



## PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, MAY 14, 2024 AT 5:30 PM

COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET,  
WATERTOWN, WI 53094

---

**By Phone or GoToMeeting:** Members of the media and the public may attend by calling:(Toll Free): 1 877 309 2073 or 1 (646) 749-3129 **Access Code:** 196-221-861 or <https://meet.goto.com/196221861>  
Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

### 1. CALL TO ORDER

### 2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

### 3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from April 29, 2024

### 4. BUSINESS

A. Review and take action: Purchase of Single Axle Truck Chassis, Body, and Plow Equipment for DPW - Street/Solid Waste Division

B. Review and take action: Purchase of Rubber Track Mid Size Excavator for DPW - Street/Solid Waste Division

C. Review and take action: Purchase of Replacement Salt Shed Doors at DPW - Street/Solid Waste Division

D. Review and take action: Purchase of Chipper for DPW - Street/Solid Waste Division

E. Review and take possible action: Sidewalk repair orders for Repair Area No. 1, Repair Area No. 2, 821 N. Church St., 1023 Center St., 806 Harvey Ave, and 121 William St.

F. Review and take possible action: award Bike and Pedestrian Master Plan Study to selected consultant

G. Review: Update on 2024 Private Lead Service Line Replacement project professional services by Strand & Associates

H. Review and take possible action: 2024 Biosolids Dryer Project Department of Energy grant and professional services by Mead-Hunt

I. Review and take action: 2024 Compliance Maintenance Annual Report (CMAR) – Wastewater Utility permit to discharge summary

J. Review and take action: Wastewater Department purchase of launder covers for wastewater treatment plant final clarifiers

K. Review and take action: Water Department; City Well #5 rehab and rehabilitation project

L. Review and take action: Award of bid to Doyle Exteriors for 1000 West St water building

M. Review and take possible action: Award Downtown One-way Street Analysis to RA Smith for \$24,590

### 5. ADJOURNMENT

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@CityofWatertown.org](mailto:mdunneisen@CityofWatertown.org), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

**Public Works Commission Meeting – Special Meeting  
Monday, April 29, 2024**

Members Present: Alders Board, Bartz, Smith and Wetzel, Commissioner Thompson

City Employees present: Public Works Director Andrew Breyer, Water Systems Manager Peter Hartz, City Attorney Steven Chesebro, City Finance Director Mark Stevens, and Fireman Jack Butler.

Others present: Trevor Kearns of Maas Brothers, Tricia Hastings Cream City Reporting

1. Call to Order: Chairman Board opened the meeting at 5:00 p.m. Quorum was present.

2. Comments and Suggestions from Citizens Present: None

3. Business

A. Review & Take Action: Fire Station bids for compliance with technical requirements and specifications for fire station.

Trevor Kearns, Project Manager for Maas Brothers, presented bids for revised bid packages 8, 9, and 13.

Mr. Kearns recommended approval of bid package #08 to Badgerland Roofing with alternate -- deleting the Cover Board for a total cost of \$524,250. Mr. Stevens stated that the three bid packages were within the budget limits previously reviewed by the commission.

Motion by Alder Wetzel, supported by Alder Bartz to accept the bid for bid package #8 from Badgerland Roofing with alternate for a total price of \$524,250.

Motion carried unanimously.

The recommendation of Maas Brothers was to hold the other two packages as follows:

- Bid Package #09 – Low bid will be determined by alternates. Bids are “good” through July 31, 2024. Hold this bid until a determination of the cost of soils is determined. That information will define which of the alternates to accept. Doors are needed on or about December 1, 2024, with a 25-week delivery time, so delay in approval does not negatively impact the project schedule..
- Bid Package #13 – Low bid of CertaPro of Milwaukee did not include a bond, nor did it include the alternate. Attorney Chesebro advised to hold the bid while there was an opportunity given to CertaPro to cure the bid issues.

Motion by Alder Wetzel that the decision regarding bid packages #9 and #13 be tabled until the first Public Works Commission meeting held after June 1, 2024. Second by Commissioner Thompson.

Motion carried unanimously.

B. City of Watertown vs. Rail & Transload Inc. Order to Show Cause Hearing.

Motion by Alder Smith to Adopt the stipulation of the parties as presented by Attorney Chesebro, copy of the stipulation attached. Second by Commissioner Thompson.

Motion carried unanimously by commission members as well as Attorney Chesebro, Mr. Breyer and Mr. Hartz.

#### 4. ADJOURNMENT

Motion to adjourn Alder Bartz, seconded by Alder Wetzel.

Carried by unanimous vote.

Meeting adjourned at 5:27 PM

Respectfully submitted,

Steve Board  
Public Works Commission Chair

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



Stacy Winkelman Operations Manager	Matt Willmann Asst. Operations Manager	Jane Flanigan Admin. Asst.	
Christopher Newberry Streets Project Manager	Tom Nickels Foreman	Jason Heller Foreman	Chris LaCombe Foreman

TO: Alderperson Steve Board and Commission Members  
FROM: Stacy Winkelman  
DATE: May 9, 2024  
RE: Public Works Commission Meeting on May 14, 2024

The following agenda item is for the above referenced Committee meeting:

**1. Review and Approve: Order of Single Axle Truck Body in 2024 with Purchase in 2025**

BACKGROUND:

In the City’s CIP we have a purchase of a Single Axle Tandem Dump Truck (with Body and Plow Equipment which are separate purchases). This was originally in the CIP for 2024, however trucks are so far out in receiving them that it was pushed back in the CIP to 2025. With that being said, we have to start getting these trucks on order or it will be years out; 2027 or later. We sent out a request to bid to five vendors and received one bid back. I would like to ask for approval to order the Crysteel Select Single Axle Dump Body from Monroe Truck Equipment of DePere, Wisconsin for \$85,780.00. If the Commission Approves ordering this truck body, I have attached a Resolution that will need to go Council on May 21, 2024.

**RESOLUTION TO  
PURCHASE A SINGLE AXLE TRUCK BODY FOR DPW – STREET  
DIVISION**

Section 4, Item A.

**SPONSOR: ALDERPERSON BOARD  
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following quotations were received for the purchase of a Single Axle Truck Body, to be used by the City of Watertown DPW – Street/Solid Waste Division.

VENDOR	MODEL	DELIVERY DATE	QUOTE
Northland Equipment Janesville, Wisconsin			NO BID
Burke Truck & Equipment Madison, Wisconsin			NO BID
Casper's Truck Equipment Appleton, Wisconsin			NO BID
Madison Truck Equipment Madison, Wisconsin			NO BID
Monroe Truck Equipment DePere, Wisconsin	Crysteel Select	TBD – Based on Chassis Delivery	\$85,780.00

WHEREAS, the quotation from Monroe Truck Equipment was the only quote received and appears to be in the best interest of the City of Watertown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to purchase a Single Axle Truck Body from Monroe Truck Equipment of DePere, Wisconsin for \$85,780.00.

Said money is to be taken from the Streets Major Capital Outlay Account 05-54-11-70 in the 2025 budget year.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 21, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED May 21, 2024

\_\_\_\_\_  
MAYOR



Stacy Winkelman  
Operations Manager

Matt Willmann  
Asst. Operations Manager

Jane Flanigan  
Admin. Asst.

Christopher Newberry  
Streets Project Manager

Tom Nickels  
Foreman

Jason Heller  
Foreman

Chris LaCombe  
Foreman

TO: Alderperson Steve Board and Commission Members  
FROM: Stacy Winkelman  
DATE: May 9, 2024  
RE: Public Works Commission Meeting on May 14, 2024

The following agenda item is for the above referenced Committee meeting:

**1. Review and Approve: Order of Single Axle Truck Chassis in 2024 with Purchase in 2025**

BACKGROUND:

In the City’s CIP we have a purchase of a Single Axle Tandem Dump Truck (with Body and Plow Equipment which are separate purchases). This was originally in the CIP for 2024, however trucks are so far out in receiving them that it was pushed back in the CIP to 2025. With that being said, we have to start getting these trucks on order or it will be years out; 2027 or later. We sent out a request to bid to six vendors and received two bids back. I would like to ask for approval to order the Western Star 47X truck from Truck Country, even though they are not low bid. Truck Country has confirmed they will allocate a truck for the City of Watertown to be delivered in 2025. The low bid from Lakeside International Trucks has stated possibly the end of 2026 but more likely 2027 before we see that truck. We have \$270,000.00 in the 2025 CIP and the total purchase with the body and plow equipment which are separate purchases is \$276,948.00. Total purchase with Lakeside International, the low bid, is \$261,159.00. If the Commission Approves ordering this truck, I have attached a Resolution. If the Commission decides to order the low bid truck, we will need to change the Resolution before going to Council on May 21, 2024.

**RESOLUTION TO  
PURCHASE A SINGLE AXLE TRUCK CHASSIS FOR DPW – STREET  
DIVISION**

**SPONSOR: ALDERPERSON BOARD  
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following quotations were received for the purchase of a Single Axle Truck Chassis, to be used by the City of Watertown DPW – Street/Solid Waste Division.

VENDOR	MODEL	DELIVERY DATE	QUOTE
Kriete Truck Center Milwaukee, Wisconsin			NO BID
V & H Trucks, Inc. Windsor, Wisconsin			NO BID
Lakeside International Trucks Janesville, Wisconsin pmcnamara@lakesidetrucks.com	International HV607	2026 or Later	\$138,824.00
Truck Country Oak Creek, Wisconsin Ryandanbrea@truckcountry.com	Western Star 47X	By 12/31/25	\$154,613.00
JX Truck Center – Madison Deforest, Wisconsin			NO BID
WI Kenworth – Madison Windsor, Wisconsin			NO BID

WHEREAS, the quotation from Truck Country appears to be in the best interest of the City of Watertown based on delivery date.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to purchase a Single Axle Truck Chassis from Truck Country of Oak Creek, Wisconsin for \$154,613.00. We will be placing a 1994 International Single Axle Dump Truck VIN #1HTGBN2R0RH546106 on the Wisconsin Surplus Auction Site.



Said money is to be taken from the Streets Major Capital Outlay Account 05-54-11-70 in the 2025 budget year.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 21, 2024

\_\_\_\_\_

CITY CLERK

APPROVED May 21, 2024

\_\_\_\_\_

MAYOR



Stacy Winkelman Operations Manager	Matt Willmann Asst. Operations Manager	Jane Flanigan Admin. Asst.	
Christopher Newberry Streets Project Manager	Tom Nickels Foreman	Jason Heller Foreman	Chris LaCombe Foreman

TO: Alderperson Steve Board and Commission Members  
FROM: Stacy Winkelman  
DATE: May 9, 2024  
RE: Public Works Commission Meeting on May 14, 2024

The following agenda item is for the above referenced Committee meeting:

**1. Review and Approve: Purchase of a Rubber Track Mid-Size Excavator**

BACKGROUND:

We have budgeted to purchase a new mid-sized rubber tracked excavator in our 2024 budget. This machine will be a great option for many storm water maintenance issues. It will be able to maneuver around well with it being a mid-size yet be able to handle many different types of clean out and digging work. We sent out a request to bid to four vendors and received 4 bids back. We are requesting approval to purchase a Link Belt 145X4 Excavator for \$160,800.00 from Kelbe Bros. Equipment of Butler, Wisconsin, as well as additional buckets for a total of \$172,600.00. Even with the additional buckets, this machine is the lowest priced option. We have used many Link Belts here and worked with Kelbe Bros. Equipment for many years. This will be purchased out of the 2024 Storm Water Utility Capital Account #16-58-16-60. There is \$180,000.00 budgeted for this purchase. A resolution is attached that will need to go to the Council meeting on May 21, 2024.

**RESOLUTION TO  
PURCHASE A RUBBER TRACK MID-SIZE EXCAVATOR FOR THE  
DPW – STREET/SOLID WASTE DIVISION**

Section 4, Item B.

**SPONSOR: ALDERPERSON BOARD  
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following quotations were received for the purchase of a rubber track mid-size excavator for the City of Watertown DPW – Street/Solid Waste Division.

VENDOR	MODEL	DELIVERY DATE	QUOTE
Kelbe Bros. Equipment Butler, Wisconsin	Link Belt 145X4	In Stock	\$160,800.00 Add. Buckets: \$11,800.00 Total: \$172,600.00
Roland Machinery Deforest, Wisconsin	Komatsu/Cummins PC-138-USLC-11	April, 2024	\$218,766.34
Brooks Tractor Sun Prairie, Wisconsin	2023 135P Isuzu 4JJI	60-90 Days	\$225,000.00
Brooks Tractor Sun Prairie, Wisconsin	2024 135P Isuzu 4JJI	180 Days	\$259,000.00

WHEREAS, the quotation from Kelbe Bros. Equipment was the lowest quote received and appears to be in the best interest of the City of Watertown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to purchase a Rubber Track Mid-Size Excavator with additional buckets for the DPW – Street/Solid Waste Division from Kelbe Bros. Equipment of Butler, Wisconsin for \$172,600.00.

Said money is to be taken from the Storm Water Utility Capital Account 16-58-16-60 in the 2024 budget year. There is \$180,000.00 budgeted for this purchase.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 21, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED May 21, 2024

\_\_\_\_\_  
MAYOR



Stacy Winkelman Operations Manager	Matt Willmann Asst. Operations Manager	Jane Flanigan Admin. Asst.	
Christopher Newberry Streets Project Manager	Tom Nickels Foreman	Jason Heller Foreman	Chris LaCombe Foreman

TO: Alderperson Steve Board and Commission Members  
FROM: Stacy Winkelman  
DATE: May 9, 2024  
RE: Public Works Commission Meeting on May 14, 2024

The following agenda item is for the above referenced Committee meeting:

**1. Review and Approve: Purchase of Replacement Overhead Doors for the Salt Storage Shed**

BACKGROUND:

We have budgeted to purchase replacement overhead doors for our salt storage shed in our 2024 budget. Our doors are in very rough shape, and the overhead on the west side of this building has been flagged by the DNR during annual inspections. We sent out a request to bid to seven vendors and received 3 bids back. We are requesting approval to purchase overhead doors for \$61,394.00 from Consolidated Doors of Milwaukee, Wisconsin. This will be purchased out of the 2024 Street Major Capital Outlay Account #05-54-11-70. There is \$85,000.00 budgeted for this purchase. A resolution is attached that will need to go to the Council meeting on May 21, 2024.

**RESOLUTION TO  
PURCHASE REPLACEMENT OVERHEAD DOORS FOR THE SALT  
STORAGE SHED AT THE DPW – STREET/SOLID WASTE DIVISION**

Section 4, Item C.

**SPONSOR: ALDERPERSON BOARD  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the following quotations were received for the replacement of overhead doors for the salt storage shed at the City of Watertown DPW – Street/Solid Waste Division.

VENDOR	MODEL	DELIVERY DATE	QUOTE
Consolidated Doors Milwaukee, Wisconsin	Cookson ESD10 Galvanized Steel		\$61,394.00
Overhead Door of Milwaukee Cudahy, Wisconsin	Aluminum Stainless		\$154,975.00 \$167,568.21
Overhead Door of Madison Madison, Wisconsin			NO BID
R & R Doors Cross Plains, Wisconsin			NO BID
Northland Door System Prairie du Sac, Wisconsin			NO BID
Lake Country Doors Oconomowoc, Wisconsin			NO BID
Rods Doors Watertown, Wisconsin			NO BID

**WHEREAS**, the quotation from Consolidated Doors was the lowest quote received and appears to be in the best interest of the City of Watertown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to purchase Replacement Overhead Doors for the DPW – Street/Solid Waste Division Salt Storage Shed from Consolidated Doors of Milwaukee, Wisconsin for \$61,394.00.

Said money is to be taken from the Streets Major Capital Outlay Account 05-54-11-70 in the 2024 budget year. There is \$85,000.00 budgeted for this purchase.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 21, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED May 21, 2024

\_\_\_\_\_  
MAYOR



Stacy Winkelman Operations Manager	Matt Willmann Asst. Operations Manager	Jane Flanigan Admin. Asst.	
Christopher Newberry Streets Project Manager	Tom Nickels Foreman	Jason Heller Foreman	Chris LaCombe Foreman

TO: Alderperson Steve Board and Commission Members  
FROM: Stacy Winkelman  
DATE: May 9, 2024  
RE: Public Works Commission Meeting on May 14, 2024

The following agenda item is for the above referenced Committee meeting:

**1. Review and Approve: Purchase of a Towable Brush Chipper**

BACKGROUND:

We have budgeted to purchase a new brush chipper in our 2024 budget. We will use this chipper as the main chipper collecting curbside residential brush. This will replace a 2012 machine that has served us very well. We will be keeping this as a backup/additional unit. We sent out a request to bid to five vendors and received 6 bids back. We are requesting approval to purchase a Bandit 15XPC Ford Gas Powered Machine for \$59,279.00 from Brooks Tractor of Sun Prairie, as well as additional safety options for a total of \$60,424.60. Even with the additional safety options, this machine is the lowest priced option. We have demoed a Bandit Machine with Brooks Tractor and have spoken to the City of Delavan who highly recommends this machine. This will be a split purchase between Streets Capital and Storm Water Utility Capital. Funds will come out of the 2024 Accounts as follows: \$30,212.30 out of Street Major Projects Outlay Account #05-54-11-70 and \$30,212.30 out of Storm Water Utility Capital Account #16-58-16-60. There is \$55,000.00 budgeted in each account for this purchase. A resolution is attached that will need to go to the Council meeting on May 21, 2024.

**RESOLUTION TO  
PURCHASE A TOWABLE BRUSH CHIPPER FOR DPW – STREET  
DIVISION**

**SPONSOR: ALDERPERSON BOARD  
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following quotations were received for the purchase of a Towable Brush Chipper, to be used by the City of Watertown DPW – Street/Solid Waste Division.

VENDOR	MODEL	DELIVERY DATE	QUOTE
Brooks Tractor Sun Prairie, Wisconsin	15XPC Bandit Ford 165HP Gas	60-90 days from Order	\$59,279.00 Options: \$1,145.60 \$60,424.60
Bobcat of Janesville Janesville, Wisconsin	15XP Bandit Ford 165 HP	On or before June 15, 2024	\$61,315.75 Includes options
LF George Waukesha, Wisconsin	Morbark 1621X 145HP Gas	One month from order	\$68,826.00 Some Options Incl. Some Options extra \$
Vermeer Wisconsin Butler, Wisconsin	Vermeer BC1500 165 HP Gas	Aug., 2024 or before	\$73,451.64 + Options
Vermeer Wisconsin Butler, Wisconsin	Vermeer BC1500 130 HP Cummins Diesel	Aug., 2024 or before	\$86,585.68 + Options
LF George Waukesha, WI	Morbark 1621X JD Diesel 140HP	One month from order	\$94,215.00 Some Options Incl. Some Options extra \$

WHEREAS, the quotation from Brooks Tractor was the lowest quote received and appears to be in the best interest of the City of Watertown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to purchase a Towable Brush Chipper from Brooks Tractor of Sun Praire, Wisconsin with the additional options for \$60,424.60.

Said money is to be taken as follows: \$30,212.30 out of Streets Major Capital Outlay Account 05-54-11-70 in the 2025 budget year and \$30,212.30 out of Storm Water Utility Capital Account 16-58-16-60 in the 2025 budget year. There is \$55,000.00 budgeted in each account (\$110,000.00 total) for this purchase.



	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 21, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED May 21, 2024

\_\_\_\_\_  
MAYOR

**MEMO**

TO: Public Works Commission  
 FROM: Andrew M. Beyer, P.E., Director of Public Works/City Engineer  
 DATE: May 8, 2024  
 RE: Public Works Commission Meeting of May 14, 2024

Agenda Item:

Review and take possible action: Sidewalk repair orders for Repair Area No. 1, Repair Area No. 2, 821 N Church St, 1023 Center St, 806 Harvey Ave, and 121 William St

BACKGROUND:

The Engineering Division developed the 2024 sidewalk repair area based on received sidewalk complaints regarding sidewalk condition in various locations around the City.

Site Address	Estimated cost not to exceed
See Repair Area No. 1 List of Addresses Attached	
See Repair Area No. 2 List of Addresses Attached	
821 N Church St	\$3,366.00
1023 Center St	\$1,290.30
806 Harvey Ave	\$250.24
121 William St	\$1,564.00

Repair inspection reports for each property with detailed estimate of cost to repair sidewalk and photos. Property owners who receive sidewalk repair notices have three options on how to move forward with the repair:

1. City contractor to complete repair. Property owner is invoiced following completion.
2. Property owner can hire their own contractor to replace sidewalk to city specifications.
3. Property owner can replace sidewalk to city specifications.

Engineering is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

Attachments:  
 Sidewalk Repair Area No. 1 Map & Repair Notices  
 Sidewalk Repair Area No. 2 Map & Repair Notices  
 Complaint Based Repair Notices



Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-

Administrative Assistant  
Wanda Fredrick 920.262.4060

## MEMO

TO: Public Works Commission  
FROM: Andrew M. Beyer, P.E., Director of Public Works/City Engineer  
DATE: May 8, 2024  
RE: Public Works Commission Meeting of May 14, 2024

Agenda Item:

Repair Area No. 1

Site Address	Estimated cost not to exceed
729 Belmont Dr	\$1,417.38
622 Arlington Way	\$320.62
619 Arlington Way	\$385.02
611 Arlington Way	\$391.00
609 Arlington Way	\$688.16
607 Arlington Way	\$375.36
1005 Steeplechase Dr	\$1,595.28
905 Steeplechase Dr	\$367.54
624 Autumn Crest Dr	\$914.94
1204 Crestview Dr	\$782.00
1200 Crestview Dr	\$383.18
1113 Crestview Dr	\$375.36
1117 Crestview Dr	\$383.18
1121 Crestview Dr	\$312.80
1125 Crestview Dr	\$78.20
1217 Crestview Dr	\$398.82
500 Chadwick Dr	\$840.84
604 Chadwick Dr	\$782.00
700 Chadwick Dr	\$633.42
817 Chadwick Dr	\$1,728.22
713 Chadwick Dr	\$977.50
509 Bridlewood Ln	\$312.80
602 Bridlewood Ln	\$391.00
618 Bridlewood Ln	\$391.00
624 Bridlewood Ln	\$351.90
701 Bridlewood Ln	\$328.44
605 Bridlewood Ln	\$391.00
629 Brookstone Way	\$328.44

ENGINEERING DIVISION



Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-

Administrative Assistant  
Wanda Fredrick 920.262.4060

---

527 Brookstone Way	\$391.00
620 Brookstone Way	\$312.80

# 2024 Sidewalk Replacement Program - Area 1

Section 4, Item E.



— City Limits



City of Watertown Geographic Information System

Scale: 1 inch = 900 feet Printed on: September 2023

SCALE BAR = 1" Author: Private User

DISCLAIMER: This map is not a substitute for an actual field survey or onsite inspection. The accuracy of this map is limited to the quality of the records from which it was compiled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-  
Administrative Assistant  
Wanda Fredrick 920.262.4060

**MEMO**

TO: Public Works Commission  
FROM: Andrew M. Beyer, P.E., Director of Public Works/City Engineer  
DATE: May 8, 2024  
RE: Public Works Commission Meeting of May 14, 2024

Agenda Item:

Repair Area No. 2

Site Address	Estimated cost not to exceed
107 S Warren St	\$774.18
113 S Warren St	\$391.00
114 S Warren St	\$625.60
115 S Warren St	\$1,051.66
118 S Warren St	\$1,642.20
208 S Warren St	\$2,385.10
209 S Warren St	\$320.62
211 S Warren St	\$461.38
212 S Warren St	\$766.36
216 S Warren St	\$1,141.72
305 S Warren St	\$689.34
309 S Warren St	\$336.26
311 S Warren St	\$1,370.26
115 S Monroe St	\$195.50
117 S Monroe St	\$828.92
200 S Monroe St	\$289.34
206 S Monroe St	\$844.56
301 S Monroe St	\$437.92
303 S Monroe St	\$187.68
306 S Monroe St	\$1,579.64
307 S Monroe St	\$406.64
314 S Monroe St	\$383.18
300 S Montgomery St	\$703.80
318 S Montgomery St	\$3,790.56
401 S Montgomery St	\$455.90
402 S Montgomery St	\$195.50
405 S Montgomery St	\$518.08
406 S Montgomery St	\$569.89

ENGINEERING DIVISION



Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-

Administrative Assistant  
Wanda Fredrick 920.262.4060

408 S Montgomery St	\$1,077.59
409 S Montgomery St	\$1,056.88
415 S Montgomery St	\$621.69
417 S Montgomery St	\$549.16
419 S Montgomery St	\$1,036.15
426 S Montgomery St	\$1,035.73
411 W Madison St	\$398.82
510 W Madison St	\$375.36
514 W Madison St	\$469.20
506 Emmet St	\$703.80
505 Lafayette St	\$1,300.08
506 Lafayette St	\$682.11
508 Lafayette St	\$870.36
514 Lafayette St	\$2,631.82
519 Lafayette St	\$632.78
521 Lafayette St	\$1,124.13
603 Lafayette St	\$528.43
605 Lafayette St	\$758.47
607 Lafayette St	\$1,880.71



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Patrick J & Theresa M Danner  
500 Chadwick Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-022

Re: Sidewalk at 500 CHADWICK DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **500 CHADWICK DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Chadwick Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 500 CHADWICK DRIVE

Remove existing concrete sidewalk: (4"):	39.2	Sq. ft. @	\$3.45/ Sq. ft. =	
Remove existing concrete sidewalk (6"):	39.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$135.24
Construct miscellaneous concrete sidewalk (4"):		Sq. ft. @	\$16.10/ Sq. ft. =	
Construct miscellaneous concrete sidewalk: (6"):	39.2	Sq. ft. @	\$18.00/ Sq. ft. =	\$705.60
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$840.84</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Ronald A Castellon  
509 Bridlewood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-020

Re: Sidewalk at 509 BRIDLEWOOD LANE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **509 BRIDLEWOOD LANE**. Your property has been inspected and the marked sections of sidewalk **along Bridlewood Lane** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 509 BRIDLEWOOD LANE

Remove existing concrete sidewalk: (4"):	16	Sq. ft. @	\$3.45/ Sq. ft. =	\$55.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16	Sq. ft. @	\$16.10/ Sq. ft. =	\$257.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$312.80</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Glen Bornick  
527 Brookstone Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-011

Re: Sidewalk at 527 BROOKSTONE WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **527 BROOKSTONE WAY**. Your property has been inspected and the marked sections of sidewalk **along Brookstone Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 527 BROOKSTONE WAY

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$391.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Jody L Black  
602 Bridlewood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-056

Re: Sidewalk at 602 BRIDLEWOOD LANE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **602 BRIDLEWOOD LANE**. Your property has been inspected and the marked sections of sidewalk **along Bridlewood Lane** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 602 BRIDLEWOOD LANE

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$391.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Velma Renee Quartullo  
604 Chadwick Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-029

Re: Sidewalk at 604 CHADWICK DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **604 CHADWICK DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Chadwick Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 604 CHADWICK DRIVE

Remove existing concrete sidewalk: (4"):	40	Sq. ft. @	\$3.45/ Sq. ft. =	\$138.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	40	Sq. ft. @	\$16.10/ Sq. ft. =	\$644.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$782.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie  
920.262.4034  
Christopher Newberry  
920-390-3164

Section 4, Item E.

Administrative Assistant  
Wanda Fredrick 920.262.4060



May 15, 2024

Joseph F & Rebecca L Fischer  
605 Bridlewood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-032

Re: Sidewalk at 605 BRIDLEWOOD LANE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **605 BRIDLEWOOD LANE**. Your property has been inspected and the marked sections of sidewalk **along Bridlewood Lane** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

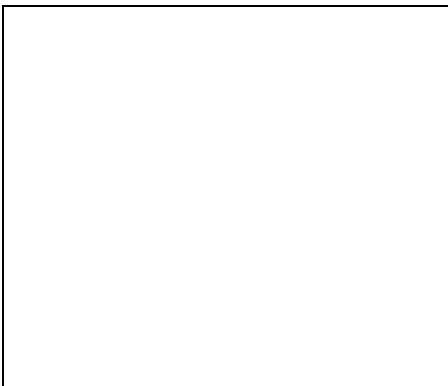
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 605 BRIDLEWOOD LANE

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$391.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Michael & Melissa Prochaska  
607 Arlington Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-061

Re: Sidewalk at 607 ARLINGTON WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **607 ARLINGTON WAY**. Your property has been inspected and the marked sections of sidewalk **along Arlington Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 607 ARLINGTON WAY

Remove existing concrete sidewalk: (4"):	19.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$66.24
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	19.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$309.12
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$375.36</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





ENGINEERING DIVISION

Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Heidi M & Robert A Deglow  
609 Arlington Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-062

Re: Sidewalk at 609 ARLINGTON WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **609 ARLINGTON WAY**. Your property has been inspected and the marked sections of sidewalk **along Arlington Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 609 ARLINGTON WAY

Remove existing concrete sidewalk: (4"):	35.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$121.44
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	35.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$566.72
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$688.16</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Joseph & Maria Gracia  
611 Arlington Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-063

Re: Sidewalk at 611 ARLINGTON WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **611 ARLINGTON WAY**. Your property has been inspected and the marked sections of sidewalk **along Arlington Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 611 ARLINGTON WAY

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$391.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kathleen Frost  
618 Bridlewood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-048

Re: Sidewalk at 618 BRIDLEWOOD LANE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **618 BRIDLEWOOD LANE**. Your property has been inspected and the marked sections of sidewalk **along Bridlewood Lane** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 618 BRIDLEWOOD LANE

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$391.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Julian R & Jean K Marsh  
619 Arlington Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-066

Re: Sidewalk at 619 ARLINGTON WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **619 ARLINGTON WAY**. Your property has been inspected and the marked sections of sidewalk **along Arlington Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 619 ARLINGTON WAY

Remove existing concrete sidewalk: (4"):	20.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$70.38
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$328.44
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$385.02</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kristopher Korn & Stephanie Vial  
620 Brookstone Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0533-042

Re: Sidewalk at 620 BROOKSTONE WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **620 BROOKSTONE WAY**. Your property has been inspected and the marked sections of sidewalk **along Brookstone Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 620 BROOKSTONE WAY

Remove existing concrete sidewalk: (4"):	16	Sq. ft. @	\$3.45/ Sq. ft. =	\$55.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16	Sq. ft. @	\$16.10/ Sq. ft. =	\$257.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$312.80</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Steve R Ruedinger  
622 Arlington Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-018

Re: Sidewalk at 622 ARLINGTON WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **622 ARLINGTON WAY**. Your property has been inspected and the marked sections of sidewalk **along Arlington Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 622 ARLINGTON WAY

Remove existing concrete sidewalk: (4"):	16.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$56.58
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$264.04
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$320.62</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Jill Kube  
624 Autumn Crest Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0533-058

Re: Sidewalk at 624 AUTUMN CREST DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **624 AUTUMN CREST DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Autumn Crest Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 624 AUTUMN CREST DRIVE

Remove existing concrete sidewalk: (4"):	46.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$161.46
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	46.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$753.48
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$914.94</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Christopher J & Jennifer D Braatz  
624 Bridlewood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-015

Re: Sidewalk at 624 BRIDLEWOOD LANE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **624 BRIDLEWOOD LANE**. Your property has been inspected and the marked sections of sidewalk **along Arlington Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 624 BRIDLEWOOD LANE

Remove existing concrete sidewalk: (4"):	18	Sq. ft. @	\$3.45/ Sq. ft. =	\$62.10
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	18	Sq. ft. @	\$16.10/ Sq. ft. =	\$289.80
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$351.90</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Randolph L & Christine A Miller  
629 Brookstone Way  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0533-038

Re: Sidewalk at 629 BROOKSTONE WAY, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **629 BROOKSTONE WAY**. Your property has been inspected and the marked sections of sidewalk **along Brookstone Way** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 629 BROOKSTONE WAY

Remove existing concrete sidewalk: (4"):	16.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$57.96
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$270.48
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$328.44</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Benjamin L & Melinda Kamrath  
700 Chadwick Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-008

Re: Sidewalk at 700 CHADWICK DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **700 CHADWICK DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Chadwick Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 700 CHADWICK DRIVE

Remove existing concrete sidewalk: (4"):	32.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$111.78
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	32.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$521.64
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$633.42</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





ENGINEERING DIVISION

Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

William & Sara A Galarza  
701 Bridlewood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-009

Re: Sidewalk at 701 BRIDLEWOOD LANE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **701 BRIDLEWOOD LANE**. Your property has been inspected and the marked sections of sidewalk **along Bridlewood Lane** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 701 BRIDLEWOOD LANE

Remove existing concrete sidewalk: (4"):	16.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$57.96
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$270.48
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$328.44</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Jeffrey A & Rebecca A Thielke  
713 Chadwick Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-031

Re: Sidewalk at 713 CHADWICK DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **713 CHADWICK DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Chadwick Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 713 CHADWICK DRIVE

Remove existing concrete sidewalk: (4"):	50	Sq. ft. @	\$3.45/ Sq. ft. =	\$172.50
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	50	Sq. ft. @	\$16.10/ Sq. ft. =	\$805.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$977.50</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Joseph A & Lara A Koellen  
729 Belmont Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-046

Re: Sidewalk at 729 BELMONT DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **729 BELMONT DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Churchill Lane** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 729 BELMONT DRIVE

Remove existing concrete sidewalk: (4"):	72.5	Sq. ft. @	\$3.45/ Sq. ft. =	\$250.13
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	72.5	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,167.25
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,417.38</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Michael A & Rebecca L Shields  
817 Chadwick Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0644-023

Re: Sidewalk at 817 CHADWICK DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **817 CHADWICK DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Chadwick Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 817 CHADWICK DRIVE

Remove existing concrete sidewalk: (4"):	100.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$346.38
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	100.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,616.44
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,728.22</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Phuong T Nguyen  
905 Steeplechase Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-060

Re: Sidewalk at 905 STEEPLCHASE DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **905 STEEPLCHASE DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Steeplechase Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 905 STEEPLECHASE DRIVE

Remove existing concrete sidewalk: (4"):	18.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$64.86
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	18.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$302.68
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$367.54</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Josh A & Stacie J Heier  
1005 Steeplechase Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0641-017

Re: Sidewalk at 1005 STEEPLCHASE DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1005 STEEPLCHASE DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Steeplechase Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1005 STEEPLECHASE DRIVE

Remove existing concrete sidewalk: (4"):	81.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$281.52
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	81.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,313.76
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,595.28</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Jean L Griffin  
1113 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-050

Re: Sidewalk at 1113 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1113 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1113 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	19.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$66.24
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	19.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$309.12
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$375.36</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Steven C II & Pamela L Thomas  
1117 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-051

Re: Sidewalk at 1117 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1117 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1117 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	19.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$67.62
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	19.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$315.56
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$383.18</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Paul & Debra Van Den Langenberg  
1121 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-052

Re: Sidewalk at 1121 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1121 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1121 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	16	Sq. ft. @	\$3.45/ Sq. ft. =	\$55.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16	Sq. ft. @	\$16.10/ Sq. ft. =	\$257.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$312.80</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Ryan S & Gina M Altreuter  
1125 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-053

Re: Sidewalk at 1125 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1125 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1125 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	4	Sq. ft. @	\$3.45/ Sq. ft. =	\$13.80
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	4	Sq. ft. @	\$16.10/ Sq. ft. =	\$64.40
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$78.20</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Ryan L & Jennifer N Thurow  
1200 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-071

Re: Sidewalk at 1200 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1200 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1200 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	19.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$67.62
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	19.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$315.56
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$383.18</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Osterhaus Trust  
1204 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-070

Re: Sidewalk at 1204 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1204 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1204 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	40	Sq. ft. @	\$3.45/ Sq. ft. =	\$138.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	40	Sq. ft. @	\$16.10/ Sq. ft. =	\$644.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$782.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Nicole P Phelps  
1217 Crestview Drive  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0532-058

Re: Sidewalk at 1217 CRESTVIEW DRIVE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1217 CRESTVIEW DRIVE**. Your property has been inspected and the marked sections of sidewalk **along Crestview Drive** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 1217 CRESTVIEW DRIVE

Remove existing concrete sidewalk: (4"):	20.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$70.38
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$328.44
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$398.82</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



Section 4, Item E.



Parcels

City Limits



THE CITY OF  
**WATERTOWN**  
*Opportunity runs through it.*

City of Watertown Geographic Information System

Scale: 1 inch = 300 feet

SCALE BAR = 1"

Printed on: January 2

Author: Private Use

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other interests or inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.



Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Stephen J & Joan E Schwegel Trust  
121 William Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-182

Re: Sidewalk at 121 WILLIAM STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **121 WILLIAM STREET**. Your property has been inspected and the marked sections of sidewalk **along William Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 121 WILLIAM STREET

Remove existing concrete sidewalk: (4"):	80.0	Sq. ft. @	\$3.45/ Sq. ft. =	\$276.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	80.0	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,288.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,564.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Savannah Properties LLC  
W1671 Pleasant Ridge Road  
Oconomowoc, WI 53066

TAX PARCEL NUMBER: 291-0815-0332-023

Re: Sidewalk at 806 HARVEY AVENUE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **806 HARVEY AVENUE**. Your property has been inspected and the marked sections of sidewalk **along Harvey Avenue** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 806 HARVEY AVENUE

Remove existing concrete sidewalk: (4"):	12.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$44.16
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	12.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$206.08
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$250.24</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

June 2, 2023

A One Oil LLC  
821 N Church Street  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3211-037

Re: Sidewalk at 821 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

If you are planning on completing the sidewalk work yourself or having a contractor complete the sidewalk work for you, a permit is required at no cost to you. The permit can either be completed online and emailed to [wfredrick@cityofwatertown.org](mailto:wfredrick@cityofwatertown.org) (visit the Engineering Department at [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us) and click on the "Sidewalk Information" link), or you may complete the permit in our office on the second floor of the City of Watertown Municipal Building located at 106 Jones Street, Watertown, WI.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 821 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	25.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$75.00
Remove existing concrete sidewalk (6"):	173.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$519.00
Construct miscellaneous concrete sidewalk (4"):	25.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$350.00
Construct miscellaneous concrete sidewalk: (6"):	173.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$2,422.00
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$3,366.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



4" Sidewalk to the left.



6" Sidewalk to the right.



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Carla M. Walters  
1023 Center Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0915-3341-024

Re: Sidewalk at 1023 CENTER STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **1023 CENTER STREET**. Your property has been inspected and the marked sections of sidewalk **along Center Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 1023 CENTER STREET

Remove existing concrete sidewalk: (4"):	66.00	Sq. ft. @	\$3.45/ Sq. ft. =	\$227.70
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	66.00	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,062.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1290.30</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**

--	--	--

Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060



May 15, 2024

Charles E Hieber  
107 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-129

Re: Sidewalk at 107 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **107 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

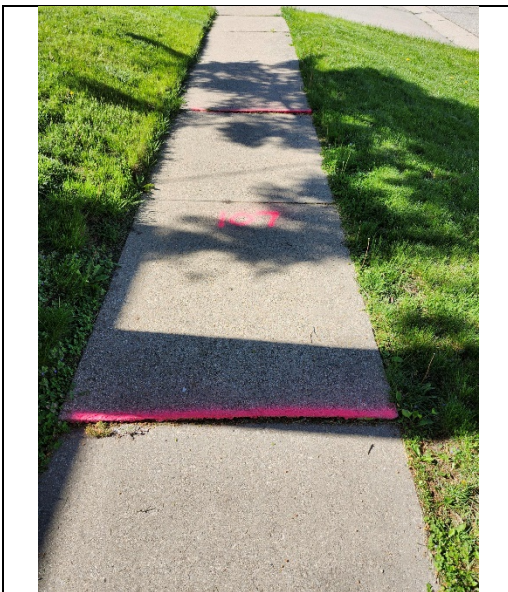
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 107 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	39.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$136.62
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	39.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$637.56
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$774.18</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Joseph F & Nancy M Keeser  
113 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-130

Re: Sidewalk at 113 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **113 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 113 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$391.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Jonathan & Hannah Puryear  
114 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-122

Re: Sidewalk at 114 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **114 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 114 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	32	Sq. ft. @	\$3.45/ Sq. ft. =	\$110.40
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	32	Sq. ft. @	\$16.10/ Sq. ft. =	\$515.20
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$625.60</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Karen E Free  
1520 Greencrest Drive  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0815-0422-117

Re: Sidewalk at 115 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **115 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 115 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	10	Sq. ft. @	\$3.45/ Sq. ft. =	\$34.50
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	10	Sq. ft. @	\$16.10/ Sq. ft. =	\$161.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$195.50</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Robert Behlke  
115 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-131

Re: Sidewalk at 115 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **115 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

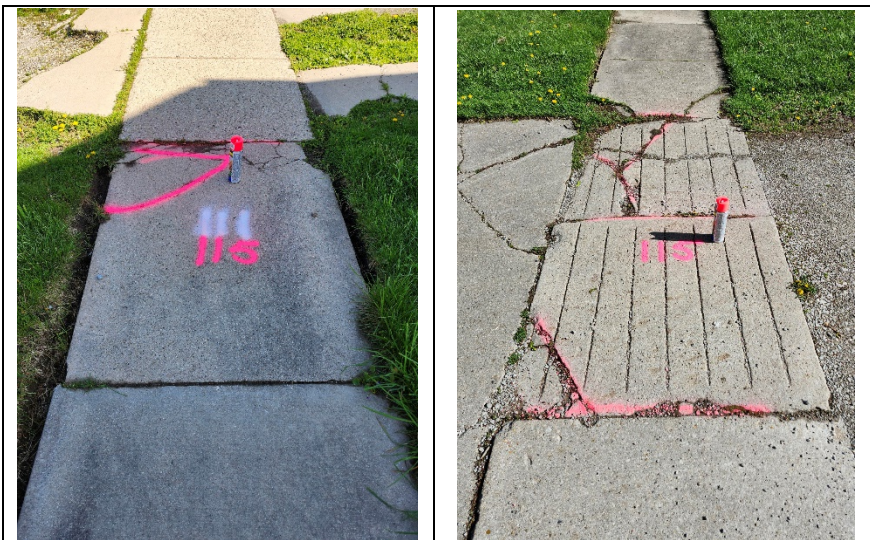
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 115 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	20	Sq. ft. @	\$3.45/ Sq. ft. =	\$69.00
Remove existing concrete sidewalk (6"):	30.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$106.26
Construct miscellaneous concrete sidewalk (4"):	20	Sq. ft. @	\$16.10/ Sq. ft. =	\$322.00
Construct miscellaneous concrete sidewalk: (6"):	30.8	Sq. ft. @	\$18.00/ Sq. ft. =	\$554.40
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,051.66</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Carlos Pineda Sanchez & Rosanna G Huerta  
117 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-118

Re: Sidewalk at 117 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **117 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 117 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	42.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$146.28
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	42.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$682.64
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$828.92</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Brett N White  
118 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-121

Re: Sidewalk at 118 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **118 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street and Emmet Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 118 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	84	Sq. ft. @	\$3.45/ Sq. ft. =	\$289.80
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	84	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,352.40
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,642.20</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Gloria J Dominick  
N52 W35285 Lighthouse Lane  
Oconomowoc, WI 53066

TAX PARCEL NUMBER: 291-0815-0422-177

Re: Sidewalk at 200 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **200 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 200 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	14.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$51.06
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	14.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$238.28
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$289.34</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Christina C Ray  
206 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-182

Re: Sidewalk at 206 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **206 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 206 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	43.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$149.04
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	43.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$695.52
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$844.56</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Matthew M Yager  
208 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-166

Re: Sidewalk at 208 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **208 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 208 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	122	Sq. ft. @	\$3.45/ Sq. ft. =	\$420.90
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	122	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,964.20
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$2,385.10</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kraig G Arenz II  
209 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-160

Re: Sidewalk at 209 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **209 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 209 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	16.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$56.58
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$264.04
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$320.62</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Phillip A & Rebecca L Ewer  
211 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-159

Re: Sidewalk at 211 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **211 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 211 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	23.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$81.42
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	23.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$379.96
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$461.38</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





ENGINEERING DIVISION

Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Gary L & Sandra J Kemnitz  
212 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-167

Re: Sidewalk at 212 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **212 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 212 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	39.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$135.24
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	39.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$631.12
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$766.36</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Joel T & Jennifer L Kleinjan  
216 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-168

Re: Sidewalk at 216 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **216 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 216 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	58.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$201.48
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	58.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$940.24
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,141.72</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Douglas A Maki  
300 S Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-023

Re: Sidewalk at 300 S MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **300 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along W. Madison Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 300 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	36	Sq. ft. @	\$3.45/ Sq. ft. =	\$124.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	36	Sq. ft. @	\$16.10/ Sq. ft. =	\$579.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$703.80</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Randy F & Brenda M Kuehl  
301 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-050

Re: Sidewalk at 301 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **301 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 301 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	22.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$77.28
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	22.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$360.64
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$437.92</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Benjamin & Rebecca Rageth  
303 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-048

Re: Sidewalk at 303 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **303 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 303 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	9.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$33.12
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	9.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$154.56
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$187.68</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kent J Kowalske  
305 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-034

Re: Sidewalk at 305 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **305 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 305 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	35.26	Sq. ft. @	\$3.45/ Sq. ft. =	\$121.65
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	35.26	Sq. ft. @	\$16.10/ Sq. ft. =	\$567.69
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$689.34</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Aaron Thomas & Erin N Stai  
306 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-053

Re: Sidewalk at 306 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **306 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 306 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	80.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$278.76
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	80.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,300.88
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,579.64</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie  
920.262.4034  
Christopher Newberry  
920-390-3164

Section 4, Item E.

Administrative Assistant  
Wanda Fredrick 920.262.4060



May 15, 2024

Reece G Anderson  
307 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-045

Re: Sidewalk at 307 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **307 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 307 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	20.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$71.76
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$334.88
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$406.64</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie  
920.262.4034  
Christopher Newberry  
920-390-3164

Section 4, Item E.

Administrative Assistant  
Wanda Fredrick 920.262.4060



May 15, 2024

Amy M Maleck  
309 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-033

Re: Sidewalk at 309 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **309 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 309 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	17.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$59.34
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	17.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$276.92
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$336.26</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Patti A Hoffman  
311 S Warren Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-032

Re: Sidewalk at 311 S WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **311 S. WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 311 S. WARREN STREET

Remove existing concrete sidewalk: (4"):	70.09	Sq. ft. @	\$3.45/ Sq. ft. =	\$241.81
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	70.09	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,128.45
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,370.26</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Adam Gray  
314 S Monroe Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-055

Re: Sidewalk at 314 S MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **314 S. MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Monroe Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 314 S. MONROE STREET

Remove existing concrete sidewalk: (4"):	19.6	Sq. ft. @	\$3.45/ Sq. ft. =	\$67.62
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	19.6	Sq. ft. @	\$16.10/ Sq. ft. =	\$315.56
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$383.18</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Growth Investments LLC  
N150 Huberbrooks Drive  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0815-0423-027

Re: Sidewalk at 318 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **318 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

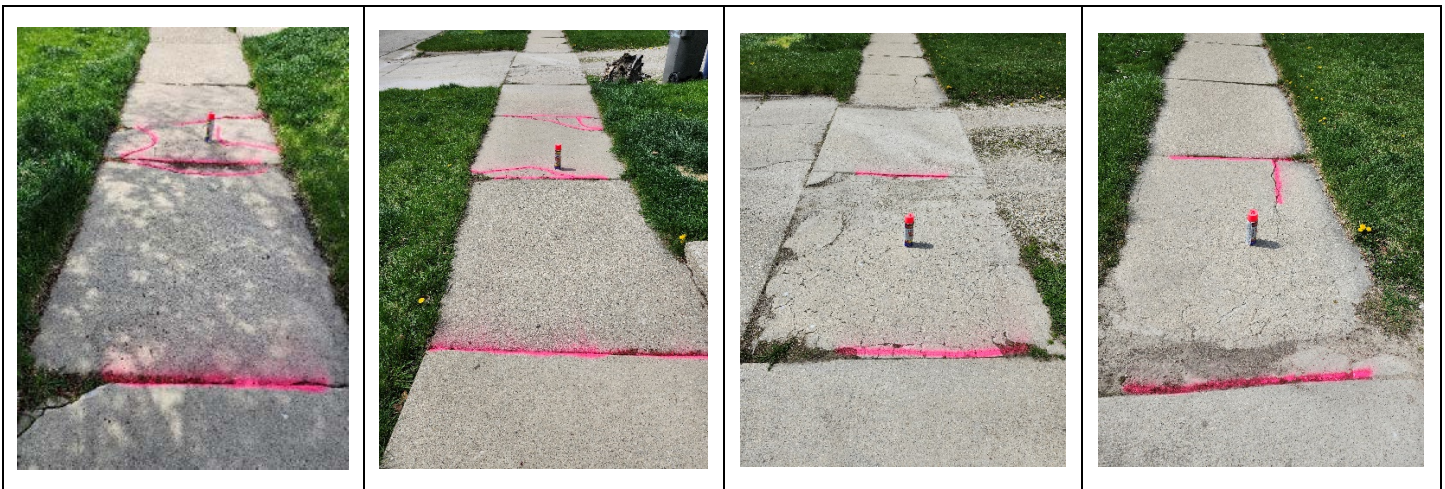
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 318 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	159	Sq. ft. @	\$3.45/ Sq. ft. =	\$548.55
Remove existing concrete sidewalk (6"):	31.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$109.71
Construct miscellaneous concrete sidewalk (4"):	159	Sq. ft. @	\$16.10/ Sq. ft. =	\$2,559.90
Construct miscellaneous concrete sidewalk: (6"):	31.8	Sq. ft. @	\$18.00/ Sq. ft. =	\$572.40
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$3,790.56</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Damrow Trust  
420 Humboldt Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-076

Re: Sidewalk at 401 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **401 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 401 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	23.32	Sq. ft. @	\$3.45/ Sq. ft. =	\$80.45
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	23.32	Sq. ft. @	\$16.10/ Sq. ft. =	\$375.45
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$455.90</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Scott M & Bethany A Kiepert  
402 S Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-069

Re: Sidewalk at 402 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **402 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

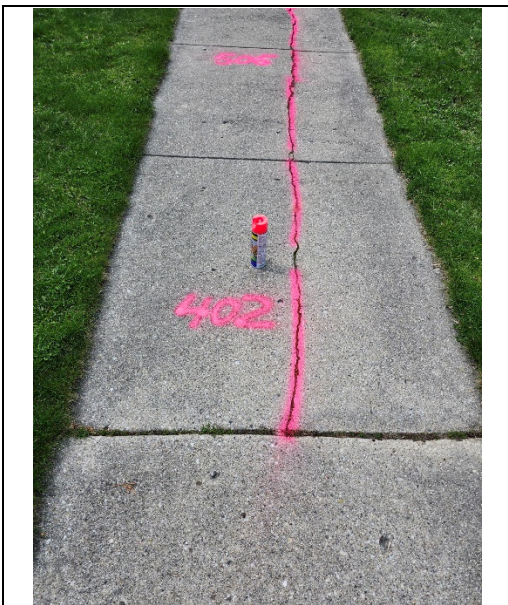
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 402 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	10.0	Sq. ft. @	\$3.45/ Sq. ft. =	\$34.50
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	10.0	Sq. ft. @	\$16.10/ Sq. ft. =	\$161.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$195.50</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Ryan N. Yager & Jenna R. Morris  
405 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-077

Re: Sidewalk at 405 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **405 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 406 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	26.5	Sq. ft. @	\$3.45/ Sq. ft. =	\$91.43
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	26.5	Sq. ft. @	\$16.10/ Sq. ft. =	\$426.65
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$518.08</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kevin D Rucker & Malinda K Bolstad  
406 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-070

Re: Sidewalk at 406 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **406 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 406 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	29.15	Sq. ft. @	\$3.45/ Sq. ft. =	\$100.57
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	29.15	Sq. ft. @	\$16.10/ Sq. ft. =	\$469.32
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$569.89</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Michael & Lora Jonas  
408 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-071

Re: Sidewalk at 408 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **408 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Cost Only)

Estimate for: 408 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	55.12	Sq. ft. @	\$3.45/ Sq. ft. =	\$190.16
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	55.12	Sq. ft. @	\$16.10/ Sq. ft. =	\$887.43
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,077.59</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie  
920.262.4034  
Christopher Newberry  
920-390-3164

Section 4, Item E.

Administrative Assistant  
Wanda Fredrick 920.262.4060



May 15, 2024

Kong F & Sonya L Vang  
409 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-078

Re: Sidewalk at 409 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **409 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 409 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	54.06	Sq. ft. @	\$3.45/ Sq. ft. =	\$186.51
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	54.06	Sq. ft. @	\$16.10/ Sq. ft. =	\$870.37
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,056.88</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Leroy R Reesman  
411 W Madison Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-020

Re: Sidewalk at 411 W MADISON STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **411 W. MADISON STREET**. Your property has been inspected and the marked sections of sidewalk **along W. Madison Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

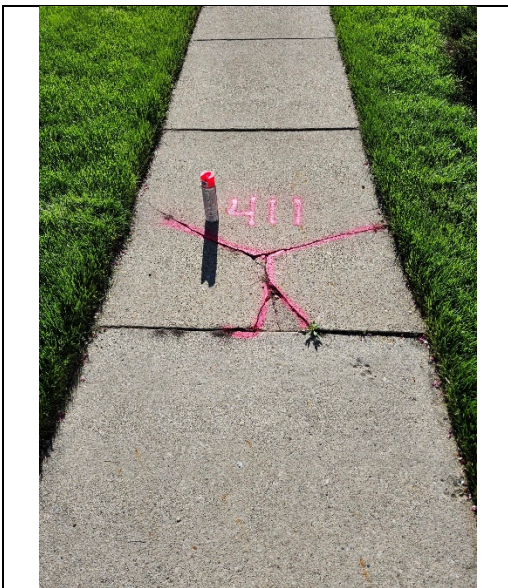
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 411 W. MADISON STREET

Remove existing concrete sidewalk: (4"):	20.4	Sq. ft. @	\$3.45/ Sq. ft. =	\$70.38
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.4	Sq. ft. @	\$16.10/ Sq. ft. =	\$328.44
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$398.82</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Brian Melchior  
415 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-080

Re: Sidewalk at 415 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **415 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 415 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	31.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$109.71
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	31.8	Sq. ft. @	\$16.10/ Sq. ft. =	\$511.98
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$621.69</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kay F Fuchs  
417 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-081

Re: Sidewalk at 417 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **417 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 417 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	28.09	Sq. ft. @	\$3.45/ Sq. ft. =	\$96.91
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	28.09	Sq. ft. @	\$16.10/ Sq. ft. =	\$452.25
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$549.16</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Sondra E. Heiman  
419 S. Montgomery Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-082

Re: Sidewalk at 419 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **419 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 419 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	53	Sq. ft. @	\$3.45/ Sq. ft. =	\$182.85
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	53	Sq. ft. @	\$16.10/ Sq. ft. =	\$853.30
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,036.15</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

James Haim  
PO Box 265  
Oconomowoc, WI 53066

TAX PARCEL NUMBER: 291-0815-0423-058

Re: Sidewalk at 426 S. MONTGOMERY STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **426 S. MONTGOMERY STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Montgomery Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

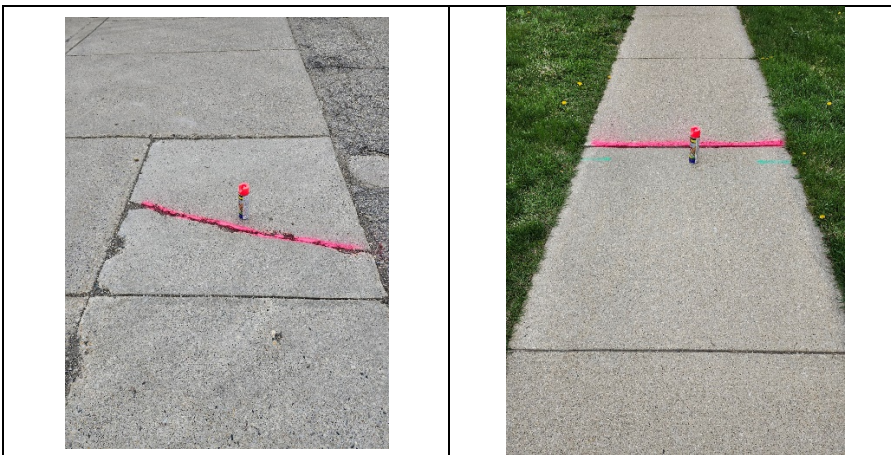
**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 426 S. MONTGOMERY STREET

Remove existing concrete sidewalk: (4"):	25	Sq. ft. @	\$3.45/ Sq. ft. =	\$86.25
Remove existing concrete sidewalk (6"):	25.5	Sq. ft. @	\$3.45/ Sq. ft. =	\$87.98
Construct miscellaneous concrete sidewalk (4"):	25	Sq. ft. @	\$16.10/ Sq. ft. =	\$402.50
Construct miscellaneous concrete sidewalk: (6"):	25.5	Sq. ft. @	\$18.00/ Sq. ft. =	\$459.00
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,035.73</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

William S & Judith E Baker  
505 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-068

Re: Sidewalk at 505 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **505 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 505 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	66.50	Sq. ft. @	\$3.45/ Sq. ft. =	\$229.43
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	66.50	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,070.65
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,300.08</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Kathleen M Woodward  
832 Oakwood Lane  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-133

Re: Sidewalk at 506 EMMET STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **506 EMMET STREET**. Your property has been inspected and the marked sections of sidewalk **along Emmet Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 506 EMMET STREET

Remove existing concrete sidewalk: (4"):	36	Sq. ft. @	\$3.45/ Sq. ft. =	\$124.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	36	Sq. ft. @	\$16.10/ Sq. ft. =	\$579.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$703.80</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Wayne D & Vin Schwartz  
506 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-028

Re: Sidewalk at 506 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **506 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 506 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	31.8	Sq. ft. @	\$3.45/ Sq. ft. =	
Remove existing concrete sidewalk (6"):	31.8	Sq. ft. @	\$3.45/ Sq. ft. =	\$109.71
Construct miscellaneous concrete sidewalk (4"):		Sq. ft. @	\$16.10/ Sq. ft. =	
Construct miscellaneous concrete sidewalk: (6"):	31.8	Sq. ft. @	\$18.00/ Sq. ft. =	\$572.40
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$682.11</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

William E Sr & Brenda Reed  
508 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-029

Re: Sidewalk at 508 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **508 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060



**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 508 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	44.52	Sq. ft. @	\$3.45/ Sq. ft. =	\$153.59
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	44.52	Sq. ft. @	\$16.10/ Sq. ft. =	\$716.77
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$870.36</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie  
920.262.4034  
Christopher Newberry  
920-390-3164

Section 4, Item E.

Administrative Assistant  
Wanda Fredrick 920.262.4060



May 15, 2024

Aleta C Teich  
510 W. Madison Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-157

Re: Sidewalk at 510 W MADISON STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **510 W. MADISON STREET**. Your property has been inspected and the marked sections of sidewalk **along W. Madison Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 510 W MADISON STREET

Remove existing concrete sidewalk: (4"):	19.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$66.24
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	19.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$309.12
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$375.36</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Tammy Lynn Zastrow  
514 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-030

Re: Sidewalk at 514 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **514 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 514 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	134.62	Sq. ft. @	\$3.45/ Sq. ft. =	\$464.44
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	134.62	Sq. ft. @	\$16.10/ Sq. ft. =	\$2,167.38
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$2,631.82</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Bruce Land Corporation  
PO Box 229  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0422-158

Re: Sidewalk at 514 W MADISON STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **514 W. MADISON STREET**. Your property has been inspected and the marked sections of sidewalk **along S. Warren Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 510 W MADISON STREET

Remove existing concrete sidewalk: (4"):	24	Sq. ft. @	\$3.45/ Sq. ft. =	\$82.80
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	24	Sq. ft. @	\$16.10/ Sq. ft. =	\$386.40
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$469.20</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







ENGINEERING DIVISION

Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Jesse & Tami Rodriguez  
519 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-066

Re: Sidewalk at 519 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **519 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 519 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	29.5	Sq. ft. @	\$3.45/ Sq. ft. =	
Remove existing concrete sidewalk (6"):	29.5	Sq. ft. @	\$3.45/ Sq. ft. =	\$101.78
Construct miscellaneous concrete sidewalk (4"):		Sq. ft. @	\$16.10/ Sq. ft. =	
Construct miscellaneous concrete sidewalk: (6"):	29.5	Sq. ft. @	\$18.00/ Sq. ft. =	\$531.00
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$632.78</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Ursulo & Noelia Gomez  
521 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-065

Re: Sidewalk at 521 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **521 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 521 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	57.5	Sq. ft. @	\$3.45/ Sq. ft. =	\$198.38
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	57.5	Sq. ft. @	\$16.10/ Sq. ft. =	\$925.75
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,124.13</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Carl E Schwarze  
W9013 County Road Q  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0815-0423-064

Re: Sidewalk at 603 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **603 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 603 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	27.03	Sq. ft. @	\$3.45/ Sq. ft. =	\$93.25
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	27.03	Sq. ft. @	\$16.10/ Sq. ft. =	\$435.18
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$528.43</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie

Section 4, Item E.

920.262.4034

Christopher Newberry  
920-390-3164

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Eric E Schmid  
605 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-063

Re: Sidewalk at 605 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **605 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 605 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	35.36	Sq. ft. @	\$3.45/ Sq. ft. =	
Remove existing concrete sidewalk (6"):	35.36	Sq. ft. @	\$3.45/ Sq. ft. =	\$121.99
Construct miscellaneous concrete sidewalk (4"):		Sq. ft. @	\$16.10/ Sq. ft. =	
Construct miscellaneous concrete sidewalk: (6"):	35.36	Sq. ft. @	\$18.00/ Sq. ft. =	\$636.48
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$758.47</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Andrew Beyer, P.E.  
920.262.4050  
Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item E.  
920.262.4034  
Christopher Newberry  
920-390-3164  
Administrative Assistant  
Wanda Fredrick 920.262.4060

May 15, 2024

Mayra Acosta  
607 Lafayette Street  
Watertown, WI 53094

TAX PARCEL NUMBER: 291-0815-0423-062

Re: Sidewalk at 607 LAFAYETTE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **607 LAFAYETTE STREET**. Your property has been inspected and the marked sections of sidewalk **along Lafayette Street** have been found to be a hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 17, 2024** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **June 10, 2024** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Costs Only)

Estimate for: 607 LAFAYETTE STREET

Remove existing concrete sidewalk: (4"):	96.2	Sq. ft. @	\$3.45/ Sq. ft. =	\$331.89
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	96.2	Sq. ft. @	\$16.10/ Sq. ft. =	\$1,548.82
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$18.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$1,880.71</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



## MEMO

TO: Public Works Commission  
FROM: Andrew M. Beyer, P.E., Director of Public Works/City Engineer  
DATE: May 9, 2024  
RE: Public Works Commission Meeting of May 14, 2024

---

### Agenda Item:

#### Review and take possible action: Bicycle and Pedestrian Network Master Plan Consultant Selection:

The City Engineering Division prepared and advertised a request for proposals (RFP) to study and develop a city-wide bicycle and pedestrian path network master plan. The purpose of the analysis is to identify and develop recommendations for new connections and connections to existing bicycle and pedestrian paths for utilitarian and recreational purposes such as schools, employment, shopping and parks destinations. A Transportation Alternatives Program (TAP) grant award of \$80,000 from the Wisconsin Department of Transportation (WisDOT) was obtained by the City of Watertown for this study.

The RFP was advertised to the WisDOT Roster of Engineering Firms and a few additional firms that the city has recently worked with. Proposals will be received after the time of this writing, on May 9<sup>th</sup>. The review team will rank received proposals using qualification-based selection once proposals are received. Proposal ranking results will also be presented to the Bicycle and Pedestrian Path Task Force on May 14<sup>th</sup>, who will recommend a firm to the Public Works Commission for approval. Results will be presented to the Public Works Commission on May 14<sup>th</sup> immediately after the Bike and Pedestrian Task Force meeting. The project will go before the Common Council via resolution pending approval at the Public Works Commission.

After approval of the selected consultant by Public Works Commission and Common Council, Engineering Division staff will work through the TAP Grant process with WisDOT staff and the consultant to obtain the appropriate approvals and a contract for the City and consultant to sign. The project is expected to start later in 2024, with an anticipated project end date of December 2025.

Attachments: Draft resolution

**DRAFT RESOLUTION TO  
AWARD BICYCLE AND PEDESTRIAN NETWORK MASTER PLAN  
PROJECT TO  
\_\_\_\_\_ FOR \$ \_\_\_\_\_**

**SPONSOR: ALDERPERSON BOARD, CHAIR  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, The City’s bicycle and pedestrian path network is used my many for utilitarian and recreational purposes, and,

**WHEREAS**, Said bicycle and pedestrian paths often end without clear, safe connections to other paths to access schools, employment, retail and recreational activities, and,

**WHEREAS**, The City’s Engineering Division has obtained \$80,000 in Transportation Alternatives Program funding from Wisconsin Department of Transportation for the purpose of completing a study to develop a comprehensive bicycle and pedestrian network within the City and that connect to paths leading into Dodge and Jefferson Counties, and,

**WHEREAS**, The proposal received from the selected consulting firm, \_\_\_\_\_, to develop this plan is in the amount of \$ \_\_\_\_\_ and is within the approved budgeted amount for this project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to enter into an agreement with \_\_\_\_\_ for development of a Bicycle and Pedestrian Network Master Plan in the amount of \$ \_\_\_\_\_. Said money for the above project to come from Bike Lane/Marking Reserve Account #05-58-11-22.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 21, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED May 21, 2024

\_\_\_\_\_  
MAYOR



## Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477  
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Chairman Board and members of the Public Works Commission  
From: Peter Hartz – Water Systems Manager

May 8, 2024

Re: May 14, 2024, Public Works Commission agenda items

### Water Systems:

1. Review and update 2024 Private Lead Service Line Replacement project professional services by Strand & Associates.

Background: In September 2022, we hired Strand to help Watertown submit documents for our replacement project through the Safe Drinking Water Loan Program - Notice of Intent to Apply (ITA) & Priority Evaluation and Ranking Form (PERF). That was due to changes within the WDNR as they no longer supported the private lead service line replacement program in the same manner as the last 2 years. Starting in 2024 DNR switched to utilizing the Bipartisan Infrastructure Law (BIL) funding for the future of the LSL funding program.

Before June 30, 2024, Strand will be submitting 2 separate applications but will have one project – this is to maximize the principal forgiveness available, and it's based on mean household income from the census tract. Once we find out how much funding is awarded to Watertown, we will bring forward the next steps for the replacement program, including the possible use of Water Rate Payer funds; which is Watertown got approval from the PSC to use Rate Payer funds to supplement the private side replacement program. There is no rate increase expected if using this source of funding (for 1-year), but it only allows for up to 50% of the cost. The balance we hope will be covered by the funding from the BIL funding program.

2. Review and take possible action / update 2024 Biosolids Dryer Project Department of Energy grant and professional services by Mead–Hunt.

Background: In April of 2023, we circled back on our previous biosolids and methane gas evaluation and hired Mead-Hunt to review and study a conceptual biosolids dryer, with a grant from Wisconsin Focus On Energy. Furthermore, on December 19, 2023, we moved forward with our application for the U.S. Department of Energy (DOE) grant application for a combined heat and power engine to pair with the biosolids dryer project. The DOE awarded Watertown funds to pursue a solar array project to power the dryer, the combined heat and power engine is still under review as we needed to update the Industrial Assessment that was completed with help from the University of Wisconsin Milwaukee. That request is still pending but we seek guidance on accepting the solar grant match of funds of 100,000K or up to \$300,000 after an update of the solar const; we were approved for 50% of the cost up to \$300,000 in matching funds.

Separately (and independent) from the DOE grants for solar and or the combined heat and power engine we continue moving forward with Mead-Hunt on the process design and capital cost estimates for the dryer type. We hope to have a complete conceptual dryer selection later this year in time to include with the 2025 capital improvement budget. I recommend accepting the grant from the Department of Energy for up to 50% of the cost for the solar array.

3. Review and approve 2024 Compliance Maintenance Annual Report (CMAR) – Wastewater Utility per discharge summary.

Included for review and discussion is a copy of the CMAR report for the calendar year 2023. Please note that we had 11 months of influent biological oxygen demand (BOD) concentrations over 90% of the plant design, and 9 months with influent BOD concentrations over 100% of the plant design. The plant effluent discharge to the Rock River was well below the permitted limits for all those months, however, we scored poorly on that section of the annual report due to the high loads at the treatment plant. Watertown began working on the wastewater treatment plant facility plan last June of 2023, we anticipate the completed report to be brought forward in a few weeks; there were some delays due to sensitivity & outside of our control regarding data collection from the sewer users in Watertown.

I recommend forwarding a resolution to the Watertown City Council which includes a specific mention of action the wastewater utility is required to conduct.

Whereas; The Public Works Commission has recommended the following action regarding the influent BOD design exceedance for loading. To continue working with our engineering consultant who is actively engaged with the facilities plan update regarding the plant design parameters for BOD, and to continue supporting the wastewater utility staff with equipment and infrastructure improvements when and where necessary, pending available funding.

4. Review and approve Wastewater Department purchase of launder covers for wastewater treatment plant final clarifiers.

Launder covers were approved and included in the 2024 capital improvement budget. We solicited equipment suppliers and contractors for quotes and received the following prices for the final clarifiers. I recommend approval of the low quote from Sabel Mechanical LLC for \$202,301.60.

<b><i>Contractor</i></b>	<b><i>Covers</i></b>	<b><i>Installation</i></b>	<b><i>Total Cost</i></b>
Sabel Mechanical, LLC.	\$142,931.75	\$59,369.85	\$202,301.60
Drydon Equipment, Inc.	\$160,440	\$110,560 (by others)	\$271,000
William / Reid	\$174,000	\$110,560 (by others)	\$284,560

The benefit of launder covers at wastewater facilities include:

- **Prevent Algae Growth:** Algae tend to thrive in water and wastewater treatment plants, disrupting hydraulic dynamics and obstructing design features. Launder covers, once installed, create an attractive and low-maintenance structure that helps eliminate algae growth. Additionally, larger algae can dislodge and interfere with ultraviolet (UV) bulbs used in disinfection technology. By preventing algae growth, launder covers save money on repairs and UV bulb replacements.
- **Control Gas and Odor Emissions:** Launder covers provide a continuous protective environment above the effluent stream. They contain noxious gases generated during wastewater treatment processes, preventing environmental pollution, help control odors, and safeguarding workers’ health in the area.
- **Maintain Weir Structural Integrity and Function:** By shielding the weir and clarifier launder from direct sunlight, launder covers inhibit algae growth. This also enhances flow consistency and reduces maintenance needs. Additionally, they prevent windblown debris (such as dust, leaves, and plastics) from entering the water stream.

In summary, launder covers are lightweight, cost-effective solutions that contribute to efficient wastewater treatment while protecting infrastructure and the environment plus save staff time on tank draining and cleaning to remove the algae; which needs to be done all months of the year not just in summer.

5. Review and approve – Water Department; City Well #5 rehab and rehabilitation project.

We solicited 3 contractors and posted an RFP for quotes for rehab and rehabilitation for City Well #5 with a defined scope and received quotes from two local contractors. Note: Supplemental items may or may not be needed as it can only be determined after the base bid work is completed.

<u>Contractor</u>	<u>Well #5 Base Price</u>	<u>Well #7 Supplemental items</u>	<u>Total Cost</u>
Municipal Well & Pump	\$20,730	\$49,970	\$70,700
Water Well Solutions	\$9,500	\$50,657	\$60,157

Funds are available in the 2024 budget from account # 03-99-99-98. I recommend approval of the low quote from Water Well Solutions which includes the base bid & supplemental items for a total not to exceed \$60,157.

Sincerely,  
*Peter Hartz*  
Water Systems Manger

Form : Intent to Apply

Program : Safe Drinking Water Project (SDWLP)

Year : 2025

Applicant		
<p><b>Name :</b> WATERTOWN, CITY OF <b>County(ies) :</b> Jefferson <b>Address :</b> 106 Jones Street POB 477 Watertown - WI - 53094 <b>Phone No :</b> 920-262-4000</p>	<p><b>Municipal Official or Municipal Authorized Representative</b>  <b>Name :</b> Megan Dunneisen <b>Title :</b> City Clerk <b>Direct Phone No :</b> 920-262-4006 <b>Email :</b> mdunneisen@watertownwi.gov</p>	<p><b>Main Contact</b> <b>Name :</b> Peter Hartz <b>Title :</b> Water System Manager <b>Address :</b> 106 Jones Street P.O. Box 477 Watertown - WI - 53094 <b>Direct Phone No :</b> 920-262-4085 <b>Email :</b> phartz@watertownwi.gov</p>
Consulting Engineer		
<p><b>Firm Name :</b> STRAND ASSOCIATES, INC. <b>Address :</b> 910 West Wingra Drive Madison - WI - 53715-1943 <b>Phone No :</b> 608-251-4843</p>	<p><b>Contact Person at Consulting Firm :</b> <b>Name :</b> Justin Bilskemper <b>Title :</b> Project Engineer <b>Direct Phone No :</b> 608-251-4843 <b>Email :</b> justin.bilskemper@strand.com</p>	
Project Information		
<p><b>Existing Project Number :</b> DNR will assign number for new projects <b>List the town(s) in which the district is located :</b></p> <p><b>Engineering Report Submittal Date :</b> 04/01/2024 <b>Plans &amp; Specifications Submittal Date :</b> 04/30/2024 <b>Construction Start Date :</b> 06/01/2024 <b>Construction End Date :</b> 12/31/2027 <b>List all municipalities, if this is a joint project :</b></p>		
Project Description		



**Project Description**

Section 4, Item G.

**Do any of the following funding categories apply to this project?**

**Lead Service Line Replacement/Inventory**

**Yes**

**Emerging Contaminants**

**No**

**General category of this project :**

Distribution/Transmission

**Reason for this project including the problem to be solved :**

Removal of private lead service lines (LSL) in the water distribution system with a less harmful material. Lead is a known hazard for people who ingest this heavy metal.

**Overall scope of this project :**

Abandonment or removal of existing private LSLs in targeted highly disadvantaged Census Tracts 9620 and 1002, using a municipally-let Contract. The goal is to remove 100% of known LSLs, which have been thoroughly investigated and documented using in-home inspections, conducted by the City.

The City currently has an approved PSC LSL replacement program, which will fund up to half of the customer's replacement cost, up to a maximum of \$5,000. Any remaining amounts will be paid by the homeowner immediately or financed over a 10-year period with an annual interest rate of 2.5%.

**Significant portions of the project :**

Replace approximately 663 private LSLs from the curb stop to the interior water meter through trenchless installation methods to minimize surface restoration costs. Open-cut installation will be allowed on a case by case basis. Restoration will mainly consist of concrete sidewalk or driveway replacement and turf restoration.

Construction of the project may span upwards of 3 construction seasons, as it will run concurrently with the larger City-wide LSL replacement project.

**Applicant's Name for Project :**

Census Tract Private LSL Replacement Project

**Explain any modifications, additions or deletions to this project since the last ITA submitted:**

**Project Cost Estimates**

EPA Needs Categories	Project Costs (in \$)
<b>Total Project Costs :</b>	4,781,000.00

**Source of cost estimates :**

Engineer's opinion of probable cost and other recent projects of similar scope from 2022 and 2023.

683 private LSL replacements x \$7,000 = \$4,781,000

**Other Funding Sources :**

City operations, City debt service, PSC LSL Replacement Program

Submitted By	DNR Use Only
<p><b>First Name :</b> Justin</p> <p><b>Last Name :</b> Bilskemper</p> <p><b>Title :</b> Project Manager</p> <p><b>Email Address :</b> justin.bilskemper@strand.com</p> <p><b>Phone :</b> 608-251-4843</p> <p><b>Date Submitted :</b> 10/30/2023 05:05:11 PM</p>	<p><b>Project Number :</b></p> <p><b>Project ID :</b> 4812620</p> <p><b>Project Description :</b></p> <p><b>Region :</b> South Central Region</p> <p><b>Project Manager :</b></p> <p><b>CME :</b></p> <p><b>Adjusted MHI :</b> \$ 51,534.00</p> <p><b>Population :</b> 24,091</p> <p><b>Date Accepted :</b></p> <p><b>ITA Status :</b> SUBMITTED</p>



Form : Intent to Apply

Program : Safe Drinking Water Project (SDWLP)

Year : 2025

Applicant		
<b>Name :</b> WATERTOWN, CITY OF <b>County(ies) :</b> Jefferson <b>Address :</b> 106 Jones Street POB 477 Watertown - WI - 53094 <b>Phone No :</b> 920-262-4000	<b>Municipal Official or Municipal Authorized Representative</b>  <b>Name :</b> Megan Dunneisen <b>Title :</b> City Clerk <b>Direct Phone No :</b> 920-262-4006 <b>Email :</b> mdunneisen@watertownwi.gov	<b>Main Contact</b> <b>Name :</b> Peter Hartz <b>Title :</b> Water System Manager <b>Address :</b> 106 Jones Street P.O. Box 477 Watertown - WI - 53094 <b>Direct Phone No :</b> 920-262-4085 <b>Email :</b> phartz@watertownwi.gov
Consulting Engineer		
<b>Firm Name :</b> STRAND ASSOCIATES, INC. <b>Address :</b> 910 West Wingra Drive Madison - WI - 53715-1943 <b>Phone No :</b> 608-251-4843	<b>Contact Person at Consulting Firm :</b> <b>Name :</b> Justin Bilskemper <b>Title :</b> Project Engineer <b>Direct Phone No :</b> 608-251-4843 <b>Email :</b> justin.bilskemper@strand.com	
Project Information		
<b>Existing Project Number :</b> DNR will assign number for new projects <b>List the town(s) in which the district is located :</b>  <b>Engineering Report Submittal Date :</b> 04/01/2024 <b>Plans &amp; Specifications Submittal Date :</b> 04/30/2024 <b>Construction Start Date :</b> 06/01/2024 <b>Construction End Date :</b> 12/31/2027 <b>List all municipalities, if this is a joint project :</b>		
Project Description		

**Do any of the following funding categories apply to this project?**

**Lead Service Line Replacement/Inventory**

**Yes**

**Emerging Contaminants**

**No**

**General category of this project :**

Distribution/Transmission

**Reason for this project including the problem to be solved :**

Removal of private lead service lines (LSL) in the water distribution system with a less harmful material. Lead is a known hazard for people who ingest this heavy metal.

**Overall scope of this project :**

Abandonment or removal of existing public and private LSLs at various locations throughout the City, using a municipally-let Contract. The goal is to remove 100% of known LSLs, which have been thoroughly investigated and documented using in-home inspections, conducted by the City.

The City currently has an approved PSC LSL replacement program, which will fund up to half of the customer's replacement cost, up to a maximum of \$5,000. Any remaining amounts will be paid by the homeowner immediately or financed over a 10-year period with an annual interest rate of 2.5%.

**Significant portions of the project :**

Replace approximately 1,070 private LSLs from the curb stop to the interior water meter through trenchless installation methods to minimize surface restoration costs. Open-cut installation will be allowed on a case by case basis. Restoration will mainly consist of concrete sidewalk or driveway replacement and turf restoration.

Replace approximately 440 public LSLs from the corporation stop on the water main to the curb stop through open-cut installation methods. Restoration will mainly consist of asphalt road and concrete sidewalk replacement and turf restoration.

Total number of replacements is approximately 1,500. Construction of the project is expected to span 3 construction seasons, with about 500 LSLs being replaced each year.

**Applicant's Name for Project :**

City-Wide LSL Replacement Project

**Explain any modifications, additions or deletions to this project since the last ITA submitted:**

**Project Cost Estimates**

EPA Needs Categories	Project Costs (in \$)
<b>Total Project Costs :</b>	11,189,000.00

**Source of cost estimates :**

Engineer's opinion of probable cost and other recent projects of similar scope from 2022 and 2023.

1,070 private LSL replacements x \$7,000 = \$7,490,000

440 public LSL replacements x \$10,000 = \$4,400,000

Total cost = \$7,490,000 + \$4,400,000 = \$11,890,000

**Other Funding Sources :**

City operations, City debt service, PSC LSL Replacement Program

Submitted By	DNR Use Only
<p><b>First Name :</b> Justin  <b>Last Name :</b> Bilskemper  <b>Title :</b> Project Manager  <b>Email Address :</b> justin.bilskemper@strand.com  <b>Phone :</b> 608-251-4843  <b>Date Submitted :</b> 10/30/2023 04:46:10 PM</p>	<p><b>Project Number :</b>  <b>Project ID :</b> 4811243  <b>Project Description :</b>  <b>Region :</b> South Central Region  <b>Project Manager :</b>  <b>CME :</b>  <b>Adjusted MHI :</b> \$ 51,534.00  <b>Population :</b> 24,091  <b>Date Accepted :</b>  <b>ITA Status :</b> SUBMITTED</p>

Section 4, Item G.

The Official Internet site for the Wisconsin Department of Natural Resources  
101 S. Webster Street . PO Box 7921 . Madison, Wisconsin 53707-7921.

Section 4, Item C1  
Lead Service Line  
Census Tract 1002 and 9620  
Public Side = 269  
Private Side = 578  
Other Tracts  
Public Side = 188  
Private Side = 319

Census Tract 9617

Census Tract 1017.02

1550.007 198

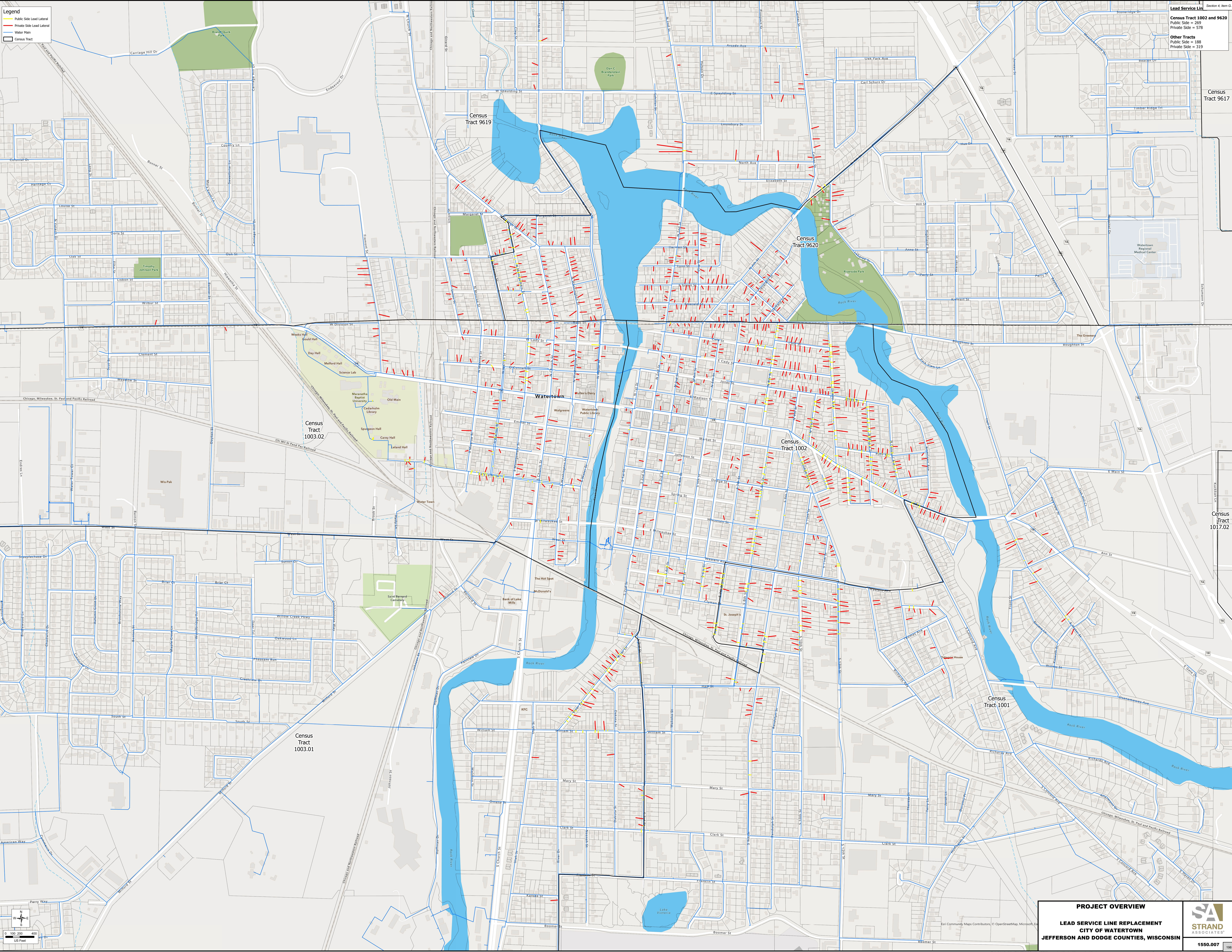
Legend  
Public Side Lead Lateral  
Private Side Lead Lateral  
Water Main  
Census Tract

Scale: 1" = 200'  
US Feet

**PROJECT OVERVIEW**  
**LEAD SERVICE LINE REPLACEMENT**  
**CITY OF WATERTOWN**  
**JEFFERSON AND DODGE COUNTIES, WISCONSIN**



SA  
STRAND  
ASSOCIATES



**From:** ENERGYWERX <info@energywerx.org>  
**Sent:** Monday, April 1, 2024 2:44 PM  
**To:** Pete Hartz  
**Cc:** ENERGYWERX  
**Subject:** ENWX's Business-to-Business (B2B) Agreement with Watertown Water and Wastewater Utility for DOE's IAC Implementation Grant Opportunity  
**Attachments:** Watertown Water and Wastewater Utility - IAC Grant - B2B - Draft.docx

Congratulations! Per prior notification Watertown Water and Wastewater Utility has been selected to move forward in the IAC Implementation Grant opportunity with DOE, facilitated by ENERGYWERX (ENWX).

Attached is the “**draft**” version of the official Business-to-Business (B2B) Agreement with detailed information for you and your legal team’s immediate review: Watertown Water and Wastewater Utility - B2B – Draft. This is a “draft” agreement; once the agreement is finalized ENWX and you are ready to e-sign, will send it out via DocuSign for execution.

**Please read this email and agreement in full. We ask that you please read through the agreement, consolidate your questions/comments and respond to this note.**

We will need the below information for the DocuSign:

- Name and email of the person who will be signing the agreement for Watertown Water and Wastewater Utility
- How you identify your organization for the second recital (public utility, nonprofit, university, etc)
- A response to the first two questions for Exhibit C, the Cybersecurity Plan Checklist, if you are responding “Yes” please let ENWX know ASAP and we will send you additional information to assist in completing the rest of the checklist.
  - *Are you installing an Information Technology (IT) asset/equipment for this project? (Note: IT assets are a discrete set of electronic information resources organized for the collection, processing, maintenance, use, sharing, dissemination, or disposition of information).*
  - *Are you installing an Operational Technology (OT) asset(s)/equipment for this project? (Note: OT assets are assets that are necessary for service delivery or production activities. Examples include industrial control systems, building management systems, process control systems, safety instrumented systems).*
- If you will not be completing all the Recommendations in the SOE (Exhibit I), Section 4.1.5, Table 1, please let me know which recommendation(s) you will not be completing.

*NOTE: The Period of Performance is from the date the agreement is signed to December 31, 2025. Therefore, please expedite the final review process by your organization and advise once your review is complete. DOE and ENWX hope to fully execute this B2B Agreement by May 1, 2024.*

A few items to consider:

- You are not to discuss/forward this Business to Business (B2B) Agreement with/to anyone outside of your organization.
- In the RDA/SOE document, there are some highlighted portions in teal in the first part of the agreement, these are non-negotiable per DOE’s Legal Team.
- Please note that applicable USG provisions are noted in Exhibit A. Only those exhibits identified with a “X” need to be signed and are also non-negotiable per DOE’s Legal Team.
- Please ensure all appropriate representatives and internal offices from your organization review this B2B Agreement before sending your final requested modifications to ENWX.

ENWX and DOE are excited for this partnership and look forward to working with you!

Please complete your review ASAP and send any questions, concerns, and/or requested modifications as tracked changes with comments within the document to ENERGYWERX at [info@energywerx.org](mailto:info@energywerx.org).

Thank you!



Christi Pezzone  
Program Manager  
[cpezzone@energywerx.org](mailto:cpezzone@energywerx.org)  
[info@energywerx.org](mailto:info@energywerx.org)

## DEFENSEWERX–ENERGYWERX RESEARCH AND DEVELOPMENT AGREEMENT

This Research and Development Agreement (RDA) is entered on *the date of last signature* by and between DEFENSEWERX (dba ENERGYWERX), a non-profit corporation registered in the State of Florida, with its principal office located at 1140 E John Sims Pkwy #1, Niceville, FL 32578 (“DEFENSEWERX”) acting as a partnership intermediary for the United States of America (“Government”) as represented by the United States Department of Energy (DOE) and Watertown Water and Wastewater Utility, with its principal offices in 800 Hoffman Dr. Watertown, WI 53094-6224 (“CONTRACTOR”). DEFENSEWERX and CONTRACTOR may be referred to individually as a “Party” or collectively as the “Parties.”

### RECITALS

**WHEREAS**, DEFENSEWERX is a not-for-profit corporation chartered to create an innovative environment for bringing together the best minds of industry, academia, and government to collaborate and find solutions to the toughest science and technology challenges while championing science, technology, engineering and mathematics education for all levels of society; and in support of the DEFENSEWERX Partnership Intermediary Agreement No. (“PIA”) DE-EE0010491 with DOE. (Collectively the “Purpose”).

**WHEREAS**, CONTRACTOR is a/an **Contractor to fill in**.

**WHEREAS**, DEFENSEWERX wishes to engage CONTRACTOR to perform tasks as set forth in the Statement of Effort (SOE), attached hereto and made a part hereof by reference as Exhibit I.

**WHEREAS**, CONTRACTOR wishes to provide DEFENSEWERX with the research more particularly set forth in the SOE.

**WHEREAS**, it is the Parties’ intention that this Agreement will result in successful implementation of recommendation(s).

**WHEREAS**, each Party is authorized and legally competent to enter into this Agreement.

**NOW, THEREFORE**, in consideration of the above recitals, and the mutual promises and benefits contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

#### 1. INCORPORATION:

The language and provisions set forth above are repeated here by reference as if fully set forth, however, if a conflict or ambiguity exists between this Agreement and any term in the SOE or Exhibit(s), the terms in this Agreement shall control.

#### 2. TERM:

This Agreement shall become effective on *the date of last signature* (“Effective Date”) and, unless otherwise terminated in accordance with the provisions of Section 21 of this Agreement, will continue until *60 days after the final deliverable date* specified in the Statement of Effort (SOE) in Exhibit I.

#### 3. RESPONSIBILITIES OF THE PARTIES:

a. Each Party agrees on the terms and conditions provided below with regard to performing the research more particularly set forth in the attached SOE and those set forth in the attached Exhibit(s).

b. Each Party agrees to do the following:



- i. Perform the research more particularly set forth in the attached SOE in a timely, professional, workmanlike manner in accordance with the applicable and relevant industry standards and those set forth in the attached Exhibit(s) that are satisfactory and acceptable to each other and using properly trained, skilled, competent, and experienced personnel with adequate and necessary equipment and protective gear in good working order.
- ii. Disclose all circumstances that currently exist or arise during this Agreement that create a conflict of interest in accordance with Section 15 - NO CONFLICT OF INTEREST, OTHER ACTIVITIES below.
- iii. Communicate with each other as often as is reasonably necessary to keep each other current on progress regarding the performance of the required research more particularly set forth in the SOE.
- iv. Provide each other with relevant information, documents, and technical support reasonably necessary to assist each other with the performance of the required research more particularly set forth in the SOE.
- v. Perform/Contract work as stated in the Statement of Effort (Exhibit I).

#### 4. NATURE OF RELATIONSHIP:

Independent Contractor. The Parties agree to perform the Services hereunder solely as an independent contractor. The Parties will remain independent contractors in their relationship to each other. The Parties agree that nothing in this Agreement shall be construed as creating a joint venture, partnership, franchise, agency, employer/employee, or similar relationship between the Parties, or as authorizing either Party to act as the agent of the other. Neither Party shall be responsible for withholding taxes with respect to each Parties' compensation hereunder. Neither Party shall have a claim against the other for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind. Nothing in this Agreement shall create any obligation between either Party and a third Party.

#### 5. INTELLECTUAL PROPERTY:

The Contractor and any subcontractors or subrecipients are subject to the U.S. Competitiveness Provision set forth herein that requires products embodying or made through a Subject Invention be substantially manufactured in the U.S. Implementation of the U.S. Competitiveness Provision for domestic small businesses and nonprofits is through the Determination of Exceptional Circumstances (DEC) under the Bayh-Dole Act to Further Promote Domestic Manufacture of DOE Science and Energy Technologies executed by DOE on June 7, 2021. A copy of the DEC is available at <https://www.energy.gov/gc/determination-exceptional-circumstances-decs>.

For all other types of entities, the implementation of the U.S. Competitiveness Provision is through DOE patent waivers and policy."

Failure to comply with the terms of this Agreement, including the U.S. Competitiveness Provision, may result in a loss of rights in Subject Inventions, including, but not limited to, forfeiture of retained rights. All Subject Inventions (conceived or first actually reduced to practice in the performance of the above identified agreement) must be timely reported at <https://www.nist.gov/iedison>.

Invention reporting is required regardless of any patent protection sought or the subject matter (e.g. software invention). Any manuscript describing the invention for publication or of any on sale or public use planned for an invention must be promptly reported through iEdison. For assistance with iEdison, please contact [iedison@nist.gov](mailto:iedison@nist.gov) For assistance regarding DOE's administration of Subject Inventions or patents, please contact Intellectual Property Law (IPL) at (630) 283-7117 or [Chicago-IP@science.doe.gov](mailto:Chicago-IP@science.doe.gov).

- a. *Patents rights:* Reserved.

b. *Rights in data—general rule.*

- i. Subject to paragraphs (c)(ii) and (iii) of this Section, and except as otherwise provided by paragraph (vi) of this Section or other law, this Agreement is subject to the terms and conditions described in 2 CFR 910, Appendix A of Subpart D, Rights in Data General, which are hereby incorporated by reference.
- ii. Normally, delivery of limited rights data or restricted computer software will not be necessary. However, if DEFENSEWERX, in consultation with DOE Patent Counsel and the DOE program official, determines that delivery of limited rights data or restricted computer software is necessary, DEFENSEWERX, after negotiation with the applicant, may insert modified data provisions.
- iii. If software is specified for delivery, or if other special circumstances exist, *e.g.*, “open-source” treatment of software, then DEFENSEWERX, after consultation with DOE Patent Counsel and negotiation with the Contractor, may include in the award special provisions requiring the Contractor to obtain written approval prior to asserting copyright in the software, modifying the retained Government license, and/or otherwise altering the copyright provisions.
- iv. *Rights in data—programs covered under special protected data statutes.*

(1) If a statute, provides for a period of time, which data produced under an agreement for research, development, and demonstration may be protected from public disclosure, then DEFENSEWERX after consultation with DOE Patent Counsel can insert a modified version of the data rights clause which may identify data or categories of data that the recipient must make available to the public.

- c. *Consultation with DOE Patent Counsel:* DOE Patent Counsel should be contacted for any questions regarding the intellectual property or data provisions of this Agreement and must be consulted for Agreements issued to entities which are (i) not located in the United States, (ii) do not have a place of business located in the United States, or (iii) are subject to the control of a foreign government.

The cognizant DOE Patent Counsel POC is Brian Lally, [brian.lally@hq.doe.gov](mailto:brian.lally@hq.doe.gov), 202-230-7592.

## 6. PROPERTY/INSURANCE:

- a. Each Party shall purchase and maintain throughout the term of this Agreement insurance or indemnity protection that is commercially reasonable or required by applicable relevant law. This insurance will include, but not be limited to:

- i. Broad form commercial general liability insurance (including, as appropriate, products coverage if goods are being provided, and completed operations coverage, if construction related services are being provided).
- ii. Professional liability/errors and omissions (if legal, accounting, consulting, IT consulting, or similar professional services are provided). The limit of liability for such coverage shall be no less than [\$1 million] per claim/occurrence, and the other Party and its directors, officers, and employees, to the extent of the owed indemnity obligations, shall be named as “additional insureds” under such policies.
- iii. Each Party shall also maintain workers’ compensation insurance as required by relevant applicable law.
- iv. Any other insurance required applicable law.

## b. Real property and equipment purchased with project funds (federal share and recipient cost share) under this

Agreement must be used by the CONTRACTOR in the program or project for which it was acquired as long as it is needed, whether or not the project or program continues to be supported by the federal funding. Title to equipment (property) acquired will conditionally vest upon acquisition with the CONTRACTOR. CONTRACTOR cannot encumber this property and must request disposition instructions prior to disposing of or selling the equipment (property) as long as it maintains a Current Fair Market Value of \$5,000 or more. The Recipient may continue to use the real property and equipment after the conclusion of the agreement period of performance so long as the Recipient submits a written Request for Continued Use for DOE authorization, which is approved by the DOE Agreements Officer. The non-federal entity must comply with the property use, maintenance and insurance, and disposition requirements at 2 CFR 200.310-.316 unless explicitly directed otherwise, in writing, by the AO.

- i. N/A if no real or personal funded or equipment purchased.

#### 7. REPRESENTATIONS AND WARRANTIES:

a. The Parties each represent and warrant as follows:

- i. Each Party has full power, authority, legal competency, and right to enter into and perform its obligations under this Agreement.
- ii. This Agreement is a legal, valid, and binding obligation of each Party, legally enforceable against it in accordance with its terms.
- iii. Entering into this Agreement will not violate the charter or bylaws of either Party or any material contract to which that Party is also a Party.

b. Each Party represents and warrants as follows:

- i. It is financially able to satisfy any funding commitments made pursuant to this Agreement.
- ii. It has the sole right to control and direct the means, details, manner, and method by which the required research and more particularly set forth in the SOE is carried out.
- iii. It has the necessary knowledge, skills, experience, and ability to perform the required research more particularly set forth in the attached SOE.
- iv. It has the right to perform the required research more particularly set forth in the attached SOE at any place or location, and at such times as it shall determine.

#### 8. AUDIT:

CONTRACTOR will comply with the audit requirements appropriate for the type of entity receiving the compensation pursuant to Section 9 of this Agreement.

a. **Access to Records.** In accordance with 42 USC 7137, the Comptroller General of the United States, or any of his duly authorized representatives, shall have access to and the right to examine any books, documents, papers, records, or other recorded information of the CONTRACTOR that receives Federal funds or assistance under this Agreement, including subagreements.

#### 9. COMPENSATION:

a. **Fixed Fee.** In exchange for the Services provided by the CONTRACTOR pursuant to this Agreement, DEFENSEWERX shall pay the CONTRACTOR a firm fixed fee of \$100,000 (\$USD) per the SOE attached as Exhibit I, utilizing the following guidelines:

- i. All costs above their associated not to exceed (NTE) amounts, will be mutually agreed upon in writing

by modification of this Agreement and affixed under signature by both Parties as Exhibit J (Approved Project Cost Increase).

- ii. One invoice generated at the end of each determined Milestone will be used to bill DEFENSEWERX.

b. Fee Modification. Adjustment to the fee may only be made in writing to memorialize the mutually agreed changes to cost and work performed, and such writing must be affixed to this Agreement with signatures of both Parties as Exhibit J.

c. No Payments in Certain Circumstances. Notwithstanding the foregoing, no payment shall be payable to CONTRACTOR under any of the following circumstances if:

- i. Prohibited under applicable government law, regulation, or policy;
- ii. CONTRACTOR or approved subcontractor did not directly perform or complete the Services described in the SOE;
- iii. Services are performed after the expiration of the Term or termination of this Agreement, unless otherwise agreed in writing.

d. Expenses. Any internal expenses incurred by CONTRACTOR in the performance of this Agreement shall be CONTRACTOR's sole responsibility.

e. Taxes. Each party is solely responsible for the payment of their respective income, social security, employment-related, or other foreign or domestic taxes incurred because of the performance of the required research more particularly set forth in the attached SOE.

f. No Other Compensation. The compensation set out above shall be the CONTRACTOR'S sole compensation under this Agreement.

#### **10. COST SHARE: [As Applicable]**

If a Cost Share Agreement is applicable for this effort, then the CONTRACTOR is subject to the terms and conditions in Exhibit B.

#### **\*\*\* Applicability of this Provision: \*\*\***

**Please see the Exhibit Table in Exhibit A to determine if this provision is applicable to this opportunity. If identified as applicable, then that Exhibit will include required signature blocks when the DocuSign version is disseminated for execution.**

#### **11. NO ASSURANCE OF RESULTS:**

a. Neither Party can or does guarantee the results (including, without limitation, their nature and/or economic or commercial value or utility) of the required research more particularly set forth in the attached SOE.

b. The required research more particularly set forth in the attached SOE will be provided on a best-efforts basis only. DEFENSEWERX's legal or equitable remedies shall not be limited if CONTRACTOR breaches any of its obligations under this Agreement.

#### **12. TIMING AND DELAYS:**

a. CONTRACTOR recognizes and agrees that failure to meet the milestones in accordance with the delivery

schedule detailed in the SOE may result in expense and damage to DEFENSEWERX. CONTRACTOR shall, therefore, inform DEFENSEWERX immediately of any anticipated delays in the delivery schedule and of any remedial actions being taken to ensure completion of the milestone according to such schedule. If a delivery date is missed, DEFENSEWERX may, in its sole discretion, declare such delay a material breach of this Agreement and pursue its legal and equitable remedies.

### 13. CYBERSECURITY PLAN: [As Applicable]

If a Cybersecurity Plan is applicable for this effort, then the CONTRACTOR is subject to the terms and conditions in Exhibit C.

**\*\*\* Applicability of this Provision: \*\*\***

**Please see the Exhibit Table in Exhibit A to determine if this provision is applicable to this opportunity. If identified as applicable, then that Exhibit will include required signature blocks when the DocuSign version is disseminated for execution.**

### 14. WORK IN PROGRESS REPORTS:

CONTRACTOR shall be required to provide DEFENSEWERX with a monthly written summary of work in progress (WIP) report of its activities in contractor's format.

### 15. NO CONFLICT OF INTEREST; OTHER ACTIVITIES:

a. Each Party hereby warrants that, to the best of its knowledge, it is not currently obliged under any existing contract or other duty that conflicts with or is inconsistent with this Agreement. During the Term, either Party is free to engage in other development activities; provided, however, neither Party shall accept work, enter into contracts, or accept obligations inconsistent or incompatible with the CONTRACTOR's obligations, the development of the Product, or the scope of Services to be rendered for DEFENSEWERX pursuant to this Agreement.

b. Performance of Work in the United States. All work under this Agreement must be performed in the United States (i.e., the CONTRACTOR must expend 100% of the total project unless the CONTRACTOR receives advance written authorization from the PI (per coordination with the Agreements Officer) to perform certain work overseas. To request a waiver for this requirement, submit a Foreign Work Approval Request using this [form](#).<sup>1</sup>

c. Lobbying Restrictions. By accepting funds under this Agreement, you agree that none of the funds obligated on the Agreement shall be expended, directly or indirectly, to influence congressional action on any legislation or appropriation matters pending before Congress, other than to communicate to Members of Congress as described in 18 U.S.C. 1913. This restriction is in addition to those prescribed elsewhere in statute and regulation.

d. The applicable DOE interim Conflict of Interest Policy can be found at: <https://www.energy.gov/management/pf-2022-17-department-energy-interim-conflict-interest-policy-requirements-financial>. The interim COI Policy is applicable to all non-Federal entities that receive DOE funding by means of a financial assistance award or other transactions and, through the implementation of this interim COI Policy by the entity, to each Investigator who is planning to participate in, or is participating in, the project funded wholly or in part under the DOE award. The interim COI Policy establishes standards that provide a reasonable expectation that the design, conduct, and reporting of projects funded wholly or in part under DOE awards will be free from bias resulting from financial conflicts of interest or organizational conflicts of interest. The CONTRACTOR is subject to the requirements of the interim COI Policy, and the CONTRACTOR must certify that it is compliant with all requirements in the interim COI Policy. The CONTRACTOR must flow down the

<sup>1</sup> Foreign Work Approval Request for can be found at: <https://energywerx.wufoo.com/forms/wi7lppx0cvl9cs/>

requirements of the interim COI Policy to any subrecipient non-Federal entities.

#### 16. COMPLIANCE WITH EXPORT REGULATION AND SIMILAR RESTRICTIONS:

a. Reserved

b. Foreign Collaboration Considerations.

Consideration of existing and new collaborations with foreign organizations and governments. The CONTRACTOR must provide the PI, for coordination with DOE, with advanced written notification of any existing or potential collaboration with foreign organizations or governments in connection with its DOE-funded agreement scope. CONTRACTOR must await further guidance from DOE Agreements Officer prior to contacting the proposed foreign organization or government regarding the potential collaboration or negotiating the terms of any potential agreement.

i. Description of new and existing collaborations that should be reported: In general, a collaboration will involve some provision of a thing of value to, or from, the CONTRACTOR. A thing of value includes but may not be limited to all resources made available to, or from, the recipient in support of and/or related to the Agreement, regardless of whether or not they have monetary value. Things of value also may include in-kind contributions (such as office/laboratory space, data, equipment, supplies, employees, students). Collaborations do not include routine workshops, conferences, use of the CONTRACTOR'S services and facilities by foreign investigators resulting from its standard published process for evaluating requests for access, or the routine use of foreign facilities by CONTRACTOR staff in accordance with the CONTRACTOR'S standard policies and procedures.

ii. If the CONTRACTOR (including any of its teaming partners and subcontractors) anticipates involving foreign nationals in the performance of the Award, the CONTRACTOR must, only upon request by DOE, provide the PI, with specific information about each foreign national to ensure compliance with the requirements for participation and access approval. The DOE Agreements Officer will notify the PI if additional information is required. DOE may elect to deny a foreign national's participation in the Agreement. Likewise, DOE may elect to deny a foreign national's access to a DOE sites, information, technologies, equipment, programs, or personnel.

b. The U.S. government regulates the transfer of information, commodities, technology, and software considered to be strategically important to the U.S. to protect national security, foreign policy, and economic interests without imposing undue regulatory burdens on legitimate international trade. There is a network of Federal agencies and regulations that govern exports that are collectively referred to as "Export Controls." All CONTRACTORS and subordinate contractors are responsible for ensuring compliance with all applicable United States Export Control laws and regulations relating to any work performed under a resulting award. The CONTRACTOR must immediately report to DOE any export control violations related to the project funded under this award, at the CONTRACTOR sub level, and provide the corrective action(s) to prevent future violations.

#### 17. NATIONAL ENVIRONMENTAL POLICY ACT (NEPA): [As Applicable]

If the National Environmental Policy Act (NEPA) is applicable for this effort, then the CONTRACTOR is subject to the terms and conditions in Exhibit D.

**\*\*\* Applicability of this Provision: \*\*\***

Please see the Exhibit Table in Exhibit A to determine if this provision is applicable to this opportunity. If identified as applicable, then that Exhibit will include required signature blocks when the DocuSign version is disseminated for execution.

**18. NON-DISCLOSURE & CONFIDENTIALITY AGREEMENTS ASSURANCES:**

The CONTRACTOR and/or subcontractors shall not release to anyone outside of the DEFENSEWERX's organization or the CONTRACTOR's organization any information, regardless of medium (e.g. film, tape, document), pertaining to any part of this Agreement or any program related to this Agreement, unless-

- a. The DOE Agreements Officer <sup>2</sup> has given prior written approval;
- b. The information is otherwise in public domain before the date of release; or
- c. The information is limited to the content of the general agreement and objectives between DOE, DEFENSEWERX and CONTRACTOR are used to establish network relationships and support activities for the partnership.
  - i. Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The CONTRACTOR and subcontractor shall submit their requests simultaneously through DEFENSEWERX to the DOE Agreements Officer at least 45 days before the proposed date for release.
  - ii. By entering into this Agreement, the CONTRACTOR does not and will not require its employees or contractors to sign internal nondisclosure or confidentiality Agreements or statements prohibiting or otherwise restricting its employees or contractors from lawfully reporting waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information.
  - iii. The undersigned further attests that CONTRACTOR does not and will not use any Federal funds to implement or enforce any nondisclosure and/or confidentiality policy, form, or Agreement it uses unless it contains the following provisions:
    - a) These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this Agreement and are controlling.
    - b) The limitation above shall not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.
    - c) Notwithstanding provision listed in paragraph (c.iv.a of this Section), a nondisclosure or confidentiality policy form or Agreement that is to be executed by a person connected with the conduct of an intelligence or intelligence-related activity, other than an employee or officer of the United States Government, may contain provisions appropriate to the particular activity for which such document is to be used. Such form or Agreement shall, at a minimum, require that the person will not disclose any classified information received in the course of such activity unless specifically authorized to do so by the United States Government. Such nondisclosure or confidentiality forms shall also make it clear that they do not bar disclosures to Congress, or to an authorized official of an executive agency or the Department of Justice, that are essential to reporting a substantial violation of law.

---

<sup>2</sup> **Cognizant Contracting Officer/Agreements Officer (CO):** A Government employee who can bind the Government to an agreement, such as an other transaction (OT) or similar agreement, with a partnership intermediary within the scope of the authority delegated to the CO by the cognizant HCA or by the Department's Senior Procurement Executive (SPE).

d. The mission of the DOE Office of Inspector General (OIG) is to strengthen the integrity, economy and efficiency of DOE's programs and operations including deterring and detecting fraud, waste, abuse and mismanagement. The OIG accomplishes this mission primarily through investigations, audits, and inspections of Department of Energy activities to include grants, cooperative agreements, loans, and contracts. The OIG maintains a Hotline for reporting allegations of fraud, waste, abuse, or mismanagement. To report such allegations, please visit <https://www.energy.gov/ig/office-inspector-general>. The non-Federal entity must disclose, in a timely manner, in writing to DOE all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award.

#### 19. DISCLOSURE:

- a. A nondisclosure provision/agreement for sharing Proprietary Information (as defined in Section 20) and proprietary Information.
- b. If any party to the research effort, during the course of the research activities believes that additional protection is needed, all parties will consult in good faith to execute an Intellectual Property Management Plan within 90 days of a protectable discovery to define and coordinate rights in intellectual property in which the Government has an interest.

#### 20. CURRENT AND PENDING SUPPORT (CPS): [As Applicable]

If the Current and Pending Support (CPS) provision is applicable for this effort's research, development, and demonstration (RD&D), then the CONTRACTOR is subject to the terms and conditions in Exhibit E

**\*\*\* Applicability of this Provision: \*\*\***

**Please see the Exhibit Table in Exhibit A to determine if this provision is applicable to this opportunity. If identified as applicable, then that Exhibit will include required signature blocks when the DocuSign version is disseminated for execution.**

#### 21. PUBLICITY & PUBLICATIONS:

- a. Each Party agrees not to authorize or commission the publication of the results of the work performed under this Agreement or any promotional materials containing any reference to the other Party without prior written approval of the other Party. Such approval shall not be unreasonably withheld. The provisions of this Section 21 shall survive termination of this Agreement.
- b. Dissemination of Scientific and Technical Information. Scientific and Technical Information (STI) generated under this Award will be submitted to DOE via the Office of Scientific and Technical Information's Energy Link (E-Link) system. STI submitted under this Award will be disseminated via DOE's OSTI.gov website subject to approved access limitations. Citations for journal articles produced under the Award will appear on the DOE PAGES website.
- c. Restrictions. Scientific and Technical Information submitted to E-Link must not contain any Protected Personal Identifiable Information (PII), limited rights data (proprietary data), classified information, information subject to export control classification, or other information not subject to release.

#### 22. TERMINATION:

- a. Types of Termination. This Agreement may be terminated:
  - i. By either Party on provision of 30 days' written notice to the other Party, with or without cause.
  - ii. By either Party for a material breach of any provision of this Agreement by the other Party, if the



other Party's material breach is not cured within 30 days of receipt of written notice thereof; provided, however, that nothing in this subsection shall prevent a Party from seeking immediate injunctive relief where appropriate, to protect Confidential Information or such Party's Proprietary Information or intellectual property rights;

iii. By either Party, if

1. The other Party files a petition in bankruptcy in any court of competent jurisdiction and the same is not dismissed within 10 business days;
2. The other Party is adjudicated bankrupt or insolvent; or
3. The other Party ceases to do business, or otherwise terminates its business operations.

b. Responsibilities after Termination. Following the termination of this Agreement for any reason, DEFENSEWERX shall promptly pay CONTRACTOR for Services rendered before the effective date of the termination (the "Termination Date"). CONTRACTOR shall submit an invoice to DEFENSEWERX based on the prorated fixed price for that milestone; such prorate will be based on effort expended from the last milestone payment up to the point of termination. The Agreements Officer, in consultation with DEFENSEWERX, will determine if and how much of an appropriate prorated payment is warranted. CONTRACTOR acknowledges and agrees that no other compensation, of any nature or type, shall be payable hereunder following the termination of this Agreement.

### **23. DEFAULT AND REMEDIES:**

If either Party terminates this Agreement because of the other Party's default, in addition to all rights it has under this Agreement, the non-breaching Party shall have the right to exercise any and all remedies available at law or in equity. All rights and remedies are cumulative and the election of one remedy shall not preclude another. Any termination shall be without prejudice to accrued rights. Specifically, a termination due to default of delivery or payment under this Agreement shall not affect or terminate the rights and obligations of the Parties that have accrued prior to the default in delivery or payment. Despite the expiration or termination of this Agreement, the obligations intended to survive termination or expiration of this Agreement shall continue in full force and effect.

### **24. LIMITATION OF LIABILITY:**

a. Notwithstanding anything to the contrary in this Agreement, in no event will either Party be liable for any indirect, punitive, special, incidental, or consequential damages about or related to this Agreement (including loss of profits, use, data, or other economic advantage); provided, however, this Section shall not apply if the breach is caused by a Party's willful or reckless action.

b. By entering into this Agreement, the undersigned attests that the CONTRACTOR has not been convicted of a felony criminal violation under Federal law in the 24 months preceding the date of signature. The undersigned further attests that the CONTRACTOR does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. For purposes of these assurances, the following definitions apply: A Corporation includes any entity that has filed articles of incorporation in any of the 50 states, the District of Columbia, or the various territories of the United States (but not foreign corporations). It includes both for-profit and non-profit organizations.

### **25. INDEMNIFICATION:**

Each Party shall indemnify and hold harmless the other its officers, members, managers, employees, agents, contractors, sub-licensees, affiliates, subsidiaries, successors, and assigns from and against any and all damages, liabilities, costs, expenses arising out of third party claims and/or judgments, including, without limitation, reasonable attorneys' fees and disbursements (collectively, the "Claims") that any of them may suffer from or

incur and that arise or result primarily from (i) any gross negligence or willful misconduct of either Party arising from or connected with carrying out of its duties under this Agreement, or (ii) the breach of any of its obligations, agreements, or duties under this Agreement.

#### **26. SUCCESSORS AND ASSIGNS:**

All references in this Agreement to the Parties shall be deemed to include, as applicable, a reference to their respective successors and assigns. The provisions of this Agreement shall be binding on and shall inure to the benefit of the successors and assigns of the Parties.

#### **27. MODIFICATION:**

This Agreement may be supplemented, amended, or modified only by the agreement of the Parties, and such agreement must be in writing and signed by both Parties.

#### **28. ASSIGNMENT:**

A Party may not assign its rights and duties under this Agreement to any third Party, except as part of a sale of such Party's business pertaining to the Product. The assigning Party shall give the other Party prior written notice of such assignment and obtain the written consent of its assignees to abide by the terms of this Agreement and assume all of the assigning Party's obligations under this Agreement. On the effective date of any such assignment, the term referring to the assigning Party (i.e., "CONTRACTOR" or "DEFENSEWERX") in this Agreement shall thereafter mean the assignee of such assigning Party. Except as otherwise provided in this Agreement, neither Party will have the right to assign or transfer any of its rights or to delegate any of its duties under this Agreement without the prior written consent of the other Party. Any attempted assignment or transfer without such consent will be void and of no effect, and will automatically terminate all rights of the Party attempting such assignment or transfer under this Agreement. DOE shall approve any change in Contractor.

#### **29. FORCE MAJEURE:**

Except for the payment of monies due, if the performance of either Party's obligation under this Agreement is prevented, restricted, or interfered with by reason of casualty, accident, fire, strikes or labor disputes, inability to procure materials or components, power or supplies, war or other violence, any law, order, proclamation, regulation, ordinance, demand or requirement of any government agency or intergovernmental body, or any other act, circumstance, or condition whatsoever beyond the reasonable control of such Party, the Party so affected, on giving notice to the other Party, shall be excused from such performance to the extent of such prevention, restriction, or interference.

#### **30. NO IMPLIED WAIVER:**

The failure of either Party to insist on strict performance of any covenant or obligation under this Agreement, regardless of the length of time for which such failure continues, shall not be deemed a waiver of such Party's right to demand strict compliance in the future. No consent or waiver, express or implied, to or of any breach or default in the performance of any obligation under this Agreement shall constitute a consent or waiver to or of any other breach or default in the performance of the same or any other obligation.

#### **31. ARBITRATION:**

The Parties agree that every effort will be made to resolve disputes internally and that litigation shall be the last resort. Any controversy or claim arising out of, or relating to this Agreement, or the breach, termination, or invalidity of this Agreement shall be settled by arbitration in the city of Tampa in accordance with the Rules, Statutes and Laws of the State of Florida. The arbitrator(s) shall be bound by the Agreement and shall interpret the Agreement in

accordance with the applicable laws of the United States and the internal laws of the state of Florida. Any award, order, or judgment pursuant to such arbitration shall be deemed final and shall be entered and enforced in any court of competent jurisdiction.

### **32. GOVERNING LAW:**

This Agreement shall be governed by the laws of the state of Florida. In the event that litigation results from or arises out of this Agreement or the performance thereof, the Parties agree to reimburse the prevailing Party's reasonable attorneys' fees, court costs, and all other expenses, whether or not taxable by the court as costs, in addition to any other relief to which the prevailing Party may be entitled.

### **33. COUNTERPARTS/ELECTRONIC SIGNATURES:**

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.

### **34. SEVERABILITY:**

Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect under any applicable law or rule in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other provision or any other jurisdiction, but this Agreement will be reformed, construed, and enforced in such jurisdiction as if such invalid, illegal, or unenforceable provisions had never been contained in this Agreement.

### **35. ENTIRE AGREEMENT:**

This Agreement, together with all the applicable Exhibits, constitutes the final, complete, and exclusive statement of the Agreement of the Parties with respect to the subject matter hereof, and supersedes all other prior and contemporaneous agreements and understandings, both written and oral, between the Parties.

### **36. AFFIRMATION OF THE PARTIES:**

The Parties affirm that they have entered into this Agreement freely, voluntarily, and without reliance on any promises, representations, or other statements not contained in this Agreement, and have read and understood this Agreement.

### **37. SUSPENSION AND DEBARMENT:**

In accordance with Executive Orders 12549 and 12689, the regulations at 2 CFR part 180, Guidance for Governmentwide Debarment and Suspension (Nonprocurement) are applicable to this Agreement.

### **38. U.S. COMPETITIVENESS:**

The CONTRACTOR agrees that any products embodying any subject invention or produced through the use of any subject invention will be manufactured substantially in the United States unless otherwise approved by DOE. In the event DOE agrees to foreign manufacture, there will be a requirement that the Government's support of the technology be recognized in some appropriate manner, e.g., alternative binding commitments to provide an overall net benefit to the U.S. economy. The CONTRACTOR agrees that it will not license, assign or otherwise transfer any of its subject inventions to any entity, at any tier, unless that entity agrees to these same requirements. Should the CONTRACTOR or such entity receiving rights in the invention(s): (1) undergo a change in ownership amounting to

a controlling interest, or (2) sell, assign, or otherwise transfer title or exclusive rights in the invention(s), then the assignment, license, or other transfer of rights in the subject invention(s) is/are suspended until approved in writing by DOE. The PI and CONTRACTOR successor assignee will convey to DOE, upon written request from DOE, title to any subject invention, upon a breach of this paragraph. The CONTRACTOR will include this paragraph in all subawards/contracts, regardless of tier, for experimental, developmental or research work. A subject invention is any invention conceived or first actually reduced in performance of work under an agreement. An invention is any invention or discovery which is or may be patentable. As noted in the U.S. Competitiveness Term, at any time in which an entity cannot meet the requirements of the U.S. Competitiveness Term, the entity may request a modification or waiver of the U.S. Competitiveness Term. For example, the entity may propose modifying the language of the U.S. Competitiveness Term in order to change the scope of the requirements or to provide more specifics on the application of the requirements for a particular technology. As another example, the entity may request that the U.S. Competitiveness Term be waived in lieu of a net benefits statement or U.S. manufacturing plan. The statement or plan would contain specific and enforceable commitments that would be beneficial to the U.S. economy and competitiveness. Commitments could include manufacturing specific products in the U.S., making a specific investment in a new or existing U.S. manufacturing facility, keeping certain activities based in the U.S. or supporting a certain number of jobs in the U.S. related to the technology. If DOE, in its sole discretion, determines that the proposed modification or waiver promotes commercialization and provides substantial U.S. economic benefits, DOE may grant the request and, if granted, modify the Agreement terms and conditions for the requesting entity accordingly. The U.S. Competitiveness Term is implemented by DOE pursuant to a Determination of Exceptional Circumstances (DEC) under the Bayh-Dole Act and DOE Patent Waivers.

#### **39. DAVIS-BACON ACT: [As Applicable]**

If the Davis-Bacon Act is applicable for this effort, then the CONTRACTOR is subject to the terms and conditions in Exhibit F.

**\*\*\* Applicability of this Provision: \*\*\***

**Please see the Exhibit Table in Exhibit A to determine if this provision is applicable to this opportunity. If identified as applicable, then that Exhibit will include required signature blocks when the DocuSign version is disseminated for execution.**

#### **40. BUILD AMERICA, BUY AMERICA ACT: [As Applicable]**

If the Build America, Buy America (BABA) Act is applicable for this effort, then the CONTRACTOR is subject to the terms and conditions in Exhibit G.

**\*\*\* Applicability of this Provision: \*\*\***

**Please see the Exhibit Table in Exhibit A to determine if this provision is applicable to this opportunity. If identified as applicable, then that Exhibit will include required signature blocks when the DocuSign version is disseminated for execution.**

#### **41. HEADINGS:**

Headings used in this Agreement are provided for convenience only and shall not be used to construe meaning or intent.

**42. FUNDING:**

Funding for this action is provided by PI Project Order PPO 2.

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Christi Pezzone

Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name:

Title:

For Review // Please do not Sign

**Exhibit A: Checklist of Possible Requirements for the CONTRACTOR**

This DOE program or effort mandates that the CONTRACTOR adhere to specific requirements beyond the RDA.

Per guidance from DOE, the following Exhibits apply to this program or effort. As such, the CONTRACTOR is subject to the terms and conditions of each identified applicable provision, noted with an "X" in the Required column:

Required	Exhibit	Requirement
X	Exhibit B	Cost Sharing Agreement
X	Exhibit C	Cybersecurity Plan
X	Exhibit D	National Environmental Policy Act (NEPA) Implementing Procedures Agreement
	Exhibit E	Current and Pending Support (CPS)
X	Exhibit F	Davis-Bacon Act Requirements associated with the Bipartisan Infrastructure Law (BIL)
X	Exhibit G	Build America, Buy America Act
	Exhibit H	Non-Disclosure Agreement (NDA)
X	Exhibit I	Statement of Effort
X	Exhibit J	Approved Project Cost Increase
	Exhibit K	Intellectual Property (IP) Disclosure Form

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name: Christi Pezzone  
 Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**Exhibit B: Cost Sharing Agreement**

Cost Sharing may be applicable in some instances. The Awardee’s cost share for the budget must reflect the overall cost share ration negotiated by the parties. This ratio must be at least the statutory minimum based on the nature of the project.

- a. Cost Sharing Obligations. By accepting federal funds under this Agreement, the Awardee agrees that it is liable for the stated percentage of the total allowable project costs, as specified below:

Government Share \$ / %	Awardee Share \$ / %	Total Project Cost
\$100,000 / 50%	\$100,000/ 50%	\$200,000

The Awardee is required to pay the “Cost Share” amount as a percentage of the total project costs in each invoice period for the duration of the period of performance. If the project is terminated or is otherwise not funded to completion, the Awardee is not required to pay the entire “Cost Share” amount; however, the Awardee is required to pay its share (i.e., percentage) of the total project cost incurred to date as of the termination or end date of the Agreement.

- b. Source of Cost Share. Cost share shall be provided by non-Federal funds unless otherwise authorized by statute. In calculating the amount of the non-Federal contribution:
- i. Base the non-Federal contribution on total project costs, including the cost of work where funds are provided directly to a partner, consortium member or subrecipient, such as a Federally Funded Research and Development Center;
  - ii. Include the following costs as allowable in accordance with the applicable cost principles:
    - 1. Cash;
    - 2. Personnel costs;
    - 3. The value of a service, other resource, or third-party in-kind contribution;
    - 4. Indirect costs or facilities and administrative costs; and/or
    - 5. Any funds received under the power program of the Tennessee Valley Authority (except to the extent that such funds are made available under an annual appropriation Act);
  - iii. Exclude the following costs:
    - 1. Revenues or royalties from the prospective operation of an activity beyond the time considered in the award;
    - 2. Proceeds from the prospective sale of an asset of an activity; or
    - 3. Other appropriated Federal funds.
  - iv. Repayment of the Federal share of a cost-shared activity under Section 988 of the Energy Policy Act of 2005 shall not be a condition of the award.
- c. Cost Share Recordkeeping. The Awardee is required to document and maintain records of project costs paid by DOE and project costs that the Awardee claims as cost sharing, including in-kind contributions. Upon request, the Awardee is required to provide such records to the PI, who will provide the records to the Agreements Officer.

- d. Inability to Comply with Cost Sharing Obligations. If the Awardee determines that it might be unable to meet its cost sharing obligations, the Awardee is required to notify the PI immediately, who will notify the Agreements Officer. The notification must include the following information:
- i. whether the Awardee intends to continue or phase out the project, and
  - ii. if the Awardee intends to continue the project, how the Awardee will pay (or secure replacement funding for) the Awardee's share of the total project cost.

If the Awardee fails to meet its cost sharing obligations, the PI will consult with the Agreements Officer and may terminate this Agreement or otherwise recover some or all of the financial assistance provided.

- e. Modifying Cost Sharing Contributions. The Awardee must notify the PI, who will submit and receive written authorization from the Agreements Officer, before modifying the amount of cost share contribution.

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Christi Pezzone  
Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**Exhibit C: Cybersecurity Plan**

The Awardee must meet the stated objectives and milestones set forth in its Cybersecurity Plan, which is incorporated in this Exhibit C.

A report on the Awardee's progress towards meeting the objectives and milestones set forth in the Cybersecurity Plan must be included in the continuation application.

Any DOE and/or Laboratory review comments or feedback provided to Awardees does not constitute an endorsement or approval of any specific elements within the cybersecurity plan or the proposed security approach. Therefore, such feedback should not be referenced or used in marketing or promotional materials.

The Cybersecurity Checklist starts on the next page.

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Christi Pezzone

Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name:

Title:

### Cybersecurity Plan Checklist

The Bipartisan Infrastructure Law (BIL) provides a strategic opportunity to upgrade the nation’s energy infrastructure for a clean, resilient, secure energy future. America’s safety and well-being depends on cybersecurity. It is critical that we ensure cybersecurity is embedded in BIL-funded systems and technologies to minimize potential disruptions to our energy supply chain, infrastructure, and economy. To that end, development of a cybersecurity plan, outlining important details such as goals, activities, & milestones, is required for all BIL-funded projects to ensure that the project cybersecurity runs smoothly.

#### Asset, Change, & Inventory Management

1. Are you installing an Information Technology (IT) asset/equipment for this project? (*Note: IT assets are a discrete set of electronic information resources organized for the collection, processing, maintenance, use, sharing, dissemination, or disposition of information*)

Yes     No     N/A

If yes, please provide a brief description of the IT asset/equipment

2. Are you installing an Operational Technology (OT) asset(s)/equipment for this project? (*Note: OT assets are assets that are necessary for service delivery or production activities. Examples include industrial control systems, building management systems, process control systems, safety instrumented systems*)

Yes     No     N/A

If yes, please provide a brief description of the OT asset/equipment

**If you answered “Yes” for any of the questions above, please proceed to questions 3-10**

#### Risk & Vulnerabilities

3. Are there any potential cybersecurity vulnerabilities & risks for the IT/OT asset(s) in this project?

Yes     No     N/A

If yes, please provide a brief description of all identified risks and vulnerabilities for the IT/OT asset(s) in this project

4. Are there currently measures, or measures to be implemented, to address identified vulnerabilities & risks for the IT/OT asset(s) in this project?

Yes     No     N/A

If yes, please provide a brief description of plan to address identified vulnerabilities and risks for the IT/OT asset(s) in this project



**Identity and Access Management**

- 5. Are there currently measures, or measures to be implemented, to manage physical & electronic control access to IT/OT asset(s) and facility?  
 Yes     No     N/A

If yes, please provide a brief description of plan to manage physical & electronic control access to the IT/OT asset(s) and facility

**Situational Awareness, Event Incident and Response, & Continuity of Operations**

- 6. Are there currently measures, or measures to be implemented, to document & address cybersecurity events or incidents for the IT/OT asset(s) in this project?  
 Yes     No     N/A

If yes, please provide a brief description of plan to document & address cybersecurity events or incidents for the IT/OT asset(s) in this project

**Supply Chain and Third-Party Risk Management**

- 7. Are there currently measures, or measures to be implemented, to manage third-party or supply chain cybersecurity risks (e.g., purchase of counterfeit hardware, software from unknown provenance, etc.) for the IT/OT asset(s) in this project?  
 Yes     No     N/A

If yes, please provide a brief description of plan to manage third-party or supply chain cybersecurity risks for the IT/OT asset(s) in this project

**Training**

- 8. Will there be cybersecurity training required for operating and/or installing the IT/OT asset(s) in this project?  
 Yes     No     N/A

If yes, please provide a brief description of the necessary training required for operating and/or installing the IT/OT asset(s) in this project

**Cybersecurity Architecture**

- 9. Are there currently in place, or going to be implemented, the appropriate controls and protections (e.g., network protection, software protection, IT/OT asset security) for the IT/OT asset(s) in this project?  
 Yes     No     N/A

If yes, please provide a brief description of existing, or going to be implemented, controls and protections for the IT/OT asset(s) in this project

**Cybersecurity Program Management**

10. Will there be cybersecurity management processes to oversee and ensure cybersecurity activities are completed for this project are met?

- Yes     No     N/A

If yes, please provide a brief description of the plan to manage the cybersecurity activities for this project

For Review // Please do not Sign

**Exhibit D: National Environmental Policy Act (NEPA) Implementing Procedures Agreement**

DOE must comply with the National Environmental Policy Act (NEPA) prior to authorizing the use of Federal funds. Based on all information provided by the CONTRACTOR, DOE has made a NEPA determination by issuing a categorical exclusion (CX) for all activities listed in the Statement of Objectives (SOO) approved by the Agreements Officer and the DOE NEPA Determination. The CONTRACTOR is thereby authorized to use Federal funds for the defined project activities, subject to the CONTRACTOR's compliance with the conditions stated below and except where such activity is subject to a restriction set forth elsewhere in this Award.

**Condition(s):**

All undertakings must be done in accordance with applicable local building codes or the International Building Code, where applicable.

If, during project activities, historic properties or resources are discovered or there are unanticipated effects on historic properties located within a project's footprint after the undertaking has been initiated, the CONTRACTOR must immediately cease all operations and contact their DOE point of contact and [GONEPA@ee.doe.gov](mailto:GONEPA@ee.doe.gov).

All project activities identified for funding through the Partnership Intermediary Agreement (PIA) must be listed within the following list of allowed activities. Project activities not included within this list of allowed activities or listed activities that do not conform to specified limitations require additional NEPA review. For activities requiring additional NEPA review, CONTRACTORS must complete the environmental questionnaire found at <https://www.eere-pmc.energy.gov/NEPA.aspx> and receive notification from DOE that a NEPA review has been completed prior to initiating the project or activities.

DOE has determined the following list of activities would not require additional NEPA review.

- A. Intellectual, academic, and analytical activities including, but not limited to market research, stakeholder engagement, information collection, identifying Program criteria and metrics, energy assessment, data dissemination, and document preparation.
- B. Exterior and/or interior energy efficiency work. Project work for interior spaces should ensure that no structural alterations are made; no demolition of walls, ceilings or floors occurs; no drop ceilings are added; or no walls are leveled with furring or moved. Activities are limited to the actions listed below:
  - 1) Air sealing of the building shell, including caulking, weather-stripping, and other air infiltration control measures on windows and doors, and installing thresholds in a manner that does not harm or obscure historic windows or trim;
  - 2) Sealing air leaks using weather stripping, door sweeps, and caulk and sealing major air leaks associated with bypasses, ducts, air conditioning units, etc.;
  - 3) Repair of minor roof and wall leaks prior to insulating attics or walls, provided repairs closely resemble existing surface;
  - 4) Duct sealing, insulation, repair or replacement in unoccupied areas;
  - 5) Install insulation on ducts and heating pipes;
  - 6) Thermal insulation in walls, floors, ceilings, attics, crawl spaces, ducts and foundations;
  - 7) Blown in wall insulation where no holes are drilled through exterior siding, no decorative plaster or other interior wall coating is damaged, or where holes have no permanent visible alteration to the structure;
  - 8) Removable film on windows (if the film is transparent and does not harm or obscure historic windows or trim);
  - 9) Retrofit and replacement of windows and doors (limited to locations less than 45 years old and not within a historic district);
  - 10) Reflective roof coating that closely resembles the historic materials and form or restores the original features based on historic evidence that does not alter the roofline or is not on a primary roof elevation or is not visible from the public right-of-way;

- 11) Installing vents (such as continuous ridge vents covered with ridge shingles or boards, roof vents, bath and kitchen vents, soffit and frieze board vents or combustion appliance flues) if not located on a primary roof elevation or not visible from the public right-of-way;
- 12) Installing foundation vents, if painted or finished to match the existing foundation material and not visible from the public right of way;
- 13) Plumbing work, including installation of water heaters;
- 14) Electrical work, including improving lamp efficiency;
- 15) Repair or replace water heaters;
- 16) Install insulation on water heater tanks and water heating pipes;
- 17) Install waste heat recovery devices, including desuperheater water heaters, condensing heat exchangers, heat pump and water heating heat recovery systems, and other energy recovery equipment;
- 18) Repair or replace electric motors and motor controls like variable speed drives;
- 19) Incorporate lighting technologies such as dimmable ballasts, day lighting, controls, and occupant controlled dimming;
- 20) Add reflectors, LED exit signs, efficient HID fixtures, and occupancy (motion) sensors;
- 21) Convert incandescent lighting to fluorescent or LED;
- 22) Energy efficient light fixtures, including ballasts (Replacement);
- 23) Upgrading non-historic exterior lighting fixtures (replacement with metal halide bulbs, LEDs, or others) along with ballasts, sensors and energy storage devices not visible from any public right of way;
- 24) Energy audits and feasibility studies;
- 25) Adding or replacing existing building controls systems including HVAC control systems, cybersecurity infrastructure like network and data security programs, and the replacement of building-wide pneumatic controls with digital controls, thermostats, dampers, and other individual sensors like smoke detectors and carbon monoxide detectors (wired or non-wired), provided such work does not affect character-defining features of the building;
- 26) New installation of non-hard wired devices including photo-controls, occupancy sensors, carbon dioxide, thermostats, humidity, light meters and other building control sensors, provided the work conforms with applicable state and local permitting requirements;
- 27) Conversion of fossil fuel based industrial process equipment to electrical operation equipment that is not visible from any public right of way, and does not affect character-defining features of the building;
- 28) Installation of new electrically-based industrial process equipment indoors, that is not visible from any public right of way, does not affect character-defining features of the building, and meets all regulatory requirements;
- 29) Adding variable speed drive motors;
- 30) Furnace or hot water tank replacement that does not require a visible new supply or venting;
- 31) Replacement of existing HVAC equipment including pumps, motors, boilers, chillers, cooling towers, air handling units, package units, condensers, compressors or heat exchangers that do not require a change to existing ducting, plumbing, electrical, controls or a new location, or if ducting, plumbing, electrical and controls are on the rear of the structure or not visible from any public right of way, and provided such work does not affect character-defining features of the building;
- 32) Modify duct and pipe systems so heating and cooling systems operate efficiently and effectively, including adding return ducts, replace diffusers and registers, replace air filters, install thermostatic radiator controls on steam and hot water heating systems, provided such work does not affect character-defining features of the building;
- 33) Adding adjustable speed drives such as fans on air handling units, cooling tower fans, and pumps;
- 34) Clean, tune, repair or replace heating systems, including furnaces, boilers, heat pumps, vented space heaters, and wood stoves;
- 35) Clean, tune repair or replace cooling systems, including central air conditioners, window air conditioners, heat pumps, and evaporative coolers;
- 36) Conduct other efficiency improvements on heating and cooling systems, including replacing standing pilot lights with electronic ignition devices and installing vent dampers;

- 37) Installation of programmable thermostats, outdoor reset controls, UL listed energy management systems or building automation systems and other HVAC control systems, provided such work does not affect character-defining features of the building.
  - 38) Upgrade of electric utility service entry to accommodate electrification of HVAC, industrial process, electric vehicles or other electric equipment;
  - 39) Post-implementation measurement & verification of energy efficiency measures;
  - 40) Installation of energy efficient lighting including light poles (may also be installed within a utility easement if no trees are removed);
  - 41) Purchase and installation energy/water efficient residential and commercial appliances and equipment (including, but not limited to, grid-interactive building technologies, energy or water monitoring and control systems, heat pumps, air conditioners, and related software);
  - 42) Installation of electric appliances, including replacement of appliances that use fossil fuels to electric, such as heat pumps for water heating, heating/cooling, electric dryers, and stoves;
  - 43) Retrofit and installation of energy-efficient commercial kitchen equipment, such as efficient refrigerators, freezers, dishwashers;
  - 44) Retrofit of energy efficient pumps and motors, for such uses as (but not limited to) wastewater treatment plants, where it would not alter the capacity, use, mission, or operation of an existing facility;
  - 45) Electrical system upgrades required to enable energy efficiency and/or clean energy measures.
- C. Development, implementation, and installation of onsite energy or renewable energy technology installed in or on existing buildings or within the boundaries of a facility (defined as an already disturbed area due to regular ground maintenance) less than 45 years old and not within a historic district, no trees are removed, are appropriately sized, and are limited to:
- 1) Solar Electricity/Photovoltaic—appropriately sized system or unit not to exceed 60 kW including community solar projects.
  - 2) Wind Turbine—20 kW or smaller.
  - 3) Solar Thermal (including solar thermal hot water)—system must be 200,000 BTU per hour or smaller.
  - 4) Ground Source Heat Pump—5.5 tons of capacity or smaller, horizontal/vertical, ground, closed-loop system.
  - 5) Installation of Combined Heat and Power System—systems sized appropriately for the buildings in which they are located, not to exceed peak electrical production at 300kW.
  - 6) Biomass Thermal—3 MMBTUs per hour or smaller system with appropriate Best Available Control Technologies (BACT) installed and operated.
- D. Installation of fueling pumps and systems (but not storage tanks) for fuels such as compressed natural gas, hydrogen, ethanol, and other commercially available biofuels installed on the site of a current fueling station.
- E. Development and installation of energy storage systems that are installed in or on an existing building or within the boundaries of a facility (defined as an already disturbed area due to regular ground maintenance) less than 45 years old and not within a historic district and are appropriately sized not to exceed 1,000 kWh.
- F. Installation of electric vehicle supply equipment (EVSE), including testing measures to assess the safety and functionality of the EVSE, restricted to existing footprints and levels of previous ground disturbance, within an existing parking facility defined as any building, structure, land, right-of-way, facility, or area used for parking of motor vehicles. All activities must use reversible, non-permanent techniques for installation, where appropriate, use the lowest profile EVSE reasonably available that provides the necessary charging capacity; place the EVSE in a minimally visibly intrusive area; use colors complementary to surrounding environment, where possible, and are limited to the current electrical capacity. This applies to Level 1, Level 2, or Level 3 (also known as Direct Current (DC) Fast Charging) EVSE for community and municipal fleets.

This authorization is specific to the project activities and locations as described in the SOO approved by the Agreements Officer and the DOE NEPA Determination.

**If the CONTRACTOR later intends to add to or modify the activities or locations** as described in the approved SOO and the DOE NEPA Determination, those new activities/locations or modified activities/locations are subject to additional NEPA review and are not authorized for Federal funding until the Agreements Officer provides written authorization on those additions or modifications. Should the CONTRACTOR elect to undertake activities or change locations prior to written authorization from the Agreements Officer, the CONTRACTOR does so at risk of not receiving Federal funding for those activities, and such costs may not be recognized as allowable cost share.

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Christi Pezzone  
Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:



**Exhibit E: Current and Pending Support (CPS)**

Current and pending support is not applicable for this effort.

For Review // Please do not Sign

**Exhibit F: Davis-Bacon Act Requirements associated with the Bipartisan Infrastructure Law (BIL)**

This award is funded under Division D of the Bipartisan Infrastructure Law (BIL). All laborers and mechanics employed by the recipient, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2000 on an award funded directly by or assisted in whole or in part by funds made available under this award shall be paid wages at rates not less than those prevailing on similar projects in the locality, as

determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the “Davis-Bacon Act” (DBA).

Recipients shall provide written assurance acknowledging the DBA requirements for the award or project and confirming that all of the laborers and mechanics performing construction, alteration, or repair work in excess of \$2000 on projects funded directly by or assisted in whole or in part by and through funding under the award are paid or will be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by Subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act).

The Recipient must comply with all of the Davis-Bacon Act requirements, including but not limited to:

(1) ensuring that the wage determination(s) and appropriate Davis-Bacon clauses and requirements are flowed down to and incorporated into any applicable subcontracts or subrecipient awards.

(2) being responsible for compliance by any subcontractor or subrecipient with the Davis-Bacon labor standards.

(3) receiving and reviewing certified weekly payrolls submitted by all subcontractors and subrecipients for accuracy and to identify potential compliance issues.

(4) maintaining original certified weekly payrolls for 3 years after the completion of the project and must make those payrolls available to the DOE or the Department of Labor upon request, as required by 29 CFR 5.6(a)(2).

(5) conducting payroll and job-site reviews for construction work, including interviews with employees, with such frequency as may be necessary to assure compliance by its subcontractors and subrecipients and as requested or directed by the DOE.

(6) cooperating with any authorized representative of the Department of Labor in their inspection of records, interviews with employees, and other actions undertaken as part of a Department of Labor investigation.

(7) posting in a prominent and accessible place the wage determination(s) and Department of Labor Publication: WH-1321, Notice to Employees Working on Federal or Federally Assisted Construction Projects.

(8) notifying the Contracting Officer of all labor standards issues, including all complaints regarding incorrect payment of prevailing wages and/or fringe benefits, received from the recipient, subrecipient, contractor, or subcontractor employees; significant labor standards violations, as defined in 29 CFR 5.7; disputes concerning labor standards pursuant to 29 CFR parts 4, 6, and 8 and as defined in FAR 52.222-14; disputed labor standards determinations; Department of Labor investigations; or legal or judicial proceedings related to the labor standards under this Contract, a subcontract, or subrecipient award.

(9) preparing and submitting to the Contracting Officer, the Office of Management and Budget Control Number 1910-5165, Davis Bacon Semi-Annual Labor Compliance Report, by April 21 and October 21 of each year. Form submittal will be administered through the iBenefits system (<https://doeibenefits2.energy.gov>) or its successor system.

The Recipient must undergo Davis-Bacon Act compliance training and must maintain competency in Davis-Bacon Act compliance. The Contracting Officer will notify the Recipient of any DOE sponsored Davis-Bacon Act compliance trainings. The Department of Labor offers free Prevailing Wage Seminars several times a year that meet this requirement, at <https://www.dol.gov/agencies/whd/government-contracts/construction/seminars/events>.

The Department of Energy has contracted with a third-party DBA electronic payroll compliance software application. The Recipient must ensure the timely electronic submission of weekly certified payrolls as part of its compliance with the Davis-Bacon Act unless a waiver is granted to a particular contractor or subcontractor because they are unable or limited in their ability to use or access the software.

Davis Bacon Act Electronic Certified Payroll Submission Waiver

A waiver must be granted before the award starts. The applicant does not have the right to appeal EERE’s decision concerning a waiver request.

For additional guidance on how to comply with the Davis-Bacon provisions and clauses, see: <https://www.dol.gov/agencies/whd/government-contracts/construction> and <https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX** By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Christi Pezzone  
Title: Senior Program Manager

**CONTRACTOR** By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Exhibit G: Build America, Buy America Act**

This provision applies to designated Buy American Requirement for Infrastructure Projects.

**A. Definitions**

**Components** are defined as the articles, materials, or supplies incorporated directly into the end manufactured product(s).

**Construction Materials** are an article, material, or supply—other than an item primarily of iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is used in an infrastructure project and is or consists primarily of non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables), glass (including optic glass), lumber, drywall, coatings (paints and stains), optical fiber, clay brick; composite building materials; or engineered wood products.

**Domestic Content Procurement Preference Requirement**- means a requirement that no amounts made available through a program for federal financial assistance may be obligated for an infrastructure project unless—

- (A) all iron and steel used in the project are produced in the United States;
- (B) the manufactured products used in the project are produced in the United States; or
- (C) the construction materials used in the project are produced in the United States.

Also referred to as the **Buy America Requirement**.

**Infrastructure** includes, at a minimum, the structures, facilities, and equipment located in the United States, for: roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and generation, transportation, and distribution of energy -including electric vehicle (EV) charging. The term “infrastructure” should be interpreted broadly, and the definition provided above should be considered as illustrative and not exhaustive.

**Manufactured Products** are items used for an infrastructure project made up of components that are not primarily of iron or steel; construction materials; cement and cementitious materials’ aggregates such as stone, sand, or gravel; or aggregate binding agents or additives.

**Primarily of iron or steel** means greater than 50% iron or steel, measured by cost.

**Project**- means the construction, alteration, maintenance, or repair of infrastructure in the United States.

**Public**- The Buy America Requirement does not apply to non-public infrastructure. For purposes of this guidance, infrastructure should be considered “public” if it is: (1) publicly owned or (2) privately owned but utilized primarily for a public purpose. Infrastructure should be considered to be “utilized primarily for a public purpose” if it is privately operated on behalf of the public or is a place of public accommodation.

**B. Buy America Requirement**

None of the funds provided under this award (federal share or recipient cost-share) may be used for a project for infrastructure unless:

1. All iron and steel used in the project is produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for

determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

3. All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America Requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or permanently affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought into the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Requirement apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Recipients are responsible for administering their award in accordance with the terms and conditions, including the Buy America Requirement. The recipient must ensure that the Buy America Requirement flows down to all subawards and that the subawardees and subrecipients comply with the Buy America Requirement. The Buy America Requirement term and condition must be included all sub-awards, contracts, subcontracts, and purchase orders for work performed under the infrastructure project.

#### C. Certification of Compliance

The Recipient must certify or provide equivalent documentation for proof of compliance that a good faith effort was made to solicit bids for domestic products used in the infrastructure project under this Award.

The Recipient must also maintain certifications or equivalent documentation for proof of compliance that those articles, materials, and supplies that are consumed in, incorporated into, affixed to, or otherwise used in the infrastructure project, not covered by a waiver or exemption, are produced in the United States. The certification or proof of compliance must be provided by the suppliers or manufacturers of the iron, steel, manufactured products and construction materials and flow up from all subawardees, contractors and vendors to the Recipient. The Recipient must keep these certifications with the award/project files and be able to produce them upon request from DOE, auditors or Office of Inspector General.

#### D. Waivers

When necessary, the Recipient may apply for, and DOE may grant, a waiver from the Buy America Requirement. Requests to waive the application of the Buy America Requirement must be in writing to the Contracting Officer. Waiver requests are subject to review by DOE and the Office of Management and Budget, as well as a public comment period of no less than 15 calendar days.

Waivers must be based on one of the following justifications:

1. Public Interest- Applying the Buy America Requirement would be inconsistent with the public interest;
2. Non-Availability- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
3. Unreasonable Cost- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

Requests to waive the Buy America Requirement must include the following:

- Waiver type (Public Interest, Non-Availability, or Unreasonable Cost);
- Recipient name and Unique Entity Identifier (UEI);
- Award information (Federal Award Identification Number, Assistance Listing number);
- A brief description of the project, its location, and the specific infrastructure involved;
- Total estimated project cost, with estimated federal share and recipient cost share breakdowns;
- Total estimated infrastructure costs, with estimated federal share and recipient cost share breakdowns;

- List and description of iron or steel item(s), manufactured goods, and/or construction material(s) the recipient seeks to waive from the Buy America Preference, including name, cost, quantity(ies), country(ies) of origin, and relevant Product Service Codes (PSC) and North American Industry Classification System (NAICS) codes for each;
- A detailed justification as to how the non-domestic item(s) is/are essential to the project;
- A certification that the recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and non-proprietary communications with potential suppliers;
- A justification statement—based on one of the applicable justifications outlined above—as to why the listed items cannot be procured domestically, including the due diligence performed (e.g., market research, industry outreach, cost analysis, cost-benefit analysis) by the recipient to attempt to avoid the need for a waiver. This justification may cite, if applicable, the absence of any Buy America-compliant bids received for domestic products in response to a solicitation; and
- Anticipated impact to the project if no waiver is issued.

The Recipient should consider using the following principles as minimum requirements contained in their waiver request:

- **Time-limited:** Consider a waiver constrained principally by a length of time, rather than by the specific project/award to which it applies. Waivers of this type may be appropriate, for example, when an item that is “non-available” is widely used in the project. When requesting such a waiver, the Recipient should identify a reasonable, definite time frame (e.g., no more than one to two years) designed so that the waiver is reviewed to ensure the condition for the waiver (“non-availability”) has not changed (e.g., domestic supplies have become more available).
- **Targeted:** Waiver requests should apply only to the item(s), product(s), or material(s) or category(ies) of item(s), product(s), or material(s) as necessary and justified. Waivers should not be overly broad as this will undermine domestic preference policies.
- **Conditional:** The Recipient may request a waiver with specific conditions that support the policies of IJJA/BABA and Executive Order 14017.

DOE may request, and the Recipient must provide, additional information for consideration of this waiver. DOE may reject or grant waivers in whole or in part depending on its review, analysis, and/or feedback from OMB or the public. DOE's final determination regarding approval or rejection of the waiver request may not be appealed. Waiver requests may take up to 90 calendar days to process.

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Christi Pezzone  
Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Exhibit H: Non-Disclosure Agreement (NDA)**

Non-Disclosure Agreement is not applicable for this effort.

For Review // Please do not Sign

**Exhibit I: Statement of Effort (SOE)****1 BACKGROUND**

DEFENSEWERX has the primary objective to provide services for the Department of Energy (DOE) to increase the likelihood of success in the conduct of cooperative or joint activities typically with small business firms and educational institutions. DEFENSEWERX serves as the Partnership Intermediary to work with the DOE's Office of Manufacturing and Energy Supply Chains (MESC) office on facilitating the Industrial Assessment Centers (IAC) Implementation Funding Program. For this purpose, DEFENSEWERX is doing business as ENERGYWERX.

**2 PURPOSE**

This is a project to work with DEFENSEWERX (DEFENSEWERX), doing business as ENERGYWERX, as a Partnership Intermediary to facilitate critical activity that aligns with the broader IAC Implementation Funding Program objectives, focused in the area of the Implementation Funding: IAC Implementation Grants workstream. The workstream provide funding to small- and medium-sized manufacturers (SMMs) who have received assessments from either an IAC or CHP/Onsite Energy TAP between 2018 and 2024, or other qualified third party assessor since 2021. Recipients are eligible to receive a maximum award of \$300,000, and a maximum 50% federal cost share.

**3 SCOPE/OBJECTIVES**

- 3.1 Overall expectations for the Implementation Funding: IAC Implementation Grants workstream
  - 3.1.1 Identify eligible SMMs who have received either an IAC or CHP TA/Onsite Energy TAP assessment between 2018 and 2024, or qualified third party assessor assessment between 2021 and 2024.
  - 3.1.2 Evaluate eligible SMMs who have received either IAC or CHP/Onsite Energy TAP assessments between 2018 and 2024, or a qualified third party assessor assessment between 2021 and 2024, to determine which entities receive an award.
  - 3.1.3 Select eligible recipients and begin finalizing project scope of work, budget, and terms and agreement.
  - 3.1.4 Recipients to align with PI on reporting and funding schedule.
- 3.2 Watertown Water and Wastewater Utility ("CONTRACTOR") shall work with ENERGYWERX and DOE to implement funded projects from IAC or CHP TAP assessments and capture estimated impacts that meet the Implementation Funding: IAC Implementation Grants workstream.

**4 SPECIFIC TASKS****4.1 Programmatic – CONTRACTOR shall:**

- 4.1.1 Collaborate with DOE Program Office personnel, U.S. Federal Government employees, industry, and/or academic partners as required by DOE Program Manager (PM) and Subject Matter Investigators (SMIs).
- 4.1.2 Generate finalized scope of work with the Partnership Intermediary – including final budget figures (DOE and Applicant Costs), Schedule of the Project, an
  - 4.1.2.1 *Note: ENERGYWERX (ENWX) understands that estimates received in the past may no longer be accurate. If the CONTRACTOR finds that the actual cost is more than the estimate, please reach out to ENWX for further assistance.*
  - 4.1.2.2 *Note: The maximum Federal Cost Share contribution remains \$300,000.*
- 4.1.3 The CONTRACTOR will follow the reporting structure/requirement laid out in table 2 below.
- 4.1.4 The CONTRACTOR shall complete the following documentation to ensure documentation of findings, results, and/or recommended next steps.



4.1.4.1 **Overall Project Health Form:** Providing a narrative on project progress, accomplishments, or concerns [Attachment 1]

**4.1.4.1.1** Note: Please submit **one attachment per recommendation**<sup>3</sup>

4.1.4.2 **Project Financials Form:** Outlining spend to date on funded projects with respective invoices. [Attachment 2]

**4.1.4.2.1** Note: Please submit **one attachment per recommendation**<sup>4</sup>

4.1.4.3 **Project Impact Form:** Outlining project impact across key metrics for implemented projects. [Attachment 3]

**4.1.4.3.1** Note: Please submit **one attachment per recommendation**<sup>5</sup>

**4.1.5** Provide finalized list of recommendations to implement in the table below to ensure sufficient documentation of recommendation progress.

Recommendation Description	
1	<b>Install CHP</b>
2	<b>Install Solar Panels</b>
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

**Table 1: List of Recommendations to Implement**

4.1.6 Coordinate directly with DOE, and their designated transfer office, on specific terms and negotiation of shared patent rights between DOE and identified partners.

**4.2 All Phases – CONTRACTOR shall:**

4.2.1 Provide own facilities, materials, and labor to support Implementation Funding: IAC Implementation Grants workstream in accordance with the RDA as well as any mandated exhibits from the SOE’s addendums.

<sup>3</sup> If an awarded applicant plans to implement 3 different recommendations (e.g., LED light replacement, HVAC replacements, and solar panel installation), then the applicant will fill out 3 separate forms for each recommendation

<sup>4</sup> If an awarded applicant plans to implement 3 different recommendations (e.g., LED light replacement, HVAC replacements, and solar panel installation), then the applicant will fill out 3 separate forms for each recommendation

<sup>5</sup> If an awarded applicant plans to implement 3 different recommendations (e.g., LED light replacement, HVAC replacements, and solar panel installation), then the applicant will fill out 3 separate forms for each recommendation

- 4.2.2 Provide a written status to DEFENSEWERX (dba ENWX) quarterly.
- 4.2.3 Utilize Teams Video Teleconference (or approved alternative) for all virtual meetings, technical program reviews, and/or demonstrations.
- 4.2.4 If requested, conduct in-person meetings and/or technical demonstrations at locations TBD by DOE PM and SMI(s).

**5 SCHEDULE AND MILESTONES**

The following schedule and milestones are proposed for this effort depending on the timeline implementation. Below is a schedule of the anticipated milestones. There will be quarterly check ins (due on the 15<sup>th</sup> of the month) where the CONTRACTOR provides a bulleted status to [info@energywerx.org](mailto:info@energywerx.org). Twice a year, in June and December, CONTRACTOR will also provide reporting documentation in addition to the bulleted status update. The reporting documentation can be found at the end of this agreement and in the ENERGYWERX Invoicing One Drive: [https://8502264383-my.sharepoint.com/:f/g/personal/info\\_energywerx\\_org/Euo9NzS2j71BomBDPpAtAzQBnCW6bxcn00G1knPt4noi5w?e=eF0vnc](https://8502264383-my.sharepoint.com/:f/g/personal/info_energywerx_org/Euo9NzS2j71BomBDPpAtAzQBnCW6bxcn00G1knPt4noi5w?e=eF0vnc).

Milestone	Due
ENWX provides notice to proceed; B2B Agreement executed & CONTRACTOR completes ENWX Invoice Intake Form	April 2024
CONTRACTOR completes email check in providing project status to ENWX & program team.	June 15,2024
CONTRACTOR completes email check in providing project status to ENWX & program team	September 15, 2024
CONTRACTOR completes email check in providing project status to ENWX & program team & first batch of reporting documentation	December 15, 2024
CONTRACTOR completes email check in providing project status to ENWX & program team	March 15, 2025
CONTRACTOR completes email check in providing project status to ENWX & program team & second batch of reporting documentation	June 15,2025
CONTRACTOR completes email check in providing project status to ENWX & program team	September 15, 2025
CONTRACTOR submits batch final of reporting documentation & final deliverable package	September – December 2025
Program review of final batch of reporting documentation complete	September – December 2025
Address any critical follow ups from program team second batch of reporting documentation	September – December 2025
<b>Final Deliverable Approved – Project Completion</b>	September – December 2025

**Note:** Projects shorter than 2 years will submit their final batch of reporting and address any critical follow ups from the program team during the quarter following project completion.

**Table 2: Project Schedule & Milestones**

## 6 SECURITY

This is an unclassified activity; however, all work, communication, documentation, and participant details are Business Proprietary. Information may only be exchanged between parties working directly on the program. Requests for publication or distribution of information to media or outside parties must be made in writing to DEFENSEWERX (dba ENERGYWERX) pursuant to Paragraph 19 the Research and Development Agreement for coordination with DOE. No publication or distribution of information may be made prior to DOE approval, and such information will be withheld from public disclosure to the extent permitted by law, including the Freedom of Information Act. Without assuming any liability for inadvertent disclosure, the Parties will seek to limit disclosure of such information to their respective employees on a need-to-know basis, and to outside reviewers only when necessary and in coordination with DOE. This restriction does not limit the U.S. Federal Government's right to use the information if it is obtained from another source.

Personnel performing work under this Statement of Effort may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent Organizational Conflict of Interest (OCI) as defined in FAR Subpart 9.5. The Parties shall notify DOE immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to avoid or mitigate any such OCI.

CONTRACTOR certifies that it qualifies as a domestic entity. To qualify as a domestic entity, the entity must be organized, chartered or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States; have majority domestic ownership and control; and have a physical place of business in the United States.

CONTRACTOR certifies that it is not owned by, controlled by, or subject to the jurisdiction or direction of government of Country of Risk, and that individuals performing this work are not part of a foreign talent program sponsored by a Country of Risk. DOE defines Country of Risk to include China, Russia, North Korea and Iran. This list is subject to change.

## 7 GOVERNMENT FURNISHED EQUIPMENT, INFORMATION, AND FACILITIES

The U.S. Federal Government will not provide any equipment or facilities.

## 8 DESIRED OUTCOME AND DELIVERABLES

8.1 CONTRACTOR shall work to deliver:

8.1.1.1 Completion of the reporting documentation as called out in section 4.1.3

8.1.1.1.1 The final set of reporting documentation to outline the following detail including – final project spend across the targeted recommendations, realized cost and energy savings, CO2 emissions impact, and/or number of jobs created

8.1.1.2 Finalize implementation of targeted recommendations

8.1.1.3 Public Summary Sheet providing an overview of the project(s) implemented.

## 9 PAYMENT SCHEDULE

DEFENSEWERX, dba ENERGYWERX, proposes milestone payments and purchase order details in conjunction with the work to be performed (NOTE: Timeline may be accelerated, if applicable). Please be advised this agreement is contingent upon DEFENSEWERX receipt of task funding through the Partnership Intermediary Agreement with DOE.

Watertown Water and Wastewater Utility has been awarded \$100,000 to support the estimated total value of the work: \$200,000, with your contribution then being \$100,000.

Pmt	Pmt Date	Milestone	Pmt Amt	Cumulative
1	June 15,2024	CONTRACTOR completes email check in providing project status to ENWX & program team.	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount
2	September 15, 2024	CONTRACTOR completes email check in providing project status to ENWX & program team	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount + July Cumulative
3	December 15, 2024	CONTRACTOR completes email check in providing project status to ENWX & program team & first batch of reporting documentation	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount + September Cumulative
4	March 15, 2025	CONTRACTOR completes email check in providing project status to ENWX & program team	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount + December Cumulative
5	June 15,2025	CONTRACTOR completes email check in providing project status to ENWX & program team & second batch of reporting documentation	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount + March Cumulative
6	September 15, 2025	CONTRACTOR completes email check in providing project status to ENWX & program team	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount + June Cumulative
7	NLT December 1, 2025	CONTRACTOR submits batch final of reporting documentation & final deliverable package	50% of total costs incurred up to (Federal Cost Share – 10%)	= Payment Amount + September Cumulative
	Month of December 2025	Program review of final batch of reporting documentation complete	N/A	
	September – December 2025	Address any critical follow ups from program team second batch of reporting documentation	N/A	
9	September – December 2025	<b>Final Deliverable Approved – Project Completion</b>	=10% of total award	= \$100,000

*Note: All invoices submitted through the ENWX Invoicing System need to include documentation in support of the milestone. This should include receipts that show payments have been made by CONTRACTOR, copies of emails sending quarterly status, copies of reporting documentation during the applicable quarter).*

*Final reporting documentation invoice can be submitted one month after project is complete, regardless of what month it is completed in. Final invoice for 10% of the federal cost share can be submitted after DOE approves the reporting documentation.*

**Tables 3: Project implementation payment schedule****10 POINTS OF CONTACT**

The following points of contact (POCs) will be used for the duration of the agreement. All parties must be notified if a change in POC is requested.

**Points of Contact:****DOE PM**

Name: Jeremy Avins

Email: Jeremy.avins@hq.doe.gov

**DOE Technical POC/Subject Matter Investigator**

Name / Primary: Mustafa Mahmoud

Email: Mustafa.mahmoud@hq.doe.gov

**DOE Technical POC/Subject Matter Investigator**

Name / Alternate: Clifton Yin

Email: Clifton.yin@hq.doe.gov

**DOE Agreements Officer**

Name / Alternate: Laura Merrick

Email: laura.merrick@ee.doe.gov

**ENERGYWERX Director**

Name: Carla Heron

Email: cheron@ENERGYWERX.org

**ENERGYWERX Senior Program Manager**

Name: Christi Pezzone

Email: cpezzone@ENERGYWERX.org

**DEFENSEWERX Financial POC**

Name: Joanna Gomez

Email: jgomez@defensewerx.org

**Watertown Water and Wastewater Utility Primary Technical Program Manager POC**

Name:

Email:

Phone:

**Watertown Water and Wastewater Utility Alternate Technical Program Manager POC**

Name:

Email:

Phone:

**Watertown Water and Wastewater Utility Primary Administrative POC**

Name:

Email:

Phone:

**Watertown Water and Wastewater Utility Alternate Administrative POC**

Name:

Email:

Phone:

**For DEFENSEWERX (dba ENERGYWERX)**

**For Watertown Water and Wastewater Utility**

By: \_\_\_\_\_

**Christi Pezzone  
Senior Program Manager**

Date:

By: \_\_\_\_\_

For Review // Please do not Sign

**Exhibit J: Approved Project Cost Increase**

As of the Effective Date, there are no cost modifications. Should cost modification be required, this exhibit will be updated to reflect those mutually agreed to increases and affixed with signatures of both parties below.

**IN WITNESS WHEREOF**, the parties hereto have signed and sealed this Agreement as of the day and year first above written,

**DEFENSEWERX**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Christi Pezzone

Title: Senior Program Manager

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name:

Title:

**Exhibit K: Declaration of Background Intellectual Property (IP)**

Declaration of Background Intellectual Property (IP) is not applicable for this effort.

For Review // Please do not Sign



**Attachment 1: Overall Project Health Form**

**Note:** If an awarded applicant plans to implement 3 different recommendations (e.g., LED light replacement, HVAC replacements, and solar panel installation), then fill out 3 separate forms for each recommendation

Date (update using field at right): August 14, 2023

CONTRACTOR Project Lead Name:	
CONTRACTOR Organization:	
CONTRACTOR Facility Address	
CONTRACTOR City, State, Zip Code:	

Project Name:	
Project Start Date:	

**Project Health Indicators:**

The CONTRACTOR project team has assigned the following health indicators for the project scope, schedule and budget:

	Health Indicator (Green, Yellow, or Red)	Comments (Required)
Scope		
Schedule		
Budget		

*Green = Project is on track; Yellow = Project has a few issues, but issues are being managed and closely monitored; Red = Project has serious issues, estimated deadlines are being missed*

**Project Progress/Accomplishments:** Overview on implementation progress & accomplishments to date

**Project Concerns and/or required support:** Overview on any concerns on project meeting aligned scope  
*This document does not prescribe or approve any specific changes to the project scope or budget. Such changes must be undertaken with the approval of the Department of Energy*

CONTRACTOR Project Lead Name:	
CONTRACTOR Project Lead Signature:	

**Attachment 2: Project Financials Form**

*Note: If an awarded applicant plans to implement 3 different recommendations (e.g., LED light replacement, HVAC replacements, and solar panel installation), then fill out 3 separate forms for each recommendation*

Date (update using field at right): August 14, 2023

CONTRACTOR Project Lead Name:	
CONTRACTOR Organization:	
CONTRACTOR Facility Address	
CONTRACTOR City, State, Zip Code:	

Recommendation Name:	
Recommendations Start Date:	

**Expenditures:** In the table below, please provide a list of all expenditures (equipment, contractors, permitting, etc.) to date for implementing the project

	Description <sup>6</sup>	MFG Serial Number <sup>7</sup>	Purchase Date <sup>8</sup>	Install Date	Purchase Cost <sup>9</sup>	Proof of Purchase Submitted? <small>10</small>
1						
2						
3						
4						
5						

CONTRACTOR Project Lead Name:	
CONTRACTOR Project Lead Signature:	

<sup>6</sup> Brief description of the item or service  
<sup>7</sup> As applicable, enter the manufacturer's serial number, model number, Federal stock number, national stock number, or other identification number.  
<sup>8</sup> Date of purchase for item in MM/DD/YYYY  
<sup>9</sup> Cost of item or service  
<sup>10</sup> Provide proof of purchase (e.g., invoice, receipts, contract, etc.)

**Attachment 3: Project Impact Form**

**Note:** If an awarded applicant plans to implement 3 different recommendations (e.g., LED light replacement, HVAC replacements, and solar panel installation), then the applicant will fill out 3 separate forms for each recommendation

Date (update using field at right): August 14, 2023

CONTRACTOR Project Lead Name:	
CONTRACTOR Organization:	
CONTRACTOR Facility Address	
CONTRACTOR City, State, Zip Code:	

Recommendation Name:	
Recommendations Start Date:	

**Project Impact:** In the tables below, please provide an update (as applicable) regarding the following metrics for the specific recommendation

	Metric <sup>11</sup>	Unit <sup>12</sup>	Value <sup>13</sup>	Comments <sup>14</sup>
1	Annual Electricity Savings	KwH/yr.		
2	Annual CO2 Emissions Reduction	Kg of CO2/yr.		
3	Annual Cost Savings	\$/yr.		
4	# of Permanent Jobs Created or Maintained due to Project	#		
5	# of Temporary Jobs Created or Maintained due to Project	#		
6	Jobs & Training Outcome	#		

Comments on recommendation impact on site’s operation, & economic & energy performance

CONTRACTOR Project Lead Name:	
CONTRACTOR Project Lead Signature:	

<sup>11</sup> Metric to report with respect to the recommendation. For projects recently completed, for annual metrics, feel free to report estimated yearly impact via extrapolation of actual data

<sup>12</sup> Unit of measure for the metric

<sup>13</sup> Actual value of metric

<sup>14</sup> Provide any commentary that you may believe is useful for the DOE and PI to know

For Review // Please do not Sign

# Compliance Maintenance Annual Report

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	3.3810	x	221	x	8.34	=	6,235
February	3.9989	x	205	x	8.34	=	6,840
March	5.4968	x	142	x	8.34	=	6,499
April	4.8348	x	168	x	8.34	=	6,788
May	3.4572	x	245	x	8.34	=	7,050
June	2.6864	x	279	x	8.34	=	6,241
July	2.4440	x	294	x	8.34	=	5,984
August	2.4693	x	310	x	8.34	=	6,376
September	2.2365	x	315	x	8.34	=	5,872
October	2.5418	x	338	x	8.34	=	7,172
November	2.4334	x	375	x	8.34	=	7,613
December	2.4654	x	334	x	8.34	=	6,877

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	8.8	x	90	=	7.92
		x	100	=	8.8
Design BOD, lbs/day	6600	x	90	=	5940
		x	100	=	6600

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	1	0
February	1	0	0	1	1
March	1	0	0	1	0
April	1	0	0	1	1
May	1	0	0	1	1
June	1	0	0	1	0
July	1	0	0	1	0
August	1	0	0	1	0
September	1	0	0	0	0
October	1	0	0	1	1
November	1	0	0	1	1
December	1	0	0	1	1
Points per each		2	1	3	2
Exceedances		0	0	11	6
Points		0	0	33	12
<b>Total Number of Points</b>					<b>45</b>

45

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting For:  
5/6/2024 2023

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?  
 Yes Enter last calibration date (MM/DD/YYYY)

2023-10-26

No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

The city of Watertown Wastewater has four (4) active industrial pre-treatment permits issued to businesses with target limits in place. One (1) of those facilities has established Federal pre-treatment limits and a program requirement to meet all of those limits in their discharge.

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes  gallons

No

Holding Tanks

Yes 146,067 gallons

No

Grease Traps

Yes  gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

Plant performance does not appear to be negatively impacted.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

<p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p>
---

<b>Total Points Generated</b>	45
<b>Score (100 - Total Points Generated)</b>	55
<b>Section Grade</b>	<b>F</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	7	1	0	0
February	30	27	6	1	0	0
March	30	27	4	1	0	0
April	30	27	5	1	0	0
May	30	27	5	1	0	0
June	16	14.4	4	1	0	0
July	12	10.8	6	1	0	0
August	10	10	7	1	0	0
September	10	10	7	1	0	0
October	12	10.8	6	1	0	0
November	25	22.5	4	1	0	0
December	29	26.1	5	1	0	0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2023-10-26

- No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

Daphnia magna aquatic insect infestations in clarifiers.

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No



# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?  
 Yes  
 No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?  
 Yes  
 No  
 N/A

Please explain unless not applicable:

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.

5/6/2024

2023

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	3	1	0	0
March	30	27	3	1	0	0
April	30	27	4	1	0	0
May	30	27	3	1	0	0
June	16	14.4	4	1	0	0
July	12	10.8	6	1	0	0
August	10	10	4	1	0	0
September	10	10	3	1	0	0
October	12	10.8	4	1	0	0
November	25	22.5	5	1	0	0
December	29	26.1	4	1	0	0

0

\* Equals limit if limit is <= 10

Months of Discharge/yr	12		
<b>Points per each exceedance with 12 months of discharge:</b>	<b>7</b>	<b>3</b>	
Exceedances	0	0	
Points	0	0	
<b>Total Number of Points</b>		<b>0</b>	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	20	20	1.136	0	.121	.128	2.436	2.491	0
February	20	20	.54	0	.32	.463	.341	1.035	0
March	20	20	.158	0	.052	.12	.295	.212	0
April									0
May									0
June	17	17	.108	0	.081	.191	.077	.088	0
July	9	9	.118	0	.086	.084	.132	.152	0
August	6.4	6.4	.072	0	.112	.075	.055	.062	0
September	8.9	8.9	.068	0	.046	.046	.12	.06	0
October	9.3	13	.053	0	.062	.063	.038	.047	0
November	20	20	.057	0	.053	.062	.072	.049	0
December	20	20	.049	0	.042	.04	.047	.07	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.333	1	0
February	1	0.259	1	0
March	1	0.336	1	0
April	.8	0.345	1	0
May	1	0.457	1	0
June	.8	0.591	1	0
July	1	0.660	1	0
August	1	0.441	1	0
September	1	0.329	1	0
October	1	0.223	1	0
November	1	0.161	1	0
December	1	0.251	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

### 2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

2033 acres

2.1.2 How many acres did you use?

109.8 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

#### Outfall No. 004 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	40			22			31			33				0	0
Cadmium		39	85	.79			.78			.58			.6				0	0
Copper		1500	4300	360			290			350			380				0	0
Lead		300	840	18			20			22			18				0	0
Mercury		17	57	<.34			.39			.39			.69				0	0
Molybdenum	60		75	8.1			7.8			10			10			0		0
Nickel	336		420	57			56			61			58			0		0
Selenium	80		100	<28			<15			9.6			<11			0		0
Zinc		2800	7500	670			570			670			710				0	0

# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

## Outfall No. 002 - LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75							36							0	0
Cadmium		39	85							<.49							0	0
Copper		1500	4300							310							0	0
Lead		300	840							11							0	0
Mercury		17	57							<3.4							0	0
Molybdenum	60		75							8.8						0		0
Nickel	336		420							51						0		0
Selenium	80		100							<31						0		0
Zinc		2800	7500							680							0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 12/31/2023
Density:	200,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 12/31/2023
Density:	31,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 12/31/2023
Density:	31,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 12/31/2023
Density:	22,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 03/31/2023
Density:	200,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	04/01/2023 - 06/30/2023
Density:	31,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2023 - 09/30/2023
Density:	200,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.



# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	10/01/2023 - 12/31/2023
Density:	22,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion is utilized to meet list 3 requirements prior to land application. Operated mesophilic 95 to 98 degrees Fahrenheit.

0

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>004</b>
Method Date:	01/10/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	61.3

Outfall Number:	<b>004</b>
Method Date:	04/19/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	55.1

Outfall Number:	<b>004</b>
Method Date:	07/18/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	43.2

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

Outfall Number:	<b>004</b>
Method Date:	10/12/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	43

Outfall Number:	<b>004</b>
Method Date:	01/10/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	61.3

Outfall Number:	<b>004</b>
Method Date:	04/19/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>=38
Results (if applicable):	55.1

Outfall Number:	<b>004</b>
Method Date:	01/10/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	61.3

Outfall Number:	<b>004</b>
Method Date:	10/12/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	43

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

6. Biosolids Storage

# Compliance Maintenance Annual Report

Section 4, Item I.

**Watertown Wastewater Treatment Facility**

Last Updated: Reporting Per.

5/6/2024

**2023**

<p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> &gt;= 180 days (0 Points)</li> <li><input type="radio"/> 150 - 179 days (10 Points)</li> <li><input type="radio"/> 120 - 149 days (20 Points)</li> <li><input type="radio"/> 90 - 119 days (30 Points)</li> <li><input type="radio"/> &lt; 90 days (40 Points)</li> <li><input type="radio"/> N/A (0 Points)</li> </ul> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>0</b>
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 5px;"> <p>We have concerns regarding PFAS/PFOS and disposal options as looking into the future is a moving target for regulations.</p> </div>	

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.

5/6/2024

2023

## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul>	<b>0</b>
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>○ Excellent</li><li>● Very good</li><li>○ Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p>	

# Compliance Maintenance Annual Report

Section 4, Item 1.

**Watertown Wastewater Treatment Facility**

Last Updated: Reporting Per:  
5/6/2024 **2023**

Staff here in Watertown takes great pride in their work and our facilities, unfortunately while pay is below average, the results are very good. I take regular tours and visit of other facilities on an annual basis, I also talk to other plant managers and find that our program is better than most others.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

PETER A HARTZ

Certification No:

32167

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP		OIC	
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				X
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				X
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

262

# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	<b>0</b>
---	----------

<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <li><input type="radio"/> Averaging 6 or more CECs per year.</li> <li><input type="radio"/> Averaging less than 6 CECs per year.</li> </ul> <p>Advanced Certification:</p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Averaging 8 or more CECs per year.</li> <li><input type="radio"/> Averaging less than 8 CECs per year.</li> </ul>	
---	--

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting For:  
5/6/2024 **2023**

## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Peter Hartz"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="920-262-4085"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="phartz@watertownwi.org"/></p>																
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0															
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="1,576,248.82"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,576,248.82"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="378,350.00"/></td> </tr> <tr> <td></td> <td style="text-align: right;">+</td> <td></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="1,576,248.82"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,576,248.82"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 150px;" type="text" value="378,350.00"/>		+		
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="1,576,248.82"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>														
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,576,248.82"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 150px;" type="text" value="378,350.00"/>														
	+															



# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 2023

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*) -

\$ 1,302,074.05

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 652,524.77

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Collections system project engineering & repairs, new turbo blower install and electrical work, new mixers, new lift station pumps, electrical work for new emergency generator, new sludge pump and install, RAS pump rebuild, WAS pump rebuild, facilities planning engineering costs, new spiral sludge heat exchangers

0

3.3 What amount should be in your Replacement Fund?

\$ 652,524.77

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Install new interceptor sewer for highway 26 bypass - west side interceptor	\$25,000,000	2026
2	GIS enhancements	\$30,000	2023
3	Continuance of hydraulic study for the sanitary sewer service area. Model updates anticipated in 2023.	\$15,000	2023
4	Bio-gas utilization study - bid and install biosolids dryer.	\$4,225,000	2025
5	Alerman lift station engineering & rehab - controls and pumps	\$2,000,000	2025
6	WWTP facilities planning update project engineering, design, and process upgrades (yet to be determined)	\$10,000,000	2024

## 5. Financial Management General Comments

The city intends to have the wastewater utility commit funds to developers which currently is not allowed by city codes. The public service commission should be included in these discussions as the wastewater rates were not set to cover expenses such as these, and the wwtp has many millions of dollars estimated for process and collections systems needs and updates due to the age of facilities.

ENERGY EFFICIENCY AND USE

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 2023

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	18,278	
February	14,912	
March	17,297	
April	18,253	
May	15,417	
June	10,833	
July	8,798	
August	9,174	
September	8,724	
October	7,967	
November	9,740	
December	13,750	
<b>Total</b>	<b>153,143</b>	<b>0</b>
<b>Average</b>	<b>12,762</b>	<b>0</b>

#### 6.1.2 Comments:

## 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

#### 6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

# Compliance Maintenance Annual Report

Watertown Wastewater Treatment Facility

Last Updated: Reporting For:  
5/6/2024 **2023**

By Whom:

Describe and Comment:

## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

New stand-by emergency generators for Grandview, Riverlawn, and Carlson lift stations are planned for 2024.

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	230,935	104.81	2,203	193.29	1,195	10,877
February	209,585	111.97	1,872	191.52	1,094	11,840
March	225,612	170.40	1,324	201.47	1,120	8,345
April	223,835	145.04	1,543	203.64	1,099	6,835
May	248,200	107.17	2,316	218.55	1,136	4,054
June	242,739	80.59	3,012	187.23	1,296	1,110
July	240,361	75.76	3,173	185.50	1,296	1,047
August	279,924	76.55	3,657	197.66	1,416	1,415
September	254,856	67.10	3,798	176.16	1,447	1,992
October	217,403	78.80	2,759	222.33	978	2,674
November	177,556	73.00	2,432	228.39	777	3,321
December	222,634	76.43	2,913	213.19	1,044	10,462
<b>Total</b>	<b>2,773,640</b>	<b>1,167.62</b>		<b>2,418.93</b>		<b>63,972</b>
<b>Average</b>	<b>231,137</b>	<b>97.30</b>	<b>2,584</b>	<b>201.58</b>	<b>1,158</b>	<b>5,331</b>

7.1.2 Comments:

## 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 2023

- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

## 7.2.2 Comments:

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Possibly solar panels to operate and offset electric consumption for new biosolids dryer.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

- Flared Off
- Building Heat
- Process Heat
- Generate Electricity
- Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.

5/6/2024

**2023**

By Whom:

Describe and Comment:

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 2023

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

We continue to push forward a private lateral replacement program. In 2025 Dewey Ave is being completely redone and we hope to have a new private lateral replacement program in place for that project.

Did you accomplish them?

- Yes
- No

If No, explain:

We continue to experience resistance to our private replacement program and have been denied in our request to bring forward to our public works commission for discussion. That is mostly due to resistance from the storm water team regarding inadequate storm water system capacities, and funding for improvements the storm water system perceives as needed to pair with our program; we disagree to some extents as clear water discharge to the sanitary sewer is a violation of the clean water act and should be eliminated entirely; something the wastewater utility can afford to accomplish along with annual projects.

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Watertown Municipal Code 508

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control

# Compliance Maintenance Annual Report

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

Enforcement procedures for sewer use non-compliance

Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

Equipment and replacement part inventories

Up-to-date sewer system map

A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

A description of routine operation and maintenance activities (see question 2 below)

Capacity assessment program

Basement back assessment and correction

Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

Construction, Inspection, and Testing

Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

Responsible personnel communication procedures

Response order, timing and clean-up

Public notification protocols

Training

Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

Infiltration/Inflow (I/I) Analysis

Sewer System Evaluation Survey (SSES)

Sewer Evaluation and Capacity Management Plan (SECAP)

Lift Station Evaluation Report

Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	27.1	% of system/year
Root removal	5	% of system/year
Flow monitoring	10	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	7.5	% of system/year
Manhole inspections	27.1	% of system/year
Lift station O&M	18	# per L.S./year
Manhole rehabilitation	0.5	% of manholes rehabbed

# Compliance Maintenance Annual Report

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 **2023**

Mainline rehabilitation	<input type="text" value="0.12"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="1"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services
River or water crossings	<input type="text" value="100"/>	% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="31.06"/>	Total actual amount of precipitation last year in inches
<input type="text" value="36.02"/>	Annual average precipitation (for your location)
<input type="text" value="109"/>	Miles of sanitary sewer
<input type="text" value="18"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="14"/>	Number of complaints
<input type="text" value="3.1996"/>	Average daily flow in MGD (if available)
<input type="text" value="10.433"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.13"/>	Complaints (number/sewer mile)
<input type="text" value="3.3"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:



# Compliance Maintenance Annual Report

Section 4, Item 1.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per:  
5/6/2024 2023

During normal or dry times, even this past year being hot and dry, we average approximately 1,000,000 gallons per day of clear water infiltration into the sanitary sewer system. This number comes from the daily drinking water numbers vs the wastewater influent numbers.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

When it rains more than 2" a day our flows spike - look at February 26 - 28th as an example. We got 1.82" of rain and the flows went from 3.6 MGD to 10.4 MGD in a few hours. Flows did not get back down to 3.6 MGD until early May; more than 2 months later.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Not much if anything has changed. We continue to discuss moving forward with private lateral inspections and disconnections of the drain tiles to the sanitary laterals.

5.4 What is being done to address infiltration/inflow in your collection system?

Not enough as we continue to talk but do nothing because of concerns for the storm water system - that utility needs to understand that what wastewater needs to do is a priority, wastewater has funds and can make progress and should be able to do so independently of the storm water utility.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Section 4, Item I.

Watertown Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/6/2024 **2023**

## Grading Summary

WPDES No: 0028541

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	F	0	3	0
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>136</b>
<b>GRADE POINT AVERAGE (GPA) = 3.68</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Watertown Wastewater Treatment Facility

Last Updated: 5/6/2024  
Reporting For: 2023

Section 4, Item 1.

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

City of Watertown Common Council

Date of Resolution or  
Action Taken:

2024-06-11

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = F

Watertown hired Applied Technologies Inc., to update the wastewater facilities plan. The results of the plan updates will be available later in 2024; after which we will review and discuss with the Public Works Commission members and take any necessary action pending available funds. Even with the high influent BOD loadings, the plant effluent met permit limits all of 2023.

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

Watertown continues to support staff at the treatment facility with equipment and infrastructure improvements when and where necessary; pending available funding.

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.68



Quote No. Q10223 Version 3  
Date: Dec 5, 2023

W 3150 Co Rd H, Fond du Lac, WI 54937  
920-581-5810  
[www.sabelmechanical.com](http://www.sabelmechanical.com)  
Sabel Contact: Brad Parkhurst  
Email: [bparkhurst@sabelmechanical.com](mailto:bparkhurst@sabelmechanical.com)

**Sabel Mechanical LLC**

Customer Billing Information	Job Site Information	Contact and Other Information
Watertown WWTP 800 Hoffman Rd, Watertown, WI, 53094	Watertown WWTP 800 Hoffman Rd, Watertown, WI, 53094	Contact: Peter Hartz Phone: 920-285-4088 Email: <a href="mailto:phartz@ci.watertown.wi.us">phartz@ci.watertown.wi.us</a>

Sabel Mechanical is pleased to submit this proposal for:

**Scope of Work**

**1. Supply FRP Clarifier Launder Covers** \$142,931.75  
Provide Nefco FRP Launder Cover Panels for Two (2) 90' Dia. Final Clarifiers #'s 1 & 2 per attached scope.

**2. Launder Cover Installation** \$59,369.85  
Labor, Equipment, and Materials to perform the following:

Installation of (2) FRP clarifier launders in Item #1.

Excludes draining and cleaning of clarifiers.

**Quote Total: \$202,301.60**  
Estimate valid until: Jan 4, 2024

Customer Signature: \_\_\_\_\_ Date \_\_\_\_\_

Customer Name (Print) \_\_\_\_\_

P.O. #: \_\_\_\_\_

Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day, Pricing may have to be adjusted at time of purchase and will be reflected when project is invoiced



January 23, 2024

Sabel Mechanical  
W3150 Co Rd H  
Fond du Lac, WI 54937

Re: Project: Watertown, WI  
Purchase Order No. 3385  
NEFCO's File No. 23111

For its convenience and in order to maintain a timely production schedule, NEFCO has prepared and does deliver herewith the submittal package for the above-referenced project. Since the terms and conditions of the purchase documents have yet to be finalized, please note that this delivery is not to be construed as part performance or acceptance of any terms of the subject purchase documents contrary to those disclosed in NEFCO's Quote dated March 24, 2023.

Sincerely,

Tracey Huffman  
Contract Administrator  
[tracey@nefco.us](mailto:tracey@nefco.us)



**Sabel Mechanical**  
**Attn: Brad Parkhurst**  
**W 3150 Co Rd H**  
**Fond du Lac, WI 54937**

**Project:** Watertown WWTP Improvements  
Watertown, WI

**PO No:** 3385  
**NEFCO No:** 23111

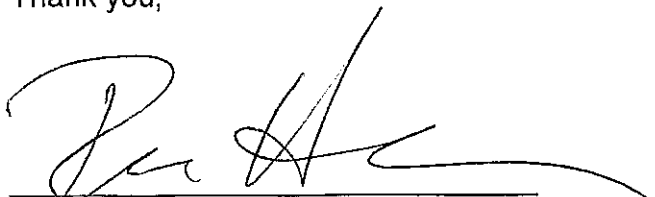
January 23, 2024

## LETTER OF TRANSMITTAL

Dear Brad Parkhurst,

Thank you for your order. Attached please find NEFCO Submittal Package for project "23111 - Watertown, WI " for your review and approval. Please review all aspects of the submittal, especially with regard to elevations, dimensions and offsets. Also, our records do not indicate a delivery date for this material. Kindly provide the delivery information including jobsite address and contact with phone number, and date required with the return of the submittal. Please view the table of contents for the list of supplied documents.

Thank you,



\_\_\_\_\_  
Ron Hollis, PM



TM

SUBMITTAL PACKAGE

**Watertown WWTP  
Improvements**

WATERTOWN, WI

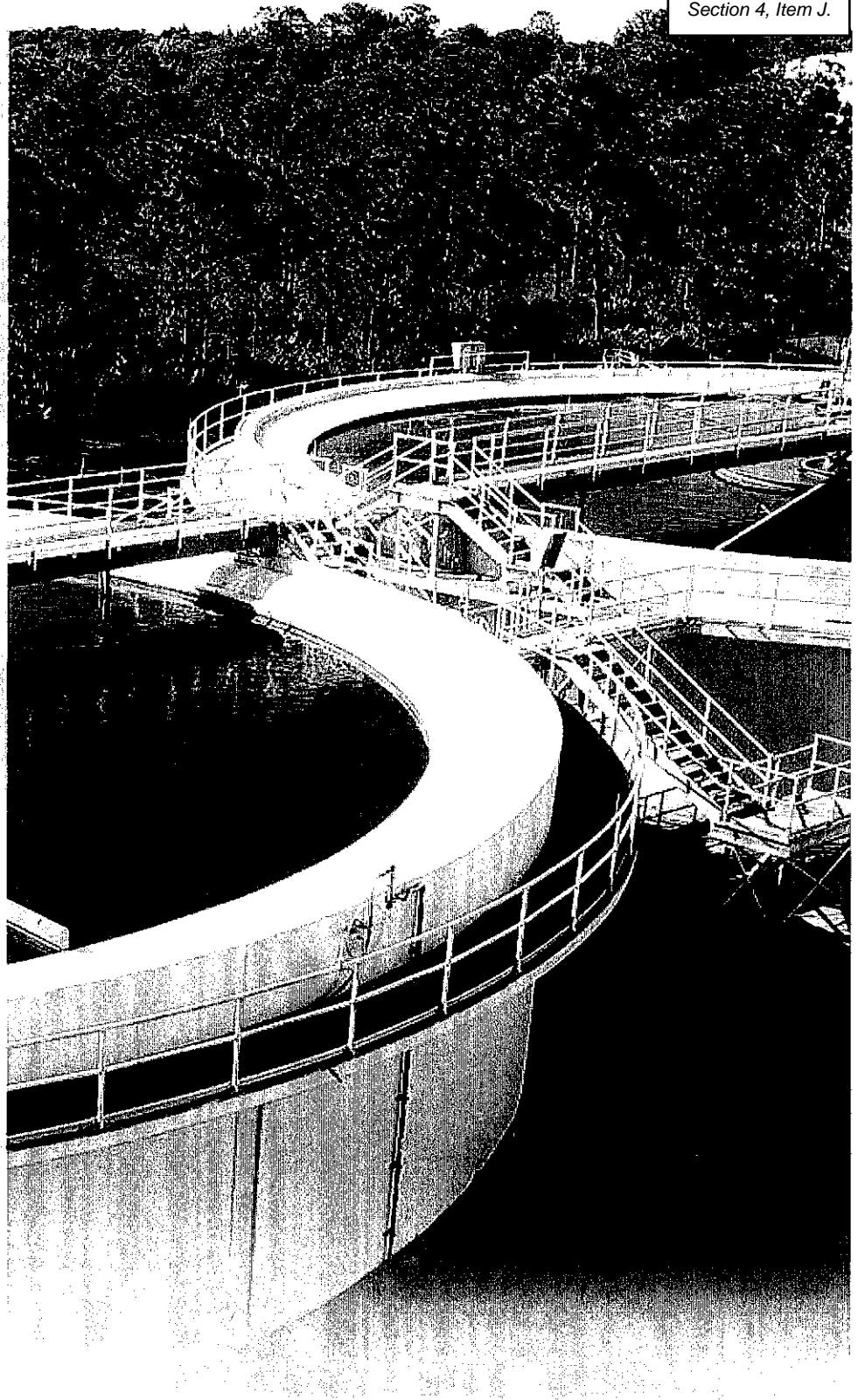
Job No. 23111 - January 23, 2024

**By Ron Hollis, PM**

---

INCLUDED PRODUCTS

Launder Covers



NEFCO Systems, Inc.  
8895 N. Military Trail Bldg. C Suite 100  
Palm Beach Gardens, FL 33410  
Phone/Fax: (561) 775-9303 / 6043

[www.nefco.us](http://www.nefco.us)



## Table of Contents

---

	<u>Total Pages</u>
<b>Section 1: Launder Covers</b>	
23111-1 FRP Launder Covers for (2) 90' dia Clarifiers #1 & #2	5



NO.:	DATE:	DESCRIPTION:

NEFCO SYSTEMS  
 8995 NORTH MILITARY TRAIL  
 BUILDING-C, SUITE 100  
 PALM BEACH GARDENS, FL 33410  
 (561) 775-9303  
 www.nefco.us



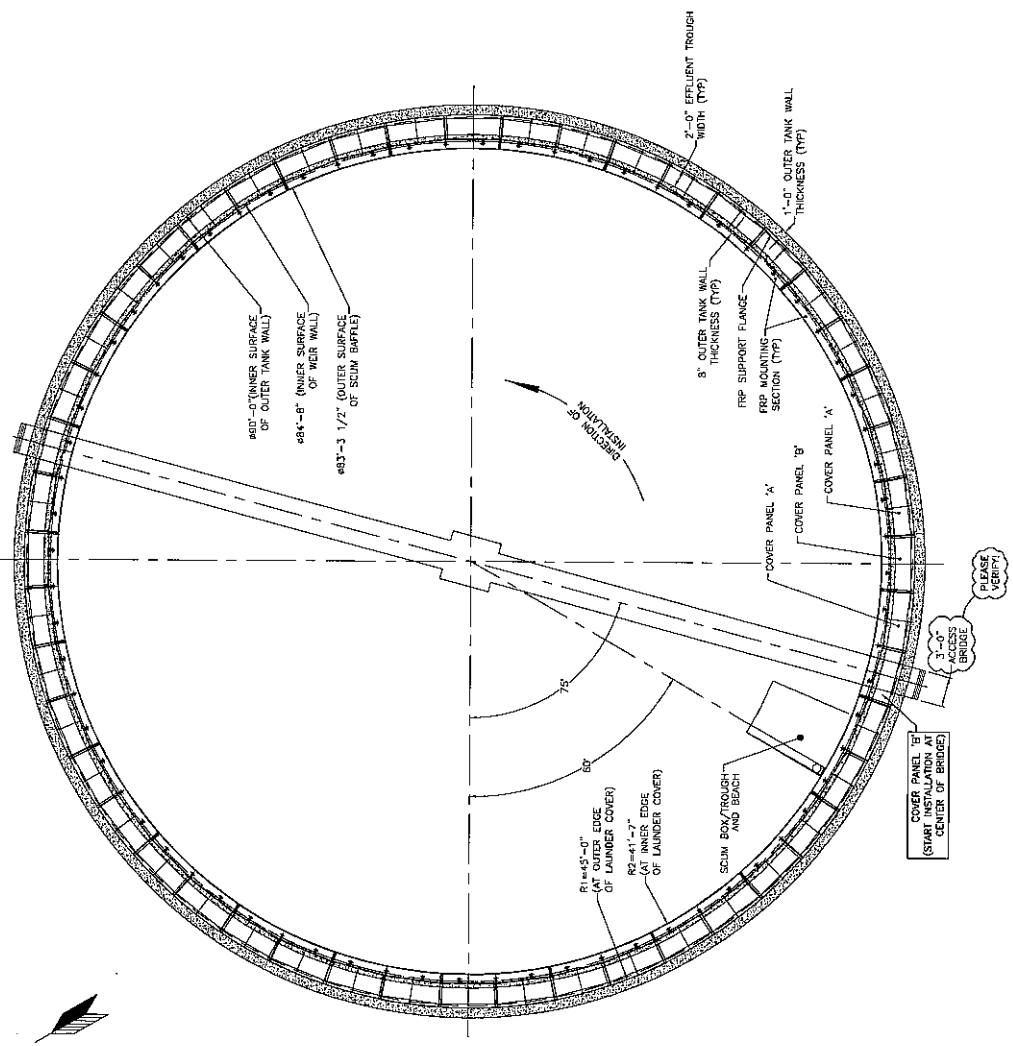
PROJECT: WATER TOWN WTP IMPROVEMENTS  
 WATER TOWN, WI  
 CONTRACTOR: SABEL MECHANICAL  
 P.O. 3385  
 ENGINEER: APPLIED TECHNOLOGIES  
 DATE: 1/02  
 SCALE: N.T.S.  
 PRJ MGR: JIS  
 CHK BY: JIS  
 DWG NO: 231  
 SHEET NO: 1

**ENGINEER/CONTRACTOR:**  
 PLEASE NOTE THE SCUMBOX MAY INTERFERE WITH THE LAUNDER COVER AT THAT LOCATION. THE INNER FLANGE OF THE COVER MAY NEED TO BE TRIMMED BACK TO AVOID THE SCUMBOX AND/OR SQUEEGEE. IF REQUIRED, CONTACT NEFCO FOR TRIMMING DETAILS.

- NOTES:**
- 2 1/4" DIA. HOLE(S), DIAMETER AT COVER = #80-0"
  - COVER PANELS ARE CHOPPED STRAND FRP WITH 1/4" MINIMUM THICKNESS.
  - MINIMUM 20 MIL GELCOAT ON UPPER PANEL SURFACE. COLOR IS MARINE WHITE.
  - 3/8"-2 1/2" FIBER GLASS REINFORCEMENT OR EQUIVALENT. ADDITIONAL SUPPORT/REINFORCEMENT AS REQUIRED.
  - CONCRETE, COPTS-AD-010, ISOPHTHALIC RESIN OR AN EPOXY RESIN WITH 100% BLACK PIGMENT, MAX 95 FILL AND UV SUPPRESSED.
  - PARTS SHALL BE OPAQUE BLACK GELCOAT SURFACE, WITH NO FIBER SHOWING.
  - LAMINATE SHALL NOT HAVE LESS THAN 30% GLASS CONTENT
  - ONE-EIGHTH INCH RADIUS IN ALL CORNERS
  - PAINT ARE KNIFE TRIMMED, WITH EDGES SHAVED AND HOT COATED
  - ALL HOLES ARE FACTORY DRILLED UNLESS NOTED OTHERWISE
  - ALL FASTENERS AND HARDWARE ARE 304 SST UNLESS NOTED OTHERWISE
  - FIELD JOINT PANELS AS REQUIRED PER MANUFACTURERS INSTRUCTIONS.

PATENTS:  
 U.S. PATENT NO. 9,174,148  
 9,873,688

ITEM	QTY	MATERIALS / TANK	DESCRIPTION
1	24	FRP COVER SECTIONS - PART A (WITH TABS)	
2	24	FRP COVER SECTIONS - PART B (WITHOUT TABS)	
3	24	FRP MOUNTING SECTIONS - PART C	
4	29	FRP SUPPORT FLANGE	
5	72	SST MOUNTING BRACKET	
6	24	SST LATCH	
7	24	SST LIFTING RING	
8	48	SST 2 1/2" X 48" CONTINUOUS HINGE WITH 1/4" X 3/4" HEX HEAD BOLT, WASHER, RT-LOCK NUT	
9	217	SST 3/8" X 3 1/4" EXPANSION ANCHOR NUT WASHER (MOUNTING BRACKET & SUPPORT FLANGE TO TANK)	
10	192	SST 1/4" X 1 1/2" HUBER NUT (3) WASHERS, LOCK WASHER (COVERS TO BRACKETS MOUNTING SECTION CONNECTION)	
11	48	SST 1/8" X 3-8" COVER RESTRAINT ASSEMBLY	



FINAL SETTLING TANK NO. 1 & 2  
 COVER LAYOUT PLAN VIEW  
 (NO SCALE)

BASIC LAUNDRY COVER INSTALLATION INSTRUCTIONS:

IMPORTANT NOTES:

PLEASE READ ALL OF THE INSTRUCTIONS BEFORE STARTING THIS INSTALLATION! THE COVER INSTALLATION WILL BEGIN AT THE ACCESS BRIDGE AND PROCEED FROM THERE IN A COUNTERCLOCKWISE MANNER. VERIFY ALL PERTINENT ELEVATIONS, DIAMETER, SIZES, ETC. BEFORE HAND. LOCATION AND DIRECTION FOR THESE INSTALLATION INSTRUCTIONS ARE DESCRIBED AS IF LOOKING OUTWARD FROM THE CENTER OF THE TANK (IE: TO THE RIGHT IS CLOCKWISE AND LEFT IS COUNTERCLOCKWISE, ETC.). IT IS CRITICAL TO PLAN THE LAYOUT PRIOR TO INSTALLING THE COVERS. IF YOU HAVE ANY QUESTIONS REGARDING ANYTHING, PLEASE CALL US FIRST AT (561) 775-9303.

BASIC INSTRUCTIONS:

- 1) First verify the maximum outside width of the Access Bridge at 3'-0" as shown including the supporting structure and continue if ok, otherwise call NEFCO immediately at the phone number listed on these plans. Locate the radial centerline of the access bridge as it would extend back to the center of the tank. Transfer the line down the inside face of the outermost tank wall, creating a vertical centerline mark down both sides of the weir wall, on top of the weir wall and both sides of the scum baffle as well. All vertical center lines should lie directly under the "imaginary centerline" of the access bridge walkway. Go to Step-2.
- 2) VERIFY THE TANK CIRCUMFERENCE (282'-8 15/16") to the diameter (90'-0") as shown. Use a piece of 1/2" diameter PVC pipe CUT EXACTLY TO 10 FT (OR 20 FT) to help obtain the measurement precisely along the tank wall inner curvature by pulling it back tight against the tank wall. From the access bridge centerline established above, place the trailing edge of the pipe on the access bridge centerline then carefully mark the leading end of the pipe on the tank wall. Move the pipe around the tank taking great care to scribe each successive vertical line exactly and then relocate the trailing end of the pipe exactly over the previous scribed line. Measure the last distance (less than a pipe length) back to the starting point with a tape measure. Add the tape measurement to the total number of 10FT (or 20FT) lengths measured to obtain the overall tank circumference length. Compare this to the design circumference above and IF THE OVERALL CIRCUMFERENCE VARIES BY MORE THAN ONE INCH, re-measure the circumference in the opposite direction. IF INCORRECT, CALL NEFCO IMMEDIATELY. IF OK, go to Step-3.
- 3) Divide the actual circumference length for the tank from Step-2 by the number of cover assemblies required to be installed (24 sets, 48 covers). The design length from center to center of adjacent covers at the tank wall is 5'-10 11/16" (±). IF THIS VARIES BY MORE THAN 1/8" PER SECTION, CONTACT NEFCO, INC., IMMEDIATELY. If O.K., starting at the access bridge centerline established in Step-1, mark equal spaced centerlines for each cover assembly around the tank along exterior wall just above the proposed top elevation of the FRP Support Flange as shown.
- 4) Layout the elevation and location of the FRP Support Flange (kerf angle) around the tank outer perimeter wall. The Support Flanges are supplied in 10 FT lengths. The Support Flange installation may begin anywhere EXCEPT AS NOTED BELOW. Mark the anchor locations on the wall using the factory drilled holes in the Support Flange. Remove the flange, drill the wall holes and install the 3/8" anchors. (NOTE: When installed properly, the anchor should extend from the concrete through the FRP Support Flange, washer and nut plus approximately 3/8" to 1/2" of exposed thread for the Cover Cable Restraint installation later in Step-10). Secure the Support Flange to the wall. Continue installing the Support Flange around the tank wall. Field measure, cut and install the last section to fit. (SPECIAL NOTE: If the circumference of the tank wall is interrupted by an opening, you must start the Support Flange installation by centering the first section to span across this area as if the concrete wall continued to curve around the tank. It is important for the support flange to maintain the proper wall curvature throughout this area for the covers to fit correctly.
- 5) The laundry covers are provided in two panel configurations - 'A' and 'B'. The 'A' covers have overlapping flanges at each side which will cover the adjacent 'B' covers. The 'A' and 'B' covers each attach to a Weir Mounting Section (Part C) via the continuous stainless steel hinge. Connect the panels together at the hinge using the supplied 1/4" diameter HHMB fasteners. Next, locate the midpoint of each 'A' and 'B' cover assembly along the outer "curved" edge of the Cover Section and along the innermost "curved" edge of the Weir Mounting section. Place a small pencil mark on the cover surface at each midpoint location to provide an alignment mark for Step-7 with the previous marks established in Steps-1 & 3 above.
- 6) Begin the cover installation at the center of the access bridge with one cover assembly. First, attach the (3) SST Mounting Brackets to the underside of the fixed Weir Mounting Section as shown in cross Section A-A and the Top View using the 1/4" HHMB fasteners. Temporarily position the whole

- 7) Move to the left of the bridge support, attach (3) SST Mounting Brackets to the underside of the fixed Weir Mounting Section of a Cover Assembly as shown in cross Section A-A and the Top View using the 1/4" HHMB fasteners. When complete, temporarily position the whole assembly (right side up) from the outer FRP Support Flange to the Scum Baffle. Clamp the outer edges of the cover panel resting the SST brackets on the weir wall. Make adjustments as necessary to line the center of the cover to the centerline marks established in Step #1 & 3. Mark the bottom SST bracket anchor locations on the top of the weir wall using the slotted holes in the brackets. Remove the cover assembly, drill the anchor holes in the top of the weir wall, install the anchors, then reinstall the brackets over the 3/8" anchors. Reposition the cover assembly as before and secure the brackets to the anchors. CONTACT NEFCO, INC., IMMEDIATELY IF YOU HAVE ANY QUESTIONS BEFORE YOU BEGIN THIS PROCEDURE.
- 8) Continue installing the cover assemblies around the tank until complete. MAKE SURE ALL SPACINGS, DISTANCES, OVERLAPS, ETC. ARE CONSTANTLY CHECKED AND VERIFIED AS YOU GO! (SPECIAL NOTE: DEPENDING UPON THE TANK CONFIGURATION AND RESPECTIVE EQUIPMENT UTILIZED, THE INNER MOST FLANGE OF THE WEIR MOUNTING SECTION MAY INTERFERE WITH THE SCUM TROUGH/BOX STRUCTURE IF NOT FIELD TRIMMED. CONTACT NEFCO FOR TRIMMING INSTRUCTIONS IF APPLICABLE).
- 9) Make all final cover adjustments as required, then install lap fasteners between Weir Mounting Sections as follows: Using a soft clamp, clamp two adjacent Weir Mount Sections together, then field drill two 5/16" holes through both mounting sections at the factory detents located on the left end of the Weir Mounting Section approximately 1-1/4" in from the edge. Secure together with the same SST fasteners supplied for the SST Bracket to cover attachment.
- 10) After final cover adjustments are complete, install miscellaneous optional hardware like lifting rings, latches or cover cable restrains. THE LATCH MECHANISM, when properly installed, is designed to use both pointing in the same direction. Make sure that the latch handle detent is engaged for proper alignment and locking. THE COVER CABLE RESTRAINT, must be field located at both ends. First, Secure the coupling nut end to the exposed end of the closest FRP Support Flange 3/8" anchor about the midpoint of each cover near the wall. Next field locate and drill a #5/16" hole near the latch/lifting ring assembly for the eyebolt end to be attached. (See "COVER CABLE RESTRAINT ASSEMBLY" on Sheet-5).
- 11) THIS CONCLUDES THE BASIC COVER INSTALLATION INSTRUCTIONS.

NO.	DATE	REVISIONS

NEFCO SYSTEMS  
 8899 NORTH MILITARY TRAIL  
 BUILDING C, SUITE 100  
 PALM BEACH GARDENS, FL 33410  
 (561) 775-9303  
 www.nefco.com



PROJECT:	WATER TOWN WWP IMPROVEMENTS
TITLE:	FRP LAUNDRY COVERS FOR #1 & #2
CONTRACTOR:	SABEL MECHANICAL
ENGINEER:	APPLIED TECHNOLOGIES
P.O. #	3386
DWG BY:	GER
CHK BY:	JG
PRJ MGR:	RH
SCALE:	N.T.S.
DATE:	1/8/07
DWG NO.:	231
SHEET NO.:	2

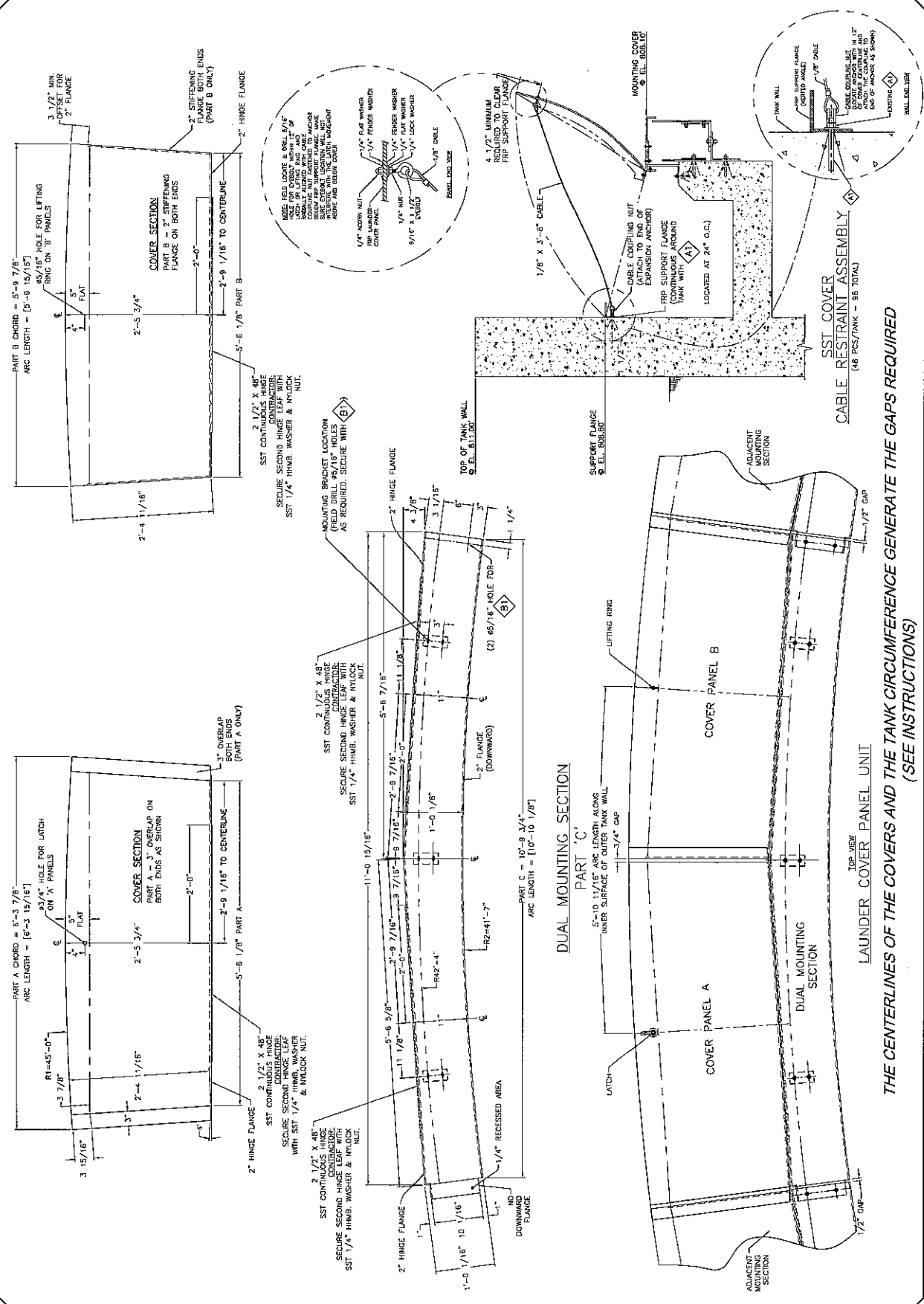




NO.:	DATE:	REVISIONS:

NEFCO SYSTEMS  
 8895 NORTH MILITARY TRAIL  
 BUILDING-C, SUITE 100  
 PALM BEACH GARDENS, FL 33410  
 (561) 775-9303  
 www.nefco.us

PROJECT:	WATER TOWN, WA
TITLE:	FRP LAUNDER COVERS FOR #1 & #2 (2) @ 90'-0" FINAL CLEARANCES
CONTRACTOR:	SABEL MECHANICAL
ENGINEER:	APPLIED TECHNOLOGIES
P.O.:	3385
DWG BY:	GER
CHK BY:	SG
PRJ MGR:	RM
SCALE:	N.T.S.
DATE:	1/13/17
DWG NO.:	23
SHEET NO.:	5



**Subject:** FW: Grit Removal

**From:** Paul Schuette <PSchuette@drydon.com>  
**Sent:** Thursday, July 27, 2023 2:21 PM  
**To:** Pete Hartz <phartz@watertownwi.gov>  
**Subject:** RE: Grit Removal

I sent the pricing below in my original quote to you: *Price is \$149,440 for the materials. They add to this the estimated freight cost of \$8,000 (listed in proposal). An additional \$3,000 is requested for 'installation checkout' (to cover the trip expense and one day onsite). My guess is that they could check this out in one day. So it would be \$160,440 including freight and a service trip.*

AW probably put a few % on that number because they needed to carry the paper.

Thanks!  
Paul  
c: 262-309-1990

Best Regards,  
**Paul Schuette**



**Drydon Equipment Inc.**  
**Cedarburg Office**  
**P: (262)618-4651**  
**C: (262)309-1990**  
**F: (262)827-9203**

**See our manufacturers at: [www.Drydon.com](http://www.Drydon.com)**

**Confidentiality Notice**

This message, including any attached file, is intended only for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any use, dissemination, distribution, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by reply e-mail and delete all copies of the original communication. Thank You.

**From:** Pete Hartz <phartz@watertownwi.gov>  
**Sent:** Thursday, July 27, 2023 2:18 PM  
**To:** Paul Schuette <PSchuette@drydon.com>  
**Subject:** RE: Grit Removal

You didn't share the price for the launder covers, that quote was blank. August Winters did not break out the cost either so it might not be them at all, rather the supplier.

Pete



Proposal No. 23P044 Rev. 1 Date: 4/6/2023

To: All Bidding Contractors



Project: Watertown WWTP  
 Bid Date: 4/6/2023  
 Location: Watertown, WI  
 Spec Section: None  
 Drawing #: Customer supplied photos of drawings (3)  
 Addenda: NA  
 Rep Firm: Drydon Equipment – Paul Schuette  
 Enduro Sales Rep: Matt Sumbera, Bob Strack

Enduro is pleased to provide this proposal based upon the following scope of work:

**A. Secondary Clarifiers 1&2 - FRP Light Weight Launder Cover System (Non-Walk On) for 2-90 ft diameter concrete tanks w/internal launders - Materials are listed per tank:**

- FRP Light Weight Algae Launder Cover panels, approx. 6.0 ft lg x 40" w x 1/4" tk., molded to the tank outer launder wall curvature at 90 FT OD (48ea/tank) (Approx. weight per panel = 46 LBS). (Assume 24" wide launder plus 8" weir wall).
- Launder cover extends from the tank outer tank wall to a point beyond the weir to the scum baffle to form a continuous rigid structure over the effluent launder and weir.
- **Unique one-piece molded cover design opens conveniently and completely to provide full access for inspection and maintenance of the entire launder and weir area as required.**
- **FRP launder cover system is designed to withstand the anticipated loads but shall not be intended as a "walk-on" cover designed to support the weight of plant personnel.**
- FRP operable sections allowing the cover to swing open toward the tank center and away from the operator. Cover includes overlapping tab to block direct sunlight from entering between panels yet allows access around the launder from the access bridge location.
- Hardware and accessories included.
- FRP continuous support angle along the tank wall inner perimeter.
- 316 SST/FRP cover supports at the weir wall to allow operable cover section to rotate open fully.
- 316 SST Cover latch and restraint cable system.
- Full complement of 316 SST 3/8" rod type adhesive anchors and fasteners (*Adhesive not by Enduro*).

**1. Proposal is based on these assumptions:**

- a. FRP thickness as stated U.O.N.
- b. Premium grade corrosion resistant FRP Isophthalic polyester resin, UV suppressed.
- c. Enduro Composites is ISO 9001 Certified.
- d. Material is NSF-61 approved (if required for potable water).
- e. Weirs and scum baffles per AWWA F102 Standards (if applicable).
- f. Troughs are per AWWA F101 Standards (if applicable).
- g. Certified signed and sealed calculations and drawings are not included U.O.N. (see Section 2 for more information).



- h. 316 SST fasteners and/or anchors as indicated. *(Note: If adhesive type anchors are supplied, the adhesive, adhesive applicators, special tools or equipment and consumables are not included – these are supplied by others).*
- i. Field trimming by the installer may be required (associated equipment, tools, sealant, consumables, etc. not included – supplied by others).
- j. The proposal is based on the applicability of EPA De Minimis Waiver of Section 436 of P.L. 113-76, Consolidated Appropriations Act of 2014.
- k. FRP material is manufactured by Pultrusion or Open Mold methods.
- l. The color shall be Enduro standard dark gray.
- m. The manufacturer's standard one-year material warranty from delivery date applies unless stated otherwise in the clarification/exception section.
- n. O&M Manuals – if applicable (electronic version only)
- o. Freight – See Terms for information.
- p. Submittal/Installation Drawings (11" x 17" sheets).

## 2. Clarifications/Exceptions:

- a. Clarification: Not all dimensions and/or arrangement information is indicated in the plan and specified information. This offering attempt to describe the listing of FRP product materials sized and spaced according to project information received, standard industry practice, as well as AWWA standard F101 for launder troughs or F102 standard for weirs and scum baffles where applicable. Enduro makes no claim to the accuracy or completeness of the design information provided. Customer to provide field measurements for each location of weirs to be replaced in each tank to confirm this offer and subsequent submittal information is correct. Additional or alternate requirements from those offered will be reconsidered and priced accordingly.
- b. Clarification: Enduro offers a standard launder cover without consideration of special loading, seismic or sloshing requirements. Additional requirements will be considered and priced accordingly.
- c. Clarification/Exception: Enduro offers our standard launder cover with signed and sealed calculations and drawings by a registered professional engineer. Design criteria which are highly dependent on local conditions and characteristics and cannot truly be determined until the exact design is produced and subjected to 3<sup>rd</sup> party structural review for conformity to the plan and specifications. In the event additional conditions such as seismic, wind, local building codes, etc. are required from our standard configuration, the cost of design review by 3<sup>rd</sup> party engineer and any adjustment to the design quoted shall be reevaluated by Enduro and repriced accordingly.
- d. Clarification/Exception: Enduro offers rod type anchors *(adhesive not included)* to meet most current anchor requirements. Request for standard or special type expansion anchors in lieu of adhesive type will be reviewed and price accordingly.
- e. Clarification: Enduro offers our unique standard light weight one-piece algae launder cover design which opens conveniently and completely inward away from the operator to provide for full access to inspection and maintenance of the entire launder area as well as the weir to scum baffle area. Cover is designed to provide effective reduction of algae growth and as such, reduce the cleaning maintenance required along with the personnel risk associated with that task. In addition, cover also helps to prevent windblown debris from entering the launder and it may also help to contain minor odors if present from leaving the tank. FRP launder cover system can





support its own weight, plus common wind and snow loads while subjected to 3<sup>rd</sup> party structural engineering signed and sealed calculations if required; yet is not designed as a walk on cover for plant personnel. The cover comes complete with locking latch and restraint cable to restrict the cover from opening too far and avoids obstructing the mechanism while in operation as specified.

- f. Clarification/Exception: Enduro standard warranty period of one (1) year commences on the FRP products offered from the time of delivery. Such warranties shall cover all defects or failures of materials or workmanship which occur as the result of normal operation and service except for normal wear parts. The parts shall be repaired or replaced at Enduro's discretion. Warranty excludes on-site work to replace products supplied in this offering. Extended or expanded warranties are available. Additional requirements beyond the scope of our standard warranty offered will be considered and priced accordingly.

**3. Proposal does not include:**

- a. Staging, storage, unloading, installation, field labor or testing of any kind.
- b. Site visits, or field advisor, unless included in the Scope of Work or Inclusion Section.
- c. NOTE: Enduro does not include any field visits in this proposal. If a field visit is required Enduro will only verify that the products have generally been installed per our field drawings. Enduro does not certify construction methods. If field visits are required, please add \$3000 per trip and \$1000 per day after day 1. Enduro requires 4-6 weeks' notice prior to the required date, anything sooner can be looked at for an expediting fee.
- d. Grout, gaskets, sealant, adhesive, caulk, etc. unless specified herein.
- e. Spare parts.
- f. Pipe flanged bolt and gasket sets.
- g. O&M Manuals if applicable (hardcopies).
- h. Taxes, permits, duties, brokerage fees, or bonds.
- i. Any material to modify concrete or other adjoining material surfaces.
- j. Miscellaneous stainless-steel hardware unless otherwise noted in scope above.
- k. Compliance with Specifications, Drawings, or Addenda not listed in this proposal.

**4. Terms:**

- a. FOB Factory (Houston, TX). Pricing excludes freight to jobsite – see Section 7 for more details.
- b. Pricing is valid for purchase orders or Letter of Intent received and accepted within 30 days from the date of the proposal, for goods to be released to manufacture within 180 days from the date of the proposal, provided release for shipment is authorized upon completion of the goods. Pricing may be revised on orders/LOI received more than 90 days after proposal. Orders not released for manufacture within 180 days of the date of the proposal or released for manufacture but not released for immediate delivery upon completion of the goods, are subject to Enduro's Price Escalation Index. A copy of the index provisions is available upon request.
- c. Payment terms (subject to credit approval): Minimum 10% due upon delivery of submittals, additional 10% upon approval of submittals.
- d. Proposal per Enduro Composites' standard terms & conditions.

**5. Estimated Lead Time for Submittal Package:**

- a. 6-8 weeks after execution of contract
- b. Each PE review/certification shall add 1-2 weeks each.

P 713.358.4000 | F 713.358.4100 | T 800.231.7271 | E sales@endurocomposites.com  
16602 Central Green Blvd. | Houston, TX 77032

www.endurocomposites.com



- c. A more detailed lead shall be provided after contract execution.
- d. The proposal is based on (2) re-submittals after the original submittal package is submitted. Additional re-submittals can be provided at an additional cost.

**6. Estimated Lead Time for Shipping:**

- a. 9-11 weeks after written approval of submittal package for Weirs and Baffles.
- b. 10-16 weeks after written approval for submittal package for sprayed up parts.
  - More detailed lead time will be provided after approval of submittal package.
  - Delays in approvals may cause longer lead times.

*\*Lead times may vary based on raw material availability and will be determined after approved submittal and release to manufacture.*

**7. Price (USD): Contact Drydon Equipment.**

Estimated FREIGHT COST IS NOT included in total or unit prices. The actual charge shall be based on weight and freight cost at time of shipment. Estimated freight cost for one dedicated/partial flatbed or LTL motor freight is \$8,000.00

We look forward to working with you and hope this proposal meets with your satisfaction.

Matthew Sumbera  
National Sales Manager - USA & Canada  
Water Wastewater Structures  
Email: [msummera@endurocomposites.com](mailto:msummera@endurocomposites.com)

Bob Strack  
Director – Clarifier Products  
Water Wastewater Products  
Email: [bstrack@endurocomposites.com](mailto:bstrack@endurocomposites.com)

**TERMS AND CONDITIONS OF SALE**

**1. DEFINITIONS**

P 713.358.4000 | F 713.358.4100 | T 800.231.7271 | E [sales@endurocomposites.com](mailto:sales@endurocomposites.com)  
16602 Central Green Blvd. | Houston, TX 77032

[www.endurocomposites.com](http://www.endurocomposites.com)



**AUGUST WINTER & SONS, INC.**  
MECHANICAL CONTRACTOR & FABRICATOR

www.augustwinter.com

2323 N  
Applet Section 4, Item J.

PO Box 1896  
Appleton, WI 54912-1896  
P: (920) 739-8881  
F: (920) 739-2230

5613 Schofield Ave.  
Schofield, WI 54476  
P: (715) 355-7555  
F: (715) 355-9048

May 5, 2023

TO: **City of Watertown**  
Attn: Pete Hartz  
Timothy Hayden

RE: **Watertown Launder Cover Install**  
(AWS Bid 23-00740)

We are pleased to provide you with our proposal for the above-mentioned project.

We offer the above for the sum of ..... \$271,000.00

Our proposal includes the following:

- ◆ Furnish and install launder covers on (2) 90" clarifiers (Enduro FRP)

Note: Current lead times:

- ◆ Submittals – 6 to 8 weeks
- ◆ Delivery after approval – 10 to 16 weeks

We exclude the following items:

- ◆ Restoration of lawn or site
- ◆ Asphalt/concrete patching
- ◆ Weirs/baffles adjustments or replacement
- ◆ Dumpster charges (we will deposit our debris in dumpsters provided by others)
- ◆ Painting
- ◆ Overtime
- ◆ Dewatering of clarifiers
- ◆ Bonds
- ◆ Sales and use tax
- ◆ State plan approval

This proposal is based on prices now in effect. Our quotation will be protected for 2 days. It is also subject to the August Winter & Sons Conditions of Proposal, a copy of which is available upon request.

August Winter & Sons, Inc. is a full-service design/build, mechanical contractor providing fabrication and/or installation of specialty items such as piping, plumbing, HVAC systems and custom tanks. We appreciate the opportunity of quoting this work. If you have any questions or further information is required, please feel free to contact us.

Sincerely,  
AUGUST WINTER & SONS, INC.

Eric LeBlanc  
[eleblanc@augustwinter.com](mailto:eleblanc@augustwinter.com)  
Mobile: 920-422-0665  
(wz)

HVAC \* PLUMBING \* TANK FABRICATION \* PROCESS PIPING \* IND. SHEETMETAL  
SPECIALTY METAL FAB. \* ASME PRESSURE VESSELS \* ASME CODE WELDING \* 24 HR. SERVICE \* ENGINEERING  
STATE OF WISCONSIN LICENSED MASTER PLUMBERS, LICENSE NUMBER 871958


**From:** Brandon Mancilla <Brandon@williamreidltd.com>  
**Sent:** Monday, October 30, 2023 11:18 AM  
**To:** Pete Hartz  
**Cc:** Timothy Hayden; Lewin, Derek  
**Subject:** RE: [EXTERNAL] RE: Launder Covers

Pete,

Our proposal does not include installation. We do have a service group, but this is out of our traditional scope. In an effort to better facilitate a more economical solution, I have copied Derke from August Winter on this email chain. He will be able to better assist you on that front.

Thanks!

Brandon Mancilla  
Sales Engineer



PO Box 397  
 Germantown, WI 53022  
 Ph: 414-331-5576  
[brandon@williamreidltd.com](mailto:brandon@williamreidltd.com)

*Add \$120K for install costs.  
 +/- 2-3K for freight  
 \$207,500 installed  
 + freight yet*

Check out our new website!  
[williamreidltd.com](http://williamreidltd.com)

**From:** Pete Hartz <phartz@watertownwi.gov>  
**Sent:** Monday, October 30, 2023 9:47 AM  
**To:** Brandon Mancilla <Brandon@williamreidltd.com>  
**Cc:** Timothy Hayden <THayden@watertownwi.gov>  
**Subject:** RE: [EXTERNAL] RE: ChemScan Phosphate Analyzer Info

Thanks Brandon – does that proposal include installation? We are looking to have those installed as part of the purchase, are you guys able to do the install or do you have a recommendation on a firm that does the install?

Pete

**From:** Brandon Mancilla <Brandon@williamreidltd.com>  
**Sent:** Monday, October 30, 2023 9:36 AM  
**To:** Pete Hartz <phartz@watertownwi.gov>  
**Cc:** Timothy Hayden <THayden@watertownwi.gov>  
**Subject:** RE: [EXTERNAL] RE: ChemScan Phosphate Analyzer Info

Good morning Pete,

Attached is your requested proposal. Is there anything else you need from me?

**LONG DESCRIPTION QUOTATION FORM**

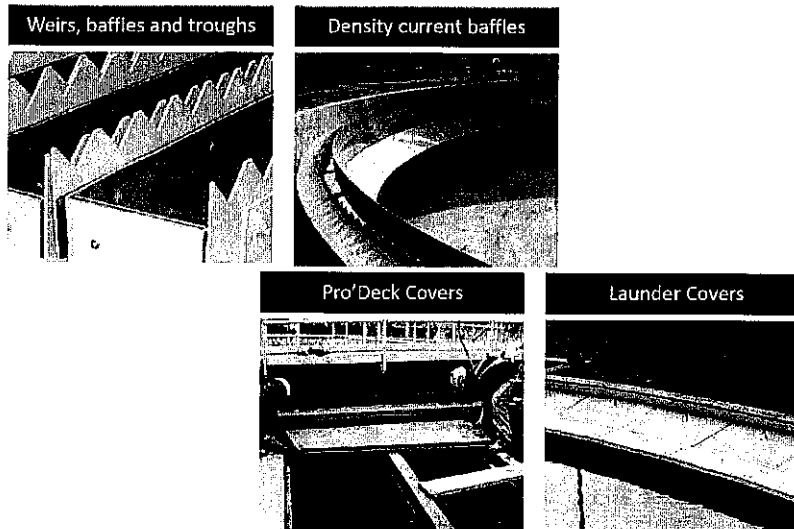
To: Peter Hartz	From: Karl Szasz
Company: City of Watertown	Email: kszasz@protectolite.com
Email: phartz@cityofwatertown.org	Your Reference: Brandon Mancilla
Phone: (920) 262-4085	Our Reference: 23-119
Fax: (920) 262-4087	Date: October 30, 2023
Re: Watertown WI - Launder Covers	Closing:

We are pleased to provide Protectolite Composites Inc's Scope of Supply and Price for the FRP launder covers for the below equipment. Scope is based on our review of the drawings and site photos

- 2 Tanks 90' DIA

**Protectolite™ FRP wastewater components for the clarification process** are modular in design; they are made of Protectolite FRP composite and are suitable for outdoor exposure in wastewater environments. They have been installed all over North America from the deep south of El Paso, Texas to the near north of Ft. McMurray, Alberta; for over 20+ years, Protectolite™'s FRP wastewater products have met the tough requirements of the wastewater environment.

- All Protectolite™ FRP components are matched-die-molded, precision made, under high heat & pressure.
- All FRP components are designed and manufactured by Protectolite™.



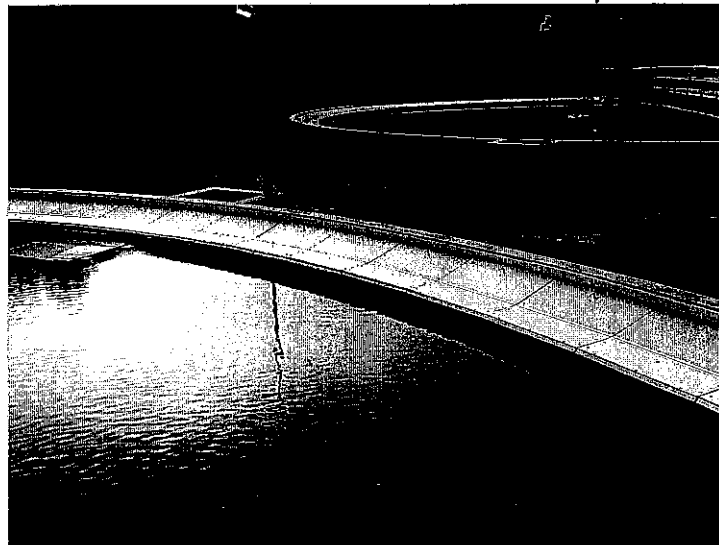
**Protectolite FRP Launder Covers** are modular in design; they are made of Protectolite FRP composite and are suitable for outdoor exposure in wastewater environments.

- Launder Covers are made of 1/4" thick gray Protectolite™ FRP including compression molded FRP support brackets
- Covers are approximately 48''x 25''
- Assembly & wedge anchor hardware in 316SS
- Launder Covers will open to the center.
- There will be 1 FRP support post per cover
- All items are factory assembled and drilled for easy site assembly. Only the outer perimeter support will require field drilling in accordance with concrete rebar.

<b>CUSTOMER:</b> William Reid			
<b>PROJECT NAME:</b> Watertown		<b>LAUNDER COVER</b>	
<b>PINC:</b> 23-119		Two (2) tanks 90 ft	
<b>Launder Cover</b>			
Item #	Name		QTY'S
1	HINGED COVER PANEL TYPE A,25.54"x48x1/4	ISOPHTHALIC POLYESTER UV GREY	74
2	HINGED COVER PANEL TYPE B,25.54x48x1/4	ISOPHTHALIC POLYESTER UV GREY	74
3	FIXED COVER PANEL 15.8x45.5"x1/4	ISOPHTHALIC POLYESTER UV GREY	148
9	L-ANGLE FOR SUPPORT POST 4X6X1/2", 3.5" LG	ISOPHTHALIC POLYESTER UV GREY	148
11	OUTER PERIMETER ANGLE,4.5x4.5x1/4", 75 Degree, 72" LENGTH	ISOPHTHALIC POLYESTER UV GREY	98

**Pricing for 2 tanks 90' DIA approx. 565' lineal ft: \$87,000.00 + Freight \$2,000.00** x 1

each ↗ x 2 = \$174,000



**Included in all the above items:**

- All factory cuts are sealed before shipping.
- Shop Drawings.
- 1 gallon of edge sealer in case of field cuts.
- Installation & Maintenance Manual.
- Hardware in 316SS.

**Extras.**

- **P.E. WI Stamp - \$2,500.00**
- Confirmation of site measurements.
- Caulking.
- Assembly, storage & handling, and installation at site.

**Freight costs: \$2,000.00.**

- Freight is quoted based on daily rates and is subject to change based on real market prices at week of shipment.

**Delivery/lead times:**

- Shop drawings will be prepared 2-4 weeks of receipt of the purchase order and confirmation/receipt of site drawings c/w all the tank dimensions.
- The delivery of the product will be 4-6 weeks from approved drawings.
- Delivery & shipping details can be finalized at time of order.

**Terms:**

- FOB Protectolite Composites Inc.
- 25% deposit with submission of shop drawings.
- Net 30 days from date of shipment, subject to credit approval.
- Taxes are extra, if applicable

**Quotation is valid for 30 days from date of issue.**

We look forward to working with you on this WWTP project.

Yours truly,  
Protectolite Composites Inc.  
Karl Szasz  
President

**Fulfillment of Contract:**

This quotation covers reinforced plastic parts only, unless otherwise stated in this quotation or in amendments pertaining to same.

The acceptance by the Buyer of these terms and conditions of sale including the express limitations of liability of Protectolite Composite Inc. contained herein in lieu of all other warranties, conditions or provisions, are conditions precedent to Protectolite Composites Inc. effecting the sale and delivery of these goods to Buyer.

- **F.O.B: Protectolite Composites Inc. 84 Railside Rd. Toronto, Ontario. M3A 1A3**
- **All taxes and freight are extra. Net 30 days upon credit approval.**
- **Quotation is valid for 30 days from date of issue.**

Canadian Funds		Applicable duty/brokerage included	X
US Funds	X	Applicable duty/brokerage excluded	

### Terms and Conditions of Sale

1). **Acceptance of Contract:** Buyer's acknowledgement of or acceptance of goods under this contract (hereinafter referred to as the "Goods") shall constitute Buyer's acceptance of the terms and conditions herein. This contract contains the complete agreement between Buyer and Protectolite Composites Inc. (hereinafter referred to as ("Seller")) with respect to the Goods. Acceptance of this contract may be made only on the terms and conditions set forth herein. Any proposed changes or additions to this contact by Buyer are objected to and hereby rejected, unless otherwise expressly agreed to in writing by the Seller.

2). **Acceptance of Goods:** Buyer shall inspect all the Goods furnished hereunder immediately upon receipt. Use of materials or failure to make claims for refunds or allowances wherein 30 days from date of shipment shall constitute acceptance of the Goods sold hereunder and a waiver by Buyer of any claim with respect hereto.

3). **Fulfillment of Contract:** Buyer and Seller agree that the quantity of Goods manufactured by compression moulding techniques delivered hereunder may vary by 10%, more or less, from the quantity of goods ordered and will be paid for pro rata.

4). **Cancellations:** Contracts shall not be cancelled, altered or increased by Buyer except upon written approval by Seller and upon payment by Buyer to Seller of any cancellation charges including actual costs incurred by Seller and 10% of the contract price as liquidated damages and not as penalty.

5). **Returns:** Buyer may not return Goods subject to revision without first obtaining the consent of the Seller and all costs associated therewith shall be borne by the Buyer.

6). **Prices:** Prices quoted for Goods are subject to revision without prior notice to Buyer. Prices for Goods shall be the price in effect at the date of shipment. Prices shall be payable in the currency quoted.

7). **Shipments:** All shipments are at the Buyer's expense and risk as detailed on the face of this quotation. Shipments shall be made by a carrier selected by Seller, unless otherwise specified by Buyer in writing. Claims for damage or loss in transit must be made directly to the carrier.

8). **Risks of Loss and Title:** Risk of loss for all Goods sold hereunder shall pass to Buyer upon Seller's delivery to a carrier at Seller's facilities. Title to the Goods shall not pass to the Buyer until payment has been made in full, notwithstanding that the risk or loss has already passed and delivery has been made. Such reservation of title shall constitute the grant by the Buyer to the Seller of a purchase-money security interest, which interest shall attach to the Goods and the proceeds thereof upon the shipment of the Goods to the Buyer.

9). **Non-Shipment Delay:** No liability is assumed for non-shipment or delays. The Seller reserves the right to cancel any order if it finds it impossible to produce or deliver the goods within a reasonable length of time. The Buyer agrees that the Seller shall have no responsibility under or arising out of this contract in the event of notice of cancellation being given by the Seller.

10). **Warranty:**

A. (i) Except as provided in paragraph B hereunder, Seller's sole warranty is that the Goods to be supplied hereunder shall be free and clear from defects in material and workmanship for a period of one year from the date of Seller's shipment of Goods hereunder to Buyer. If any of the Goods furnished by Seller hereunder are defective within the warranty period, Seller's sole obligation shall be, at its option, to repair or replace, (but not to install), the Goods without cost to the Buyer, unless such defect is due to Buyer's misuse, abuse or neglect of such Goods or such Goods have been altered or repaired other than by Seller, in which case the warranty hereunder shall be void.

(ii) No claim will be allowed or be valid under this warranty unless Buyer notifies Seller of such claim in writing within 30 days after Buyer learns of facts giving rise to such claim. All of Seller's liabilities, if any, with respect to the Goods cease at that time, and no action for breach of Seller's warranties and duties based on actions occurring after such time may be brought. Buyer's failure to test, inspect and make a claim within such period shall be conclusive evidence that the Goods shipped were satisfactory in all respects and shall constitute a waiver of any such claim.



B. (i) Seller does not warrant that use of Goods will achieve any particular result. Seller's sole obligations and Buyer's sole remedies shall be stated as above.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES WHETHER EXPRESS, IMPLIED OR STATUTORY INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS, OR FITNESS FOR A PARTICULAR PURPOSE.

### **Terms and Conditions of Sale Continued**

11). **Liability:** Seller's liability for any loss, cost or damage to Buyer or any other person, whether based on warranty, contract, negligence, product liability, or otherwise, arising in connection with the sale or use of the Goods is limited to the price of the Goods. In no event shall Seller be liable for any incidental or consequential loss, cost or damage to Buyer or any other person (including, but not limited to, losses, expense, or damages due to Buyer's or its customer's requirements, lost profits, injury or death of any individual, or damage to or loss of any property). Whether based on warranty, contract, negligence, product liability, or otherwise, arising in connection with the sale or use of the Goods.

12). **Indemnity:**

(A) Buyer agrees to and shall hold harmless Seller, its officers, directors and employees from any loss, liability or expense whatsoever, from fire, personal injury, theft, death, property damage, product liability, patent, trademark or copyright infringement or otherwise, arising out of any act or omission or negligence of the Buyer, its agents or representatives.

(B) BUYER WILL INDEMNIFY SELLER AGAINST AND HOLD IT HARMLESS AND DEFEND IT FROM ALL LIABILITY FOR DAMAGES, LOSSES, AND EXPENSES OF EVERY NATURE AND KIND, AND WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, DIRECT, SPECIAL, INDIRECT, CONSEQUENTIAL AND INCIDENTAL DAMAGES INCLUDING DAMAGES RELATED TO LOST SALES AND PROFITS, EXCESSIVE OR INCREASED COSTS, AND EXPENSES OF FIELD RECALL AND RETROFIT COSTS AND EXPENSES, DOWNTIME COSTS, AND CLAIMS OF CUSTOMERS OR BUYERS FOR DAMAGES, TO PERSONS OR PROPERTY IN ANY MANNER ARISING OUT OF OR INCIDENTAL TO, THE PERFORMANCE OF THE GOODS TO BE SUPPLIED HEREUNDER. Subject to the extent of the liability limitations set forth in paragraph 10 and 11 above the foregoing indemnity and hold harmless provision shall apply and extend to claims of every nature and kind, whether asserted in a lawsuit or otherwise instituted against Seller by Buyer or by any other persons, including claims based upon negligence, breach of contract, breach of warranty, strict liability, or any other legal theory upon which liability may be asserted against Seller by Buyer or by any other person.

13). **Credit Approval:** Orders are subject to approval by Seller's Credit Department. Seller reserves the right to extend, refuse or withdraw credit at any time without notice, and to request guarantees, security agreements, or payment in advance. Seller reserves the right to demand from Buyer in writing adequate assurance that Buyer will perform its obligations under this agreement if reasonable grounds for insecurity arise. Seller reserves the right to revoke credit already extended, to reject any orders placed by Buyer, and to demand full payment in advance for any accepted orders, if Seller reasonably believes Buyer's credit standing to be unsatisfactory.

14). **Payment:** Terms are net 30 days from the date on the Seller's invoice, unless otherwise stated in writing.

15). **Late Payment:** Seller shall be entitled to charge interest on any amounts not timely paid by Buyer at the rate of twenty four percent (24%) per annum. In the event Seller brings suit to collect any amount to which it is entitled to hereunder, Buyer shall pay Seller all attorney's fees, expenses and costs incurred by Seller in collecting such amounts.

16). **Miscellaneous:** The rights and remedies of Seller hereunder shall be cumulative and in addition to all Seller's other rights in law or equity. The invalidity of any one clause or part of this contract shall have no effect on the validity of any other such claims or part thereof.

17). **Language of Agreement:** The parties acknowledge their agreement that this contract, as well as all related documents, be drawn up in the English language only.

18). **Taxes, etc.:** Unless otherwise specifically stated, Seller's prices do not include excise, sales whether federal or state, use, duty or similar taxes. Consequently, where not otherwise specifically stated, in addition to the prices specified herein, the amount of any present or future excise, sales, use, duty or similar tax applicable to the sale of goods hereunder shall be paid by the Buyer or, at Seller's option, Seller may pay the said tax or charge and add an amount equal to such tax or charged paid or payable by Seller to the price goods herein.



*The State of the Part—Customized to Your Needs*

---

19). **Moulds and Tooling:** Moulds and tooling are quoted in accordance with the standards and practices of Plastic Custom Moulders as published by the Society of the Plastics industry of Canada.

**PROTECTOLITE™ COMPOSITES INC.**

**From:** Timothy Hayden  
**Sent:** Monday, May 6, 2024 7:38 AM  
**To:** Pete Hartz  
**Subject:** FW: Well 5 Rehabilitation RFP  
**Attachments:** 240503 Watertown, WI Well 5 Rehabilitation RFP\_COMPLETE.pdf

Pete,

Here is the second quote I received for the Well 5 Rehab.

Tim

**From:** Philip Judkins <philip.judkins@wwssg.com>  
**Sent:** Friday, May 3, 2024 9:44 AM  
**To:** Timothy Hayden <THayden@watertownwi.gov>  
**Cc:** Mike Judkins <michael.judkins@wwssg.com>  
**Subject:** Well 5 Rehabilitation RFP

Tim,

Please see our attached completed RFP for the Well 5 Rehabilitation. Some aspects were left to be interpreted, so please by all means if you have any questions or concerns with our pricing let us know.

We additionally left a few line items as TBD as they are largely quantity dependent and we will absolutely work with the City of Watertown to be as cost effective on those line items, pending any need for them.

We appreciate the opportunity as always and look forward to hopefully working with you.

Sincerely,



Philip Judkins  
*Project Manager*

Email: [philip.judkins@wwssg.com](mailto:philip.judkins@wwssg.com)  
Office: 920-474-4777 Ext. 107 | Mobile: 262-354-5554  
N87W36051 Mapleton St, Oconomowoc, WI 53066  
[www.wwssg.com](http://www.wwssg.com)



**Watertown Water Systems**  
800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477  
WATER (920) 262-4075 • WASTEWATER (920) 262-4085

Request for Quote

WATER WELL SOLUTIONS

Well #5 Rehabilitation

The Watertown Water Department is seeking quotes for the service and rehabilitation of well #5 at 806 S. 1<sup>st</sup> Street. This well has a 75 Hp GE Motor. The well was last rehabbed in March of 2016. The 10-inch 2-stage pump is set at a depth of 150ft and is currently pumping at an average of 1800 GPM.

The scope of work includes pulling the well and checking the condition of the bowls, motor, column, and shaft. The well shall be sounded and videotaped when the pump has been removed. The contractor will supply a report with the findings of the status of the well and pulled equipment to the owner and discuss the findings before commencing the rehab.

1. Equipment and materials loading and mobilization to site.
2. Lock out the power supply and remove the pump.
3. Test the well motor and provide a report.
4. Inspect equipment, including and provide a report on the condition of each.
5. Clean, check, and straighten all shafts or recommend replacement.
6. Replace shaft couplings, sleeves, and bushings as needed.
7. Pressure wash all well piping and replace 10" Column pipe as needed.
8. Televis well to evaluate and determine what rehabilitation type is recommended if any.
9. Bail from well after predetermined treatment to the original well depth (712 feet) – disposal of material to be coordinated with the owner, but the contractor's responsibility.
10. Televis well to verify that the treatment method was adequate.
11. Disinfect well according to industry standards or at a minimum meet the requirements of Wisconsin Administrative Code NR 812.41 (1).
12. Complete installation of rehabilitated well pump and all associated equipment removed, tape wrap all joints/couplings, and replace the pump base seal.
13. Operate well to waste, neutralize well discharge until clear, and collect a sample for analysis.
14. Conduct a well-yield performance test.
15. Replace the well pump and associated equipment including the stuffing box, reinstall the motor, test the pump, take water samples until safe water is verified, and put the well back into service.
16. Notify Wisconsin DNR and obtain, fill out, and complete all the appropriate paperwork and reporting requirements for the owner and Wisconsin DNR.

Base Scope \$ 9500.00

**Possible Additions and Individual Line Items**

Item #	Item Description	Units	Unit Price	
1	Shaft Couplings – Epoxy Coated ID and OD	Each	60.00	x15 \$ 900
2	Shaft Sleeves	Each	70.00	x15 \$ 1,050
<del>3</del>	<del>Rubber Bearings</del>	Each	<del>30.00</del>	
4	Vesconite Bearings	Each	225.00	x15 \$ 3,375
5	10" Steel Column Pipe Section	Each	1728.00	x15 \$ 25,920
<del>6</del>	<del>Sand Blast Epoxy Coat ID &amp; OD Column Piping</del>	VF	<del>TBD - see above</del>	
7	Strainer	Each	1000.00	
8	Stuffing Box Rehab	Each	450.00	
9	Replace Air Lines	Each	300.00	
<del>10</del>	<del>Drill Well to the Original Depth</del>	VF	<del>TBD - out</del>	
11	Furnish and Install Airburst / Shock Equipment & Means of Diffusing Pressure	Each	5400.00	
12	Airburst/shock at 5 blasts per foot	VF	13.75	x150 \$ 2062.50
13	Bailing after air burst/air shock	Hour	340.00	x5 1,700
14	Chemical treatment of well	Each	8500.00	

= \$ 50,657.50

Please have the Quote returned via email to [thayden@watertownwi.com](mailto:thayden@watertownwi.com) by May 3, 2024, at 10:00 AM.

Sincerely,

Tim Hayden  
 Water Systems Assistant Manager  
 Cell (920) 285-4215

WATERWELL SOLUTIONS



**MUNICIPAL**  
**WELL & PUMP**  
A Division of Midwest Well Services, Inc.

City of Watertown  
Attn: Tim Hayden  
800 Hoffman Drive  
Watertown, WI 53094-0477

May 3, 2024

**RE: Watertown #5 Rehabilitation Request for Quote**  
**Due date: May 3<sup>rd</sup>, 2024 @ 10 AM**

Dear Mr. Hayden:

Thank you for inviting Municipal Well & Pump to provide a cost proposal for the Well 5 rehabilitation. Municipal Well and Pump (MWP) has extensive knowledge of pumping equipment and well rehabs throughout the Midwest. We are also a trusted service provider for vertical turbine pumps, submersible pumps, split-case horizontal pumps, and centrifugal pumps.

**Proposal:**

For this project, MWP would propose to mobilize to the site with a two-man crew, pump rig and support truck with tools. Remove pumping equipment. Televiser well to inspect condition of casing and screen. Also included in the proposal is reinstallation of equipment. We will inspect all pumping equipment and fill out reports for your review. If applicable, we can discuss pricing for any repairs or replacements that may be necessary.

- Proposal assumes the pumping equipment can be removed using standardized equipment without parting of the column pipe or any unforeseen issues down hole.
- Pricing is available in attached bid sheet.

Municipal Well and Pump would like to thank the city of Watertown for the opportunity to submit this proposal for your review and consideration. We hope that our proposal meets with your approval, and Municipal Well and Pump will continue to be your preferred water supply services provider.

Feel free to contact me with any questions.

Sincerely

Thomas Piscitello  
Project Manager  
Municipal Well and Pump



## Watertown Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477  
 WATER (920) 262-4075 • WASTEWATER (920) 262-4085

### Request for Quote

### Well #5 Rehabilitation

*Municipal Well*

The Watertown Water Department is seeking quotes for the service and rehabilitation of well #5 at 806 S. 1<sup>st</sup> Street. This well has a 75 Hp GE Motor. The well was last rehabbed in March of 2016. The 10-inch 2-stage pump is set at a depth of 150ft and is currently pumping at an average of 1800 GPM.

The scope of work includes pulling the well and checking the condition of the bowls, motor, column, and shaft. The well shall be sounded and videotaped when the pump has been removed. The contractor will supply a report with the findings of the status of the well and pulled equipment to the owner and discuss the findings before commencing the rehab.

1. Equipment and materials loading and mobilization to site.
2. Lock out the power supply and remove the pump.
3. Test the well motor and provide a report.
4. Inspect equipment, including and provide a report on the condition of each.
5. Clean, check, and straighten all shafts or recommend replacement.
6. Replace shaft couplings, sleeves, and bushings as needed.
7. Pressure wash all well piping and replace 10" Column pipe as needed.
8. Televis well to evaluate and determine what rehabilitation type is recommended if any.
9. Bail from well after predetermined treatment to the original well depth (712 feet) – disposal of material to be coordinated with the owner, but the contractor's responsibility.
10. Televis well to verify that the treatment method was adequate.
11. Disinfect well according to industry standards or at a minimum meet the requirements of Wisconsin Administrative Code NR 812.41 (1).
12. Complete installation of rehabilitated well pump and all associated equipment removed, tape wrap all joints/couplings, and replace the pump base seal.
13. Operate well to waste, neutralize well discharge until clear, and collect a sample for analysis.
14. Conduct a well-yield performance test.
15. Replace the well pump and associated equipment including the stuffing box, reinstall the motor, test the pump, take water samples until safe water is verified, and put the well back into service.
16. Notify Wisconsin DNR and obtain, fill out, and complete all the appropriate paperwork and reporting requirements for the owner and Wisconsin DNR.

**Base Scope \$ 20,730**

\* Possible Additions and Individual Line Items

Item #	Item Description	Units	Unit Price	
1	10" Pipe Couplings – Epoxy Coated OD	Each	\$80.00	x15 = \$1,200
2	1 1/2" X 1 11/16" Shaft Sleeves	Each	\$60.00	x15 = \$900
<del>3</del>	<del>Rubber Bearings</del>	<del>Each</del>	<del>\$20.00</del>	<del>x15 = \$300</del>
④	Vesconite Bearings	Each	\$200.00	x15 = \$3,000
5	10" X 9' 9 5/8" Sched 40 TBE Steel Column Pipe Section <b>New Coated</b>	Each	\$1,600.00	x15 = \$24,000
<del>6</del>	Sand Blast Epoxy Coat ID & OD Column Piping <b>Not available on used pipe</b>	VF	N/A see above	x150
7	10" SS Strainer	Each	\$640.00	
8	Stuffing Box Rehab	Each	\$300.00	
9	Replace Air Lines	Each	\$310.00	
<del>10</del>	<del>Drill Well to the Original Depth</del>	<del>VF</del>	<del>\$400.00*</del> (See 10A)	<del>\$9,300 = \$1,150</del>
11	Furnish and Install Airburst / Shock Equipment & Means of Diffusing Pressure	Each	\$7240.00	
12	Airburst/shock at 5 blasts per foot	VF	\$10.00	x150 = \$1,500
13	Bailing after air burst/air shock	Hour	\$320.00	x5 = \$1,600
<del>14</del>	<del>Chemical treatment of well</del>	<del>Each</del>	<del>\$9,280.00</del>	

\$49,920

Please have the Quote returned via email to [thayden@watertownwi.com](mailto:thayden@watertownwi.com) by May 3, 2024, at 10:00 AM.

Sincerely,



Tim Hayden  
 Water Systems Assistant Manager  
 Cell (920) 285-4215





**Project Proposal**

Re: Watertown Well 5 Rehab

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Prep load Equipment Mobilize/Demobilize to site			\$ -	\$ -
2	Lock out, Remove Pumping equipment			-	-
3	Test the well Motor			-	-
4	Inspect equipment & Fill out reports			-	-
5	Clean, check, and straighten shafts			-	-
6	Replace shaft couplings, sleeves, and Bushings as Needed			-	-
7	Pressure wash all pipe and Replace as needed			-	-
8	Televise well Post pump pull			-	-
9	Bail fill after treatment to 712'			-	-
10	Televise well Post treatment			-	-
11	Disinfect well as required by NR 812.41			-	-
12	Complete Installation of refurbished equipment			-	-
13	Operate well to waste, neutralize discharge, sample			-	-
14	Conduct a well-yield performance test			-	-
15	Replace well pump and associated equipment including			-	-
16	Stuffing Box, reinstall the motor, test the pump			-	-
17	take water samples until safe water is verified, and			-	-
18	Put the well back into service.			-	-
19	WDNR Paperwork			-	-
20	Total Services Items 1-19 - Base Scope	1	LSUM	20,730.00	20,730.00
21				-	-
22				-	-
23	Possible Additions and Individual Line Items			-	-
24				-	-
25	1- Shaft Couplings	15	EA	60.00	1,200
26	2- Shaft Sleeves	15	EA	60.00	900
27	3- Rubber bearings	4	EA	20.00	20.00
28	4- Vesconite Bearings	15	EA	200.00	3,000
29	5- 10" X 10' Steel Coated Column Pipe (New)	15	EA	1,610.00	24,000
30	<del>6- Sand Blast Epoxy Coat OD Column Coupling</del>	<del>4</del>	<del>EA</del>	<del>80.00</del>	<del>80.00</del>
31	7- 10" SS Strainer	1	EA	640.00	640.00
32	8- Stuffing Box Rehab	1	LSUM	300.00	300.00
33	9- Replace Air Lines	1	LSUM	310.00	310.00
34	<del>10- Drill Well to the Original Depth - See 10-A</del>	<del>1</del>	<del>VF</del>	<del>400.00</del>	<del>400.00</del>
35	11- Furnish and Install Airshock & Diffusing Pressure	1	LSUM	7,240.00	7,240.00
36	12- Airshock at 5 blasts per foot	150	VF	10.00	1,500
37	13- Bailing after Airshock	5	HR	320.00	1,600
38	14- Chemical treatment of Well	1	LSUM	9,280.00	9,280.00
39	<del>10A - Mobilization/Demobilization of Drill Rig</del>	<del>1</del>	<del>LSUM</del>	<del>9,350.00</del>	<del>9,350.00</del>
40				-	-
41				-	-
42	- Epoxy coating not available on used pipe			-	-
43	- Vendors cannot guarantee coating adhesion on used pipe			-	-
44	- Due to the new coatings used			-	-
45	- Coating is available on new pipe only			-	-
46				-	-
47				-	-
48				-	-
<b>Total Project Proposal</b>					\$ 50,600.00

50,700  
49,470  
70,700

Dated: May 2, 2024 By: Tom Piscitello  
Tom Piscitello  
Project Manager  
Municipal Well & Pump



106 Jones Street  
Watertown, WI 53094

Finance Dept: 920-262-4000

Date: 4/26/2024

Section 4, Item L.

Purchase Requisition

Vendor Name: Doyle Exteriors

Vendor Address: 3648 Sheffield Dr.  
Janesville, WI 53546

Vendor Phone: 608-498-5722

Payment Method:

Vendor will bill

Credit Card

Issue Check

Description of Product or Service	Item #	Qty	Per Unit	Extended
Roof replacement				\$210,000
Shipping / Handling				
TOTAL:				\$210,000

Description of need and/or handling directions: Wind / Hail damaged roof replacement

Ship to Location: \_\_\_\_\_

Alternate Bids/Proposals (name & amount):	
Royle Roofing LLC	\$234,500
MSD General Contracting	\$216,000

Account Number: 03-33-33-98

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approval: \_\_\_\_\_ Date: \_\_\_\_\_ PO# \_\_\_\_\_

FinCom / /

Mayor / /

Mayor's Signature

Requestor's Name: Peter Hartz

Date: 4/26/2024

Requestor's Location: \_\_\_\_\_

Phone: \_\_\_\_\_

Supervisor Approval: Andrew Beyer

Date: 5/1/2024

Finance Director Approval: Mark Stum

Date: 5/2/24

**City of Watertown - Finance Department**

Vendor #: \_\_\_\_\_ Ck #: \_\_\_\_\_ Date: \_\_\_\_\_



Roofing • Gutters • Siding • Windows

Doyle Exteriors  
3648 Sheffield Dr.  
Janesville WI 53546  
Phone: (608)498-5722  
Email: mitch@doyleexteriors.com

Section 4, Item L.

DATE: 9/25/23

### CITY OF WATERTOWN MULTIPLE ADDRESS'S WATERTOWN, WI

DESCRIPTION	AMOUNT
1000 west st. Remove 140sqr of shingles, underlayment, edge metal and accessories to a clean deck surface. Install 26 gauge corrugated metal roof with trims over grace poly face ice and water shield. Roof is 2 stories and steep. Man lift will be used. All debris will be picked up and disposed of. \$210,000.00	\$210,000.00
Requesting progress payment of \$105,000.00	\$105,000.00
TOTAL DUE	\$210,000.00

Make all checks payable to Doyle & Sons Inc.  
If you have any questions concerning this invoice/proposal contact us at 608-498-5722.  
Thank you for your business!



Andrew Beyer, P.E.  
920.262.4050

Maureen McBroom, ENV SP  
920.206-4264

Ritchie Section 4, Item M.  
920.262.4034

Christopher Newberry  
920-390-

Administrative Assistant  
Wanda Fredrick 920.262.4060

## MEMO

TO: Public Works Commission  
FROM: Andrew M. Beyer, P.E., Director of Public Works/City Engineer  
DATE: May 9, 2024  
RE: Public Works Commission Meeting of May 14, 2024

---

Agenda Item:

Review and take possible action: One-Way Street Analysis:

The City Engineering Division prepared and advertised a Request for Proposals to conduct an analysis of one-way streets within the downtown area, focusing on Third Street and Fourth Street, arterial one-way streets in the downtown area and extending southerly to Western Avenue. The purpose of the analysis is to determine if downtown arterial one-way streets can or should be converted to two-way streets, in anticipation of the upcoming 2028 Main Street Reconstruction Project. Using qualification-based selection, the review team ranked the three received proposals. Of the three proposals, raSmith ranked highest among the review team. The Engineering Division is recommending contracting with raSmith for completion of the One-Way Street Analysis project for \$24,590.00. raSmith’s cost proposal is attached for your review.

Attachments:

raSmith Cost Proposal

# Cost Proposal

Engineer Services: One-way Street Analysis City of Watertown	Project Manager	Project Engineer	Tech / Intern	Task Total	
<b>Traffic Volumes</b>					
Compile daily volumes and estimate intersection turning volumes	4	2	2	8	\$1,060
Volume reassignments one-way to two-way	2	2		4	\$600
<b>Operations, Economic, &amp; Safety Analysis</b>					
Existing conditions operational analysis (Main Street with 3rd/4th Streets)	1	8		9	\$1,315
Two-way analysis (Main Street with 3rd/4th Streets)	2	6		8	\$1,180
Supplemental analysis (future year sensitivity, 3rd/Main unsignalized)		6		6	\$870
Operational assessment for low-volume streets	2	2		4	\$600
Safety assessment	2	7		9	\$1,325
Economic Assessment	2	3		5	\$745
<b>Design Assessment</b>					
Aerial improvement exhibits and concept designs	3	6	12	21	\$2,235
Parking impacts/trade-offs	2	4		6	\$890
Bike facility assessment/impacts	3	5		8	\$1,190
<b>Report and meetings</b>					
Draft and Final Report	8	16	8	32	\$4,160
City meetings planning and attendance (5)	21	17		38	\$5,720
Public involvement meeting planning and attendance (1)	9	9		18	\$2,700
<b>LABOR ESTIMATE TOTAL HOURS</b>	<b>61</b>	<b>93</b>	<b>22</b>	<b>176</b>	<b>\$24,590</b>
				<b>Total Fee</b>	<b>\$24,590</b>