

## **Bentzin Family Town Square COMMISSION**

### **MINUTES**

Wednesday, January 3, 2024

#### **1. Call to order**

The Bentzin Family Town Square Commission in person on November 1, 2023. The meeting was called to order by Konz. Members present were: Lampe, Zimmerman, Konz, Hertel, Kauffmann, Bartz. Not present: Keepman.  
Also present were: Butteris, Juhl.

#### **2. Review and approval of minutes:**

Lampe made motion to approve. Zimmerman seconded. All approved.

#### **3. Review and approval of financial reports**

Konz had questions on budget money coming in for tracking purposes. Juhl mentioned financials will be reported quarterly beginning March meeting. Zimmerman made motion to approve financial report. Kauffmann seconded. So moved.

#### **4. Citizens to be heard**

No one present

#### **5. Business**

##### **a. Review & Discuss: survey & Feedback**

It was decided to go ahead with the meeting with local taverns and restaurants to get feedback for level of involvement and to go over Health Department protocols when this happens. Request to do as soon as possible on a Monday night per Lampe. Communication for this: chamber and main street to provide emails and rest done through social and press release. A second meeting will be set up with the merchants to also get their feedback on level of involvement at the square. This to happen on a Tuesday evening.

Feedback from commission survey in regards to planning for the square was full of information and Steph will review to keep in line with requests.

##### **b. Review and Take Action: New mission statement for the Bentzin Family Town Square**

Zimmerman recommended to add the wording to include a business component to the statement. "Economic Vitality". Lampe suggested adding wording "Catalyst for downtown". Lampe made a motion. Hertel seconded. All approved.

##### **c. Review and Discuss: Food and Beverage Fees – Recommended fee for Fermented Malt Beverage vendors per event: \$250 for Non-profits; \$350 for everyone else. This will go in the fee structure. Lampe motioned, Bartz seconded. Motion carried.**

##### **d. Review and Discuss: New Proposed Ordinance 428-10**

##### **e. Review and Discuss: Remembering Our Fallen Program:** It was decided "no" at this time due to cost, bridge construction and the thought that this was just done in 2019 locally. Maybe look into next year and have other Vet groups possibly help with fundraising to bring it here. Check out price of Veterans Wall.



**6. Event Coordinator's Report:**

\*Review and discuss report.

**7. Adjournment – Next meeting date February 7, 2024**

Hertel motioned, Lampe seconded. All approved.