

**Common Council Minutes  
Tuesday November 19, 2024**

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday November 19, 2024. This meeting was open for attendance in the council chambers as well as virtually.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board, Bartz, Blanke, Smith, Schmid (arrived at 7:05pm), Wetzal. Absent was Ald. Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Tanya Reynen, Police Chief David Brower, Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman, Public Works Director Andrew Beyer, Health Officer Carol Quest, and City Clerk Megan Dunneisen.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

**MINUTES OF PRECEDING MEETING**

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Monday November 4, 2024. There being none, minutes were accepted as presented.

**COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

**REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Senior Center Advisory Board minutes from October 15, 2024, Park, Recreation, and Forestry minutes from October 21, 2024, Plan Commission Minutes from October 28, 2024, Licensing Board minutes from September 11, 2024.

**COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland and Street Superintendent Stacy Winkelman gave recognition to Wayne Boyd Public works, solid waste division 25 years and Randy Krause Public works, street division 25 years. Mayor McFarland gave recognition to Ben miller Police department 10 years. Watertown Fire Department Monthly Report for September was presented, response times to be added in future.

**ACCOUNTS PAYABLE**

*(Complete listing of accounts payable is open for public inspection the Finance Department.)*

Accounts Payable - October 2024 were presented.

**MISCELLANEOUS BUSINESS**

Payroll Summary - October 16-29, 2024 and Cash and Investments - October 31, 2024 were presented.

**LICENSES:**

Ald. Smith made a motion to approve the application for a "Class A" Malt and Liquor License from Watertown Liquor Depot LLC DBA Liquor Depot (Hydn Heisel, Agent) located at 1907 Market Way Ste C conditioned on passed inspections from the Police and Fire Departments, seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Smith made a motion to approve the application for Temporary "Class B" Wine license from St. Jude Academy Inc at Watertown Moravian Church at 510 Cole St for the St. Jude Academy Benefit Event on Friday, December 6, 2024, from 6:00 pm to 9:00 pm, seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Smith made a motion to deny the application for operator's license from Jessica L Raatz due to Cat. I of the Licensing Guidelines, seconded by Ald. Blanke and carried by unanimous voice vote.

## **ORDINANCES**

Ord. 24-27 - Third Party Inspections (Sponsor: Ald. Davis From: Public Safety & Welfare, Second Reading). Ald. Davis moved for adoption of ordinance 24-27 on the second reading, seconded by Ald. Board and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-28 - Amend Chapter 550: Zoning Code, through the amendments of language to Sections §550-109B, §550-109D, §550-132, §550-56C; §550-32B(2), §550-33B(2), and §550-34B(2), and §550-120C (Sponsor: Mayor McFarland From: Plan Commission, Second Reading). Ald. Smith moved for adoption of ordinance 24-28 on the second reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-30 - Adopt Chapter 550 Official Zoning Map of the City of Watertown to Rezone 1911 Gateway Drive from a Mixed Zoning to MR-10, Multi-Family Residential (Sponsor: Mayor McFarland From: Plan Commission, First Reading). Ald. Wetzel moved for adoption of ordinance 24-30 on the first reading, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-31 - Adopt Chapter 550 Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission, First Reading). Ald. Blanke moved for adoption of ordinance 24-31 on the first reading, seconded by Ald. Board and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-32 - Adopt Amendments to the 2019 City of Watertown Comprehensive Plan (Sponsor: Mayor McFarland From: Plan Commission, First Reading). Ald. Blanke moved for adoption of ordinance 23-32 on the first reading, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

## **RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9675 - Resolution to approve 2025 Budget for Funds 01 & 04 (Sponsor: Mayor McFarland, From: Finance Committee). Ald. Lampe moved to adopt resolution 9675, seconded by Ald. Davis. Ald. Lampe inquired about the change to the Town Square account that was approved, Finance Director Mark Stevens responded that this change is included in the final budget. Ald. Smith spoke praise to all involved in the budget process and thanked them for their commendable efforts. Motion carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9676 - Resolution to approve 2025 Budget for all Funds other than Funds 01 & 04 (Sponsor: Mayor McFarland, From: Finance Committee). Ald. Davis moved to adopt resolution 9676, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9677 - Resolution to enter into contract for web-based reporting of fire alarms (Sponsor: Mayor McFarland, From: Finance Committee). Ald. Blanke moved to adopt resolution 9677, seconded by Ald. Board and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9678 - Application for Wisconsin Emergency Management – Pre-Disaster Flood Resilience Grant for Assessment of Brandt-Quirk Creek System (Sponsor: Mayor McFarland, From: Finance Committee). Ald. Lampe moved to adopt resolution 9678, seconded by Ald. Board and carried by unanimous voice vote.

Exh. 9679 - Approve Plat of Right of Way for Dewey Avenue – WisDOT Project ID 3997-01-79 (Sponsor: Mayor McFarland, From: Plan Commission). Ald. Bartz moved to adopt resolution 9679, seconded by Ald. Board. Ald. Bartz asked what the road width was being changed from,

Public Works Director Andrew Beyer informed that the right of way width was not changing but the roadway was increasing to help with traffic flow. Motion carried by roll call vote: Yes-8; No-0; Abstain-0.

**COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Christopher Koppes – 517 N Washington – spoke on behalf of the Library Board to thank the city for their support they have provided to the library.

**ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Blanke moved to adjourn, seconded by Ald. Davis, and carried by unanimous voice vote at 7:27 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*