



PLAN COMMISSION MEETING AGENDA

MONDAY, JULY 24, 2023 AT 4:30 PM

COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING, 106 JONES STREET,
WATERTOWN, WI

By Phone or GoToMeeting: Members of the media and the public may attend by calling: (Toll Free): 1 877 309 2073 Access Code: 683-285-573 or <https://meet.goto.com/683285573>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

A. Review and take action: Plan Commission minutes dated July 10, 2023

3. BUSINESS

A. Review and take action: County Road Y – township certified survey map (CSM)

B. Discussion: Staff report content and presentation

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

**PLAN COMMISSION
MINUTES
JULY 10, 2023**

The Plan Commission met on the above date at 4:30 p.m. in the Council Chambers.

The following members were present: Mayor McFarland, Ald. Blanke, Krueger, Lampe, Talaga, Zirbes

Also in attendance were: Tina Crave, Brian Munson, Randy Roth, Nathan Peters

1. Call to order

2. Approval of Minutes

A. Plan Commission minutes June 19, 2023

B. Plan Commission minutes June 26, 2023

Motion to approve both the June 19th and June 26th together was made by Lampe and seconded by Krueger, passed on unanimous voice vote.

3. Business

A. Review and take action: Neighborhood Concept Plan for Greater Watertown Community Health Foundation (GWCHF)

Brian Munson from Vandewalle and Associates presented an update on the GWCHF Neighborhood Concept Plan. Included was a list of FAQs from the public presentations. Motion was made by Blanke and seconded by Talaga to make a positive recommendation to the Common Council, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://files4.revize.com/watertownwi/July%2010,%202023%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Talaga and passed on a unanimous voice vote at 4:55pm.

Respectfully Submitted,

Alderman Brad Blanke

Main Office
920-262-4060

Brian Zirbes
920-262-4041

Mark Hady
920-342-0986

Nikki Zimmerman
920-262-4045

Dell Zwieg
920-262-4042

Doug Zwieg
920-262-4062

Dennis Quest
920-262-4061

TO: Plan Commission
DATE: July 26th, 2023
SUBJECT: County Highway Y - Extraterritorial Certified Survey Map (CSM)

A request by Mitchell Stiemke to create a one lot Certified Survey Map (CSM) within the City of Watertown 3-mile extraterritorial plat review jurisdiction. Parcel PIN: 032-0815-3042-000

SITE DETAILS:

Parent Parcel Acres: 38
Proposed Lot Size(s): 1.26 acres
Jurisdiction: Town of Watertown

BACKGROUND & APPLICATION DESCRIPTION:

The applicant is proposing to create a one lot Certified Survey Map with access to CTH Y.

STAFF EVALUATION:

The preliminary CSM lot is located within the Airport Approach Protection Zone at an elevation of 968 feet above mean sea level for all buildings. A note to this effect has not been added to the CSM. CTH Y was identified in the 2019 City of Watertown Comprehensive Plan Map #7 – Transportation & Community Facilities as having an expanded right-of-way. The 2019 City of Watertown Comprehensive Plan designates a future right-of-way width for CTH Y of 120 feet (60 feet from centerline). The preliminary CSM does not properly dedicate the right-of-way.

PLAN COMMISSION OPTIONS:

The following possible options for the Plan Commission:

1. Deny the preliminary extraterritorial CSM.
2. Approve the preliminary extraterritorial CSM without conditions.
3. Approve the preliminary CSM with other conditions as identified by the Plan Commission:
 - a. Lot 1 maintain a right-of-way dedication of 120 feet (60 feet from centerline) and the right-of-way shall be indicated on the CSM.
 - b. A note shall be added to the CSM indicating the Airport Approach Protection Zone elevation.

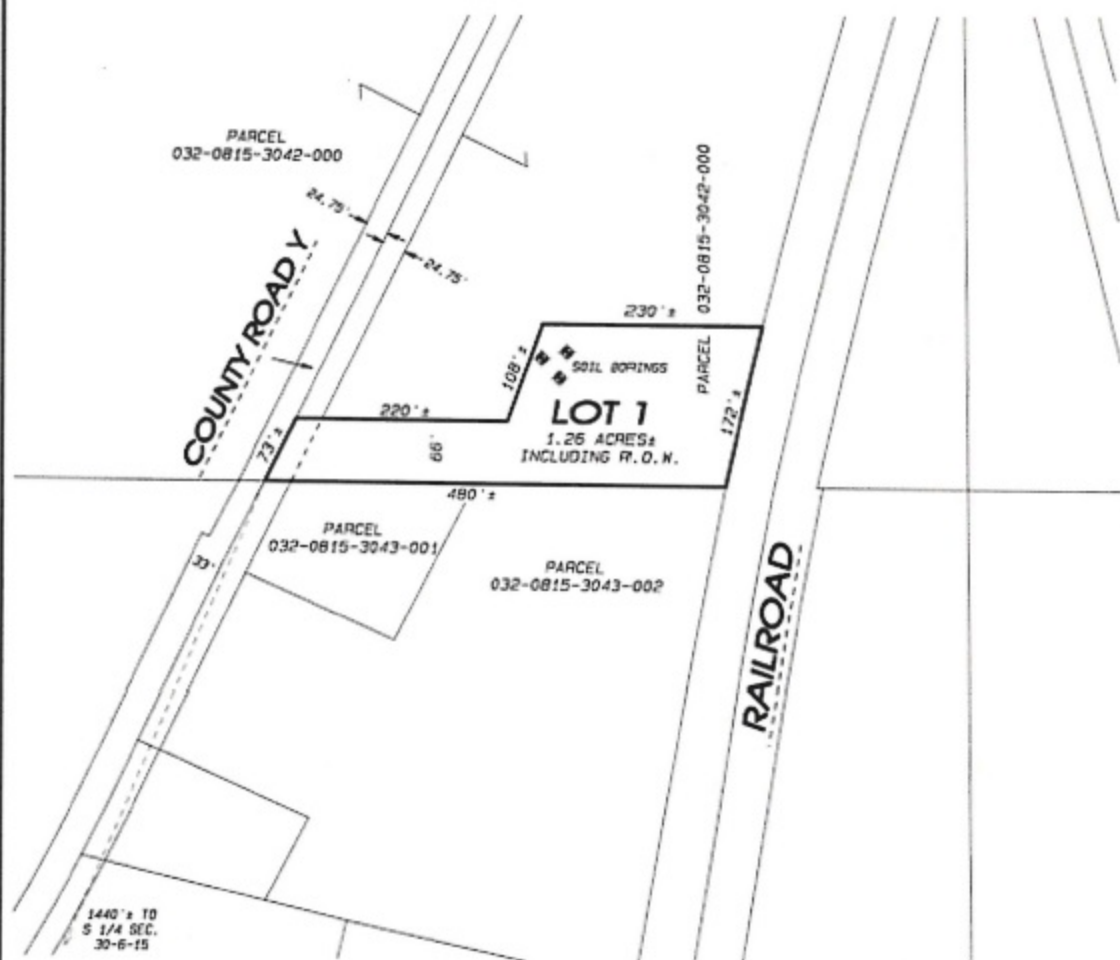
ATTACHMENTS:

- Application materials.

PRELIMINARY CERTIFIED SURVEY MAP

Section 3, Item A.

LOCATED IN THE NW 1/4 OF THE SE 1/4 OF SECTION 30, T.8N., R.12E. OF THE 4TH P.M.,
TOWN OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.



GRAPHIC SCALE 1"=150'
0' 75' 150' 225'

DATE: 6/30/2023

NOTE: THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

NOTE: THE BASIS OF BEARINGS IS ASSUMED.

Project No. 123 - 261 For: STIEMKE

Combs
& ASSOCIATES

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