



**ETHICS COMMITTEE**  
**Meeting Minutes**  
**Municipal Building Council Chambers**  
**106 Jones Street**  
**Watertown, WI 53094**  
**Friday, July 19, 2024 at 1:00 PM**

**Members Present:** Brenda Kujawski, Mike Nienow and Renee Westphall

**Others Present:** City Attorney Steven T. Chesebro

**1. CALL TO ORDER**

Meeting called to order.

**2. PUBLIC COMMENT**

None.

**3. NEW BUSINESS**

**A. Review and take action: approve uniform donation to Police Department/Fire Department for the Battle of the Badges softball game**

Renee Westphall made a motion to approve the uniform donation to Police Department/Fire Department for the Battle of the Badges softball game, seconded by Brenda Kujawski. Unanimously passed.

**B. Convene into closed session per Wis. Stat. Sec. 19.85(1)(h) for consideration of requests for confidential written advice from any county or municipal ethics board under s. 19.59(5) (a direct or indirect reporting relationship between family members)**

Brenda Kujawski made a motion to convene into closed session, seconded by Renee Westphall. Unanimously passed.

**C. Reconvene into open session**

Renee Westphall made a motion to reconvene into open session, seconded by Brenda Westphall. Unanimously passed.

**D. Review and take action: opinion as to a direct or indirect reporting relationship between family members**

Mike Nienow made a motion to approve what has been presented and maintain related employees, seconded by Brenda Kujawski. Unanimously passed.

**4. ADJOURNMENT**

Brenda Kujawski made a motion to adjourn, seconded by Renee Westphall. Unanimously passed. Meeting adjourned.

Respectfully submitted,

Steven T. Chesebro  
City Attorney

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.