department is recommending awarding the following Base Bids to Thunder Road LLC.:

- Base Bid A: Rout and crack fill prior to seal coating: \$39,191.25
- Base Bid B: Rout and crack fill only on various asphalt streets: \$23,882.25
- Base Bid C: Poly mastic flex patching: \$4,500.00
- Base Bid F: Rout and crack fill airport runway: \$7,875.00

Comm'r Thompson asked why not every item was awarded.
ACE Beyer replied "budget concerns"

Motion to approve Ald Bartz
2nd Ald Ruetten
Carried by unanimous voice vote

M. Review and take possible action: Award Seal Coating Contract #3-23 Alternate Bid to Scott Construction for \$66,750.00
Bids were publicly opened for the 2023 seal coating contract on February 21, 2023. Two bids were received. The Engineering Department is recommending awarding the following Base Bids to Scott Construction, funding from account #05-58-11-92 (seal coat reserve).

Motion to approve Ald Ruetten
2nd Ald Bartz
Carried by unanimous voice vote

N. Review and take possible action: Award 2023 Annual Street and Utility Project Contract #4-23
Base Bids A, B, C, D, E, F, H, I, J, K, L, M, & N to Dorner Inc. for \$2,354,426.41
Bids were publicly opened for annual street and utility project contract on February 21, 2023. Four bids were received. The Engineering Department is recommending awarding the following Base Bids to Donner Inc.:

- Base bid A: Street Reconstruction - \$635,961.20
- Base bid B: Storm Water - \$267,504.50
- Base bid C: Water Main and Services - \$399,499.40
- Base bid D: Sanitary Sewer Laterals - \$150,680.80
- Base bid E: Misc. Items and Lateral Connections - \$30,210
- Base bid F: Misc. Watermain Items - \$34,500
- Base bid H: Alternate Seeding Restoration - \$38,111.90
- Base bid I: Alternate W. Milwaukee Street Reconstruction - \$105,108.60
- Base bid J: Alternate W. Milwaukee Street Storm Sewer - \$39,609
- Base bid K: Alternate W. Milwaukee Street Main and Services - \$59,890.52
- Base bid L: Alternate W. Milwaukee Street Sanitary Sewer Laterals - \$32,468
- Base bid M: Alternate Lead Service Replacement \$555,799
- Base bid N: Edgewater Court Curb and Gutter Replacement - \$15,083.19

Proposed work is \$2,354,426.41 from funding account #03-99-99-99 and #02-97-30-11.
Cmm'r Thompson asked who is doing all the inspections. All inspections will be done in house.
Motion to approve Ald Ruetten
2nd Ald Bartz
Carried by unanimous voice vote

O. Review and take possible action: Award Storm Sewer Cleaning and Televising Contract #5-23 All Bid Items to Green Bay Pipe & TV, LLC for \$192,062.25.

Bids were publicly opened for 2023 Storm Sewer Cleaning and Televising Project Annual street and utility project contract on February 21, 2023. Two bids were received. Funding from account #16-58-16-43.

Comm'r Thompson asked for the location
EPM Piltz shared the following boundaries:

- W to Rock River
- E S. 12th St
- S Boomer St
- S of the CP RR tracks

ACE Beyer shared that the City is divided into fifths
Motion to approve Ald Bartz
2nd Comm'r Thompson
Carried by unanimous voice vote

P. Review and take possible action: Award Bituminous Surfacing Contract #6-23 All Bid Items to Payne & Dolan, Inc. for \$293,088.40
Bids were publicly opened for 2023 Bituminous Surfacing contract on February 21, 2023. Three bids were received. Funding from account #16-58-16-39, #03-99-99-99 and #05-58-11-69.

Motion to approve Comm'r Thompson
2nd Ald Ruetten
Carried by unanimous voice vote

Q. Review and take possible action: Award Utility and Street Reconstruction Contract #8-23 All Bid Items to Forest Landscaping & Construction, Inc. for \$559,080.00

Bids were publicly opened for 2023 Utility and Street Reconstruction Project on February 21, 2023. Seven bids were received from account #24-58-11-75, #24-58-11-77, #03-99-99-99, #02-97-30-11. This will be accomplished through ARPA funds.

Motion to approve Ald Bartz
2nd Ald Ruetten
Carried by unanimous voice vote

R. Review and take possible action: Award 2023 N Fourth Street water main Improvements Project Contract Allowances and Base Bid, No Alternates to Forest Landscaping & Construction, Inc. in the amount of \$853,260.00

Bids were publicly opened for 2023 N. Fourth Street Watermain Improvements Project contract on February 21, 2023. Three bids were received. Funding from account #03-99-99-99.

Extent of work is from Jones St. to the bridge with work to be completed by the 4th of July Parade

Motion to approve Ald Ruetten
2nd Comm'r Thompson
Carried by unanimous voice vote

5. ADJOURNMENT

Motion to approve Ald Bartz
2nd Ald Ruetten
Carried by unanimous voice vote
Meeting adjourned at 8:12 p.m.

Respectfully submitted,
Bob Wetzel
Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

THE CITY OF
WATERTOWN

AIRPORT COMMISSION MEETING AGENDA
WEDNESDAY, February 8th, 2023 AT 5:15 PM
1741 RIVER DRIVE, WATERTOWN

Commision members in attendance Bill Finnel, Steve Board, Sean Lapp, Bob Wetzel

1. CALL TO ORDER

Acting chair Steve Board called the meeting order at 5:18

2. REVIEW AND APPROVE MEETING MINUTES

January 11th, 2023

Motion to approve Tom Finnel

2nd Bob Wetzel

Carried by unanimous voice vote

3. REVIEW AND APPROVE MONTH BILLS

January, 2023

Motion to approve Bob Wetzel

2nd Sean Lapp

Carried by unanimous voice vote

There was minimal discussion concerning CARES ACT monies. A motion to approve the expenditure was needed.

Motion to approve Sean Lapp

2nd Bill Finnel

Carried by unanimous voice vote

4. MANAGER REPORT

NONE given as manager was out of state

5. OLD BUSINESS

Review any Updates on Boomer Street relocation/Facility upgrade NOT discussed

6. NEW BUSINESS

Discuss any outcome of exempting the Airport from water and sewer hook-up fees

7. ADJOURNMENT

Motion to adjourn Sean Lapp

2nd Tom Finnel

Carried by unanimous voice vote

Meeting adjourned at 5:27

Respectfully submitted,
Bob Wetzel
Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



Office of the
City Clerk
106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

TO: COMMON COUNCIL
FROM: Megan Dunneisen, City Clerk
March 7, 2023

I would appreciate your consideration of the following appointments of Election Inspectors for the term to expire December 31, 2023:

Tom Kohls

Thank you for your consideration.

Sincerely,

Megan Dunneisen, City Clerk

Report Criteria:

Detail report.
 Invoices with totals above \$0.00 included.
 Only unpaid invoices included.
 Invoice.Payment due date = 03/07/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ALICYN NICHOLSON						
554662	ALICYN NICHOLSON	3123	WPRA CONF MILEAGE	02/06/2023	93.28	01-55-20-42 MILEAGE
Total 554662:					93.28	
554662	ALICYN NICHOLSON	3123-1	JANUARY MILEAGE	02/06/2023	8.91	01-55-20-42 MILEAGE
Total 554662:					8.91	
ALSCO INC						
1512	ALSCO INC	IMIL1886409	MATT SERVICE AT CITY HALL	02/17/2023	90.31	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1886409	SHIRTS AND COVERALLS MEC	02/17/2023	157.05	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1886409	COVERALLS STORM WATER T	02/17/2023	74.31	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1886409	COVERALL SERVICE FOR SOLI	02/17/2023	4.84	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					326.51	
1512	ALSCO INC	IMIL1888516	MATT SERVICE AT CITY HALL	02/24/2023	90.31	01-51-71-18 SUPPLIES & EXPENSE
1512	ALSCO INC	IMIL1888516	SHIRTS AND COVERALLS MEC	02/24/2023	140.39	01-54-31-59 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1888516	COVERALLS STORM WATER T	02/24/2023	70.19	16-58-16-41 SAFETY EQUIPMENT
1512	ALSCO INC	IMIL1888516	COVERALL SERVICE FOR SOLI	02/24/2023	4.84	17-58-17-59 SAFETY EQUIPMENT
Total 1512:					305.73	
ANDYS AUTOMOTIVE & TOWING INC						
1562	ANDYS AUTOMOTIVE & TOWIN	22551	TOWING-POLICE	02/23/2022	90.00	01-52-11-49 TOWING
Total 1562:					90.00	
AT&T-5080						
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - CITY H	02/07/2023	72.64	01-51-71-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - POLICE	02/07/2023	36.32	01-52-11-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - FIRE	02/07/2023	36.32	01-52-31-32 TELEPHONE AND CELLU
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - HEALT	02/07/2023	18.16	01-53-12-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - STREE	02/07/2023	54.48	01-54-21-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - TRAFFI	02/07/2023	18.16	01-54-24-30 ELECTRIC
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - SENIO	02/07/2023	36.32	01-55-20-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - AQUATI	02/07/2023	54.48	01-55-22-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - PARK S	02/07/2023	18.16	01-55-42-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - WASTE	02/07/2023	18.16	02-82-00-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - WATER	02/07/2023	54.48	03-99-21-18 SUPPLIES & EXPENSE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - LIBRAR	02/07/2023	108.96	11-58-12-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - SOLID	02/07/2023	36.32	17-58-17-32 TELEPHONE
1013	AT&T-5080	920262402702	TELEPHONE SERVICE - BILL R	02/07/2023	.02-	01-51-71-32 TELEPHONE
Total 1013:					562.94	
AXON ENTERPRISE INC						
1986	AXON ENTERPRISE INC	INUS137276	BODY CAMERAS & ACCESSORI	02/09/2023	745.68	01-52-11-60 CAPITAL OUTLAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 1986:					745.68	
1986	AXON ENTERPRISE INC	INUS140586	BODY CAMERAS & ACCESSORI	03/01/2023	24,999.96	24-58-11-15 POLICE ACCREDITATION
Total 1986:					24,999.96	
BEAVER DAM COMMUNITY HOSPITALS INC						
552629	BEAVER DAM COMMUNITY HO	133139	DRUG SCREEN PARKS	08/02/2022	40.00	01-55-41-59 SAFETY EQUIPMENT
Total 552629:					40.00	
552629	BEAVER DAM COMMUNITY HO	133140	DRUG SCREEN PARKS	08/02/2022	40.00	01-55-41-59 SAFETY EQUIPMENT
Total 552629:					40.00	
552629	BEAVER DAM COMMUNITY HO	133228	DRUG SCREEN PARKS	08/04/2022	40.00	01-55-41-59 SAFETY EQUIPMENT
Total 552629:					40.00	
BRADLEY BERTEL						
553148	BRADLEY BERTEL	02-28-23 DNR	GRNDWTR EXAM & APPL FEE -	02/14/2023	130.00	03-99-21-18 SUPPLIES & EXPENSE
Total 553148:					130.00	
553148	BRADLEY BERTEL	FEB 14-21 202	TRAVEL MEAL REIMBURSEMEN	02/24/2023	24.01	03-99-21-18 SUPPLIES & EXPENSE
Total 553148:					24.01	
BURKE TRUCK AND EQUIPMENT						
2947	BURKE TRUCK AND EQUIPMEN	31246	PLOW WINGS, BUSHINGS AND	02/22/2023	948.87	01-54-11-20 REPAIRS
Total 2947:					948.87	
CATALIS LLC						
554666	CATALIS LLC	INV4321559	GCS SOFTWARE ANNUAL SUP	02/20/2023	6,793.50	01-51-52-26 TAX SOFTWARE MAINT A
Total 554666:					6,793.50	
CENTURY FENCE COMPANY						
3300	CENTURY FENCE COMPANY	1-22 PAVEME	PROJECT 1-22 PAVEMENT MAR	02/22/2023	6,000.00	01-54-41-19 MARKING PAINT
3300	CENTURY FENCE COMPANY	1-22 PAVEME	PROJECT 1-22 PAVEMENT MAR	02/22/2023	20,161.95	05-58-11-92 SEAL COATING
3300	CENTURY FENCE COMPANY	1-22 PAVEME	PROJECT 1-22 PAVEMENT MAR	02/22/2023	22,750.25	05-58-11-69 STREETS
3300	CENTURY FENCE COMPANY	1-22 PAVEME	PROJECT 1-22 PAVEMENT MAR	02/22/2023	44,041.30	24-58-11-69 STREET UPGRADES
Total 3300:					92,953.50	
CHARTER COMMUNICATIONS						
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - CITY HALL	02/20/2023	81.32	01-51-71-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - POLICE	02/20/2023	120.33	01-52-11-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - FIRE	02/20/2023	38.52	01-52-31-32 TELEPHONE AND CELLU
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - HEALTH	02/20/2023	27.82	01-53-12-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - STREET	02/20/2023	29.96	01-54-21-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - LIBRARY	02/20/2023	36.38	11-58-12-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - SENIOR CENTER	02/20/2023	27.82	01-55-20-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - WASTEWATER	02/20/2023	34.24	02-82-00-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - WATER	02/20/2023	32.10	03-99-21-18 SUPPLIES & EXPENSE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
3417	CHARTER COMMUNICATIONS	034458102202	PHONE - ENVIRO HEALTH	02/20/2023	8.56	14-53-13-32 TELEPHONE
Total 3417:					437.05	
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-CITY HALL	02/20/2023	47.12	01-51-71-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-POLICE	02/20/2023	69.06	01-52-11-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-FIRE	02/20/2023	22.32	01-52-31-32 TELEPHONE AND CELLU
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-HEALTH	02/20/2023	16.12	01-53-12-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-STREET	02/20/2023	17.36	01-54-21-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-LIBRARY	02/20/2023	21.08	11-58-12-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-SENIOR CENTER	02/20/2023	16.12	01-55-20-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-WASTEWATER	02/20/2023	19.84	02-82-00-32 TELEPHONE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE-WATER	02/20/2023	18.60	03-99-21-18 SUPPLIES & EXPENSE
3417	CHARTER COMMUNICATIONS	034511702202	PHONE- ENVIRO HEALTH	02/20/2023	4.96	14-53-13-32 TELEPHONE
Total 3417:					252.58	
CORE & MAIN LP						
3784	CORE & MAIN LP	S088003	INVENTORY PARTS - WTR	02/16/2023	23,404.00	03-99-99-99 CAPITAL OUTLAY
Total 3784:					23,404.00	
3784	CORE & MAIN LP	S103873	2023 PROJECT MATERIAL - WT	02/16/2023	14,493.00	24-58-11-77 WATER MAINS
Total 3784:					14,493.00	
COREY OIL LTD						
3786	COREY OIL LTD	289317	DEF FLUID	02/21/2023	706.06	01-54-11-40 GASOLINE
Total 3786:					706.06	
CORPORATE BUSINESS SYSTEMS						
3793	CORPORATE BUSINESS SYSTE	33483597	HEALTH - COPIER LEASE & CO	02/20/2023	200.75	01-53-12-26 MAINTENANCE CONTRA
3793	CORPORATE BUSINESS SYSTE	33483597	ENVIRO - COPIER LEASE & CO	02/20/2023	200.76	14-53-13-18 SUPPLIES
Total 3793:					401.51	
3794	CORPORATE BUSINESS SYSTE	335479	COPIER MAINT FEE-	02/17/2023	13.53	17-58-17-18 SUPPLIES
3794	CORPORATE BUSINESS SYSTE	335479	COPIER MAINT FEE-	02/17/2023	13.52	01-54-21-18 SUPPLIES & EXPENSE
Total 3794:					27.05	
DAVID CORRIE						
552467	DAVID CORRIE	3123	PARK REFUND	03/01/2023	3.91	01-21-58-10 SALES TAX
552467	DAVID CORRIE	3123	PARK REFUND	03/01/2023	71.09	01-44-62-64 RENTAL OF PARKS & FO
Total 552467:					75.00	
DIAMOND BUSINESS GRAPHICS						
4340	DIAMOND BUSINESS GRAPHIC	206722	PD - LEAVE SLIPS	02/09/2023	284.10	01-52-11-18 OFFICE SUPPLIES & MIS
Total 4340:					284.10	
DIGICORP INC						
4468	DIGICORP INC	344858	2 UNITRENDS APPLIANCES MAI	01/31/2023	18,089.50	01-51-86-44 SOFTWARE SUPPORT/S

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 4468:					18,089.50	
4468	DIGICORP INC	344929	SCADA CRASH ISSUES - WTR	01/31/2023	3,009.00	03-99-33-31 MAINTENANCE OF SCAD
Total 4468:					3,009.00	
4468	DIGICORP INC	345103	MICROSOFT 365	02/20/2023	2,378.00	01-51-86-44 SOFTWARE SUPPORT/S
Total 4468:					2,378.00	
4468	DIGICORP INC	345104	MICROSOFT TEAMS LICENSE 3	02/20/2023	134.40	01-51-86-44 SOFTWARE SUPPORT/S
Total 4468:					134.40	
EMILY MCFARLAND						
13218	EMILY MCFARLAND	022023	MILEAGE REIMBURSEMENT-MA	02/20/2023	29.08	01-51-31-24 TRAVEL
Total 13218:					29.08	
FIRE SERVICE INC						
6371	FIRE SERVICE INC	WI-5333	WINDOW CRANK FOR E61 FIRE	02/20/2023	40.61	01-52-31-42 APPARATUS MAINTENAN
Total 6371:					40.61	
FLYOVER PRODUCTIONS LLC						
554658	FLYOVER PRODUCTIONS LLC	3123	CONFERENCE REGISTRATION	03/01/2023	185.00	01-55-20-22 DUES, FEES & SUBS
Total 554658:					185.00	
GRINWALD FORD INC						
7675	GRINWALD FORD INC	GH13054	PD- NEW SQUAD	03/01/2023	45,184.38	05-52-11-70 CAPITAL PROJECTS
Total 7675:					45,184.38	
7675	GRINWALD FORD INC	GN13050	PD- NEW SQUAD	03/01/2023	45,184.38	05-52-11-70 CAPITAL PROJECTS
Total 7675:					45,184.38	
HOOPER CORPORATION						
8580	HOOPER CORPORATION	PL 71301093	MUNI BLDG - REPAIR	02/15/2023	1,618.57	01-51-71-20 REPAIRS
Total 8580:					1,618.57	
HYDROCORP						
8994	HYDROCORP	0071252-IN	CROSS CONNECTION PROGRA	02/28/2023	1,207.00	03-99-23-18 OUTSIDE SERVICES EXP
Total 8994:					1,207.00	
INTERSTATE BILLING SERVICE INC						
9490	INTERSTATE BILLING SERVICE	X101061178:01	FILTERS FOR STREET VEHICLE	02/10/2023	238.42	01-54-11-20 REPAIRS
Total 9490:					238.42	
J&L ENGRAVING						
10016	J&L ENGRAVING	3109	PERSONAL PASSPORT TAGS S	11/03/2022	11.75	24-58-11-05 FIRE 2% DUES

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 10016:					11.75	
JEFFERSON FIRE AND SAFETY INC						
10300	JEFFERSON FIRE AND SAFETY	IN3000009	BUNKER BOOTS FIRE	02/18/2023	330.00	24-58-11-05 FIRE 2% DUES
Total 10300:					330.00	
10300	JEFFERSON FIRE AND SAFETY	IN3000035	HEXARMOR RESCUE GLOVES-	02/20/2023	149.95	24-58-11-05 FIRE 2% DUES
Total 10300:					149.95	
JESUS ARTZ & PRODUCTIONS LLC						
552517	JESUS ARTZ & PRODUCTIONS	2761	PD - SQUAD DECALS	02/12/2023	1,220.00	05-52-11-70 CAPITAL PROJECTS
Total 552517:					1,220.00	
552517	JESUS ARTZ & PRODUCTIONS	2762	PD - SQUAD DECALS	02/12/2023	1,220.00	05-52-11-70 CAPITAL PROJECTS
Total 552517:					1,220.00	
JFTCO INC						
6020	JFTCO INC	PIMS0239650	REPAIR PARTS-STREET	01/06/2023	372.00	01-54-11-20 REPAIRS
Total 6020:					372.00	
6020	JFTCO INC	PIMS0240002	REPAIR PARTS-STREET	01/07/2023	239.56	01-54-11-20 REPAIRS
Total 6020:					239.56	
6020	JFTCO INC	PIMS024001	REPAIR PARTS-STREET	01/17/2023	663.85	01-54-11-20 REPAIRS
Total 6020:					663.85	
JM CARPETS						
554584	JM CARPETS	035645	MUNI BLDG - CARPET	02/18/2023	16,299.22	01-51-71-60 CAPITAL OUTLAY
Total 554584:					16,299.22	
JMB & ASSOCIATES LLC						
552732	JMB & ASSOCIATES LLC	39701	ANNUAL CALIBRATION	02/16/2023	1,772.50	01-54-12-18 SUPPLIES & EXPENSE
552732	JMB & ASSOCIATES LLC	39701	ANNUAL CALIBRATION	02/16/2023	886.25	16-58-16-19 MISC. STREET SUPPLIE
552732	JMB & ASSOCIATES LLC	39701	ANNUAL CALIBRATION	02/16/2023	886.25	17-58-17-18 SUPPLIES
Total 552732:					3,545.00	
JOHN DUVERNELL						
4985	JOHN DUVERNELL	012823	PARKING FOR TRAINING FD	01/28/2023	56.00	01-52-31-48 TRAINING TUITION
Total 4985:					56.00	
JX ENTERPRISES INC						
1094	JX ENTERPRISES INC	1342149S	DIAGNOSTICS AND REPAIRS V	01/25/2023	1,442.16	17-58-17-20 REPAIRS
Total 1094:					1,442.16	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
KATHERINE GATLIN						
7141	KATHERINE GATLIN	3123	REC CONTRACT DANCE INSTR	03/01/2023	3,968.00	01-55-21-17 CONTRACTED SPORTS
Total 7141:					3,968.00	
KATHY HOLTGRIEVE						
554661	KATHY HOLTGRIEVE	3123	SECURITY DEPOSIT REFUND	03/01/2023	100.00	01-27-19-70 SR. CENTER SECURITY
Total 554661:					100.00	
KIMBALL MIDWEST						
11383	KIMBALL MIDWEST	100758214	STOCK SMALL PARTS SUPPLY	02/14/2023	2,561.27	01-54-11-20 REPAIRS
Total 11383:					2,561.27	
11383	KIMBALL MIDWEST	100769965	STOCK SMALL PARTS SUPPLY	02/17/2023	301.00	01-54-11-20 REPAIRS
Total 11383:					301.00	
LAKESIDE INTERNATIONAL TRUCKS						
12048	LAKESIDE INTERNATIONAL TR	5170756P	WATER PUMP VEH #18	02/15/2023	355.01	17-58-17-20 REPAIRS
Total 12048:					355.01	
12048	LAKESIDE INTERNATIONAL TR	5170760P	BELTS AND TENSIONER VEH #1	02/15/2023	265.33	17-58-17-20 REPAIRS
Total 12048:					265.33	
12048	LAKESIDE INTERNATIONAL TR	5170760PX1	BELT FOR VEH #18	02/16/2023	65.51	17-58-17-20 REPAIRS
Total 12048:					65.51	
12048	LAKESIDE INTERNATIONAL TR	8263983P	SENSOR ASSEMBLY VEH#52	02/21/2023	315.32	01-54-11-20 REPAIRS
Total 12048:					315.32	
12048	LAKESIDE INTERNATIONAL TR	8263984P	CAP FOR VEH #50	02/21/2023	19.11	01-54-11-20 REPAIRS
Total 12048:					19.11	
12048	LAKESIDE INTERNATIONAL TR	8264005P	VALVE KIT FOR VEH #52	02/21/2023	421.18	01-54-11-20 REPAIRS
Total 12048:					421.18	
Marshfield Clinic Health System Inc						
554669	Marshfield Clinic Health System In	3764-3025	CONSORTIUM FEE-P&R	01/31/2023	100.00	01-55-41-59 SAFETY EQUIPMENT
Total 554669:					100.00	
554669	Marshfield Clinic Health System In	3764-3348	ANNUAL CONSORTIUM FEE - W	01/31/2023	100.00	02-85-00-20 OUTSIDE SERVICES EM
Total 554669:					100.00	
554669	Marshfield Clinic Health System In	IN-5211	HEALTH - RENEWAL OF INSTR	01/23/2023	5.00	01-53-12-23 EDUCATION & SEMINAR
554669	Marshfield Clinic Health System In	IN-5211	WATER - FIRST AID / CPR CARD	01/23/2023	180.00	03-99-21-18 SUPPLIES & EXPENSE
554669	Marshfield Clinic Health System In	IN-5211	WW/WATER - FIRST AID/CPR C	01/23/2023	162.00	02-85-00-23 TRAINING

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 554669:					347.00	
MATT WINCHESTER						
554671	MATT WINCHESTER	013023	REIMBURSEMENT FOR TRAINI	01/30/2023	1,225.90	01-52-31-48 TRAINING TUITION
Total 554671:					1,225.90	
MCHS HOSPITALS, INC						
554660	MCHS HOSPITALS, INC	3764-3251	ANNUAL FEE AND QUEST DOT	01/31/2023	90.00	01-54-31-59 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-3251	ANNUAL FEE	01/31/2023	50.00	16-58-16-41 SAFETY EQUIPMENT
554660	MCHS HOSPITALS, INC	3764-3251	ANNUAL FEE	01/31/2023	50.00	17-58-17-59 SAFETY EQUIPMENT
Total 554660:					190.00	
MENARDS INC						
13384	MENARDS INC	47533	BASEBALL REPAIRS	02/14/2023	131.99	01-55-41-20 REPAIRS
Total 13384:					131.99	
MIDDLETON FARMERS COOPERATIVE COMPANY						
554035	MIDDLETON FARMERS COOPE	45B	FUEL- DIESEL AND UNLEADED	02/22/2023	32,446.09	01-54-11-40 GASOLINE
Total 554035:					32,446.09	
MID-STATE EQUIPMENT						
13424	MID-STATE EQUIPMENT	D43342	CUTTING EDGE AND EDGE KIT	01/06/2023	473.90	01-54-11-20 REPAIRS
Total 13424:					473.90	
13424	MID-STATE EQUIPMENT	D44950	WATERPUMP, BELTS AND GAS	02/15/2023	672.34	01-54-11-20 REPAIRS
Total 13424:					672.34	
NUANCE COMMUNICATIONS INC						
554525	NUANCE COMMUNICATIONS IN	30381865	DRAGON PRO ANYWHERE	02/21/2023	14,685.60	01-52-11-60 CAPITAL OUTLAY
Total 554525:					14,685.60	
OFFICE PRO						
15275	OFFICE PRO	0475638-001	SHRED SERVICES	02/02/2023	50.00	01-51-40-18 SUPPLIES & EXPENSE
Total 15275:					50.00	
15275	OFFICE PRO	0476804-001	SHRED SERVICES	02/21/2023	135.00	01-51-40-18 SUPPLIES & EXPENSE
Total 15275:					135.00	
ORGANIZATION DEVELOPMENT CONSULTANTS INC						
15684	ORGANIZATION DEVELOPMEN	13707	NEW HIRE PSYCH TEST WALD	01/01/2023	700.00	01-52-31-19 HIRING EXPENSES
Total 15684:					700.00	
PASSENGER TRANSIT INC						
16165	PASSENGER TRANSIT INC	11238	TAXI RIDES-SR CTR	02/09/2023	8.25	24-58-11-07 SR. CENTER FUNDRAISI

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 16165:					8.25	
PEAK TECHNOLOGIES INC						
554640	PEAK TECHNOLOGIES INC	60207248-1	DUPLO SHEET CUTTER RPR -	02/21/2023	566.69	03-90-30-18 SUPPLIES-CUSTOMER R
Total 554640:					566.69	
REGISTRATION FEE TRUST						
18383	REGISTRATION FEE TRUST	79174	NEW PLATE 79174 FOR VEH #4	02/23/2023	4.00	01-54-21-18 SUPPLIES & EXPENSE
Total 18383:					4.00	
REVIZE LLC						
18459	REVIZE LLC	15402	CITY WEBSITE ANNUAL FEE	03/01/2023	2,400.00	01-51-86-44 SOFTWARE SUPPORT/S
Total 18459:					2,400.00	
RHYME BUSINESS PRODUCTS						
4092	RHYME BUSINESS PRODUCTS	33459843	COPIER MAINT FEE-BS&Z	02/14/2023	181.91	01-52-41-26 MAINTENANCE CONTRA
Total 4092:					181.91	
RICOH USA INC						
18509	RICOH USA INC	5066809660	COPIER CONTRACT-	02/19/2023	149.90	01-55-20-17 CONTRACT SERVICES
Total 18509:					149.90	
RITEWAY BUS SERVICE						
27672	RITEWAY BUS SERVICE	24296	HOLIDAY TRAIN TRANSPORTAT	12/31/2022	855.00	01-55-21-18 SUPPLIES & EXPENSE
Total 27672:					855.00	
ROBERT E LEE & ASSOCIATES						
12297	ROBERT E LEE & ASSOCIATES	83658	ARPA PROJECT 2023 - WW	02/16/2023	3,364.36	24-58-11-75 SANITARY SEWER
12297	ROBERT E LEE & ASSOCIATES	83658	ARPA PROJECT 2023 - WTR	02/16/2023	4,283.62	24-58-11-77 WATER MAINS
Total 12297:					7,647.98	
12297	ROBERT E LEE & ASSOCIATES	83660	ARPA PROJECT 2023 - WW	02/16/2023	3,791.62	24-58-11-75 SANITARY SEWER
12297	ROBERT E LEE & ASSOCIATES	83660	ARPA PROJECT 2023 - WTR	02/16/2023	6,475.88	24-58-11-77 WATER MAINS
Total 12297:					10,267.50	
SCHAEFER SOFT WATER INC						
19255	SCHAEFER SOFT WATER INC	0004641	MUNI BLDG - WATER SOFTENE	01/12/2023	377.10	01-51-71-18 SUPPLIES & EXPENSE
Total 19255:					377.10	
19255	SCHAEFER SOFT WATER INC	T15822	MUNI BLDG - WATER SOFTENE	02/03/2023	471.38	01-51-71-18 SUPPLIES & EXPENSE
Total 19255:					471.38	
SMART SPACES LLC						
553987	SMART SPACES LLC	10001160	COUNCIL CHAMBEERS A/V RE	12/16/2022	49,998.65	24-51-84-70 MEDIA PRODUCTIONS C
553987	SMART SPACES LLC	10001160	COUNCIL CHAMBEERS A/V RE	12/16/2022	771.91	01-51-84-60 CAPITAL OUTLAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 553987:					50,770.56	
STRYKER SALES CORPORATION						
19870	STRYKER SALES CORPORATIO	4047176M	MED 54 POWER COT REPAIR FI	02/09/2023	697.00	01-52-31-54 EMS SUPPLIES
Total 19870:					697.00	
SYMBIONT						
19979	SYMBIONT	56176	SSPSE7812-AERATION IMPRVM	02/08/2023	2,899.00	02-97-30-12 REPAIR OR REPLACE
Total 19979:					2,899.00	
TOP PACK DEFENSE LLC						
552646	TOP PACK DEFENSE LLC	9966	PD - UNIFORM - NEW EMPLOYE	01/28/2023	826.31	01-52-11-54 UNIFORM ALLOWANCE
Total 552646:					826.31	
TRI-COUNTY MAINTENANCE SUPPLY						
20796	TRI-COUNTY MAINTENANCE S	09049	HEALTH - 1 CASE TOILET PAPE	02/20/2023	133.98	01-53-12-26 MAINTENANCE CONTRA
20796	TRI-COUNTY MAINTENANCE S	09049	ENVIRO - 1 CASE TOILET TISSU	02/20/2023	133.98	14-53-13-18 SUPPLIES
Total 20796:					267.96	
TRITECH SOFTWARE SYSTEMS						
20825	TRITECH SOFTWARE SYSTEM	345940	SOFTWARE SUBSCRIPTION-FI	02/09/2022	460.00	01-52-31-28 COMPUTERS AND SOFT
Total 20825:					460.00	
TRUCK COUNTRY OF WISC						
20844	TRUCK COUNTRY OF WISC	X201798341:0	HOSES FOR STREET PARTS	02/01/2023	52.98	01-54-11-20 REPAIRS
Total 20844:					52.98	
UNITED ELECTRIC INC						
21526	UNITED ELECTRIC INC	78931	MUNI BLDG - ELECTRICAL WO	01/20/2023	3,800.00	01-51-71-60 CAPITAL OUTLAY
Total 21526:					3,800.00	
21526	UNITED ELECTRIC INC	78932	MUNI BLDG - ELECTRICAL	01/20/2023	1,275.00	24-58-11-15 POLICE ACCREDITATION
Total 21526:					1,275.00	
21526	UNITED ELECTRIC INC	79078	TRBLSHT ANOXIC ZONE MIXER	02/03/2023	900.00	02-83-10-42 PROCESSING EQUIPME
Total 21526:					900.00	
US POSTAL SERVICE-WATERTOWN						
21522	US POSTAL SERVICE-WATERT	PERMIT 93 - 0	PRESORTED PERMIT #93	02/20/2023	290.00	01-51-40-18 SUPPLIES & EXPENSE
Total 21522:					290.00	
21522	US POSTAL SERVICE-WATERT	SF030123	PRE-PMT FOR MAILING WATER	03/01/2023	2,500.00	03-90-30-18 SUPPLIES-CUSTOMER R
Total 21522:					2,500.00	

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USIC LOCATING SERVICES LLC						
553098	USIC LOCATING SERVICES LLC	565278	DIGGERS HOTLINE TICKET LO	01/31/2023	655.08	16-58-16-32 DIGGER'S LOCATE FEES
553098	USIC LOCATING SERVICES LLC	565278	DIGGERS HOTLINE TICKET LO	01/31/2023	655.08	03-99-23-18 OUTSIDE SERVICES EXP
553098	USIC LOCATING SERVICES LLC	565278	DIGGERS HOTLINE TICKET LO	01/31/2023	655.09	02-85-00-20 OUTSIDE SERVICES EM
Total 553098:					1,965.25	
UW-PLATTEVILLE CRIMINAL						
21017	UW-PLATTEVILLE CRIMINAL	2023-CAREER	PD - CAREER FAIR BOOTH	03/01/2023	35.00	01-52-11-56 TRAINING
Total 21017:					35.00	
W REEVES AND ASSOCIATES INC						
554670	W REEVES AND ASSOCIATES I	5481	FLARES FOR NEW COMMAND	01/13/2023	461.76	05-52-31-70 CAPITAL PROJECTS
Total 554670:					461.76	
WATERTOWN RIVERFEST INC						
554648	WATERTOWN RIVERFEST INC	022823	PAYMENT OF PEPSI INCENTIVE	02/28/2023	2,200.00	12-50-05-60 MISCELLANEOUS
Total 554648:					2,200.00	
WELDERS SUPPLY COMPANY						
23581	WELDERS SUPPLY COMPANY	10340949	WELDING RENTAL PARKS	02/09/2023	206.11	01-55-41-18 SUPPLIES & EXPENSE
Total 23581:					206.11	
23581	WELDERS SUPPLY COMPANY	10341507	WELDING RENTAL PARKS	02/10/2023	360.00	01-55-41-18 SUPPLIES & EXPENSE
Total 23581:					360.00	
WOLF PAVING COMPANY INC						
23910	WOLF PAVING COMPANY INC	43700	12.8 TONS OF COLD PATCH	02/10/2023	1,796.20	01-54-31-18 SUPPLIES & EXPENSE
Total 23910:					1,796.20	
WOLFF PACK APPAREL & PROMOTIONS						
23904	WOLFF PACK APPAREL & PRO	2546	NEW EMPLOYEE SHIRTS WALD	02/17/2023	19.76	01-52-31-19 HIRING EXPENSES
Total 23904:					19.76	
ZARNOTH BRUSH WORKS INC						
26150	ZARNOTH BRUSH WORKS INC	0192673-IN	SWEEPER BRUSHES	02/08/2023	3,972.00	16-58-16-22 MAINTENANCE
Total 26150:					3,972.00	
ZBM INC						
26005	ZBM INC	28681	MUNI BLDG - CLEANING	02/10/2023	2,334.50	01-51-71-26 MAINTENANCE CONTRA
Total 26005:					2,334.50	
Grand Totals:					471,679.72	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Only unpaid invoices included.
 - Invoice.Payment due date = 03/07/2023
-

PAYROLL SUMMARIES

For the Period of: 2/8/2023 2/21/2023

Section 10, Item A.

Department	Employees		Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
	FT	PT						
Police	44	-	3,484.00	112.25	5,471.25	12,730.12	83,000.00	121,504.03
Police Dispatch	9	3	784.00	47.50	1,800.54	3,503.29	31,000.00	21,920.04
Fire	26	2	2,780.00	390.25	13,524.03	24,281.91	150,000.00	87,630.70
Municipal Court	1	1	100.00	-	-	-	-	3,024.88
Mayor	1	-	80.00	-	-	-	-	3,294.08
Bldg. Inspection	3	3	284.00	-	-	-	1,000.00	11,840.92
Attorney	2	1	220.00	-	-	-	-	7,375.41
Finance	6	-	480.00	-	-	271.62	1,500.00	14,216.80
Watertown TV	2	2	190.00	-	-	-	-	4,657.40
Administration	3	1	240.00	-	-	-	-	7,528.40
Engineering	5	2	484.00	-	-	-	-	11,899.55
Health	9	3	807.50	-	-	-	10,500.00	25,434.37
Library	8	17	1,129.00	-	-	-	-	23,960.33
Municipal Building	1	-	80.00	2.25	75.40	429.80	1,000.00	1,862.61
Solid Waste	8	-	640.00	-	-	925.68	3,000.00	14,900.01
Street	23	-	1,840.00	52.50	2,087.96	14,153.85	39,200.00	54,404.46
Park	8	-	640.00	2.00	341.87	2,275.60	18,000.00	22,166.68
Forestry	2	-	160.00	-	-	-	-	4,444.67
Park/Rec Admin	6	-	440.00	9.00	-	-	400.00	5,884.80
Recreation and Pools	-	15	135.50	-	-	-	500.00	1,758.01
Wastewater	11	-	880.00	2.75	131.80	1,208.41	18,000.00	26,704.38
Water Dept.	10	-	800.00	16.50	620.47	2,243.03	23,500.00	25,093.87
Crossing Guards	-	10	107.00	-	-	-	-	1,203.75
Police Auxiliary	-	1	5.50	-	-	-	-	86.68
Alderspersons (2nd PR)	-	9	9.00	-	-	-	-	4,062.15
TOTALS	188 FT	70 PT	16,799.50	635.00	24,053.32	62,023.31	380,600.00	506,858.98

RESOLUTION NO. 9491

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$3,995,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, on February 7, 2023, the Common Council of the City of Watertown, Jefferson and Dodge Counties, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes (the "Notes") for public purposes, including paying the cost of 2023 capital projects, including street and bridge improvement projects, airport projects and other public works projects, municipal building improvements, recreation projects, aquatic center projects, senior/community center projects, park improvements and acquisition of police and fire equipment and other municipal equipment (collectively, the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes (the "Notes") for such public purposes; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell such Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of THREE MILLION NINE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$3,995,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the general obligation promissory notes aggregating the principal amount of THREE MILLION NINE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$3,995,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$3,995,000; shall be dated March 14, 2023; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on June 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2023. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be

rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on June 1, 2031 are subject to redemption prior to maturity, at the option of the City, on June 1, 2030 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the City shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2023 through 2030 for the payments due in the years 2023 through 2031 in the amounts set forth on the Schedule. The amount of tax levied in the year 2023 shall be the total amount of debt service due on the Notes in the years 2023 and 2024; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2023.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2023 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated March 14, 2023" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter into a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 7, 2023.

Emily McFarland
Mayor

ATTEST:

Megan Dunneisen
City Clerk

(SEAL)

EXHIBIT A

Note Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on June 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on June 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on June 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on June 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on June 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on June 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT C

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	JEFFERSON AND DODGE COUNTIES	
NO. R-____	CITY OF WATERTOWN	\$_____
	GENERAL OBLIGATION PROMISSORY NOTE	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
June 1, _____	March 14, 2023	_____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of Watertown, Jefferson and Dodge Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$3,995,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of 2023 capital projects, including street and bridge improvement projects, airport projects and other public works projects, municipal building improvements, recreation projects, aquatic center projects, senior/community center projects, park improvements and acquisition of police and fire equipment and other municipal equipment, as authorized by a resolution adopted on February 21, 2023. Said resolution is recorded in the official minutes of the Common Council for said date.

The Notes maturing on June 1, 2031 are subject to redemption prior to maturity, at the option of the City, on June 1, 2030 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation and date of the Notes called for redemption, CUSIP number, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii)

during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

DRAFT

IN WITNESS WHEREOF, the City of Watertown, Jefferson and Dodge Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WATERTOWN
JEFFERSON AND DODGE COUNTIES,
WISCONSIN

By: _____
Emily McFarland
Mayor

(SEAL)

By: _____
Megan Dunneisen
City Clerk

DRAFT

Date of Authentication: March 14, 2023

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Watertown, Jefferson and Dodge Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

**RESOLUTION TO AWARD
2023 PAVEMENT MARKING CONTRACT #1-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bid was received for the 2023 Pavement Marking Project; and,

CONTRACTOR	BASE BID A	BASE BID B	TOTAL BASE BIDS A & B
Century Fence Co., Pewaukee, WI	\$2,938.00	\$23,316.00	\$26,254.00

WHEREAS, Century Fence Co., was the lowest responsive & responsible bidder and accepting the bid received from Century Fence Co. appears to be in the best interest of the City of Watertown,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the 2023 Pavement Marking Project Contract with Century Fence Co. of Pewaukee, Wisconsin for \$26,254.00. Said money is to be taken out of the Annual Street Reserve Account #05-58-11-69 & the Seal Coat Reserve Account #05-58-11-92.

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR

**RESOLUTION TO AWARD
2023 ROUT & CRACK SEALING CONTRACT #2-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bids were received for the 2023 Rout & Crack Sealing Project Contract; and,

CONTRACTOR	Base Bid A: Rout and Crack Fill Prior to Seal Coating	Base Bid B: Rout and Crack Fill Only on Various Asphalt Streets	Base Bid C: Poly Mastic Flex Patching	Base Bid F: Rout and Crack Fill Airport Runway 11/29	Base Bid Total
Thunder Road LLC	\$39,191.25	\$23,882.25	\$4,500.00	\$7,875.00	\$75,448.50
Fahrner Asphalt Sealers, LLC	\$53,748.00	\$32,752.80	\$7,000.00	\$10,800.00	\$104,300.80
Denler, Inc.	\$70,768.20	\$43,124.52	\$7,000.00	\$18,000.00	\$138,892.72

WHEREAS, Thunder Road LLC was the lowest responsive and responsible bidder and accepting the bid received from Thunder Road LLC appears to be in the best interest of the City of Watertown.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the 2023 Rout & Crack Sealing Project Contract with Thunder Road LLC., of Waukesha, Wisconsin for \$75,448.50. Said money is to be taken out of the Seal Coating Reserve Account #05-58-11-92.

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR

**RESOLUTION TO AWARD
2023 SEAL COATING CONTRACT #3-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bids were received for the 2023 Seal Coating Project Contract; and,

CONTRACTOR	Alternate Bid A Seal Coating Annual Street Program
Scott Construction, Inc., Lake Delton, WI	\$66,750.00
Fahrner Asphalt Sealers, LLC, Plover, WI	\$0.00

WHEREAS, one bidder can provide light weight black boiler slag seal coat aggregate; and,

WHEREAS, light weight black boiler slag seal coat aggregate is generally dust free; and,

WHEREAS, light weight black boiler slag seal coat aggregate provides excellent sun heat retention which can assist in winter snow melt; and,

WHEREAS, the bid from Scott Construction, Inc. appears to be in the best interest of the City of Watertown; and,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the 2023 Seal Coating Project Contract with Scott Construction, Inc., of Lake Delton, Wisconsin for Alternate Bid A, Annual Street Program Total Amount: \$66,750.00. Said money is to be taken out of the Seal Coating Reserve Account #05-58-11-92.

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR

**RESOLUTION TO AWARD
2023 ANNUAL STREET AND UTILITY RECONSTRUCTION
CONTRACT #4-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following four sealed bids were received for the 2023 Annual Street and Utility Reconstruction Contract; and

Contractor	Base Bids A, B, C, D, E, F, H, I, J, K, L, M & N TOTAL AMOUNT:
Dorner Inc.	\$2,354,426.41
Forest Landscaping & Construction,	\$2,394,661.05
Ptaschinski Const, Inc	\$2,495,109.80
MJ Construction, Inc.	\$3,355,550.00

WHEREAS, Dorner, Inc. was the lowest responsive & responsible bidder and accepting the bid received from Dorner, Inc. appears to be in the best interest of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to approve 2023 Annual Street and Utility Reconstruction Project #04-23 for a combined total of \$2,354,426.41.

The funding accounts to charge said money be taken from the Annual Street Reserve Account #05-58-11-69, Water Utility Capital Outlay Account #03-99-99-99, Storm Water Utility Capital Outlay Account 16-58-16-60, and Wastewater Utility Sewer Rehabilitation Account #02-97-30-11.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR

**RESOLUTION TO AWARD
2023 STORM SEWER CLEANING AND TELEVISIONING CONTRACT #5-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bids were received for the 2023 Storm Sewer Cleaning and Televising Project Contract; and,

CONTRACTOR	BASE BID A: 2023 STORM. CLEAN & TV	BASE BID B: 2023 STORM PIPE DEEP	BASE BID C: ADD ALT. LG. DIA. PIPE	BASE BID TOTALS
Green Bay Pipe & TV, LLC, Green Bay, WI	\$174,546.25	\$1,925.00	\$15,591.00	\$192,062.25
Northern Pipe, Inc., Green Bay, WI	\$184,332.65	\$1,562.50	\$7,982.70	\$193,877.85

WHEREAS, Green Bay Pipe & TV, LLC was the lowest responsive & responsible bidder and accepting the bid received appears to be in the best interest of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to approve 2023 Storm Sewer Cleaning and Televising Project Contract #5-23 for a combined Base Bid total of \$192,062.25.

The funding accounts to charge said money be taken from the Storm Water Utility MS4 Maintenance Account #16-58-16-43 for \$192,062.25.

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023 _____

CITY CLERK

APPROVED March 7, 2023 _____

MAYOR

**RESOLUTION TO AWARD
2023 BITUMINOUS SURFACING CONTRACT #6-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bids were received for the 2023 Bituminous Surfacing Project Contract; and,

CONTRACTOR	ST. PRO. BASE BID A: ASPHALTIC ST. OVERLAY – LAFAYETTE ST.	ST. PRO. BASE BID B: MISC. PAVE. PATCHES	PARKING LOT BASE BID C: SENIOR CENTER PARKING LOT	ST. PRO. ALT. BID D: FULL WIDTH MILL OVERLAY – BOUGHTON ST.	ALLEY PRO. ALT. BID E: S 5 TH ST. – S 6 TH ST. ALLEY	BASE BIDS & ALTERNATES TOTAL AMOUNT
Payne & Dolan, Inc., Waukesha, WI	\$24,447.50	\$152,305.00	\$57,588.50	\$46,090.50	\$12,656.90	\$293,088.40
Wolf Paving Co., Inc., Oconomowoc, WI	\$21,972.75	\$174,200.00	\$54,190.00	\$43,360.00	\$11,508.00	\$305,230.75
Kartechner Brothers, LLC	\$22,694.00	\$171,710.00	\$74,215.25	\$46,157.00	\$13,634.00	\$238,410.25

WHEREAS, Payne & Dolan, Inc., was the lowest responsive & responsible bidder and accepting the bid received from Payne & Dolan, Inc., appears to be in the best interest of the City of Watertown,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to enter into an agreement for the 2023 Bituminous Surfacing Project Contract with Payne & Dolan, Inc., of Waukesha, Wisconsin for \$293,088.40. Said money is to be taken out of: Stormwater Utility Street Repairs account #16-58-16-39; Water Utility funding account #03-99-99-99; and Wastewater funding account #02-97-30-11; and the Annual Street Reserve account #05-58-11-69.

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR

**RESOLUTION TO AWARD
2023 UTILITY & STREET RECONSTRUCTION CONTRACT #8-23**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bids were received for the 2023 Utility & Street Reconstruction Project Contract; and,

Contractor	Base Bid – Main St. Ext. Part 1 – Sanitary Sewer	Base Bid – Main St. Ext. Part 1 – Watermain	Base Bid – Main St. Ext. Part 1 – Misc. Items	Base Bid – Main St. Part 2 – Sanitary Sewer	Base Bid – Main St. Part 2 – Misc. Items	All Base Bids Total
Forest Landscaping & Construction, Inc., Lake Mills, WI	\$127,950.00	\$113,350.00	\$67,560.00	\$149,020.00	\$101,200.00	\$559,080.00
Rock Road Companies, Inc.	\$229,125.13	\$148,394.85	\$53,679.05	\$141,915.00	\$123,470.17	\$696,584.20
Dorner, Inc.	\$284,895.00	\$122,215.00	\$39,365.00	\$202,743.00	\$62,540.00	\$711,758.00
Woleske Construction Co., Inc., Madison, WI	\$249,323.00	\$156,600.00	\$51,860.00	\$203,900.00	\$82,620.00	\$744,303.00
MJ Construction, Inc.	\$288,475.00	\$167,000.00	\$62,490.00	\$246,705.00	\$72,000.00	\$836,670.00
Fischer Excavating, Inc.	\$250,220.00	\$183,485.00	\$72,800.00	\$358,280.00	\$83,930.00	\$948,715.00
Mid City Corporation	\$503,250.00	\$282,000.00	\$41,200.00	\$285,100.00	\$59,775.00	\$1,171,325.00

WHEREAS, Forest Landscaping & Construction, Inc., was the lowest responsive & responsible bidder and accepting the bid received from Forest Landscaping & Construction, Inc. appears to be in the best interest of the City of Watertown,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to enter into an agreement for the 2023 Utility and Street Reconstruction Project Contract with Forest Landscaping & Construction, Inc., Lake Mills, Wisconsin for \$559,080.00. Said money is to be taken out of: ARPA Sanitary Sewer account #24-58-11-75, ARPA Watermain account #24-58-11-77; Water Utility funding account #03-99-99-99; and Wastewater funding account #02-97-30-11.

(March 7, 2023) Exhibit #9498

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR

RESOLUTION TO AWARD 2023 N FOURTH STREET WATERMAIN IMPROVEMENTS PROJECT CONTRACT

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bids were received for the 2023 N Fourth Street Watermain Improvements Project Contract; and,

Contractor	Allowances	Base Bid Items 2 - 29	Alt. 1	Allowance & Base Bid Items Total (No Alternates)
Forest Landscaping & Construction, Inc., Lake Mills, WI	\$4,500.00	\$848,760.00	\$411,750.00	\$853,260.00
MJ Construction, Milwaukee, WI	\$4,500.00	\$1,100,450.00	\$438,050.00	\$1,104,950.00
Dorner, Inc., Luxemburg, WI	\$4,500.00	\$1,254,770.00	\$428,980.00	\$1,259,270.00

WHEREAS, Forest Landscaping & Construction, Inc., was the lowest responsive & responsible bidder and accepting the bid received from Forest Landscaping & Construction, Inc. appears to be in the best interest of the City of Watertown,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to enter into an agreement for the 2023 N Fourth Street Watermain Improvements Project Contract with Forest Landscaping & Construction, Inc., Lake Mills, Wisconsin for \$853,260.00. Said money is to be taken out of: Water Utility funding account #03-99-99-99.

DATE:	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 7, 2023

CITY CLERK

APPROVED March 7, 2023

MAYOR