

PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, JULY 25, 2023 AT 5:30 PM

Commission Members present Ald's. Bartz, Wetzel ,Smith  
Comm'r Thompson  
City Employees Present  
Public Works Director/City Engineer Jaynellen Holloway  
Engineering Project Manager Ritchie Piltz (Online)  
Street Department Operations Manager Stacy Winkelman (Online)

1. CALL TO ORDER

Chairman Wetzel called the meeting order at 5:33 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

NONE present

3. REVIEW AND APPROVE MINUTES Public Works Commission meeting minutes from July 11, 2023

Move to approve Ald Board

2nd Comm'r Thompson

Carried by unanimous voice vote

4. BUSINESS

As no constituents were present, agenda items D and E were moved to the beginning of the agenda to accommodate Winkelman.

D. Review and take action: Request for garbage and recycling service at W6874 Silver Creek Rd E. at a cost of \$19.08 per month

Move to approve Ald Smith

2nd Ald Bartz

Carried by unanimous voice vote

E. Review and take action: Approve 2023 equipment rates for DPW - Street/Solid Waste Division

Ald Smith asked what is the main factor in the increase in cost. SDOM Winkelman stated that fuel costs appear to be the driving factor.

Winkelman said she would be provide last year's rate sheet per Ald Board's request before the next Council meeting

This sharing of equipment is designed for disaster relief, FEMA requirements, etc.

DPWCEHolloway shared that these are statewide rates

Motion to approve Comm'r Thompson

2nd Ald Smith

Carried by unanimous voice vote

A. Review and take possible action: approve revised Watertown Functional Classification Street Map

The State of Wisconsin Department of Transportation (WisDOT) maintains functional classification maps for communities throughout the State showing which roads are classified as arterial streets, collector streets, and local streets. Typically, every decade these maps are updated. The Public Works Commission reviewed the draft updated functional classification map in February of 2022 and approved proposed map changes suggested by WisDOT and the City Engineering Division. Following the passage of a resolution by the Common Council further approving the functional classification map (included in the Public Works Packet dated July 25, 2023 and emailed to members on July 21, 2023. WisDOT forwarded the map to the Federal Highway Administration (FHWA) for final approval. FHWA suggested Gypsy Road in the Town of Watertown and West Street between E. Horseshoe Road and Gypsy Road be classified as local roads vs. collectors. After an extensive review of Watertown's functional classification map with WisDOT and FHWA, the City's Engineering Division is recommending the approval of the revision which reclassifies Gypsy Road as a local road but maintains collector roadway status of West Street between E. Horseshoe Road and Gypsy Road.

PWDCE Holloway answered that Gypsy Road could be reclassified as a truck route in the future per Comm'r Thompson question

Move to approve Comm'r Thompson revised highway functional classification map for the City of Watertown

It was asked if Gypsy Road is outside the city limits and JEH shared that is true but the road falls within the city's jurisdictional area

2nd Ald Board

Carried by unanimous voice vote

B. Review and take possible action: Sidewalk repair orders for 308 N Monroe St, 311 N Monroe St, 326 N Warren St, 400 N Warren St, 406 N Warren St, 408 N Warren St, 417 N Warren St, 420 N Warren St, and 503 N Warren St.

Move to approve Ald Bartz

2nd Ald Board

Carried by unanimous voice vote

C. Review and take possible action: Riverside Park Stone Walls Rehabilitation Project Change Order No. 1 for \$150,775.00 to K & K Masonry. The original scope of work to repair the public areas of stone walls and foot bridges minus the three end sections of stone walls either side of the Boughton Street entrance to the park was \$291,000 with the cost of insurance and bonds. One of the requirements to receive funding assistance from the Watertown Area Community Foundation was to restore the three end sections of stone walls either side of the Boughton Street entrance to the park. The city sought a quote from K & K Masonry to restore those six sections and he did submit a quote of \$22,175.00. Additionally, extra stones most likely will be needed to replace missing ones in the walls. City crews attempted to salvage some stones by removing an approximate 20' section of existing stone wall at the east most area of the Park. However, the stones retrieved were limestone and were whole, not split face. The stones needed in the repair work should be granite and split face. Engineering has sought a quote to have granite stones split in half. Engineering has located a free source of said stones. It is the inside face of a split stone that is placed outward facing in the stone wall repair as that is the face that sparkles and is showy. Depending on the cost to split stones, we would have the remaining approximately \$9K to work with.

Ald Smith asked how much work has been done

JEH stated that 0%, but all PPW is signed and delivered

Work will begin the week before Riverfest and continue after Riverfest with work to be completed from the maintenance shop to Labaree

Ald Smith also asked if property owners have been notified and JEH said "yes"

Move to approve Ald Board Change order No. 1 for \$150,775.00 to K & K Masonry and to spend up to \$6K to split stones to create a stockpile of spare stones for K & K Masonry to use in wall repair.

2nd Ald Smith

## 5. ADJOURNMENT

Motion to adjourn Ald Bartz

2nd Ald Smith

Carried by unanimous voice vote.

Meeting adjourned at 5:57 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.