



## FINANCE COMMITTEE MEETING MINUTES

MONDAY, SEPTEMBER 05, 2023, AT 6:30 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

---

Members present: Mayor McFarland, Alderpersons Bartz, Davis, and Lampe

Others present: Finance Director Stevens, City Attorney Chesebro, Fire Chief Travis Teesch, Anthony Rauterberg, fire fighters, Nick Patterson (TWall)

1. **Call to order.** Mayor McFarland called the meeting to order at 6:30 p.m.
2. Chief Teesch reviewed the closed bid process that took place to **secure Construction Management at Risk Services for the fire station project**. Five proposals were submitted, and the review committee considered two as qualified. Maas Brothers and Miron were invited to in-person interviews with the panel. The committee unanimously determined that Maas Brothers Construction (Watertown) is the best choice for this project. The offer was a 2.5% construction management fee. The total for pre-construction services, construction management fee, insurance, performance bond, general conditions costs, and general requirement costs is \$966,770. Ald. Davis, supported by Ald. Lampe, approved that a contract be crafted to hire Maas Brothers Construction as recommended by Chief Teesch. Unanimous voice vote.
3. Ald. Bartz moved, seconded by Ald. Lampe, to **convene into closed session** per Wis. § 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Main Street Watertown, LLC n/k/a Riverhouse on the Rock, LLC request for extension to Development Agreement). The committee approved via roll call vote.
4. The committee reconvened into open session.
5. Adjournment. Ald. Lampe moved to adjourn, seconded by Ald. Davis, at 6:56 pm and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.