



LICENSING BOARD MEETING - MINUTES

WEDNESDAY, JUNE 12, 2024 AT 4:30 PM

WATERTOWN MUNICIPAL - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via Zoom. The following members were present: Mayor McFarland, Ald. Blanke, Erin Schroeder, and Cheri Martin. Absent was Ald. Smith. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro (virtual), and City Clerk Megan Dunneisen. Other members of the public were also present.

1. **CALL TO ORDER** Mayor McFarland called the meeting order at 4:30pm
2. **REVIEW AND APPROVE MINUTES** Martin made a motion to approve both Licensing Board minutes from May 15, 2024 subject to needed corrections being made, and Licensing Board minutes from May 29, 2024, seconded Schroeder and carried by unanimous voice vote.
3. **BUSINESS**
 - A. Schroeder made a motion to approve the application for a "Class B" Malt and Liquor License from Tequila Nights LLC DBA Tequila Nights (Michael Martin, Agent) located at 617 South 1st Street for licensing year July 1 2024 - June 30, 2025 (former M&M bar) conditioned and all inspections being passed, seconded by Martin and carried by unanimous voice vote.
 - B. Schroeder made a motion to approve the application for Temporary Class "B" Beer and Temporary "Class B" Wine license from American Legion Pitterle-Beaudoin Post 189 at Riverside Park for the July 4th Celebration event on Wednesday, July 3, and Thursday, July 4, 2024, seconded by Martin and carried by unanimous voice vote.
 - C. Ald. Blanke made a motion to approve the applications for Temporary "Class B" Wine Licenses for the 8th Annual Wine Walk event hosted by Watertown Area Chamber of Commerce on September 5, 2024, during the hours of 4:30 p.m. and 8:00 p.m. Locations include: Ava's A Posh Boutique, 209 E Main St; Bradow Jewelers, 217 E Main St; Brown's Shoe Fit Co, 212 E Main St; Central Block Kitchen & Design, 300 E Main St; Draeger's Floral, 618 E Main St; Fuelify, 114 N Water St; Oswald Konz Financial Group, 118 W Main St; Rock River Chimney & Fireplace, 216 S Third St; Thrivent Financial, 116 S Third St; and White Oak Builders, 14 E Main St., seconded by Schroeder and carried by unanimous voice vote.
 - D. Mayor McFarland made a motion to approve all renewals of the following COMPLETED license applications: "Class B" Combination Malt and Liquor Licenses, "Class A" Malt Licenses, "Class B" Malt Licenses, "Class C" Wine Licenses, "Class A" Combination Malt and Liquor Licenses listed on Exhibit A minus Run-Inn Erin's, Watertown Bowl North and Watertown Bowl 18, seconded by Martin and carried by unanimous voice vote. Mayor McFarland made a motion to approve the "Class B" Malt and Liquor license renewals from Watertown Bowl 18 and Watertown Bowl North, seconded by Martin and carried by voice vote with Ald. Blanke abstaining. Mayor McFarland made a motion to approve the "Class B" Malt and Liquor license renewal for Run-Inn Erin's, seconded by Martin and carried by voice vote with Schroeder abstaining.
 - E. Schroeder made a motion to approve the renewal of Secondhand Article / Jewelry Licenses listed on Exhibit B, seconded by Martin and carried by unanimous voice vote.
 - F. Mayor McFarland made a motion to approve the incomplete/not recieved renewals of the following: "Class B" Combination Malt and Liquor Licenses, "Class A" Malt Licenses, and "Class A" Combination Malt and Liquor Licenses listed on Exhibit C conditioned on all necessary requirements being submitted, seconded by Martin and carried by unanimous voice vote.

- G. Ald. Blanke made a motion to approve the Temporary Premises Amendment application by Erin Schroeder for Run-Inn Erin's 700 N Fourth St. for June 22, 2024 during the hours of 11:00 am - 7:00 pm with the proper fencing requirements, seconded by Martin and carried by voice vote with Schroeder abstaining.
- H. Schroeder made a motion to convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for "Class A" Combo Retail Liquor License and Cigarette, Tobacco, and Electronic Vaping Device Retail license: Ashraf R Mustafa, seconded by Ald. Blanke and carried by roll call vote: Yes; 4 (Schroeder, Martin, Blanke, McFarland), No;0.
- I. Schroeder made a motion to Reconvene to Open Session, seconded by Martin and carried by unanimous voice vote.
- J. Ald. Blanke made a motion to deny the application for a "Class A" Malt and Liquor License from Watertown Liquor Depot DBA Liquor Depot (Hydn Heisel, Agent) located at 1907 Market Way Ste C for licensing year July 1 2024 - June 30, 2025 due to a listed owner being ineligible per Cat. IV, V, and VI of the City of Watertown Licensing Guidelines, seconded by Schoeder and carried by unanimous voice vote.
- K. Determine date of the October Licensing Board meeting (October 7, 8 and 9 are budget meeting dates) – Moved to October 16, 2024 at 4:15pm.

4. **REPORTS**

- A. The Special Events List was presented.
- B. The Monthly Operator's List was presented.
- C. The Monthly Police Report was presented and discussed.

5. **ADJOURNMENT** Schroeder made a motion to adjourn the meeting at 5:26pm, seconded by Martin and carried by unanimous voice vote.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.