

## **Common Council Minutes**

### **July 19, 2022**

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, July 19, 2022. This meeting was open for attendance in the council chambers as well as virtually.

#### **ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Lampe, Ruetten, Bartz (virtually), Licht, Smith, Schmid, Wetzel and Romlein. Absent was Ald. Davis. City staff present were City Attorney Steven T. Chesebro, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Fire Chief Travis Teesh, Deputy Fire Chief Rutenberg, City Engineer Jaynellen Holloway, City Clerk Megan Dunneisen and virtually attending Engineer Jaynellen Holloway.

#### **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

#### **MINUTES OF PRECEDING MEETING**

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, July 5, 2022. There being none, minutes were accepted as presented.

#### **COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Donna Mueller of 621 Brookstone Way, Tami Cederberg of N8579 Hilltop Rd, Tiffany Schulz of 1405 Oconomowoc Ave, and Bentley Ouweneel of 317 S. Eighth St. all spoke on the upcoming special event Pride in the Park.

#### **COMMITTEE REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Housing Board minutes from May 19, 2022, Park and Rec Commission minutes from June 6, 2022, Licensing Board minutes from June 7, 2022, Tourism minutes from June 9, 2022, Police and Fire minutes from June 13, 2022, Senior Center Advisory Board minutes from June 15, 2022, Plan Commission minutes from June 27, 2022, Finance Committee minutes from June 27, 2022, Site Plan Review minutes July 11, 2022, Public Works Commission minutes from July 12, 2022.

#### **COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland and Library Director Peg Checkai gave recognition to Lynne Uttech for twenty years of service and Caroline Gunderson for ten years of service to the Watertown Library.

Fire Department Monthly Report was discussed.

Attorney Chesebro gave an overview of Special Event Procedures and 1st Amendment Restrictions on Government.

Town Square Update that was discussed.

#### **NEW BUSINESS**

Ald. Lampe moved to approve Sarah Oudenhoven- serving first full three-year term ending July 2025 and Jarred Burke- replacing Cassandra Shrug as representative for Watertown School District to the Library Board, seconded by Ald. Smith and carried by unanimous voice vote.

Ald. Romlein moved to approve the appointments of the Election Inspectors for the term ending December 2023, seconded by Ald. Wetzel and carried by unanimous voice vote.

#### **ACCOUNTS PAYABLE**

*(Complete listing of accounts payable is open for public inspection the Finance Department.)*

Certified accounts were presented. Ald. Romlein moved to pay all certified accounts, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

## **REPORTS & MISCELLANEOUS BUSINESS**

Reserve Balances - Period ending June 30, 2022

Cash & Investments – June 30, 2022

Credit Card Purchases over \$10,000 – June 2022

## **LICENSES:**

Ald. Ruetten moved to approve the applications for Temporary "Class B" licenses from Watertown Area Chamber of Commerce for the 6th Annual Downtown Watertown Wine Walk located at 108 S. Sixth Street, 415 E. Main Street, 409 E. Main Street, 217 E. Main Street, 209 E. Main Street, 115 E. Main Street, 118 W. Main Street, 116 W. Main Street, 212 E. Main Street, 300 E. Main Street, and 618 E. Main Street on September 8, 2022 from 4:30pm - 8pm, seconded by Ald. Lampe and carried by unanimous voice vote.

Ald. Lampe moved to approve the application for Temporary Class "B" license from Bartelme-Schwefel Detachment # 349 for the Marine Corps League Annual Picnic located at 907 Boomer Street on Aug 27, 2022 from 12pm-7pm, seconded by Ald. Ruetten and carried by unanimous voice vote.

Ald. Ruetten moved to approve the application for Class "B" beer license and "Class C" wine license for Francesca's LLC. (DBA Rosati's) located at 1907 Market Way Suite E & F (Joseph Scheiber, Agent), seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Lampe moved to approve the application for Class "B" beer license and "Class C" wine license from Berres Brothers Café LLC located at 202 Air Park Drive (Peter Berres, Agent), seconded by Ald. Ruetten, and carried by unanimous voice vote.

## **RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9407 - Resolution to remove position of Executive Secretary (Finance) and reclassify as Administrative Assistant in Payroll Resolution (Sponsor: Mayor McFarland from: Finance Committee). Ald. Licht moved to approve resolution 9407, seconded by Ald. Ruetten and carried by unanimous voice vote.

Exh. 9408 - Resolution to add position of Deputy Treasurer/Clerk to Payroll Resolution (Sponsor: Mayor McFarland from: Finance Committee). Ald. Ruetten moved to approve resolution 9408, seconded by Ald. Lampe. Confirmation from Finance Director Mark Stevens on still waiting for report back from Consultants Carlson and Dettmann. Ald. Romlein moved to table resolution 9408, seconded by Ald. Schmid and carried by unanimous voice vote.

Exh. 9409 - Resolution to amend budget to increase Occupy Street/Sidewalk Permit [01-43-51-49] by \$10,000 and increase Engineering Review Fees [01-54-10-44] by \$10,000 for utility accommodation permit review (Sponsor: Mayor McFarland from: Finance Committee). Ald. Ruetten moved to approve resolution 9409, seconded by Ald. Bartz and carried by a roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9410 - Resolution for proposed land donation of two parcels of land between West Haven Drive and Boomer Street (Sponsor: Mayor McFarland from: Finance Committee). Ald. Wetzel moved to approve resolution 9410, seconded by Ald. Romlein and carried by a roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9411 - Resolution to approve complete and final report on E. Water Street Curb and Gutter (Sponsor: Ald. Wetzel from: Public Works Commission). Ald. Wetzel moved to approve resolution 9411, seconded by Ald. Licht and carried by a roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9412 - Resolution to approve Complete and Final Report E Main St Sidewalk (Sponsor: Ald. Wetzel from: Public Works Commission). Ald. Romlein moved to approve resolution 9412, seconded by Ald. Wetzel. Ald. Licht asked what the conclusion was on the assessment to Oak Hill Cemetery, Ald. Ruetten answered that due to the circumstances and the cemetery being partially funded by the city and the cost it would be if the city would have to fully take over the

operations of running the cemetery, the Public Works Commission took out the assessment to Oak Hill. Motion was carried by a roll call vote: Yes-7; No-0; Abstain-1 (Schmid).

Exh. 9413 - Resolution approving the assignment and assumption of Substitute Development Agreement and Consent and Acknowledgement of City between Watertown Square LLC and Exchangeright Essential Income Strategy Properties LLC and City of Watertown (Sponsor: Mayor McFarland). No action was taken.

#### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Tiffany Schulz of 1405 Oconomowoc Ave, Linda Kauffeld of W8370 Long Rd, Bentley Ouweeneel of 317 S. Eighth St. all spoke on the upcoming special event Pride in the Park.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Lampe moved to adjourn, seconded by Ald. Licht and carried by unanimous voice vote at 8:03 p.m.

Megan Dunneisen, City Clerk

*Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*