



HISTORIC PRESERVATION AND DOWNTOWN DESIGN COMMISSION AGENDA

WEDNESDAY, AUGUST 27, 2025 AT 6:00 PM

WATERTOWN CITY HALL, 106 JONES STREET, ROOM 2044

1. **CALL TO ORDER - DETERMINE QUORUM**
2. **REVIEW AND APPROVE MINUTES**
 - A. [A.](#) Historic Preservation minutes from June 25, 2025
3. **BUSINESS**
 - A. Review and take action: 110 N Third St - facade
 - B. Review and take action: 112 N Third St - facade
 - C. Review and take action: 112 N Third St - sign
 - D. Review and take action: 313 E Main St - facade
4. **ADJOURNMENT**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Historic Preservation & Downtown Design Commission
Meeting Minutes
June 25, 2025

Members Present: Tim Little, Melissa Lampe, Julie Janowak, Miranda Kube, and John Katisch.
Members Not Present: Jill Nadeau and Michael Trego. Also Present: Watertown Main Street
Program Director Stefanie Broere and Bill Lindborg.

1. Call to Order:

Vice-Chair Little called the meeting to order at 6 p.m.

2. Approval of May 28, 2025 Meeting Minutes:

Motion by Janowak to approve minutes, seconded by Lampe. Motion carried.

3. Business:

- a. Review and take action: proposed signage for Sassy Sweets Bakery, 116 W. Main St. Motion by Katisch, second by Little, to approve as presented with the light pink ok as the background color if desired by the business owner. Motion carried.
- b. Review and take action: proposed signage and façade alteration for Martin Real Estate, 511 E. Main St. Motion by Little, second by Kube, to approve the two double signs (blue and red) that are presently on the east and west facing sides of the building. Approval is also granted to install a Martin Real Estate sign (the red one only) in the projecting bracket on the front façade of the building. Motion carried. The commission did not take action on the façade alteration because there was no rendering or artwork of the proposed project to review.
- c. Review and take action: proposed projecting sign for Blue Butterfly Thrift Store, 2 E. Main St. Motion by Little to approve, second by Katisch, to approve signage as presented. Motion carried.

4. Adjournment: Motion by Little to adjourn, second by Janowak. Motion carried.

Respectfully submitted,

Melissa Lampe (acting secretary)