

LICENSING BOARD

Thursday, November 10, 2022

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith, Cheri Martin, and Erin Schroder. Staff present were: Police Chief Robert Kaminski, Assistant Police Chief Ben Olson, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. **Call to order:** Mayor McFarland called the meeting to order at 4:15 p.m.
2. **Review and approve minutes:** Ald. Bartz moved to approve the minutes of October 12, 2022, and as presented, seconded by Martin, and carried by unanimous voice vote.
3. **Business:**
 - A. **Review and Approve:** Application for "Class B" Malt and Liquor License for Little Italy, LLC. located at 1002 W. Main Street, Watertown WI 53098 (Agent, Karla Cortes). Schroeder moved to approve the application with condition of licensing only the indoor premises due to zoning restrictions, seconded by Martin and carried by unanimous voice vote.
 - B. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Reconsider determination regarding Andres Contreras Lopez Operator's License application.
Motion by Schroeder, seconded by Ald. Bartz to proceed into closed session and was carried by roll call (all in favor).
 - C. **Reconvene to open session:** Motion by Ald. Smith, seconded by Schroeder to return to open session and was carried by roll call (all in favor).
 - D. **Review and take action:** Reconsider determination regarding Andres Contreras Lopez Operator's License application. Ald. Smith made a motion to deny the request for reconsideration of the operators license due to misrepresentation on application, seconded by Ald. Bartz and carried by unanimous voice vote.

- E. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application or operator license - Lindsay Ladwig.
Motion by Ald. Bartz, seconded by Ald. Smith to proceed into closed session and was carried by roll call (all in favor).
 - F. **Reconvene to open session:** Motion by Ald. Smith, seconded by Martin to proceed into open session and was carried by roll call (all in favor)
 - G. **Review and take Action:** application for Operator's License - Lindsey Ladwig. Ald. Smith made a motion to deny the operators license for Lindsey Ladwig due to Class I offenses, seconded by Martin and carried by unanimous voice vote.
 - H. **Review:** Special Events report from Clerk's office. A report was provided,
 - I. **Review:** Operator's List from Clerk's office. A report was provided and there were no questions.
 - J. **Review:** Police Report from Police Department. The chief provided a report.
4. **Adjournment:** Martin moved to adjourn the meeting, seconded by Ald. Smith, and carried by unanimous voice vote at 4:51 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.