



## **FINANCE/TRANSIT COMMITTEE MEETING MINUTES**

**MONDAY, DECEMBER 12, 2022 AT 5:30 PM**

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

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**By Phone or GoToMeeting:** Members of the media and the public may attend by calling:

+1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period.

### **1. CALL TO ORDER**

### **2. REVIEW AND APPROVE MINUTES**

- A. Minutes of November 21, 2022
- B. Minutes of December 6, 2022

### **3. BUSINESS**

- A. Discuss: fare changes for taxi service
- B. Review and take action: setting a public hearing date regarding transit fare changes (if needed)
- C. Adjourn Transit Commission portion of the meeting
- D. Review and take possible action: create the position of Programming Event Coordinator with the Parks, Recreation, and Forestry Department as a Grade K position
- E. Review and take action: payroll resolution for 2023
- F. Review and take action: EMS Billing Write Offs
- G. Review and take action: Environmental Health Fee Schedule
- H. Review and take action: Ordinance to Amend Chapter 428 Article IV Annual Riverfest Celebration of the City of Watertown General Ordinances
- I. Review and take action: Approve the Resolution to Allocate Fund 12 (Riverfest Funds) to Organization Name
- J. Review and update: Wastewater Capital Improvement Plan 2022, provide awareness of aeration system upgrade project expense balance carry over into 2023
- K. Review and update: Water Capital Improvement expense 2022, provide awareness of an emergency purchase for a new HVAC furnace at the West Drinking Water Treatment Plant expense carry over into 2023
- L. Review and take action: hire Aaron Giles to fill the open vacancy with the wastewater team as the Maintenance & Facilities Foreman at Grade M, Step 1 [\$32.75/hr.], and permission to offer to alternative candidate if necessary
- M. Review and take possible action: purchase street sweeper from RNOW of West Allis, WI for \$282,774.50
- N. Review and take possible action: Approve hiring Stacy Winkelman for the Operations Manager at Grade R, Step 1
- O. Review and take possible action: Approve hiring Matt Willmann for the Assistant Operations Manager at Grade M, Step 1
- P. Review and take possible action: Approve hiring Tom Nickels and Jason Heller for the Two Working Foremen Positions Each at Grade J

- Q. Review and take possible action: Approve hiring Chris Newberry for the Public Works Project Manager at Grade M
- R. Review and take action: Sale of PIN 291-0815-0624-004
- S. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Indoor Pool Agreement.)
- T. Reconvene to open session

#### **4. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@CityofWatertown.org](mailto:mdunneisen@CityofWatertown.org), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*