



PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, DECEMBER 13, 2022 AT 5:30 PM

COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET

By Phone or GoToMeeting: Members of the media and the public may attend by calling:
(Toll Free): 1 877 309 2073 or 1 (646) 749-3129 **Access Code:** 196-221-861 or
<https://global.gotomeeting.com/join/196221861>

Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE MINUTES

A. Public Works Commission meeting minutes from November 11, 2022

4. BUSINESS

A. Review and take action: Homeowner request for clear water sump pump connection to sanitary sewer at 1004 Sand Street.

B. Update, no action required: Urban Nonpoint Source Grant update

C. Update, no action required: Urban Nonpoint Source Planning Grant update - proposed ordinance revisions

D. Update, no action required: Street sweeper purchase

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION
Tuesday, November 15, 2022

Section 3, Item A.

Commission members present: Alders Bartz, Romlein, Ruetten, Wetzel and Comm'r. Thompson
City employees present:
Public Works Director/City Engineer Jaynllen Holloway
Interim Street Superintendent/Office Manager Stacy Winkelman

1. CALL TO ORDER

Chairman Wetzel called the meeting to order at 6:30 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

NONE

3. REVIEW AND APPROVE MINUTES

Minutes from October 25, 2022
Motion to approve Ald. Ruetten
2nd Ald. Bartz
Carried by unanimous voice vote

4. BUSINESS

A. Review and approve solid waste contract extension with Waste Management of WI, Inc. Waste Management contacted Stacy Winkelman about a contract extension. She shared the current and future costs:

48.45 per ton 2022

50.05 per ton 2023

51.72 per ton 2024

53.46 per ton 2025

Prices are locked in for both solid waste (2025) and recycling (2027).

Waste Management has a long-standing relationship with the City of Watertown for disposal of residential garbage, sweepings and contaminated solids and is the best option for the City of Watertown. This will be a three year contract extension starting January 1, 2023 and ending December 31, 2025. City Attorney Chesboro approves of the contract.

Motion to approve Ald. Romlein

2nd Commr. Thompson

Carried by unanimous voice vote

B. Review and discussion of on-call pay for three street division employees on a rotating basis November 15, 2022 - April 15, 2023

Stacy Winkelman took this item to the Finance Committee last week. Said committee approved the item. She then brought this to Public Works for informational purposes.

While no action was needed the plan was supported by the commission.

5. ADJOURNMENT

Motion to adjourn Ald. Bartz

2nd Ald. Ruetten

Carried by unanimous voice vote

Meeting adjourned at 6:40 p.m.

Respectfully submitted,
Bob Wetzel
Public Works Commission Chair

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075 • FAX (920)262-4087

December 7, 2022

To: Chairman Wetzel and members of the Public Works Commission

From: Peter Hartz – Water Systems Manager

Re: Agenda item for December 13, 2022

Water Systems:

1. Review and take action – Homeowner request for clear water sump pump connection to sanitary sewer at 1004 Sand Street.

Tim Marshall who lives at 1004 Sand Street has a sump pump that constantly runs and is having an issue with water going out to the street. In the winter, the discharge gets iced up and cannot get to the storm sewer catch basin, which causes safety concerns. Mr. Marshall is requesting that for the winter he be allowed to connect the sump discharge and run in to sanitary sewer. This is allowed per City Code with approval granted by the Public Works Commission, code language is as follows:

- o §508-8 Use of Public Sewers; A – Unpolluted Water Exclusion,
(7) Temporary connection to sanitary sewer. If a determination is made that a property owner is discharging clear or unpolluted water into the sanitary sewer, upon recommendation by the Public Works Commission the property owner may be allowed to continue to discharge clear or unpolluted water into the sanitary sewer during the winter months (November 1 to April 1) if there is no storm sewer on the abutting street. The purpose of this exception is to prevent the discharge of water onto the City Street which would produce the accumulation of ice and result in hazardous driving conditions.

Sincerely,

Peter Hartz

Water Systems Manager

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: December 8, 2022
RE: Public Works Commission Meeting of December 13, 2022

Agenda Item:

Update, no action required: Urban Nonpoint Source Grant update

BACKGROUND:

Update, no action required: Urban Nonpoint Source Grant update

The City of Watertown received a Wisconsin DNR (WDNR) Urban Nonpoint Source (UNPS) Planning Grant in 2021. The City's Stormwater Project Manager will provide an update on grant components at the December 13th Public Works Commission Meeting.

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: December 8, 2022
RE: Public Works Commission Meeting of December 13, 2022

Agenda Item:

Update, no action required: Urban Nonpoint Source Planning Grant update - proposed ordinance revisions

BACKGROUND:

Update, no action required: Urban Nonpoint Source Planning Grant update - proposed ordinance revisions

The City of Watertown received a Wisconsin DNR (WDNR) Urban Nonpoint Source (UNPS) Planning Grant in 2021. A portion of the grant will reimburse the City for staff time associated with revising several storm water related ordinances. A presentation will be given to the Commission at the December 13th Common Council meeting that will detail proposed ordinance changes.



Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920-262-4036

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Wetzel and Commissioners
FROM: Andrew Beyer, P.E.
DATE: December 8, 2022
RE: Public Works Commission Agenda Narrative for December 13, 2022

Agenda Items:

Update, no action required: purchase street sweeper from RNOW of West Allis, WI for \$282,774.50

BACKGROUND

Update, no action required: purchase street sweeper from RNOW of West Allis, WI for \$282,774.50:

In spring of 2022, the City's stormwater team performed an assessment of street sweeping and leaf collection activities in the City of Watertown. After the analysis, it was determined that an additional street sweeper is needed in order for the City to meet municipal separate storm sewer system (MS4) permit requirements and Total Maximum Daily Load (TMDL) pollutant reduction requirements. The City can claim an additional 237.39 pounds of Phosphorus (TP) for TMDL compliance by committing to additional weekly street sweeping after leaf collection activities, which is a significant increase in phosphorus reductions in the three TMDL sub-watersheds:

Sub-Watershed	TP Load after 2021 Modeling Revision	TP Load after 2022 Leaf Collection Analysis
RR-28	11.71%	15.74%
RR-29	16.35%	18.01%
JC-30	10.75%	10.93%

The City currently runs one street sweeper; to meet the existing street sweeping requirements under the MS4 Permit and to capture this additional phosphorus credit, a second sweeper unit will be necessary and will be operated year round, excluding the winter months, performing street sweeping and catch basin cleaning operations alongside the existing 2016 street sweeper.

The stormwater team has also considered the need for annual catch basin cleaning program, including deeper catch basins that are designed and installed to meet water quality requirements. These catch basins are required to be maintained per the MS4 Permit. The newer street sweepers have the ability to routinely clean catch basins. City staff are developing an annual program to clean some catch basins with internal crews and equipment and supplement with an outside catch basin cleaning contractor, as needed.

City staff met with several street sweeper vendors and reviewed several sweeper options in an effort to determine what machine would best suit the City's needs at the lowest cost. The City received two quotations from vendors with the lowest quote received from RNOW for \$282,774.50 for the machine. A summary of received quotes can be seen on the following page. The stormwater team is recommending a street sweeping unit from RNOW of West Allis, WI, which will be used both for street sweeping and catch basin cleaning.

VENDOR	MODEL	QUOTE
RNOW, INC. West Allis, WI	Schwarze A7 Tornado Regenerative Air Street Sweeper	\$282,774.50
MACQUEEN EQUIPMENT Menomonee Falls, WI	Elgin RegenX1 Regenerative Air Street Sweeper	\$333,375.00

\$300,000 has been approved in the 2023 budget for the street sweeping unit. Delivery is anticipated in the first half of 2023.

Attachments:

RNOW quote sheet