



## **POLICE & FIRE COMMISSION MEETING AGENDA**

**MONDAY, OCTOBER 13, 2025 AT 4:00 PM**

**MUNICIPAL BUILDING – 106 JONES STREET, WATERTOWN, WI 53094 – ROOM 2044**

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**1. CALL TO ORDER**

**2. APPROVAL OF THE MINUTES**

A. Police and Fire Commission minutes from September 8, 2025

**3. POLICE**

A. Review and Take Possible Action: Hiring, Resignation and Promotional Updates

B. Review and Discuss: Monthly Activity and Training Updates

C. Review and discuss: October Updates

**4. FIRE**

A. Review and Discuss: Updates and Monthly Data Report

B. Review and Discuss: Personnel Update

C. Review and Take Action: Hire from eligibility list (JW)

D. Review and Take Possible Action: Lieutenant probationary member status (BW)

E. Convene into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body and pursuant to Wis. Stat. 19.85(1)(f) to considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (MP)

F. Reconvene into open session

**5. ADJOURN**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

Police and Fire Commission  
Regular Meeting Minutes  
September 8, 2025, 4:00 PM

Present: Cassandra Wagner Brad Kuenzi, Kelly Kwapil,  
Also Present: Police Chief Brower, Fire Chief Tanya Reynen, Assistant Chief Ben Olsen

Meeting was called to order at 4:00 PM

Police  
Chief Brower gave updates on hiring.

**Mr. Kuenzi moved to approve the updated eligibility list, and the new hires of the candidates as Chief Brower requested. Second by Ms. Wagner, motion carried**

Assistant Chief Olsen gave a review of monthly activities. Schools continue to be busy. The Commission had no questions at this time.

Fire  
Discussion on employee updates and the progress of new hires.  
Updates on the station function ability and training updates were given.

**Mr. Kuenzi moved to approve the updated eligibility list of the candidates as Chief Reynen requested. second by Mr. Kwapil, motion carried**

**Ms. Wagner moved to approve the full hire of Jaden Scully, as recommended by Chief Reynen, second by Mr. Kuenzi, motion carried**

**At 4:45 Mr. Kuenzi made a motion to move to closed session to discuss personal matters. This was 2<sup>nd</sup> by Ms. Wagner**

**(19.85)1 (c) motion carried. carried on roll call vote, all aye.**

**Motion is to include Fire Chief Reynen**

**Back to open at 4:55**

**Motion to adjourn was made at 5:00 by Mr. Kwapil, second by Mr. Kuenzi, motion carried.**

Next Regular meeting is scheduled for October 13, 2025

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,  
Kelly Kwapil, Secretary



*David Brower, Chief of Police*

## **Watertown Police and Fire Commission Monthly Newsletter – October 2025**

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### **Police and Fire Commission – Monthly DTF Update**

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#### **School Resource Officer Update**

##### **High School – Officer Evan Bresser**

Officer Bresser reports continued issues with student vaping and THC use. He is working closely with school administration, parents, and families to address ongoing truancy concerns. Citations have been issued for violations related to vaping, THC, and truancy. Additionally, citations for disorderly conduct were issued in connection with a bullying incident.

An evacuation drill is scheduled for October 20, 2025.

Homecoming week concluded without any significant issues. Both the football game and the dance went smoothly overall. One incident involved an adult who entered the school without authorization prior to the football game; the individual was removed and issued a warning for trespassing.

##### **Middle School – Officer Chris Karnatz**

Officer Karnatz reports a positive start to the school year, assisting students as they acclimate to the new term. Truancy issues have already begun to surface, and he has been conducting home visits and phone calls with families in coordination with Student Services and the Truancy Abatement Coordinator. Two truancy citations have been issued so far this year.

Officer Karnatz assisted in coordinating the middle school's intruder lockdown drill. There have been two fights requiring police enforcement action and two threat assessments conducted to date.

He continues to mentor Officer Stacy as she transitions into her new role as the elementary school SRO and is assisting with setup and orientation. Officer Karnatz also provides security for School Board meetings.

#### **Detective Recognition**

##### **Detective Dakota Lenske – Drug Task Force**

Detective Dakota Lenske, assigned to the Drug Task Force since January 2024, was recently nominated and selected for the Enrique Camarena Award, recognizing his outstanding dedication to drug enforcement and community safety.

In his nomination, Captain Jon Caucutt highlighted Detective Lenske's exemplary work and leadership:

- Has established himself as a proactive leader in drug enforcement.
- Developed an extensive knowledge base of local drug offenders, diligently tracking their cases, bond conditions, addresses, and associates.
- Initiated 143 cases, resulting in 17 search warrants and 14 controlled buys.
- Effectively utilizes technology, including FLOCK camera systems, to monitor and investigate criminal activity.
- In one notable case, Detective Lenske identified and tracked a suspect traveling from Texas to Wisconsin, leading to the seizure of more than 20 kilograms of cocaine.
- Recognized for his strong communication skills and willingness to assist fellow officers at any hour.

Detective Lenske has received multiple commendations for his performance and professionalism, including recognition from the Jefferson County Sheriff's Office for his pivotal role in locating a sexual assault victim and identifying suspects in a drug-related assault investigation. In September, the Fort Atkinson Police Department also commended him for his professionalism, knowledge, and support during a major case.

This award represents only a small portion of Detective Lenske's success and continued dedication to his role within the Drug Task Force.

## **Calls for Service Summary – September 2025**

The Watertown Police Department handled a total of 1,270 calls for service between September 1 and September 30, 2025.

## **Activity Highlights:**

- **Traffic Enforcement:** 295 traffic stops were conducted during the month.
- **Disorderly Conduct:** 114 incidents were reported.
- **Welfare Checks:** 84 calls for welfare checks were handled.
- **Assists:** Officers responded to 44 assist calls with other agencies and 9 assist calls with the Fire Department.
- **Drug Activity:** 10 incidents were investigated.
- **Domestic Incidents:** 10 domestic-related calls were reported.
- **Parking Complaints:** 36 calls were logged.
- **Trespassing:** 30 trespassing complaints were addressed.
- **School Enforcement:** 25 school-related calls for service were handled.
- **Theft and Fraud:** 12 theft reports and 9 fraud-related cases were investigated.
- **Animal Complaints:** 20 reports of animals at large and 6 animal bites were recorded.

Overall, September reflected steady call volume consistent with prior months. Officers continued proactive patrols, including 41 foot patrols, 63 door checks, and 8 bar checks.



# WATERTOWN FIRE DEPARTMENT

Monthly Report | **August 2025**

Section 4, Item A.



**Duty, Pride, Service**



## Greetings!

For the month of August, the department is running a hiring process to fill one firefighter/EMS vacancy with a projected start date in late October. We are excited that one member is nearing completion of Paramedic certification, and two probationary Firefighter/EMS personnel are beginning Paramedic programs! Additionally, we are working to get two recently state certified Driver Operator personnel signed off for driving the engine, enhancing our operational capabilities and readiness for the community we serve.

Our current in-house strategic plan runs through 2026, and the Fire Department Officer group is actively reviewing its objectives to assess which have been met and where continued effort is needed. This evaluation will form the foundation of our 2026 work plan, which we will develop in the coming months.

Looking ahead, three key planning tools are recognized as best practices across the fire service: a Standard of Cover, a Strategic Plan update, and a Station Study. These three documents work together with objective, data-driven information to help guide both departmental and city decisions about service delivery, staffing, and capital planning. These documents would recognize best practices in the fire service, reference NFPA standards, U.S. Fire Administration guidance, and national accreditation models.

- **Standard of Cover (SOC):** Links community risks to service level expectations and shows how our staffing and deployment compare to NFPA benchmarks.
- **Strategic Plan:** Provides a clear, community-driven roadmap that aligns goals, priorities, and resources for the next five years.
- **Station Study:** Uses facility assessments and GIS modeling to ensure stations are properly located, sized, and designed to meet future service needs.

Together, these three efforts strengthen accountability, reduce risk, and give both the department and the city transparent, data-driven information to guide decisions about staffing, facilities, and long-term service delivery. They ensure that Watertown's fire and EMS system remains aligned with nationally recognized standards while keeping pace with the needs of a growing and changing community.

The 2022-2026 Strategic Plan, can be found on the Fire Department website under "Reports"

*Chief Tanya Reynen*



# Operational Statistics

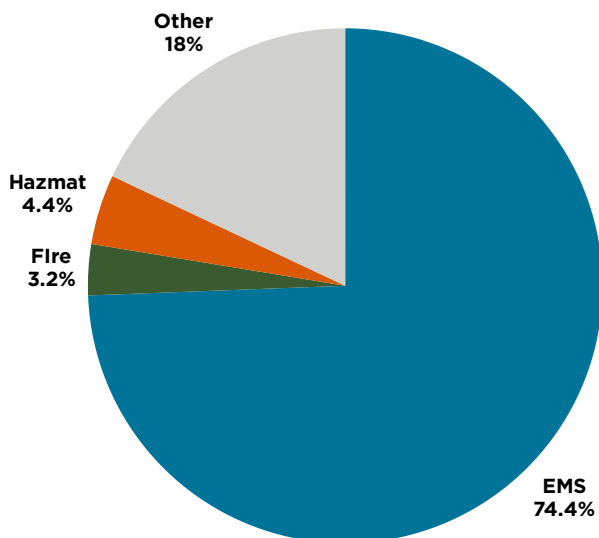
## August 2025 Calls: 250

| EMS | Fire | Haz-Mat | Other |
|-----|------|---------|-------|
| 186 | 8    | 11      | 45    |

## 2025 Year to Date Calls: 2263 August Incidents by Year

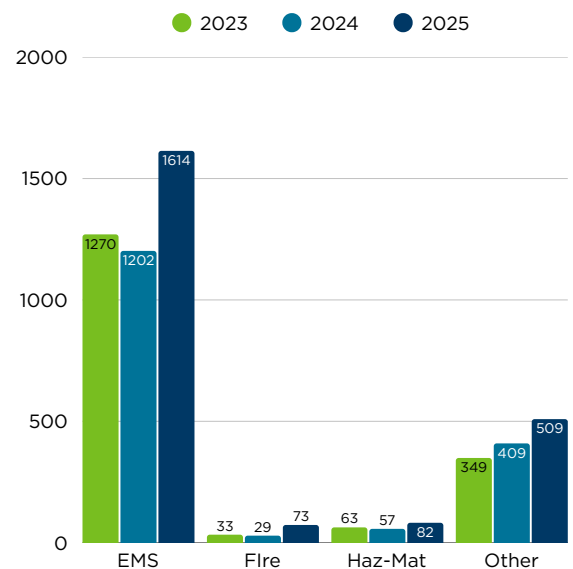
| 2023 | 2024 | 2025 |
|------|------|------|
| 265  | 229  | 250  |

## August Incident Percentages



\*\*\*Other consists of lift assists, false alarms, hazardous conditions such as wires down or gas leaks, animal rescues, burn complaints, and other non-fire or EMS calls for service.

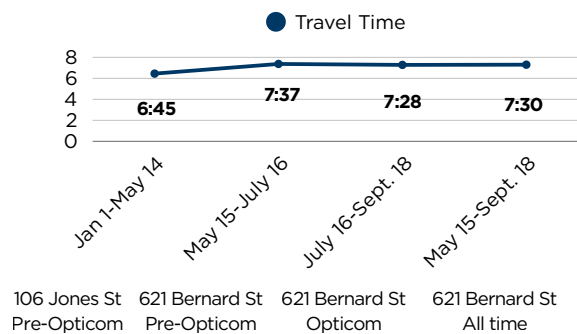
## Year-to-Date Incidents by type



## 90th % Response Times

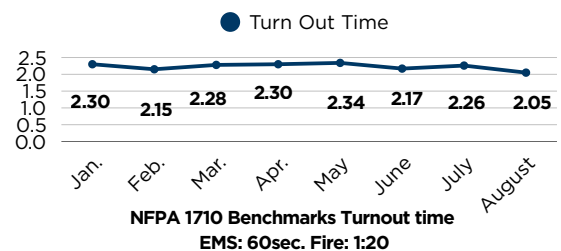
Since we report by 90<sup>th</sup> percentile, we don't have enough Opticom calls yet to determine its impact on response times. For transparency, we are tracking the data and want to share what we're seeing so far. These numbers reflect CITY ZONES ONLY, (excluding township calls [which are longer], mutual aid, and non-emergent incidents) since we're focused on true emergency responses. We are showing city-only data here because that's where Opticom will have the greatest effect.

**90th Percentile  
CITY ZONE TRAVEL TIME  
(Alarm>First Unit Arrival)**

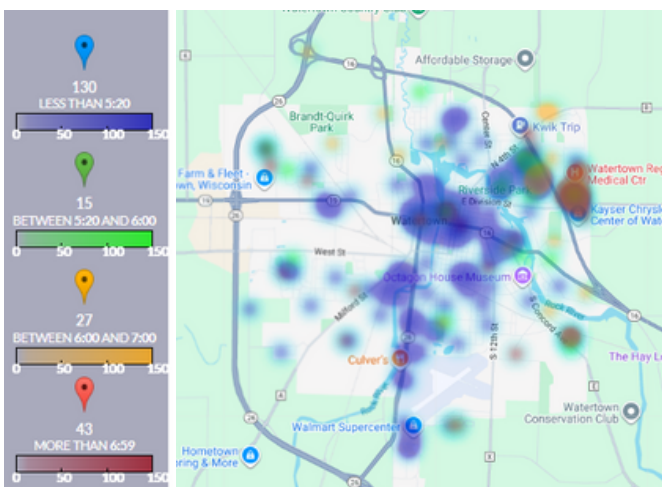


The reports below show 90<sup>th</sup> percentile response times for ALL zones excluding mutual aid received and non-emergent incidents, which will naturally appear longer.

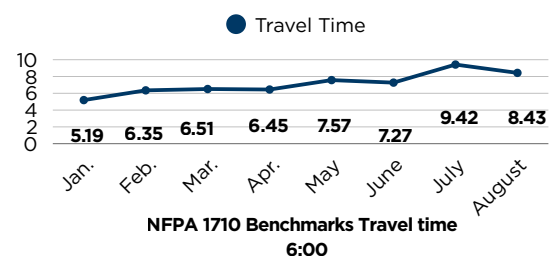
**90th Percentile ALL ZONE TURN OUT TIME  
(Alarm>EnRoute)**



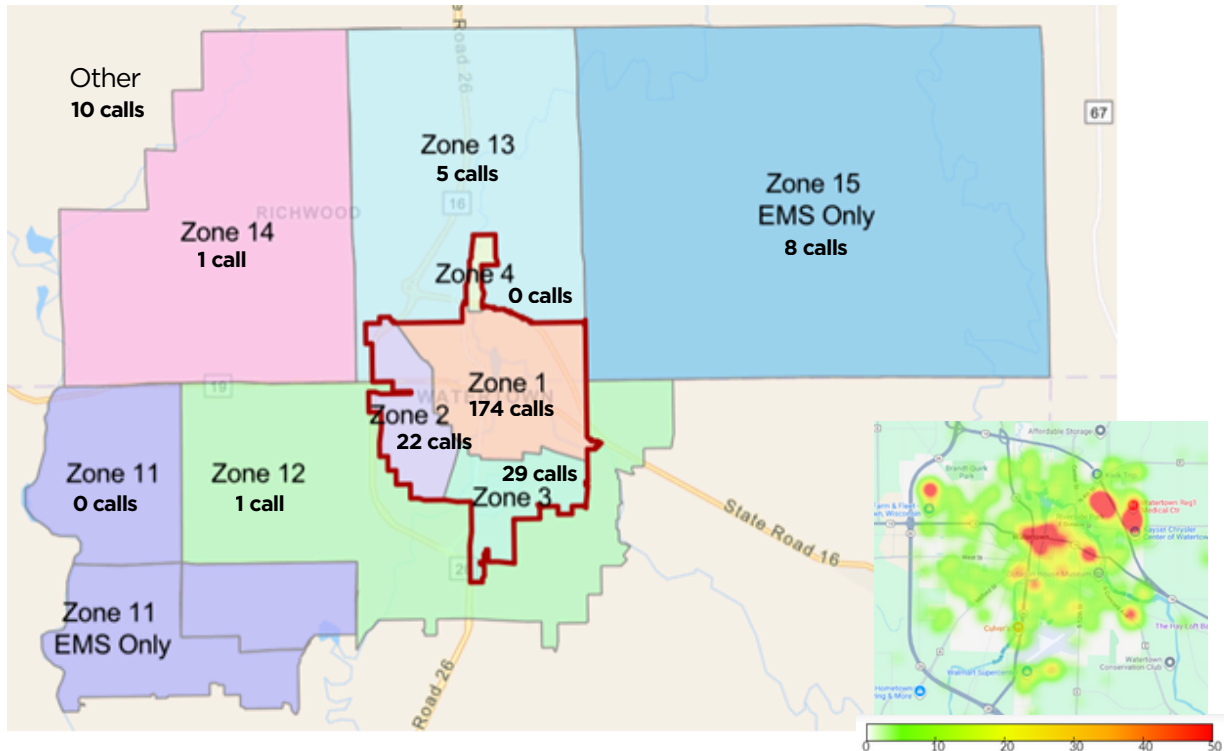
Administration is sharing the turnout times with staff so that they can find ways to improve this.



**90th Percentile ALL ZONE TRAVEL TIME  
(Alarm>First Unit Arrival)**



## Calls per Zone in August



\*\*\*During a review of the township contracts, we identified a clerical error in the Milford EMS coverage language from the 2023 renewal. The Fire Department has been providing coverage to this area and all services have been fully maintained. The map has now been updated to accurately reflect the full response area of 146 square miles.

## Simultaneous Calls for the Past Three Years

This means that the crew is out on more than one call at the same time.

|          | 2023 |     | 2024 |     | 2025 |     |
|----------|------|-----|------|-----|------|-----|
| January  | 39   | 17% | 52   | 19% | 79   | 28% |
| February | 48   | 20% | 39   | 18% | 63   | 28% |
| March    | 39   | 18% | 52   | 22% | 93   | 32% |
| April    | 37   | 17% | 31   | 14% | 74   | 28% |
| May      | 45   | 18% | 47   | 20% | 103  | 34% |
| June     | 46   | 17% | 68   | 27% | 78   | 27% |

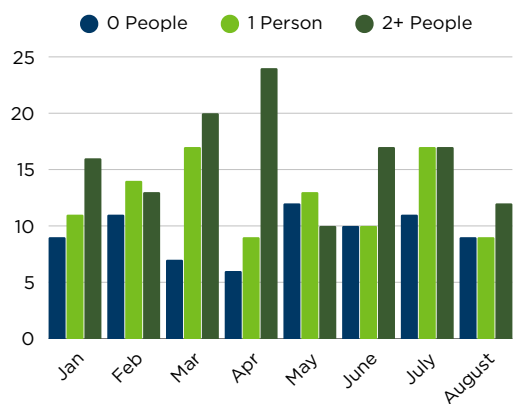
|           | 2023 |     | 2024 |     | 2025 |     |
|-----------|------|-----|------|-----|------|-----|
| July      | 63   | 22% | 57   | 24% | 87   | 30% |
| August    | 50   | 19% | 50   | 22% | 60   | 24% |
| September | 47   | 18% | 66   | 25% |      |     |
| October   | 47   | 19% | 57   | 22% |      |     |
| November  | 51   | 21% | 64   | 28% |      |     |
| December  | 74   | 27% | 58   | 28% |      |     |



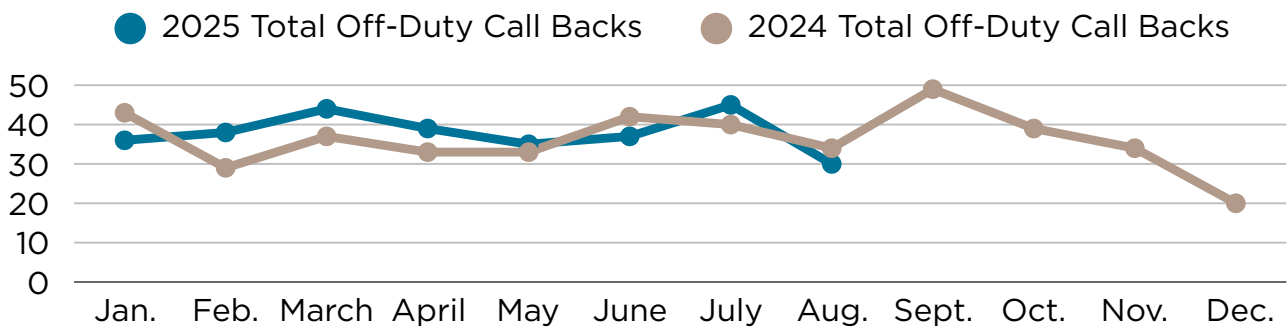
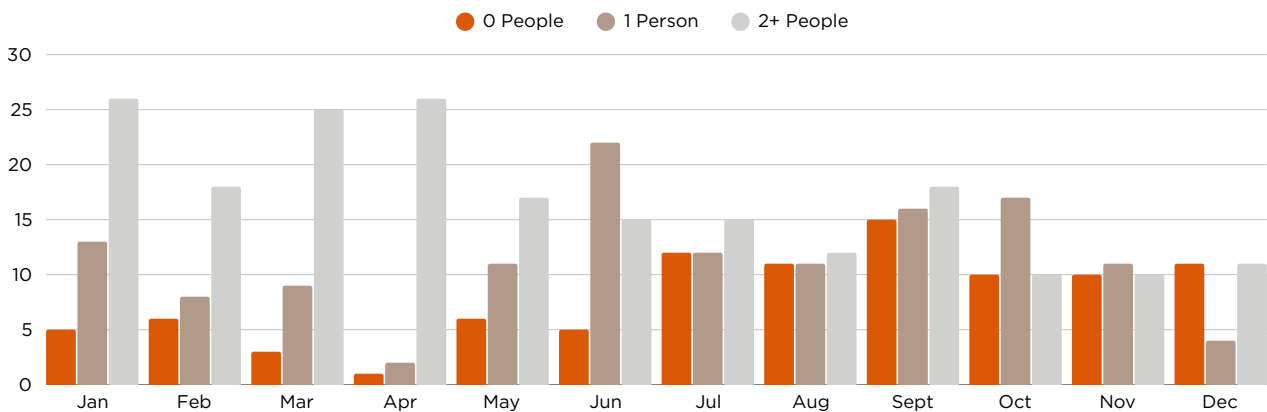
## August Off-Duty Callback Occurrences

| Number of People | 0 | 1 | 2+ | Total |
|------------------|---|---|----|-------|
| Count            | 9 | 9 | 12 | 30    |

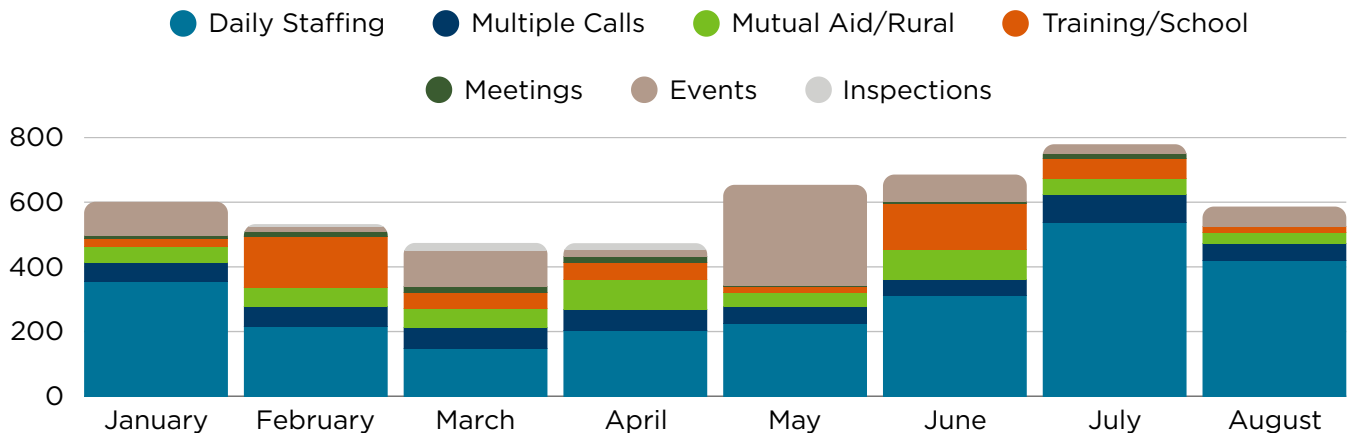
## Off-Duty Callback Occurrences 2025



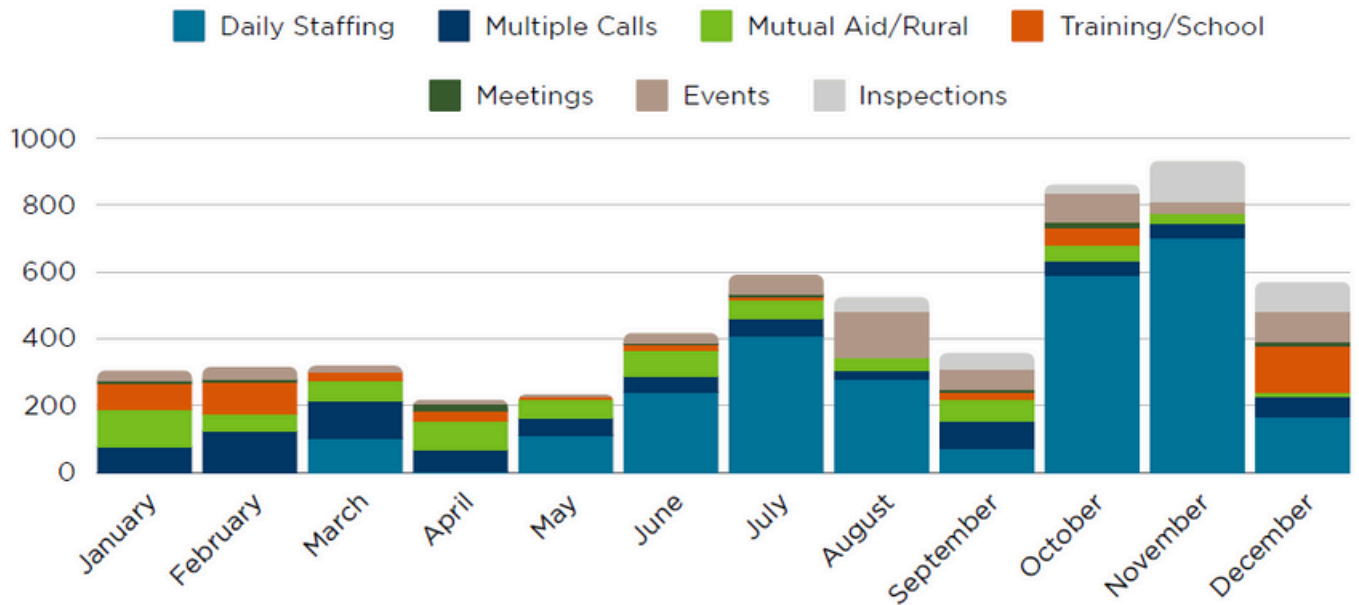
## Off-Duty Callback Occurrences 2024



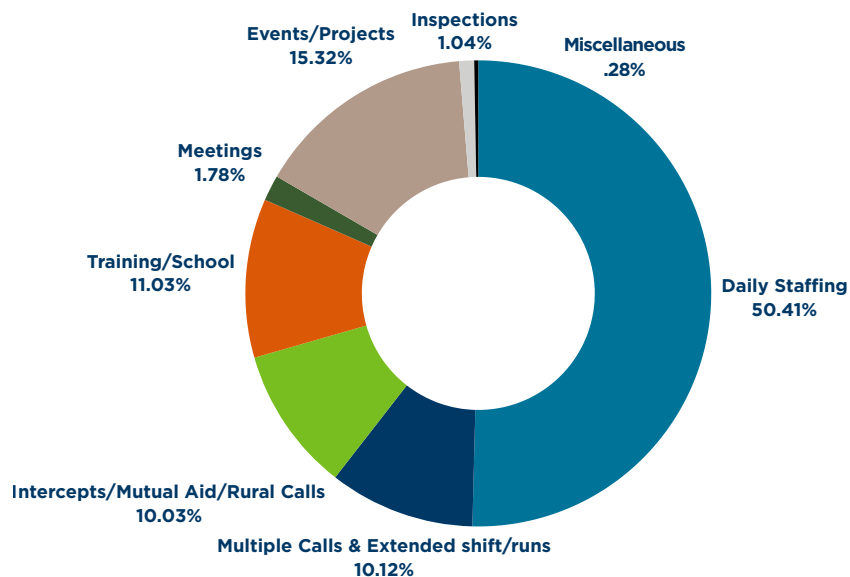
### 2025 Total Monthly Overtime Hours



### 2024 Total Monthly Overtime Hours



### Year to Date Overtime Percentage



## Training Highlights

Engine Placement

Vehicle Stabilization

Low Angle Systems

Ladder Bailouts

Window Hangs

EMS: Post Cardiac Arrest Care



## Incident Highlights

**1 Structure Fire**

Louisa Street, Watertown

**2 Mutual Aid Structure Fires**

Harriet St., Fort Atkinson & Fox Rd., Ixonia

**1 Brush/Grass Fire**

**6 line/wiring**

**9 False Alarms**

**11 Motor Vehicle Crashes**

**26 Lift Assists**

## Public Relation Highlights

Fire Drills

Student Ride-a-longs

Park Visits

Freeze Pop Station

Tour

Battle of the Badges



On 8/30/25 The WFD hosted a Freeze pop tour of the new station

The Fire Department hosted a Jefferson County training on Intercept Mapping



The Police Department played against the Fire Department in the Battle of the Badges baseball game at Riverside Park

