



LICENSING BOARD MEETING MINUTES

TUESDAY, JUNE 06, 2023 AT 6:00 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Smith, Ald. Blanke, Cheri Martin, and Erin Schroeder. Staff present were: Police Chief Robert Kaminski, Assistant Police Chief Ben Olsen, City Attorney Steven T. Chesebro, Park and Rec Director Kristine Butteris, Town Square Programmer Stephanie Juhl, and City Clerk Megan Dunneisen.

1. CALL TO ORDER Mayor McFarland called the meeting to order at 6:00p.m.

2. REVIEW AND APPROVE MINUTES

- A. Schroeder made a motion to approve the Licensing Board meeting minutes from May 10, 2023, seconded by Ald. Smith and carried by unanimous voice vote.

3. BUSINESS

- A. Ald. Smith a motion to approve the application for Temporary Class "B" and Temporary "Class B" license for American Legion Pitterle-Beaudoin Post 189 at River Side Park for the 4th of July Celebration July 3, 2023 - July 4, 2023, seconded by Martin and carried by unanimous voice vote.
- B. Martin made a motion to approve the application for Temporary Class "B" Licenses for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for Morgan Ashley Lynn Photography, seconded by Ald. Blanke and carried by unanimous voice vote.
- C. Schroeder made a motion to approve the application for Temporary "Class B" license from Watertown Main Street Program for the Bentzin Family Town Square Concert on June 22, 2023 from 6:00pm-10:00pm, seconded by Martin and carried by unanimous voice vote.
- D. Schroeder made a motion to approve the Application for "Class B" Malt and Liquor, Rock River LLC DBA The River Tap (Frank Orcholski, Agent) 1022 N Fourth Street, seconded by Ald. Blanke and carried by unanimous voice vote.
- E. Martin made a motion to approve the Temporary Secondary Location for Kellermeister Beverages LLC d/b/a BrewFinity Brewing at the Bentzin Family Town Square Sound of Summer Concert Series event on June 24, 2023 and August 26, 2023, seconded by Ald. Smith. Discussion on when music would stop at event. Park and Rec Director Kristine Butteris and Town Square Programmer Stephanie Juhl responded with 10pm. Motion carried by unanimous voice vote.
- F. Ald. Smith made a motion to approve the renewals of the following (Exhibit A):
"Class B" Combination Malt and Liquor Licenses, "Class A" Malt Licenses, "Class B" Malt Licenses, "Class C" Wine Licenses, "Class A" Combination Malt and Liquor Licenses with conditional approval on establishments that have yet to turn in proper paperwork and pay publishing fees, seconded by Martin, and carried by voice vote with Schroeder abstaining.
- G. Ald. Smith made a motion to approve the renewals of Secondhand Article / Jewelry Licenses (Exhibit B), seconded by Ald. Blanke and carried by unanimous voice vote.
- H. Ald. Smith made a motion to Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person

licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Damien Chagoya, seconded by Schroeder and carried by roll call vote: Yes; 5 (Smith, Blanke, Martin, Schroeder, McFarland) No; 0.

- I. Ald. Blanke made a motion to Reconvene to open session, seconded by Schroeder and carried by unanimous voice vote.
 - J. Ald. Smith made a motion to deny the application for operator's license from Damien Chagoya due to Cat 1. Of the Watertown Licensing Guidelines, seconded by Schroeder and carried by unanimous voice vote.
 - K. Special Events from Clerk's Office was presented.
 - L. Outdoor Open Container Applications from Clerk's Office was presented.
 - M. Operator's List from Clerk's Office was presented.
 - N. Police Report from Police Department was presented.
4. **ADJOURNMENT** Schroeder made a motion to adjourn, seconded by Martin and carried by unanimous voice vote at 6:34 pm.

Respectfully Submitted,
Megan Dunneisen, City Clerk