

## FINANCE COMMITTEE

5:30 pm, June 16, 2022

The Finance Committee met on the above date and time. The following members were present: Alderpersons Davis, Bartz, Lampe, Ruetten and Bartz. Also present: Mayor McFarland, Finance Director Mark Stevens, Alex Allon, Asst. Fire Chief Anthony Rauterberg, Fire Chief Travis Teesch, Jaynellen Holloway, Stacy Winkelman, Police Chief Kaminski, Ken Berg and City Attorney Steven Chesebro (via video).

NOTE: Items below are listed in order of the agenda but may not be the order by which they were taken up at the Finance meeting.

1. **Call to order:** Alderperson Ruetten called the meeting to order at 5:32 p.m.
2. **Review and approve:** Minutes from May 17, 2022 and May 23, 2022. Ald. Ruetten moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
3. **Review and take action:** credit card purchases over \$10K for May 2022. Ald. Lampe moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
4. **Review and take action:** EMS billing write off's. Ald. Ruetten moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
5. Provide bridge project update
6. **Review and take action:** hire Nauri Luna as a part-time Legal Assistant at Grade F, Step 1, (\$19.26/hr.). Ald. Lampe moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
7. **Review and take action:** hire Jesse Bell as a part-time Fire Inspector at Grade H, Step 1, (\$23.12/hr.). Ald. Davis moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
8. **Review and take action:** 2022 payroll compression recommendations. Ald. Ruetten moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
9. **Review and take action:** proposed adjustment to the City of Watertown Employee Handbook for compression. Ald. Ruetten moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
10. **Review and take action:** proposed adjustment to the City of Watertown Employee Handbook for sick leave. Ald. Ruetten moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
11. **Review and take action:** proposed adjustment to the City of Watertown Employee Handbook for travel reimbursement. Ald. Bartz moved to approve, seconded by Ald. Ruetten, and carried by unanimous voice vote.
12. **Review and take action:** amend the City of Watertown General Ordinances to reflect departmental restructuring for the Clerk/Treasurer and Public Works positions. Ald. Lampe moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
13. **Review and take action:** budget amendment decreasing Snow & Ice Control Supplies account [01-54-35-18] by \$3,000 and increasing Street Garages Repair account [01-54-12-20] by \$3,000 for a sharing of the purchase of two overhead doors at the Street/Solid Waste Facility with Capital Fund 05. Ald. Ruetten moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
14. **Review and take action:** budget amendment increasing Occupy Street/Sidewalk Permit [01-43-51-49] by \$6,000 and increasing Engineering Review Fees [01-54-10-44] by \$6,000 for utility accommodation permit review. Ald. Ruetten moved to approve, seconded by Ald. Lampe, and carried by unanimous voice vote.
15. Convene into closed session per Wis. Stat. Sec. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. Ald. Lampe moved to approve, seconded by Ald. Bartz, followed by roll call.

16. Reconvene to open session. Ald. Ruetten moved to approve, seconded by Ald. Lampe, and carried by unanimous voice vote.
17. **Review and take possible action:** approve offer to purchase property. No action taken at this time.
18. **Review and take action:** ARPA Fund
  - a. Main Street: repair work. Ald. Lampe moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
  - b. 2022 Budget Approval. Ald. Lampe moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
19. Convene into closed Session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (FLSA Policy). Ald. Bartz moved to approve, seconded by Ald. Ruetten, followed by roll call.
20. Reconvene to open session. Ald. Bartz moved to approve, seconded by Ald. Ruetten, and carried by unanimous voice vote.
21. **Review and take possible action:** FLSA policy. Ald. Bartz moved to approve, seconded by Ald. Ruetten, and carried by unanimous voice vote.
22. **Adjournment.** Ald. Bartz moved to approve, seconded by Ald. Lampe, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.