

## Police and Fire Commission

Regular Meeting Minutes

February 12, 2024 4:00 PM

Present: Jim Schildbach, Cassandra Wagner, Brad Kuenzi, Kelly Kwapil, Nikki Salas

Also Present: : Acting Fire Chief Tony Rauterberg,

Police Chief David Brower, Assistant Police Chief Ben Olsen, City Attorney Chesebro, Lisa Schwartz, Mayor McFarland

Meeting was called to order at 4:00 PM

The Minutes of the meeting on January 8 were reviewed. **Ms Wagner moved to approve the minutes of the meetings as printed, second by Ms Salas, motion carried all aye**

Police

Chief Brower gave updates on specialty positions and appointments.

The department is searching for a dispatcher, the hiring process has been started.

Chief discussed the possible promotion/ position creation based on the approval of the Finance Committee

**Ms Wagner moved to approve the promotion of Sergeant Caucutt to a Captain as requested by Chief Brower . second by Mr Schieldbach, motion carried**

**Mr Schieldbach moved to approve the promotion of J. Lingle to Sergeant as Chief Brower requested. second by Mr Kuenzi, motion carried**

Monthly activities were printed and passed out. The Commission had no questions at this time.

.At 4:15 **Ms Wagner made a motion to move to closed session to discuss personal matters. This was 2<sup>nd</sup> by Mr Schieldbach (19.85)1 (c) motion carried. carried on roll call vote, all aye.**

**Back in open at 5:05**

Fire

Deputy Fire Chief Rauterberg Gave the monthly review with run calls and training statistics.

The Planning for the new station continues to be on track

Probationary employees continue to be on track.

At 5:15 **Ms Wagner made a motion to move to closed session to discuss personal matters. This was 2<sup>nd</sup> by Ms Salas (19.85)1 (c) motion carried. carried on roll call vote, all aye.**

**Back to open at 5:35**

The wording for Fire fighter job description needs to be updated to remove living restrictions. This was a point that came up in the last contract negotiations. Acting Chief Rauterberg will have the changes made.

**Ms Wagner moved to approve the changes to the Hiring policy as discussed. second by Mr Schieldbach, motion carried**

The Department is restarting a hiring process for Fire Fighter , EMT and also starting the process of creating a Lieutenant eligibility list.

At 5:50 **Ms Wagner made a motion to move to closed session to discuss personal matters. This was 2<sup>nd</sup> by Ms Salas (19.85)1 (c) motion carried. carried on roll call vote, all aye.**

**Back to open at 7:05**

**Mr Schieldbach moved to make a conditional offer to Candidate 2 based on a psychological evaluation. second by Ms Wagner, motion carried**

**Motion to adjourn was made at 7:10 by Ms Salas, second by Mr Schildbach, motion carried.**

Next Regular meeting is scheduled for March 11, 2024

NOTE: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,  
Kelly Kwapil, Secretary

