



## LICENSING BOARD MEETING MINUTES

WEDNESDAY, MARCH 13, 2024 AT 4:30 PM

**WATERTOWN MUNICIPAL - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 0041**

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The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Blanke, Ald. Smith and Erin Schroeder. Absent was Cheri Martin. Staff present were: Police Chief David Brower and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** Mayor McFarland called the meeting to order at 4:31pm.
2. **REVIEW AND APPROVE MINUTES**
  - A. Ald. Blanke made a motion to approve the Licensing Board minutes from February 14, 2024, seconded by Ald. Smith, and carried by unanimous voice vote.
3. **BUSINESS**
  - A. Schroeder made a motion to approve the application for Temporary Class "B" license from Fiesta Cultural Org at Bentzin Family Town Square for the Dueling Pianos event on Saturday June 29, 2024 from 5pm - 9pm, seconded by Ald. Blanke and carried by unanimous voice vote.
  - B. Schroeder made a motion to Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Jessica L Raatz, seconded by Ald. Smith and carried by roll call vote of: Yes: 4 (Schoeder, Smith, Blanke, McFarland); No:0.
  - C. Schroeder made a motion to reconvene to open session, seconded by Ald. Blanke and carried by unanimous voice vote.
  - D. Ald. Smith made a motion to deny the application for operator's license from Jessica L Raatz due to Cat I of the C. Watertown Licensing Guidelines, seconded by Ald. Blanke and carried by vote of: Yes: 3 (Smith, Blanke, McFarland); No: 1 (Schroeder).
  - E. Schoeder made a motion to approve the update to the City's beverage operator application (regular and temporary) to include applicant providing information on any previous operator's license denials, seconded by Ald. Blanke, and carried by unanimous voice vote.
4. **REPORTS**
  - A. The Special Events List was presented with a verbal update to Pride in the Parks event date to July 27, 2024.
  - B. The Monthly Operator's List was presented.
  - C. The Monthly Police Report was presented.
5. **ADJOURNMENT** Ald. Blanke made a motion to adjourn at 5:06pm, seconded by Schoeder and carried by unanimous voice vote.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.