

LICENSING BOARD

Wednesday, September 14, 2022

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith and Erin Schroder. Virtually attending was: Cheri Martin. Staff present were: Police Chief Robert Kaminski, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. **Call to order.** Mayor McFarland called the meeting to order at 4:15 p.m.
2. **Review and approve minutes.** Ald. Smith moved to approve the minutes of August 10, 2022, as presented, seconded by Ald. Bartz and carried by unanimous voice vote.
3. **Business**
 - A. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board of commission or the investigation of charges against such a person or considering the grant or denial of tenure for a university faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses:
Application for operator license: Andres Contreras Lopez and Miquel Guadalajara Jr.
Motion by Schroeder, seconded by Ald. Smith to go into close session and carried by roll call (all in favor).
Motion by Ald. Smith, seconded by Ald. Bartz to return to open session and carried by roll call (all in favor).
 - B. **Reconvene to open session**
 - C. **Review and take action:** application for operator's licenses from Andres Contreras Lopez and Miquel Guadalajara Jr. Ald. Smith moved to deny the applications per the City of Watertown's Licensing Guidelines, seconded by Martin and carried by unanimous voice vote.
 - D. **Review:** Special Events report from Clerk's office. A report was provided and there were no questions.
 - E. **Review:** Operator's List from Clerk's office. A report was provided and there were no questions.
 - F. **Review:** Police Report from Police Department. The chief provided a report.
4. **Adjournment.** Erin Schroeder moved to adjourn the meeting, seconded by Ald. Bartz, and carried by unanimous voice vote at 4:45 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.