



PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, APRIL 09, 2024 AT 5:30 PM

**COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET,
WATERTOWN, WI 53094**

By Phone or GoToMeeting: Members of the media and the public may attend by calling:(Toll Free): 1 877 309 2073 or 1 (646) 749-3129 **Access Code:** 196-221-861 or <https://meet.goto.com/196221861> Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from March 12, 2024

B. Combined Finance/Public Works minutes from March 28, 2024

4. BUSINESS

A. Review and take possible action: Award CIPP Lining Project #7-24 Base Bids A & B, and Alternate Bid 1 to Visu-Sewer, LLC for \$420,520.25

B. Update; no action needed: Two (2) Public Works Department Grant Applications

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, MARCH 12, 2024

Commission members present: Alders Bartz, Board, Smith, Wetzel
City Employees present Public Works Director Andrew Beyer
Stormwater Utility Manager Maureen McBroom
Engineering Intern Tanner Tremaine

1. CALL TO ORDER at 5:30 PM

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT - NONE

3. REVIEW AND APPROVE MINUTES from February 27, 2024

Motion to approve Ald Board

2ns Ald Bartz

Carried by unanimous vote

4. BUSINESS

A. Review and take possible action: 2023 Municipal Separate Storm Sewer System (MS4) Annual Report Submittal to Wisconsin Department of Natural Resources (WDNR)

This is an annual report that must be submitted.

Maureen McBroom presented a detailed PowerPoint to the commission

Board asked how long the city has participated in the MS4 permitting program. McBroom stated that since 2006 Watertown has participated. 2006 was the first year the program expanded beyond Madison and Milwaukee.

Great commendation to McBroom for her thoroughness in both preparation and presentation.

Ald Board motion to approve 2023 Municipal Separate Storm Sewer System (MS4) Permit Annual Report Submittal to Wisconsin Department of Natural Resources

2nd Ald Smith

Carried by unanimous voice vote

5. ADJOURNMENT

Motion to adjourn Ald Bartz

2nd Ald Smith

Carried by unanimous vote

Meeting adjourned at 6:00 PM

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

FINANCE COMMITTEE AND PUBLIC WORKS COMMISSION COMBINED MEETING MINUTES

THURSDAY, MARCH 28, 2026

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Public Works Commission members present: Alderpersons Bartz, Board, Wetzel, and Citizen rep Pete Thompson

Others present: Finance Director Stevens, Attorney Chesebro, Acting Fire Chief Butler, Public Works Director Beyer, Maas Bros staff (T Kearns, A Maas, T Meyers), Fire Fighters (G Wellach, P Schultz)

1. Call to order. Mayor McFarland called the meeting to order at 5:01 p.m.
2. Finance Director Stevens rehearsed the bidding events from opening, review, and receipt of a qualification statement. The bid tabulations handout listed all bids with green highlights on the Maas Bros recommendations for award. Three bid packages were incomplete, had bid specifications with conflicting information, or additional value-engineering suggestions weren't vetted in the final stages of plan completion.
3. Maas Bros staff walked through the bid tabulations, relayed their recommendations for each package, and answered questions posed by Public Works Commission members. The bid for #2 [Asphalt] appears to be the second lowest bid, but the lowest bid was missing a deduct for an anticipated alternate. Noted was a combined bid for #17 [Fire Protection] and #18 [Plumbing] that was less than the two lowest bids from each respective package.

Package #20 [Electrical] was recommended to be awarded to the second lowest bid due to concerns of the ability to provide adequate staffing for the work expectations, a bid offering substantially lower than other bids, and because there were no comparable size or similar type of jobs in recent years. The company owner was present to respond to the concerns and answer questions asked of him.

Ald. Board made a motion, seconded by Mr. Thompson, to accept the recommended bids as presented for bid packages #1-7, 10-12, and 14-19 which are compliant with technical requirements and specifications for the fire station, and to rebid noted packages (#8, 9, and 13). Chair Wetzel asked for a vote; unanimously approved by Public Works Commission.

Ald. Board motioned, supported by Ald. Bartz, to accept the low bid of Hady Electric for package #20. Chair Wetzel asked for a vote; unanimously approved by Public Works Commission.

4. A summary of the packages recommended for award, estimated costs of the rebidding, the training tower, and furnishings (FFE) was provided. Mr. Stevens explained that the construction numbers provided included not just the bid packages, but also allowances, supervision/general conditions, insurance premiums, and the construction management fee. Ald. Davis moved, seconded by Ald. Bartz, to approve the bid budget for the fire station construction and enter into a contract with Maas Brothers Construction (excluding training tower & FFE) for the purposes of building the fire station at a cost not to exceed \$14M, with any expenditures pertaining to alternates being brought back to the Finance Committee for approval. Unanimously approved by Finance Committee.
5. Finance Committee adjournment. Ald. Davis moved, seconded by Ald. Moldenhauer, to adjourn the Finance Committee at 6:19 p.m., and carried by unanimous voice vote.

6.

Respectfully submitted,

Mark Stevens, Finance Director

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1. Call to order. Chairperson Wetzel called the meeting to order at 6:21 p.m.
2. Schedule Order to Show Cause Pursuant to Watertown Ordinance 508-10 re: Rail & Transload Inc. (Public Works)
A date and time was to be chosen for members of the commission to meet and hear discussion. It was determined that the meeting will take place at 5:00 on April 29, 2024.
3. Public Works adjournment. Ald. Board moved, seconded by Ald. Bartz, to adjourn the Public Works Committee at 6:28 p.m.

Respectfully submitted,

Bob Wetzel, Public Works Chair

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Andrew Beyer, P.E.
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Maureen McBroom, ENV SP
920.206-4264

Ritchie Section 4, Item A.
920.262.4034
Christopher Newberry
920-390-
Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew M. Beyer, P.E.
DATE: April 4, 2024
RE: Public Works Commission Meeting of April 9, 2024

Review and take possible action: Award CIPP Lining Contract #7-24 Base Bids A, B, and Alternate Bid 1 to Visu-Sewer, LLC for \$420,520.25

Background

The Engineering Division publicly opened bids for the 2024 CIPP Lining contract on March 13, 2024. Two bids were received. The Wastewater Utility is recommending awarding the following Base Bids and Alternate Bid to Visu-Sewer, LLC:

Base Bid A: Sanitary CIPP: \$333,085.50

Base Bid B: Interior Rehabilitation of Sanitary Sewer Manholes: \$22,080.00

Alternate Bid 1: Sanitary CIPP: \$65,354.75

Total cost to perform the proposed work is \$420,520.25 from funding account #02-97-30-11, Wastewater Sewer Rehabilitation Account.

Attached is the bid tab. Work being awarded is within approved 2024 budgets.

Enclosed:

- Bid Tab



#7-24 CIPP Lining (#8972880)
Owner: City of Watertown
Solicitor: Watertown WI, City of
03/13/2024 10:00 AM CDT

Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Visu-Sewer		Insituform Technologies	
						Unit Price	Extension	Unit Price	Extension
Base Bid A: Sanitary CIPP							\$333,085.50		\$336,816.81
	1A	1A	MH 06-010, 8 inch	LF	224	\$42.25	\$9,464.00	\$52.98	\$11,867.52
	2A	2A	Bonner Street, MH 06-037 to MH 06-003, 8 inch	LF	312	\$42.25	\$13,182.00	\$44.21	\$13,793.52
	3A	3A	Warren Street, MH 07-056 to MH 07-055, 8 inch	LF	302	\$42.25	\$12,759.50	\$44.81	\$13,532.62
	4A	4A	Warren Street, MH 07-057 to MH 07-056, 8 inch	LF	241	\$42.25	\$10,182.25	\$51.45	\$12,399.45
	5A	5A	Warren Street, MH 15-058 to MH 15-056, 8 inch	LF	391	\$42.25	\$16,519.75	\$40.12	\$15,686.92
	6A	6A	Warren Street, MH 15-066 to MH 15-064, 8 inch	LF	353	\$42.25	\$14,914.25	\$41.55	\$14,667.15
	7A	7A	N Fourth Street, MH 08-017 to MH 08-016, 8 inch	LF	185	\$42.25	\$7,816.25	\$60.71	\$11,231.35
	8A	8A	N Fourth Street, MH 09-007 to MH 09-005, 8 inch	LF	221	\$42.25	\$9,337.25	\$54.33	\$12,006.93
	9A	9A	N Fourth Street, MH 09-009 to MH 09-007, 8 inch	LF	413	\$42.25	\$17,449.25	\$38.38	\$15,850.94
	10A	10A	N Fourth Street, MH 09-010 to MH 09-009, 8 inch	LF	239	\$42.25	\$10,097.75	\$40.35	\$9,643.65
	11A	11A	N Fourth Street, MH 09-011 to MH 09-010, 8 inch	LF	137	\$42.25	\$5,788.25	\$39.16	\$5,364.92
	12A	12A	Kiewert Street, MH 11-044 to MH 11-043, 8 inch	LF	248	\$42.25	\$10,478.00	\$50.28	\$12,469.44

	13A	13A	College Street, MH 13-057 to MH 13-056B, 8 inch	LF	174	\$42.25	\$7,351.50	\$64.05	\$11,144.70
	14A	14A	Emmet Street, MH 15-043 to MH 15-042, 8 inch	LF	180	\$42.25	\$7,605.00	\$61.09	\$10,996.20
	15A	15A	S Fifth Street, MH 16-025 to MH 16-021, 8 inch	LF	238	\$42.25	\$10,055.50	\$51.56	\$12,271.28
	16A	16A	S Fifth Street, MH 16-026 to MH 16-025, 8 inch	LF	273	\$42.25	\$11,534.25	\$47.97	\$13,095.81
	17A	17A	S Eighth Street, MH 16-054 to MH 16-054A, 8 inch	LF	240	\$42.25	\$10,140.00	\$51.31	\$12,314.40
	18A	18A	S Ninth Street, MH 27-013 to MH 27-012, 8 inch	LF	120	\$42.25	\$5,070.00	\$81.25	\$9,750.00
	19A	19A	E Water Street, MH 25-023 to MH 25-022, 8 inch	LF	298	\$42.25	\$12,590.50	\$45.14	\$13,451.72
	20A	20A	E Water Street, MH 19-013 to 19-012, 8 inch	LF	306	\$42.25	\$12,928.50	\$45.35	\$13,877.10
	21A	21A	S Water Street, MH 19-014 to MH 19-013, 8 inch	LF	350	\$42.25	\$14,787.50	\$41.75	\$14,612.50
	22A	22A	E Main Street, MH 21A-002 to MH 21A-001, 8 inch	LF	262	\$42.25	\$11,069.50	\$48.89	\$12,809.18
	23A	23A	E Main Street, MH 21A-003 to MH 21A-002, 8 inch	LF	277	\$42.25	\$11,703.25	\$47.79	\$13,237.83
	24A	24A	S Third, MH 26A-138 to MH 26A-136, 10 inch	LF	262	\$58.25	\$15,261.50	\$54.29	\$14,223.98
	25A	25A	Randolph Street, MH 26B-050B to MH 26B-050A, 8 inch	LF	10	\$1,000.00	\$10,000.00	\$751.77	\$7,517.70
	26A	26A	Mobilization, Bonds, and Insurance	LS	1	\$37,000.00	\$37,000.00	\$20,000.00	\$20,000.00
	27A	27A	Traffic Control	LS	1	\$12,000.00	\$12,000.00	\$5,000.00	\$5,000.00
	28A	28A	Bypass Pumping	LS	1	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00

Base Bid B: Interior Rehabilitation of Sanitary Sewer Manholes							\$22,080.00		\$54,410.40
	1B	1B	N Montgomery Street, MH 07-067	VF	7	\$184.00	\$1,288.00	\$453.42	\$3,173.94
	2B	2B	N Montgomery Street, MH 15-032A	VF	10	\$184.00	\$1,840.00	\$453.42	\$4,534.20
	3B	3B	N Sixth Street, MH 13-030	VF	7	\$184.00	\$1,288.00	\$453.42	\$3,173.94
	4B	4B	S Washington Street, MH 15-026	VF	14	\$184.00	\$2,576.00	\$453.42	\$6,347.88
	5B	5B	W Main Street, MH 15-032	VF	11	\$184.00	\$2,024.00	\$453.42	\$4,987.62
	6B	6B	S Twelfth Street, MH 22-055	VF	13	\$184.00	\$2,392.00	\$453.42	\$5,894.46
	7B	7B	S Twelfth Street, MH 24-011	VF	11	\$184.00	\$2,024.00	\$453.42	\$4,987.62
	8B	8B	S Twelfth Street, MH 24-012	VF	11	\$184.00	\$2,024.00	\$453.42	\$4,987.62
	9B	9B	Clark Street, MH 26A-064	VF	9	\$184.00	\$1,656.00	\$453.42	\$4,080.78
	10B	10B	William Street, MH 26A-083	VF	7	\$184.00	\$1,288.00	\$453.42	\$3,173.94
	11B	11B	S Third Street, MH 26A-138	VF	13	\$184.00	\$2,392.00	\$453.42	\$5,894.46
	12B	12B	S Ninth Street, MH 27-013	VF	7	\$184.00	\$1,288.00	\$453.42	\$3,173.94
Alternate Bid 1: Sanitary CIPP							\$65,354.75		\$61,734.81
	1C	1C	E. Main Street, MH 13-037 to MH 13-036, 10 inch	LF	384	\$43.25	\$16,608.00	\$44.75	\$17,184.00
	2C	2C	E Main Street, MH 13-037A to MH 13-037, 10 inch	LF	218	\$43.25	\$9,428.50	\$42.75	\$9,319.50
	3C	3C	E Main Street, MH 13-038 to MH 13-037A, 10 inch	LF	257	\$43.25	\$11,115.25	\$41.21	\$10,590.97
	4C	4C	S Maple Street, MH 13-041 to MH 13-058B, 8 inch	LF	266	\$59.50	\$15,827.00	\$48.21	\$12,823.86
	5C	5C	Corner Street, MH 13-053A to MH 13-053, 8 inch	LF	208	\$59.50	\$12,376.00	\$56.81	\$11,816.48
Base Bid Total:							\$355,165.50		\$391,227.21



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MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: April 4, 2024
RE: April 9, 2024 Public Works Commission Meeting

Update; no action needed: Two (2) Public Works Department Grant Applications

BACKGROUND:

Engineering Division staff have identified the following two (2) projects for potential grant funding:

1. WDNR Targeted Runoff Management Grant: Fannie Lewis Park Shoreline Stabilization. Installation of riprap (rock) along approximately 750 feet of Rock River shoreline would minimize further erosion. Landscaping with native plants that coordinate with the desired look of Fannie Lewis Park are proposed to be planted in designated areas uphill of the riprap. The native plant root systems reinforce the soil structure behind the riprap, further protecting the shoreline from erosion and extending the life of the riprap shoreline. A combination of rock and plantings is often required by WDNR permits for similar shoreline projects. This project is part of a coordinated approach between Parks and Forestry Department and the Engineering Division to make necessary improvements to Fannie Lewis Park in one season, to avoid impacting park users over multiple years. This is a competitive, reimbursable grant. TRM Grant awards are typically announced in fall.
2. WisDOT Surface Transportation Program Local: Boomer Street/South Road. Boomer Street and South Road between S. Twelfth Street and the southern City limits is a truck route in need of resurfacing and roadside swale (drainage) improvements. Projects that are funded under the STP-Local grant require design to be completed by August 1, 2025, with construction starting in 2026. This is a competitive grant. Grant award announcements are anticipated this fall.