

**Watertown Senior Center
Advisory Board Minutes
April 15, 2025**

1. Call to Order

The Senior Center Advisory Board met in person on April 15, 2025, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Betty Jimenez, Cathie Wallen, Kathleen Gillingham, Dawn Justman, Peggy Brown, Mara O'Brien. Not present: Jammie Belstner.

2. Review and Approve the February Minutes

Peggy Brown motioned to approve the February 18, 2025 minutes as written. Dawn Justman seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Mara O'Brien motioned to approve the February financial report as written. Dawn Justman seconded. Motion carried.

4. Citizens to be Heard

There were none.

5. Business

A. Review and take action: cable subscription

The Senior Center currently holds a Charter Spectrum cable subscription, totaling roughly \$2,300 per year, with the city's budget cost-sharing roughly \$500 of that total. Previous advisory board discussions have concluded that the subscription is rarely utilized and should consider cancelling. Another type of over-the-air or streaming service may be considered. Cathie Wallen motioned to approve discontinuation of the cable subscription. Betty Jimenez seconded. Motion carried.

B. Review and take action: membership donation allocation

The Riverview – Platinum Communities provided a sponsorship of \$500 towards Senior Center memberships. The goal for this sponsorship request was to provide membership scholarships in order to attract and engage new members. Peggy Brown motioned to approve the membership donation be utilized: half towards membership scholarships and half towards membership certificates for new residents. Betty Jimenez seconded. Motion carried.

6. Chairperson's Committee Report

Board election results were discussed and will be selected and voted on at the June meeting.

a. Update Fundraising Committee on Current Efforts

The popcorn machine has been fundraised and a new effort may be selected for the 50/50 and other raffles. The new dartball board and items are being purchased. The patio furniture is being ordered; only \$800 is left to be fundraised. It was suggested the group participates in the Piggly Wiggly round up effort. The annual rummage sale was discussed and will be voted on at the June meeting regarding continuation of this fundraiser.

b. Update Membership Committee on Current Memberships and Renewals

Regular meet and greets will be scheduled for next year as the last was a great success. We will work to revamp the newsletter and add bios for board members each month, pictures of programs, etc. to advertise for new members. A tabling opportunity is available with the farmer's market once a month; a schedule for volunteers will be created. Quarterly birthday parties will begin in May; The Marquardt will be sponsoring for 2025.

c. Update Community Services Committee on Projects/Efforts

A city-wide park clean-up is happening Friday, April 25 in celebration of Earth Day and Arbor Day; all may participate. There is a Parks and Opens Spaces Plan open house tomorrow evening to provide input. The 3rd annual Senior Care Fair will be held on May 14. Cathie, Betty, and Kathleen have agreed to volunteer and host our table. A volunteer list will be created in order to contact folks when needed for events, fundraisers, etc.

d. Update Program Committee on Program Attendance & New Programs

A new class with the ADRC of Jefferson County will be held in August – Stepping On. There is potential for online classes through Senior Planet. Pictures were taken of recent events and we will work to include in future newsletters.

7. Director's Report

a. Updates

The Spring Fling Volunteer Program and Annual Members Meeting will be held on April 23, with Pizza Ranch catering. We are considering a patio grand opening party to be held in the summer for the community.

The front door of the building is currently fixed, though we are gathering quotes for replacement in the future. The generator has been installed and will be tested soon.

8. Adjournment

Next meeting is scheduled for Tuesday, June 17, 2025 at 9:00 am. Mara O'Brien motioned to adjourn. Cathie Wallen seconded. Motion carried.