

**PARKS, RECREATION & FORESTRY COMMISSION  
SPECIAL**

**MINUTES**

Monday, June 2, 2025

**1. Call to order**

The Watertown Parks, Recreation & Forestry Commission met in person on June 2, 2025 for a special meeting. The meeting was called to order by Ald. Jonathan Lampe. Members present: Ald. Jonathan Lampe, Julie Chapman, Emily Lessner, Brad Clark, Jennifer Clayton (joining late). Not present was: Kyle Krueger, Kerry Kneser. Also present: Kristine Butteris and Andrea Draeger

**2. Citizens to be heard**

There were none.

**3. Business**

**A. Review and discuss: parks and open spaces plan**

Jody Rader from HKGI presented the Watertown Parks and Open Spaces draft plan. A link to the draft plan will be sent out to commissioners after the meeting. The draft plan will be officially voted on at the June 16 meeting. The presentation highlighted the project timeline, information gathering methods, needs analysis, results, and the draft plan, which included goals and objectives, recommendations, projects, and implementation plan.

**B. Review and take possible action: tennis courts**

Kristine Butteris reviewed an update on the tennis court damage due to wind. After several months of conversations between the city and insurance adjuster, the insurance company decided they will only pay for one court. Since all five courts are damaged and the system that is in place needs to be laid as one continuous membrane, the department will need to move to an RFP process. The approximate cost for the additional four courts will be \$158,000, with a remainder of about \$63,000 currently unaccounted for within available budgets. Brad Clark motioned to approve moving forward with the RFP process to replace five courts. Emily Lessner seconded. Motion carried.

**4. Adjournment – Next meeting date June 16, 2025**

Brad Clark motioned to adjourn the meeting. Emily Lessner seconded. Motion carried.