

PUBLIC WORKS COMMISSION
Wednesday, August 10, 2022

Commission members present: Alders Bartz, Romlein, Ruetten, Wetzel

City employees present:

Public Works Director/City Engineer Jaynllen Holloway

Assistant City Engineer Andrew

Waste Water Treatment Manager Peter Hartz

1. Chairman Wetzel called the meeting to order at 5:31 p.m.

2. Comments and suggestions from citizens present

None present

3. Review and approve minutes from July 26, 2022

Motion to approve Ald. Romlein

2nd Ald. Bartz

Carried by unanimous voice vote

4. A. Review and take possible action: Change Order No. 1/Final with Thunder Road for \$1,080.00.

The City's 2022 crack sealing contractor, Thunder Road, has completed all 2022 scheduled work. Change Order No. 1 increases the contract price by \$1,080.00 to a final contract price of \$38,352.75 to reflect final quantities completed by Thunder Road. There is adequate funding available in the Seal Coat Reserve account for said change order.

Motion to approve Ald. Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

4. B. Update, no action needed: Sidewalk Concern/Repair at 919 Harvey Avenue.

The Engineering Department received a complaint regarding sidewalk condition at 919 Harvey Avenue. Engineering investigated and found defective sections of sidewalk within the public right-of-way. A letter has been prepared for the owner(s), however, due more needed repairs after a recent (this week) inspection it has been determined that the best path forward is to push this notice/repair to 2023 in order to find better repair options.

Motion to approve Ald. Bartz

2nd Ald. Romlein

Carried by unanimous voice vote

4. C. Review and take possible action: Change Order No. 3 with Wolf Paving for \$71,376.80 for Milling & Shaping Air Park Drive

Air Park Drive between Berres Bros. eastern parking lot and S. Twelfth Street is scheduled to be resurfaced in 2022. The original scope of work included having City crews remove the existing asphalt pavement and shaping the roadway. The Engineering Division sought a quote from Wolf Paving to mill the existing asphalt pavement and shape the roadway to grade in lieu of City crews performing the work. City crew time and equipment rate to perform pavement removal with available staff and equipment is comparable to the cost for Wolf Paving to mill and grade the roadway. Whereas the cost to complete the work is comparable, Wolf Paving can mill all pavement in a matter of days vs. weeks using City crews. Due to the high traffic counts on Air Park Drive, minimizing project duration will minimize inconvenience to businesses, residents, and the traveling public looking to use this portion of Air Park Drive. In addition, Wolf completing said work allows City crews to focus on other 2022 work areas and stay on schedule. The 2022 Annual Street reserve account budget was reviewed prior to bringing this change order forward. There is adequate funding in said account to add Air Park Drive milling and shaping to Wolf Paving's 2022 contract..

In answer to a question from Ald. Bartz, PWD/CE Holloway stated that the project is to begin near the end of August.

Motion to approve Ald. Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

4. D. Review and take action – Water Department, approve engineering design work with Robert E. Lee and Associates, Inc. for \$14,900

The water department solicited engineering design work from two engineering companies for West Main Street utility extensions to serve future development west of Welsh Road (to end just east of the roundabout) sign work is needed this year to complete the watermain, valve, service, and hydrant replacements early next year to stay ahead on pace with future planned projects and potential development. Staff recommends approving RE Lee's quote to complete the engineering design work as noted above as they provided the low quote at \$14,900 vs. Ruekert – Mielke at \$27,240.

WWTM Hartz stated that parts need to be ordered ASAP as some are 30 weeks out. Ald. Ruetten received an affirmative answer when he asked if there is enough available indoor storage for all the parts.

Motion to approve Ald. Ruetten

2nd Ald. Romlein

Carried by unanimous voice vote

4. E. Review and take action - Water Department, approve Financial Assistance Agreement with Wisconsin Department of Natural Resources for the 2022 Private Lead Service Line Project funding

This Financial Assistance Agreement is the last component to the 2022 Private Lead Service Line Project and a required resolution is needed from City Council to begin the disbursement of funds to pay our contractor. This FAA from WDNR does not get released until after the contracts are signed by both parties, which has now been completed.

WWTM Hartz has aggressively asked for more services to be replaced compared to last year. There are 1,500 private side service lines and 500 public side service lines to uninstall and replace in the City.

Ald. Ruetten asked for a time to commence this year's program and WWTM Hartz stated that next week would be ideal.

Motion to approve Ald. Romlein

2nd Ald. Bartz

Carried by unanimous voice vote

4. F. Review and take action - Water Department, approve extending technical services agreement with Strand Associates, Inc. to continue our "on-Demand" task order support for our drinking water projects in progress.

The Water Department has partnered with Strand Associates for both our private lead service replacement projects in addition to working with them on our corrosion control treatment optimization requirements since 2020 by utilizing specific task orders for projects as they arise. Currently we are required to continue working on our lead abatement program and are actively engaged with our corrosion control pilot project to minimize lead in the drinking water. We wish to continue our partnership as needed and recommend an extension of the technical services provided with Strand Associates. Cost is not something set as we use them "on-demand" with specific task orders.

Motion to approve Ald. Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

4. G. Review and update – Wastewater Department, water quality trade approved and incorporated into our permit to discharge or the Wisconsin Pollution Discharge Elimination System permit (WPDES) to be publicly noticed.

The wastewater team recently finished all the required improvements as planned and set in motion back in September of 2015. A recap of accomplishments includes many years of piloting chemical treatment options, working in the collection system on pollutant reduction measures, purchasing property adjacent to the wastewater treatment facility, working with Ducks Unlimited, Wisconsin DNR, Jefferson County Land & Water Department, The US-Fish and Wildlife, and Applied Technologies to restore former wetlands and tall grass prairie practices for pollutant trading – AKA the Water Quality Trade project or WQT.

5. Adjournment

Motion to adjourn Ald. Romlein

2nd Ald. Bartz

Carried by unanimous voice vote

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.