



LICENSING BOARD MEETING MINUTES

WEDNESDAY, APRIL 09, 2025 AT 4:15 PM

**WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM
2044 UPPER LEVEL**

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Ald. Smith, Ald. Blanke, Erin Schroeder and Cheri Martin. Absent was Mayor McFarland. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro and City Clerk Megan Dunneisen. Other members of the public were also present.

- 1. CALL TO ORDER** – Ald. Smith (acting Chair) called the meeting to order at 4:14 p.m.
- 2. REVIEW AND APPROVE MINUTES**
 - A. Martin made a motion to approve the Licensing Board minutes from March 12, 2025, seconded by Schroeder and carried by unanimous voice vote.
- 3. BUSINESS**
 - A. Schroeder made a motion to approve the application for a “Class B” Malt and Liquor License from Golden Spoon LLC DBA Golden Spoon Cafe (Argjent Jashari, Agent) located at 1300 Memorial Dr for licensing year July 1, 2024 – June 30, 2025 conditioned on complete and passed city inspections, seconded by Martin and carried by unanimous voice vote.
 - B. Schroeder made a motion to approve the application for a “Class B” Malt and Liquor License from 3RDSTP&G LLC dba 3rd Street Pub & Grill (Shaniyah Rhodes, Agent) located at 215 S Third Str for licensing year July 1, 2024 – June 30, 2025, conditioned on complete and passed city inspections, seconded by Martin and carried by unanimous voice vote.
 - C. Martin made a motion to approve the application for Temporary “Class B” License for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 26, 2025, during the hours of 1 p.m. and 4:30 p.m. for location 116 S. Street (Rock River Financial), seconded by Ald. Blanke and carried by unanimous voice vote.
 - D. Ald. Blanke made a motion to approve the application for Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series Event on June 21, 2025 sponsored by the Watertown Rotary Club during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street, seconded by Martin and carried by unanimous voice vote.
 - E. Ald. Blanke made a motion to approve the application for Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series event on Sept 6, 2025 sponsored by the Watertown Rotary Club during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street, seconded Martin and carried by unanimous voice vote.
 - F. Clerk Dunneisen gave an update on D&J "Class B" Transfer License – Discovery of new business entity operating at new location. The license is no longer considered a transfer license, and a new application would need to be applied for. Applicants are aware and have submitted a new application and requested a provisional license under the new business name. Transfer license will not be issued.
 - G. Chief Brower discussed the current timeline regarding citations and points assessed to establishment Tequila Nights. Due to the number of points that have been assessed, Chief Brower is recommending the Licensing Board consider suspension of the "Class B" Malt and Liquor License for Tequila Nights located at 617 S. 1st St, Watertown, WI 53094 (Agent Mike Martin). Owner Mike Martin and his representative were present at the meeting. City Attorney Chesebro discussed the course of action regarding the suspension process. Mike Martin and

his representative were provided with time to either contest the points or agree. After discussion Ald. Smith made a motion to approve a recommended 30-day suspension either served within the current licensing period or within three months after council approval (pending confirmation of what is allowed) served in increments of no less than 7 consecutive days, seconded by Ald. Blanke and carried by unanimous voice vote.

Martin left meeting at 5:43 p.m.

- H. Schroeder made a motion to convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Jessica M Reyes, seconded by Ald. Blanke and carried by roll call vote of: Yes;4 (Blanke, Schroeder, Martin, Smith), No;0.
- I. Schroeder made a motion to reconvene to open session, seconded by Ald. Blanke and carried by unanimous voice vote.
- J. Ald. Blanke made a motion to deny the application for an operator's license from Jessica M Reyes due to falsification on application, seconded by Schroeder and carried by unanimous voice vote.

4. REPORTS

- A. Special Events List was presented.
- B. Monthly Operator's List was presented.
- C. Monthly Police Report was presented.

5. ADJOURNMENT – Ald. Blanke made a motion to adjourn the meeting at 6:06 p.m., seconded by Schroeder and carried by unanimous voice vote.

Respectfully submitted,

Megan Dunneisen, City Clerk